

REGULAR BOARD MEETING

AGENDA

Monday, February 25, 2019

7:30 p.m.

Catholic Education Centre
650 Rossland Road West
Oshawa, ON L1J 7C4

Main Telephone Number: (905) 576-6150
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REGULAR BOARD MEETING

Monday, February 25, 2019

7:30 p.m.

Durham Catholic District School Board

Catholic Education Centre

650 Rossland Road West, Oshawa

OPEN SESSION AGENDA

A. CALL TO ORDER

Page

- a.1 Motion to Move In Camera (7:00 p.m.)
 - a.2 National Anthem (7:30 p.m.)
 - a.3 Acknowledgement of Traditional Territory
 - a.4 Memorials and Prayer
 - a.5 Roll Call and Apologies
- Msgr. Philip Coffey Catholic School Choir
- Student Trustees

B. APPROVAL OF AGENDA

- b.1 Changes to printed Agenda
- b.2 Approval of Agenda

C. ANNOUNCEMENTS

- c.1 Announcements from the In Camera Session of the Board Meeting
- c.2 Recognition of St. Christopher Catholic School - Finalists for the Ontario Catholic School Trustees' Association Short Video Contest 2018
- c.3 Stand Up to Bullying Pink T-Shirt Logo Contest

D. NOTICES OF MOTIONS

E. DECLARATIONS OF INTEREST

- e.1 Declaration of Conflict of Interest

F. ACTIONS TO BE TAKEN

- f.1 Approval and Signing of Minutes of the Open Session of the Regular Board Meeting of January 28, 2019 4
- f.2 Business Arising from the Open Session of the Regular Board Meeting of January 28, 2019
- f.3 Approval and Signing of Minutes of the Open Session of the Regular Board Meeting (Policy) of February 4, 2019 17
- f.4 Business Arising from the Open Session of the Regular Board Meeting (Policy) of February 4, 2019

G. PRESENTATIONS

- g.1 Safe and Accepting Schools Update – Janine Bowyer, Superintendent of Education
- g.2 Multi-Year Budget Framework – Ryan Putnam, Superintendent of Business
- g.3 Community Use of Schools Rates 2019-2020 – Bob Camozzi, Superintendent of Education – Facilities Services

H. DELEGATION

I. CONSIDERATION OF MOTION

- I.1 Motions to be read in Open Session from the In Camera Session of the Board Meeting of February 25, 2019

J. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

K. COMMITTEES

k.1 Committee Reports

- k.1.1 I.P.R.C. Report for January 2019 30
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I.4 Faith Formation

- I.4.1 Recommended Names for the New Unnamed Oshawa Catholic School 75

I.5 Director's Report

- I.5.1 Trustees Attendance – January to December 2018 82
- I.5.2 Director's Verbal Report

I.6 Chair's Report

- I.6.1 Chair's Verbal Report
- I.6.2 Student Trustees' Verbal Report

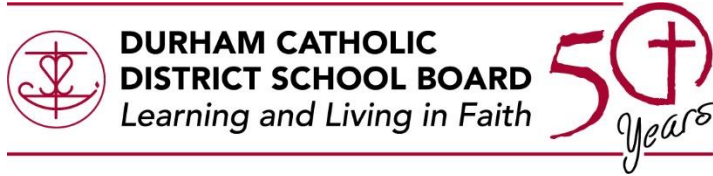
M. CORRESPONDENCE

N. INQUIRIES AND MISCELLANEOUS

O. PENDING ITEMS

P. ADJOURNMENT

Q. CLOSING PRAYER



MINUTES of the **OPEN SESSION** of the Regular Board Meeting of the Durham Catholic District School Board which was held in the Catholic Education Centre, 650 Rossland Road West, in Oshawa on Monday, January 28, 2019.

Trustees Present

J. Rinella, Chair
T. Chapman, Vice Chair
M. Forster (via teleconference)
K. LeFort (via teleconference)
J. McCafferty
J. Oldman
M. Ste. Marie

Staff Present

A. O'Brien, Director	R. Leclair
T. Barill	L. Morgulis
J. Bowyer	J. McVeigh
B. Camozzi	G. O'Reilly
M. Gray	R. Putnam
S. Grieve	R. Rodriguez
M. Hammond	J. Wilson
T. Keay	
J. Bastarache (via teleconference)	

Regrets

P. Pulla

Student Trustees

J. Cara
S. Zamorano

A. OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 7:05 p.m.

a.1 MOTION TO MOVE IN CAMERA

Motion No. B2019-01-28-01

Motion to Move In Camera

Moved by J. McCafferty seconded by M. Ste. Marie

"THAT the Durham Catholic District School Board Meeting move into In Camera Session."

Carried

RESUMPTION OF OPEN SESSION (7:30 p.m.)

Chair Rinella reconvened the meeting to order and welcomed all in attendance.

a.2 NATIONAL ANTHEM – O CANADA

Two students from Father Leo J. Austin Catholic Secondary School opened the meeting with O Canada.

a.3 ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Rinella acknowledged Traditional Lands and Territory.

a.4 MEMORIALS AND PRAYERS

Student Trustees Zamorano and Cara offered the opening prayer.

a.5 ROLL CALL AND APOLOGIES

Trustee LeFort and Trustee Forster attended by teleconference. Trustee Pulla sent regrets.

B. APPROVAL OF AGENDA

b.1 CHANGES TO THE PRINTED AGENDA

None

ITEM b.2 APPROVAL OF AGENDA

Motion No. B2019-01-28-02

Approval of Agenda

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board approve the agenda of the Monday, January 28, 2019 Regular Board Meeting as amended.”

Carried

C. ANNOUNCEMENTS**c.1 ANNOUNCEMENTS FROM THE IN CAMERA SESSION OF THE REGULAR BOARD MEETING OF JANUARY 28, 2019**

Vice Chair Chapman made the following announcements:

RESIGNATIONS

<u>Name</u>	<u>Current Position</u>	<u>Effective</u>
D'Amico, Joseph	Principal, Notre Dame C.S.S.	January 31, 2019
Kaszap, Jimmy	Teacher, St. Bernadette C.S.	December 14, 2018.

APPOINTMENT OF INTERIM PROBATIONARY SECONDARY PRINCIPAL

Effective January 31, 2019:

<u>Name</u>	<u>Current Placement</u>	<u>New Placement</u>
Sorhaitz, Paula	Vice Principal Notre Dame C.S.S.	Interim Probationary Secondary Principal Notre Dame C.S.S.

APPOINTMENT TO SECONDARY VICE PRINCIPAL ROSTER

Effective January 31, 2019

<u>Name:</u>	<u>Current Placement:</u>
Kettrick, Michelle	Secondary Teacher & Department Head – St. Mother Teresa Catholic Academy Toronto Catholic District School Board

APPOINTMENT OF INTERIM SECONDARY VICE PRINCIPAL

Effective January 31, 2019:

<u>Name</u>	<u>Current Placement</u>	<u>New Placement</u>
Kettrick, Michelle	St. Mother Teresa Catholic Academy, Toronto Catholic District School Board	Interim Secondary Vice Principal All Saints C.S.S.

RETIREMENTS

<u>Name</u>	<u>Current Position</u>	<u>Effective</u>
Tyszko, Dennis	Teacher, St. Isaac Jogues C.S.	January 31, 2019
Muir, Patricia	Teacher, Father Joseph Venini C.S.	February 28, 2019
Camozzi, Robert	Superintendent of Education, Facilities Services, Policy Development	August 31, 2019.

D. NOTICE OF MOTIONS

None.

E. DECLARATION OF INTEREST

e.1 DECLARATION OF CONFLICT OF INTEREST

None.

F. ACTIONS TO BE TAKEN

f.1 APPROVAL AND SIGNING OF MINUTES OF THE OPEN SESSION OF THE REGULAR BOARD MEETING OF DECEMBER 17, 2018

Motion No. B2019-01-28-03

Approval and Signing of Minutes

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board approve the Minutes of the Open session of the December 17, 2018 Regular Board Meeting.”

Carried

f.2 BUSINESS ARISING FROM THE OPEN SESSION OF THE REGULAR BOARD MEETING OF DECEMBER 17, 2018

None.

G. PRESENTATIONS

g.1 LONG TERM ACCOMMODATION PLAN 2019-2023

- Superintendent Camozzi and Manager of Planning, Admissions and Partnerships, Lewis Morgulis presented the five-year Long Term Accommodation Plan (LTAP) which included project enrolment and capacity for facilities and proposed actions for 2019-2023.
- They described the planned activities including buying land, building schools or additions, boundary changes and potential accommodations reviews. Their report included enrolment projections and partnerships that have been developed with third parties who occupy spaces in our schools.
- Trustee LeFort asked if there was any assistance required to speed up the process of approval at the local level. Superintendent Camozzi replied they are still on track for September 2020 subject to local municipal site plan approval and Ministry approval to proceed.

g.1 LONG TERM ACCOMMODATION PLAN 2019-2023 (Cont'd)

- Chair Rinella asked what the specific delay was. Superintendent Camozzi responded that there was a delay in site plan approval due to discussions related to green space and an on-street bus layby.
- Vice Chair Chapman asked when the new North Oshawa School was scheduled to open. Superintendent Camozzi responded that the scheduled date for opening is December 2019. He added that a groundbreaking ceremony was tentatively scheduled for May 9, 2019.
- Trustee McCafferty thanked Superintendent Camozzi and staff for providing a detailed document so that Trustees are well informed.

g.2 HEALTHY ACTIVE LIVING 2.0 INITIATIVE

- Superintendent Barill and staff presented the Healthy Active Living (HAL) 2.0 resource for Grade 9 students. The program builds on momentum established in terms of Daily Physical Activity (DPA) for children.
- Teaching and Learning Consultant, Pat Costello and Ted Temertzoglou from Thompson Educational Publishing shared statistics and facts on the benefits of being physically active, including the impact on healthcare costs and savings, social interaction, increasing cognitive ability, better mental health, improved academic performance and building a sense of community.
- They stated that data shows the greatest drop in physical activity for students was between Grade 9 and 10 due to a tendency to drop physical education.
- This initiative creates a collaborative atmosphere in classes/teams where the emphasis is not entirely on the sport-skills based instruction but instead gives students a voice on how they can attain their own fitness goals, understand the importance of physical literacy and become a self-directed lifelong learner.
- The Healthy Active Living: Keep Fit, Stay Healthy and Have Fun (HAL 2.0) resource book published by Thompson Educational Publishing was distributed for viewing.
- Student Trustees Cara and Zamorano commented that every student can work toward their own strengths.

g.3 DIRECTOR'S ANNUAL REPORT 2017-2018

- Director O'Brien presented the 2017-2018 Director's Annual Report. The theme of the report, A Year of Service, reflects the final year of the board's three-year New Evangelization plan; the 10 key themes in the *Discovery 2020 Strategic Plan* and the guiding principles of Excellence, Equity and New Evangelization.
- Director O'Brien briefly reviewed each pillar:

○ Witnessing Faith	○ Serving in Partnership
○ Teaching and Learning	○ Emerging Technology
○ Expanding Pathways	○ Advancing Communications
○ Inspiring Leadership	○ Managing Resources
○ Celebrating Inclusion	○ Continuing Education

H. DELEGATION

None.

I. CONSIDERATION OF MOTION

I.1 MOTIONS TO BE READ IN OPEN SESSION FROM THE IN CAMERA SESSION OF THE BOARD MEETING OF JANUARY 28, 2019

Motion No. B2019-01-28-04

Motions Read

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board accept the Motions as read from the In Camera session of the January 28, 2019 Regular Board Meeting.”

Carried

J. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None

K. COMMITTEES

k.1 COMMITTEE REPORTS

k.1.1 IPRC REPORT FOR DECEMBER 2018

Motion No. B2019-01-28-05

IPRC Report for December 2018

Moved by J. McCafferty seconded by M. St. Marie

“THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of December 2018.”

Carried

k.1.2 CHANGES IN REPRESENTATION ON THE SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)

Motion No. B2019-01-28-06

Changes in Representation on the Special Education Advisory Committee (SEAC)

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board approve the appointment of Diana Lojet to the Special Education Advisory Committee as Community Representative.”

Carried

k.1.3 DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE – JANUARY 2019

Motion No. B2019-01-28-07

Durham Catholic Parent Involvement
Committee – January 2019

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, January 10, 2019.”

Carried

k.1.4 FINANCE COMMITTEE MINUTES – JANUARY 14, 2019

Motion No. B2019-01-28-08

Finance Committee Minutes – January 14,
2019

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board receive as information the minutes of the January 14, 2019 Finance Committee Meeting.”

Carried

k.2. MATTERS REFERRED FROM COMMITTEE

None

L. STAFF REPORTS

I.1 FACILITIES SERVICES

I.1.1 LONG TERM ACCOMMODATION PLAN 2019-2023

Motion No. B2019-01-28-09

Long Term Accommodation Plan 2019-2023

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board receive and file as information the report entitled Long Term Accommodation Plan 2019-2023 dated January 28, 2019.”

Carried

I.1.1 LONG TERM ACCOMMODATION PLAN 2019-2023 (Cont'd)

Motion No. B2019-01-28-10

Long Term Accommodation Plan 2019-2023

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board approve the Guiding Principles of the Long Term Accommodation Plan 2019-2023 dated January 28, 2019.”

Carried

Motion No. B2019-01-28-11

Long Term Accommodation Plan 2019-2023

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board approve the actions proposed for 2019 within the Long Term Accommodation Plan 2019-2023 dated January 28, 2019.”

Carried

Motion No. B2019-01-28-12

Long Term Accommodation Plan 2019-2023

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board approve, “In Principle”, the actions proposed for 2020-2023 within the Long Term Accommodation Plan 2019-2023 dated January 28, 2019.”

Carried

I.1.2 CAPITAL RENEWAL PROGRAM PRIORITIES 2018-2021

Motion No. B2019-01-28-13

Capital Renewal Program Priorities 2018-2021

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board receive the staff report entitled ‘Capital Renewal Program Priorities 2018-2021’ dated January 28, 2019.”

Carried

I.1.3 FACILITY PARTNERSHIP REQUEST, GRANDVIEW CHILDREN'S CENTRE

Motion No. B2019-01-28-14

Facility Partnership Request, Grandview
Children's Centre

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board approves Grandview Children's Centre as a partner with the Durham Catholic District School Board as per Policy PO-435, and authorizes staff to complete a partnership agreement under the terms and conditions outlined in the Facility Partnership Request, Grandview Children's Centre report dated January 28, 2019.”

Carried

I.2 TEACHING AND LEARNING

Motion No. B2019-01-28-15

Healthy Active Living 2.0 Initiative

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board receive as information the verbal report regarding the Health Active Living (HAL) 2.0 initiative dated January 28, 2019.”

Carried

I.3 DIRECTOR'S REPORT

I.3.1 OUT OF PROVINCE TRAVEL

- Vice Chair Chapman inquired about the International Travel report for student recruitment. She asked if a follow-up report could be provided. Director O'Brien responded that she would provide an update at a future meeting.

Motion No. B2019-01-28-16

Out of Province Travel – International
Education Program

Moved by J. McCafferty seconded by T. Chapman

“THAT the Durham Catholic District School Board approve one (1) staff member to attend the ICEF Vancouver, British Columbia workshop on behalf of the Board's International Education Program from April 24-26, 2019.”

Carried

I.3.2 OUT OF PROVINCE TRAVEL

Motion No. B2019-01-28-17

Out of Province Travel

Moved by J. McCafferty seconded by T. Chapman

“THAT the Durham Catholic District School Board approve the attendance of a staff member at the national Education Research Development & Innovation (ERDI) Spring 2019 Symposium, scheduled for April 3 – April 6, 2019 in Québec, Québec.”

Carried

I.3.3 OUT OF PROVINCE TRAVEL

Motion No. B2019-01-28-18

Out of Province Travel

Moved by J. McCafferty seconded by T. Chapman

“THAT the Durham Catholic District School Board approve the attendance of six staff members at the Canadian Association of School System Administrators (CASSA) – Annual General Meeting & Conference “Healthy Living Active Learning”, scheduled for July 3-5, 2019 in Vancouver, British Columbia.”

Carried

I.3.4 OUT OF PROVINCE TRAVEL

Motion No. B2019-01-28-19

Out of Province Travel

Moved by J. McCafferty seconded by T. Chapman

“THAT the Durham Catholic District School Board approve the request of members of the Board, the Director and/or designate at the Canadian Catholic School Trustees’ Association Annual General Meeting scheduled May 30 – June 1, 2019 in Canmore, Alberta.”

Carried

I.3.5 DIRECTOR'S ANNUAL REPORT 2017-2018Motion No. B2019-01-28-20Director's Annual Report 2017-2018

Moved by K. LeFort seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board receive and file as information the 2017-2018 Director's Annual Report.”

Carried

I.3.6 DIRECTOR'S VERBAL REPORT

- Director' O'Brien regretfully accepted the retirement of Superintendent Camozzi. She thanked him for his exemplary leadership and outstanding contributions to Catholic education.
- The Director was grateful for the support received at the 50th Anniversary Leadership Celebration last week, and over the past 50 years by our Durham Catholic family, partners and ratepayers. She said it was an honour to have representation from the Honourable Lisa Thompson, Minister of Education, the Durham Region and all of our municipalities.
- The Director thanked students for being part of the special occasion, along with all guests, including present and past trustees and staff. Highlights of the evening included a special Liturgy and blessing of the 50th Anniversary Time Capsule, student performances and the presentation of leadership pins to generations of Durham Catholic leaders in attendance. She said that she looks forward to ongoing celebrations and invited the community to attend an upcoming Family Picnic community event in June noting details from the organizing committee will be shared soon.
- Director' O'Brien noted some of the Board-wide celebrations coming up, including:
 - Bell Let's Talk Day is Wednesday, January 30 – As part of our Together for Mental Health strategic plan for mental health and addictions, we support this national initiative encouraging students and families to talk about mental health. This day complements many activities that take place throughout the year in support of our mental health strategy, the training that is available for staff, and the mental health curriculum that is taught in classrooms.
 - Our schools have many educational and inspiring activities planned for Black History Month in February with special guest speakers, African dance lessons, and many activities to enrich our students' knowledge and awareness of black history.
- The Director wished all families a peaceful month ahead, and a joyous Family Day on Monday, February 18.

