

Durham Catholic District School Board
Catholic Education: Learning & Living in Faith



FINANCE COMMITTEE MEETING

AGENDA

Monday, June 5, 2017
7:00 p.m.



Catholic Education Centre, 650 Rossland Road West, Oshawa, Ontario L1J 7C4
Main Telephone Number: (905) 576-6150; Toll Free: 1-877-482-0722
Main Fax Number: (905) 576-0953 - Board Web Site: www.dcdsb.ca

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Durham Catholic District School Board

FINANCE COMMITTEE MEETING

Monday, June 5, 2017

CEC Boardroom,

650 Rossland Road West, Oshawa

AGENDA

A. CALL TO ORDER

- a.1 Memorials and Prayers
- a.2 Roll Call and Apologies

B. APPROVAL OF AGENDA

- b.1 Changes to Printed Agenda
- b.2 Approval of Agenda

C. ANNOUNCEMENTS

D. NOTICE OF MOTIONS

E. DECLARATIONS OF INTEREST

- e.1 Declaration of Conflict of Interest

F. ACTIONS TO BE TAKEN

- f.1 Approval of Minutes – May 15, 2017
- f.2 Business Arising – May 15, 2017

G. PRESENTATIONS

H. REPORTS/DISCUSSION ITEMS

- h.1 2017/2018 Estimates
- h.2 Stakeholder Input

I. ADJOURNMENT

J. CLOSING PRAYER



Durham Catholic District School Board

MEMORANDUM

To: Finance Committee

From: Ryan Putnam, Superintendent of Business & CFO

Date: June 5, 2017

Subject: **Finance Committee Minutes – May 15, 2017**

RECOMMENDATION:

Moved by _____, seconded by _____

“THAT the Finance Committee approve the minutes of the May 15, 2017 Finance Committee meeting.”

RATIONALE:

See attached.

RP:cc
Attachment



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **FINANCE COMMITTEE** meeting which was held at the Catholic Education Centre on Monday, May 15, 2017.

Committee Members

M. Forster (Vice-Chair)
J. McCafferty
J. Rinella

Staff

A. O'Brien
R. Putnam, Resource
M. Gray
R. Leclair
G. O'Reilly
R. Rodriguez
J. Bowyer
J. Mullins
B. Camozzi
M. Hammond

Regrets

T. Corless (Chair)
T. Barill

A. CALL TO ORDER

Vice-Chair Forster called the meeting to order at 7:02 p.m.

a.1 Memorials and Prayers

M. Forster offered the opening prayer and welcomed everyone in attendance.

a.2 Roll Call and Apologies

Noted above

B. APPROVAL OF AGENDA

b.1 Changes to the Printed Agenda

None

b.2 Approval of Agenda

Motion No. FC-2017-05-15-01

Approval of Agenda

Moved by J. McCafferty, seconded by J. Rinella

"THAT the Finance Committee approve the May 15, 2017 agenda."

Carried

C. ANNOUNCEMENTS

None

D. NOTICE OF MOTIONS

None

E. DECLARATIONS OF INTEREST

None

F. ACTIONS TO BE TAKEN**f.1 Approval and Signing of Minutes from the of the January 16, 2017 Finance Committee meeting**

Motion No. FC-2017-05-15-02

Approval of Minutes

Moved by J. Rinella, seconded by J. McCafferty

“THAT the Finance Committee approve the minutes of the January 16, 2017 Finance Committee meeting.”

Carried

f.2 Business Arising from Minutes of the January 16, 2017 Finance Committee Meeting

None.

f.3 Approval and Signing of Minutes from the of the April 3, 2017 Finance Committee meeting

Motion No. FC-2017-05-15-03

Approval of Minutes

Moved by J. McCafferty, seconded by J. Rinella

“THAT the Finance Committee approve the minutes of the April 3, 2017 Finance Committee meeting.”

Carried

f.4 Business Arising from Minutes of the April 3, 2017 Finance Committee Meeting

None.

G. DISCUSSION ITEMS

g.1 2017/2018 Estimates – First Draft

Director O'Brien and Superintendent Putnam provided opening remarks with respect to the draft budget highlighting the journey that the Board has taken to financial stability, the reflection of public consultation in the strategic plan and resultant budget, the focus on student and staff well-being, and the investments in supports and services which will enhance student learning.

