

Durham Catholic District School Board
Catholic Education: Learning & Living in Faith



REGULAR BOARD MEETING

AGENDA

Monday, February 27, 2017
7:30 p.m.

Catholic Education Centre



Catholic Education Centre, 650 Rossland Road West, Oshawa, Ontario L1J 7C4
Main Telephone Number: (905) 576-6150; Toll Free: 1-877-482-0722
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please notify the meeting organizer in advance of the meeting date so that arrangements can be made.*



Durham Catholic District School Board **REGULAR BOARD MEETING**

Monday, February 27, 2017

Open Session 7:30 p.m.

Durham Catholic District School Board Conference Centre,
652 Rossland Road West, Oshawa, L1J 7C4

OPEN SESSION AGENDA

A.	<u>CALL TO ORDER</u>	<u>Page</u>
a.1	Motion to Move In Camera (7:00 p.m.)	
a.2	National Anthem (7:30 p.m.)	St. John Bosco Catholic School Choir
a.3	Acknowledgement of Traditional Territory	
a.4	Memorials and Prayer	Student Trustees
a.5	Roll Call and Apologies	
B.	<u>APPROVAL OF AGENDA</u>	
b.1	Changes to printed agenda	
b.2	Approval of Agenda	
C.	<u>ANNOUNCEMENTS</u>	
c.1	Announcement from the In Camera Session of the Board Meeting	
D.	<u>NOTICES OF MOTIONS</u>	
E.	<u>DECLARATIONS OF INTEREST</u>	
e.1	Declaration of conflict of interest	
F.	<u>ACTIONS TO BE TAKEN</u>	
f.1	Approval and Signing of Minutes of the Open Session of the Regular Board Meeting of January 23, 2017	4
f.2	Business Arising from the Open Session of the Regular Board Meeting of January 23, 2017	
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f.4	Business Arising from the Open Session of the Regular Board Meeting of January 30, 2017	
f.5	Approval and Signing of Minutes of the Open Session of the Regular Board Meeting of February 6, 2017	19
f.6	Business Arising from the Open Session of the Regular Board Meeting of February 6, 2017	

G. PRESENTATION

- g.1 Safe and Caring Schools Update – Janine Bowyer, Superintendent of Education
- g.2 Long Term Accommodation Plan 2017-2012 – Bob Camozzi, Superintendent of Education

H. DELEGATION

I. CONSIDERATION OF MOTION

- i.1 Motion to be read in Open Session from the In Camera Session of the Board Meeting of February 27, 2017

J. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

K. COMMITTEES

k.1 Committee Reports

- k.1.1 IPRC Report – January 2017 26
- k.1.2 Durham Catholic Parent Involvement Committee – February 2017 27
- k.1.3 School Year Calendar Committee Minutes – February 13, 2017 36

k.2 Matters Referred from Committee

L. STAFF REPORTS

l.1 Business Services

- l.1.1 2017-2018 School Year Calendar 40

l.2 Safe School

- l.2.1 Safe and Caring Schools Update 43

l.3 Facilities Services

- l.3.1 Long Term Accommodation Plan 2017-2021 47
- l.3.2 St. Luke the Evangelist Catholic School and St. Matthew the Evangelist Catholic School Boundary Report 83
- l.3.3 Father Leo J. Austin Catholic Secondary School and All Saints Catholic Secondary School Boundary Report 90
- l.3.4 Oshawa Secondary French Immersion Boundary Report 96

l.4 Director's Report

- l.4.1 Trustees' Attendance – January – December 2016 102
- l.4.2 Out of Province Travel 107
- l.4.3 Out of Province Travel 108
- l.4.4 Out of Province Travel 109
- l.4.5 Out of Province Travel 110
- l.4.6 Out of Province Travel 111
- l.4.7 Director's Verbal Report

l.5 Chair's Report

- l.5.1 Chair's Verbal Report
- l.5.2 Student Trustees Verbal Report

M. CORRESPONDENCE

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N. INQUIRIES AND MISCELLANEOUS

O. PENDING ITEMS

P. ADJOURNMENT

Q. CLOSING PRAYER and MISSION

Mark Garabedian, Student Trustee



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the Regular Board Meeting of the Durham Catholic District School Board which was held in the Durham Catholic District School Board Conference Centre, 652 Rossland Road West, in Oshawa on Monday, January 23, 2017.

Trustees Present

J. Rinella, Chair
K. LeFort, Vice Chair
T. Chapman
T. Corless
M. Forster
J. McCafferty
J. Oldman (teleconference)
P. Pulla (teleconference)

Staff Present

A. O'Brien, Director
J. Bowyer
B. Camozzi
M. Gray
S. Grieves
M. Hammond
T. Keay
R. Leclair
J. McVeigh
L. Morgulis
G. O'Reilly
R. Putnam
R. Rodriguez

Student Trustees With Regrets

S. Van Waterschoot
M. Garabedian

OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 7:00 p.m.

ITEM a.1 MOTION TO MOVE IN CAMERA

Motion No. B2017-01-23-01

Motion to Move In Camera

Moved by J. McCafferty seconded by M. Forster

"THAT the Durham Catholic District School Board Meeting move into In Camera Session."

Carried

RESUMPTION OF OPEN SESSION (7:30 p.m.)

Chair Rinella called the Meeting to order and welcomed all in attendance.

ITEM a.2 NATIONAL ANTHEM – O CANADA

St. Joseph Catholic School (Oshawa) choir opened the meeting with O Canada.

ITEM a.3 MEMORIALS AND PRAYERS

Trustee Chapman offered the opening prayer.

ITEM a.5 ROLL CALL AND APOLOGIES

All Trustees were in attendance. Trustees Pulla and Oldman attended by teleconference.

APPROVAL OF AGENDA

ITEM b.1. CHANGES TO THE PRINTED AGENDA

Item H. Delegation was moved up to follow Item F. Actions To Be Taken

ITEM b.2 APPROVAL OF AGENDA

Motion No. B2017-01-23-02

Approval of Agenda

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the agenda of the Monday, January 23, 2017 Regular Board Meeting as amended.”

Carried

ANNOUNCEMENTS

c.1. ANNOUNCEMENTS FROM THE IN CAMERA SESSION OF THE REGULAR BOARD MEETING OF JANUARY 23, 2017

There were no announcements

c.2. ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION VIDEO CONTESTANTS RECOGNITION

Members of the Board were pleased to recognize students who entered the Ontario Catholic School Trustees Association's short video contest. They commended students and staff who participated.

D. NOTICES OF MOTION

None

E. DECLARATION OF INTEREST

None.

F. ACTIONS TO BE TAKEN

f.1 APPROVAL AND SIGNING OF MINUTES – DECEMBER 19, 2016 REGULAR BOARD MEETING

Motion No. B2017-01-23-03

Approval and Signing of Minutes

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Minutes of the Open session of the December 19, 2016 Regular Board Meeting.”

Carried

f.2 BUSINESS ARISING FROM THE OPEN SESSION OF THE REGULAR BOARD MEETING OF DECEMBER 19, 2016

Trustee Forster commented on the list of committee members and noted that she is willing to serve on more committees than have been assigned.

h. DELEGATION**h. 1 WHITBY SECONDARY SCHOOL REVIEW – ANNA DE LUCA**

The individual making the delegation was Anna DeLuca. Her topic was “Discussion of Concerns Regarding the Whitby Secondary School Review.” Ms. DeLuca noted that she was concerned about the impact of the 7-12 model on students mental health and the other elementary schools in Whitby. She addressed aspects of the Board’s communication about the study.

G. PRESENTATIONS**g.1 DURHAM STUDENT TRANSPORTATION SERVICES (DSTS) REGIONAL BELL TIME STUDY**

Chief Administration Officer at Durham Student Transportation Services, Kelly Mechoulam, presented results from the recent Regional Bell Time Study. She noted that the study included both the Durham Catholic District School Board and Durham District School Board. The study was initiated to ensure maximum transportation efficiency and reduce costs. By adjusting bell times at some schools, buses can potentially service more students to more schools with fewer vehicles.

g.2 INTERNATIONAL EDUCATION

Superintendent of Human Resources, Michael Gray, presented an update on the Board’s International Education program. Mark Lacy, principal, and Sam Utrosa, student, shared their academic and cultural experiences participating in a group excursion to study in China over the summer.

g.3 DIRECTOR’S ANNUAL REPORT

Director of Education, Anne O’Brien presented the 2015-2016 Director’s Annual Report to the Community. The Director highlighted the Theme of the report, “A Year of Witness”, and noted that it reflected the completion of the first year of the Board’s three-year “New Evangelization Plan”. She discussed key highlights in the following areas:

- Witnessing Faith
- Teaching and Learning
- Expanding Pathways
- Inspiring Leadership
- Celebrating Inclusion
- Serving in Partnership
- Emerging Technology
- Advancing Communications
- Managing Resources
- Continuing Education
- Learning and Living in Faith

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i. CONSIDERATION OF MOTION

i.1 MOTIONS TO BE READ IN OPEN SESSION FROM THE IN CAMERA SESSION OF THE BOARD MEETING JANUARY 23, 2017

The Motions from the In Camera session of the Board Meeting of Monday, January 23, 2017 were deemed read.

j. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None

k. COMMITTEE REPORTS

k.1.1 IPRC REPORT FOR DECEMBER 2016

Motion No. B2017-01-23-04

IPRC Report for December 2016

Moved by J. McCafferty seconded by T. Corless

“THAT the Durham Catholic District School Board accept the IPRC Report for the month of December 2016”

Carried

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k.1.2 DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE – JANUARY 2017

Motion No. B2017-01-23-05

Durham Catholic Parent
Involvement Committee –
January 2017

Moved by J. McCafferty seconded by T. Corless

“THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, January 12, 2017.”

Carried

k.1.4 FINANCE COMMITTEE MINUTES

Motion No. B2017-01-23-06

Finance Committee Minutes

Moved by J. McCafferty seconded by T. Corless

“THAT the Durham Catholic District School Board receive as information the minutes of the January 16, 2017 Finance Committee meeting.”

Carried

k.2. MATTERS REFERRED FROM COMMITTEE

None.

STAFF REPORTS

I.1 BUSINESS SERVICES

I.1.1 DURHAM STUDENT TRANSPORTATION SERVICES – REGIONAL BELL TIME STUDY

Motion No. B2017-01-23-07

Durham Student Transportation
Services – Regional Bell Time
Study

Moved by T. Corless seconded by M. Forster

“THAT the Durham Catholic District School Board receive as information the Regional Bell Time Study prepared by Durham Student Transportation Services (DSTS).”

Carried

Motion No. B2017-01-23-08

Durham Student Transportation
Services – Regional Bell Time
Study

Moved by T. Corless seconded by M. Forster

“THAT the Durham Catholic District School Board approve, in-principle, subject to public consultation, the recommendations of the DSTS Regional Bell Time Study.”

Carried

I.2 INTERNATIONAL EDUCATION

I.2.1 INTERNATIONAL EDUCATION UPDATE

Motion No. B2017-01-23-08

International Education Update

Moved by J. McCafferty seconded by T. Corless

“THAT the Durham Catholic District School Board receive and file as information the presentation on the International Education Update.”

Carried

I.3 DIRECTOR’S REPORT

I.3.1 DIRECTOR’S ANNUAL REPORT

Motion No. B2017-01-23-09

Director’s Annual Report

Moved by T. Chapman seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file as information the 2016 Director’s Annual Report.”

Carried

I.3.2 OUT OF PROVINCE TRAVEL

Motion No. B2017-01-23-10

Out of Province Travel

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the attendance for one member of staff to participate in the Vimy Ridge 100th Anniversary trip to France.”

Carried

I.3.3 OUT OF PROVINCE TRAVEL

Motion No. B2017-01-23-11

Out of Province Travel

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the attendance of two staff members to attend the Atmosphere 2017 Conference scheduled for February 26, to March 3, 2017 in the United States.”

Carried

I.3.4 OUT OF PROVINCE TRAVEL

Motion No. B2017-01-23-12

Out of Province Travel

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the attendance of two staff members to attend the Powerschool University from February 26, to March 2, 2017 in the United States.”

Carried

I.3.5 OUT OF PROVINCE TRAVEL

Motion No. B2017-01-23-13

Out of Province Travel

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the attendance of a staff member at the Education Research Development & Innovation (ERDI) Spring 2017 Conference, scheduled for April 4 to April 8, 2017 in Halifax, Nova Scotia.”

Carried

I.3.6 DIRECTOR'S VERBAL REPORT

The Director noted that this week marked the official wrap-up of the first semester in our high schools. Grade 9 Math students have completed or are completing their EQAO testing. Exams for all secondary students began this week. She thanked staff for their role in preparing students throughout their educational preparation.

Director O'Brien highlighted a few upcoming Board-wide celebrations including:

Bell Let's Talk Day, January 25, 2017 - She noted that the Board supports this national initiative as an opportunity to encourage students and families to talk more about mental health and understand the importance of recognizing when to seek help.

Black History Month in February – Director O'Brien indicated that schools have great activities planned with special guest speakers, African dance lessons, and many exciting activities to enrich our students' knowledge of black history.

Stand Up to Bullying Week, February 20-24 – The Director advised that there were many bullying prevention activities planned, including a Board-wide Pink Shirt Day on February 22 and she thanked Student Services staff for rolling out important initiatives such as the Bullying Prevention curriculum, and Restorative Practice throughout the year.

I.4. CHAIR'S REPORT

I.4.1 CHAIR'S VERBAL REPORT

Chair Rinella thanked Trustees who attended the annual professional development session for members of the Ontario Catholic School Trustees' Association (OCSTA). He noted that this year's theme was "Reaching Out, Engaging Communities" which provided a welcome opportunity to learn about how we can work together to strengthen our school system here and across the province.

The Chair also thanked all students who came forward at the Board meeting and to all who were involved in the Ontario Catholic School Trustees' Association's short video contest submissions and noted that student participation is a great example of student leadership in sharing the great news about our schools.

Chair Rinella extended his congratulations, on behalf of the Board, to Durham Catholic students who celebrated the completion of Centre of Success programs in January and thanked staff from both Durham College and Father Donald MacLellan Catholic Secondary School for working in partnership to provide a safe and encouraging environment for learning and personal development.

The Chair invited everyone to attend the Durham Catholic Parent Involvement Committee symposium on February 11, 2017 at Monnsignor Paul Dwyer Catholic High School in Oshawa.

I.5.2 STUDENT TRUSTEES VERBAL REPORT

In the absence of the Student Trustees, Trustee Chapman, the trustee representative on the Student Senate Committee, commended the Student Senate for their upcoming initiatives. She noted that this included bringing awareness to their school communities by hosting events with a focus on Mental Health.

ADJOURNMENT

Motion No. B2017-01-23-14

Adjournment

Moved by K. LeFort, seconded by J. McCafferty

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, January 23, 2017.”

Carried

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(9:18 p.m.)

V. Kunar, Recording Secretary



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the Special Board Meeting of the Durham Catholic District School Board which was held in the Durham Catholic District School Board Conference Centre, 652 Rossland Road West, in Oshawa on Monday, January 30, 2017.

Trustees Present

J. Rinella, Chair
K. LeFort, Vice Chair
T. Chapman
T. Corless
M. Forster
J. McCafferty
J. Oldman
P. Pulla (teleconference)

Staff Present

A. O'Brien, Director
T. Barill
J. Bowyer
B. Camozzi
M. Gray
R. Leclair
L. Morgulis
G. O'Reilly
R. Putnam
R. Rodriguez

Student Trustees

S. Van Waterschoot
M. Garabedian (With Regrets)

OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 7:00 p.m.

ITEM a.1 ACKNOWLEDGMENT OF TRADITIONAL TERRITORY

Chair Rinella read the Acknowledgement of Traditional Territory

ITEM a.2 MEMORIALS AND PRAYERS

Trustee Chapman offered the Opening Prayer

ITEM a.3 ROLL CALL AND APOLOGIES

All Trustees were in attendance. Trustee Pulla attended by teleconference.

APPROVAL OF AGENDA

ITEM b.1. CHANGES TO THE PRINTED AGENDA

None.

ITEM b.2 APPROVAL OF AGENDA

Motion No. B2017-01-30-01

Approval of Agenda

Moved by J. Oldman seconded by J. McCafferty

“THAT the Durham Catholic District School Board approve the agenda of the Monday, January 30, 2017 Special Board Meeting as printed.”

Carried

C. DECLARATION OF INTEREST

None.

D. BUSINESS

d.1 WHITBY SECONDARY SCHOOLS REVIEW SUMMARY REPORT AND RECOMMENDATIONS

Superintendent of Education, Tracy Barill, provided a detailed review on the background information brought to Board over the past year. She noted that recommendations were derived based on the findings of an extensive public consultation process and a formal Working Committee which consisted of parents, staff, and student representatives. Superintendent Barill and Lewis Morgulis, Manager of Planning and Admission, gave an overview of the Long Term Accommodation Plan, Aims of the Study, Background Data, Existing Boundaries, Process Followed, Range of Options and Recommended Options. Discussion ensued. Trustee Chapman asked for clarification regarding the data pertaining to enrolment projections as it relates to the boundary review and its effect on the Whitby secondary schools. Mr. Morgulis advised that numbers were obtained from various planning processes and input from the Town of Whitby. Trustee Chapman inquired whether only St Matthew and St. Theresa Catholic schools would be affected by the boundary review to which Mr. Morgulis confirmed that it was only the two schools. Trustee Corless asked if the changes pertaining to the French Immersion program could be done at an earlier date. Director O'Brien advised that the date projected was due to consideration of the size of cohort but the date would be part of our boundary review process.

d.1 WHITBY SECONDARY SCHOOLS REVIEW SUMMARY REPORT AND RECOMMENDATIONS

Motion No. B2017-01-30-02

Whitby Secondary Schools
Review Summary Report and
Recommendations

Moved by P. Pulla seconded by J. Oldman

"THAT the Durham Catholic District School Board receive as information this comprehensive summary of the Whitby Catholic Secondary Schools Review dated January 30, 2017.

Carried

Motion No. B2017-01-30-03

Whitby Secondary Schools
Review Summary Report and
Recommendations

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board authorize staff to initiate a boundary review between All Saints Catholic Secondary School and Father Leo J Austin Catholic Secondary School in accordance with Policy PO-415 School Boundary"

Carried

Motion No. B2017-01-30-04

Whitby Secondary Schools
Review Summary Report and
Recommendations

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board authorize staff to initiate a boundary review between St. Luke the Evangelist Catholic School and St. Matthew the Evangelist Catholic School in accordance with Policy PO-415 School Boundary"

Carried

d.1 WHITBY SECONDARY SCHOOLS REVIEW SUMMARY REPORT AND RECOMMENDATIONS

Motion No. B2017-01-30-05

Whitby Secondary Schools
Review Summary Report and
Recommendations

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board authorize staff to initiate a boundary review for the Oshawa schools to the French Immersion program currently located at Father Leo J. Austin Catholic Secondary School, in accordance with Policy PO-415 School Boundary"

Trustee Chapman inquired on how it was determined to include an Arts and Technology program at All Saints Catholic Secondary School. Superintendent Barill advised that over the years, requests came in from time to time. Students left our Board to pursue similar programs elsewhere, hence reflecting the gap in secondary program. She noted that students also left the Board in pursuit of similar programs at other Board reflecting a gap at our Board. Director O'Brien noted that since the option was announced, several teachers have come forward expressing their interest in support of this program. She also advised of possible partnership opportunities with universities and external organizations.

Following discussion by Trustees, it was unanimously agreed to amend the motion:

"THAT the Durham Catholic District School Board approve the establishment of a Regional Arts and Technology program for grades 7-12 to be located at All Saints Catholic Secondary School"

The following is the amended Motion:

Motion No. B2017-01-30-06

Whitby Secondary Schools
Review Summary Report and
Recommendations

Moved by K. LeFort seconded by T. Chapman

"That the Durham Catholic District School Board approve the establishment of an application/audition based Regional Arts and Technology program for grades 7-12 to be located at All Saints Catholic Secondary School"

Carried

**d.1 WHITBY SECONDARY SCHOOLS REVIEW SUMMARY REPORT AND
RECOMMENDATIONS**

ADJOURNMENT

The Chair and Director thanked the audience for attending the Board meeting and for their interest and participation during the Whitby Secondary Schools review process.

Motion No. B2017-01-30-07

Adjournment

Moved by T. Corless, seconded by M. Forster

“THAT the Durham Catholic District School Board adjourn the Special Board Meeting of Monday, January 30, 2017.”

Carried

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(9:37p.m.)

V. Kunar, Recording Secretary



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the Regular Board Meeting of the Durham Catholic District School Board which was held in the Board Room of the Durham Catholic District School Board, 650 Rossland Road West, Oshawa, Ontario on Monday, February 6, 2017.

Trustees Present

J. Rinella, Chair
K. Lefort, Vice-Chair
M. Forster
T. Corless
J. McCafferty
P. Pulla (teleconference)
J. Oldman (teleconference)

Staff Present

A. O'Brien
J. Bowyer
B. Camozzi
M. Gray
R. Leclair
J. Mullins
G. O'Reilly

Regrets

R. Putnam
T. Corless

OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 7:32 p.m.

ITEM a.1 MOTION

ITEM a.2 MEMORIALS AND PRAYERS

M. Forster offered the opening prayer.

ITEM a.3 ROLL CALL AND APOLOGIES

None

APPROVAL OF AGENDA

ITEM b.1 CHANGES TO THE PRINTED AGENDA

None

ITEM b.2 APPROVAL OF AGENDA

Motion No. B2017-02-06-01

Approval of Agenda

Moved by J. McCafferty, seconded by K. Lefort

“THAT the Durham Catholic District School Board approve the agenda of the February 6, 2017 Regular Board Meeting.”

Carried

ANNOUNCEMENTS

It was announced that K. Lefort and J. Oldman nominated Ben Verbroom of Ajax for the OCSTA Student Trustee Award.

NOTICES OF MOTIONS

None

DECLARATIONS OF INTEREST

ITEM e.1 DECLARATION OF CONFLICT OF INTEREST

None

ACTIONS TO BE TAKEN

None

PRESENTATION

None

DELEGATIONS

None

CONSIDERATION OF MOTION

None

UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None

COMMITTEES

ITEM k.1 Committee Reports

None

ITEM k.2 MATTERS REFERRED FROM COMMITTEE

None

STAFF REPORTS

ITEM I1.1 POLICIES AND ADMINISTRATIVE PROCEDURES

ITEM I1.1 ROSTER OF POLICIES AND ADMINISTRATIVE PROCEDURES

Motion No. B2017-02-06-02

Roster of Policies and Administrative Procedures

Moved by J. McCafferty, seconded by P. Pulla

“THAT the Durham Catholic District School Board receive and file as information the Roster of Policies and Administrative Procedures – February 6, 2017.”

Carried

ITEM I1.2 REVISED NAMING OF CATHOLIC SCHOOLS POLICY

Motion No. B2017-02-06-03

Revised Naming of Catholic Schools Policy

Moved by K. Lefort, seconded by T. Chapman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Naming of Catholic Schools Policy (PO203).”

Carried

ITEM I1.3 REVISED NAMING OF CATHOLIC SCHOOLS ADMINISTRATIVE PROCEDURE

Motion No. B2017-02-06-04

Revised Naming of Catholic Schools
Administrative Procedure

Moved by K. Lefort, seconded by T. Chapman

“THAT the Durham Catholic District School Board receive and file as information the revised Naming of Catholic Schools Administrative Procedure (AP203-1).”

Carried

ITEM I1.4 REVISED OPENING OR CLOSING EXERCISES POLICY

K. Lefort suggested that the Acknowledgment of a Traditional Land/Territory be added to opening announcements at all schools following O Canada and the Opening Prayer. The Board of Trustees was in agreement. The addition to be included to the Policy and the system will be notified.

Motion No. B2017-02-06-05

Revised Opening or Closing Exercises Policy

Moved by K. Lefort, seconded by P. Pulla

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Opening or Closing Exercises Policy (PO417).”

Carried

ITEM I1.5 REVISED STUDENT FEES FOR LEARNING MATERIALS AND ACTIVITIES POLICY

Motion No. B2017-02-06-06

Revised Student Fees for Learning Materials and Activities Policy

Moved by K. Lefort, seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Student Fees for Learning Materials and Activities Policy (PO445).”

Carried

ITEM I1.6 REVISED STUDENT FEES FOR LEARNING MATERIALS AND ACTIVITIES ADMINISTRATIVE PROCEDURE

J. McCafferty inquired about the fees for Secondary religious retreats. It was noted that most costs are borne by the schools although students may be required to contribute to overnight retreats. The religious enhancements are not a requirement and are therefore voluntary.

Motion No. B2017-02-06-07

Revised Student Fees for Learning Materials and Activities Administrative Procedure

Moved by K. Lefort, seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file as information the revised Student Fees for Learning Materials and Activities Administrative Procedure (AP445-1).”

Carried

ITEM I1.7 REVISED HEALTHY FOOD AND BEVERAGE POLICY

Motion No. B2017-02-06-08

Revised Healthy Food and Beverage Policy

Moved by K. Lefort, seconded by T. Chapman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Healthy Food and Beverage Policy (PO419).”