I.4 CHAIR'S REPORT

I.4.1 CHAIR'S VERBAL REPORT

- Chair Rinella extended his gratitude and appreciation for Superintendent Camozzi, congratulating him on his retirement announcement.
- Chair Rinella thanked all Trustees who recently attended the annual professional development seminar for members of the Ontario Catholic School Trustees' Association (OCSTA). He said this year's theme, Embracing the Call to Serve, was a welcome opportunity to learn and participate in discussion about how the board can work together and with local government to strengthen our thriving school system here and across the province.
- The Chair acknowledged the 50th Anniversary Leadership Celebration last week. He said that when you are as passionate about Catholic education as we are as a Board of Trustees, the presence of local dignitaries and remarks from provincial representatives showing support for our system is something we do not take for granted. He extended his gratitude to all in attendance and to Director Anne O'Brien, and fellow trustees who spent a lot of time planning for this special occasion.
- The Chair said that while we enjoyed reflecting on the past through the 25 contents of the time capsule, we embrace the future and look forward to our continued partnerships with our parishes, families, partners and ratepayers.
- The Chair reminded everyone that the school naming committee for the Unnamed North Oshawa Catholic School to open in September 2019 is seeking input from stakeholders on the new name for the school. The process for providing input is available online at dcdsb.ca where you can also submit a name for the school by Friday, February 15.
- He thanked staff for delivering thorough presentations this evening, on the Long-Term Accommodation Plan for 2019-2023 and the Healthy Active Living 2.0 Initiative. He also thanked Director O'Brien for sharing a summary of the Director's Annual Report and said that we look forward to this publication every year and we are pleased to share it with our communities at dcdsb.ca.

I.4.2 STUDENT TRUSTEES' VERBAL REPORT

- Student Trustees Cara and Zamorano said they have been busy participating in 50th anniversary celebrations and learning more about how the board works by attending the Finance Committee meeting.
- They provided an update on the Student Voice Forum.

M. CORRESPONDENCE

None

N. INQUIRIES AND MISCELLANEOUS

None

O. PENDING ITEMS

None.

P. ADJOURNMENT

Motion No. B2019-01-28-21

Adjournment

Moved by J. McCafferty, seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, January 28, 2019.”

Carried

Q. CLOSING PRAYER

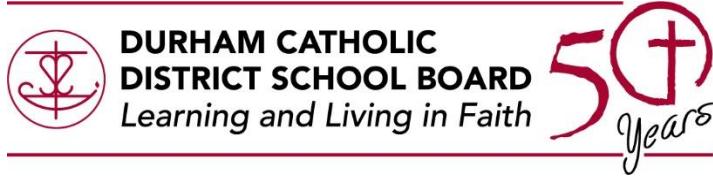
The Student Trustees offered the closing prayer.

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(9:26 p.m.)

L. Beckstead, Recording Secretary



MINUTES of the **OPEN SESSION** of the Regular Board Meeting (Policy) of the Durham Catholic District School Board which was held in the Catholic Education Centre, 650 Rossland Road West, in Oshawa on Monday, February 4, 2019.

Trustees Present

J. Rinella, Chair
M. Forster
K. LeFort
J. McCafferty (via teleconference)
P. Pulla (via teleconference)
J. Oldman
M. Ste. Marie

Staff Present

A. O'Brien, Director	R. Putnam
T. Barill	R. Rodriguez
J. Bowyer	J. Wilson
B. Camozzi	
M. Gray	
R. Leclair	
G. O'Reilly	

Regrets

T. Chapman

Student Trustees

J. Cara
S. Zamorano

A. OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 7:30 p.m.

a.1 ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Rinella acknowledged Traditional Lands and Territory.

a.2 MEMORIALS AND PRAYER

Trustee LeFort offered the opening prayer.

a.3 ROLL CALL AND APOLOGIES

Trustees McCafferty and Pulla attended by teleconference. Trustee Chapman sent regrets.

B. APPROVAL OF AGENDA

ITEM b.1 CHANGES TO THE PRINTED AGENDA

None.

ITEM b.2 APPROVAL OF AGENDA

Motion No. B2019-02-04-01

Approval of Agenda

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the agenda of the Monday, February 4, 2019 Regular Board Meeting as printed.”

Carried

C. ANNOUNCEMENTS

None

D. NOTICES OF MOTIONS

None

E. DECLARATIONS OF INTEREST

ITEM e.1 DECLARATION OF CONFLICT OF INTEREST

None

F. ACTIONS TO BE TAKEN

None

G. PRESENTATION

None

H. DELEGATIONS

None

I. CONSIDERATION OF MOTION

None

J. UNFINISHED BUSINESS FROM PREVIOUS MEETING

None

K. COMMITTEES

k.1 COMMITTEE REPORTS

None

k.2 MATTERS REFERRED FROM COMMITTEE

None

L. STAFF REPORTS

ITEM I.1 POLICY

ITEM I.1.1 ROSTER OF POLICIES AND ADMINISTRATIVE PROCEDURES

Motion No. B2019-02-04-02

Roster of Policies and Administrative
Procedures

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Current Roster of Policies and Administrative Procedures – February 4, 2019.”

Carried

ITEM I.1.2 EQUITY AND INCLUSIVE EDUCATION POLICY

Motion No. B2019-02-04-03

Equity and Inclusive Education Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the First Reading of the revised Equity and Inclusive Education Policy (PO216).”

Carried

ITEM I.1.3 EQUITY AND INCLUSIVE EDUCATION ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-04

Equity and Inclusive Education Administrative
Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Equity and Inclusive Education Administrative Procedure (AP216-1).”

Carried

ITEM I.1.4 DISEASE MANAGEMENT AND PREVENTION POLICY

- Trustee Ste. Marie inquired about the Disease Management and Prevention policy. He asked about the role of schools to annually notify parents about the disease management and the spread of communicable diseases at school. Superintendent Camozzi responded that the Board and individual schools work in partnership with the Durham Regional Health Department to support disease management and prevention. To support the request he committed to reviewing the roles of teachers, principals and parents within the policy and procedure.
- Director O'Brien indicated we would update the website with a link to the Health Department's Disease information.

Motion No. B2019-02-04-05

Disease Management and Prevention Policy

Moved by J. Oldman seconded by M. Ste. Marie

"THAT the Durham Catholic District School Board approve the First Reading of the Disease Management and Prevention Policy (PO408)."

Carried

ITEM I.1.5 DISEASE MANAGEMENT AND PREVENTION ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-06

Disease Management and Prevention
Administrative Procedure

Moved by J. Oldman seconded by M. Ste. Marie

"THAT the Durham Catholic District School Board receive and file as information the Disease Management and Prevention Administrative Procedure (AP408-1)."

Carried

ITEM I.1.6 INTERIM SMOKE AND TOBACCO FREE ENVIRONMENT POLICY

Motion No. B2019-02-04-07

Interim Smoke and Tobacco Free Environment
Policy

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board approve the Second Reading of the interim Smoke and Tobacco Free Environment Policy (PO407)."

Carried

**ITEM I.1.7 INTERIM SMOKE AND TOBACCO FREE ENVIRONMENT
ADMINISTRATIVE PROCEDURE**

Motion No. B2019-02-04-08

Interim Smoke and Tobacco Free Environment
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the interim Smoke and Tobacco Free Environment Administrative Procedure (AP407-1).”

Carried

**ITEM I.1.8 ACCESSIBLE STUDENT TRANSPORTATION ADMINISTRATIVE
PROCEDURE**

Motion No. B2019-02-04-09

Accessible Student Transportation
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Accessible Student Transportation Administrative Procedure (AP434-10).”

Carried

ITEM I.1.9 CATHOLIC CURRICULUM AND EDUCATION POLICY

Motion No. B2019-02-04-10

Catholic Curriculum and Education Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the First Reading of the Catholic Curriculum and Education Policy (PO517).”

Carried

**ITEM I.1.10 CATHOLIC CURRICULUM AND EDUCATION ADMINISTRATIVE
PROCEDURE**

Motion No. B2019-02-04-11

Catholic Curriculum and Education
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Catholic Curriculum and Education Administrative Procedure (AP517-1).”

Carried

ITEM I.1.11 STUDENT EXCURSIONS AND/OR EXCHANGES FOR EDUCATIONAL PURPOSES POLICY

Motion No. B2019-02-04-12

Student Excursions and/or Exchanges for Educational Purposes Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Student Excursions and/or Exchanges for Educational Purposes Policy (PO512).”

Carried

ITEM I.1.12 STUDENT EXCURSIONS AND/OR EXCHANGES FOR EDUCATIONAL PURPOSES ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-13

Student Excursions and/or Exchanges for Educational Purposes Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Student Excursions and/or Exchanges for Educational Purposes Administrative Procedure (AP512-1).”

Carried

ITEM I.1.13 WORKPLACE VIOLENCE POLICY

Motion No. B2019-02-04-14

Workplace Violence Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Workplace Violence Policy (PO324).”

Carried

ITEM I.1.14 WORKPLACE VIOLENCE PREVENTION – GENERAL ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-15

Workplace Violence Prevention – General
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Workplace Violence Prevention - General Administrative Procedure (AP324-1).”

Carried

ITEM I.1.15 WORKPLACE VIOLENCE PREVENTION – STUDENTS ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-16

Workplace Violence Prevention – Students
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Workplace Violence Prevention – Students Administrative Procedure (AP324-2).”

Carried

ITEM I.1.16 INTERIM STUDENT PROTECTION POLICY

Motion No. B2019-02-04-17

Interim Student Protection Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised interim Student Protection Policy (PO607).”

Carried

ITEM I.1.17 INTERIM STUDENT PROTECTION INTERIM ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-18

Interim Student Protection Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the interim Student Protection Administrative Procedure (AP607-1).”

Carried

ITEM I.1.18 INTERIM CODE OF CONDUCT POLICY

Motion No. B2019-02-04-19

Interim Code of Conduct Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Second Reading of the revised interim Code of Conduct Policy (PO610).”

Carried

ITEM I.1.19 INTERIM CODE OF CONDUCT ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-20

Interim Code of Conduct Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the interim Code of Conduct Administrative Procedure (AP610-1).”

Carried

ITEM I.1.20 INTERIM STUDENT DISCIPLINE POLICY

Motion No. B2019-02-04-21

Interim Student Discipline Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Second Reading of the revised interim Student Discipline Policy (PO611).”

Carried

ITEM I.1.21 INTERIM STUDENT DISCIPLINE ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-22

Interim Student Discipline Administrative
Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the interim Student Discipline Administrative Procedure (AP611-1).”

Carried

ITEM I.1.22 BULLYING PREVENTION AND INTERVENTION POLICY

Motion No. B2019-02-04-23

Bullying Prevention and Intervention Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the First Reading of the revised Bullying Prevention and Intervention Policy (PO612).”

Carried

ITEM I.1.23 BULLYING PREVENTION AND INTERVENTION ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-24

Bullying Prevention and Intervention
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Bullying Prevention and Intervention Administrative Procedure (AP612-1).”

Carried

**ITEM I.1.24 SAFE PHYSICAL INTERVENTIONS FOR STUDENT BEHAVIOURS
CAUSING A RISK OF INJURY ADMINISTRATIVE PROCEDURE**

Motion No. B2019-02-04-25

Safe Physical Interventions for Student
Behaviours Causing a Risk of Injury
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Safe Physical Interventions for Student Behaviours Causing a Risk of Injury Administrative Procedure (AP804-3).”

Carried

ITEM I.1.25 LEAVE OF ABSENCE – ALL STAFF ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-26

Leave of Absence – All Staff Administrative
Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Leave of Absences – All Staff Administrative Procedure (AP407) as this administrative procedure is redundant as a result of current collective agreements and terms and conditions of employment, provisions and current practice.”

Carried

**ITEM I.1.26 GUIDELINES FOR EMPLOYMENT INTERVIEW: NON-TEACHING
STAFF ADMINISTRATIVE PROCEDURE**

Motion No. B2019-02-04-27

Guidelines for Employment Interview: Non-
Teaching Staff Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Guidelines for Employment Interview: Non-Teaching Staff (AP425) as this administrative procedure is redundant based on current practices and collective agreements and terms and conditions of employment obligations.”

Carried

ITEM I.1.27 EMPLOYEES ON REVIEW FOR UNSATISFACTORY PERFORMANCE (NON-TEACHING PERSONNEL) ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-28

Employees on Review for Unsatisfactory
Performance (Non-Teaching Personnel)
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Employee on Review for Unsatisfactory Performance (Non-Teaching Personnel) (AP429) as this administrative procedure is redundant based on current processes.”

Carried

ITEM I.1.28 DAILY OCCASIONAL TEACHING GENERAL GUIDELINES ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-29

Daily Occasional Teaching General Guidelines
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Daily Occasional Teaching General Guidelines (AP464) as this administrative procedure is redundant as a result of a joint labour-management committee resulting in numbered memo HRAS16-17021.”

Carried

ITEM I.1.29 TEACHERS IN CHARGE OF ORGANIZATIONAL UNITS IN SECONDARY SCHOOLS ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-30

Teachers in Charge of Organizational Units in
Secondary Schools Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Teachers in Charge of Organizational Units in Secondary Schools (AP468) as this administrative procedure is redundant as a result of the OECTA Secondary/Board collective agreement and role description of the position of Curriculum Chair.”

Carried

ITEM I.1.30 EXCEPTIONAL HEALTH CONDITIONS POLICY

Motion No. B2019-02-04-31

Exceptional Health Conditions Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Exceptional Health Conditions (PO606) as this policy it is redundant.”

Carried

ITEM I.1.31 HANDLING RACIAL/ETHNIC INCIDENTS ADMINISTRATIVE PROCEDURE

Motion No. B2019-02-04-32

Handling Racial/Ethnic Incidents Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Handling Racial/Ethnic Incidents (AP570) as this administrative procedure is redundant and is covered under other procedures.”

Carried

M. CORRESPONDENCE

None

N. INQUIRIES AND MISCELLANEOUS

None

O. PENDING ITEMS

None

P. ADJOURNMENT

Motion No. B2019-02-04-33

Adjournment

Moved by K. LeFort, seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, February 4, 2019.”

Carried

Q. CLOSING PRAYER

Chair Rinella closed the meeting with a prayer.

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(7:55 p.m.)

L. Beckstead, Recording Secretary



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 25, 2019

Subject: **I.P.R.C. Report for January 2019**

Origin: Janine Bowyer, Superintendent of Education – Student Services

RECOMMENDATION

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of January 2019.”

RATIONALE

I.P.R.C. REPORT FOR JANUARY

Number of Pupils Referred to I.P.R.C.:	0
Number of Pupils Identified as Exceptional:	1
Number of Pupils Reviewed by I.P.R.C.:	5

FROM SEPTEMBER 2018 TO JUNE 2019

Total Number of Pupils Referred to I.P.R.C.:	0
Total Number of Pupils Identified as Exceptional:	6
Total Number of Reviews:	12
Total Number of Parent Requested Deferments:	0

AOB:JB:cc

To: Board of Trustees

From: Anne O'Brien, Director of Education

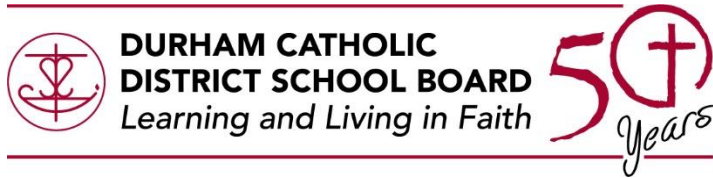
Date: February 25, 2019

Subject: **Finance Committee Minutes – February 11, 2019**

Origin: Ryan Putnam, Superintendent of Business & CFO

Moved by _____ seconded by _____

AOB:RP/dm
Attachment



MINUTES of the **OPEN SESSION** of the **FINANCE COMMITTEE** meeting which was held at the Catholic Education Centre on Monday, February 11, 2019.

Committee Members

M. Forster, Chair
M. Ste. Marie, Vice-Chair
P. Pulla (teleconference)
J. Rinella

Staff

R. Putnam

Guests

M. Hammond
Claudia Henry

A. CALL TO ORDER

M. Forster called the meeting to order at 7:05 PM

a.1 Memorials and Prayers

M. Ste. Marie offered the opening prayer.

a.2 Roll Call and Apologies

Noted above.

B. APPROVAL OF AGENDA

b.1 Changes to the Printed Agenda

None

b.2 Approval of Agenda

Motion No. FC-2019-02-11-01

Approval of Agenda

Moved by J. Rinella, seconded by M. Ste. Marie.

“THAT the Finance Committee approve the February 11, 2019 Agenda.”

Carried

C. ANNOUNCEMENTS

None

D. NOTICE OF MOTIONS

None

E. DECLARATIONS OF INTEREST

None

F. ACTIONS TO BE TAKEN

f.1 Approval and Signing of Minutes of the January 14, 2019 Finance Committee Meeting

Motion No. FC-2019-02-11-02

Approval of Minutes

Moved by J. Rinella, seconded by M. Ste. Marie.

“THAT the Finance Committee approve the minutes of the January 14, 2019 Finance Committee meeting.”

Carried

f.2 Business Arising from Minutes of the January 14, 2019 Finance Committee Meeting

None

G. DISCUSSION ITEMS

g.1 2019/2020 Multi-Year Budget Framework

Superintendent Putnam provided an overview of the 2019/2020 Multi-Year Budget Framework and responded to a number of questions from the Committee. This presentation will be presented to the full Board of Trustees on February 25, 2019.

Motion No. FC-2019-02-11-03

Multi-Year Budget Framework

Moved by M. Ste. Marie, seconded by J. Rinella.

“THAT the Finance Committee receive as information the 2019/2020 Multi-Year Budget Framework as presented by staff on February 11, 2019.”

Carried

g.2 Community Use of Schools Rates

R. Putnam introduced Claudia Henry and thanked her for attending. C. Henry reviewed the Community Use of Schools Rates presentation that she had provided to Administrative Council noting that there have been no rate increases since 2014/2015. Staff is proposing rate increases effective September 1, 2019. After an in-depth discussion the Committee was supportive of the proposed rates. The updated rates will be presented for Trustee awareness at the February 25, 2019 Board meeting.

Motion No. FC-2019-02-11-04

Community Use of Schools Rates

Moved by M. Ste. Marie, seconded by J. Rinella

“THAT the Finance Committee receive as information the 2019/2020 Community Use of Schools Rates as presented by staff on February 11, 2019.”

Carried

g.3 Potential Opportunities and Efficiencies

R. Putnam presented an overview of the potential opportunities and efficiencies that have been identified for possible further review, study and/or consideration during the 2019/2020 budget process. Further updates will be provided at future meetings.

Motion No FC-2019-02-11-05

Potential Opportunities and Efficiencies

Moved by J. Rinella , seconded by M. Ste. Marie.

“THAT the Finance Committee receive as information the Potential Opportunities and Efficiencies as presented by staff on February 11, 2019.”

Carried

g.4 Stakeholder Consultation Correspondence

Superintendent Putnam noted that an integral component of the budget process is stakeholder consultation. Over the past number of years the following stakeholders have been engaged on an annual basis: SEAC, DCPIC, Student Senators, Employee Affiliates and Members of the Broader Catholic Community. In keeping with past practice, staff will attend the April/May meetings for SEAC, DCPIC and the Student Senators to provide an overview of the budget parameters and to receive feedback for consideration. Staff will also continue to dialogue with the various Employee Groups through ongoing Board Level Staffing Committee and Labour Management meetings. In addition, correspondence will be issued to the system and Parishes inviting Public Input with respect to the Board's budget and advising of the April Public Consultation Session of the Finance Committee. M. Forster requested that the stakeholder invitation be circulated for comments from the Committee and sent out by the end of February.

Motion No FC-2019-02-11-06

Stakeholder Consultation Correspondence

Moved by M. Ste. Marie, seconded by J. Rinella.