Superintendent Putnam commented that the Board is in its strongest financial position in a decade with a balanced budget that provides for continuation and/or expansion of programs and services while addressing a number of global fiscal challenges. He also indicated that the Board currently has modest operating and capital reserves which are necessary and appropriate for an organization of the Board's size and complexity.

Director O'Brien thanked the members of the Senior Team for their diligence during the budget discussions. The Superintendents then provided a more specific overview of some of the key themes and priorities reflected in the budget as follows:

Superintendent Bowyer reviewed the investments in Student Services and Special Education including additional Educational Assistants and an increase in the Social Worker complement to support student well-being.

Superintendent Mullins reviewed the various Student Success initiatives including transition supports from elementary to secondary school, pathways opportunities and Specialist High Skills Majors programs.

Superintendent O'Reilly reviewed the approach to staff development and capacity building in support of the Student Achievement mandate with a continued focus on the Renewed Math Strategy.

Superintendent Leclair highlighted the ongoing investment in the Religion curriculum and Faith Formation and addressed how the Board is approaching technology equalization in priority neighbourhood schools.

Superintendent Camozzi reviewed the timing of upcoming capital projects including the new Continuing Education site in Oshawa and childcare and family centres and outlined Ministry funded staffing investments in Facilities Services which support Safe Schools, preventative maintenance and legislative compliance requirements.

Ronald Rodriguez, CIO reviewed the Ministry funded staffing investments in school level technicians and additional technician support in the area of Assistive Technology.

Superintendent Gray highlighted the enrolment and staffing processes and affirmed the Board's compliance with class size requirements, local collective agreement obligations and the Provincial Labour Framework.

Marie Hammond, Comptroller of Finance outlined the implications of the transition to Provincial Benefit Plans (Trusts).

Superintendent Putnam indicated that the savings from the recent DSTS Regional Bell Time Study were instrumental in offsetting inflationary cost pressures which otherwise would have required program curtailment and/or limited new investment.

g.1 2017/2018 Estimates – First Draft (cont'd)

Director O'Brien outlined the timelines associated with the Regional Arts Program and indicated an update would be forthcoming at the May 23, 2017 Board meeting.

The first draft of the 2017/2018 Estimates will be presented to the Board of Trustees for information and discussion on May 23, 2017 with the final draft being presented to the Finance Committee on June 5, 2017 and the Board of Trustees for approval on June 12, 2017.

Motion No. FC-2017-05-15-04

2017/2018 Estimates – First Draft

Moved by J. McCafferty, seconded by J. Rinella

"THAT the Finance Committee receive the first draft of the 2017/2018 Estimates for information and discussion."

Carried

g.2 Stakeholder Input

There have been no further budget input submissions subsequent to the April 3, 2017 Public Consultation Session.

Motion No. FC-2017-05-15-05

Stakeholder Input

Moved by J. McCafferty, seconded by J. Rinella

"THAT the Finance Committee receive and file stakeholder input received to date relating to the 2017/2018 Budget."

Carried

H. ADJOURNMENT 8:12 p.m.

Motion No. FC-2017-05-15-06

Adjournment

Moved by J. McCafferty, seconded by J. Rinella

"THAT the May 15, 2017 meeting of the Finance Committee be adjourned."

Carried

I. CLOSING PRAYER

Closing prayer was offered by J. McCafferty.

Monique Forster, Vice-Chair, Finance Committee

R. Putnam, Resource, Finance Committee

Recording Secretary: C. Cavalier



Durham Catholic District School Board

MEMORANDUM

To: Finance Committee

From: Ryan Putnam, Superintendent of Business & CFO

Date: June 5, 2017

Subject: **2017/2018 Estimates**

RECOMMENDATIONS:

1. Moved by _____, seconded by _____

"THAT the Finance Committee receive and file the 2017/2018 Estimates."

2. Moved by _____, seconded by _____

"THAT the Finance Committee recommend that the Durham Catholic District School Board approve the 2017/2018 Estimates."