Carried

ITEM I1.8 REVISED HEALTHY FOOD AND BEVERAGE ADMINISTRATIVE PROCEDURE

Motion No. B2017-02-06-09

Revised Healthy Food and Beverage Administrative Procedure

Moved by K. Lefort, seconded by T. Chapman

“THAT the Durham Catholic District School Board receive and file as information the revised Healthy Food and Beverage Administrative Procedure (AP419-1).”

Carried

ITEM I1.9 REVISED PARTNERSHIPS WITH EXTERNAL AGENCIES POLICY

Motion No. B2017-02-06-10

Revised Partnerships with External Agencies Policy

Moved by K. Lefort, seconded by T. Chapman

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Partnerships with External Agencies Policy (PO438).”

Carried

ITEM I1.10 REVISED PARTNERSHIPS WITH EXTERNAL AGENCIES ADMINISTRATIVE PROCEDURE

Motion No. B2017-02-06-11

Revised Partnerships with External Agencies Administrative Procedure

Moved by K. Lefort, seconded by T. Chapman

“THAT the Durham Catholic District School Board receive and file as information the revised Partnerships with External Agencies Administrative Procedure (AP438-1).”

Carried

ITEM I1.11 EYEWASH STATIONS AND SAFETY SHOWERS ADMINISTRATIVE PROCEDURE

Motion No. B2017-02-06-12

Revised Eyewash Stations and Safety Showers Administrative Procedures

Moved by K. Lefort, seconded by T. Chapman

“THAT that Durham Catholic District School Board receive and file as information the revised Eyewash Stations and Safety Showers Administrative Procedure (AP414-12).”

Carried

ITEM I1.12 REVISED STUDENT DISCIPLINE POLICY

Motion No. B2017-02-06-13

Revised Student Discipline Policy

Moved by K. Lefort, seconded by T. Chapman

“THAT the Durham Catholic District School Board approve the Second Reading of the Revised Student Discipline Policy (PO611).”

Carried

ITEM I1.13 REVISED STUDENT DISCIPLINE ADMINISTRATIVE PROCEDURE

Motion No. B2017-02-06-14

Revised Student Discipline Administrative Procedure

Moved by K. Lefort, seconded by T. Chapman

“THAT the Durham Catholic District School Board receive and file as information the revised Student Discipline Administrative Procedure (AP611-1).”

Carried

ITEM I1.14 REVISED APPROPRIATE DRESS FOR PUPILS ADMINISTRATIVE PROCEDURE

Motion No. B2017-02-06-15

Revised Appropriate Dress for Pupils Administrative Procedure

Moved by K. Lefort, seconded by T. Chapman

“THAT the Durham Catholic District School Board receive and file as information the revised Appropriate Dress for Pupils Administrative Procedure (AP610-2).”

Carried

CORRESPONDENCE

None

INQUIRIES AND MISCELLANEOUS

PENDING ITEMS

None

ADJOURNMENT

Motion No. B2017-02-06-16

Adjournment

Moved by K. Lefort, seconded by M. Forster

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, February 6, 2017.”

Carried

CLOSING PRAYER

B. Camozzi closed the meeting with a prayer.

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of Education
Durham Catholic District School Board

(7:50 p.m.)



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **I.P.R.C. Report for January 2017**

Origin: Janine Bowyer, Superintendent of Education – Student Services

RECOMMENDATION

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of January 2017.”

RATIONALE

I.P.R.C. REPORT FOR December

Number of Pupils Referred to I.P.R.C.:	0
Number of Pupils Identified as Exceptional:	0
Number of Pupils Reviewed by I.P.R.C.:	2

FROM SEPTEMBER 2016 TO JUNE 2017

Total Number of Pupils Referred to I.P.R.C.:	2
Total Number of Pupils Identified as Exceptional:	2
Total Number of Reviews:	18
Total Number of Parent Requested Deferments:	0

AOB/JB:eb



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Durham Catholic Parent Involvement Committee

Date: February 27, 2017

Re: **Durham Catholic Parent Involvement Committee – February 2017**

Origin: Rosemary Leclair, Superintendent of Education – Durham Catholic Parent Involvement Committee

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, February 2, 2017."

RATIONALE

As per the attached minutes.

AOB/RL/cm



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at Catholic Education Centre, North & South Boardroom, 650 Rossland Road West, Oshawa, on **Thursday, February 2, 2017**.

Committee Members

Trevor Aitcheson
 Karolina Baker
 Judy Bear
 Kim Beatty
 Melissa Bevan
 Tom Brennan
 Camilla Brown
 Theresa Corless
 Linda Dodson Trchala
 Erin Groat
 Sophie Kehdi
 Rose LoPresti
 Babajide Ogundare
 Melanie O'Neill
 Amanda Roffey
 Andrea Sullivan
 Josephine-Dora Spitale
 Chris Szent-Ivany

Regrets

Kamille Rambally
 Rodney Romain

Staff Present

Rosemary Leclair
 Cynthia Mackey

CALL TO ORDER

Item a.1

OPENING PRAYER

Chair Dodson-Trchala opened with the Acknowledgement of Traditional Territory and C. Szent-Ivany offered the opening prayer.

Item a.2

WELCOME AND COURTESIES

Chair Dodson Trchala called the meeting to order at 7:11 p.m. and welcomed all committee members to the February 2, 2017 meeting.

APPROVAL OF AGENDA

Item b.1 **APPROVAL OF AGENDA**

Motion No. DCPIC2017-02-02-01 **Approval of Agenda**

Moved by M. Bevan, seconded by E. Groat

“THAT the Durham Catholic Parent Involvement Committee approve the February 2, 2017 Durham Catholic Parent Involvement Committee Meeting Agenda.”

Carried

ANNOUNCEMENTS

Item c.1 The next Durham Catholic Parent Involvement Committee meeting will be held Thursday, March 9, 2017.

ACTIONS TO BE TAKEN

Item d.1 **APPROVAL AND SIGNING OF THE MINUTES OF THE OPEN SESSION OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING OF January 12, 2017**

Motion No. DCPIC2017-02-02-02 **Approval of Minutes**

Moved by T. Brennan, seconded by R. LoPresti

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the January 12, 2017 Durham Catholic Parent Involvement Committee Meeting.”

Carried

PRESENTATION

DCPIC Technology

Ronald Rodriguez, Chief Information Officer

Superintendent Leclair introduced Ronald Rodriguez, Chief Information Officer for Durham Catholic District School Board, who provided information to committee members about the use of Office 365, Office 365 SharePoint, DCPIC Office (using the Multi-Function Printer) and how to connect an email account to an iPhone.

REPORTS/INFORMATION/DISCUSSION ITEMS

Item f.1.1 CHAIR REPORT

Chair Dodson Trchala submitted her report as attached. She advised that 2 positions have become vacant on the committee and nominations will be accepted through the volunteer button on the DCPIC webpage:

http://www.dcpic.ca/en/index.aspx?_mid_=100093

Item f.1.2 TRUSTEE REPORT

Trustee Corless expressed her excitement about her new role on DCPIC and offered the following update from the Board of Trustees:

- Whitby Secondary Study – the agenda and Report to Board from the Special Board Meeting of January 30, 2017 have been posted on the dcdsb.ca site: <http://www.dcdsb.ca/en/our-board/Whitby-Secondary-Schools-Review.aspx>
- Outcomes of the study include the initiation of a by application/audition Regional Arts and Technology Program at All Saints C.S.S., a proposed change to the French Immersion boundary for Fr. Leo J. Austin C.S.S. which will result in the opening of a new French Immersion Secondary Program at Msgr. Paul Dwyer C.H.S., and the initiation of boundary reviews within the municipality of Whitby
- Bell Time Study - The Durham District School Board (DDSB) and the Durham Catholic District School Board (DCDSB) are holding joint region wide community consultation sessions regarding the adjustment of school bell times. Dates and locations are posted on the Board website under the banner, “Bell Time Study”.
- Board Policy Meeting – will take place on Monday, February 6, 2017 at 7:30 p.m. All members are encouraged to attend.
- Calendar Survey – each Spring, the calendar for the upcoming school year is developed with the assistance of public input and in collaboration with a Board committee of stakeholders. As part of our public consultation for the 2017-2018 School Year Calendar, a brief survey has been created to assist the committee in formulating the calendar for next year. Responses must be submitted by **Friday, February 10, 2017 at 4:00 p.m.** Survey link: <http://www.dcdsb.ca/en/Index.aspx>

Item f.1.3 RESOURCE REPORT

Superintendent Leclair provided the following information:

All schools in the Durham Catholic District School Board are proud to celebrate Black History Month throughout the month of February.

Stand Up to Bullying Week is February 20 – 27, 2017. Once again, students and staff will be encouraged to wear pink shirts on February 22 to support the prevention of bullying in our schools.

Item f.1.3 **RESOURCE REPORT - continued**

Superintendent Leclair highlighted the various banners at dcdsb.ca which link to information related to the School Year Calendar Survey and Bell Time Consultation Meeting schedule.

Superintendent Leclair also expressed her appreciation to the committee for their efforts in organizing and promoting the Parent Symposium which will take place on February 11, 2017 at Msgr. Paul Dwyer C.H.S.

Item f.1.4 **PRO GRANT SUB-COMMITTEE REPORT**

Karolina Baker reported that the Year of Mindfulness sessions for parents are ongoing at the Parent Resource Centre. Drop-in sessions are scheduled each week until June 2017. A schedule of dates and times is posted on www.dcpic.ca. Childminding will be provided. Members are asked to continue promoting these sessions and are encouraged to attend.

DCPIC members are also encouraged to continue to promote the February 11 Symposium and perhaps, if possible, connect with Catholic School Councils to promote the event. Any assistance with the event would be appreciated; members are asked to reply to Josephine-Dora Spitale's email sent out earlier in February.

Item f.1.5 **COMMUNICATIONS SUB-COMMITTEE REPORT**

K. Beatty informed members that the winter newsletter was distributed and submissions for the spring newsletter are welcome. Deadline for submissions is March 31.

Item f.1.6 **SCHOOL COUNCIL OUTREACH SUB-COMMITTEE REPORT**

Deferred for this month

Item f.1.7 **FAITH FORMATION SUBCOMMITTEE REPORT**

Melanie O'Neill will chair this subcommittee. Several different ideas are being considered for this year such as Lunch and Learn events for parents and staff, with speakers such as Dr. Josephine Lombardi. More events for 2017/2018 will follow, and input / feedback from committee members is requested. Proposed ideas include Chef Father Leo Patalinghug, author of "Grace Before Meals", who could provide an interactive cooking demo to interact with parents and youth.

Item f.1.8 **POLICY SUBCOMMITTEE REPORT**

Josephine-Dora Spitale will chair this subcommittee. More information to follow.

Item f.1.9 **BUDGET SUBCOMMITTEE REPORT**

R. Lo Presti distributed a summary sheet to members with the current balances in the DCPIC and PRO Grant accounts.

There are enough pins and pin boxes available for the April 25 Volunteer Awards but more pin boxes should be purchased for 2017/2018.

ADJOURNMENT

The DCPIC meeting adjourned at 8:30 p.m. C. Szent-Ivany offered the closing prayer.

Motion No. DCPIC2017-02-02-03 **Adjournment**

Moved by M. Bevan, seconded by T. Aitcheson

“THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, February 2, 2017, adjourn.”

Carried

Linda Dodson Trchala
Chair, Durham Catholic Parent
Involvement Committee

Rosemary Leclair
Superintendent of Education

Recording Secretary: Cynthia Mackey

DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE

CHAIR'S REPORT

TO: DCPIC, BOARD OF TRUSTEES, SCHOOL CHAIRS, STAFF AND PARENTS
FROM: LINDA DODSON TRCHALA
SUBJECT: FEBRUARY 2017 REPORT
DATE: FEBRUARY 2, 2017

As part of our Regional PRO Grant, funded by the Ministry of Education, the DCPIC continues to host Mindfulness sessions with Cara Southwood, mindfulness practitioner at our Parents Resource Centre in the Giffard Centre. The benefit of these sessions includes reducing stress, improving memory/creativity, increasing attention span, and reaction speeds. We have had continuous participation with this event and look forward to the coming sessions. As well, we will be having our Mind, Body and Spirit Symposium on February 11, 2017 at Monsignor Paul Dwyer Catholic Secondary School with our keynote speaker, Teresa Hartnett, Director of Family Ministry Office for the Diocese of Hamilton. She will be speaking about Faith and the 21st century learner.

For all the PRO Grant events and other events, please visit our website at www.dcpic.ca, for all the details.

Plans are underway for our 4th Annual Distinguished Catholic Volunteer Award ceremony. We will be honouring the outstanding parent volunteers from each of our schools on April 25, 2017 at All Saints Catholic Secondary School.

I would also like to share part of what His Holiness, Pope Francis shared regarding the Christian belief in the Resurrection of Christ and in our own resurrection in his message to the pilgrims in the Vatican's Paul VI hall on February 2, 2017:

We all have a little fear of the uncertainty of death. Each time we face our death, or that of a loved one, we feel that our faith is tested. All our doubts emerge, all our weaknesses and we ask ourselves: But really there is life after death ... I can still see and embrace the people I loved...?

However, despite the fears and concerns of the community, St. Paul invites the people to hold firm to "the hope of salvation," especially "in trials and in the most difficult moments of our lives."

Christian hope is not like the everyday hopes we have, like when we hope or wish for good weather, even though we know that the weather may actually be bad.

Rather, Christian hope means to be sure that I'm on the way to something that is, not that I want to be. We should strive to live in this kind of hopeful expectation, using the image of a pregnant woman who waits in expectation to see her child.

Although this isn't always easy, we are able to learn to live with this kind of expectation that to do this requires a "humble heart, a poor heart. Someone who is full of himself and of his possessions, on the other hand, cannot place his trust in anyone but himself.

Something that touches his heart and fills him with hope, is the line from St. Paul that says: "And we shall always be with the Lord."

One nice thing: everything passes but, after death, we shall be forever with the Lord. It is the total certainty of hope.

St. Paul writes that Jesus died for us so that whether we wake or sleep, we should live together with him. These words, are always a source of great consolation and peace.

Here is the update for this month:

February Report

- DCPIC Membership
 - a) Two available positions have opened up for parent members due to resignation.
 - b) Advertisements were placed to ensure that we fill these two positions. All parents with children currently attending our schools are eligible and are welcome to apply. For more information, please contact the office of Superintendent Leclair.
- OAPCE (Ontario Association of Parents in Catholic Education)
 - a) OAPCE's next quarterly meeting will be in February 25, 2017.
 - b) DCDSB will provide OAPCE a list of representatives for each school council as requested.
 - c) The 2017 OAPCE Conference location is under review.
 - d) At the January Board Meeting, we had a robust meeting (Below are some of the notes taken at the meeting)
 - Bishop Dabrowski (Bishop representative from ACBO) attended meeting – reported that Canadian Bishops go to Rome every five years as a Lumina to provide administrative and spiritual updates; including a report on Catholic Education, one-school system is always on their meeting agendas, and that funding for the Growing in Faith program is a problem for some school boards;
 - Presentation on Special Needs and a list of sacramental resources for Special Needs was provided;
 - Commitment to update the Strategic Plan and move forward with transparency and accountability; and
 - Re-energize and rebuild open, two-way communication.

- PRO Grant 2016-2017
 - a) November 2016 to June 2017 – A Year of Mindfulness lead by Cara Southwood.
 - b) February 11, 2017 – Healthy Mind, Body & Spirit Symposium
 - c) April 20, 2017 – Social Media Safety Expert Paul Davis

- Conferences/Professional Development
 - a) November 10 – Cardinal’s Dinner (Linda and Rose)
 - b) November 12 - People for Education (Linda and Kamilla)
 - c) April 2017 – Ministry of Education PIC Symposium



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **School Year Calendar Committee Minutes – February 13, 2017**

Origin: Ryan Putnam, Superintendent of Business & CFO

RECOMMENDATION:

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board receive as information the minutes of the February 13, 2017 School Year Calendar Committee meeting.”

RATIONALE:

See attached.

AOB:RP:cc
Attachment



Durham Catholic District School Board

MINUTES of the **SCHOOL YEAR CALENDAR COMMITTEE MEETING** of the Durham Catholic District School Board held on Monday, February 13, 2017 in the CEC Boardroom of the Durham Catholic District School Board, 650 Rossland Road West, Oshawa.

Present:

Ryan Putnam	Superintendent of Business (Resource)
Gerry O'Reilly	Superintendent of Education
John Mullins	Superintendent of Education
Paul Ruthard	OECTA – Elementary Representative
Melissa Cowen	OECTA – Elementary Representative
Bill Stratton	OECTA Occasional Teachers
Linda Dodson	DCPIC Representative
Kristin Adamcewicz	APSSP Representative
Theresa Corless	Trustee Representative
Anne Marie Corey	Non-Union Representative
Lon Coghlan	Principal/Vice Principal Association Representative
Karen Ulrich	CUPE – Local 218 – Secretarial/Clerical/Technical
Denise Colterman-Fox	Chaplains
Natalie Melich	CUPE – Local 218 – Custodial Maintenance
Kelly Mulville	DECE Representative

Regrets:

OECTA Secondary Representative
 CUPE – Local 218 – Educational Assistants Representative
 Middle Management Representative
 Student Senate Representative

A. CALL TO ORDER

Superintendent Putnam called the meeting to order at 4:10 p.m.

a.1 Memorials and Prayers

Superintendent Putnam offered the opening prayer.

B. APPROVAL OF AGENDA

b.1 Changes to the Printed Agenda

None

b.2 Approval of Agenda

Motion No. SYC-2017-02-13-01

Approval of Agenda

Moved by K. Ulrich, seconded by T. Corless

“THAT the Finance Committee approve the February 13, 2017 agenda.”

Carried

C. BUSINESS**c.1 Ministry of Education Correspondence**

R. Putnam provided a brief summary of the Ministry correspondence regarding the School Year Calendar dated December 2, 2016.

c.2 System Stakeholder Survey Results

The results of the System Stakeholder Survey were provided to the Committee with respect to the placement of a PA Day on August 31, 2017 and a Board Designated Holiday on March 9, 2018 with 85% of respondents in favour of the proposed dates.

c.3 Draft Elementary/Secondary Calendars

- **March Break**

The Committee supported the system stakeholder survey results. March Break to be scheduled from March 9, 2018 to March 16, 2018 with a PA Day on August 31, 2017.

- **PA Day Placement**

Superintendents Putnam, Mullins and O'Reilly reviewed the proposed placement of PA Days in relation to Ministry requirements, collective agreement obligations and the student achievement cycle. It was noted that 6 of 7 PA Days were Board wide (both panels). The Committee inquired about the number of common days with the DDSB and implications of not aligning PA Days. Superintendent Putnam advised that there were cost implications from a transportation perspective. DCDSB has been in discussion with DDSB regarding the possible alignment of the April 27 (DCDSB) and May 4 (DDSB) PA Day dates. Superintendent Putnam to follow up with DDSB.

The Committee recognized the legacy rationale behind not placing PA Days on the Friday before a holiday Monday in order to maximize the number of long weekends for student well being and to maximize professional learning in accordance with student achievement cycles. The Committee inquired as to whether staff would consider placing one PA Day on a Friday before a holiday Monday (preference would be the Family Day weekend) in order to reduce the number of incongruent days with DDSB. Superintendent Putnam indicated he would bring the request forward to Administrative Council for consideration and further discussion.

L. Dodson inquired about whether the potential change of PA Day placement would require changing the focus of the day. Staff advised that content would be the same in order to meet Ministry expectations and balance professional learning.

- **Reporting Dates (Elementary)**

Superintendents Putnam and O'Reilly noted that Reporting/Assessment/Evaluation dates are scheduled in October and January in accordance with Growing Success.

- **Exam Days Placement (Secondary)**

Superintendent Putnam indicated that the placement of Exam Days allows for balanced semesters with 89 and 88 instructional days respectively.

- **Turnaround Days (Secondary)**

Superintendents Putnam and Mullins confirmed that Turnaround Days have been placed on January 31, 2018 and June 27, 2018 at the end of each semester for students to review their exams and for teachers to provide credit rescue opportunities.

Trustee Corless inquired as to whether two Turnaround Days at the end of the school year would be possible to allow teachers and parents more time to prepare for the graduation ceremonies. Superintendent Mullins advised that the fifth day of exams is a conflict day and can be utilized for this purpose in addition to the Turnaround Day and two end of year PA Days.

c.4 Approval Process and System Communication

Superintendent Putnam indicated that feedback from the Committee would be reviewed with Administrative Council on February 21st with the final staff proposed calendars being presented to the Board of Trustees for approval on February 27, 2017.

D. ADJOURNMENT (4:59 p.m.)

R. Putnam adjourned the meeting at 4:59.
Closing prayer was offered by D. Colterman-Fox.

R. Putnam, Resource

Recording Secretary: C. Cavalier



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **2017/2018 School Year Calendar**

Origin: Ryan Putnam, Superintendent of Business & CFO

RECOMMENDATION

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive as information the 2017/2018 School Year Calendar report dated February 27, 2017."

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approve the 2017/2018 School Year Calendars for elementary and secondary schools, subject to final approval by the Ministry of Education."

RATIONALE

Staff is recommending the attached calendars for elementary and secondary schools for the upcoming 2017/2018 school year. The proposed calendars are based on input received from Administrative Council, system stakeholders and the School Year Calendar Committee. The calendars presented are compliant with legislative requirements as outlined by the Ministry of Education. Of the seven PA days three must be dedicated to provincial education priorities (as denoted with an asterisk in the attached calendars). Within the attached calendars it is proposed that the first day of student instruction occur on Tuesday, September 5, 2017 following Labour Day. In addition, the proposed calendars require a PA Day for both panels prior to the start of the school year on Thursday, August 31, 2017 to accommodate a Board designated holiday prior to the March break. As a result, the proposed calendars are considered modified calendars. Having a PA Day prior to Labour Day will allow for effective and coordinated School Improvement Planning for the upcoming school year. Also of note is that secondary school exams in both semesters will be followed by an instructional day to provide opportunities for student review of their course and exam assessments consistent with the principles of the Ministry's Growing Success document. Following Board approval the calendars will be submitted to the Ministry of Education for final review and approval in accordance with mandated timelines and legislated requirements.

AOB:RP:cc
Attachments

B2017-02-27 Page 41 of 114

Legend		<div></div> H	Statutory Holiday Schedule	<div></div> P	Professional Activity Day	<div></div> B	Board Designated Holiday																				
Month	Number of Instructional Days	Number of Professional Activity Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
			M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August	0	1		1	2	3	4	7 H	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31 *P	
September	19	0					1 B	4 H	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
October	20	1	2	3	4	5	6	9 H	10	11	12	13	16	17	18	19	20 P	23	24	25	26	27	30	31			
November	21	1			1	2	3	6	7	8	9	10	13	14	15	16	17 *P	20	21	22	23	24	27	28	29	30	
December	16	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25 H	26 H	27 B	28 B	29 B
January	17	1	1 H	2 B	3 B	4 B	5 B	8	9	10	11	12	15	16	17	18	19 P	22	23	24	25	26	29	30	31		
February	18	1				1	2	5	6	7	8	9	12	13	14	15	16 *P	19 H	20	21	22	23	26	27	28		
March	15	0				1	2	5	6	7	8	9 B	12 B	13 B	14 B	15 B	16 B	19	20	21	22	23	26	27	28	29	30 H
April	19	1	2 H	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27 P	30				
May	22	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21 H	22	23	24	25	28	29	30	31	
June	20	1					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29 P
TOTAL	187	7																									

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Legend		H	E	P	B																							
		Statutory Holiday Schedule	Scheduled Examination Day	Professional Activity Day	Board Designated Holiday																							
Month	Number of Instructional Days	Number of Professional Activity Days	Number Of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August	0	1	0		1	2	3	4	7 H	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31 P	
September	19	0	0					1 B	4 H	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
October	20	1	0	2	3	4	5	6	9 H	10	11	12	13	16	17	18	19	20 *P	23	24	25	26	27	30	31			
November	21	1	0			1	2	3	6	7	8	9	10	13	14	15	16	17 *P	20	21	22	23	24	27	28	29	30	
December	16	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25 H	26 H	27 B	28 B	29 B
January	13	0	5	1 H	2 B	3 B	4 B	5 B	8	9	10	11	12	15	16	17	18	19	22	23	24 E	25 E	26 E	29 E	30 E	31		
February	18	1	0				1	2	5	6	7	8	9	12	13	14	15	16 *P	19 H	20	21	22	23	26	27	28		
March	15	0	0				1	2	5	6	7	8	9 B	12 B	13 B	14 B	15 B	16 B	19	20	21	22	23	26	27	28	29	30 H
April	19	1	0	2 H	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27 P	30				
May	22	0	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21 H	22	23	24	25	28	29	30	31	
June	14	2	5					1	4	5	6	7	8	11	12	13	14	15	18	19	20 E	21 E	22 E	25 E	26 E	27	28 P	29 P
TOTAL	177	7	10																									



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **Safe and Caring Schools Update**

Origin: Janine Bowyer, Superintendent of Education, Safe Schools

RECOMMENDATION

Moved by _____ seconded by _____

"THAT the Durham Catholic District School Board receive and file as information the Safe and Caring Schools Update."