“THAT the Finance Committee receive as information the Stakeholder Consultation Correspondence as presented by staff on February 11, 2019.”

Carried

g.5 Motion to Move Into In-Camera (8:50 PM)

Motion No FC-2019-02-11-07

Move In-Camera

Moved by M. Ste. Marie, seconded by J. Rinella.

“THAT the Finance Committee meeting of February 11, 2019 move into In-Camera.”

Carried

(Open Session resumed at 9:13 PM)

H. ADJOURNMENT (9:14 PM)

Motion No. FC-2019-02-11-08

Adjournment

Moved by J. Rinella, seconded by M. Ste. Marie.

“THAT the February 12, 2019 meeting of the Finance Committee be adjourned.”

Carried

I. CLOSING PRAYER

Closing prayer was offered by M. Ste. Marie.

Monique Forster, Chair, Finance Committee

R. Putnam, Resource, Finance Committee

Recording Secretary: D. Morton

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 25, 2019

Subject: **School Year Calendar Committee Minutes – February 11, 2019**

Origin: Ryan Putnam, Superintendent of Business & CFO

Moved by _____ seconded by _____

AOB:RP/dm
Attachment



MINUTES of the **SCHOOL YEAR CALENDAR COMMITTEE MEETING** of the Durham Catholic District School Board held on Monday, February 11, 2019 in the CEC North Boardroom of the Durham Catholic District School Board, 650 Rossland Road West, Oshawa.

Present:

Ryan Putnam	Superintendent of Business (Resource)
Gerry O'Reilly	Superintendent of Education
Paul Collicutt	OECTA Secondary
Chris Montgomery	OECTA Secondary
Stephen Kerr	OECTA Secondary
Kelli Somers	OECTA Elementary
Melissa Cowen	OECTA Elementary
Bill Stratton	OECTA Occasional Teachers
Brenda Wessley	OECTA Occasional Teachers
Kristin Adamcewicz	APSSP
Monique Forster	Trustee
Anne Marie Corey	Non-Union
Kelly Mulville	DECE
Mike O'Neill	CPCO
Mike Young	CPCO
Maureen Cope	CUPE Educational Assistants
Karen Ulrich	CUPE Secretarial/Clerical/Technical
Erin Groat	DCPIC
Sophia Zamorano	Student Trustee

A. CALL TO ORDER

R. Putnam called the meeting to order at at 4:05 PM

a.1 Memorials and Prayers

R. Putnam offered the opening prayer.

B. APPROVAL OF AGENDA

b.1 Changes to the Printed Agenda

None

C. BUSINESS

c.1 Ministry of Education Correspondence

R. Putnam provided a brief summary of the Ministry correspondence dated January 7, 2019 regarding the School Year Calendar.

c.2 Draft Elementary/Secondary Calendars

Elementary and secondary calendars were reviewed and discussed.

- 7 of 7 days align on elementary calendar with DDSB and 6 of 7 days on secondary calendar match
- 6 of 7 days are common dates between elementary and secondary
- January reporting day for elementary (elementary difference)
- June - 2 PA days at end of June for secondary (secondary difference)
- R. Putnam advised that having a PA day before holiday weekends was fine with Senior Administration provided attendance is not an issue
- Early June PA Day was discussed
 - Senior Administration would like this day to include some elementary reporting
 - M. Cowen indicated that the October reporting day is favoured by teachers in order to write progress report cards
 - Edsby implementation needs to be considered as well re: October day
 - OECTA Elementary and CPCO to discuss merits of October vs June reporting
 - OECTA Secondary feels early June is not the best time or use of a PA Day
 - Student Trustee Zamorano noted that June is a very stressful time for students and a PA Day at the beginning of June might be welcome by students
- R. Putnam noted January 30 would be the start of Semester 2
- January 29 will be an Instructional day for exam review and credit recovery
- R. Putnam indicated OECTA Secondary to propose possible exam dates and recovery days that would best meet the needs of staff and students
- S. Kerr – suggests more time to mark before having to input to colleges at end of first semester to assist with Guidance and applications to University
- S. Zamorano noted that students benefitted from a turn around day or credit recovery day and would like to see it continued
- C. Montgomery comments:
 - Any option needs to maintain the integrity of instructional days
 - Deadline for college is a real pressure on teachers
 - Open to discussing dates that are beneficial to students and teachers
- R Putnam:
 - Challenge is noting with exam days have been heavier in week one
 - Important to denote Exam days since DCDSB provides midday busing
 - To review and discuss with OECTA Secondary further this week
 - Open to proposed alternate day for the June 5 PA day on secondary calendar
- E. Groat, DCPIC representative:
 - Parents like the PA day on Friday's before long weekends
 - Requests that exam days and instructional days be straight forward for parents
- K. Ulrich, CUPE Local 218 Representative
 - Inquired if April is the half day Health & Safety day this year
 - R. Putnam indicated that it was originally to occur in June and that it was moved because of a last minute directive from the government
 - Doesn't have to be the same date for both panels
 - Non-Teaching would appreciate PD and training opportunities on system days
- K. Mulville, DECE Representative
 - Advised they are with teachers for PA Days and are fine with the dates

c.3 System Stakeholder Survey

- R. Putnam asked if the Committee felt a survey was required to confirm the Friday before March break and August PA Day
- C. Montgomery enquired as to the results of the previous one
- R. Putnam noted the response was over 90% in favour of maintaining the Friday before March break if it meant an August PA Day was required
- CPCO likes the August PA Day as it gives an opportunity to meet for school start-up
- The Committee does not feel another system survey is necessary this year

c.4 Approval of Process and System Communication

- The final Administrative Council endorsed draft calendars will be presented for Trustee approval at the February 25, 2019 Board meeting.
- Superintendent Putnam will circulate the endorsed calendars to the Committee

c.5 Future Considerations – Early Start Modified Calendar

- R. Putnam reported that some boards start in August to have a week off in November and asked S. Kerr to speak about the TCDSB proposal
- S. Kerr advised that St. John Paul II CSS in Toronto are proposing adding minutes to each period to make up the time required to have a week off in November as opposed to starting early in August
- R. Putnam noted that the St. John Paul proposal was not compliant with the Education Act re: number of instructional days
- R. Putnam indicated that Senior Administration felt that this would not be a good year to make any substantive changes but are open to further discussion
- M. Forster concerned about compressing work for students and the effect on transportation and noted that the Board of Trustees would need to be informed
- Typical option is to start the last week of August with a week off in November
- The November week has been cited as having a positive impact on wellbeing
- Need comprehensive dialogue and consultation with parents, students, schools, affiliates and the Board of Trustees
- M. Cope, Representative for CUPE EA's and K. Mulville, Representative for DECE's advised that EA's and DECE's are laid off in the summer and rely on collecting EI. A number of them also have other jobs. Any modified calendar would need to account for this reality without impacting EI eligibility
- S. Kerr suggested that there might be ways of finding the extra days elsewhere to make up the week in November
- G. O'Reilly – we could possibly have pilot schools for both panels
- M. Young - noted that starting earlier could be a concern in some elementary schools that have no air conditioning
- R. Putnam will bring a report back to Trustees later in the spring or early fall
- Committee members to send any ideas or further comments to R. Putnam

D. ADJOURNMENT (5:01 p.m.)

R. Putnam offered the closing prayer.



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 25, 2019

Subject: **Safe and Accepting Schools Update**

Origin: Janine Bowyer, Superintendent of Education – Student Services, Safe Schools, Equity & Inclusive Education

RECOMMENDATION

Moved by _____ seconded by _____

“THAT the Durham Catholic District School Board receive and file as information the Safe and Accepting Schools Update.”

RATIONALE

School Improvement Planning

As part of the School Improvement planning process, administrators and their Student Achievement Teams were encouraged to work collaboratively with their Safe Schools Team to determine school improvement goals for the Catholic Community Culture and Caring Pillar. This year, Mental Health Lead Diane Mullane introduced all administrators to the Aligned and Integrated Model (AIM) for School Mental Health and Well-Being. This model brings together the fundamental elements for a healthy school, within the framework of a three-tiered system of support. School administrators shared this model with all staff so that they in turn understood the tier one elements that all educators must do to enhance the well-being of all students. School teams were asked to set school improvement goals focused on these tier one elements of welcome, include, understand, promote, and partner. In doing so, they would meet the objectives of not only mentally healthy schools, but also safe, equitable, and accepting schools.

Safe and Accepting Schools Bullying Prevention Initiatives

Our Safe and Accepting Schools theme this year connects with our year-long theme of Joy. Staff and students celebrated both the November and February bullying prevention awareness weeks with this year's theme of ***Living as Joyful Disciples to Promote a Positive School Community***. This theme of ***Living as Joyful Disciples to Promote a Positive School Community*** reminds all members of the school community that reaching out to all members of our school community through acts of kindness helps everyone feel they are welcomed members of our school community.

As part of the November Bullying prevention activities, students across the Board were invited to submit a new pink t-shirt design for the Board's 2019 Pink Shirt logo. There were many impressive submissions. Gemma Porter, a grade 5 student from St. Theresa Catholic School won for her logo "You have the Power to Stop Bullying". The runner up for the logo contest was Misha Wilson, a grade 5 student from St. Josephine Bahkita Catholic School whose design was turned into a poster to be displayed in all schools across the Board.

During the February Stand Up to Bullying Week all schools are expected to hold at least one school wide event to draw attention to bullying prevention. All schools will be participating in International Stand Up to Bullying Day on February 27, 2019 by wearing pink shirts. The day will be captured on Twitter using the hashtag #DCDSBgetpink.

Restorative Practices

This year we continued our Durham Catholic District School Board training on Restorative Practices. Day one of training is Developing a Restorative Mindset: Theory into Practice and day two of training is Social Architecture: Circles in the Classroom. This year, the training was provided to all new teachers as part of the New Teacher Induction Program (NTIP).

Cannabis Legislation

The changes to the Education Act as the result of the decriminalization of Cannabis in October 2018 resulted in revisions to the Student Discipline Policy and Procedure, School Code of Conduct Policy and Procedure and the Bullying Prevention and Intervention Policy and Procedure. Training on these changes as well as resources from the Ministry of Education and the Durham Region Health Department were provided to school administrators and schools. All secondary schools were supported in developing their own student-led drug awareness projects.

System-Level Training

Supporting Students with Behavioural Challenges:

Throughout the course of the year, the resource teachers on the Durham Catholic Behaviour Resource Team provided on-going training and materials to Program Support Teachers, who in turn were expected to share similar training with their school staff as part of the monthly staff meetings. The focus of the material has been on changing the mindset about challenging behaviours by helping staff understand the difference between stress-behaviour and misbehavior, and self-control and self-regulation. Proactive strategies and interventions were shared.

Behaviour Management Systems (BMS) Overview:

On the April 2019 PA day, school administrators will be providing an inservice to all staff members on the principles of BMS. BMS is a training program developed by the Ontario Education Services Corporation (OESC) in cooperation with the Ministry of Education and is the only approved behaviour management system for educators in the DCDSB. BMS emphasizes the use of early intervention techniques of a non-physical nature focusing on prevention, rather than control of disruptive and/or unsafe behaviour. BMS teaches staff the importance of identifying early warning signs, and the effective use of calming and de-escalating techniques.

Traumatic Events Systems Training:

In April, school leaders (for example, Guidance teachers, chaplains and program support teachers) will receive Traumatic Events Systems Training with Kevin Cameron. Participants will learn how to support students, staff and parents following a traumatic event. This is a continuation of the training that has been going on for the last two years with the intention of training all School-Level Crisis Response Team members on responding to Critical Incidents and Traumatic Events.

Responding to Critical Incidents and Traumatic Events

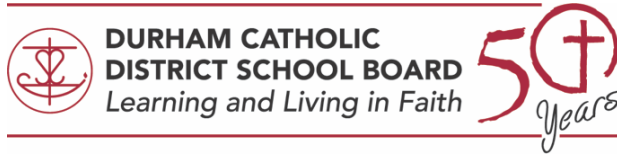
In response to Kevin Cameron's Traumatic Events System training for all system leaders, members of the System Level Crisis Response Team revised the Critical Incidents Response Handbook to include processes and resources for responding to traumatic events. The revised handbook is called Responding to Critical Incidents and Traumatic Events. The revised handbook was shared with all administrators and Student Services clinical staff who support school and system-level crisis response teams.

Safe and Inclusive Schools Survey

Every two years, the Ministry of Education requires all schools in the province to implement a School Climate Survey with all students in grades 4 to 8 and a minimum of 25% of students in grade 9 to 12. The purpose of the Safe and Inclusive Schools Survey is to gather data on how safe and accepted students feel at their school. The data can then be utilized by the Safe School Team to help inform the school's Bullying Prevention and Intervention Plan, Mental Health Action Plan and the Catholic, Community, Culture and Caring School Improvement Goals. The staff and student survey was completed during the Bullying prevention week in November. The parent survey was available via a banner on the Board website for almost a month. Results of the surveys were provided to schools in January 2019. In the coming months, we will be working with administrators to examine their individual school results.

In general terms, we saw a consistency in patterns since the last Safe and Inclusive Schools Survey in all areas. For example, verbal bullying continued to be the most prevalent type of bullying that students experienced, with 39% of students in grade 4 to 6 reporting that they had experienced this type of bullying since September and 34% of students in grade 7 to 12 reporting the same. The results in 2016 were 37% and 35% respectively.

AOB:JB:cc



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 25, 2019

Subject: **Multi-Year Budget Framework**

Origin: Ryan Putnam, Superintendent of Business & CFO

RECOMMENDATION

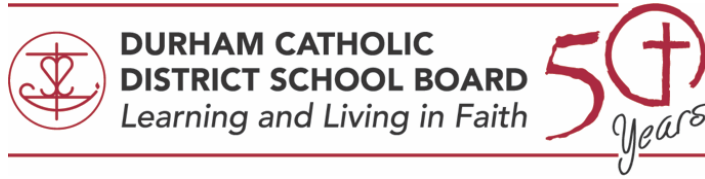
Moved by _____ seconded by _____

“THAT the Durham Catholic District School Board receive as information the Multi-Year Budget Framework as presented by staff on February 11, 2019.”

RATIONALE

As previously reported to Trustees there are a number of factors beyond the Board's control which can significantly impact the budget. Such factors include Ministry funding, student enrolment, staffing, benefits, multi-year contracts, absence related costs and legislative requirements such as the Employment Standards Act. In recent years the Province has imposed significant costs onto School Boards by way of labour negotiations, through legislation and/or changes in Provincial policy. Staff will present an updated multi-year framework which includes best estimates of future cost pressures, student enrolment projections and potential measures required to ensure the Board maintains a balanced Multi-Year Budget Framework which addresses the financial pressures currently facing the Board (based on information known at the present time) while maintaining the necessary investments in student well-being and achievement in support of the Board's Strategic Plan. The framework was presented to the Finance Committee on February 11, 2019 and is being presented at the February 25, 2019 Regular Board Meeting so all Trustees are aware of the Board's current and future financial position.

AOB:RP/dm



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 25, 2019

Subject: **2019/2020 School Year Calendars**

Origin: Ryan Putnam, Superintendent of Business & CFO

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive as information the 2019/2020 School Year Calendar report dated February 25, 2019."

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approve the 2019/2020 School Year Calendars for elementary and secondary schools, subject to final approval by the Ministry of Education."

RATIONALE

Staff is recommending the attached calendars for elementary and secondary schools for the upcoming 2019/2020 school year. The proposed calendars are based on input received from Administrative Council, and the School Year Calendar Committee.

To: Board of Trustees
Re: School Year Calendars
Date: February 25,2019

Page 2

The calendars presented are compliant with legislative requirements as outlined by the Ministry of Education. Of the seven PA days three must be dedicated to Provincial education priorities.

Within the attached calendars it is proposed that the first day of student instruction occur on Tuesday, September 3, 2019 following Labour Day.

In addition, the proposed calendars require a PA Day for both panels prior to the start of the school year on Thursday, August 29, 2019 to accommodate a Board designated holiday prior to the March break. As a result, the proposed calendars are considered modified calendars. Having a PA Day prior to Labour Day will allow for effective and coordinated School Improvement Planning for the upcoming school year.

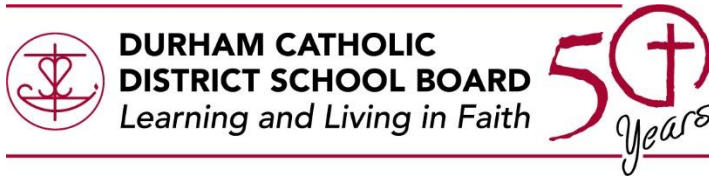
Also of note is that secondary school exams in both semesters have been scheduled to allow for additional exam preparation and credit recovery opportunities for students on intermittent instructional days during the exam period in support of improved student wellbeing and achievement.

Following Board approval the calendars will be submitted to the Ministry of Education for final review and approval in accordance with mandated timelines and legislated requirements.

AOB:RP/dm
Attachments

Legend		H	Statutory Holiday Schedule		P	Professional Activity Day		B	Board Designated Holiday																			
Month	Number of Instructional Days	Number of Professional Activity Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week					
			M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
August	0	1				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29 P	30 B	
September	20	0	2 H	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					
October	21	1		1	2	3	4	7	8	9	10	11 P	14 H	15	16	17	18	21	22	23	24	25	28	29	30	31		
November	20	1					1	4	5	6	7	8	11	12	13	14	15 P	18	19	20	21	22	25	26	27	28	29	
December	15	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23 B	24 B	25 H	26 H	27 B	30 B	31 B				
January	19	1			1 H	2 B	3 B	6	7	8	9	10	13	14	15	16	17 P	20	21	22	23	24	27	28	29	30	31	
February	19	0	3	4	5	6	7	10	11	12	13	14	17 H	18	19	20	21	24	25	26	27	28						
March	16	0	2	3	4	5	6	9	10	11	12	13 B	16 B	17 B	18 B	19 B	20 B	23	24	25	26	27	30	31				
April	19	1			1	2	3 P	6	7	8	9	10 H	13 H	14	15	16	17	20	21	22	23	24	27	28	29	30		
May	20	0					1	4	5	6	7	8	11	12	13	14	15	18 H	19	20	21	22	25	26	27	28	29	
June	18	2	1	2	3	4	5 P	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26 P	29	30				
TOTAL	187	7																										

Legend		H	Statutory Holiday Schedule	E	Scheduled Examination Day	P	Professional Activity Day	B	Board Designated Holiday																		
Month	Number of Exam and Instructional Days	Number of Professional Activity Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
			M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August	0	1				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29 P	30 B
September	20	0	2 H	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30				
October	21	1		1	2	3	4	7	8	9	10	11 P	14 H	15	16	17	18	21	22	23	24	25	28	29	30	31	
November	20	1					1	4	5	6	7	8	11	12	13	14	15 P	18	19	20	21	22	25	26	27	28	29
December	15	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23 B	24 B	25 H	26 H	27 B	30 B	31 B			
January	19	1			1 H	2 B	3 B	6	7	8	9	10	13	14	15	16	17	20 E	21	22 E	23	24 E	27 E	28 E	29	30	31 P
February	19	0	3	4	5	6	7	10	11	12	13	14	17 H	18	19	20	21	24	25	26	27	28					
March	16	0	2	3	4	5	6	9	10	11	12	13 B	16 B	17 B	18 B	19 B	20 B	23	24	25	26	27	30	31			
April	19	1			1	2	3 P	6	7	8	9	10 H	13 H	14	15	16	17	20	21	22	23	24	27	28	29	30	
May	20	0					1	4	5	6	7	8	11	12	13	14	15	18 H	19	20	21	22	25	26	27	28	29
June	18	2	1	2	3	4	5	8	9	10	11	12	15 E	16	17 E	18	19 E	22 E	23 E	24	25 P	26 P	29	30			
TOTAL	187	7																									



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 25, 2019

Subject: **Community Use of Schools Rates 2019-2020**

Origin: Bob Camozzi, Superintendent of Education, Facilities Services
Rosemary Leclair, Superintendent of Education
Lewis Morgulis, Manager of Planning, Admissions & Partnerships
Claudia Henry, Supervisor, Community Use of Schools and
Partnership Development

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive as information the report entitled Community Use of Schools Rates 2019-2020 dated February 25, 2019."