RATIONALE:

Attached is the final draft of the 2017/2018 Estimates. Staff is pleased to present a balanced budget without reliance on operating reserves which reflects key strategic directions and priorities in support of student well-being and achievement. The initial draft budget was reviewed in detail with the Finance Committee on May 15, 2017 and staff presented the highlights to Trustees at the May 23, 2017 Regular Board meeting. The only change between the draft and final budget relates to updated enrolment and commensurate staffing adjustments. Following review and discussion with the Finance Committee on June 5, 2017, the final budget will be presented to Trustees for approval at the June 12, 2017 Regular Board meeting.

RP:cc
Attachment



Excellence | Equity | New Evangelization

Durham Catholic District School Board

Catholic Education: Learning & Living in Faith



2017/2018 Estimates (June 2017)



Message from the Finance Committee

June 2017

Dear Partners in Catholic Education,

The Finance Committee is pleased to recommend the 2017/2018 school year budget. It is the Board's ongoing commitment to have accessible quality Catholic education for all; and that is clearly reflected in our five-year strategic plan, *Discovery 2020*. You will see in the budget highlights that the Board continues to generate the seamless alignment between its budget and strategic plan, which involved extensive research and input from various communities.

The 2017/2018 Estimates continues to provide for expanded programs and services while maintaining a balanced budget during times of fiscal constraint. Such financial stability will provide the Board with the opportunity and capacity to advance the strategic directions outlined in the *Discovery 2020* strategic plan, ensuring that students and staff will be provided with the resources and supports necessary to foster positive student well-being and achievement now and into the future.

Throughout the strategic planning and budget consultation processes, the collective voice of internal and external stakeholders – parents, students, clergy, staff, elected officials and community – was heard through surveys, public consultation meetings, student voice forums and individual feedback. Through this process, the Board's current strengths, challenges and opportunities were affirmed. The Finance Committee is grateful to all who participated in these processes and extends its gratitude to the local parishes who advertised and promoted our annual consultation sessions.

Finally, the Finance Committee would like to thank the following groups for their leadership, support and guidance during the budget process and for their continuous input throughout the year. We also wish to thank them for ensuring student well-being and achievement is at the forefront of the budget plan at all times:

- Durham Catholic Parent Involvement Committee;
- Special Education Advisory Committee;
- School administrative staff and school community;
- Clergy and our Religious Sisters;
- Parish community;
- Senior administrative staff, Trustees and students.

Yours in Catholic Education,

Theresa Corless, Chair, Finance Committee
Monique Forster, Vice-Chair, Finance Committee
John Rinella, Trustee, Finance Committee
Jim McCafferty, Trustee, Finance Committee

Our Mission

We are called to celebrate and nurture the God-given talents of each student as we serve with excellence in the light of Christ.

Our Vision

Each student in our Catholic learning community embodies excellence and equity by embracing the Ontario Catholic School Graduate Expectations – to be:

- a discerning believer;
- an effective communicator;
- a reflective, creative and holistic thinker;
- a self-directed, responsible lifelong learner;
- a collaborative contributor;
- a caring family member; and
- a responsible citizen.

Our Catholic Values

Faith, evangelizing ourselves and others through scripture, sacrament, prayer and action in service with the home, school and parish.

Hope, giving witness to the belief that we can become who we are called to be.

Love, being present to others with care, compassion, solidarity, community and joy.

Peace, creating opportunities for contemplation, spirituality, reconciliation and forgiveness.

Wisdom, listening and responding to the Holy Spirit.

Inclusion, ensuring a sense of belonging by promoting the dignity and worth of each human life.

Excellence, building on God's grace to achieve our earthly and eternal vocations.

Creativity, celebrating diverse and innovative expressions of God's gifts.

Service, seeking out and responding to local and global needs with prudence, fortitude, humility and charity.

Stewardship, shepherding God's creation and resources for the common good.

Responsibility, demonstrating accountability and fidelity in our thoughts, words and deeds.

Justice, acting and serving with integrity in communion with the Gospel and teachings of Jesus.

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Mission Statement

We are called to celebrate and nurture the God-given talents of each student as we serve with excellence in the light of Christ.