RATIONALE

School Improvement Planning

As part of the School Improvement planning process, the principal and Student Achievement Team were encouraged to work collaboratively with members of their Safe Schools Team to integrate the school improvement goals in the Catholic Community Culture and Caring Pillar with the goals of the school's Bullying Prevention Plan and the Mental Health Action Plan. Evidence from school monitoring visits demonstrated that schools are setting high, but achievable goals to ensure that students feel safe, welcome and valued at school.

Safe and Caring Schools Bullying Prevention Initiatives

Our Safe and Caring Schools theme for 2016-2017 is directly linked to our year-long theme of "Community" and the Catholic Education Week theme of *Walking Forward Together*. We acknowledge that it takes every member of the school community to work together to create safe and caring school communities.

Each year, the Durham Catholic District School Board designates two Safe and Caring Schools weeks focused on bullying prevention - one in November and one in February. The Safe Schools Committee provided Prayers, Announcements and talking points focused on the theme of *Walking Forward Together* for each day in these two weeks. The announcements and prayers helped the schools focus on a positive and proactive approach to developing healthy relationships among students. All classroom teachers

To: Board of Trustees
 Re: Safe and Caring Schools Update
 Date: February 27, 2017

Page 2

are expected to complete the five mandatory lessons in K-12 Bullying Prevention Curriculum between the week in November and the week in February.

We also continue to utilize our Pink Shirt slogan “Kindness is my Superpower”. As part of the November Bullying prevention activities, students across the Board were invited to submit multi-media presentations that demonstrated the “Kindness is My Superpower”. There were many impressive submissions which were narrowed down to two pieces of visual art – from a Grade 4 student at St. John Bosco C.S. and a Grade 12 student at St. Mary C.S.S. There were also three video winners – the Grade 8 class at St. Thomas Aquinas C.S., a Grade 12 Media Arts class at St. Mary C.S.S. and a Grade 12 Mathematics class at Archbishop Denis O’Connor C.H.S. The winning submissions were posted on the Board website throughout the month of February.

During the February Stand Up to Bullying Week all schools were expected to hold at least one school wide event to draw attention to bullying prevention. All schools in the Board participated in International Stand Up to Bullying Day on February 22, 2017 by wearing pink shirts. Almost 3000 members of our school communities wore our Kindness is My Superpower t-shirt. The day was captured on Twitter using the hashtag #DCDSBgetpink.

Police/Board Protocol

In September 2015, the Ministry of Education released the revised Police/Board protocol to be implemented in September 2016. During Safe and Caring Schools Week in September, all administrators and senior teachers/teachers-in-charge were provided with a half day inservice to address the changes. During the month of October, all staff were given updates on the revisions during a staff meeting using a Power Point presentation prepared by the Safe Schools Department.

Revision to Policy and Procedures

The changes to the Police/Board protocol meant that changes had to be made to some of our Emergency Preparedness procedures. As such, all of the procedures that flow from the Emergency Preparedness Policy are being reviewed and revised as needed. The Lockdown and Hold and Secure Procedure, and the Bomb Threat Response Procedure were revised first in keeping with the implementation schedule of the Police/Board protocol. Members of the Emergency Preparedness Committee continue to work on the revisions to the remaining Emergency Response procedures.

The Student Discipline Policy and Procedure were revised this year to ensure that they continue to be consistent with the Ministry of Education policies on Student Discipline.

To: Board of Trustees
Re: Safe and Caring Schools Update
Date: February 27, 2017

Page 3

System-Level Training

Violent Threat Risk Assessment:

This year, our in-house VTRA trainers successfully trained over 80 staff and community members in Level One Violent Risk Threat Assessment and Kevin Cameron from The Canadian Centre for Threat Assessment and Trauma Response provided the Level Two training for the same group. Continued training in VTRA ensures that we have many staff trained in each school. As part of the Health and Safety component of the Professional Activity Day in November, Principals were provided with material to help all staff members understand the role that they play in Violent Threat Risk Assessment, even if they are not part of the VTRA team.

Traumatic Event Systems Training:

In February, members of Senior Administration, all principals, Social Workers, Communication Officers, Health and Safety Officer and some vice-principals received Traumatic Event Systems Training with Kevin Cameron. Participants learned how to support students, staff and parents following a traumatic event. Members of the Crisis/Trauma Response Steering Committee will use the materials provided to revise our Critical Incident Response Handbook.

Anti-Oppression Training:

As part of our Safe Schools Strategic plan and our Equity plan, all administrators participated in a one-day Anti-Oppression training. This training served as continuation of the Equity Course that all administrators have taken.

Restorative Practices

This year we continued our Durham Catholic District School Board training on Restorative Practices. Day one of training is Developing a Restorative Mindset: Theory into Practice and day two of training is Social Architecture: Circles in the Classroom. The training was offered to school teams so that the team can collaborate on their learning in between sessions.

School and Inclusive Schools Survey

Every two years, the Ministry of Education requires all schools in the province to implement a School Climate Survey with all students in grades 4 to 8 and a minimum of 25% of students in grade 9 to 12. The purpose of the Safe and Inclusive School Survey is to gather data on how safe and accepted students feel at their school. The data can then be utilized by the Safe School Team to help inform the school's Bullying Prevention and Intervention Plan, Mental Health Action Plan and the Catholic, Community, Culture and Caring School Improvement Goal.

To: Board of Trustees
Re: Safe and Caring Schools Update
Date: February 27, 2017

Page 4

The staff and student survey was completed during the Bullying Prevention Week in November. The parent survey was available via a banner on the Board website for almost a month. This year, all schools were asked to aim for 100% participate in grade 4 to 12. As a result, we had significantly more secondary school students participate in the survey.

In general terms, we saw a consistency in patterns since the last Safe and Inclusive School Survey with steady improvements in all areas. For example, verbal bullying continued to be the most prevalent type of bullying that students experienced, with 37% of students reporting that they had experienced this type of bullying since September. In 2014, 42% of students reported that they had experienced this type of bullying in the same time frame.

One significant data point was the number of students who were unaware of the anonymous reporting tool "Report It". This was consistent across most schools and schools were able to take action to ensure that students knew how to access this reporting mechanism.

AOB/JB/eb



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **Long Term Accommodation Plan 2017-2021**

Origin: Bob Camozzi, Superintendent of Education, Facilities Services
Lewis Morgulis, Manager of Planning, Admissions & Partnerships

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive and file as information the report entitled Long Term Accommodation Plan 2017-2021 dated February 27, 2017."

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approve the Actions proposed for 2017 of the Long Term Accommodation Plan 2017-2021 dated February 27, 2017."

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approve, "In Principle", the actions proposed for 2018-2021 within the Long Term Accommodation Plan 2017-2021 dated February 27, 2017."

RATIONALE

Overview

In January 2016 the Board of Trustees received and approved the 2016-2020 Long Term Accommodation Plan (LTAP) following a review of existing and projected enrolments, the development of guiding principles and undertaking a number of meetings and consultations with the public.

To: Board of Trustees
Re: **Long Term Accommodation Plan – 2017 to 2021**
Date: February 27, 2017

The Board's LTAP summarizes the Board's planned activities with respect to site acquisition and disposition, planned new capital construction, major program or boundary changes, and proposed accommodation reviews to be conducted as outlined in Policy PO-430 Pupil Accommodation Review.

The LTAP document is an annual report that addresses actions to be undertaken by the Board over a 5 year period. The LTAP establishes a set of guiding principles that all proposed actions must be viewed against, and presents a series of actions to be committed to, by the Board in the first year of the plan (subject to any Board of Trustee approval required in the case of a pupil accommodation review). The list of additional actions proposed in years 2-5 of the plan are to be approved by the Board of Trustees in subsequent years. Events which are subject to Ministry approval are identified as such, with the desired timelines attached. It is recognized that actions that are dependent on Ministry approvals and funding may not always occur in the year(s) proposed and may be subject to reevaluation based on funding, approvals or both.

For each subsequently developed LTAP, a new year with appropriate actions will be added to the plan. Completed projects will be removed from the plan as new projects and modified projects are added on an annual basis. Some projects listed by year in years 2-5 may move as a result of changes in enrolment, program directions and utilization.

The LTAP reflects the current enrolment and capacity of the Board, the projected number of students as contained in the Board's Accommodation Utilization Report as submitted on December 19, 2016, all Ministry of Education Capital projects which have been approved, and any funding requests which have been, or will be submitted through the Capital Planning process to the Ministry of Education. The LTAP addresses required property acquisitions and dispositions to fund some of the actions within the plan.

Within this document there are three sections:

- Appendix 1 contains detailed proposals with respect to the actions to be approved by the Board of Trustees for 2017;
- Appendix 2 contains a review of all data and actions organized on a Family of Schools basis;
- Appendix 3 contains a list of all actions from the previous LTAP that have been completed.

Guiding Principles

As a result of meetings with staff, principals and senior administration, and guided by previous studies and actions undertaken by the Board over the last two years, the development of the LTAP reflects a series of important guiding principles that provide a framework to assess the proposed actions. All accommodation and utilization recommendations will:

To: Board of Trustees

Re: **Long Term Accommodation Plan – 2017 to 2021**

Date: February 27, 2017

- 1 be consistent with the Ministry of Education's current Policies and Memoranda, the Board's Policies and Administrative Procedures and the Board's Strategic Plan Discovery 2020;
- 2 ensure access to sustainable quality, equitable, Catholic education in every community served by the Board;
- 3 support excellence in teaching and learning which will enhance student well-being and achievement in a caring and welcoming environment;
- 4 involve community engagement and consultation;
- 5 be based on enrolment projections which are formulated using current planning methodologies and demographic information;
- 6 consider the requirements of the Accessibility for Ontarians with Disabilities Act;
- 7 maximize the efficiency and effectiveness of Board facilities, including technology modernization.
- 8 support a range of program models and opportunities in elementary, secondary, and continuing education;
- 9 consider partnership and community hub opportunities and;
- 10 consider the impact on student transportation.

Proposed Actions by Year

The following provides a series of anticipated accommodation actions to be undertaken by the Board from 2017 to 2021 inclusive. These actions may include boundary changes, property acquisitions and dispositions, capital construction of required new schools and additions, program conversions and relocations, partnerships, accommodation reviews and associated consolidations or closures.

For all actions within the plan that have already received approvals from the Board, the proposed year of opening and/or implementation is listed. For all actions that require approvals from the Board of Trustees, staff will prepare reports in accordance with the requirements of the relevant Policies and Administrative Procedures for consideration by the Board of Trustees.

Any actions or projects approved by the Board of Trustees in the 2016-2020 LTAP that have not received Ministry approval have been carried forward, and the associated dates for implementation or completion have been amended.

To: Board of Trustees
 Re: **Long Term Accommodation Plan – 2017 to 2021**
 Date: February 27, 2017

Ministry Approvals and Funding

All proposed actions listed within the LTAP that are subject to approval and/or funding from the Ministry of Education, require the Board to submit requests to, and receive approvals and funding from, the Ministry of Education. As such, the timing of the projects listed within the plan may be impacted by the timing of Ministry approvals and funding announcements.

ACTIONS BY YEAR

2017

1. Open the new 6 classroom addition and major renovations at St. James Catholic School (now under construction);
2. Open the new Child Care Centre at St. Josephine Bakhita Catholic School (now under construction);
3. Initiate a boundary change between All Saints Catholic Secondary School and Father Leo J Austin Catholic Secondary School in accordance with Board Policy PO415;
4. Initiate a boundary change between St. Matthew the Evangelist Catholic School and St. Luke the Evangelist Catholic School in accordance with Board Policy PO415;
5. Initiate a boundary change between Father Leo J Austin Catholic Secondary School and Monsignor Paul Dwyer Catholic High School for French Immersion programming in accordance with Board Policy PO415;
6. Complete the disposition of the former St. Gertrude Catholic School;
7. Complete the disposition of the former Immaculate Conception Catholic School;
8. Open the new Adult and Continuing Education program site in Oshawa;
9. Open the new hub space for the Community Innovation Lab at Monsignor Paul Dwyer Catholic High School
10. Review the boundaries between Father Joseph Venini Catholic School and the Unnamed North Oshawa Catholic Elementary School;
11. Examine potential locations for a North Durham hub partnership and/or Continuing and Adult Education programs;
12. Determine potential location(s) for the Board's Alternative Education programs;

To: Board of Trustees

Re: **Long Term Accommodation Plan – 2017 to 2021**

Date: February 27, 2017

13. Purchase the Unnamed Audley Road Catholic Elementary School site in Ajax;
14. Request Ministry funding approval for the addition of a Child Care and Family Centre for Good Shepherd Catholic School;
15. Request Ministry funding approval for the replacement of St. Marguerite D'Youville Catholic School;
16. Request Ministry funding approval for the construction of the Unnamed Seaton #1 Catholic Elementary School;
17. Request Ministry funding approval for the construction of the replacement of Monsignor Paul Dwyer Catholic High School;
18. Request Ministry funding approval for the construction of a Brooklin Catholic Secondary School.

2018

1. Open the new Regional Arts and Technology program at All Saints Catholic Secondary School;
2. Open the new St. Leo Catholic School Child Care and Family Centre;
3. Open the expanded Family Centre at Sir Albert Love Catholic School;
4. Open the expanded Child Care Centre at St. Elizabeth Seton Catholic School;
5. Open the expanded Child Care Centre at St. Joseph Catholic School – Uxbridge;
6. Purchase the Unnamed North Oshawa Catholic Secondary School site (subject to Ministry approval and funding);
7. Review potential locations for additional single track French Immersion programs across the Region and initiate where necessary accommodation review(s) for those programs;
8. Purchase the Unnamed Seaton #1 Catholic Elementary School site in Pickering;
9. Open new location(s) for the Board's Alternative Education programs;
10. Examine potential locations for a Regional Outdoor Education Centre;

To: Board of Trustees
Re: **Long Term Accommodation Plan – 2017 to 2021**
Date: February 27, 2017

2019

1. Prepare a comprehensive review of the optimal programs and service delivery models for Catholic Secondary Schools in Ajax;
2. Open the new 412 pupil place Unnamed North Oshawa Catholic Elementary School, Child Care and Family Centre;
3. Open the expanded Child Care and Family Centre at Good Shepherd Catholic School(subject to Ministry approval and funding) ;
4. Purchase the Unnamed Seaton Catholic Secondary School site in Pickering;
5. Purchase the Unnamed Seaton #2 Catholic Elementary School site in Pickering;

2020

1. Implement the recommendations of the Secondary program service delivery review model at Ajax Catholic Secondary School(s);
2. Open the replacement St. Marguerite D'Youville Catholic School (subject to Ministry approval and funding);
3. Complete the construction of the replacement of Monsignor Paul Dwyer Catholic High School (subject to Ministry approval and funding).
4. Open the new Unnamed Brooklin Catholic Secondary School (subject to Ministry approval and funding);
5. Open the new Unnamed Seaton #1 Catholic Elementary School (subject Ministry approval and funding);
6. Request Ministry funding approval for the construction of the Unnamed Seaton Catholic Secondary School (subject to Ministry approval and funding);
7. Undertake an accommodation study for Oshawa Catholic Elementary Schools commensurate with the opening of the replacement of Monsignor Paul Dwyer Catholic High School (subject to Ministry approval and funding);

2021

1. Complete disposition of the former Monsignor Paul Dwyer Catholic High School (subject to Ministry approval);
2. Purchase the Unnamed West Whitby #1 Catholic Elementary School site;
3. Purchase the Unnamed Oshawa Kedron#1 Catholic Elementary School site

To: Board of Trustees
Re: **Long Term Accommodation Plan – 2017 to 2021**
Date: February 27, 2017

Community Partnership and Co-Build Opportunities

Developing cooperative and collaborative facility partnerships enables the Board to improve utilization of school buildings, reduce facility costs and improve educational opportunities as well as demonstrating a willingness to collaborate with designated Community partners.

Partnerships may involve co-building new facilities, or leases, licenses and joint use agreements to utilize part of an existing school or administrative facility specifically during school hours. Where a partnership is appropriate for the school setting and where it enhances student achievement, the Board is receptive to sharing facilities for the use of unoccupied space in existing schools and administration facilities. All planned new schools within the plan, which are yet to be approved and funded by the Ministry of Education, can be considered for potential partnership in accordance with the provisions of the Boards Community Planning and Partnership Policy.

Board staff will work with the Ministry of Education and work within the Community Planning and Partnership Guidelines and Policies for establishing Community Hubs in schools.

NEXT STEP

Pending approval of the LTAP by the Board of Trustees, public information sessions and consultations will be organized by Board staff. A detailed communication plan will be executed so that all members of the Durham Catholic District School Board community will be made aware of the dates and locations to maximize participation in the process.

APPENDIX 1 - 1

APPENDIX 1: DETAILED REVIEW OF ACTIONS PLANNED FOR 2017

Open the new 6 classroom addition and major renovations at St. James Catholic School (now under construction);

The Board received approval from the Ministry of Education to construct a 6 classroom addition and undertake renovations at St James Catholic School in 2015. The project started construction in July 2016. Students will move into the addition in March 2017. All other renovations and site works will be completed prior to September 2017.

Open the new Child Care Centre at St. Josephine Bakhita Catholic School (now under construction);

The Board received approval from the Ministry of Education to construct a child care centre at St Josephine Bakhita Catholic School in 2015. The project started construction in August 2016. The new Child Care Centre will be completed for April 2017. All related site works addition will be completed prior to September 2017.

Initiate a boundary change between All Saints Catholic Secondary School and Father Leo J Austin Catholic Secondary School

The Board undertook the review of programs and service delivery models for the Catholic Secondary Schools in the Town of Whitby during 2016. The final report was brought to the Board of Trustees and approved on January 30, 2017. All Saints Catholic Secondary School and Father Leo J Austin Catholic Secondary School have boundaries which include a portion of both the St. Theresa Catholic School boundary and the St. Matthew the Evangelist Catholic School boundary. The intention of the boundary change will be to have the secondary school boundaries match the elementary school boundaries, and have all students directed from both elementary schools to Father Leo J Austin Catholic Secondary School. It is intended that a boundary change process will be initiated in the spring of 2017 in accordance with Board Policy PO-415.

Initiate a boundary change between St. Matthew the Evangelist CS and St. Luke the Evangelist CS

The Board undertook the review of programs and service delivery models for the Catholic Secondary Schools in the Town of Whitby during 2016. The final report was brought to the Board of Trustees and approved on January 30, 2017. As a result of the Whitby Secondary Study, the growth area north of Taunton Road, and west of Cochrane Street in the St. Matthew the Evangelist Catholic School boundary is planned to be reassigned to the St. Luke the Evangelist Catholic School boundary. It is intended that a boundary change process will be initiated in the spring of 2017 in accordance with Board Policy PO-415.

APPENDX 1-2**Initiate a boundary change between Father Leo J Austin Catholic Secondary School and Monsignor Paul Dwyer Catholic High School**

The Board undertook the review of programs and service delivery models for the Catholic Secondary Schools in the Town of Whitby during 2016. The final report was brought to the Board of Trustees and approved on January 30, 2017. As a result of the Whitby Secondary Study, the proposed boundary change would direct students from the French Immersion programs at St. Thomas Aquinas Catholic School, St. Christopher Catholic School and St. Kateri Tekakwitha Catholic School to attend Monsignor Paul Dwyer Catholic High School for French Immersion programming. It is intended that a boundary change process will be initiated in the spring of 2017 in accordance with Board Policy PO-415.

Complete the disposition of the former St. Gertrude Catholic School;

The Board declared the former St. Gertrude Catholic School surplus to its needs in 2015 and has placed the property on the open market for sale. It is anticipated that a purchaser will be found and that the sale will be finalized during 2017.

Complete the disposition of the former Immaculate Conception Catholic School;

The Board completed The Port Perry Catholic Elementary School Accommodation Review in May 2016. In June 2016, the former Immaculate Conception Catholic School closed. In October 2016, the Board declared the school surplus to its needs in accordance with Ontario Regulation 444/98. The Board is undertaking the disposition of the former school building and lands during 2017.

Open the new Adult and Continuing Education program site in Oshawa;

The Board has entered into an agreement to open a new Adult and Continuing Education site at 850 King Street West in the City of Oshawa. This new site is under construction by the owner and will be ready for September 2017 occupancy. The new site replaces the existing site located at the former St. Gertrude Catholic School in Oshawa.

Examine potential locations for a North Durham Continuing and Adult Education program;

Board staff will assess the potential to locate one or more Adult and Continuing Education programs in facilities owned or leased by the Board in the northern three municipalities within Durham Region.

APPENDIX 1-3

Determine potential location(s) for the Board's Alternative Education programs;

The leases for the Board's existing Alternative Education program locations are due to expire by August 2018. As such the Board needs to determine if the existing locations supporting the Alternative Education programs are still viable. If the Board needs to relocate one or more programs, suitable locations need to be found for a September 2018 start up.

Open the new hub space for the Community Innovation Lab at Monsignor Paul Dwyer Catholic High School

The Community Innovation Lab has developed a partnership with the Durham Catholic District School Board to utilize vacant classroom spaces at Monsignor Paul Dwyer Catholic High School. This partnership will reduce the capacity of the school and will add a dynamic partner to the Board

Purchase the Unnamed Ajax Audley Catholic Elementary School site;

In November 2016, the Board authorized staff to begin to acquire the Unnamed Audley Road Catholic Elementary School site which is located south of Rossland Road and west of Audley Road in the Town of Ajax. This future Catholic Elementary school site gives the Board the ability to construct additional pupil places to serve students in the Town of Ajax at a point in the future, subject to Ministry approval and funding.

Review the boundary between Father Joseph Venini Catholic School and the Unnamed North Oshawa Catholic School;

The Board must review the boundary between the existing Father Joseph Venini Catholic School and the Unnamed North Oshawa Catholic School in advance of its opening in September 2019. It is intended that a boundary change process will be initiated in the fall of 2017 in accordance with Board Policy PO-415.

Request Ministry funding approval for the construction of the Unnamed Seaton #1 Catholic Elementary School;

The Board requested Ministry of Education funding and approvals to construct a new 611 pupil place Catholic Elementary school to serve students generated from the new Seaton Community located in the City of Pickering. This new school once constructed will accommodate students generated from this new 70,000 person community. Construction and occupancy of new homes is slated to begin in late 2017. This project has previously been submitted to the Ministry of Education.

APPENDIX 1-4

Request Ministry funding approval for the replacement of St. Marguerite D'Youville Catholic School;

The Board will submit its request to replace St. Marguerite D'Youville Catholic School to the Ministry of Education as it relates to the type of construction and the facility condition. Originally constructed using relocatable classroom modules, the school and many building systems are reaching the end of their theoretical life cycle. As such the Board is requesting funding to construct a permanent school building and demolish the existing school building.

Request Ministry funding approval for the construction of the replacement of Monsignor Paul Dwyer Catholic High School

A new Catholic Secondary School site is required to facilitate the relocation and reconstruction of the existing Monsignor Paul Dwyer Catholic High School for 2019. Because the requirements for this school site are not in the Board's 2014 Educational Development Charges (EDC) Background Study, the Board is seeking approval and funding from the Ministry of Education to purchase the site. The site is located on the east side of Harmony Road, North of Taunton Road adjacent to the City of Oshawa's Legends Centre. This project has previously been submitted to the Ministry of Education in 2016 for approval.

Request Ministry funding to construct the Unnamed Brooklin Catholic Secondary School

The Board will submit its request to the Ministry of Education to fund construction of a new Grade 7-12 Catholic Secondary School to serve students located within the Brooklin community. The Board currently operates three Catholic Elementary Schools in the Brooklin Urban Area and has additional designated lands for three future Catholic Elementary schools in the expansion areas of the Brooklin Secondary Plan.