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approve the Community Use of Schools Rates effective September 2019."

RATIONALE

Purpose

The purpose of this report is to provide the Board of Trustees with a report on the status of the costs related to Community Use of Schools (CUS) activities and the required hourly charges for space charged by the Durham Catholic District School Board for the 2019-2020 school year.

Background

The Board annually determines the rates for CUS for a variety of user group types and spaces in accordance with Board Policy PO412 Community Use of Schools and the related Procedure AP-412.

The Board recognizes while making its buildings, facilities and sites available for community use, there is a need to recover certain costs associated with the use of its space by other organizations. As such, the Board recognizes that a schedule of fees/cost recoveries should reflect the varying nature and purpose of applications involved.

Over time the Board formulated and adopted a schedule of fees based on Ministry guidelines, and the Board's cost recovery model. The fees are reviewed and adjusted annually as required to ensure cost recovery. The Rental Rates and Group Classification information is posted on the Community Use of Schools webpage, and addressed annually at the Boards CUS and Partnership meeting.

Each year the Board examines the costs of operating spaces beyond the school day to support a range of CUS uses. The Board reports annually to the Ministry of Education how it spent the moneys received to help underwrite the cost of CUS activities. The last changes to the CUS rates were undertaken in the 2014-2015 school year.

CUS Rate Components

Each user group pays the Board a rate that reflects a number of costs associated with the operation of the space used by each group. The Boards costs of operation reflect the following components:

- Utilities;
- Waste disposal;
- Custodial Cleaning;
- Operations (i.e. snow removal, security);
- Insurance;
- Maintenance;
- Renewal;
- Board and School Administration

In addition to the routine costs of operation, community groups which operate beyond typical hours of building operation on weekends have additional direct costs for overtime custodial coverage.

Ministry Support for Youth

The Ministry of Education annually provides funding to subsidize Youth and Not-For-Profit groups to run programs. The subsidy provided allows Boards to consider a reduced fee. The Durham Catholic District School Board receives \$286,000 to offset costs for use of the spaces used by qualifying groups. The subsidy has not addressed the costs incurred by the Board and at present the user's fees and subsidy cover less than half of the cost for operation of the space. When the subsidy was initially provided the Board had a lower use of its space by all types of users. More than half of the space now used on an hourly basis in the Youth Not-For-Profit category is for classroom space.

CUS Rate requirements

Board staff have noted that several changes to the CUS rates are required to reflect actual and ongoing costs experienced by the Board.

Increased Rates to Cover Custodial Overtime Costs.

The current charge for custodial overtime levied for groups who use schools on weekends has been \$22 per hour on Saturdays and \$30 per hour for Sunday use. The rate applies primarily to weekend church groups and sports tournaments held in the secondary school gyms. The actual cost of overtime on an hourly basis is \$45 for a regular custodian and \$60 for a chief custodian, each of whom are guaranteed a minimum 3 hour shift. The Board has been subsidizing the difference between the CUS surcharge for custodial overtime and the actual custodial cost for overtime for many years. The proposed rates for 2019-2020 are \$45 per hour for Saturday and \$60 per hour for Sunday which represents 100% of the overtime costs.

Gym Rates

Given the increased costs experienced by the Board for school operations over the last four years, the proposed rates for 2019-2020 will be increased from \$5.50 to \$11.00 per hour for a single gym, and from \$11.00 to \$22.00 per hour for a double gym for the Youth Not-for-profit (NFP) rate.

The Board has always subsidized the Youth NFP category, however the amount of the subsidy provided by the Ministry has not covered the rate that the Board has charged these groups. In order to maximize the grants that we receive the subsidy will be reduced from 80% to 70%. This rate change will affect 137 Youth NFP user groups.

The increased gym costs for Not-for-Profit Community Groups 18+ are proposed to be increased to \$170.00 per hour for a single gym and \$30.00 per hour for a double gym. The Not-for-Profit Community Groups 18+ are also subsidized users and the Board's subsidy is 50% of the cost of operation. This rate change will affect 165 Community user groups.

Classrooms

The current rental rate for classroom spaces is \$1.00 per hour for the Youth Not-for-profit (NFP) rate. The rate should be raised to \$6.00 per hour for the Youth NFP category and \$6.00 per hour for Not-for-Profit Community Groups 18+, for 2019-2020 and addressed annually to reduce the difference between the revenue received and the actual costs experienced by the Board.

Other Spaces

The Other category has been used more frequently in the last few years. Groups have added the use of parking lots and foyers to support the rental of other traditional spaces such as gyms. As a result the review has addressed a number of spaces and will include rentals of parking lots, foyers, weight rooms and other spaces not included in the other rate categories.

All Saints CSS Theatre and AMP Spaces

The Board has recently completed the construction of the theatre and arts spaces at All Saints CSS. Until the warranty period expires in January 2020, no rentals of the space will be permitted. Staff are developing a special agreement to cover the theatre space and arts spaces located within the school during 2019.

Additional Information

The Board's CUS rates and proposed rate changes are in line with the rates charged by the co-terminous boards wherever possible. The rate increases for weekend custodial coverage may lead to some groups reducing the number of permits or cancelling weekend hours and replacing them with weekday hours. In both cases this will reduce the amount of overtime that is charged for which we are still operating at a loss. By 2020-2021 the Board will have custodial overtime rates that allow the Board to achieve full cost recovery.

Future Increases

After the September 1, 2019 increase, the CUS rates will be changed annually based on the rate of increase in the Canadian Consumer Price Index (CPI). The rate increase will be calculated as of June and applied to the CUS rates for the following September.

Next Steps

Staff will communicate all rate changes at the Community Use of Schools and Partnership meeting in June 2019, and to all renewing groups and users in time for September 2019 implementation.

Attach:

AOB:BC:LM:CH:tc



Community Use of Schools

Community Use of School **Draft** Rates per Facility per Category

Effective September 1, 2019 *(subject to annual review)*

Group Types	Rates** plus 13% HST All fees are per hour	Definition of Category
School Use	No rentals rates* Actual custodians rates apply	Board approved activities
Catholic Church Services	No Facility rental rates Custodian \$45.00 per hour Saturday Custodian \$60.00 per hour Sunday	Catholic Church services, Masses and Catholic Religious Instruction classes
Not-for-profit Children and Youth	Processing Fee \$15.00 Permit Change Fee \$5.00 per change Single Gym \$11.00 Double Gym \$22.00 Triple Gym \$33.00 Classroom \$6.00 Cafetorium \$14.00 Library \$14.00 Elementary Field \$15.00 Secondary Field \$30.00 Parking Lot \$25.00 Other \$5.00 Custodian \$45.00 per hour Saturday Custodian \$60.00 per hour Sunday	Not-for-profit Children (0-12) and Youth (13-18) Programs: for example: Scouts, Guides, Brownies, Cubs, Cadets, YMCA, YWCA, Lions, Kiwanis, Block Parents, Red Cross, Catholic Youth Groups, Catholic Children's Aid Society. Groups must have a not-for-profit number. Government Subsidized Rates
Not-for-profit Community Groups 18+	Processing Fee \$15.00 Permit Change Fee \$5.00 Single Gym \$17.00 Double Gym \$30.00 Triple Gym \$50.00 Classroom \$6.00 Cafetorium \$20.00 Library \$20.00 Elementary Field \$25.00 Secondary Field \$50.00 Parking Lot \$30.00 Other \$10.00 Custodian \$45.00 per hour Saturday Custodian \$60.00 per hour Sunday	Not-for-profit Adult Community groups. Groups must have a not-for-profit number
Recreational Sporting Groups	Processing Fee \$20.00 Permit Change Fee \$10.00 Single Gym \$20.00 Double Gym \$40.00 Triple Gym \$60.00 Classroom \$10.00 Cafetorium \$20.00 Library \$25.00 Elementary Field \$25.00 Secondary Field \$50.00 Parking Lot \$30.00 Other \$10.00 Custodian \$45.00 per hour Saturday Custodian \$60.00 per hour Sunday	Weekly, recreational sporting groups (without Not-for-Profit numbers) for example- pick-up sports, etc. These groups will be required to provide proof of: <ol style="list-style-type: none"> 1. The number of participants 2. The amount charged per participant 3. What the fee charged covers

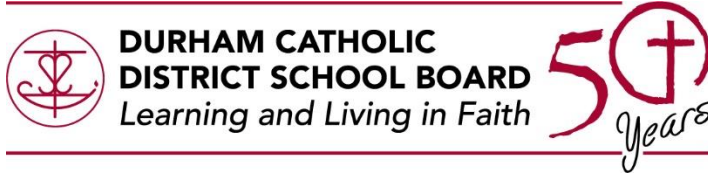
Commercial	Processing Fee	\$30.00	Companies for the purpose of Commercial Enterprise.
	Permit Change Fee	\$15.00	
	Single Gym.....	\$40.00	
	Double Gym	\$88.00	Recognized Political Organizations, Federal/Provincial/Municipal – Elections and Polling Stations.
	Triple Gym.....	\$120.00	
	Classroom	\$15.00	
	Cafetorium.....	\$30.00	All other groups that don't meet the requirements listed above
	Library	\$50.00	
	Elementary Field	\$40.00	
	Secondary Field.....	\$60.00	
	Parking Lot.....	\$50.00	
	Other.....	\$20.00	
	Custodian	\$45.00 per hour Saturday	
	Custodian	\$60.00 per hour Sunday	

* Custodian fees may be applicable and charged accordingly to the collective agreement

** Rates are subject to annual price adjustments

Specialty Spaces are negotiable and may include:

- Damage deposit \$1000.00 refundable
- Set-up and tear down fees minimum 4 hours (subject to change)
- Cancellation fee..... \$100.00 (72 hour cancellation notice is required)
- Media/Tech Specialist Fees \$40.00 per hour (one hour needed for set-up and pull down)
- Recycle and garbage removal fee \$17.00 per event



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 25, 2019

Subject: **St. Christopher Catholic School and St. Thomas Aquinas Catholic School Boundary Report**

Origin: Bob Camozzi, Superintendent of Education, Facilities Services
Rosemary Leclair, Superintendent of Education
Lewis Morgulis, Manager of Planning, Admissions & Partnerships

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receives, for information the St. Christopher Catholic School and St. Thomas Aquinas Catholic School Boundary Report dated February 25, 2019."

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approves 'In Principle' the proposed boundary revisions for St. Christopher Catholic School and St. Thomas Aquinas Catholic School outlined in the report dated February 25, 2019."

RATIONALE

On January 28, 2019 the Board of Trustees received the Long Term Accommodation Plan 2018-2023 (LTAP) report and approved the guiding principles and actions to be undertaken. Within the LTAP report, staff was directed to review the boundaries between St. Christopher Catholic School and

St. Thomas Aquinas Catholic School. This report summarizes the requirements to develop school boundaries in accordance with Board Policy PO-415 and proposes that a portion of the Regular Track and French Immersion boundary currently located at St. Christopher Catholic School be directed to attend St. Thomas Aquinas Catholic School starting in 2020.

Boundary Policy

In accordance with Board Policy PO-415 School Boundary, a proposed school boundary is developed for each Catholic Elementary and Secondary School located within the Board's jurisdiction. The development of boundaries is undertaken to create neighbourhood or community schools. The boundary of each school should be of a sufficient size to sustain the long-term operation of the school at a full or near full capacity level.

Staff is required, through Policy, to report to the Board of Trustees with respect to the proposed boundaries. The Board of Trustees approves "In Principle" so that when the community consultation process commences, the affected schools will have a draft set of boundaries to work from, and provide comments on.

Following the meetings with the affected communities, and based on input from these communities, a final report on the proposed set boundaries is brought to the Board of Trustees for approval.

Boundary Review Process

1. Staff develop draft boundaries for review by Administrative Council;
2. The draft boundaries are brought forward to Trustees for Approval "In Principle";
3. Staff are directed to meet with the affected school communities to present the approved "In Principle" boundaries and receive public input;
4. Staff review all input and present the proposed final boundaries to the Board of Trustees for approval;
5. The Board of Trustees provides final approval to the boundaries;
6. Staff communicates the approved boundaries to all affected parents and guardians of students living within the school boundaries and communicate all changes to attendance.

ANALYSIS

Existing Enrolment and Boundaries

As of October 31, 2018 the enrolment at St. Christopher Catholic School is 509 students in Grades JK-8. The enrolment at the school includes 346 students in the Grade JK-8 Regular Track (English) and 163 students in the Grade 1-6 French Immersion program. The school requires 7 portables on site to

accommodate both programs. Table 1 below demonstrates the proportion that each program and study area makes up of the existing school. The existing school boundaries are shown on Appendix 1 attached (pages 6-11).

Table 1

St Christopher CS
Regular Track

Grade	JK	SK	1	2	3	4	5	6	7	8	Total
Area A	28	35	25	20	27	24	33	18	18	24	252
Area B	6	2	3	5	4	6	3	1	4	4	38
Out of Area	17	10	5	4	4	3	4	2	3	4	56
Total	51	47	33	29	35	33	40	21	25	32	346

St Christopher CS
French
Immersion

Grade	JK	SK	1	2	3	4	5	6	7	8	Total
Area A			17	28	21	27	14	17	9	0	133
Area B			1	2	1	2	1	1	0	0	8
Out of Area			5	2	2	0	5	1	7	0	22
Total			23	32	24	29	20	19	16	0	163

As of October 31, 2018 the enrolment at St. Thomas Aquinas Catholic School is 294 students in Grades JK-8. The enrolment at the school includes 158 students in the Grade JK-6 Regular Track (English) and 136 students in the Grade 1-8 French Immersion program. Table 2 below demonstrates the proportion that each program makes up of the existing school.

Table 2

St Thomas Aquinas CS
Regular Track

Grade	JK	SK	1	2	3	4	5	6	7	8	Total
In Area	27	17	10	11	17	14	15	20			131
Out of Area	6	11	2	1	2	4	0	1			27
Total	33	28	12	12	19	18	15	21	0	0	158

St Thomas Aquinas CS
French Immersion

Grade	JK	SK	1	2	3	4	5	6	7	8	Total
In Area			23	16	20	14	13	9	16	4	115
Out of Area			0	1	1	2	3	1	3	10	21
Total			23	17	21	16	16	10	19	14	136

Projected Enrolment

Staff prepared projections for St. Christopher Catholic School and St. Thomas Aquinas Catholic School as part of the Board's LTAP from 2018 to 2028. Based on the projected enrolment the student population at St. Christopher Catholic School will reach 569 students by 2021, and will require 10 portable classrooms to be placed on site.

Table 3 Projected Enrolments

School	Program	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
St. Christopher C.S.	RT	345	350	359	369	358	355	349	347	341	343	342
St. Christopher C.S.	FI	163	186	193	200	205	201	203	199	201	201	199
Total		508	535	552	569	563	556	552	546	542	544	541
Portables		7	8	9	10	10	9	9	9	8	8	8
School	Program	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
St. Thomas Aquinas C.S.	RT	158	165	176	185	191	203	211	216	229	241	252
St. Thomas Aquinas C.S.	FI	136	128	120	121	117	114	110	110	108	108	107
Total		294	294	296	306	308	317	321	326	337	349	359
Portables		1	1	1	1	1	1	2	2	2	3	3

The seven portables on site have impacted the play areas at the school substantially, and adding an additional four portables will eliminate most of the play area for students on site. The Board has already moved to limit out-of-area enrolment at the school. Given the projected enrolment, and the requirement for additional classrooms; the Board should consider a long term solution that addresses both the Regular Track and French Immersion programs for both St. Christopher catholic School and St. Thomas Aquinas Catholic School.

Out of Area Students

One of the issues that complicate the current crowding at St. Christopher Catholic School is the number of JK and SK students attending from outside the boundary to the school. The students have attended St. Christopher Catholic School primarily to avoid changing schools prior to entering French Immersion in Grade 1.

As of September 2018 there were a total of 27 out-of-area JK and SK students. Most of the students are located in the two feeder school boundaries for the St. Christopher Catholic School French Immersion program but there were a number of students from schools that are located within the St. Thomas Aquinas Catholic School French Immersion boundary.

For September 2019 and into the foreseeable future any out-of-area JK and SK students will be limited to prevent overcrowding at St. Christopher catholic School.

Recommended Boundary Option

Staff recommends that the St. Christopher Catholic School boundary be amended by removing the area south of King Street West (Hwy#2) and west of Stevenson Road South and directing all students to attend St. Thomas Aquinas Catholic School for both the Regular Track and French Immersion programs.

There are currently 38 students in the Regular Track program in Grades JK-8 and 8 students in the French Immersion program in Grades 1-6. The movement of these 46 students over time will reduce the number of portables at St. Christopher Catholic School and augment the enrolment at St. Thomas Aquinas Catholic School. The proposed boundaries are shown in Appendix 2 (pages 12-16) of the report. Table 4 below indicates the impact on both schools as the boundary change is phased in starting in September 2020.

School	Program	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
St. Christopher C.S.	RT	345	350	341	348	334	328	319	315	309	309	304
St. Christopher C.S.	FI	163	186	187	192	197	193	195	191	193	193	191
Total		508	535	528	540	531	521	514	506	502	502	495
Portables		7	8	8	8	8	7	7	7	7	7	7
School	Program	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
St. Thomas Aquinas C.S.	RT	158	165	194	206	215	230	238	244	257	269	280
St. Thomas Aquinas C.S.	FI	136	128	126	129	125	122	118	118	116	116	115
Total		294	294	320	335	340	352	356	362	373	385	395
Portables		1	1	2	2	3	3	3	3	4	4	5

Other Boundary Considerations

The proposed boundary change has impacts for secondary school attendance for students entering secondary school from the affected areas. The impacts for students are as follows:

- Regular Track students in Grades 7&8 from the St. Thomas Aquinas Catholic School attend Monsignor John Pereyma Catholic Secondary School for Grades 7-12;
- French Immersion students in Grades 7&8 from the St. Thomas Aquinas Catholic School remain at the school and as of September 2020 would attend Monsignor Paul Dwyer Catholic High School for Grades 9-12.

