

REGULAR BOARD MEETING

AGENDA

Monday, April 29, 2019

7:30 p.m.

Catholic Education Centre
650 Rossland Road West
Oshawa, ON L1J 7C4

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REGULAR BOARD MEETING

Monday, April 29, 2019

7:30 p.m.

Durham Catholic District School Board

Catholic Education Centre

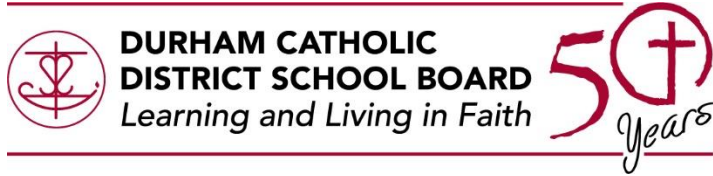
650 Rossland Road West, Oshawa

OPEN SESSION AGENDA

A.	CALL TO ORDER	<u>Page</u>
a.1	Motion to Move In Camera (7:00 p.m.)	
a.2	National Anthem (7:30 p.m.)	St. André Bessette Catholic School Choir
a.3	Acknowledgement of Traditional Territory	
a.4	Memorials and Prayer	Student Trustees
a.5	Roll Call and Apologies	
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b.1	Changes to printed Agenda	
b.2	Approval of Agenda	
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c.1	Announcements from the In Camera Session of the Board Meeting	
c.2	2019 Ontario Council for Technology Education (OCTE) Excellence in Teaching Award – Elementary	
c.3	Terry Fox Milestone Award	
c.4	Archbishop Denis O'Connor CHS - Robotics Competition	
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g.2	Ministry Funding and Budget Update – Ryan Putnam, Superintendent of Business	
g.3	Strategic Plan: Renewing the Vision – Anne O'Brien, Director of Education	
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MINUTES of the **OPEN SESSION** of the Regular Board Meeting of the Durham Catholic District School Board which was held in the Catholic Education Centre, 650 Rossland Road West, in Oshawa on Monday, March 25, 2019.

Trustees Present

J. Rinella, Chair (via teleconference)
T. Chapman, Vice Chair
M. Forster
K. LeFort
J. McCafferty
J. Oldman
M. Ste Marie

Staff Present

A. O'Brien, Director
T. Barill
J. Bastarache
J. Bowyer
B. Camozzi
M. Gray
S. Grieve
M. Hammond

T. Keay
R. Leclair
L. Morgulis
J. Mullins
G. O'Reilly
R. Putnam
R. Rodriguez

Student Trustees

J. Cara
S. Zamorano

A. OPEN SESSION CALL TO ORDER

Vice Chair Chapman chaired the meeting as Chair Rinella attended via teleconference. She called the Open Session to order at 7:00 p.m.

a.1 MOTION TO MOVE IN CAMERA

Motion No. B2019-03-25-01

Motion to Move In Camera

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board Meeting move into In Camera Session."

Carried

RESUMPTION OF OPEN SESSION (7:40 p.m.)

Vice Chair Chapman reconvened the meeting to order and welcomed all in attendance.

a.2 NATIONAL ANTHEM – O CANADA

Students from St. Joseph Catholic School (Oshawa) opened the meeting with O Canada.

a.3 ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Vice Chair Chapman acknowledged Traditional Lands and Territory.

a.4 MEMORIALS AND PRAYERS

Student Trustees Zamorano and Cara offered the opening prayer.

a.5 ROLL CALL AND APOLOGIES

Chair Rinella joined via teleconference.

B. APPROVAL OF AGENDA

b.1 CHANGES TO THE PRINTED AGENDA

None

ITEM b.2 APPROVAL OF AGENDA

Motion No. B2019-03-25-02

Approval of Agenda

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the agenda of the Monday, March 25, 2019 Regular Board Meeting as printed.”