2017/2018 Budget Highlights

- Alignment with key Strategic Plan goals and priorities
- Reflects public consultation and stakeholder input
- Ongoing investment in Religion and Faith Formation resources
- Continuation of Advancing Communication strategies
- Additional Student Services and Special Education supports
- Continuation of Safe and Healthy Schools initiatives
- Advances the Student Well-Being and Achievement mandate
- Provides Pathways to Success opportunities for all students
- Continuation of the Ministry of Education's Province-wide Math Strategy
- Allocation of resources to support Equity and Indigenous Studies
- Provides Staff Development and Capacity Building opportunities
- 21st Century Learning strategies and Emerging Technology initiatives
- Conversion of two Secondary School Libraries to Learning Commons
- Creation of three Elementary School Learning Commons
- Resourcing of after school Transportation and French programs
- Continuation of expanded French and Music program offerings
- Additional staff to support English as a Second Language students
- Enhancement and intensification of International Student programs
- Reflects ongoing implementation of the Long Term Accommodation Plan
- Includes new location for Oshawa Continuing Education programs
- Incorporates Transportation savings from Regional Bell Time Study
- Allocation of School Administrators based on equity factors
- Allocation of School Support Staff based on equity factors
- Incorporates Provincial Labour Framework terms and conditions
- Compliant with Ministry funding enveloping requirements
- Compliant with Ministry legislated class size requirements
- Balanced budget without reliance on operating reserve fund
- Maintains appropriate level of reserves for contingency purposes

Attachment 2

Table One – Projected Enrolment

Panel	2017/2018	2016/2017	Variance
Elementary	14,362	14,573	(211)
Secondary	6,402	6,494	(92)
Total	20,764	21,067	(303)

Table Two – Operating Revenue

Category	2017/2018	2016/2017
Ministry Grants (GSN)	\$233,175,549	\$226,879,473
Ministry Funding (EPO)	1,251,410	1,414,449
Recoveries – Secondments	634,735	757,753
Government of Canada	462,837	462,837
Other Provincial Agencies	832,375	978,911
Community Use of Schools	450,000	450,000
Continuing Education Fees	575,000	575,000
International Students	200,000	200,000
Partnership Agreements	300,000	300,000
Other Revenue	190,000	190,000
School Generated Funds	6,700,000	6,700,000
Technology Equalization Fund	500,000	0
Operating Reserve Fund	<u>Not required</u>	<u>175,000</u>
	<u>\$245,271,906</u>	<u>\$239,083,423</u>

Table Three – Operating Reserve Fund

Anticipated balance end of 2016/2017	\$3,325,002
Applied towards 2017/2018 Operations	<u>Not required</u>
Balance Available for Future Use	<u>\$3,325,002</u>

Attachment 3

Planned Operating Expenses

Category	2017/2018	2016/2017
Salaries and Benefits	\$209,608,092	\$203,537,310
Student Transportation	6,878,203	7,640,455
Facilities Services	7,465,872	7,675,720
School Budgets	2,193,866	2,263,148
Information and Communication Technology	3,763,348	3,587,582
Academic Services	4,267,686	4,243,996
Business Services	642,664	651,117
Human Resources & Administrative Services	516,515	516,515
Mileage and Travel Allowances	523,440	436,200
Director's Office and Board Administration	234,859	234,859
Legal and Professional Services	364,109	364,109
Trustees and Student Representatives	212,017	212,017
Staff Development and Capacity Building	799,395	899,395
Corporate Communications	121,000	121,000
PDT Professional Development Funds	980,840	0
School Generated Funds	<u>6,700,000</u>	<u>6,700,000</u>
	<u>\$245,271,906</u>	<u>\$239,083,423</u>

Academic Services includes:

- Program Services
- Student Services
- Faith Formation
- French Immersion
- Early Years (FDK)
- Safe & Healthy Schools
- Student Success
- Student Achievement
- Continuing Education
- Alternative Education