Implementation

A number of issues usually arise with respect to the implementation of boundary changes that involve the relocation of students between schools. Staff have used the following assumptions with respect to the proposed boundary change:

- The date for implementation will be September 2020 which gives the affected students, staff, and school communities a full year to plan for the relocation and address all transition issues;
- All students within the area affected by the boundary change in the Grade JK-4 Regular Track and Grade 1-4 French Immersion programs will be directed to attend St. Thomas Aquinas Catholic School for September 2020;
- Any student who is in the Grade 5-8 Regular Track, or in the Grade 5-8 French Immersion program from the affected area will remain at St. Christopher Catholic School until Grade 8;
- Transportation to St. Thomas Aquinas Catholic School or St. Christopher Catholic School will be provided in accordance with Board Policy

Additional issues with respect to implementation may arise during consultation with the school community as outlined below. As issues arise staff will add them to the final boundary report.

NEXT STEPS

Staff will schedule a series of public meetings in March and April 2019 to review the Recommended Boundary Option for St. Christopher Catholic School and St. Thomas Aquinas Catholic School and seek input regarding the boundary and any issues related to implementation.

The dates for the proposed meetings are as follows:

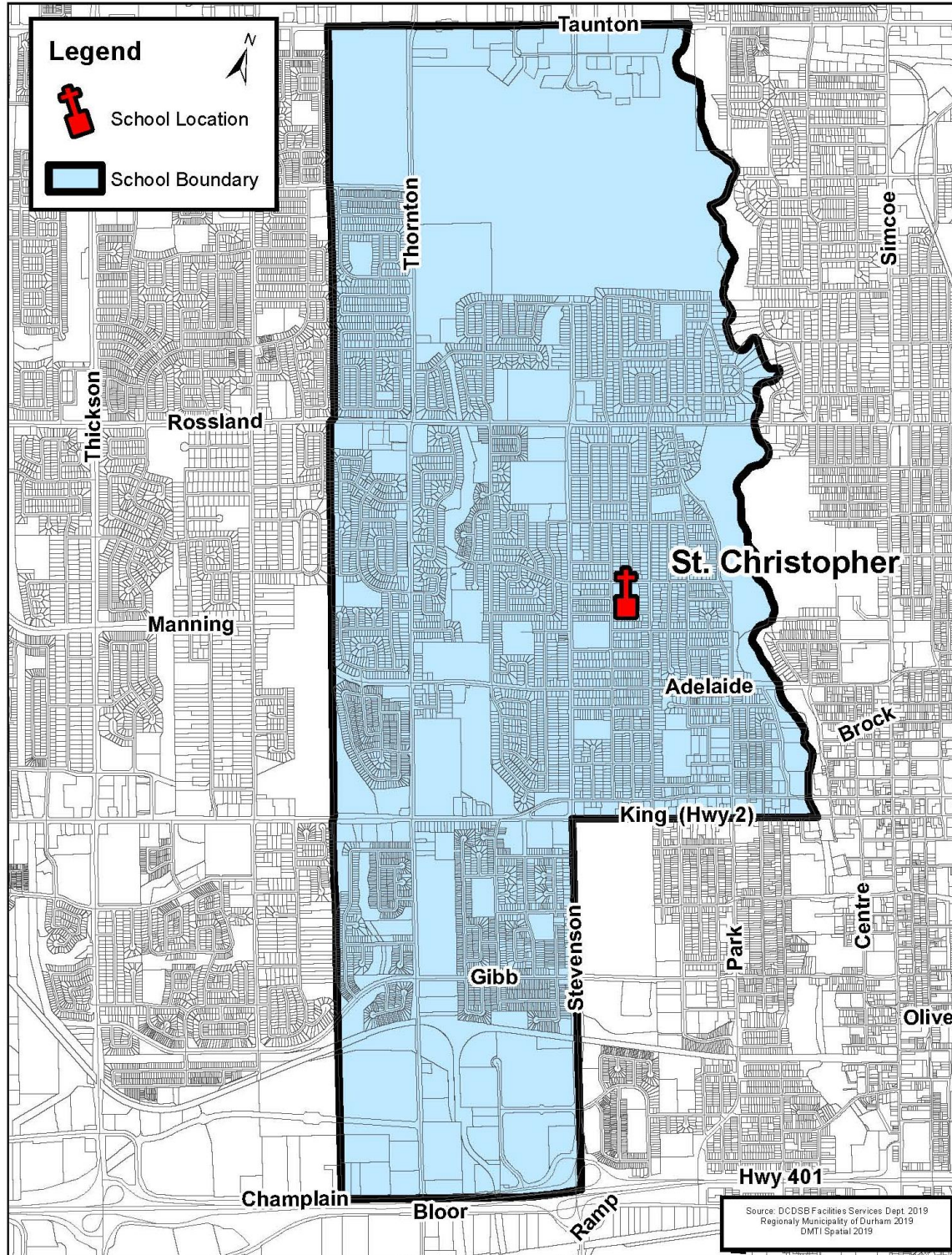
1. Tuesday March 19 2019; 7-9 pm St. Christopher Catholic School
2. Thursday March 28, 2019; 7-9 pm St. Thomas Aquinas Catholic School
3. Monday April 1, 2019 7-9 pm St. Christopher Catholic School

Following the meetings with the school community staff proposes to return to the May 2019 meeting of the Board of Trustees to receive final approval for the boundaries, and to address all issues related to implementation.

Attachment
AOB: BC: RL: LM

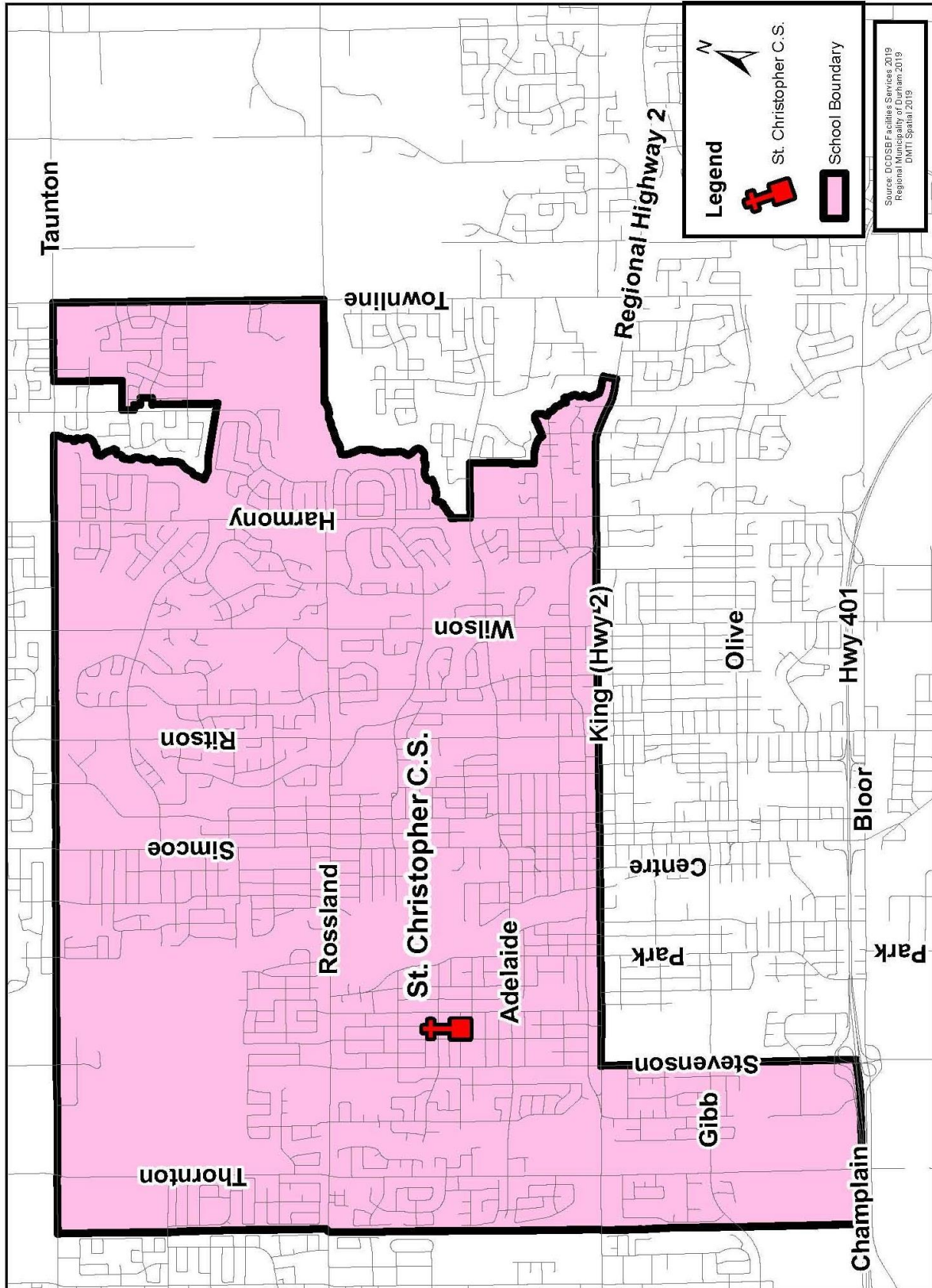
APPENDIX 1: Existing School Boundaries

St. Christopher Catholic School Current Regular Track Boundary and Location Map



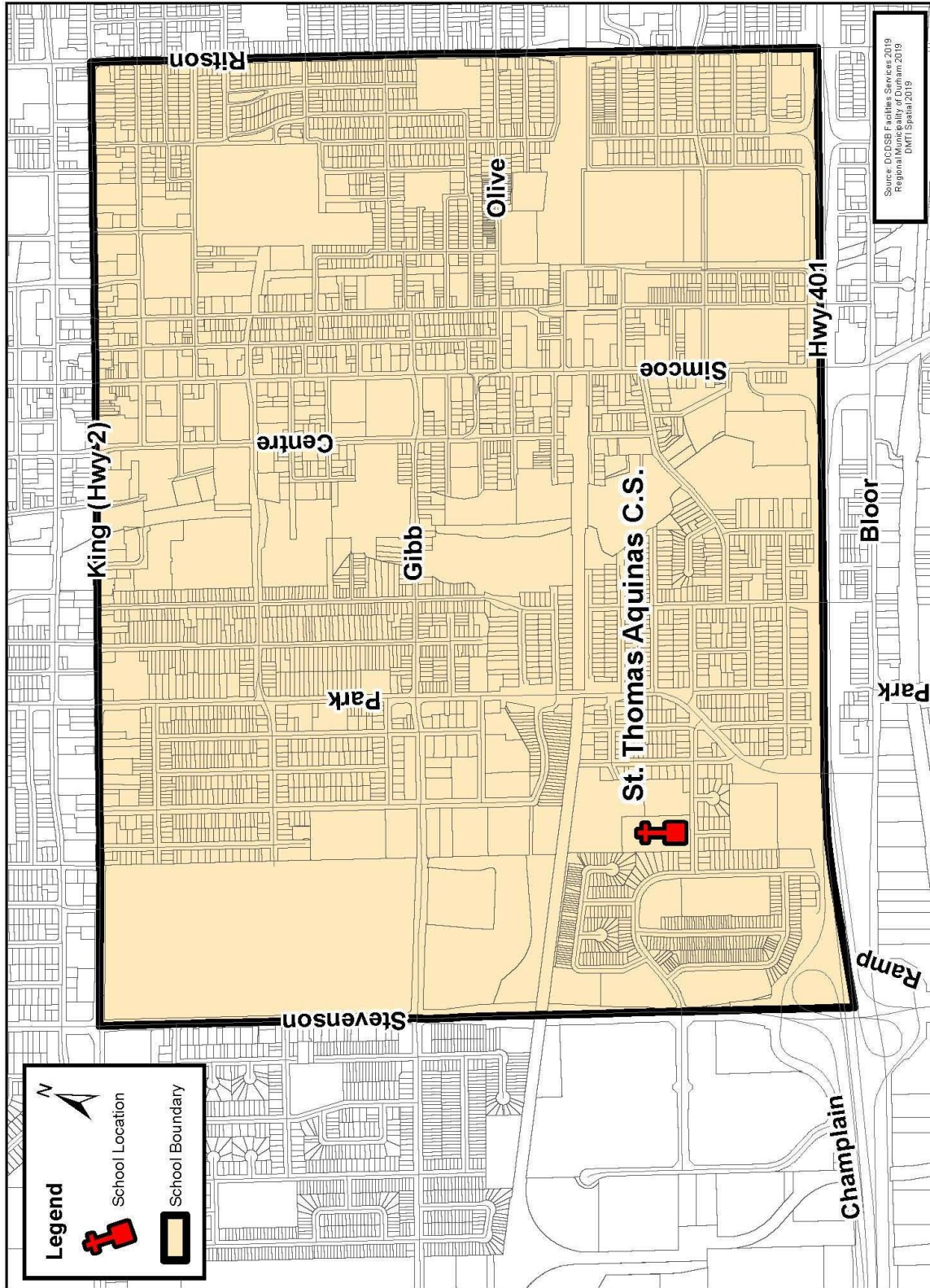
Existing School Boundaries

St. Christopher Catholic School Current French Immersion Boundary and Location Map

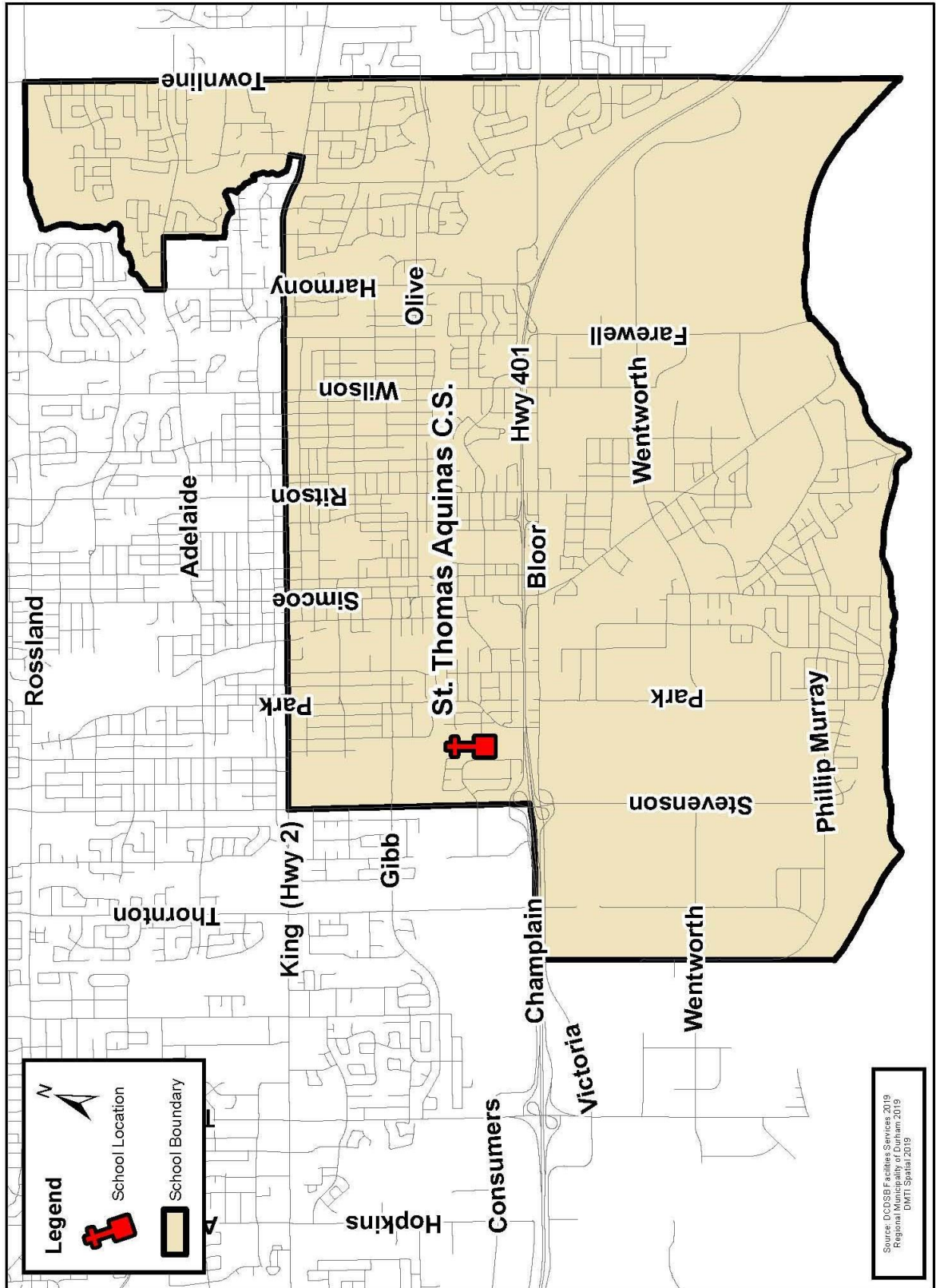


Existing School Boundaries

St. Thomas Aquinas Catholic School Current Regular Track Boundary and Location Map