Carried

C. ANNOUNCEMENTS**c.1 ANNOUNCEMENTS FROM THE IN CAMERA SESSION OF THE REGULAR BOARD MEETING OF MARCH 25, 2019**

Vice Chair Chapman made the following announcements:

RETIREMENTS

<u>Name</u>	<u>Current Position</u>	<u>Effective</u>
Bird, Sharon	Principal, St. Elizabeth Seton C.S.	June 28, 2019
Carroll, Shelagh	Teacher, St. Andre Bessette C.S.	June 28, 2019
Cauley, Debbie	Program Support Teacher, St. Francis de Sales C.S.	June 30, 2019
Corsetti, Lina	Teacher, St. Mark the Evangelist C.S.	June 28, 2019
Dufresne, Jamie	Vice Principal, Elementary School	April 30, 2019
Landry, Steven	Teacher, Monsignor Paul Dwyer C.H.S	June 30, 2019
Mandville, Gerard	Teacher, Monsignor John Pereyma C.S.S.	June 28, 2019
Meraw, Michelle	Teacher, Student Services Department	June 28, 2019
Morgulis, Colleen	Curriculum Chair, All Saints C.S.S.	June 30, 2019
Prendergast, Maureen	Teacher, St. Christopher C.S.	June 30, 2019.”

Carried

D. NOTICE OF MOTIONS

None.

E. DECLARATION OF INTEREST**e.1 DECLARATION OF CONFLICT OF INTEREST**

None.

F. ACTIONS TO BE TAKEN**f.1 APPROVAL AND SIGNING OF MINUTES OF THE OPEN SESSION OF THE REGULAR BOARD MEETING OF FEBRUARY 25, 2019**

- Trustee Forster advised of an error in the Trustee Attendance Report from the February 25, 2019 Board meeting. Minutes of the September 20 and October 17, 2018 Supervised Alternative Learning Committee meeting reflect that she was present at both meetings.
- Director O'Brien thanked Trustee Forster and indicated that the Trustees Attendance report will be amended accordingly.

f.1 APPROVAL AND SIGNING OF MINUTES OF THE OPEN SESSION OF THE REGULAR BOARD MEETING OF FEBRUARY 25, 2019 (Cont'd)

Motion No. B2019-03-25-03

Approval and Signing of Minutes

Moved by J. Rinella seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Minutes of the Open session of the February 25, 2019 Regular Board Meeting.”

Carried

f.2 BUSINESS ARISING FROM THE OPEN SESSION OF THE REGULAR BOARD MEETING OF FEBRUARY 25, 2019

None

G. PRESENTATIONS

g.1 SHARELIFE

- Michael Penafiel, Coordinator of Schools and Employee Campaigns for ShareLife, presented a plaque of appreciation to DCDSB for 100% participation across all schools for the 12th consecutive year. DCDSB raised over \$97,000 for ShareLife and the 43 agencies it supports such as Silent Voice, Catholic Family Services of Durham, Rose of Durham and St. Augustine's Seminary.
- He extended his thanks on behalf of the ShareLife charitable community to Trustees, staff and students for their generous support.

g.2 OUTDOOR EDUCATION

- Superintendent Barill introduced a team of staff and partners who provided an overview on current outdoor education initiatives.
- Staff highlighted key programs that exemplify the partnerships that are being developed in support of outdoor education through Foggy River Farm Design and Enactus Durham College.
- A grade 10 student at St. Mary Catholic Secondary School spoke about her awareness of the importance of Outdoor learning spaces, which began in elementary school. Her experience in building, planning and collaborating with others has helped her to become involved in advancing St. Mary's outdoor learning.
- Phillip Collins of Foggy River Farm Design, started working with DCDSB in 2014. He spoke about enabling students to create their own outdoor learning environments based on their own ideas, starting with site analysis and observation; mapping out social aspects of the school; and developing a concept and detailed design based on student interests.

g.2 OUTDOOR EDUCATION (Cont'd)

- Jay Fisher and Ryan Cullen from Durham College Enactus, discussed the need to educate people living in Durham Region about food issues. Through a series of workshops, students have had opportunities to follow the steps which allowed them to experience outdoor learning, community and social innovation.
- Trustee LeFort indicated that this was an opportunity for students to be exposed to something that they might not have thought they would be interested in.
- Trustee Forster said this is a great opportunity for students to work in a hands-on learning environment noting every learning style is catered to.
- Student Trustee Zamorano was impressed with the outdoor learning and wondered how they could incorporate it at All Saints CSS. Staff indicated they would follow up with the school.
- Student Trustee Cara said it is an inspiring program.
- Director O'Brien thanked the team for their presentation.