Attachment 4

Staffing Summary by Position

Employee Group	2017/2018	2016/2017	FTE Change	% Change
<i>Elementary Teachers*</i>	844.80	846.00	(1.20)	(0.1%)
<i>Secondary Teachers*</i>	444.16	447.50	(3.34)	(0.7%)
Coordinators and Consultants	24.00	23.70	0.30	1.3%
<i>Principals and Vice-Principals</i>	73.00	73.00	0.00	0.0%
Secondments (External/Capital)	5.33	6.33	(1.00)	(15.8%)
Director of Education	1.00	1.00	0.00	0.0%
Supervisory Officers	8.00	8.00	0.00	0.0%
Middle Management	33.00	33.00	0.00	0.0%
Non-Union	17.00	17.00	0.00	0.0%
Chaplains and Faith Animator	8.00	8.00	0.00	0.0%
Student Services	41.80	41.10	0.70	1.7%
Educational Assistants	285.50	277.00	8.50	3.1%
<i>Early Childhood Educators*</i>	97.00	93.00	4.00	4.3%
Custodial and Maintenance*	184.00	181.00	3.00	1.7%
<i>Secretarial/Clerical/Technical*</i>	112.50	110.00	2.50	2.3%
Trustees	8.00	8.00	0.00	0.0%
Total	2,187.09	2,173.63	13.46	0.6%

Note 1 – categories in *italics* have an enrolment component to the annual allocation.

Note 2 – positions on Secondment are fully recoverable from the external agency or capital fund.

Note 3 – positions with an asterisk (*) are primarily determined by legislation or collective agreement.

Note 4 – the Board is compliant with the Administration & Governance envelope.

Note 5 – the Board is compliant with the Special Education envelope.

Note 6 – the Board is compliant with the Student Achievement envelope.

Note 7 – the above table includes 26.8 FTE (12.6 Teaching and 14.2 Support Staff) which are directly funded by the Ministry of Education through the Provincial Labour Framework.

2017/2018 Non-Operating Budget

Table One – Revenue Sources

Capital Priorities Funding	\$7,639,713
Child Care Centres Funding	3,534,232
Child and Family Centres Funding	1,008,340
Full Day Kindergarten Funding	1,008,340
Facility Renewal Funding	2,942,391
School Condition Allocation	3,518,230
Greenhouse Gas Reduction Funding	879,560
Ministry Funded Debenture Payments	6,683,107
Educational Development Charges	<u>2,000,000</u>
	<u><u>\$29,213,913</u></u>

Table Two – Planned Expenses

Unnamed North Oshawa CS	\$11,168,903
Child Care Centres	1,517,552
Child and Family Centres	504,170
Facility Renewal Program	2,942,391
School Condition Program	3,518,230
Greenhouse Gas Reduction Projects	879,560
Debenture Principal Payments	4,195,465
Debenture Interest Payments	2,487,642
Transfer to EDC Reserve	<u>2,000,000</u>
	<u><u>\$29,213,913</u></u>

Appendix One - Detailed Operating Expenses

Category	2017/2018	2016/2017
Salaries and Benefits		
Salaries – Teaching	\$135,805,426	\$133,039,086
Salaries – Support Staff	41,369,390	39,642,936
Statutory Benefits	11,516,363	11,286,594
Employee Benefits	16,767,414	15,419,195
Supply Teacher Costs	3,850,724	3,850,724
Lunch Hour Supervisors	298,775	298,775
Subtotal	\$209,608,092	\$203,537,310
Student Transportation		
Elementary	\$3,566,297	\$4,084,043
Secondary	1,920,313	2,202,147
Special Education	1,281,593	1,244,265
Administrative	110,000	110,000
Subtotal	\$6,878,203	\$7,640,455
Facilities Services		
Utilities	\$4,625,343	\$4,534,650
Maintenance	687,173	837,173
Snow Removal	600,000	650,000
Portable Moves	251,729	366,602
Custodial Supplies	365,000	315,000
Remaining	936,627	972,295
Subtotal	\$7,465,872	\$7,675,720
School Budgets		
Elementary	\$1,095,080	\$1,116,361
Secondary	1,098,786	1,146,787
Subtotal	\$2,193,866	\$2,263,148

Appendix One - Detailed Operating Expenses (cont'd)