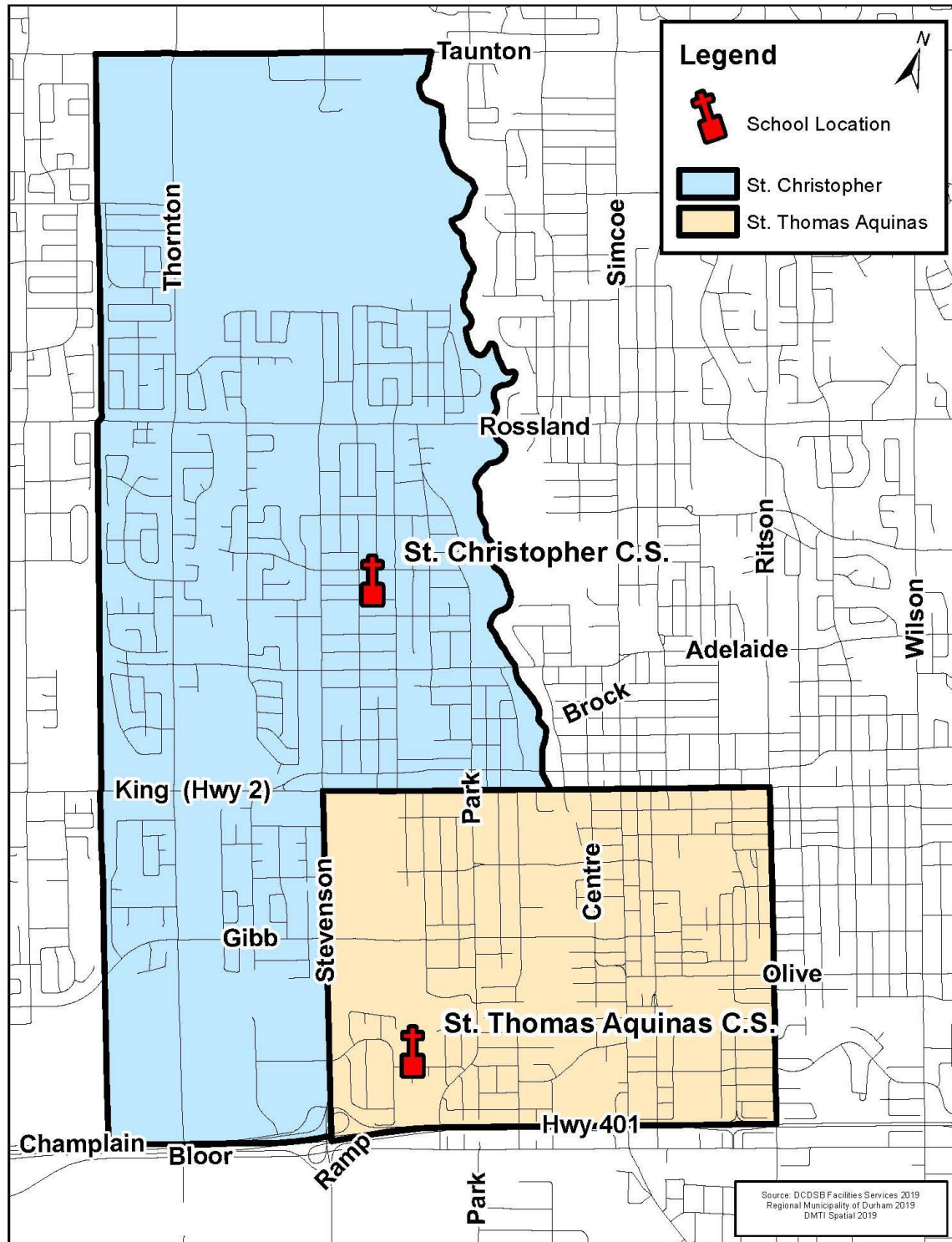


St. Thomas Aquinas Catholic School Current French Immersion Boundary and Location Map



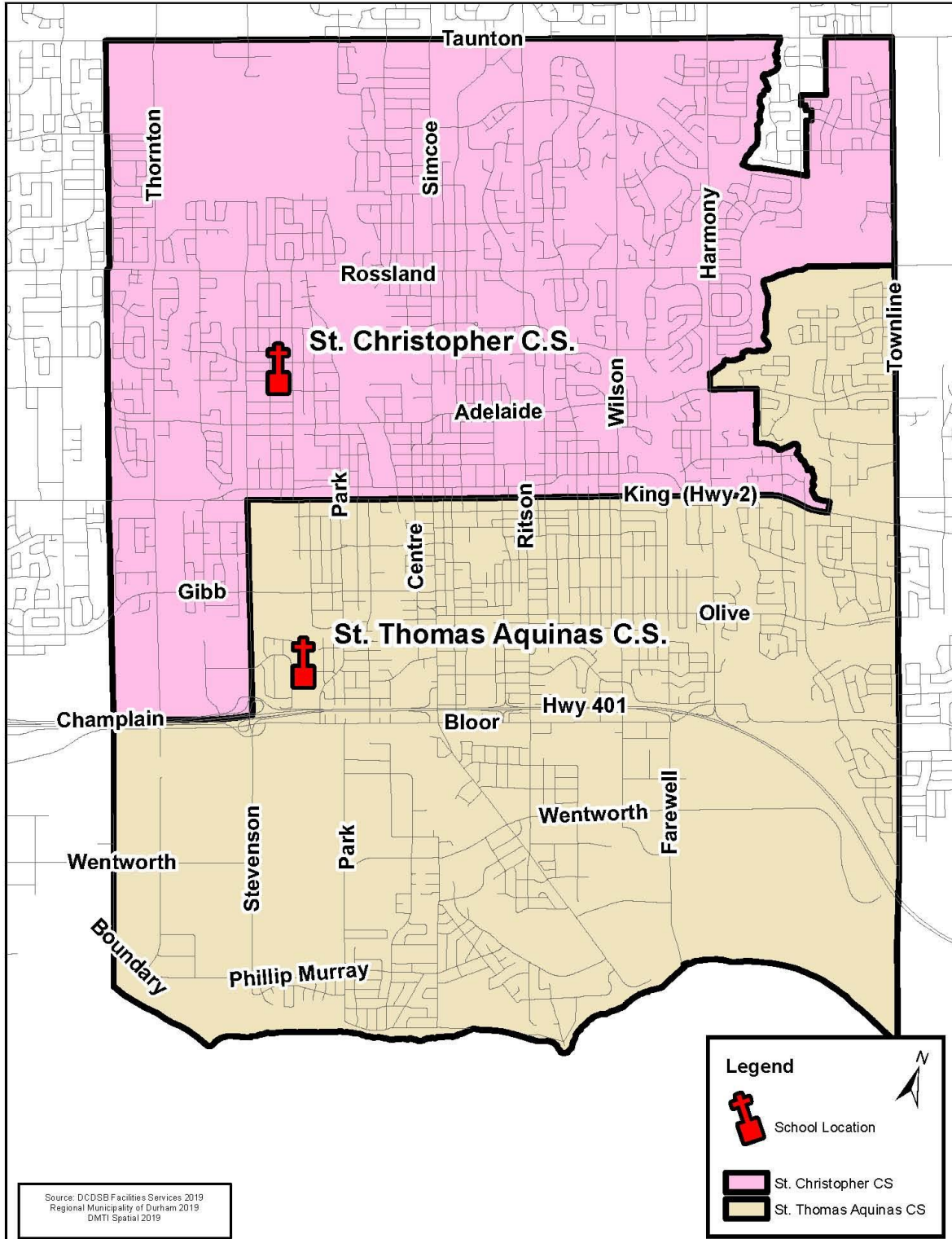
Existing School Boundaries

St. Christopher and St. Thomas Aquinas Catholic School
Current Regular Track Boundary and Location Map



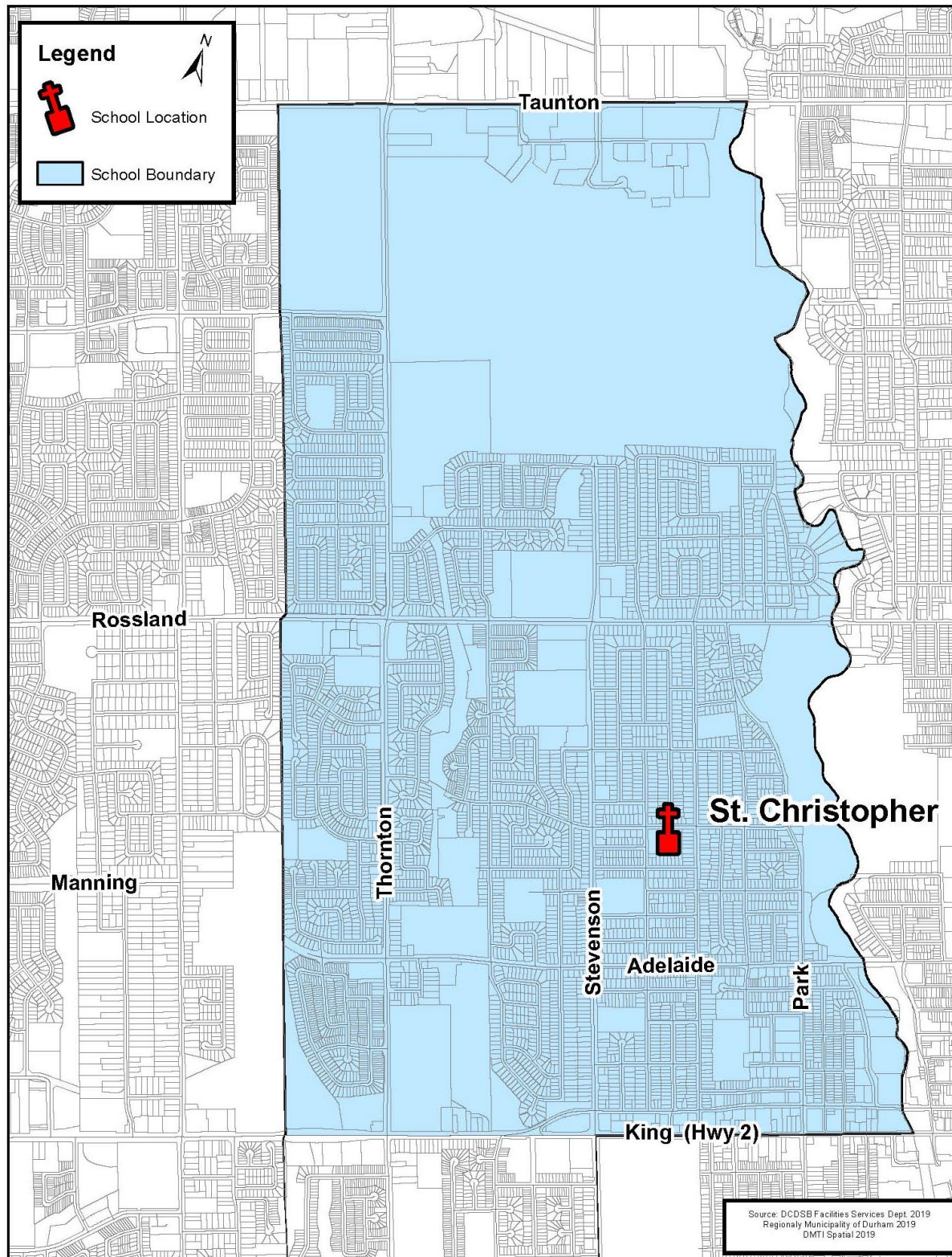
Existing School Boundaries

St. Christopher and St. Thomas Aquinas Catholic School
Current French Immersion Boundary and Location Map



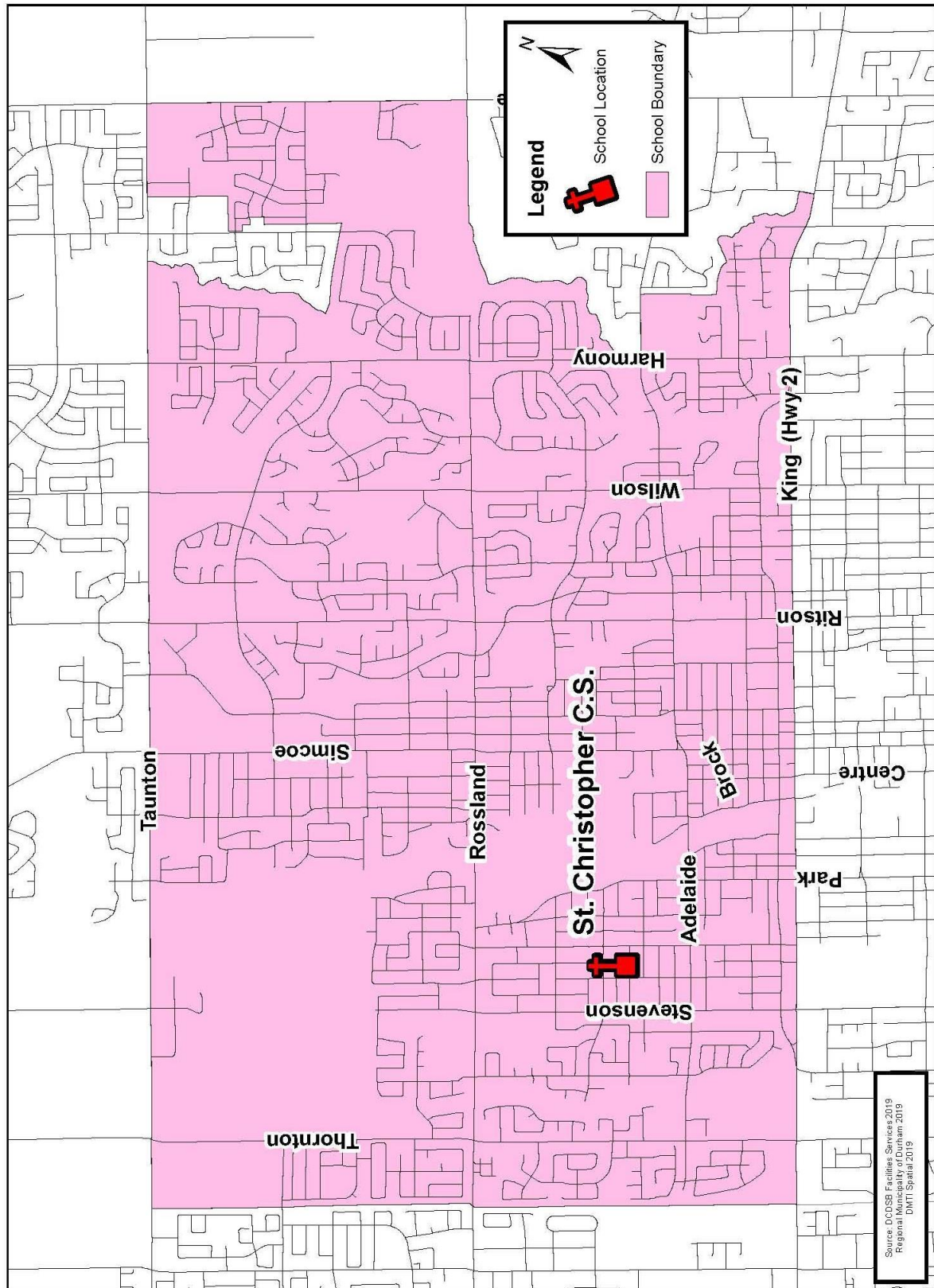
Appendix 2: Proposed Boundaries

St. Christopher Catholic School Proposed Regular Track Boundary and Location Map



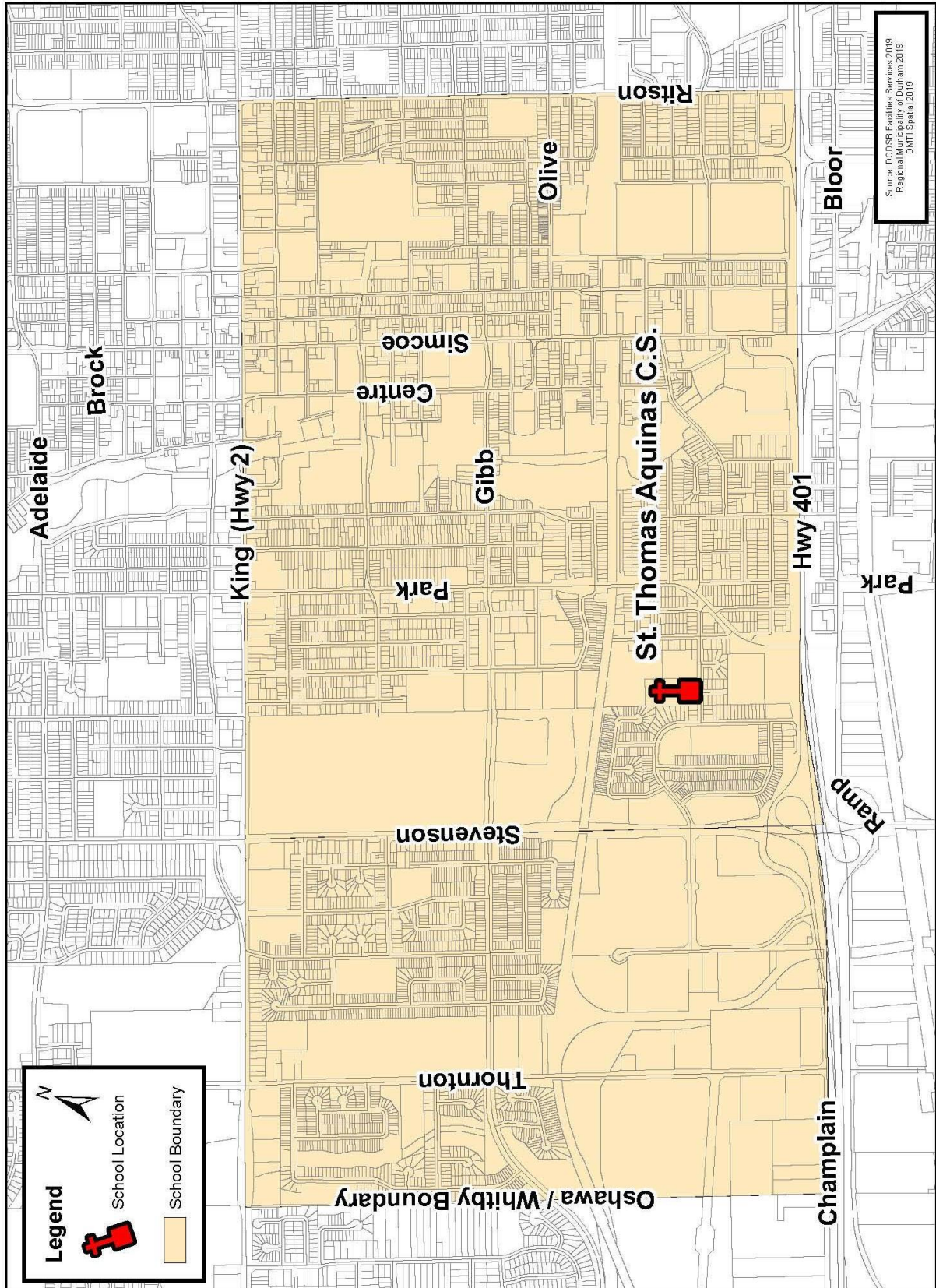
Proposed Boundaries

St. Christopher Catholic School Proposed French Immersion Boundary and Location Map