g.3 MINISTRY FUNDING ANNOUNCEMENT

- Superintendent Putnam presented an overview on the Multi-Year Budget Framework in relation to recent Ministry of Education funding announcements. He addressed the Ministry's changes with respect to class size and programming; and the impact of these changes on the budget and operations:
- Superintendent Putnam indicated the Board will continue with the budget consultation process, and staff will present the first draft of the budget in May.
- Trustee McCafferty inquired about changes to the Autism program and the funding of \$12,300/student.
- Superintendent Bowyer explained the changes to the special education funding as a result of the changes to the Ontario Autism Program. She said on March 11, 2019, the Minister of Education announced that there would additional changes and program to support the number of students with Autism entering the school system in and around April 1, 2019. Since that announcement, further changes have been made to the Ontario Autism Program but they expect to continue with their announced funding opportunities.
- Trustee Ste. Marie asked about proposed transportation funding review.
- Superintendent Putnam indicated that the Ministry will be reviewing transportation costs and related funding with the intention of implementing any changes for the 2020/2021 school year.
- Superintendent Putnam indicated he would be bringing updates to the Board.

H. DELEGATION

None.

I. CONSIDERATION OF MOTION

I.1 MOTIONS TO BE READ IN OPEN SESSION FROM THE IN CAMERA SESSION OF THE BOARD MEETING OF MARCH 25, 2019

Motion No. B2019-03-25-04

Motions Read

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board approve the Motions as read from the In Camera session of the March 25, 2019 Regular Board Meeting.”

Carried

J. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None

K. COMMITTEES

k.1 COMMITTEE REPORTS

k.1.1 IPRC REPORT FOR FEBRUARY 2019

Motion No. B2019-03-25-05

IPRC Report for February 2019

Moved by J. McCafferty seconded by J. Oldman

“THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of February 2019.”

Carried

k.1.2 SPECIAL EDUCATION ADVISORY COMMITTEE MEETING – MARCH 5, 2019

Motion No. B2019-03-25-06

Special Education Advisory Committee Meeting – March 5, 2019

Moved by J. McCafferty seconded by J. Oldman

“THAT the Durham Catholic District School Board accept the report of the March 5, 2019 Special Education Advisory Committee meeting.”

Carried

k.1.3 CHANGES IN REPRESENTATION ON THE SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)

Motion No. B2019-03-25-07

Changes in Representation on the Special
Education Advisory Committee (SEAC)

Moved by J. McCafferty seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the appointment of Shona Casola as the representative from Autism Ontario – Durham and Christine Pegler as alternate representative from Autism Ontario – Durham.”

Carried

k.2. MATTERS REFERRED FROM COMMITTEE

None

L. STAFF REPORTS

I.1 BUSINESS

I.1.1 MINISTRY FUNDING ANNOUNCEMENT

Motion No. B2019-03-25-08

Ministry Funding Announcement

Moved by M. Forster seconded by J. Oldman

“THAT the Durham Catholic District School Board receive as information the Ministry Funding Announcement overview as presented by staff on March 25, 2019.”

Carried

I.2 FAITH FORMATION

I.2.1 SHARELIFE

Motion No. B2019-03-25-09

ShareLife

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file the verbal report from ShareLife dated March 25, 2019.”

Carried

I.3 HUMAN RESOURCES AND ADMINISTRATIVE SERVICES

I.3.1 INTERNATIONAL STUDENT FEES 2019/20

Motion No. B2019-03-25-10

International Student Fees 2019/20

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file, for information, the International Student Fees 2019/2020 Report dated March 25, 2019.”

Carried

Motion No. B2019-03-25-11

International Student Fees 2019/20

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board establishes International Student Fees in the amount of \$13,250 for an elementary student and \$14,250 for a secondary school student for the 2019/2020 school year”.