Category	2017/2018	2016/2017
Information Technology		
Software Licenses	\$1,294,000	\$1,244,000
Wide Area Network	639,000	639,000
Telephone Services	160,000	160,000
Computer Refresh	250,000	250,000
Learning Commons	500,000	350,000
Cellular Technology	150,000	150,000
Wireless Access Points	100,000	100,000
Remaining	670,348	694,582
Subtotal	\$3,763,348	\$3,587,582
Academic Services		
Teaching and Learning	\$425,958	\$422,188
Student Services	593,139	580,153
Faith Formation	267,150	253,150
French Immersion	350,000	350,000
Safe & Healthy Schools	68,284	90,872
Student Success	429,576	486,268
Student Achievement	71,496	93,910
Continuing Education	1,288,243	927,994
Alternative Education	236,500	236,500
International Students	100,000	100,000
Indigenous Education	62,225	65,168
Parent Involvement	32,010	114,247
Outdoor Education	110,826	147,167
Assistive Technology	232,279	376,379
Subtotal	\$4,267,686	\$4,243,996

Appendix One - Detailed Operating Expenses (cont'd)

Category	2017/2018	2016/2017
Business Services		
Insurance	\$428,664	\$437,117
Audit and Actuarial Fees	60,000	60,000
Cafeteria Equipment	93,500	93,500
Remaining	60,500	60,500
Subtotal	\$642,664	\$651,117
Human Resources & Administrative Services		
Health and Safety	\$99,100	\$99,100
Summer Students	106,965	106,965
CPCO Membership	119,600	119,600
Employee Family Assistance Program	55,000	55,000
Remaining	135,850	135,850
Subtotal	\$516,515	\$516,515
Mileage and Travel Allowances		
Mileage Reimbursement	\$239,280	\$199,400
Travel Allowances	284,160	236,800
Subtotal	\$523,440	\$436,200
Director's Office and Board Administration		
Board Memberships	\$54,000	\$54,000
System Events	20,000	20,000
Partnerships	25,000	25,000
School Celebrations	50,000	50,000
Accessibility Supports	22,000	22,000
Remaining	63,859	63,859
Subtotal	\$234,859	\$234,859

Appendix One - Detailed Operating Expenses (cont'd)

Category	2017/2018	2016/2017
Legal and Professional Services		
Subtotal	\$364,109	\$364,109
Trustees and Student Representatives		
OCSTA Membership	\$104,017	\$104,017
Student Trustees	25,000	25,000
Professional Development	40,000	40,000
Other	43,000	43,000
Subtotal	\$212,017	\$212,017
Staff Development and Capacity Building		
Teacher Release Time	\$799,395	\$899,395
Subtotal	\$799,395	\$899,395
Corporate Communications		
Public Relations	\$50,000	\$50,000
JK/FI Registration	25,000	25,000
Trustee Initiatives	10,000	10,000
Content Management System	20,000	20,000
Remaining	16,000	16,000
Subtotal	\$121,000	\$121,000
PDT Professional Development Funds		
Subtotal	\$980,840	\$0
School Generated Funds		
Elementary	\$3,950,000	\$3,950,000
Secondary	2,750,000	2,750,000
Subtotal	<u>\$6,700,000</u>	<u>\$6,700,000</u>
	<u>\$245,271,906</u>	<u>\$239,083,423</u>

Strategic Plan Themes and Priorities

Witnessing Faith



Celebrating Equity, Excellence and New Evangelization

Creating and Sustaining a Caring Catholic School Culture

Building Relationships and Developing People

Teaching and Learning in the Formation of a Distinct Catholic Identity

Teaching and Learning



Leading and Learning in the 21st Century Classroom

Achieving Instructional Excellence

Instruction for the 21st Century

Assessment, Evaluation and Reporting

Expanding Pathways



Differentiating Opportunities for Every Student's Future

Adopting a Pathways Planning Mindset

Assisting Students with Transitions Planning

Promoting Student Engagement

Inspiring Leadership



Promoting a Culture of Professional Growth

Employee Performance Growth

Capacity Building

Board Leadership Strategy

Celebrating Inclusion



Personalization, Precision and Professional Development

Universal Design for Learning

Differentiated Practice

Precise and Personalized Intervention

Strategic Plan Themes and Priorities (cont'd)