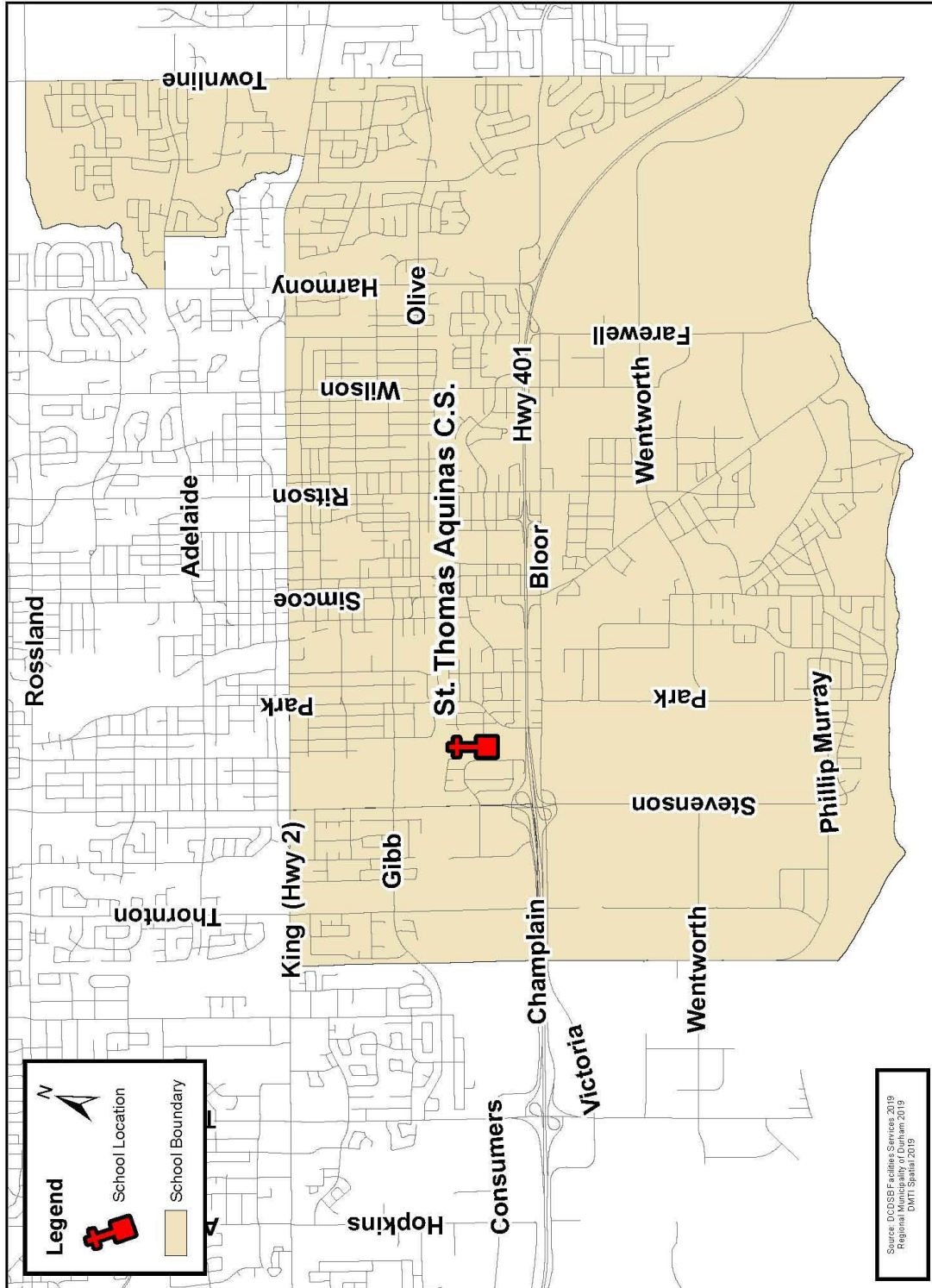
Proposed Boundaries

St. Thomas Aquinas Catholic School Proposed Regular Track Boundary and Location Map



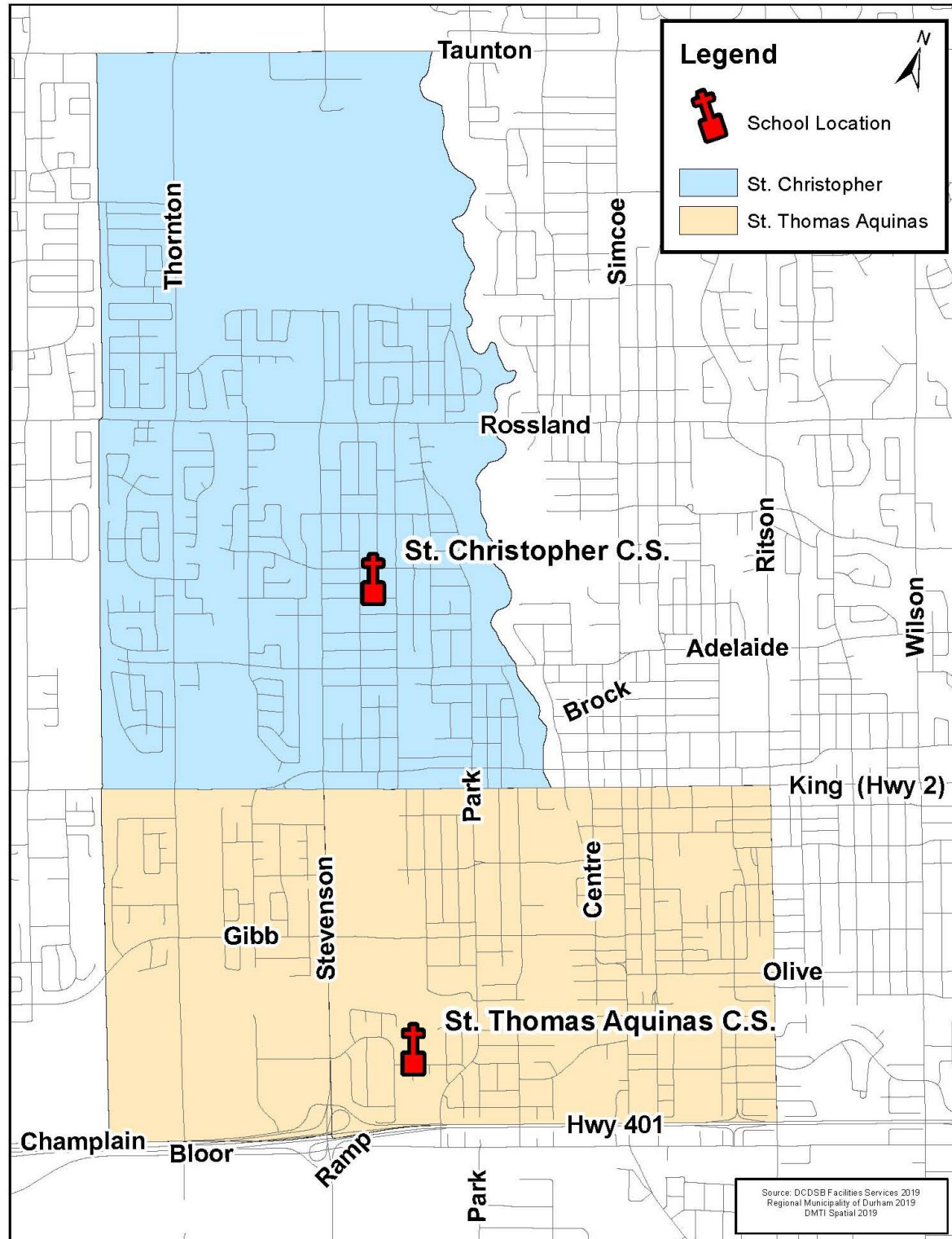
**Proposed Boundaries
St TAQ FI**

**St. Thomas Aquinas Catholic School
Proposed French Immersion Boundary and Location Map**



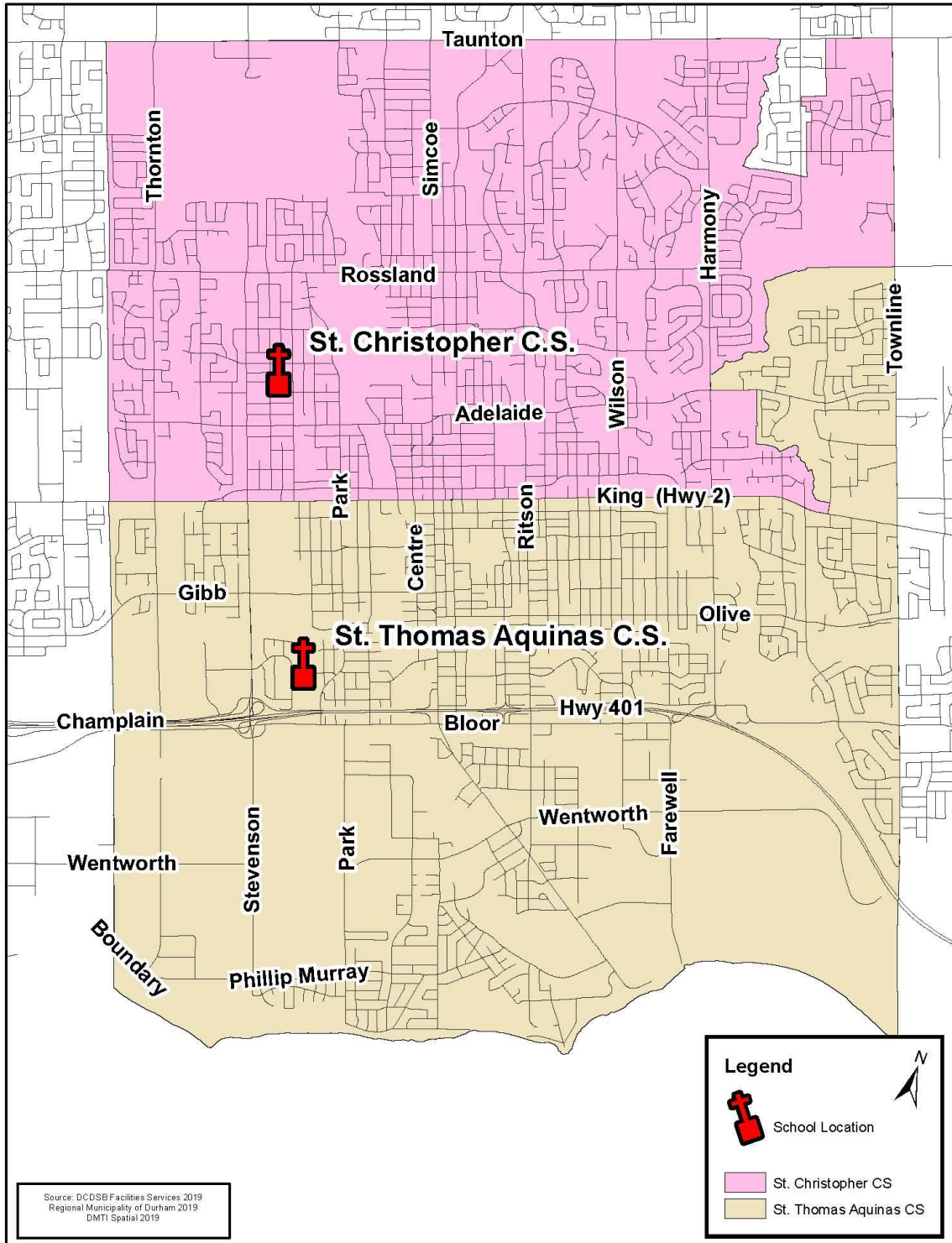
Proposed Boundaries

St. Christopher and St. Thomas Aquinas Catholic School
Proposed Regular Track Boundary and Location Map



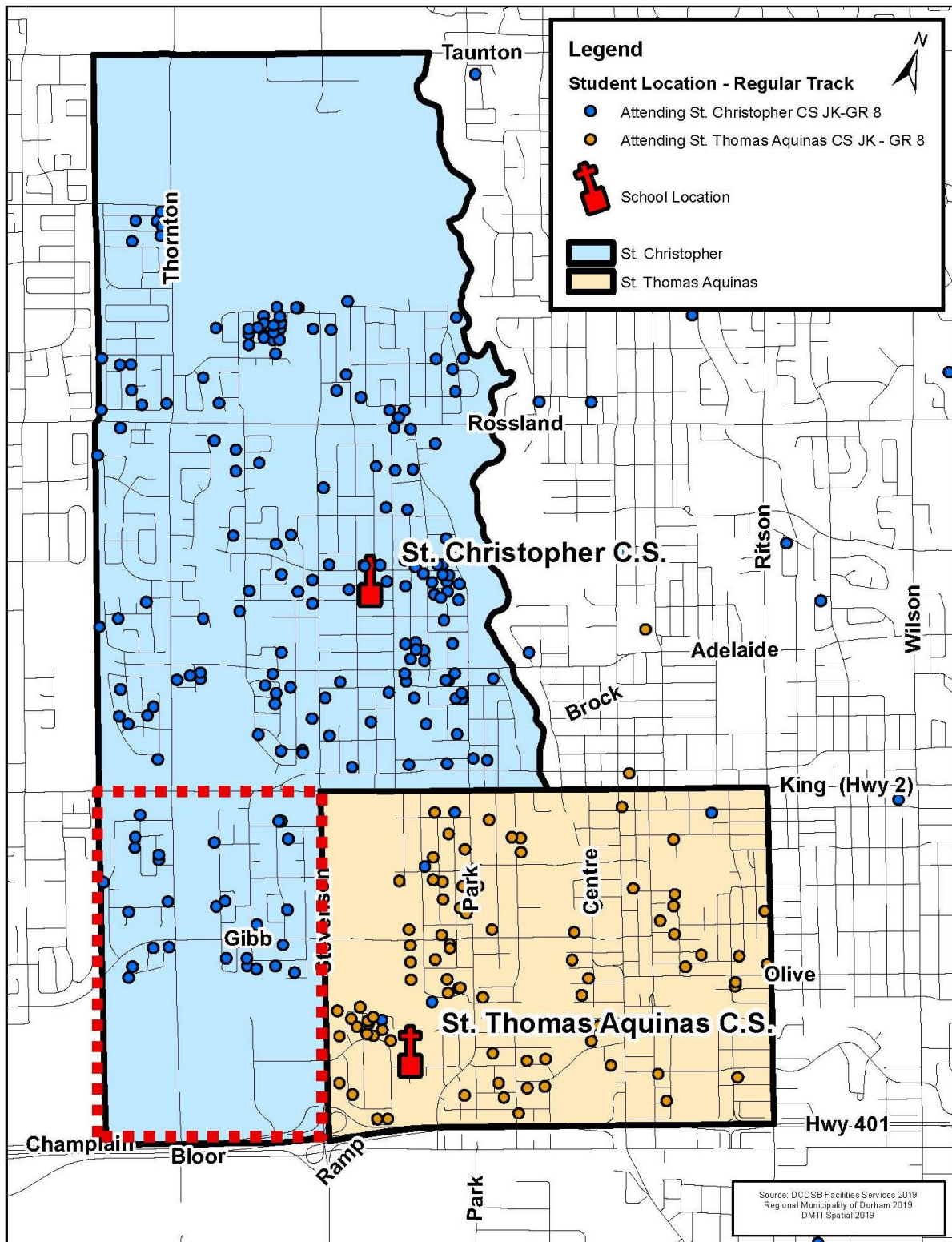
Proposed Boundaries

St. Christopher and St. Thomas Aquinas Catholic School
Proposed French Immersion Boundary and Location Map



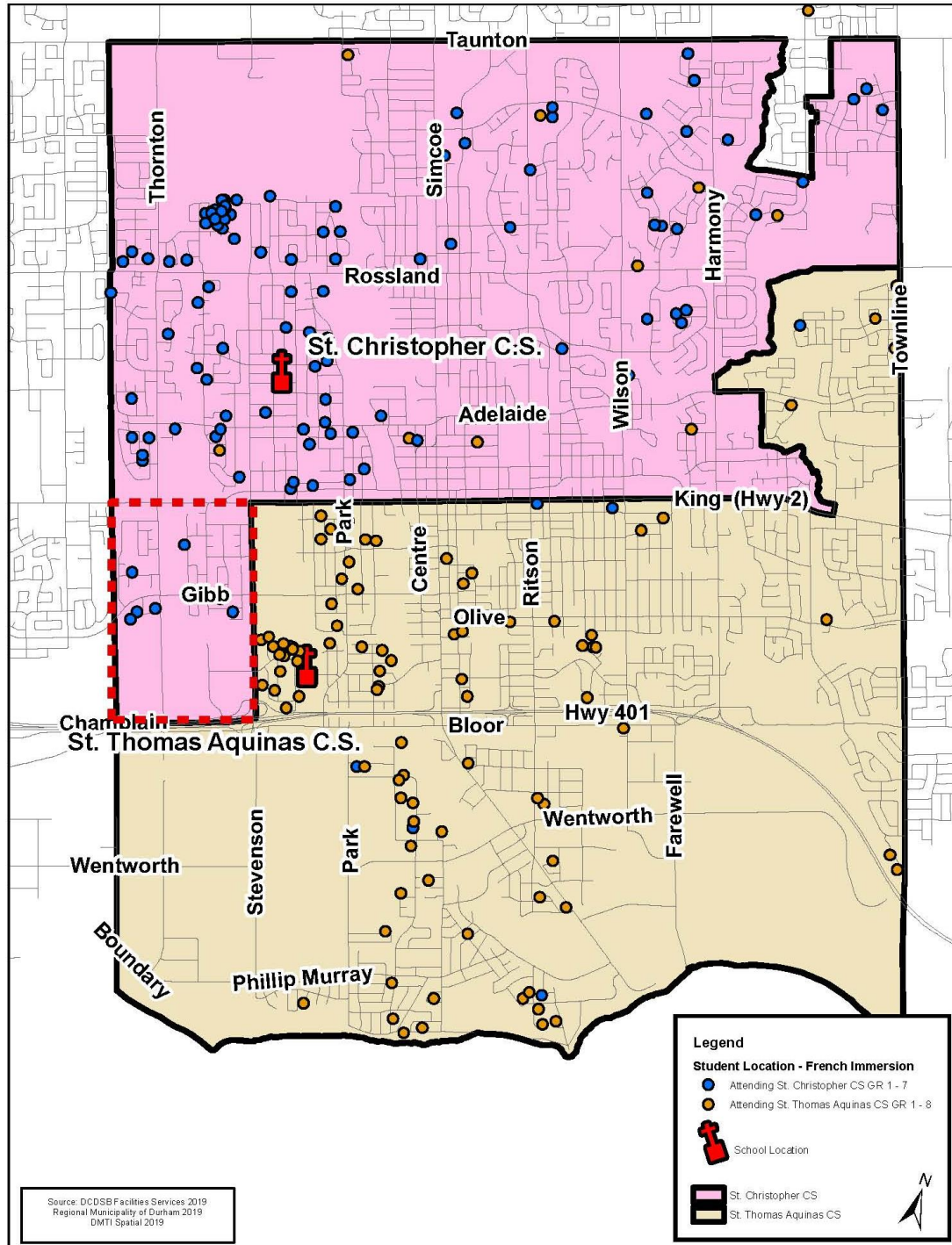
Appendix 3: Student Location Maps

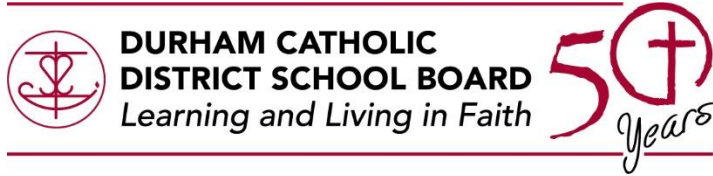
St. Christopher and St. Thomas Aquinas Catholic School
Regular Track Student Location Map - September 2018



Student Location Maps

St. Christopher and St. Thomas Aquinas Catholic School French Immersion Student Location Map - September 2018





Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 25, 2019

Subject: **Recommended Name for the New Unnamed Oshawa Catholic School**

Origin: Rosemary Leclair, Superintendent of Education

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board approve the recommendation of the Naming of Schools Committee to name the New Unnamed Oshawa Catholic School St. Anne Catholic School."