Carried

I.4 POLICY DEVELOPMENT

I.4.1 POLICIES AND ADMINISTRATIVE PROCEDURES

Motion No. B2019-03-25-12

Roster of Policies and Administrative Procedures

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board receive and file as information the Current Roster of Policies and Administrative Procedures – March 25, 2019.”

Carried

Motion No. B2019-03-25-13

Equity and Inclusive Education Policy

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Equity and Inclusive Education Policy (PO216).”

Carried

I.4.1 POLICIES AND ADMINISTRATIVE PROCEDURES (Cont'd)

Motion No. B2019-03-25-14

Equity and Inclusive Education Administrative Procedure

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board receive and file as information the revised Equity and Inclusive Education Administrative Procedure (AP216-1).”

Carried

Motion No. B2019-03-25-15

Disease Management and Prevention Policy

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board approve the Second Reading of the Disease Management and Prevention Policy (PO408).”

Carried

Motion No. B2019-03-25-16

Disease Management and Prevention Administrative Procedure

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board receive and file as information the Disease Management and Prevention Administrative Procedure (AP408-1).”

Carried

Motion No. B2019-03-25-17

Bullying Prevention and Intervention Policy

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Bullying Prevention and Intervention Policy (PO612).”

Carried

I.4.1 POLICIES AND ADMINISTRATIVE PROCEDURES (Cont'd)

Motion No. B2019-03-25-18

Bullying Prevention and Intervention
Administrative Procedure

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board receive and file as information the revised Bullying Prevention and Intervention Administrative Procedure (AP612-1).”

Carried

I.5 TEACHING AND LEARNING

I.5.1 OUTDOOR EDUCATION

Motion No. B2019-03-25-19

Outdoor Education

Moved by K. LeFort seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board receive as information the verbal report regarding Outdoor Education Projects and Partnerships dated March 25, 2019.”

I offer the following comments

Carried

I.6 DIRECTOR’S REPORT

I.6.1 STRATEGIC PLAN UPDATE

- Director O’Brien provided an update on the Strategic Plan process. She reviewed the timelines for various consultation sessions and stakeholder input sessions from the report.
- Consultation sessions and student voice forums have been scheduled for the coming months in various locations throughout the Board.
- Vice Chair Chapman asked for details on the consultation sessions. Director O’Brien indicated that she reviewed the past five years of the development of the Discovery 2020 Strategic Plan; the Board Improvement Plans; the Balanced Scorecards and the Director Annual Reports. She outlined the strategic goals, alignment and coherence. The attendants participated in a series of questions and group activities visioning for the future.
- Director O’Brien invited all Trustees to participate in these various opportunities for input.

I.6.1 STRATEGIC PLAN UPDATE (Cont'd)

Motion No. B2019-03-25-20

Strategic Plan Update

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Strategic Plan Update.”

Carried

1.6.2 TRUSTEE CODE OF CONDUCT

- Director O'Brien indicated that Trustees are required to sign a Confidentiality Agreement as outlined in the Trustee Code of Conduct. She distributed the Agreement individually to each Trustee and obtained signatures.

Motion No. B2019-03-25-21

Trustee Code of Conduct

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file as information the Trustee Code of Conduct (Article 3 and Appendix 4; Durham Catholic District School Board By-Laws), in accordance with Regulation 246/18.”

Carried

Motion No. B2019-03-25-22

Trustee Code of Conduct

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board make available the Trustee Code of Conduct to the public on the Durham Catholic District School Board website.”

Carried

1.6.3 OUT OF PROVINCE TRAVEL

- Vice Chair Chapman inquired about the French Teacher Recruitment Fair. She asked if this was a province or nation-wide fair and if staff have been to Memorial University in the past. Director O'Brien responded it is a nation-wide fair for French Teachers.
- Superintendent Gray indicated that staff have not previously attended Memorial University. This is the third fair to recruit French teachers. In January, staff attended a fair in Nova Scotia and in February they attended a fair at McGill University. He noted that it is challenging to hire French Teachers.