APPENDIX 2 - 1



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Catholic Education: Learning & Living In Faith

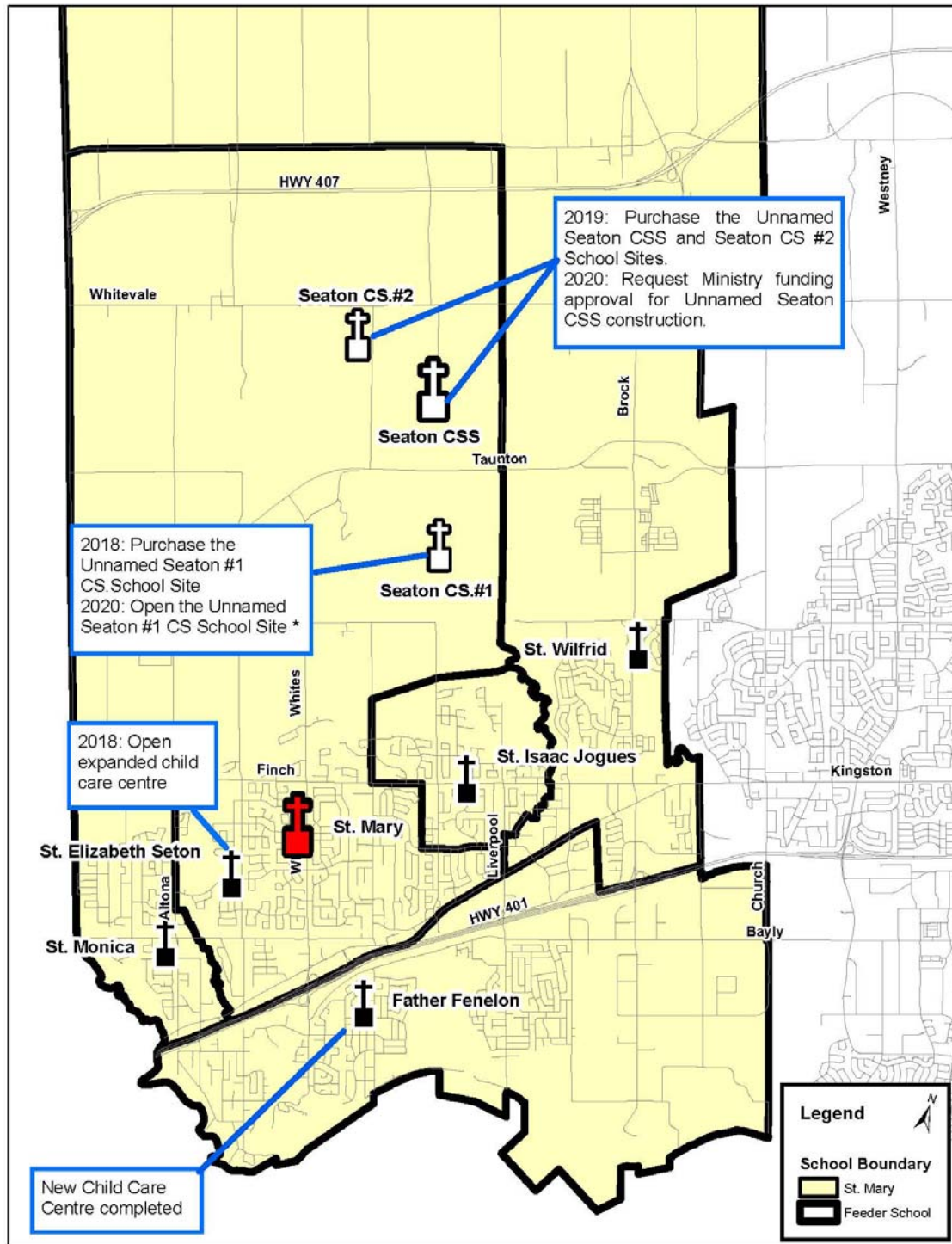
LONG TERM ACCOMMODATION PLAN
SUMMARY OF ACTIONS BY FAMILY OF SCHOOLS

APPENDIX 2 - 2**Glossary of Terms**

Accommodation Review	As governed by Board Policy PO430, refers to a study of one or more schools where a program consolidation, school consolidation or closure is contemplated by the Board
Boundaries	As governed by Board Policy PO415, refers to the area(s) to be served by a Catholic elementary or secondary school, on an interim or permanent basis;
Child Care Centre	A series of rooms which operate a licensed child care under the provisions of the Child Care and Early Years Act
Community Hub	A room or series of rooms within a school that are used by community agencies to provide a range of services to parents, students or residents within a community
Disposition	The sale or lease of a school site governed by Ontario Regulation 444/98;
Family Centre	A space supported by the Ministry of Education in which to provide a range of services to support families in the community (i.e. The Ontario Early Years Centre OEYC)
LTAP	Long Term Accommodation Plan;
Ministry Approval	The authority granted by the Ministry of Education to construct new pupil places in the form of a new school, replacement school, addition or major renovation to a school;
OTG Capacity	On-the-ground Capacity. A value calculated by the Ministry of Education to assess the number of students that a school can hold
Utilization Rate	This is calculated by dividing the actual or projected enrolment by the OTG capacity of the school.

APPENDIX 2 - 3

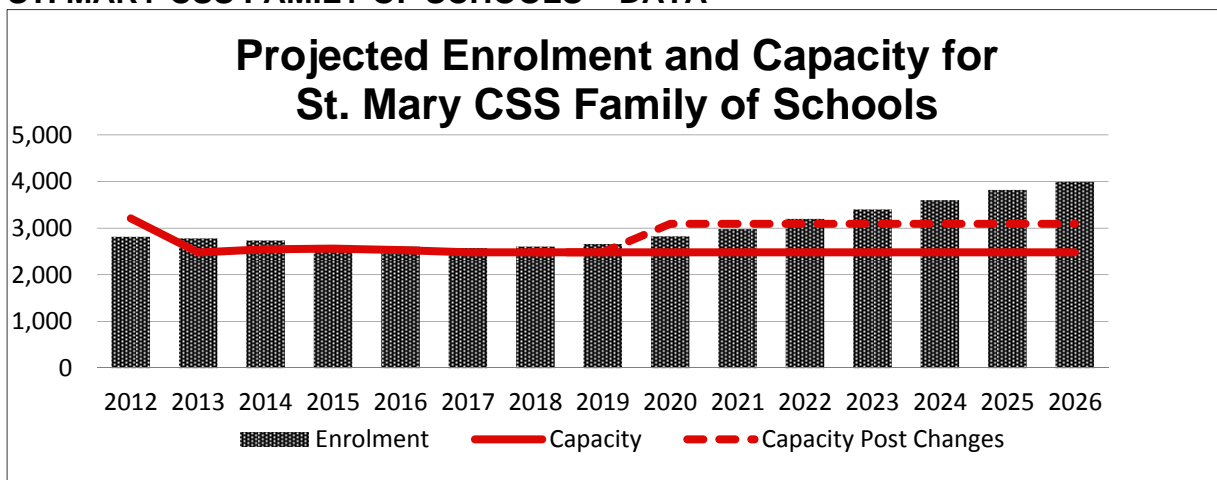
St. Mary C.S.S.: Family of Schools Boundary and Location Map



*Subject to Ministry of Education Approval

APPENDIX 2 - 4

ST. MARY CSS FAMILY OF SCHOOLS – DATA



PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2016	Utilization Rate	Projected 2017	Utilization Rate	Projected 2021	Utilization Rate	Projected 2026	Utilization Rate
FATHER FENELON	369	366	99%	375	102%	340	92%	319	86%
ST. ELIZABETH SETON	697	786	113%	728	104%	654	94%	658	94%
ST. ISAAC JOGUES	530	594	112%	593	112%	520	98%	500	94%
ST. MONICA	392	341	87%	364	93%	440	112%	452	115%
ST. WILFRID	478	520	109%	515	108%	570	119%	632	132%
UNNAMED SEATON				0		454		1430	
ST MARY CSS FOS	2466	2607	106%	2575	104%	2978	121%	3991	162%

PROPOSED ACTIONS

2017

- Request Ministry funding approval for the construction of the Unnamed Seaton #1 Catholic Elementary School;

2018

- Open the expanded Child Care Centre at St. Elizabeth Seton Catholic School
- Purchase the Unnamed Seaton #1 Catholic Elementary School site in Pickering;

2019

- Purchase the Unnamed Seaton #2 Catholic Elementary School site in Pickering;
- Purchase the Unnamed Seaton Catholic Secondary School site in Pickering;

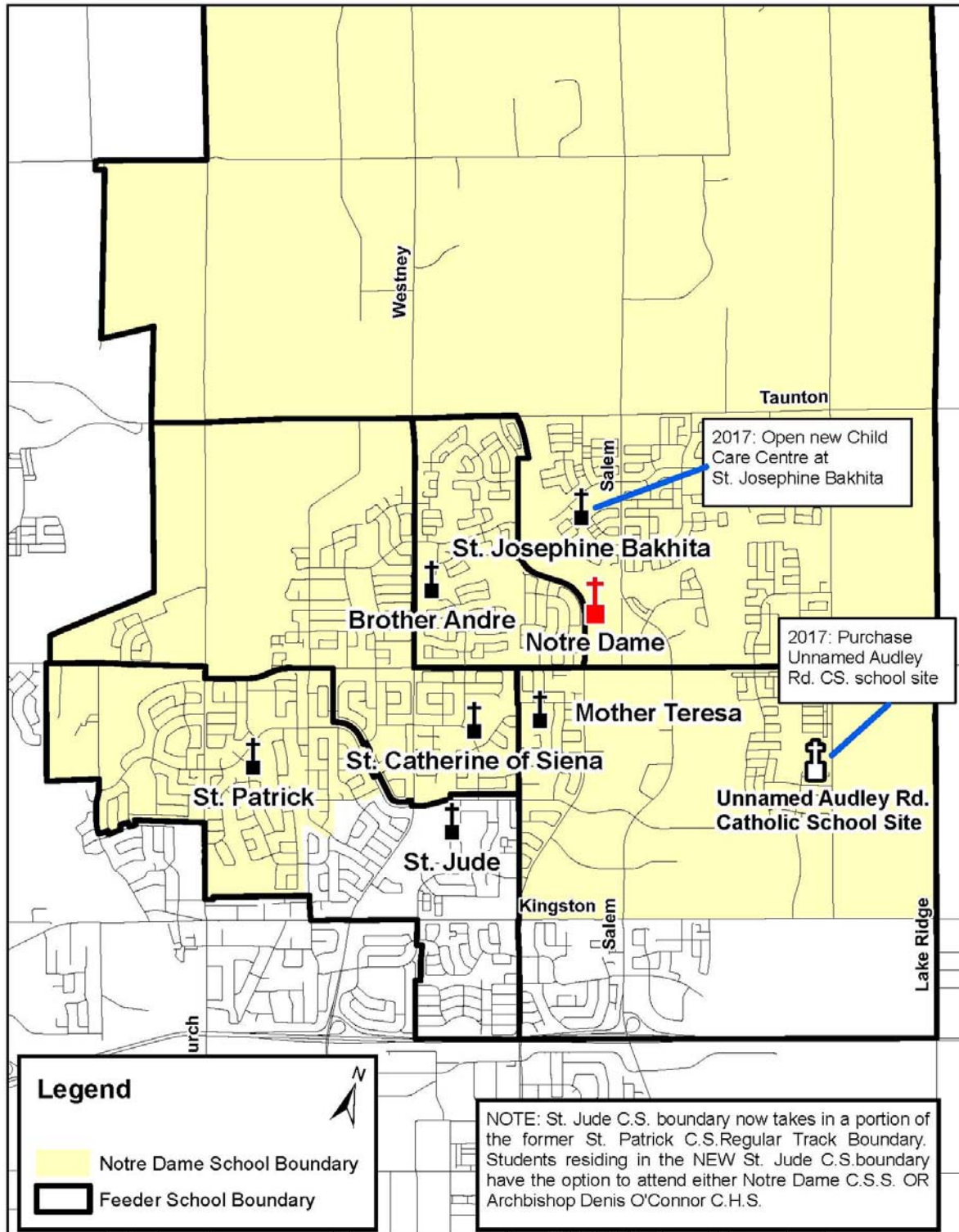
APPENDIX 2 - 5

2020

- Open the new Unnamed Seaton #1 Catholic Elementary School (subject to Ministry approval and funding);
- Request Ministry funding approval for the construction of the Unnamed Seaton Catholic Secondary School (subject to Ministry approval and funding);

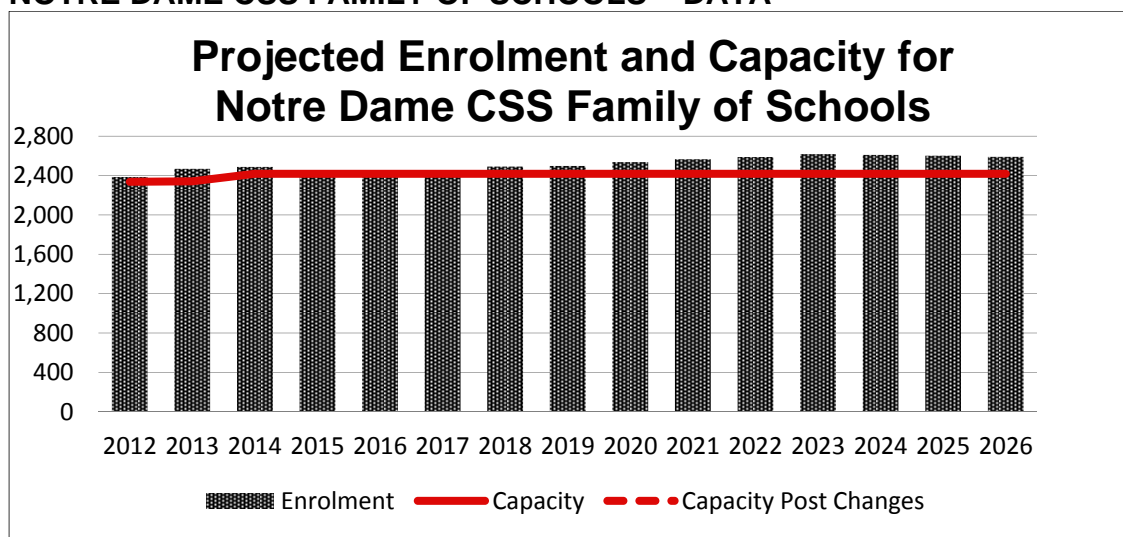
APPENDIX 2 - 6

Notre Dame C.S.S.: Family of Schools Boundary and Location Map



APPENDIX 2 - 7

NOTRE DAME CSS FAMILY OF SCHOOLS – DATA



PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2016	Utilization Rate	Projected 2017	Utilization Rate	Projected 2021	Utilization Rate	Projected 2026	Utilization Rate
ST. ANDRE BESSETTE	461	306	66%	281	61%	234	51%	204	44%
ST. CATHERINE OF SIENA	395	376	95%	371	94%	393	99%	432	109%
ST. JOSEPHINE BAKHITA	479	678	142%	673	141%	629	131%	574	120%
ST. PATRICK	711	749	105%	801	113%	1000	141%	1070	150%
ST. TERESA OF CALCUTTA	398	321	81%	316	79%	310	78%	310	78%
NOTRE DAME CSS FOS	2444	2430	99%	2442	100%	2566	105%	2590	106%

PROPOSED ACTIONS

2017

- Open the new Child Care Centre at St. Josephine Bakhita Catholic School (now under construction);
- Purchase the Unnamed Audley Road Catholic Elementary School site in Ajax;

2019

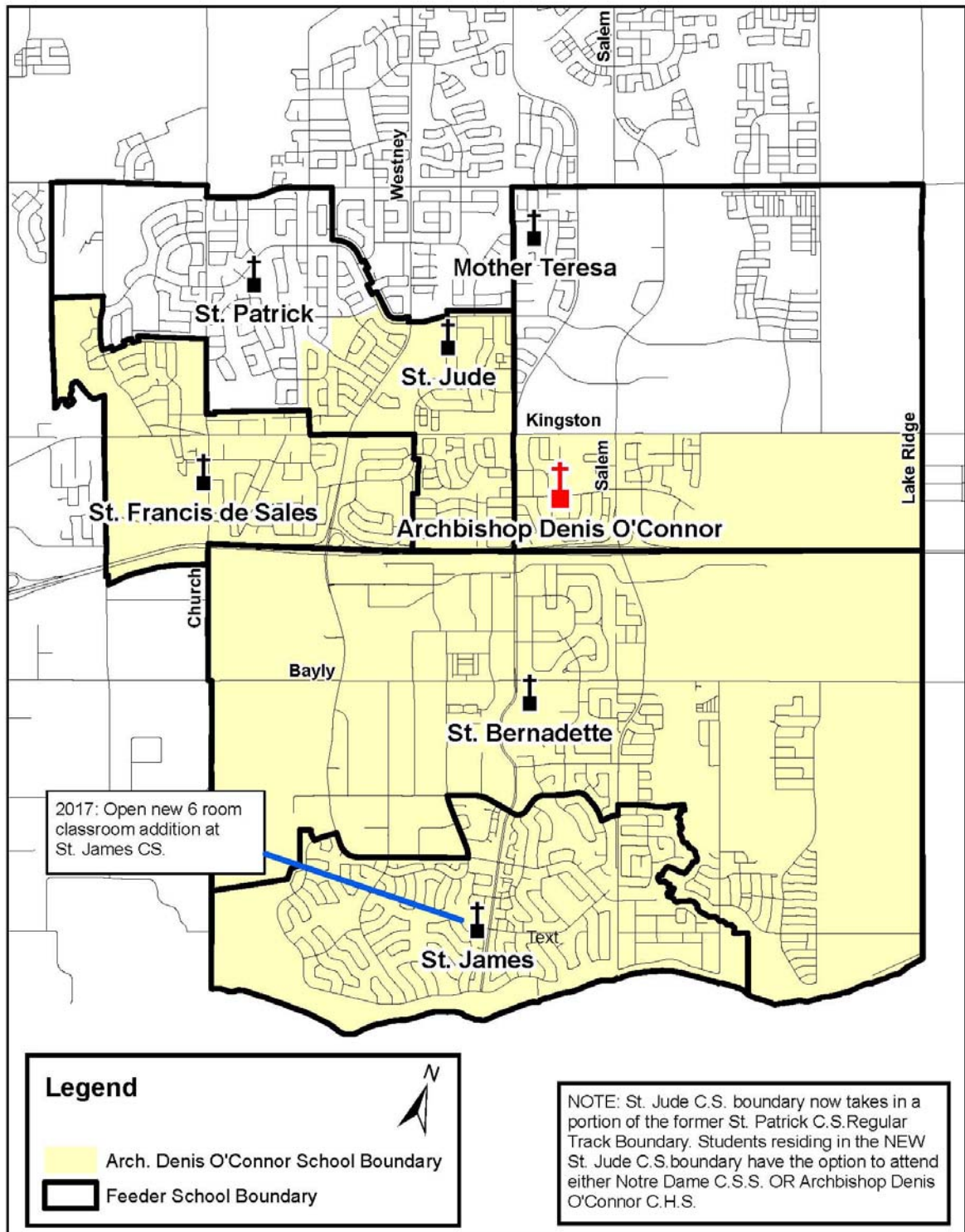
- Prepare a comprehensive review of the optimal programs and service delivery models for Catholic Secondary Schools in Ajax;

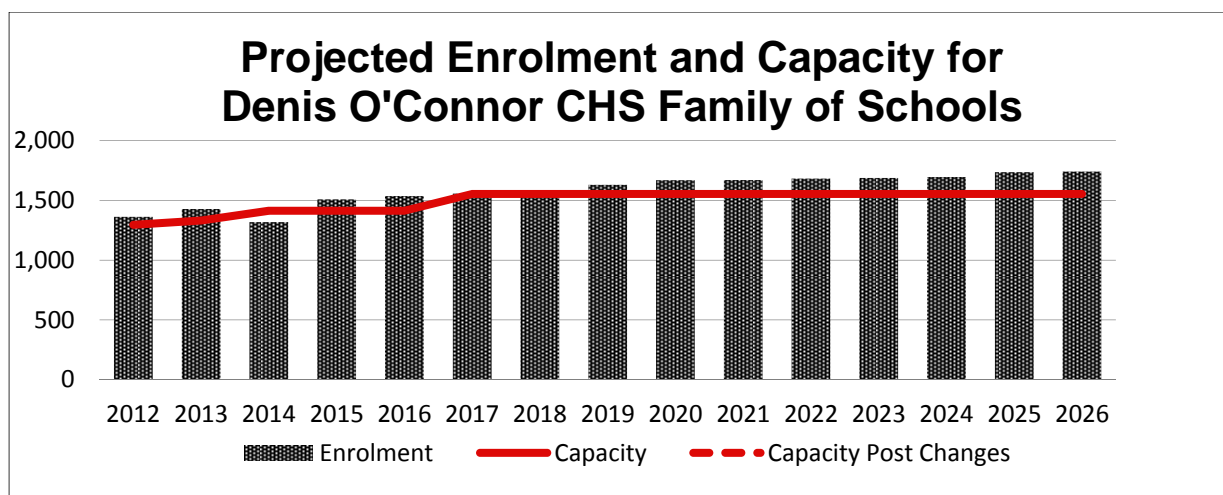
2020

- Implement the recommendations of the program service delivery model review at Ajax Catholic Secondary School(s);

APPENDIX 2 – 8

Archbishop Denis O'Connor C.H.S.: Family of Schools Boundary and Location Map



APPENDIX 2 – 9**ARCHBISHOP DENIS O'CONNOR CHS FAMILY OF SCHOOLS – DATA****PROJECTIONS**

UTILIZATION BY SCHOOL	OTG Capacity	Actual Utilization 2016	Utilization Rate	Projected Utilization 2017	Utilization Rate	Projected Utilization 2021	Utilization Rate	Projected Utilization 2026	Utilization Rate
ST. BERNADETTE	634	615	97%	625	99%	738	116%	858	135%
ST. FRANCIS DE SALES	291	173	59%	174	60%	187	64%	177	61%
ST. JAMES*	372	387	104%	414	111%	494	133%	480	129%
ST. JUDE	257	362	141%	344	134%	252	98%	226	88%
A D O'CONNOR CHS FOS	1554	1537	99%	1557	100%	1671	108%	1741	112%
*Includes addition									

PROPOSED ACTIONS**2017**

- Open the new 6 classroom addition and major renovations at St. James Catholic School (now under construction);

2019

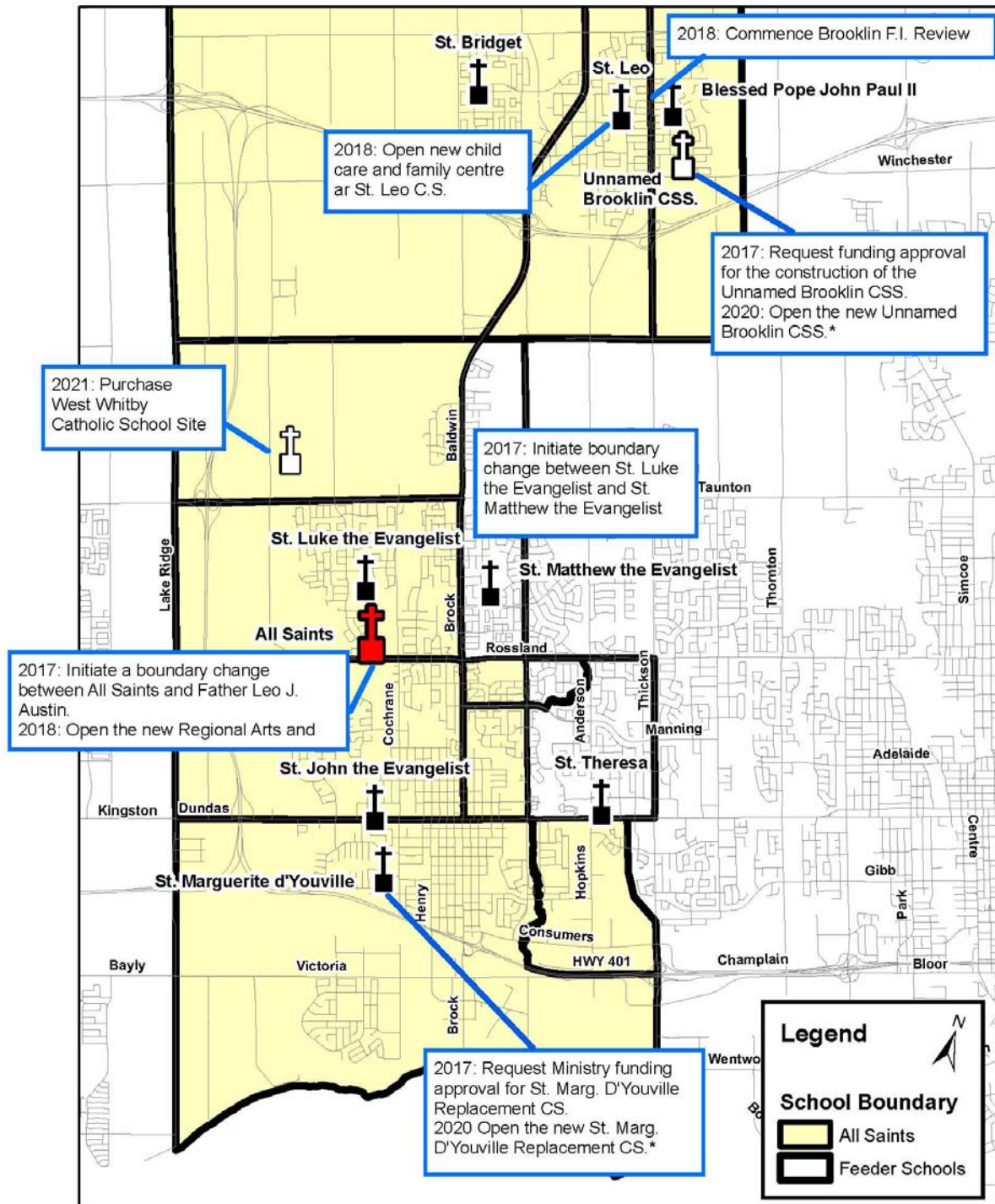
- Prepare a comprehensive review of the optimal programs and service delivery models for Catholic Secondary Schools in Ajax;