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board accept the written report of the February 19, 2019 Naming of Schools Committee Meeting."

RATIONALE

The Naming of Schools Committee for the new North Oshawa Catholic Elementary School met on Tuesday, February 19, 2019.

In accordance with Board Policy PO203 and Administrative Procedure AP203-1, a committee was formed with the required representatives:

- Morgan Ste. Marie, Trustee and Chair of the Committee
- Rosemary Leclair, Superintendent of Education
- Father Keith Callaghan, Pastor, Holy Cross Church
- Lyne Jemmott, OECTA Elementary Representative
- Jim MacNeil, CPCO Representative
- Sonya Jarchow, Parent Representative, Father Joseph Venini C.S.

A call for submissions was advertised in early January 2019 with an online form posted to both the Board website and Father Joseph Venini Catholic School website. A follow-up School Messenger email message was sent to all parents/guardians in the Municipality of Oshawa and an email was also sent to all DCDSB staff advising them of the call for submissions. A media release was prepared January 21, 2019 and an article was published online and in the Oshawa This Week. Information was posted to both the Board and Father Joseph Venini Catholic School websites for a period of four weeks closing February 15, 2019. The committee received 82 submissions through the online form.

Following a review of the submissions, the committee selected and ranked the three proposed patrons named in the motion as follows:

1. St. Anne Catholic School
2. St. Eligius (of Noyon) Catholic School
3. St. Peter Catholic School

BACKGROUND INFORMATION

In considering the submissions, the committee noted that all three of the patrons selected were nominated by multiple individuals. Each patron was considered to convey symbolic significance to the new school community and the Catholic character of education. The following information is being provided as a rationale for each of the three nominated patrons:

St. Anne

The committee selected St. Anne particularly due to her connection to the Windfield Farms community and its rich history and connection to horses and horseback riders. St. Anne is the patroness of equestrians and a model for social justice, faith and service. St. Anne (Hebrew for Hannah, meaning “grace”) was the mother of Mary and the grandmother of Jesus. Noteworthy to the new school community, Saint Anne is noted as the patroness of expectant mothers, grandmothers, grandparents, educators, teachers and equestrians (among a long list). St. Anne prayed to God to bless her with a child, promising that the child would be dedicated to the service of the Lord. While St. Anne never thought she would be able to have a child, she gave birth to the mother of Jesus. She raised Mary as a model of service. The story of St. Anne reminds us to continue to have faith in the Lord, even when things look impossible or hopeless, and to recognize that all children are a blessing from God. St. Anne is also recognized as the Patroness of the Poor, linking to the importance of social justice in our Catholic Schools. She is also the patron saint of the province of Quebec (where the famous Sainte Anne de Beaupré Basilica is located), and patron saint of the Mi’kmaq people of Canada. The committee believed that St. Anne would be an excellent role model for the staff, students, families and community members. (Sources: Wikipedia and catholic saints.info blog)

St. Eligius of Noyon

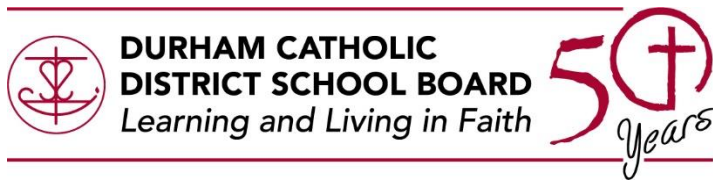
Saint Eligius (also Eloy, Eloi or Loye) was born on June 11, 588 AD and died December 660 AD. St. Eligius is the patron saint of goldsmiths, other metalworkers, and coin collectors. He is also the patron saint of veterinarians, the Royal Electrical and Mechanical Engineers, a corps of the British Army, but he is best known for being the patron saint of horses and those who work with them. Eligius was chief counsellor to the King of France. Appointed by the Bishop three years after the King's death in 642 AD, Eligius worked for twenty years to convert the pagan population of Flanders to Christianity. As a model for evangelization and due to his connection to horses, St. Eligius was also considered as an appropriate patron name. (Source: Wikipedia)

St. Peter

St. Peter was one of the twelve apostles of Jesus and leader of the early Church. According to Catholic teaching, Jesus promised Peter in the “Rock of My Church” dialogue in the gospel of Matthew. He is traditionally counted as the first Bishop of Rome, or Pope. As founder of the Church, he is venerated as a major Saint. Peter was a fisherman, and in the gospels Jesus called Peter and his brother Andrew to be “fishers of men”. He is a true testament to the notion of witness and discipleship, and a highly venerated Saint in our Catholic traditions. For these reasons, the committee felt that St. Peter would also be a suitable name for the new school. (Source: Wikipedia)

The approved name shall be shared with the Archdiocese of Toronto.

AOB/RL/lj
Attach.



MINUTES of the **NAMING OF SCHOOLS COMMITTEE MEETING** which was held in the Director's Conference Room, 650 Rossland Road West in Oshawa on Tuesday, February 19, 2019.

COMMITTEE MEMBERS

Morgan Ste. Marie, Trustee and Chair of the Committee
Rosemary Leclair, Superintendent of Education
Father Keith Callaghan, Pastor, Holy Cross Church
Lyne Jemmott, OECTA Elementary Representative
Jim MacNeil, CPCO Representative
Sonya Jarchow, Parent Representative, Father Joseph Venini C.S.

ITEM A **CALL TO ORDER**

The Naming of Schools Committee was called to order by Chair Ste. Marie at 4:35 p.m.

ITEM a.1 **OPENING PRAYER**

Fr. Keith Callaghan offered the opening prayer.

ITEM a.2 **INTRODUCTIONS**

Each member of the committee introduced themselves and identified their role.

ITEM b.1 **APPROVAL OF AGENDA**

Motion No. NS-2019-02-19-01

Approval of Agenda

Moved by Lyne Jemmott, seconded by Sonya Jarchow.

"THAT the Naming of Schools Committee approve the
February 19, 2019 Naming of Schools Committee Agenda
as submitted."

Carried

ITEM C **ACTIONS TO BE TAKEN**

ITEM c.1 **Review of Board Policy and Administrative Procedure**

Superintendent Leclair provided the committee with an overview of the Naming of Catholic Schools Policy, PO203, and Naming of Catholic Schools Procedure, AP203-1. Superintendent Leclair encouraged committee members to consider the eligibility of each submission based on the criteria noted in policy and procedure.

ITEM c.2 **Timelines**

Superintendent Leclair reviewed the communication plan and timelines with respect to the call for submissions to the Naming of Schools Committee as follows:

- January 14, 2019 - Naming of New North Oshawa Elementary School webpage published;
 - Website banner published to Board's website and Father Joseph Venini Catholic School's website
 - School Messenger message emailed to all DCDSB families with children in Oshawa schools
- January 15, 2019 – Email sent to all DCDSB employees inviting submissions;
- January 21, 2019 – News Release sent to local media inviting submissions;
- Article published online on January 25, 2019 and in local Oshawa This Week on January 30/31, 2019; and
- Information remained posted on the Board website for four weeks and was removed from dcdsb.ca and Father Joseph Venini C.S. website on Friday, February 15, 2019.

Superintendent Leclair advised the committee that in accordance with the Naming of Catholic Schools Policy and Procedure, the committee would bring forward three nominations in rank order to the February, 25, 2019 Regular Board Meeting for the Board of Trustees' consideration.

ITEM c.3 **Summary of Submissions**

Superintendent Leclair thanked committee members for reviewing the summary of submissions that was sent via email prior to the meeting. Superintendent Leclair informed the committee that 82 unique online forms were received representing 54 suggested names.

Discussion was held regarding the number of female vs. male Saints in the Oshawa Family of Schools (one female St. Kateri Tekakwitha C.S. and 12 male school patron names). Consideration was also given to the unique nature of the Windfield Farms

community, in which the new school is being built, and its rich history and connection to horseback riding and horses. Committee members also discussed the merits of selecting a patron that offers inspiration and multiple opportunities for teachable moments in the school community.

The committee reviewed the list of 54 names.

BLESSED FREDERIC OZANAM	SAINT PETER (6)
BLESSED JAMES FENN	SEAN PORTER
BLESSED MARIE ANNE BLONDIN	ST. AIDEN
BLESSED MARIE-LEONIE PARADIS	ST. AMBROSE
CARDINAL THOMAS COLLINS	ST. ANDREW THE SCOT
DIVINE MERCY	ST. ANGELUS
E.J. FINAN	ST. ANOTHONY PADUA
FATHER MARCELLIN CHAMPAGNAT	ST. ANTOINE DANIEL
FR. JOSEPH VENINI (2)	ST. BRIDGET
HOLY TRINITY	ST. CHARITY
IMMACULATE CONCEPTION	ST. ELIGIUS OF NOYON (12)
OUR LADY OF GUADALUPE	ST. FINNIAN OF CLONARD
OUR LADY OF LOURDES	ST. FRANCIS OF ASSISI (2)
OUR LADY OF PEACE	ST. GABRIEL LALLEMANT
OUR NORTH STAR	ST. GEMMA
POPE FRANCIS (2)	ST. GREGORY THE ILLUMINATOR
REVEREND FATHER NORBERT GIGNAC (2)	ST. IGNATIUS LOYOLA
SACRED HEART (2)	ST. JEAN DE BREBEUF
SAINT ANNE (5)	ST. JUSTIN MARTYR
SAINT CATHERINE OF ALEXANDRIA	ST. MARGUERITE BOURGEOYS (2)
SAINT DYMHNA	ST. MARIA GORETTI
SAINT FAUSTINA	ST. MARTIN
SAINT GEORGE	ST. OSCAR ROMERO
SAINT JEAN-BAPTISTE DE LA SALLE	ST. RUCK
SAINT JUNIPERO SERRA	ST. THERESE OF LISIEUX
SAINT MARIE DE L'INCARNATION	ST. TIMOTHY
SAINT MICHAEL THE ARCHANGEL (2)	
SAINT NICHOLAS (2)	

ITEM c.4 **Recommendation to Board of Trustees Three Names by Rank Order**

Each committee member cast a ballot vote and ranked the submissions in the following order:

1. St. Anne Catholic School
2. St. Eligius (of Noyon) Catholic School
3. St. Peter Catholic School

Motion No. NS-2019-02-19-02

Recommendation to Board

Moved by Sonya Jarchow, seconded by Lyne Jemmott.

“THAT the Durham Catholic District School Board approve the recommendation of the Naming of Schools Committee to forward the following names in rank order for the New Unnamed North Oshawa Catholic Elementary School to the Archdiocese of Toronto for final approval.”

1. St. Anne Catholic School
2. St. Eligius (of Noyon) Catholic School
3. St. Peter Catholic School

Carried

ITEM D **ADJOURNMENT**

The meeting was adjourned at 5:25 p.m.

Motion No. NS-2019-02-19-03 Adjournment

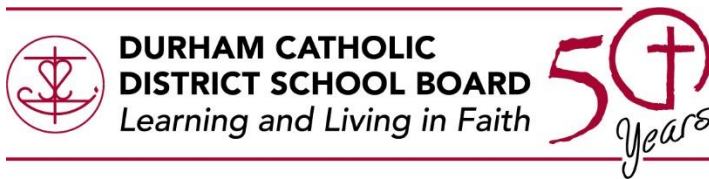
Moved by Lyne Jemmott, seconded by Sonya Jarchow.

ITEM E **CLOSING PRAYER**

Superintendent Leclair offered the closing prayer.

Morgan Ste. Marie
Chair, Naming of Schools Committee

Rosemary Leclair
Superintendent of Education



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: February 25, 2019

Subject: **Trustees Attendance – January to December 2018**

Origin: Liz Beckstead, Executive Officer of Governance (Acting)

RECOMMENDATION

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board receive and file as information, Trustees Attendance Report for the period January to December 2018.”

RATIONALE

In keeping with the past practice of the Board, Trustees Attendance Report for Board and Committee meetings from January to December 2018 is attached.

AOB/eb

Durham Catholic District School Board

TRUSTEE AND STUDENT REPRESENTATIVE ATTENDANCE Regular and Special Board Meetings



January - December 2018

Meeting Date	In Camera/ Open	T. Chapman	T. Corless	M. Forster	K. LeFort	J. McCafferty	J. Oldman	P. Pulla	J. Rinella	M. Ste. Marie	Student Trustee	Student Trustee
Jan 22	In Camera	X	X	X	E	X	X	X	X			
	Open	X	X	X	E	X	X	X	X		X	X
Jan 29 (Special)	In Camera	X	X	X	E	E	X	E	WR			
	Open	X	X	X	E	E	X	E	WR			
Feb 5	Open	X	X	X	X	E	E	E	E		X	X
Feb 26	In Camera	X	X	X	X	X	X	E	X			
	Open	X	X	X	X	X	X	E	X		X	X
Mar 19	In Camera	X	X	X	X	X	X	E	E			
	Open	X	X	X	X	X	X	E	E		X	X
Apr 23	In Camera	X	X	X	X	X	X	E	E			
	Open	X	X	X	X	X	X	E	E		X	X
May 7	In Camera	X	X	X	E	E	X	E	X			
	Open	X	X	X	E	E	X	E	X			
May 28	In Camera	E	X	X	X	X	X	X	X			
	Open	E	X	X	X	X	X	X	X		X	X
Jun 11	In Camera	X	X	X	E	X	WR	WR	X			
	Open	X	X	X	E	X	WR	WR	X		X	X
Sep 10 (Special)	In Camera	X	X	X	X	E	X	WR	X			
	Open	X	X	X	X	E	X	WR	X			
Sep 24	In Camera	X	X	X	X	X	X	X	X			
	Open	X	X	X	X	X	X	X	X		X	X
Oct 1	Open	X	X	X	X	E	X	E	X			
Oct 29	In Camera	X	X	X	X	X	X	WR	X			
	Open	X	X	X	X	X	X	WR	X		X	X
Nov 5	In Camera	X	WR	X	WR	X	X	WR	X			
	Open	X	WR	X	WR	X	X	WR	X			
Nov 26	In Camera	X	X	X	X	X	X	WR	X			
	Open	X	X	X	X	X	X	WR	X		X	X
Dec 3 (Inaugural)	Open	X		X	X	X	X	E	X	X	X	X
Dec 17	In Camera	X		X	X	X	X	E	X	X		
	Open	X		X	X	X	X	E	X	X	X	X

WR - With Regret E - attended electronically (via teleconference) X - in attendance
Student Trustees attend Open sessions of Board Meetings only

DURHAM CATHOLIC DISTRICT SCHOOL BOARD
TRUSTEE ATTENDANCE

JANUARY 2018 - DECEMBER 2018

X - Present WR - With Regrets N - No Meeting A - Absent E - Attended Electronically

AUDIT COMMITTEE MEMBERS					
DATE	M. Forster	J. Oldman	J. McCafferty	T. Chapman	Trustee
JANUARY					
FEBUARY					
MARCH					
APRIL	X	X	WR	X	
MAY					
JUNE					
SEPTEMBER	X	X	X		
OCTOBER					
NOVEMBER	X	X	X	X	
DECEMBER					

SEAC COMMITTEE MEMBERS					
DATE	J. McCafferty	K. LeFort	Trustee	Trustee	Trustee
JANUARY	X	E			
FEBUARY	N	N			
MARCH	X	X			
APRIL	X	WR			
MAY	WR	X			
JUNE	X	WR			
SEPTEMBER	X	X			
OCTOBER	E	WR			
NOVEMBER	E	WR			
DECEMBER	X	X			

SAL COMMITTEE MEMBERS					
DATE	M. Forster	J. Oldman	Trustee	Trustee	Trustee
JANUARY	X				
FEBUARY	WR	X			
MARCH	X				
APRIL	X				
MAY	X				
JUNE	X				
SEPTEMBER	WR	X			
OCTOBER	WR	X			
NOVEMBER	X				
DECEMBER	X				

SUSPENSION APPEAL COMMITTEE		COMMITTEE MEMBERS				
DATE	J. Rinella	J. Oldman	P. Pulla	J. McCafferty	M. Forster	K. LeFort
JANUARY						
FEBUARY						
MARCH						
APRIL						
MAY 2, 2018	X	WR	WR	X	X	
MAY 16, 2018	X	X	X			
JUNE	WR	X	WR	X		X
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						

EXPULSION HEARING COMMITTEE		COMMITTEE MEMBERS			
DATE	K. LeFort	P. Pulla	J. Rinella	J. Oldman	J. McCafferty
JANUARY					
FEBUARY					
March 7, 2018	X	WR	X		X
March 7, 2018	X	WR	X		X
April 24, 2018	X	WR	X	X	
April 24, 2018	X	WR	X	X	
MAY	X	WR	X		X
JUNE					
SEPTEMBER					
OCTOBER					
November 21, 2018	X	WR	X	X	
November 21, 2018	X	WR	X	X	
November 21, 2018	X	WR	X	X	
DECEMBER					

DCPIC		COMMITTEE MEMBERS			
DATE	T. Corless	J. Rinella	Trustee	Trustee	Trustee
JANUARY	N	N			
FEBUARY	WR	X			
MARCH	X				
APRIL	WR	X			
MAY	N	N			
JUNE	X				
SEPTEMBER	X				
OCTOBER	X				
NOVEMBER	X				
DECEMBER	X				

FINANCE		COMMITTEE MEMBERS			
DATE	T. Corless	M. Forster	P. Pulla	J. Rinella	Trustee
JANUARY	N	N	N	N	
FEBUARY	X	X	E		
MARCH					
APRIL	WR	X	E	X	
MAY	X	X	E		
JUNE	X	X	WR		
SEPTEMBER					
OCTOBER	X	X	WR	X	
NOVEMBER					
DECEMBER					

STUDENT SENATORS		COMMITTEE MEMBERS			
DATE	T. Chapman	Trustee	Trustee	Trustee	Trustee
JANUARY	WR				
FEBUARY	X				
MARCH	X				
APRIL	X				
MAY	X				
JUNE	X				
SEPTEMBER	X				
OCTOBER	X				
NOVEMBER	X				
DECEMBER	WR				

BOARD AWARD OF MERIT		COMMITTEE MEMBERS			
DATE	J. McCafferty	J. Oldman	P. Pulla	Trustee	Trustee
JANUARY					
FEBUARY					
MARCH					
APRIL	E	E	E		
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					

TRUSTEE YOUTH AWARD		COMMITTEE MEMBERS			
DATE	T. Chapman	M. Forster	J. Rinella	Trustee	Trustee
JANUARY					
FEBUARY					
MARCH					
APRIL	E	X	X		
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					

OUTSTANDING HOME/		COMMITTEE MEMBERS			
DATE	T. Chapman	Trustee	Trustee	Trustee	Trustee
JANUARY					
FEBUARY					
MARCH					
APRIL	X				
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					

SCHOOL YEAR CALENDAR		COMMITTEE MEMBERS			
DATE	T. Corless	Trustee	Trustee	Trustee	Trustee
JANUARY					
FEBUARY	X				
MARCH					
APRIL					
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					