1.6.3 OUT OF PROVINCE TRAVEL (Cont'd)

- Vice Chair Chapman asked what the success rate is at these fairs and if a Pastoral reference is required. Superintendent Gray said that several candidates have accepted offers of employment. Director O'Brien indicated that offers include pastoral references.

Motion No. B2019-03-25-23Out of Province Travel

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board approve three (3) staff members to attend a French Teacher Recruitment Fair at Memorial University, Faculty of Education in St. John's, Newfoundland on behalf of the Board from May 14 - 16, 2019."

Carried**1.6.4 DIRECTOR'S VERBAL REPORT**

- Director O'Brien thanked Deacon Dominic Pullano for organizing the CEC prayer services in the St. Francis of Assisi Chapel throughout this Lenten season. She also thanked our school chaplains, staff and our parish communities for joining our students and families in our schools in prayer and Lenten activities.
- The Director noted that tickets for the annual Foundation Dinner on May 2 can be purchased online at durhamcatholicfoundation.ca. Those who purchase tickets before April 5 will be entered into the Early Bird prize draw.
- Director O'Brien said on March 1, our board launched the Discovery 2023: Renewing the Vision strategic planning process. Meeting dates have been shared with staff and we are planning sessions with employee groups, committees, students and the broader community.
- She noted that next week we will be joining the movement for World Autism Awareness Day. Schools, trustees and staff will "light it up" in blue, showing support for students and families in our communities and around the world. We will be participating among some of our local municipalities in the 2019 Raise the Flag Campaign for World Autism Awareness, promoting greater understanding, acceptance and support.
- She extended best wishes to all for a faith-filled Easter.

I.7 CHAIR'S REPORT

I.7.1 CHAIR'S VERBAL REPORT

- Vice Chair Chapman shared Chair Rinella's update. She re-capped some of the board-wide events from this past month: Ordinandi luncheon and Class of 2019 annual celebration; Dimes 4 Time; World Water Day; World Down Syndrome Day.
- On behalf of Chair Rinella, she acknowledged a special group of leaders at our board. She said as part of National Volunteer Week in April, the annual Durham Catholic Parent Involvement Committee's Volunteer Awards Ceremony will take place on April 2. She said we look forward to honouring our Distinguished Catholic Volunteers from each of our schools in recognition of the vital role they play in making our schools a safe and welcoming environment, and promoting the importance of parent engagement.
- Vice Chair Chapman thanked Facilities Services and school staff for hosting the first of three Boundary Review Open Houses for the St. Christopher Catholic School and St. Thomas Aquinas Catholic School this month. Additional sessions are scheduled later this week and next week to provide multiple opportunities for input.
- She noted upcoming Educational Development Charges meetings this week. Information about all of our public meetings is available at dcdsb.ca
- On behalf of the Chair, Vice Chair Chapman extended best wishes to all Durham Catholic families and friends for a Blessed Holy Week and Easter weekend.

I.7.2 STUDENT TRUSTEES' VERBAL REPORT

- The Student Trustees provided an update on the various meetings they've attended this past month including the French as a Second Language Student Advisory Committee meeting and the Durham Catholic Parent Involvement Committee meeting.
- They spoke about the Student Trustee Elections at the end of April indicating that they had been to each high school to promote the Student Trustee positions. They also created an infographic that has been posted on all student council social media accounts.

M. CORRESPONDENCE

Motion No. B2019-03-25-24

Correspondence

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board receive and file as information correspondence from His Eminence Thomas Cardinal Collins dated March 4, 2019."

Carried

N. INQUIRIES AND MISCELLANEOUS

- Trustees asked that we keep Paul Pulla in our thoughts. They noted that he has been a mentor and a great support to Trustees, staff and students.

O. PENDING ITEMS

None.

P. ADJOURNMENT

Motion No. B2019-03-25-25

Adjournment

Moved by M. Forster seconded by J. McCafferty

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, March 25, 2019.”

Carried

Q. CLOSING PRAYER

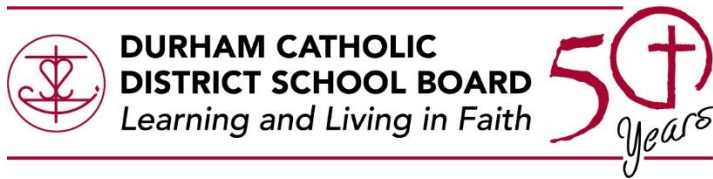
Student Trustees offered the closing prayer.