2020

- Implement the recommendations of the program service delivery model review at Ajax Catholic Secondary School(s);

APPENDIX 2 - 10

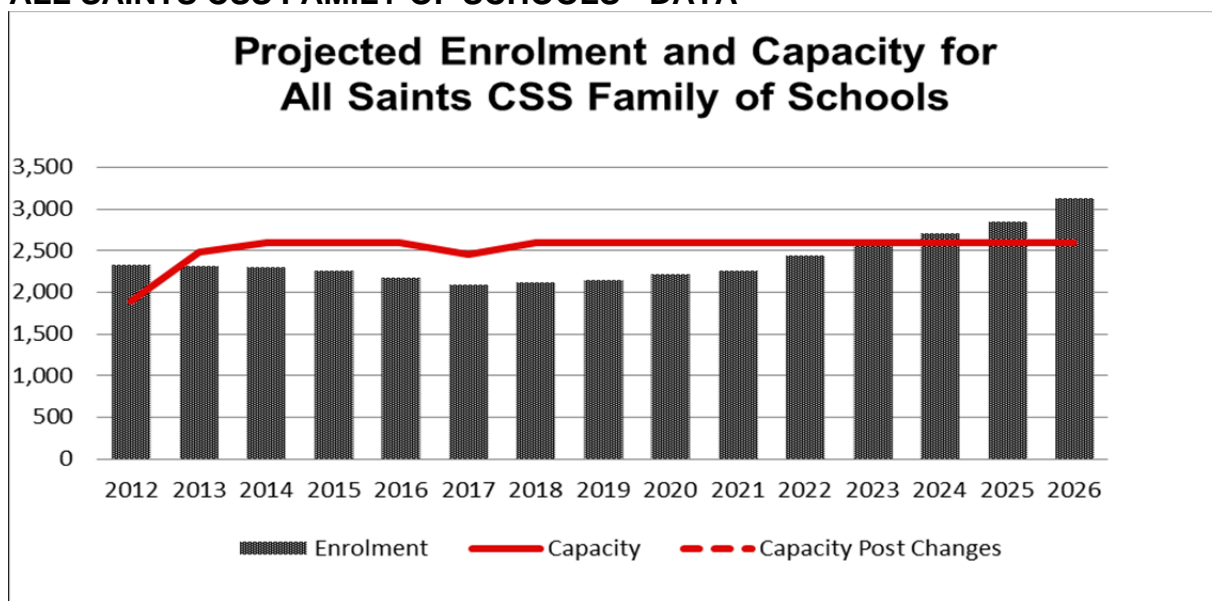
All Saints C.S.S.: Family of Schools Boundary and Location Map



*Subject to Ministry of Education Approval

APPENDIX 2 - 11

ALL SAINTS CSS FAMILY OF SCHOOLS - DATA



PROJECTIONS

UTILIZATION BY SCHOOL	OTG	Actual Utilization		Projected Utilization		Projected Utilization		Projected Utilization	
	Capacity	2016	Rate	2017	Rate	2021	Rate	2026	Rate
ALL SAINTS ARTS	138	0	0%	0	0%	120	87%	120	87%
ST. BRIDGET	513	471	92%	443	86%	461	90%	682	133%
ST. JOHN PAUL II	481	380	79%	390	81%	422	88%	509	106%
ST. JOHN THE EVANGELIST	355	267	75%	271	76%	384	108%	493	139%
ST. LEO*	315	275	87%	254	81%	246	78%	335	106%
ST. LUKE THE EVANGELIST	467	490	105%	472	101%	447	96%	745	160%
ST. MARGUERITE D'YOUVILLE	323	283	88%	262	81%	291	90%	352	109%
ALL SAINTS CSS FOS	2592	2166	84%	2092	81%	2371	91%	3236	125%

PROPOSED ACTIONS

2017

- Initiate a boundary change between All Saints Catholic Secondary School and Father Leo J Austin Catholic Secondary School in accordance with Board Policy PO415;
- Initiate a boundary change between St. Matthew the Evangelist Catholic School and St. Luke the Evangelist Catholic School in accordance with Board Policy PO415;
- Request Ministry funding approval for the replacement of St. Marguerite D'Youville Catholic Elementary School;
- Request funding approval for the construction of the Unnamed Brooklin Catholic Secondary School;

APPENDIX 2-12

2018

- Open a new Regional Arts and Technology program at All Saints Catholic Secondary School
- Open the new St. Leo Catholic School Child Care and Family Centre

2020

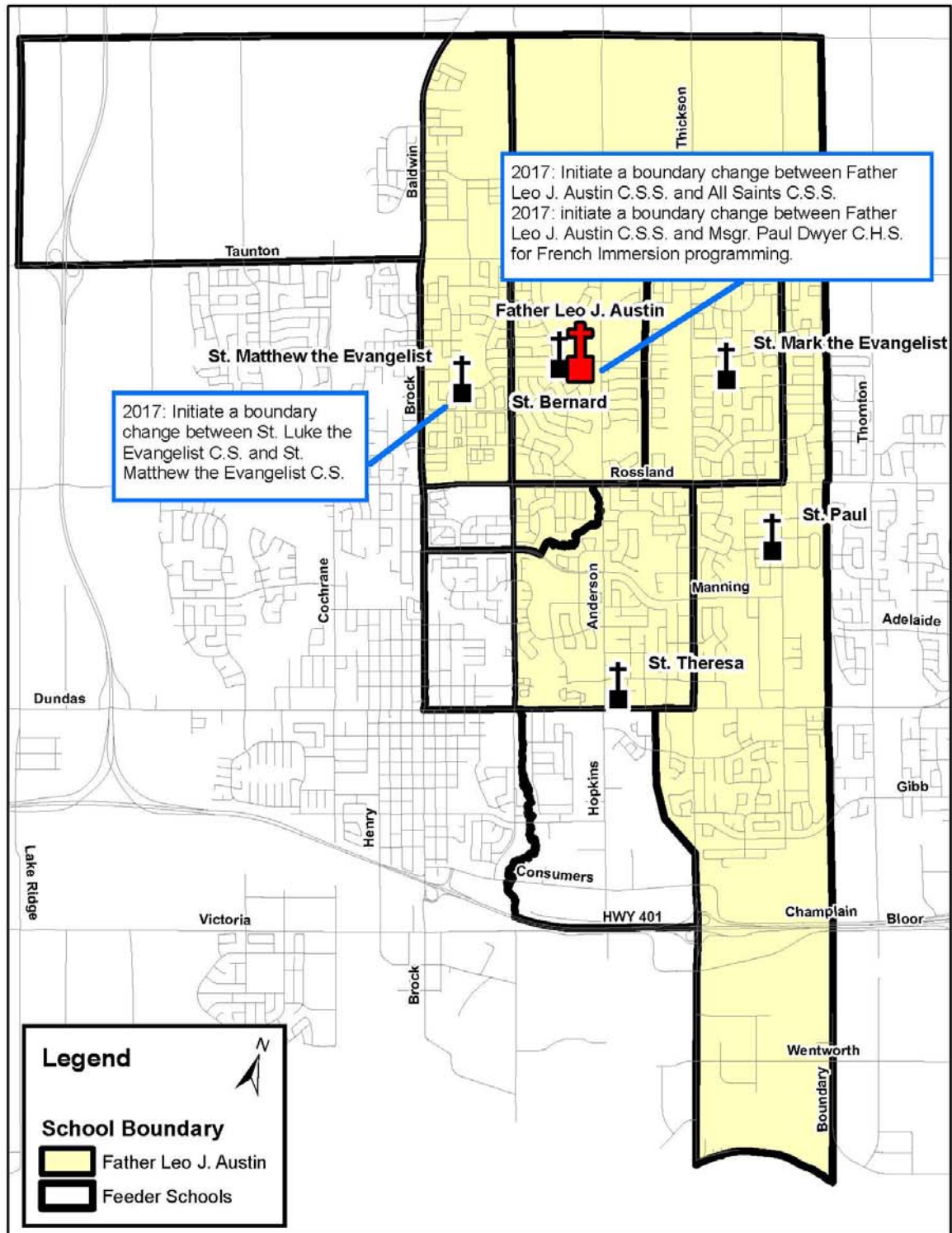
- Open the new St. Marguerite D'Youville Catholic Elementary Replacement School (subject to Ministry approval and funding);
- Open the new Unnamed Brooklin Catholic Secondary School (subject to Ministry approval and funding);

2021

- Purchase the Unnamed West Whitby #1 Catholic Elementary School Site

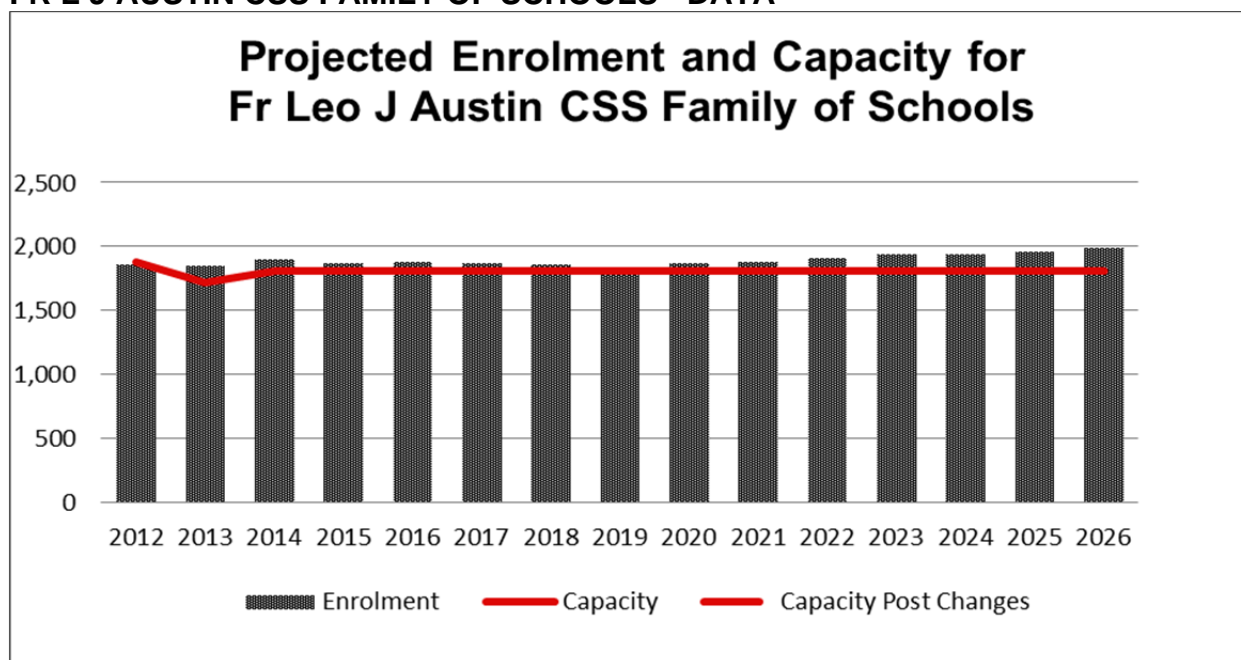
APPENDIX 2 - 13

Father Leo J. Austin C.S.S.: Family of Schools Boundary and Location Map



APPENDIX 2 – 14

FR L J AUSTIN CSS FAMILY OF SCHOOLS - DATA



PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2016	Utilization Rate	Projected 2017	Utilization Rate	Projected 2021	Utilization Rate	Projected 2026	Utilization Rate
ST. BERNARD	280	304	109%	287	103%	314	112%	352	126%
ST. MARK THE EVANGELIST	490	635	130%	638	130%	585	119%	594	121%
ST. MATTHEW THE EVANGELIST	490	434	89%	420	86%	440	90%	475	97%
ST. PAUL	291	306	105%	316	109%	305	105%	306	105%
ST. THERESA	254	196	77%	187	74%	211	83%	236	93%
FR L AUSTIN CSS FOS	1805	1875	104%	1848	102%	1855	103%	1963	109%

PROPOSED ACTIONS

2017

- Initiate a boundary change between All Saints Catholic Secondary School and Father Leo J Austin Catholic Secondary School in accordance with Board Policy PO415;
- Initiate a boundary change between St. Matthew the Evangelist Catholic School and St. Luke the Evangelist Catholic School in accordance with Board Policy PO415;
- Initiate a boundary change between Father Leo J Austin Catholic Secondary School and Monsignor Paul Dwyer Catholic High School for French Immersion programming in accordance with Board Policy PO415;
- Request funding approval for the construction of the Unnamed Brooklin Catholic Secondary School;

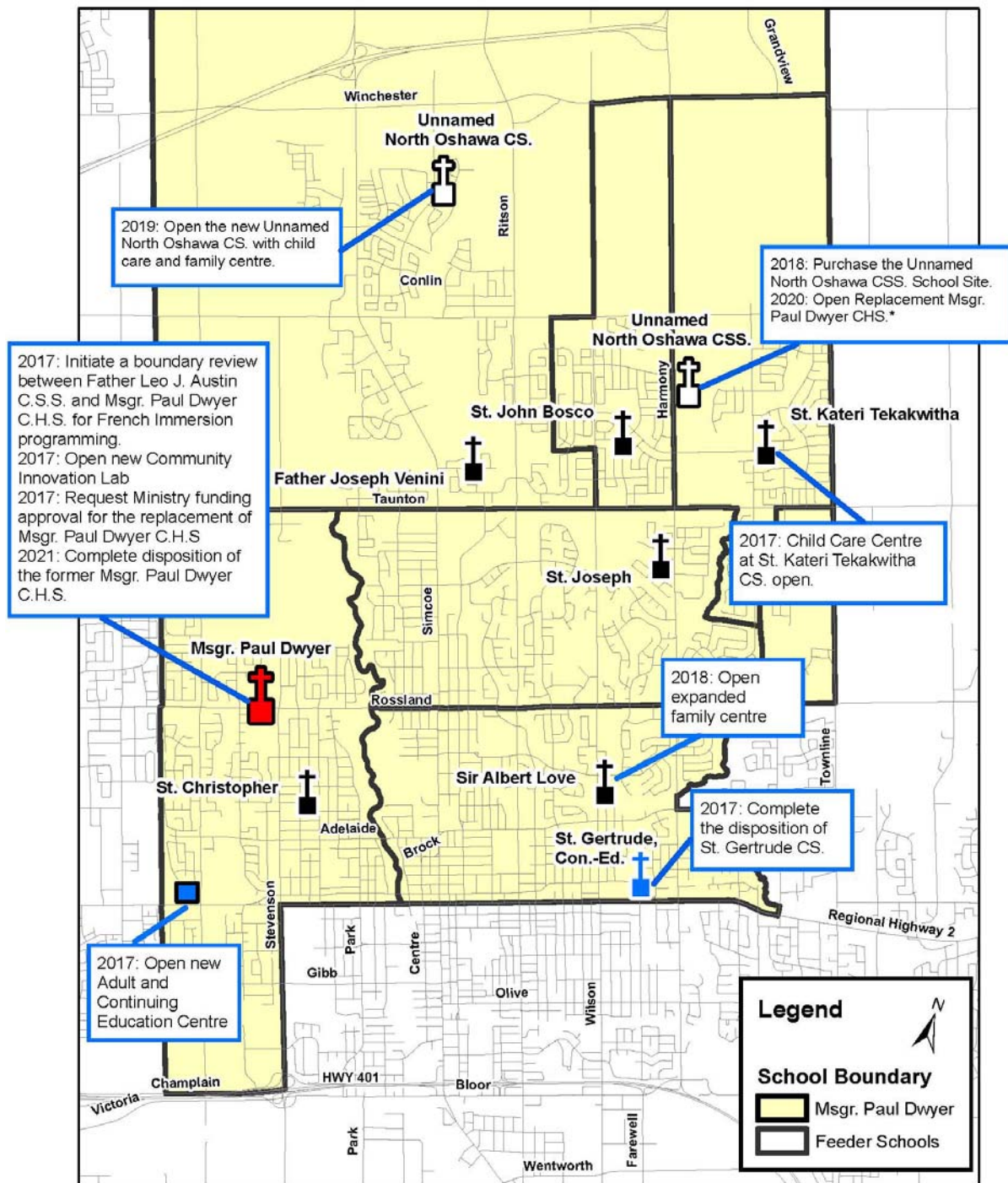
APPENDIX 2-15

2020

- Open the new Unnamed Brooklin Catholic Secondary School (subject to Ministry approval and funding;

APPENDIX 2 - 16

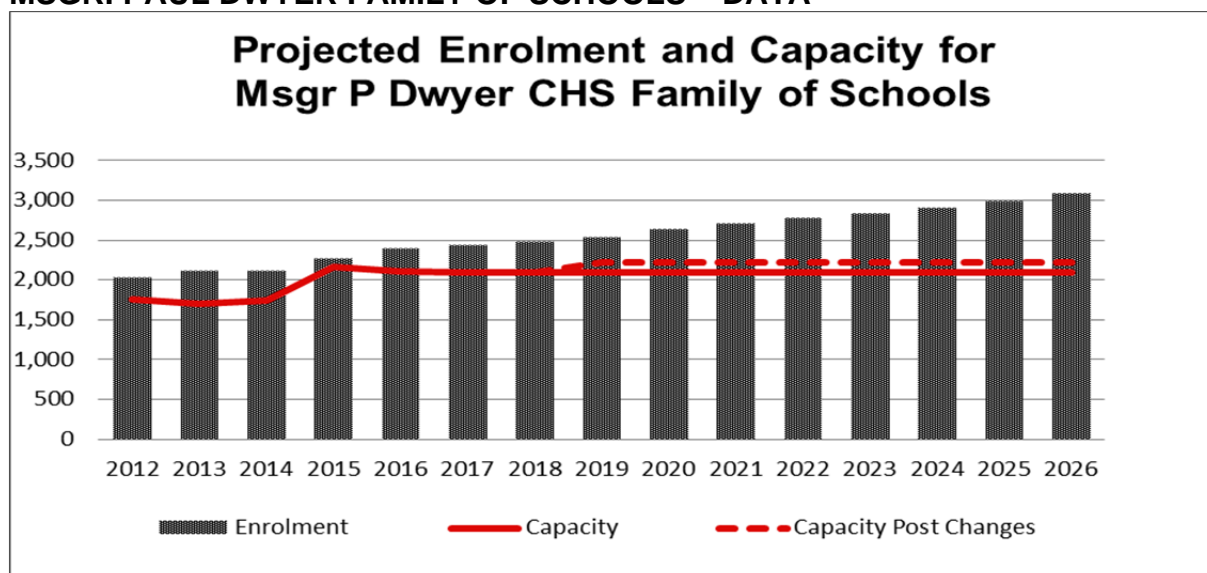
Msgr. Paul Dwyer C.S.S.: Family of Schools Boundary and Location Map



*Subject to Ministry of Education Approval

APPENDIX 2 - 17

MSGR. PAUL DWYER FAMILY OF SCHOOLS – DATA



PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2016	Utilization Rate	Projected 2017	Utilization Rate	Projected 2021	Utilization Rate	Projected 2026	Utilization Rate
FATHER JOSEPH VENINI	277	297	107%	305	110%	416	150%	528	191%
SIR ALBERT LOVE	346	249	72%	244	71%	218	63%	209	60%
ST. CHRISTOPHER	369	428	116%	442	120%	512	139%	485	131%
ST. JOHN BOSCO	398	532	134%	536	135%	535	134%	667	168%
ST. JOSEPH	395	457	116%	458	116%	427	108%	406	103%
St. KATERI TEKAKWITHA	420	423	101%	444	106%	591	141%	785	187%
DWYER FOS	2205	2386	108%	2429	110%	2699	122%	3080	140%

PROPOSED ACTIONS

2017

- Initiate a boundary review between Monsignor Paul Dwyer Catholic High School and Father Leo J Austin Catholic Secondary School for French Immersion Programming in accordance with Policy PO-415;
- Request Ministry funding approval for the replacement of Monsignor Paul Dwyer Catholic High School in Oshawa;
- Review the boundaries between Father Joseph Venini Catholic School and the Unnamed North Oshawa Catholic Elementary School;
- Complete the disposition of the Former St. Gertrude Catholic School
- Open the new Adult and Continuing Education program site in Oshawa;
- Open the new hub space for the Community Innovation Lab at Monsignor Paul Dwyer Catholic High School

APPENDIX 2 - 18

2018

- Purchase the Unnamed North Oshawa Catholic Secondary School site (Subject to Ministry approval and funding);
- Open the expanded Family Centre at Sir Albert Love Catholic School

2019

- Open the new 412 pupil place Unnamed North Oshawa Catholic Elementary School, Child Care and Family Centre;

2020

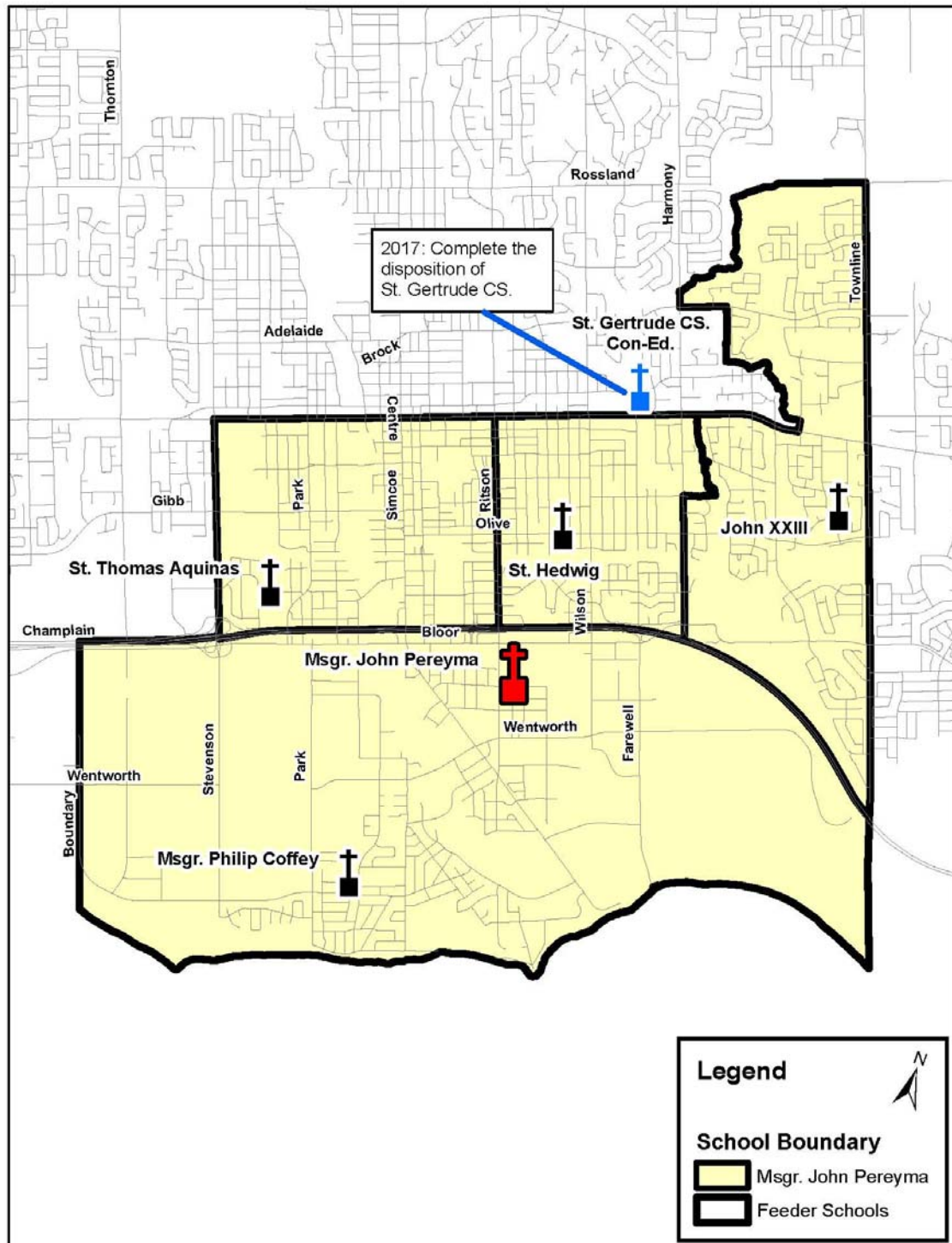
- Complete construction of the replacement of Monsignor Paul Dwyer Catholic High School (subject to Ministry approval and funding);
- Undertake an accommodation study for Oshawa Catholic Elementary Schools commensurate with the opening of the replacement of Monsignor Paul Dwyer Catholic High School (subject to Ministry approval and funding);