Serving in Partnership



Building Connections to Enhance Catholic Education

Classroom, School and Board

Outreach and Programs

Parents, Stakeholders and Community Involvement

Emerging Technology



Empowering Today for a Changing Tomorrow

Infrastructure, Security and User Experience

Information Management

Ministry Compliance – Managing Information for Student Achievement (MISA)

Advancing Communications



Strengthening Relationships to Enhance Student Achievement

Collaborative Communication

Branding and Visual Identity

Community Engagement

Managing Resources



Establishing Sustainable Priorities and Raising Stakeholder Confidence

Financial Stability

Resource Management

System Accountability

Continuing Education



Serving the Needs and Interests of All Learners

Career Training and Personal Development

Expanding and Extending Programs

Promoting Student Engagement

Glossary – Ministry Funding

Ministry Funding Sources

Grants for Student Needs (GSN)

The Ministry provides funding to School Boards based primarily on an enrolment based funding model on a per pupil basis to support the basic operations of a school system (eg – Teachers, Utilities, Consumable Supplies). Special purpose grants are provided to support specific students (eg – Special Education), services (eg - Transportation) or programs (eg – French Language Instruction). Certain funding areas have specific spending criteria (called envelopes) as outlined below.

Education Programs Other (EPO)

The Ministry provides funding through the various divisions (eg – Literacy and Numeracy, Student Success) to support specific targeted initiatives in support of current education priorities. These initiatives can change depending on the Provincial priorities and must be spent in support of the specific initiative. The funds support specified staffing, professional development (eg - teacher release time) and resources and typically require a dedicated report back to the Ministry with respect to expenditure and outcomes.

Ministry Funding Envelopes/Restrictions

Special Education

Funds may only be used for Special Education related expenditures.

Board Administration

Expenditure may not exceed Board Administration funding.

Operating Funds

May be used to support Operating or Capital Expenditures.

Capital Funds

May only be used to support Capital related expenditure.

Balanced Budget

The Operating budget does not require reliance on reserves.

Operating Reserves

Ministry requirement to maintain 1-2% for unexpected events.

Glossary – Academic Program Definitions

Student Achievement

Using the school effectiveness framework educators learn more about instructional strategies, student assessment and effective practice through observation, analysis and collaboration. The framework is also used as a tool to inform School and Board Improvement Plans. The Board has incorporated school effectiveness related funding into its Student Achievement and Professional Development programs and portfolios.

Teaching and Learning

Provides for curriculum related resources and supports for all subject areas including Music/Arts, Literacy, Numeracy, Religion, Sciences/Technology, Health and Physical Education, 21st Century Learning/Innovation and e-Learning.

Student Success

The Student Success portfolio focuses on providing every student in Grades 7-12 with various pathways and opportunities to reach their ultimate potential and goals through such initiatives as Specialist High Skills Majors, Dual Credit, Transitions, Reengagement and Alternative Education programs.

Safe and Accepting Schools

The Ministry and Board believe that a safe, inclusive and accepting school environment is a necessary condition for student well being and achievement. Building a positive and inclusive school climate requires healthy and respectful relationships among and between students, staff, parents and the community.

Faith Formation

The Board budget provides for various faith formation related activities, retreats and celebrations in addition to the purchase of religion textbooks, Many Gifts resources and Bibles for our Grade 4 students.

Parent Involvement

The Ministry and Board recognize that student achievement improves when parents play an active role in their children's education and that parent engagement is a key factor in the enhancement of student well-being. The Ministry provides funding to Boards to support parent involvement activities at the district and school level through a base annual allocation as well as through specific application based grants (PRO – Parents Reaching Out).



Durham Catholic District School Board

MEMORANDUM

To: Finance Committee

From: Ryan Putnam, Superintendent of Business & CFO

Date: June 5, 2017

Subject: **Stakeholder Input**

RECOMMENDATION:

Moved by _____, seconded by _____

“THAT the Finance Committee receive as information the update relating to stakeholder input with respect to the 2017/2018 Budget.”

RATIONALE:

There have been no further budget input submissions subsequent to the May 15, 2017 Finance Committee meeting.

RP:cc



Mission Statement

*We are called to celebrate and nurture the
God-given talents of each student as we serve with
excellence in the light of Christ.*



Durham Catholic District School Board