Tricia Chapman, Vice Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(9:30 p.m.)

L. Beckstead, Recording Secretary



MINUTES of the **OPEN SESSION** of the Joint Special Board Meeting of the Durham Catholic District School Board and the Durham District School Board on the **EDUCATION DEVELOPMENT CHARGES (EDC) POLICY REVIEW** which was held in the Boardroom of the Education Centre, Durham District School Board, 400 Taunton Road East, Whitby, on Tuesday, March 26, 2019

Trustees Present

T. Chapman, Vice Chair
M. Forster
K. LeFort
J. McCafferty
J. Oldman
M. Ste. Marie

Staff Present

A. O'Brien, Director	G. O'Reilly
T. Barill	R. Putnam
J. Bowyer	R. Rodriguez
B. Camozzi	
M. Gray	
L. Morgulis	
J. Mullins	

Regrets

J. Rinella, Chair

Student Trustees

J. Cara

A. INTRODUCTION/WELCOME

- Vice Chair Chapman chaired the meeting in Chair Rinella's absence. She called the Special Board Meeting to order at 7:00 p.m., and introduced the Durham Catholic District School Board of Trustees.

b.1 CHANGES TO THE PRINTED AGENDA

None

B. APPROVAL OF AGENDA

b.1 APPROVAL OF AGENDA

Motion No. JB PR2019-03-26-01

Approval of Agenda

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board approve the agenda of the Joint Special Board Meeting on the Education Development Charges Policy Review of Tuesday, March 26, 2019 as printed."

Carried

b.2 DECLARATION OF CONFLICT OF INTEREST

None

C. OPENING REMARKS**c.1 OPENING REMARKS – LEGISLATIVE REQUIREMENT TO CONDUCT PUBLIC MEETING**

- Acting Chair, Carolyn Morton, Durham District School Board, indicated that both the Durham Catholic District School Board and the Durham District School Board were each proposing to enact an Education Development Charges By-Law which will apply to development and redevelopment of lands in the Region of Durham except the Municipality of Clarington. She said the new By-Laws are required because the current By-Law of each Board were due to expire on May 2, 2019.
- Vice Chair Chapman advised that the Durham Catholic District School Board and the Durham District School Board worked closely together in developing the proposed Education Development Charges for each Board. She indicated that both Boards co-operated closely in working through the background analysis respecting growth projections, pupil enrolment forecasts, determination of growth-related pupil place requirements, site costing, and in completing their respective EDC forms, through continuing discussions.
- Vice Chair Chapman said input from the public is being sought and consideration of submissions will be made prior to the passage of a new Education Development Charges By-Law.
- Vice Chair Chapman said in addition to the two public meetings being held tonight, School Board staff, consultants and legal counsel held a stakeholders meeting with representatives of the development industry on the afternoon of January 25, 2019 to respond to their inquiries and to provide an overview of the proposed Education Development Charge By-laws. She noted that the Board of Trustees will be giving final consideration to the passage of EDC By-Laws at a Special Board Meeting to be held April 15, 2019.

D. PRESENTATION – POLICY REVIEW

- Carolyn Morton, Vice Chair of the Durham District School Board invited Cynthia Clarke of the Quadrant Advisory Group, the Boards' economic consultant, to give her presentation. Ms. Clarke advised that each EDC by-law has a set of underlying policies which help determine the structure and type of by-law that will be enacted. She provided an overview of existing policies.
- Tricia Chapman, Vice Chair of the Durham Catholic District School Board invited Brad Teichman of Overland LLP, the Boards' legal counsel, to give his presentation on the legal requirements of the policy review. Mr. Teichman noted that both Boards have met the legal requirements under the Education Act.