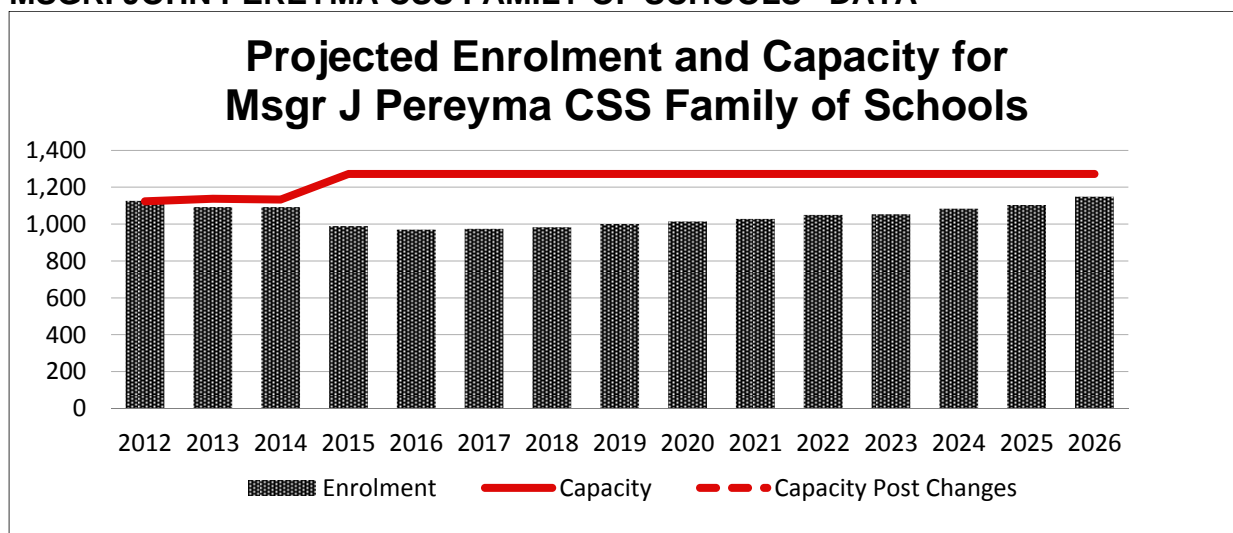
2021

- Complete disposition of the former Monsignor Paul Dwyer Catholic High School (subject to Ministry approval);
- Purchase the Unnamed Oshawa Kedron#1 Catholic Elementary School site

APPENDIX 2 - 19

Msgr. John Pereyima C.S.S.: Family of Schools Boundary and Location Map



APPENDIX 2 - 20**MSGR. JOHN PEREYMA CSS FAMILY OF SCHOOLS –DATA****PROJECTIONS**

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2016	Utilization Rate	Projected 2017	Utilization Rate	Projected 2021	Utilization Rate	Projected 2026	Utilization Rate
MSGR J PEREYMA	138	140	101%	139	101%	160	116%	144	104%
MSGR. PHILLIP COFFEY	323	238	74%	229	71%	215	67%	231	72%
ST. HEDWIG	173	114	66%	117	68%	114	66%	124	72%
ST. JOHN XXIII	314	198	63%	212	68%	237	75%	280	89%
ST. THOMAS AQUINAS	369	281	76%	278	75%	303	82%	370	100%
PEREYMA FOS	1317	971	74%	975	74%	1029	78%	1149	87%

PROPOSED ACTIONS**2017**

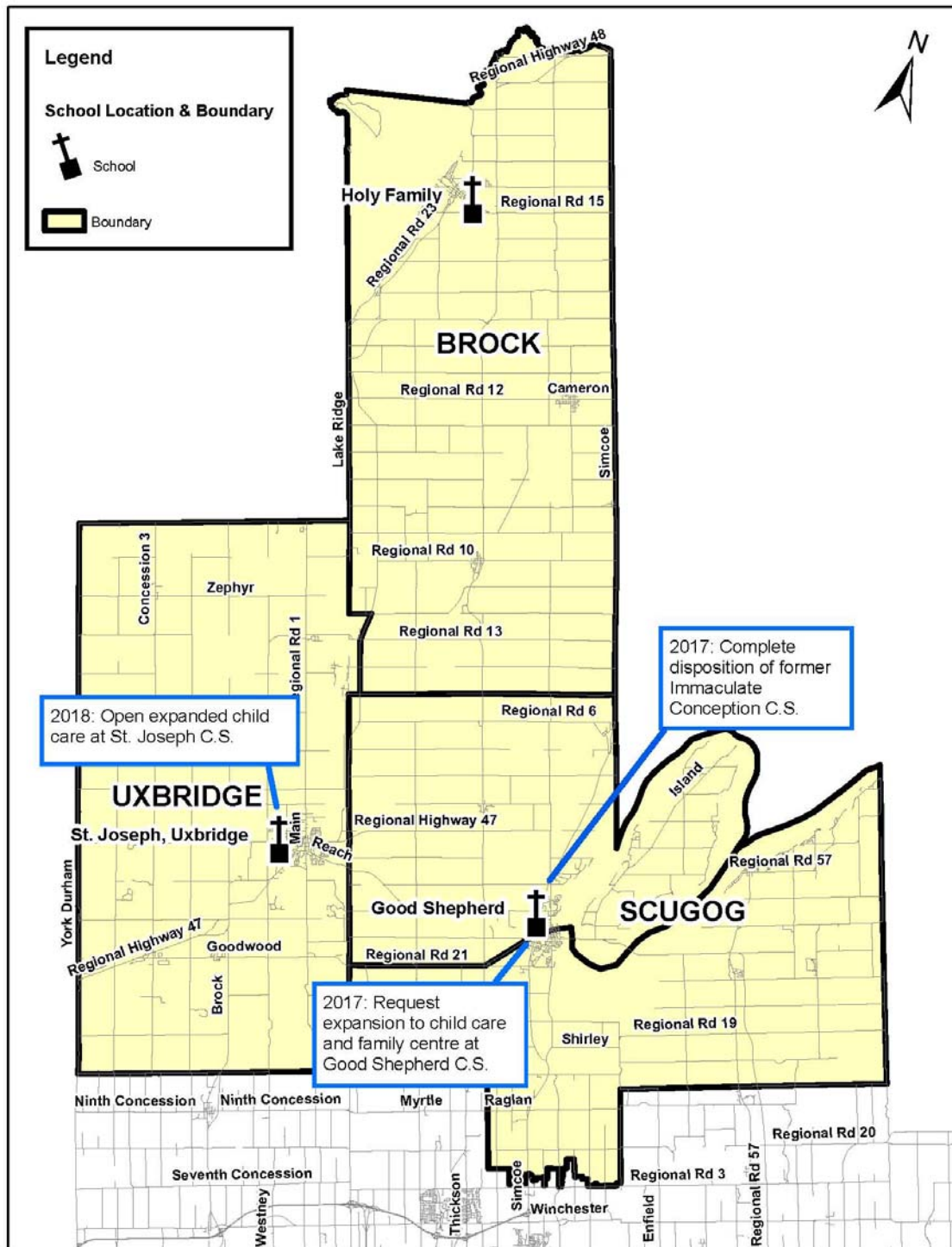
- Complete the disposition of the Former St. Gertrude Catholic School

2020

- Undertake an accommodation study for Oshawa Catholic Elementary Schools commensurate with the opening of the replacement of Monsignor Paul Dwyer Catholic High School (subject to Ministry approval and funding);

APPENDIX 2 - 21

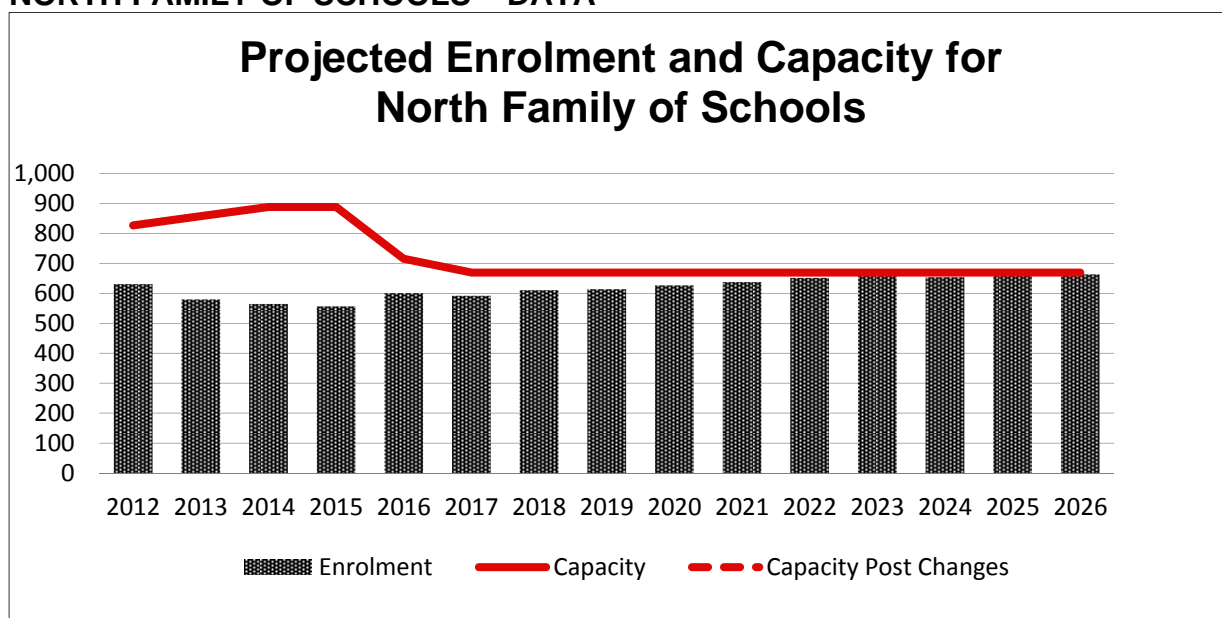
North Durham Family of Schools Boundary and Location Map



*Subject to Ministry of Education Approval

APPENDIX 2 – 22

NORTH FAMILY OF SCHOOLS – DATA



PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2016	Utilization Rate	Projected 2017	Utilization Rate	Projected 2021	Utilization Rate	Projected 2026	Utilization Rate
GOOD SHEPHERD	187	198	106%	200	107%	210	112%	234	125%
HOLY FAMILY	205	79	39%	71	35%	73	36%	80	39%
IMMACULATE CONCEPTION		0		0		0		0	
ST. JOSEPH, UXBRIDGE	277	324	117%	321	116%	355	128%	350	126%
NORTHERN FOS	669	601	90%	592	88%	638	95%	664	99%

PROPOSED ACTIONS

2017

- Complete the disposition of the Former Immaculate Conception Catholic School;
- Request Ministry funding and approval to expand the Child Care and Family Centre at Good Shepherd Catholic School
- Examine potential locations for a North Durham hub partnership and/or Continuing and Adult Education programs;

2018

- Open the expanded Child care centre at St. Joseph Catholic School – Uxbridge

2019

- Open the expanded Child Care and Family Centre at Good Shepherd Catholic School(subject to Ministry approval and funding) ;

Legend

- School Location
- Secondary School
- HWY 407

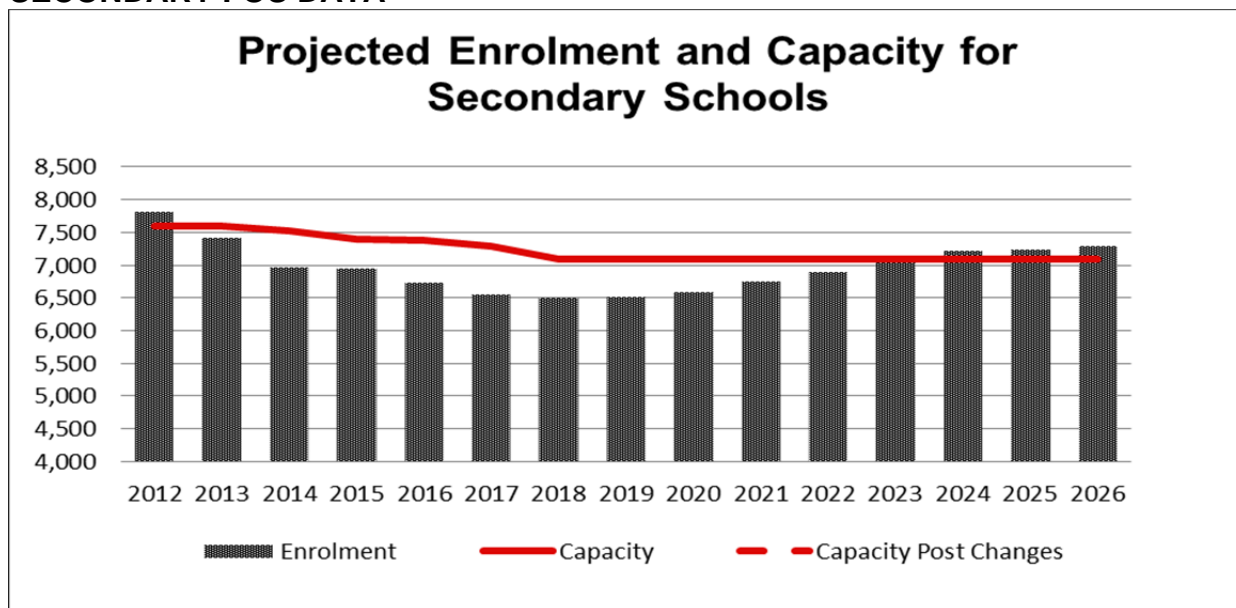
Secondary School Boundary

- All Saints
- Archbishop Denis O'Connor
- Father Leo J. Austin
- Magr. John Pereyma
- Magr. Paul Dwyer
- Notre Dame
- St. Mary

Map Labels: Oshawa, Whitby, Ajax, Pickering, Lake Ontario, Hwy 407, Hwy 1, Hwy 2, Hwy 3, Hwy 4, Hwy 5, Hwy 6, Hwy 7, Hwy 8, Hwy 9, Hwy 10, Hwy 11, Hwy 12, Hwy 13, Hwy 14, Hwy 15, Hwy 16, Hwy 17, Hwy 18, Hwy 19, Hwy 20, Hwy 21, Hwy 22, Hwy 23, Hwy 24, Hwy 25, Hwy 26, Hwy 27, Hwy 28, Hwy 29, Hwy 30, Hwy 31, Hwy 32, Hwy 33, Hwy 34, Hwy 35, Hwy 36, Hwy 37, Hwy 38, Hwy 39, Hwy 40, Hwy 41, Hwy 42, Hwy 43, Hwy 44, Hwy 45, Hwy 46, Hwy 47, Hwy 48, Hwy 49, Hwy 50, Hwy 51, Hwy 52, Hwy 53, Hwy 54, Hwy 55, Hwy 56, Hwy 57, Hwy 58, Hwy 59, Hwy 60, Hwy 61, Hwy 62, Hwy 63, Hwy 64, Hwy 65, Hwy 66, Hwy 67, Hwy 68, Hwy 69, Hwy 70, Hwy 71, Hwy 72, Hwy 73, Hwy 74, Hwy 75, Hwy 76, Hwy 77, Hwy 78, Hwy 79, Hwy 80, Hwy 81, Hwy 82, Hwy 83, Hwy 84, Hwy 85, Hwy 86, Hwy 87, Hwy 88, Hwy 89, Hwy 90, Hwy 91, Hwy 92, Hwy 93, Hwy 94, Hwy 95, Hwy 96, Hwy 97, Hwy 98, Hwy 99, Hwy 100.

APPENDIX 2 - 24

SECONDARY FOS DATA



PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2016	Utilization Rate	Projected 2017	Utilization Rate	Projected 2021	Utilization Rate	Projected 2026	Utilization Rate
ALL SAINTS CSS*	984	820	83%	762	77%	927	94%	936	95%
ARCHBISHOP DENNIS O'CONNOR CHS	903	727	81%	674	75%	708	78%	644	71%
FATHER DONALD MCLELLAN CSS	42	217	517%	217	517%	217	517%	217	517%
FATHER LEO J AUSTIN CSS	1131	1003	89%	950	84%	835	74%	916	81%
MSGR J PEREYMA CSS*	564	474	84%	457	81%	471	84%	499	88%
MSGR. PAUL DWYER CHS	1047	850	81%	806	77%	808	77%	1111	106%
NOTRE DAME CSS	1173	1086	93%	1117	95%	1240	106%	1346	115%
ST. MARY CSS	1374	1559	113%	1562	114%	1602	117%	1680	122%
SECONDARY FOS	7218	6736	93%	6545	91%	6808	94%	7349	102%
* secondary capacity only									

Please note all proposed actions for secondary schools are contained in the individual family of schools listed above.

APPENDIX 3 – 1

Completed Actions in the LTAP 2016

1. Completed the Pupil Accommodation Review in the Township of Scugog in May 2016.
2. Closed Immaculate Conception Catholic School in June 2016.
3. Opened the new gymnasium addition at Monsignor J. Pereyma Catholic Secondary School in October 2016;
4. Purchased the Unnamed North Oshawa Catholic Elementary School site located on Bridle Road in December 2016;
5. Completed the boundary review for the new Catholic schools serving the Seaton community in Pickering in October 2016;
6. Completed the disposition of the Unnamed Whitby Shores Catholic Elementary School site in December 2016;
7. Opened the new Child Care Centre at Father Fenelon Catholic School;
8. Opened the new Child Care Centre at St Kateri Tekakwitha Catholic School;
9. Completed the comprehensive review of the optimal programs and service delivery models for Catholic Secondary Schools in Whitby;



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: St. Luke the Evangelist Catholic School and
St. Matthew the Evangelist Catholic School Boundary Report

Origin: Bob Camozzi, Superintendent of Education, Facilities Services
Gerry O'Reilly, Superintendent of Education
Lewis Morgulis, Manager of Planning, Admissions & Partnerships

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive as information the St. Luke the Evangelist Catholic School and St. Matthew the Evangelist Catholic School Boundary Report dated February 27, 2017."

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approves 'In Principle' the proposed boundary revisions for St. Luke the Evangelist Catholic School and St. Matthew the Evangelist Catholic School as outlined in the report dated February 27, 2017."

RATIONALE

On January 19, 2016 the Board of Trustees received the Long Term Accommodation Plan 2016-2020 (LTAP) report and approved the guiding principles and actions to be undertaken. Within the LTAP report, staff was directed to undertake a Whitby Catholic Secondary Schools Review to address potential program and service delivery models at one or more Catholic Secondary Schools and to examine the implementation of French Immersion programs at Father Leo J. Austin Catholic Secondary School.

To: Board of Trustees
Re: St. Luke the Evangelist Catholic School and
St. Matthew the Evangelist Catholic School Boundary Report
Date: February 27, 2017

On January 30, 2017 following the completion of the Whitby Catholic Secondary Schools Review, the Board of Trustees approved a series of recommendations with respect to the review of boundaries of the Catholic elementary and secondary schools in Whitby. Specifically, the Board of Trustees approved the following motion:

"THAT the Durham Catholic District School Board authorize staff to initiate a boundary review for St. Matthew the Evangelist Catholic School and St. Luke the Evangelist Catholic School, in accordance with Policy PO-415 School Boundary"

This report summarizes the requirements to develop school boundaries in accordance with Board Policy PO-415 and proposes that students from the new development area in the St. Matthew the Evangelist Catholic School boundary be directed to attend St. Luke the Evangelist Catholic School for Grades JK-8 in the Regular track (English) program.

Boundary Policy

In accordance with Board Policy PO-415 School Boundary, a proposed school boundary is developed for each Catholic Elementary and Secondary School located within the Board's jurisdiction. The development of boundaries is undertaken to create neighbourhood or community schools. The boundary of each school should be of a sufficient size to sustain the long-term operation of the school at a full or near full capacity level.

Staff is required, through Policy, to report to the Board of Trustees with respect to the proposed boundaries. The Board of Trustees approves "In Principle" so that when the community consultation process commences, the affected schools will have a draft set of boundaries to work from, and provide comments on.

Following the meetings with the affected communities, and based on input from these communities, a final report on the proposed set boundaries is brought to the Board of Trustees for approval.

Boundary Review Process

1. Staff develop draft boundaries for review by Administrative Council;
2. The draft boundaries are brought forward to Trustees for Approval "In Principle";
3. Staff are directed to meet with the affected school communities to present the approved "In Principle" boundaries and receive public input;
4. Staff review all input and present the proposed final boundaries to the Board of Trustees for approval;

To: Board of Trustees
 Re: St. Luke the Evangelist Catholic School and
 St. Matthew the Evangelist Catholic School Boundary Report
 Date: February 27, 2017

5. The Board of Trustees provides final approval to the boundaries;
6. Staff communicate the approved boundaries to all affected parents and guardians of students living within the school boundaries and communicate all changes to attendance

ANALYSIS

Existing Enrolment and Boundaries

At present the boundary for St. Matthew the Evangelist Catholic School includes the lands north of Rossland Road between Garden Street and Brock Street, the lands south of Rossland Road between Brock Street and Pringle Creek, and a large future development area between Taunton Road and Lyndebrook Road west of Lynde Creek. While there are students in most portions of the current St. Matthew the Evangelist Catholic School boundary, there are almost no students in the rural homes along the boundary roads. Appendix 1: indicates the existing boundaries for St. Matthew the Evangelist Catholic School and St. Luke the Evangelist Catholic School. Students from the future development lands are part of the All Saints Catholic Secondary School boundary for Grades 9-12. The proposal to change the development area to attend St. Luke the Evangelist Catholic School aligns the elementary and secondary school boundaries. The current projected enrolment for the two schools is outlined on table 1 below.

Table 1: Projections pre-boundary change

SCHOOL	CAPACITY	2016		2017		2021		2026	
ST LUKE THE EVANGELIST CS	467	490	105%	472	101%	461	99%	567	121%
ST MATTHEW THE EVANGELIST CS	490	434	89%	420	86%	453	92%	672	137%
TOTAL	957	924	97%	892	93%	914	96%	1239	129%

Proposed Development Applications

The development area which is to be affected by the proposed boundary change is located within the West Whitby secondary planning area and contains a total of 1,283 units of housing to be developed over a multi –year period. The first new houses are anticipated to be occupied in 2018. Table 1 below indicates the current number of houses by type for the two plans.

DP OF SUB	DEVELOPER	SF	SD	TH	APT	TOTAL
SW-2014-04	880 Taunton Developments	246	138	69	138	591
SW-2011-01	Heathwood	542	0	114	36	692
	Total	788	138	183	174	1283

To: Board of Trustees
 Re: St. Luke the Evangelist Catholic School and
 St. Matthew the Evangelist Catholic School Boundary Report
 Date: February 27, 2017

Proposed Boundary and Enrolment Impacts

The proposed boundary change will direct all students from the new development areas north of Taunton Road and west of Lynde Creek to attend St. Luke the Evangelist Catholic School for Grades JK-8. The timing of the boundary change will eliminate the need for students to switch schools since the development will start generating homes and potentially students in 2018. It is intended that portables will be required at St. Luke the Evangelist Catholic School by 2022, and that there will be enough students within the West Whitby planning area by 2026 to generate a new Catholic elementary school to serve this population. Notwithstanding the proposed boundary change, St. Matthew the Evangelist Catholic School will operate at or near capacity over the same period. Appendix 3: indicates the revised boundaries for St. Matthew the Evangelist Catholic School and St. Luke the Evangelist Catholic School. Table 3 below indicates the projected number of students to attend each of the two schools once the boundaries are revised.

Table 3: Projections post-boundary change

SCHOOL	CAPACITY	2016		2017		2021		2026	
ST LUKE THE EVANGELIST CS	467	490	105%	472	101%	447	96%	745	160%
ST MATTHEW THE EVANGELIST CS	490	434	89%	420	86%	467	90%	494	97%
TOTAL	957	924	97%	892	93%	914	96%	1239	129%

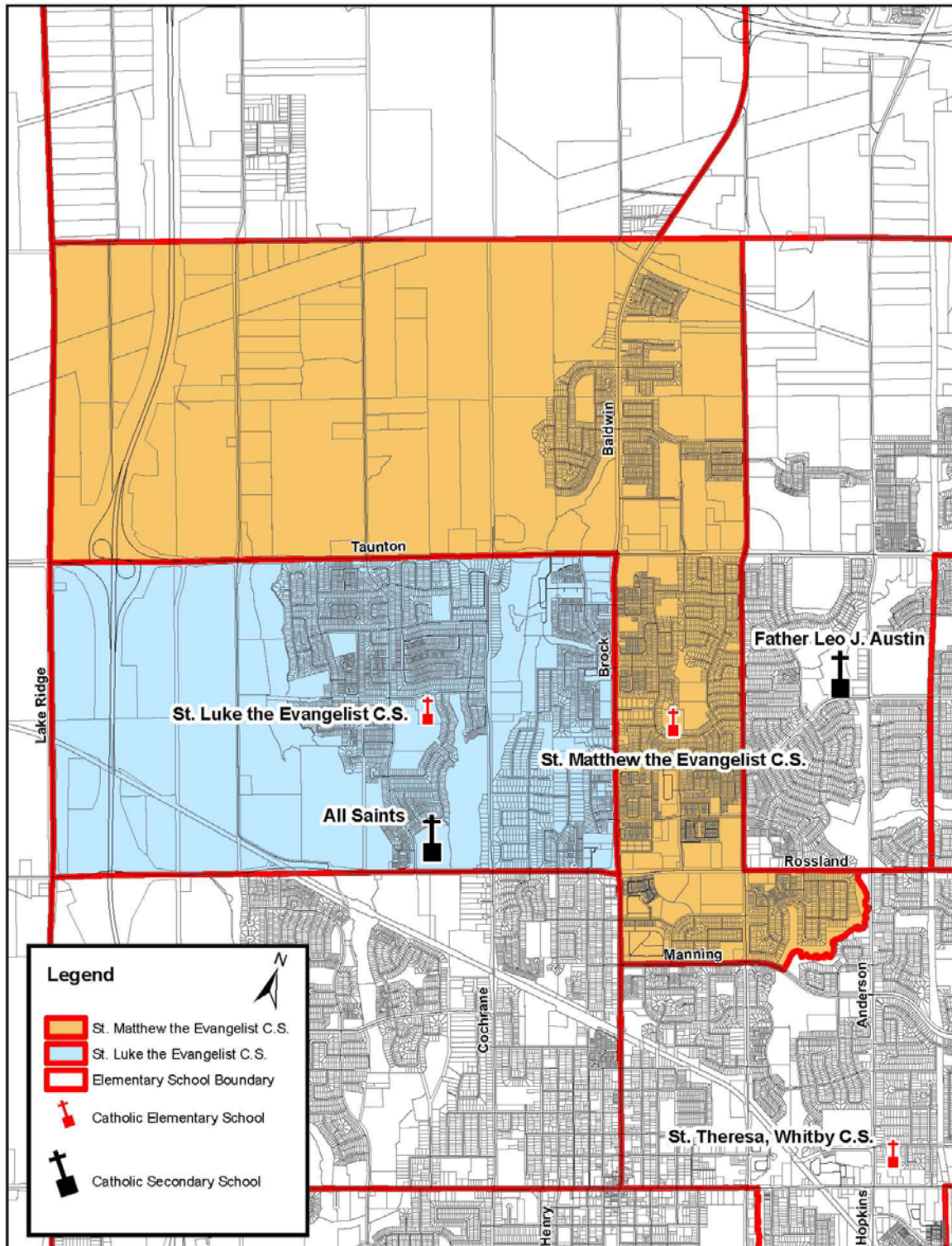
Student transportation under the existing and proposed boundaries will be unaffected due to the distance and required crossing of Taunton Road to each school from the new development areas.

NEXT STEPS

Staff will schedule a public meeting to be determined in March or April 2017 at St. Luke the Evangelist Catholic School to review the proposed boundary change. Following the meeting with the affected school community staff proposes to return to the May 2017 meeting of the Board of Trustees to receive final approval for the boundaries.

APPENDIX 1:

EXISTING SCHOOL BOUNDARY MAP

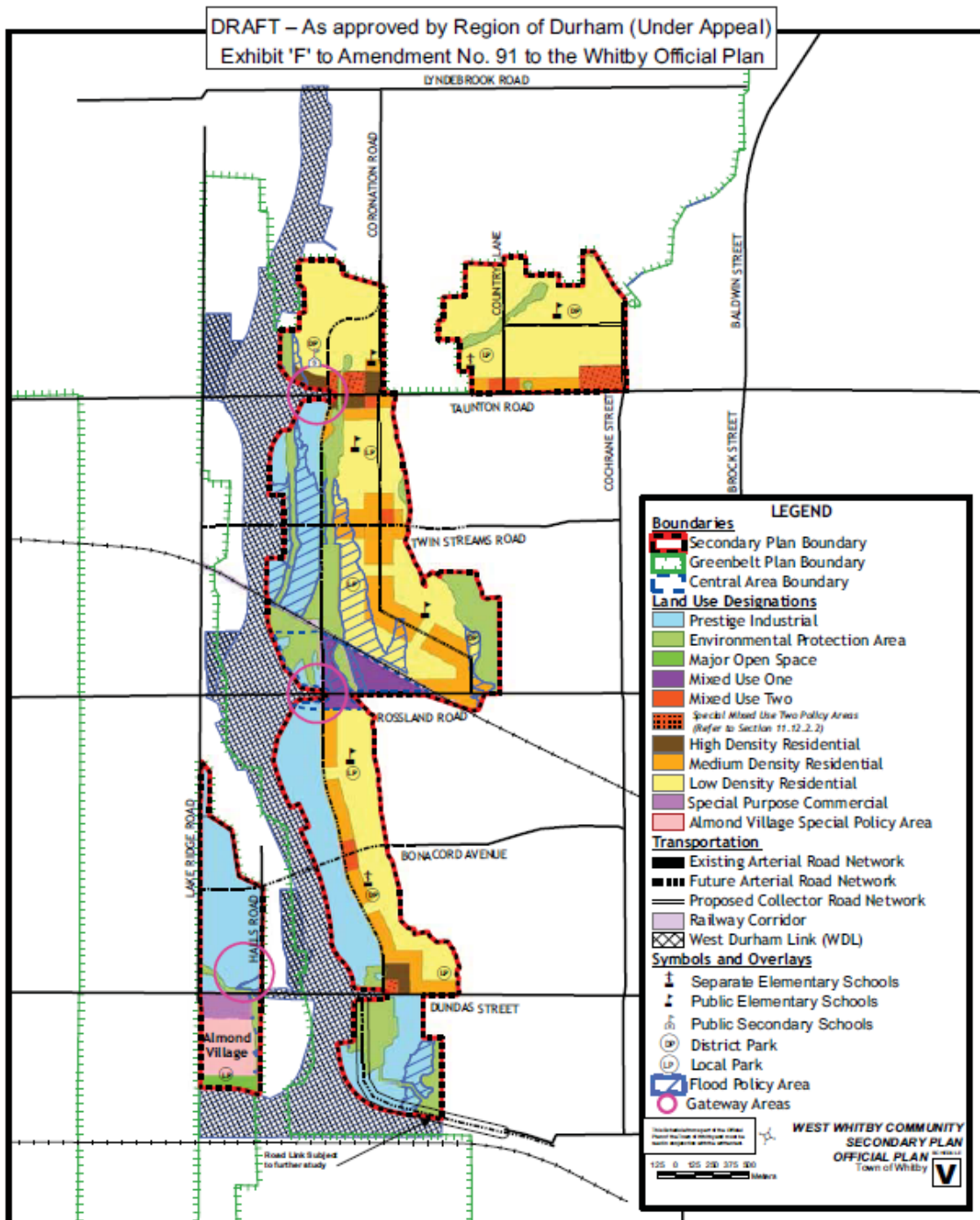


APPENDIX 2: West Whitby Development

PL 25-15

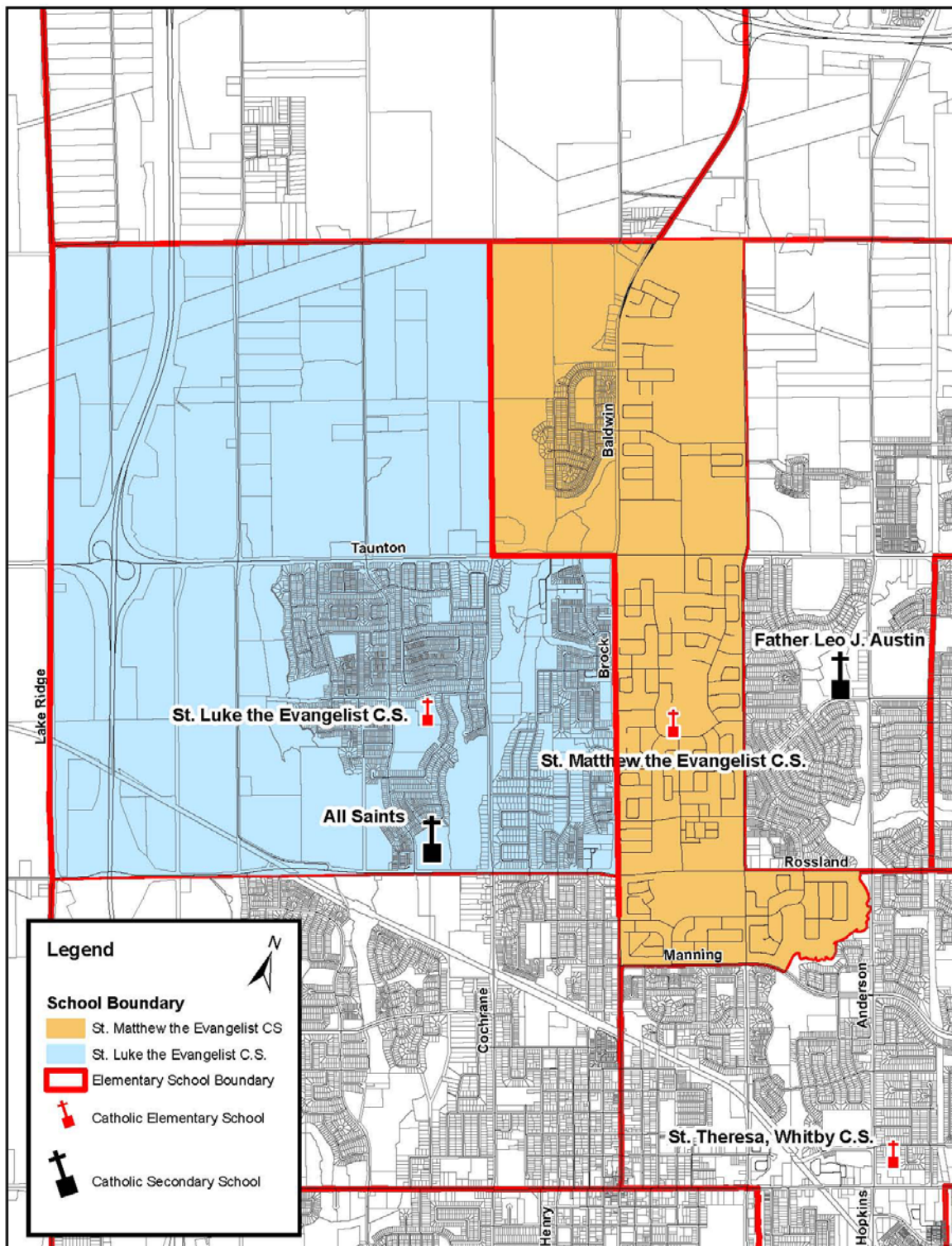
Attachment #2

Excerpt from Official Plan Schedule V



Appendix 3:

PROPOSED SCHOOL BOUNDARY MAP





Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: Father Leo J Austin Catholic Secondary School and
All Saints Catholic Secondary School Boundary Report

Origin: Bob Camozzi, Superintendent of Education, Facilities Services
Gerry O'Reilly, Superintendent of Education
Lewis Morgulis, Manager of Planning, Admissions & Partnerships

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive as information the Father Leo J Austin Catholic Secondary School and All Saints Catholic Secondary School Boundary Report dated February 27, 2017."

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approves 'In Principle' the proposed boundary revisions for Father Leo J Austin Catholic Secondary School and All Saints Catholic Secondary School as outlined in the report dated February 27, 2017."

RATIONALE

On January 19, 2016 the Board of Trustees received the Long Term Accommodation Plan 2016-2020 (LTAP) report and approved the guiding principles and actions to be undertaken. Within the LTAP report, staff was directed to undertake a Whitby Catholic Secondary Schools Review to address potential program and service delivery models at one or more Catholic Secondary Schools and to examine the implementation of French Immersion programs at Father Leo J. Austin Catholic Secondary School. On January 30, 2017 following the completion of the Whitby Catholic Secondary Schools Review, the Board of Trustees approved a series of recommendations with

To: Board of Trustees
Re: Father Leo J Austin Catholic Secondary School and
All Saints Catholic Secondary School Boundary Report
Date: February 27, 2017

respect to the review of boundaries of the Catholic elementary and secondary schools in Whitby. Specifically, the Board of Trustees approved the following motion:

"THAT the Durham Catholic District School Board authorize staff to initiate a boundary review between All Saints Catholic Secondary School and Father Leo J. Austin Catholic Secondary School in accordance with Policy PO-415 School Boundary"

This report summarizes the requirements to develop school boundaries in accordance with Board Policy PO-415 and proposes that the boundaries between All Saints Catholic Secondary School and Father Leo J. Austin Catholic Secondary School be amended so that all of the students from St. Theresa Catholic School and St. Matthew the Evangelist Catholic School will attend Father Leo J. Austin Catholic Secondary School.

Boundary Policy

In accordance with Board Policy PO-415 School Boundary, a proposed school boundary is developed for each Catholic Elementary and Secondary School located within the Board's jurisdiction. The development of boundaries is undertaken to create neighbourhood or community schools. The boundary of each school should be of a sufficient size to sustain the long-term operation of the school at a full or near full capacity level.

Staff is required, through Policy, to report to the Board of Trustees with respect to the proposed boundaries. The Board of Trustees approves "In Principle" so that when the community consultation process commences, the affected schools will have a draft set of boundaries to work from, and provide comments on.

Following the meetings with the affected communities, and based on input from these communities, a final report on the proposed set boundaries is brought to the Board of Trustees for approval.

Boundary Review Process

1. Staff develop draft boundaries for review by Administrative Council;
2. The draft boundaries are brought forward to Trustees for Approval "In Principle";
3. Staff are directed to meet with the affected school communities to present the approved "In Principle" boundaries and receive public input;
4. Staff review all input and present the proposed final boundaries to the Board of Trustees for approval;

To: Board of Trustees
Re: Father Leo J Austin Catholic Secondary School and
All Saints Catholic Secondary School Boundary Report
Date: February 27, 2017

5. The Board of Trustees provides final approval to the boundaries;
6. Staff communicate the approved boundaries to all affected parents and guardians of students living within the school boundaries and communicate all changes to attendance.

ANALYSIS

Existing Enrolment and Boundaries

Within the Durham Catholic District School Board each secondary school is served by a series of feeder schools for the Regular Track (English) program, and in schools like Father Leo J. Austin Catholic Secondary School by a series of French Immersion feeder schools. At present All Saints Catholic Secondary School and Father Leo J. Austin Catholic Secondary School each take in a portion of the St. Theresa Catholic School boundary and the St. Matthew the Evangelist Catholic School boundary. As a result students are directed to attend two different secondary schools from these two feeder schools. In many cases students have to apply to attend out-of-area to attend a Catholic Secondary School with their grade 8 classmates. Appendix 1: indicates the existing boundaries for All Saints Catholic Secondary School and Father Leo J. Austin Catholic Secondary School.

Impact of Boundary Changes

A review of the current Grade 9 students from St. Theresa Catholic School determined that of the 25 students, 15 students from the Father Leo J. Austin Catholic Secondary School portion of the boundary, and 4 students from the All Saints Catholic Secondary School portion of the boundary attend Father Leo J. Austin Catholic Secondary School, while 6 students from the All Saints Catholic Secondary School portion of the boundary attend All Saints Catholic Secondary School.

Similarly, for the St. Matthew the Evangelist Catholic School boundary there are 36 students from the Father Leo J. Austin Catholic Secondary School portion of the boundary, and 4 students from the All Saints Catholic Secondary School portion of the boundary that attend Father Leo J. Austin Catholic Secondary School. Tables 1 and 2 below summarize the number of students who attend the schools from within their respective boundaries.

To: Board of Trustees
 Re: Father Leo J Austin Catholic Secondary School and
 All Saints Catholic Secondary School Boundary Report
 Date: February 27, 2017

Students in the St Theresa CS boundary	All Saints CSS Portion	Father Leo J. Austin CSS Portion	Total
Attending All Saints CSS	6	0	6
Attending Fr LJ Austin CSS	4	15	19
Total	10	15	25

Students in the St Matthew CS boundary	All Saints CSS Portion	Father Leo J. Austin CSS Portion	Total
Attending All Saints CSS	0	2	2
Attending Fr LJ Austin CSS	4	36	40
Total	4	38	42

Proposed Boundaries and Implementation

The proposed boundary change will direct all students from St. Theresa Catholic School and St. Matthew the Evangelist Catholic School to attend Father Leo J. Austin Catholic Secondary School for grades 9-12 for the Regular Track program. The boundaries for French Immersion students attending Father Leo J. Austin Catholic Secondary School are addressed in a separate report.

Because of the very small number of students to be potentially affected, there will be no significant change in the projected numbers of students to attend Father Leo J. Austin Catholic Secondary School for grades 9-12 for the Regular Track program since many students within the All Saints portion of the boundary now attend the school on an out-of-area basis.

As with previous changes to secondary schools within the Durham Catholic District School Board, staff recommends that the changes be phased in with new Grade 9 students, so that existing students at each Catholic Secondary School can finish their programs up to Grade 12. In addition, given the fact that students have begun registration for September 2017, staff recommends that the boundary change be implemented for September 2018.

NEXT STEPS

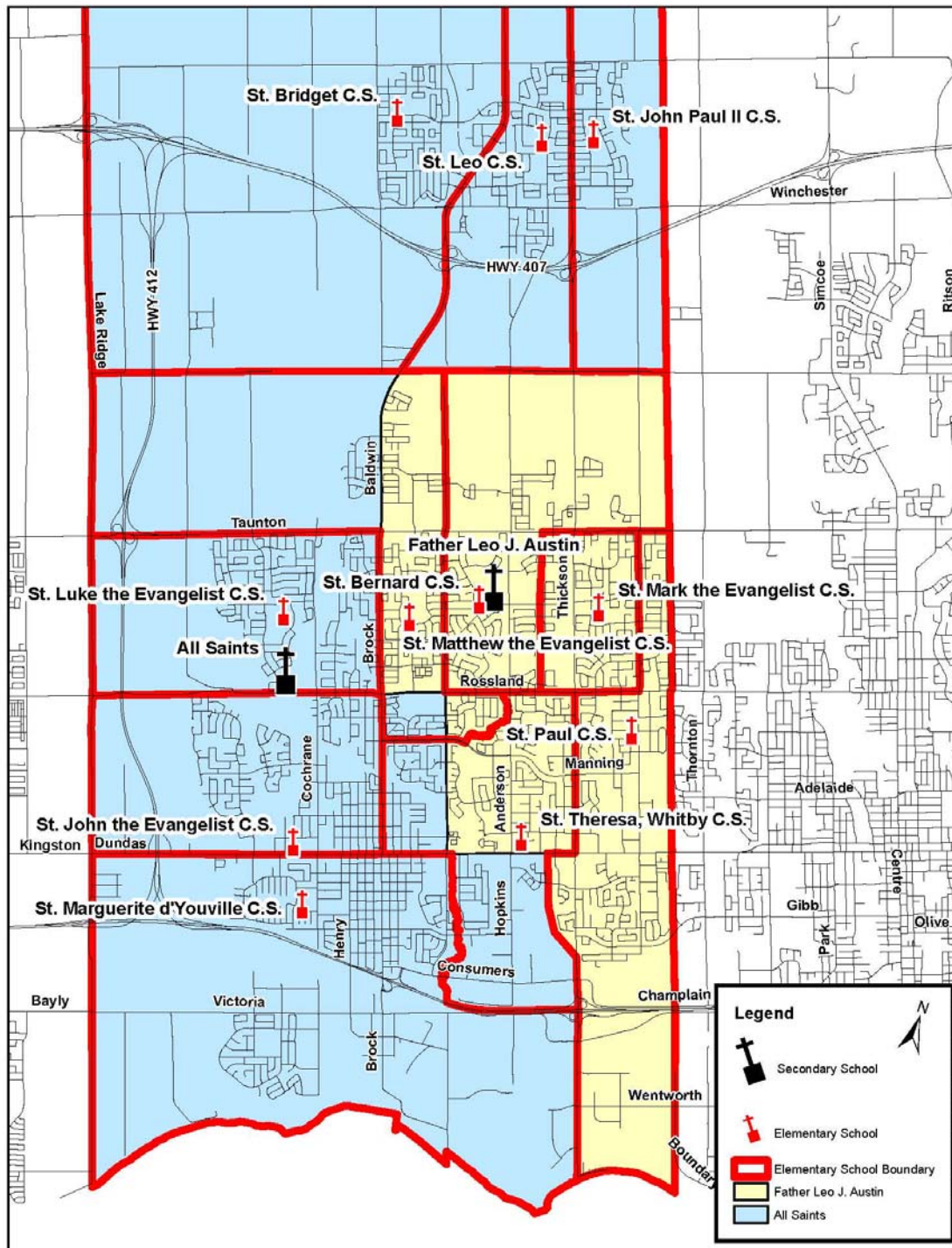
Staff will schedule a public meeting in April 2017 to review the proposed interim boundary. Following the meeting with the affected school community staff proposes to return to the May 2017 meeting of the Board of Trustees to receive final approval for the boundaries.

Attachment

AOB: BC:GO'R: LM

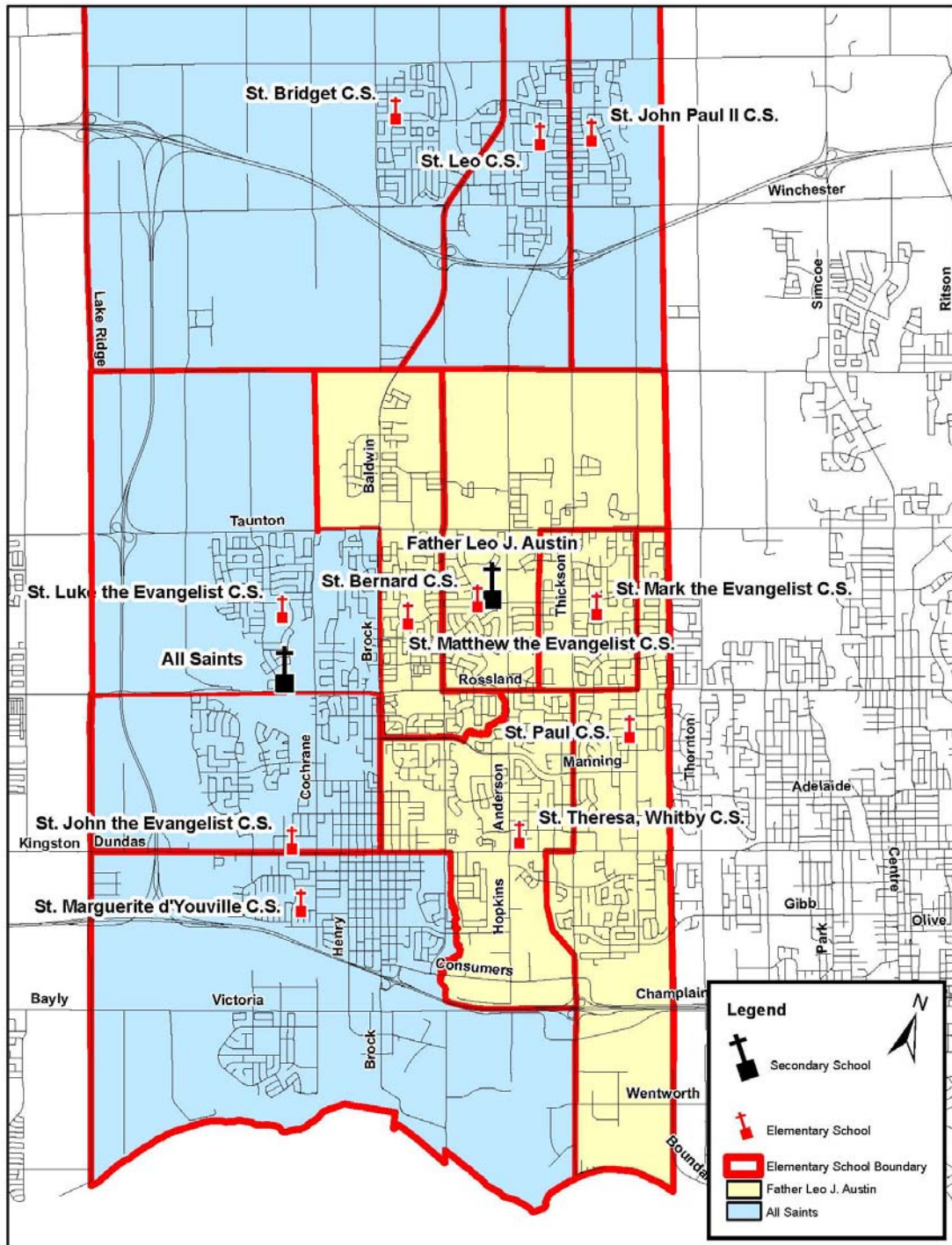
APPENDIX 1: Existing Secondary Boundaries

WHITBY SECONDARY SCHOOL STUDY ALL SAINTS C.S.S. AND FATHER LEO J. AUSTIN C.S.S CURRENT SCHOOL BOUNDARY



APPENDIX 2: Proposed Secondary Boundaries

WHITBY SECONDARY SCHOOL STUDY ALL SAINTS C.S.S. AND FATHER LEO J. AUSTIN C.S.S. PROPOSED SCHOOL BOUNDARY





Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **Oshawa Secondary French Immersion Boundary Report**

Origin: Bob Camozzi, Superintendent of Education, Facilities Services
Rosemary Leclair, Superintendent of Education
Lewis Morgulis, Manager of Planning, Admissions & Partnerships

RECOMMENDATIONS

Moved by , seconded by

"THAT the Durham Catholic District School Board receive as information the Oshawa Secondary French Immersion Boundary Report dated February 27, 2017."

Moved by , seconded by

"THAT the Durham Catholic District School Board approves 'In Principle' the proposed boundary revisions for Father Leo J. Austin Catholic Secondary School and Monsignor Paul Dwyer Catholic High School as outlined in the report dated February 27, 2017."

RATIONALE

On January 19, 2016 the Board of Trustees received the Long Term Accommodation Plan 2016-2020 (LTAP) report and approved the guiding principles and actions to be undertaken. Within the LTAP report, staff was directed to undertake a Whitby Secondary Study to address potential program and service delivery models at one or more Catholic Secondary Schools and to examine the implementation of French Immersion programs at Father Leo J. Austin Catholic Secondary School.

To: Board of Trustees
Re: Oshawa Secondary French Immersion Boundary Report
Date: February 27, 2017

On January 30, 2017 following the completion of the Whitby Secondary Study, the Board of Trustees approved a series of recommendations with respect to the review of boundaries of the Catholic elementary and secondary schools in Whitby. Specifically, the Board of Trustees approved the following motion:

"THAT the Durham Catholic District School Board authorize staff to initiate a boundary review for the Oshawa schools to the French Immersion program currently located at Father Leo J. Austin Catholic Secondary School, in accordance with Policy PO-415 School Boundary"

This report summarizes the requirements to develop school boundaries in accordance with Board Policy PO-415 and proposes that students located in the three Oshawa French Immersion programs be directed to attend Monsignor Paul Dwyer Catholic High School starting in 2018.

Boundary Policy

In accordance with Board Policy PO-415 School Boundary, a proposed school boundary is developed for each Catholic Elementary and Secondary School located within the Board's jurisdiction. The development of boundaries is undertaken to create neighbourhood or community schools. The boundary of each school should be of a sufficient size to sustain the long-term operation of the school at a full or near full capacity level.

Staff is required, through Policy, to report to the Board of Trustees with respect to the proposed boundaries. The Board of Trustees approves "In Principle" so that when the community consultation process commences, the affected schools will have a draft set of boundaries to work from, and provide comments on.

Following the meetings with the affected communities, and based on input from these communities, a final report on the proposed set boundaries is brought to the Board of Trustees for approval.

Boundary Review Process

1. Staff develop draft boundaries for review by Administrative Council;
2. The draft boundaries are brought forward to Trustees for Approval "In Principle";
3. Staff are directed to meet with the affected school communities to present the approved "In Principle" boundaries and receive public input;
4. Staff review all input and present the proposed final boundaries to the Board of Trustees for approval;

To: Board of Trustees
 Re: Oshawa Secondary French Immersion Boundary Report
 Date: February 27, 2017

5. The Board of Trustees provides final approval to the boundaries;
6. Staff communicate the approved boundaries to all affected parents and guardians of students living within the school boundaries and communicate all changes to attendance.

ANALYSIS

Existing Enrolment and Boundaries

At present the French Immersion boundary for Father Leo J. Austin Catholic Secondary school incorporates students from both Oshawa and Whitby and includes students from the following feeder schools. The table below indicates the current grade range and the year the program was started:

School	Year	FI Grades	EF Grades
St. Thomas Aquinas Catholic School		1 to 7	8
St. Mark the Evangelist Catholic School	2010	1 to 7	8
St. Leo Catholic School	2010	1 to 7	8
St. John the Evangelist Catholic School	2012	1 to 5	8
St. Christopher Catholic School	2012	1 to 5	No
St. John Paul II Catholic School	2013	1 to 7	No
St. Kateri Tekakwitha Catholic School	2015	1 to 2	No

* After 2016 EF program will be phased out

It has been the Board's intention through the review of French Immersion programs to start an Oshawa French Immersion program at the point where it would be of a sufficient size to sustain the long-term operation of the program.

As of September 2016, only four of the seven feeder schools have a Grade 1-8 French Immersion or Grade 4-8 Extended French program. In 2022 all seven feeder schools will have graduating grade 8's.

Initially, the program to be located at Monsignor Paul Dwyer Catholic High School will have one Grade 9 class of 15 students for September 2018. By September 2020, there will be 38 Grade 9 students from two feeder schools (St. Thomas Aquinas Catholic School and St. Christopher Catholic School) and an estimated 70 students in the program in Grades 9-11 assuming that all eligible students enter the program and remain in the program over the three year period.

Beyond 2020 the program will grow at a much quicker rate due to larger class sizes in the program in the feeder schools, and with the addition of students from the St. Kateri Tekakwitha Catholic School program in 2022. By 2026 it is estimated that 340 students will be in the program in Grades 9-12.

To: Board of Trustees
Re: Oshawa Secondary French Immersion Boundary Report
Date: February 27, 2017

Proposed Boundaries

The proposed French Immersion boundary for the Monsignor Paul Dwyer Catholic High School will include students from the following elementary French Immersion programs:

- St. Thomas Aquinas Catholic School
- St. Christopher Catholic School
- St. Kateri Tekakwitha Catholic School

The boundaries for the three programs extend north from Lake Ontario in the south to the boundary between Oshawa and the township of Scugog in the north. The east and west boundaries match the City of Oshawa boundary.

Implementation

It is intended that all grade 9 students in French Immersion programs from the Oshawa feeder schools would attend the new Monsignor Paul Dwyer Catholic High School program once the new boundary is implemented. The new program would be phased in a grade at a time so that after 4 years there would be a complete Grade 9-12 program.

Students within the new boundary who are currently attending Father Leo J. Austin Catholic Secondary School in Grades 9-12 would be allowed to finish their program at the school in-so-far as there would not be a program at Monsignor Paul Dwyer Catholic High School for those students in those grades.

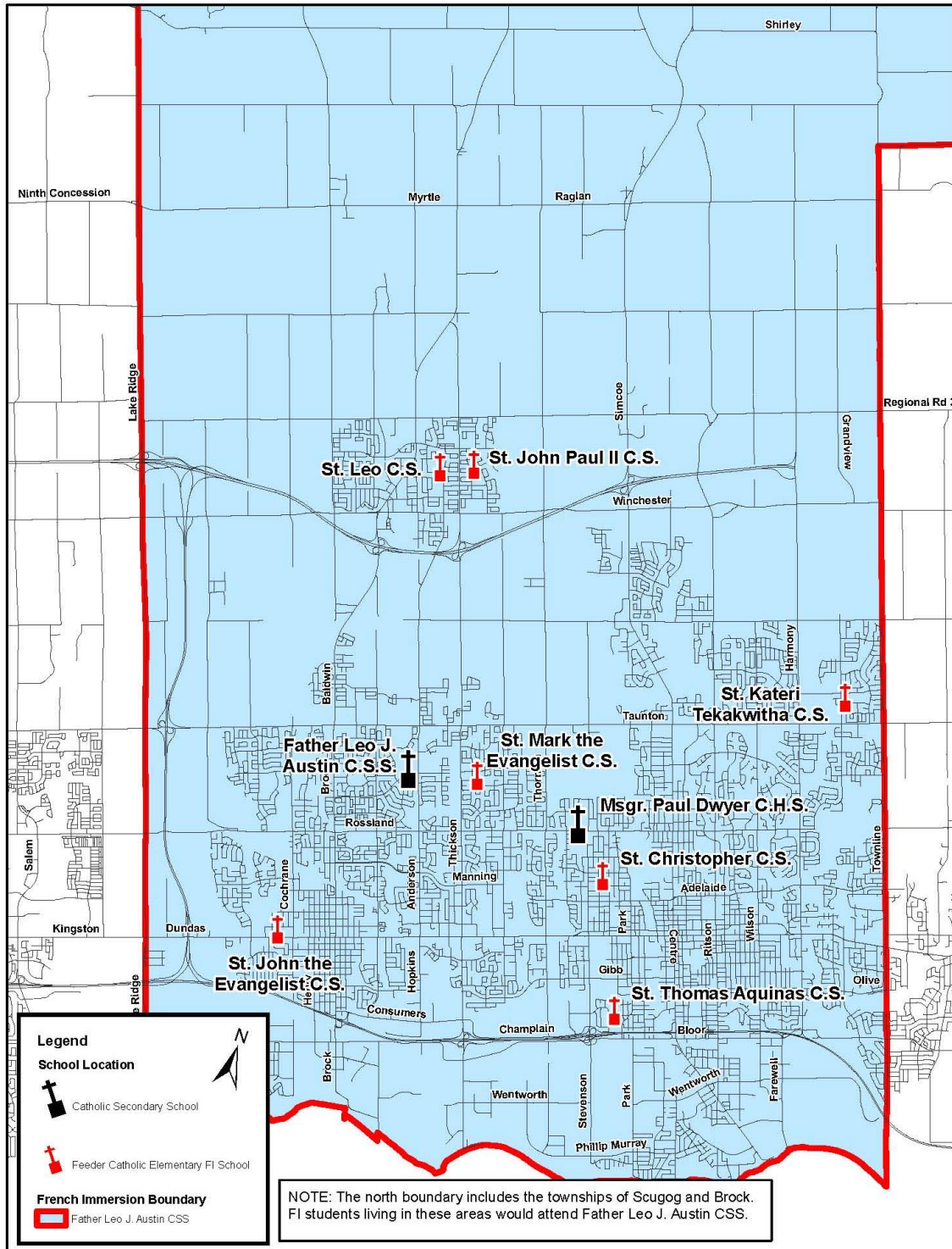
Once the new program is fully phased in for Grades 9-12 it is assumed that students within the Monsignor Paul Dwyer Catholic High School boundary will attend the school for the French Immersion program. In accordance with Board Policy all students who require student transportation will have it provided within the Board's ride time parameters to Monsignor Paul Dwyer Catholic High School.

NEXT STEPS

Staff will schedule a public meeting in April 2017 to review the proposed interim boundary. Following the meeting with the affected school community, staff proposes to return to the May 2017 meeting of the Board of Trustees to receive final approval for the boundaries.

APPENDIX 1: Existing School Boundaries

Durham Catholic District School Board Catholic Secondary School French Immersion Boundary Whitby and Oshawa - Current Boundary



APPENDIX 2: Proposed Boundaries



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **Trustees Attendance – January to December 2016**

Origin: Vijaya Kunar, Executive Officer of Governance

RECOMMENDATION

Moved by , seconded by

"THAT the Durham Catholic District School Board receive and file as information, Trustees Attendance Report for the period January to December 2016."

RATIONALE

In keeping with the past practice of the Board, Trustees Attendance Report for Board and Committee meetings from January to December 2015 is attached.

AOB:vk

Durham Catholic District School Board

TRUSTEE AND STUDENT REPRESENTATIVE ATTENDANCE Regular and Special Board Meetings



January - December 2016

Meeting Date	In Camera/ Open	T. Chapman	T. Corless	M. Forster	K. LeFort	J. McCafferty	J. Oldman	P. Pulla	J. Rinella	Student Trustee	Student Trustee
Jan 19 (Special)	In Camera	X	X	X	X	X	X	E	X		
	Open	X	X	X	X	X	X	E	X	X	X
Jan 25	In Camera	X	X	X	X	X	X	E	X		
	Open	X	X	X	X	X	X	E	X	X	X
Feb 16	In Camera	WR	X	X	WR	X	X	X	X		
	Open	WR	X	X	WR	X	X	X	X	X	X
Feb 29	In Camera	X	X	X	E	X	E	X	X		
	Open	X	X	X	E	X	E	X	X	X	X
Mar 29	In Camera	E	X	X	X	X	X	E	X		
	Open	E	X	X	X	X	X	E	X	X	X
Apr 19 (Special)	Open	X	X	X	X	X	X	E	X		
Apr 25	In Camera	X	X	X	X	X	X	E	E		
	Open	X	X	X	X	X	X	E	E	X	X
May 4 (Special)	Open	X	X	WR	X	E	X	E	X		
May 9	In Camera	X	X	X	X	E	E	X	X		
	Open	X	X	X	X	E	E	X	X	X	X
May 24	In Camera	X	X	X	X	X	X	X	X		
	Open	X	X	X	X	X	X	X	X		
Jun 13	In Camera	X	X	X	WR	X	E	E	X		
	Open	X	X	X	WR	X	E	E	X	X	X
Sep 26	In Camera	X	X	X	X	X	X	E	E		
	Open	X	X	X	X	X	X	E	E	X	X
Oct 3	Open	WR	X	X	E	X	WR	X	X		
Oct 24	In Camera	X	X	X	X	X	X	X	X		
	Open	X	X	X	X	X	X	X	X	X	X
Nov 7	Open	X	X	X	X	X	X	E	X		
Nov 28	In Camera	X	X	X	X	X	X	E	X		
	Open	X	X	X	X	X	X	E	X	X	X
Dec 6 (Inaugural)	Open	X	X	X	X	X	X	X	X	X	X
Dec 19	In Camera	X	X	X	X	X	E	WR	X		
	Open	X	X	X	X	X	E	WR	X	X	X

WR - With Regret E- attended electronically (via teleconferenc X - in attendance
Student Trustees attend Open sessions of Board Meetings only

DURHAM CATHOLIC DISTRICT SCHOOL BOARD
TRUSTEE ATTENDANCE AT COMMITTEE MEETINGS
JANUARY - DECEMBER 2016



X - Present WR - With Regret N - No Meeting A - Absent E - Attended Electronically

AUDIT		COMMITTEE MEMBERS			
DATE	K. LeFort	J. McCafferty	P. Pulla		2
JANUARY					
FEBUARY					
MARCH					
APRIL	X	X	E		
MAY					
JUNE					
SEPTEMBER	X	E	E		
OCTOBER					
NOVEMBER	X	E	E		
DECEMBER					

SPECIAL EDUCATION ADVISORY COMMITTEE		COMMITTEE MEMBERS			
DATE	Paul Pulla	Kathy LeFort		2	3
JANUARY	X	X			
FEBUARY	X	X			
MARCH	WR	X			
APRIL	WR	WR			
MAY	E	X			
JUNE	WR	WR			
SEPTEMBER	WR	X			
OCTOBER	E	X			
NOVEMBER	X	X			
DECEMBER	E	X			

SSUPERVISED ALTERNATIVE LEARNING		COMMITTEE MEMBERS			
DATE	J. Oldman	K. LeFort	J. McCafferty		2
JANUARY	WR	E			
FEBUARY	X				
MARCH	X				
APRIL	X				
MAY	X				
JUNE	WR		E		
SEPTEMBER	X				
OCTOBER	X				
NOVEMBER	X				
DECEMBER	X				

SUSPENSION APPEAL COMMITTEE		COMMITTEE MEMBERS			
DATE	J. Oldman	J. McCafferty	P. Pulla	J. Rinella	
JANUARY					
FEBUARY 2014					
MARCH					
APRIL					
MAY					
JUNE	X	X	WR	X	
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					

EXPULSION HEARING COMMITTEE		COMMITTEE MEMBERS				
DATE	T. Chapman	K. LeFort	J. McCafferty	J. Oldman	P. Pulla	J. Rinella
January 6, 2016		X			X	X
January 19, 2016		X		X	WR	X
January 25, 2016		X		X	WR	X
February 16, 2016		WR		X	X	X
February 29, 2016		WR	X		X	X
March 30, 2016		X		X	WR	X
March 30, 2016		X		X	WR	X
May 9, 2016		X			X	X
May 26, 2016	X	X	X		WR	WR
June 22, 2016		WR	X	X	WR	X
September 13, 2016		X	X		WR	X
October 24, 2016		X			X	X

DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE		COMMITTEE MEMBERS			
DATE	Tricia Chapman	T. Corless		2	3
JANUARY	X				
FEBUARY	X				
MARCH	X				
APRIL	X				
MAY	WR	E			
JUNE	X				
SEPTEMBER	X				
OCTOBER	X				
NOVEMBER	X				
DECEMBER	No Meeting				

FINANCE		COMMITTEE MEMBERS			
DATE	T. Chapman	T. Corless	M. Forster	J. Rinella	
JANUARY	X	X	X	X	
FEBUARY	X	X	X	X	
MARCH					
APRIL	X	X	X	X	
MAY	X	X	X	X	
JUNE	WR	X	X	X	
SEPTEMBER					
OCTOBER	X	WR	X	X	
NOVEMBER	X	WR	X	X	
DECEMBER					

STUDENT SENATORS		COMMITTEE MEMBERS			
DATE	T. Chapman		2	3	4
JANUARY	X				
FEBUARY	X				
MARCH	E				
APRIL	X				
MAY	X				
JUNE	X				
SEPTEMBER	X				
OCTOBER	X				
NOVEMBER	WR				
DECEMBER	X				

BOARD AWARD OF MERIT		COMMITTEE MEMBERS			
DATE	M. Forster	P. Pulla	J. Oldman	J. Rinella	
JANUARY					
FEBUARY					
MARCH					
APRIL	X	X	X	X	
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					

TRUSTEE YOUTH AWARD		COMMITTEE MEMBERS			
DATE	T. Corless	M. Forster	P. Pulla		2
JANUARY					
FEBUARY					
MARCH					
APRIL	X	X	WR		
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					

OUTSTANDING HOME/SCHOOL AWARD		COMMITTEE MEMBERS			
DATE	K. LeFort	Student Trustee	Student Trustee2	3	4
JANUARY					
FEBUARY					
MARCH					
APRIL	X	X	X		
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees
From: Anne O'Brien
Date: February 27, 2017
Subject: **Out of Province Travel**

RECOMMENDATION

Moved by _____, seconded by _____

<p>"THAT the Durham Catholic District School Board approve the attendance of a staff member at the Leadership Coaching Strategies Program scheduled for June 21-22, 2017 in Cambridge, Massachusetts."</p>
--

RATIONALE

The Attendance of Board Employees at Conventions, Conferences and Seminars policy (PO 319) and its attendant Administrative Procedure (AP 319-1) requires that out of province travel be brought by the Director to the Board for approval.

The Director of Education or designate as part of their professional development, will be participating in the Leadership Coaching Strategies Program. This program is designed for leaders who want to develop a coaching approach to leadership, as well as provide insight into the latest techniques and fundamentals of coaching, to help become a mentor who can help their team and colleagues grow and succeed. The strategies learned will deliver greater self-awareness through coaching and furthering their own professional development.

All expenses including flight, meals and hotel will be covered by Durham Catholic District School Board.

AOB/ml



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **Out of Province Travel**

Origin: Michael Gray, Superintendent of Education – International Studies

RECOMMENDATION

Moved by _____, seconded by _____

<p>“THAT the Durham Catholic District School Board approve the attendance of one (1) staff member to participate in the ICEF Southeast Asia Workshop – June 14-17, 2017 to be held in Ho Chi Minh City, Vietnam.”</p>

RATIONALE

Board Policy PO319 (Attendance of Board Employees at Conventions, Conferences and Seminars) and its attendant Administrative Procedure (AP319-1) requires that out of province travel be brought by the Director of Education to the Board for approval.

At the ICEF conference held in May 2016 in Toronto, Ontario, Board staff met with over thirty (30) agents who recruit international students from markets that the Board has targeted to enhance its existing program.

Travelling to this ICEF Conference will allow staff to meet with agents from targeted markets with a high density of Catholics; e.g., Southern Asia, specifically Philippines and Vietnam; and schedule further in-depth follow-up meetings with international educators for the purpose of recruiting international students to the Board. Staff may arrange for additional follow up or supplemental meetings prior to or post conference to establish and sign formal partnership agent agreements.

AOB/MTG/KB



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **Out of Province Travel**

Origin: Michael Gray, Superintendent of Education – International Studies

RECOMMENDATION

Moved by _____, seconded by _____

<p>"THAT the Durham Catholic District School Board approve the attendance of two (2) staff members to participate in the ICEF North American Workshop – April 23-25, 2017 to be held in Vancouver, British Columbia."</p>

RATIONALE

Board Policy PO319 (Attendance of Board Employees at Conventions, Conferences and Seminars) and its attendant Administrative Procedure (AP319-1) requires that out of province travel be brought by the Director of Education to the Board for approval.

At the ICEF conference held in May 2016 in Toronto, Ontario, Board staff met with over thirty (30) agents who recruit international students from markets that the Board has targeted to enhance its existing program.

Travelling to this ICEF Conference will allow staff to meet with agents from targeted markets with a high density of Catholics; e.g. southern Asia (Philippines, Vietnam) and schedule further in-depth follow-up meetings with international educators for the purpose of recruiting international students to the Board. Staff may arrange for additional follow up or supplemental meetings prior to or post conference to establish and sign formal partnership agent agreements.

AOB/MTG/KB



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **Out of Province Travel**

Origin: Michael Gray, Superintendent of Education – International Studies

RECOMMENDATION

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board approve the attendance for three (3) members of staff to participate in the 2017 CAPS-I Conference, April 30-May 3, 2017 in Banff, Alberta.”

RATIONALE

Board Policy PO319 (Attendance of Board Employees at Conventions, Conferences and Seminars) and its attendant Administrative Procedure (AP319-1) requires that out of province travel be brought by the Director of Education to the Board for approval.

Staff is on the CAPS-I Conference Planning Committee. Participation at this conference will enhance the Board's International Education Program by providing professional development opportunities for staff to network with school boards, as well as Canadian and international service providers, with respect to best practices and program expansion.

AOB/MTG/KB



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Subject: **Out of Province Travel**

Origin: Rosemary Leclair, Superintendent of Education

RECOMMENDATION

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approve the request of up to six staff members from Monsignor John Pereyma C.S.S. to attend the *Apple Distinguished School Tour: Texas Spring 2017*."

RATIONALE

The Attendance of Board Employees at Conventions, Conferences and Seminars Policy (PO 319) and its attendant Administrative Procedure (AP 319-1) requires that out of province travel be brought by the Director to the Board for approval.

In October of 2016, Msgr. John Pereyma Catholic Secondary School's U.P. Math Program was recognized by Apple as a "Distinguished Program for Innovation, Leadership and Educational Excellence". As a result, Msgr. John Pereyma C.S.S. has been named an "Incubator School" by Apple, and has facilitated dozens of school visits from school Boards throughout Ontario, Alberta and Norway.

This past year, the U.P. Math Program was expanded to all seven secondary schools in the Durham Catholic District School Board. Msgr. John Pereyma C.S.S. has expanded its learning to include Challenge Based Learning and STEM tasks for all of its students and faculty. In Semester 1, the school ran ten- full day Challenge Based Learning activities through various departments and grade levels. In Semester 2, the school is offering full-day, school-wide, Challenge Based Learning Activities once a month.

To: Board of Trustees
Re: Out of Province Travel
Date: February 27, 2017

As part of their ongoing learning and pursuit of innovation, Pereyma staff members were invited to Dallas Texas for "an experiential learning tour" of Belton and Coppell Independent School Districts in Texas, USA. Staff will be visiting with district, school and student leadership teams where they will have the opportunity to witness, discuss, share and reflect on the journeys of three schools through their implementation of innovative teaching and learning environments. These shared experiences will assist the school as they continue to implement a Challenge Based Learning approach across the curriculum.

Ministry funding through the NORCAN project will cover any costs associated with Pereyma's participation in the Apple Distinguished School Tour.

AOB/RL



Durham Catholic District School Board

MEMORANDUM

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 27, 2017

Re: **Correspondence**

RECOMMENDATION

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive and file as information the following correspondence:

- 2017 Ontario Catholic School Trustees' Association Trustee Award of Merit and Student Trustee Alumnus Award"

RATIONALE

As attached.

AOB:vk



Ontario Catholic School
Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Patrick Daly, *President*
Beverley Eckensweiler, *Vice President*
Nick Milanetti, *Executive Director*

VIA E-MAIL

February 16, 2017

TO: Chairs and Directors of Education
- Catholic District School Boards
OCSTA Directors

CC: Board Secretaries and Administrative Assistants
OCSTA Staff

FROM: Margaret Binns, Director of Administrative Services

RE: 2017 OCSTA Trustee Award of Merit and Student Trustee Alumnus Award

We are pleased to announce that **Andrew Bray**, Renfrew County CDSB, has been selected as this year's recipient of the **OCSTA Trustee Award of Merit**.

We are also pleased to announce the two recipients of a new award: the **OCSTA Student Trustee Alumnus Award**. The winners are **Kristine Soufian**, former student trustee at the York CDSB, and **Ben Verboom**, former student trustee at the Durham CDSB.

These awards will be presented during the Annual Dinner at the 2017 AGM & Conference, which is scheduled for 7:30 p.m. on Friday, April 28, at the International Plaza Hotel and Conference Centre, 655 Dixon Rd, Etobicoke, ON.

We extend our sincerest congratulations to the winners and their respective boards.