E. BUSINESS

E.1 PUBLIC DELEGATIONS

None

F. MOTIONS TO RECEIVE THE REPORTS OF CONSULTANTS & STAKEHOLDERS

Motion No. JB PR2019-03-26-02 Educational Development Charge Policy Report

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board receive as information the Educational Development Charge Policies verbal report from Quadrant Advisory Group dated March 26, 2019.”

Carried

Motion No. JB PR2019-03-26-03 Educational Development Charge Policy Report

Moved by M. Ste. Marie seconded by J. Oldman

“THAT the Durham Catholic District School Board receive as information each Board’s Policy Review report set out in Appendix C of the March 8th Educational Development Charges Background Study report.”

Carried

Motion No. JB PR2019-03-26-04 Educational Development Charge Policy Report

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board receive as information the Legislative Requirements verbal report from Overland LLP.”

Carried

G. ADJOURNMENT

Motion No. JB PR2019-03-26-05

Adjournment

Moved by J. McCafferty seconded by J. Oldman

“THAT the Durham Catholic District School Board adjourn the Joint Special Board Meeting on Education Development Charges Policy Review of Tuesday, March 26, 2019.”

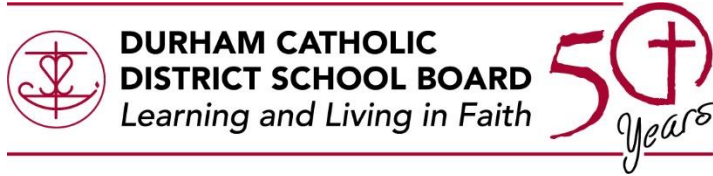
Carried

Tricia Chapman, Vice Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(7:24 p.m.)

L. Beckstead, Recording Secretary



MINUTES of the **OPEN SESSION** of the Joint Special Board Meeting of the Durham Catholic District School Board and the Durham District School Board on the **EDUCATION DEVELOPMENT CHARGES (EDC) SUCCESSOR BY-LAW** which was held at the Durham District School Board, Education Centre – Boardroom, 400 Taunton Road East, Whitby, on Tuesday, March 26, 2019

Trustees Present

T. Chapman, Vice Chair
M. Forster
K. LeFort
J. McCafferty
J. Oldman
M. Ste. Marie

Staff Present

A. O'Brien, Director
T. Barill
J. Bowyer
B. Camozzi
M. Gray
L. Morgulis
J. Mullins

G. O'Reilly
R. Putnam
R. Rodriguez

Regrets

J. Rinella, Chair

Student Trustees

J. Cara

A. INTRODUCTION/WELCOME

- Vice Chair Chapman called the Open Session to order at 7:25 p.m.

b.1 CHANGES TO THE PRINTED AGENDA

None

B. APPROVAL OF AGENDA

b.1 APPROVAL OF AGENDA

Motion No. JB BL2019-03-26-01

Approval of Agenda

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board approve the agenda of the Joint Special Board Meeting on the Education Development Charges By-Laws of Tuesday, March 26, 2019 as printed.”

Carried

b.2 DECLARATION OF CONFLICT OF INTEREST

None

C. OPENING REMARKS – LEGISLATIVE REQUIREMENT TO CONDUCT PUBLIC MEETING

- Vice Chair Chapman noted that during the public meeting the Board's consultant would give an overview of the process and methodology supporting the proposed charges. The Board's solicitor would explain the text of the by-laws, which were included in the Background Studies.

D. PRESENTATION – SUCCESSOR BY-LAW PUBLIC MEETING

- Cynthia Clarke of the Quadrant Advisory Group, the Boards' economic consultant, made a presentation on the proposed education development charges. She noted that an Education Development Charge is a development charge that is imposed under a by-law respecting growth related net education land costs incurred or proposed to be incurred by a school board. She provided an overview about the key elements, requirements, process and methodology, and the Boards' eligibility and calculations.
- Trustee LeFort inquired whether the new announcement from the province related to secondary class size would have an effect on the EDC by-law. Cynthia Clarke responded that the government has not passed legislation regarding class size and that modifications could occur at the appropriate time. Trustee LeFort asked if public meetings would then be required. Ms. Clarke responded that by-laws can be amended annually, subject to government legislation and a potential requirement for a new background study.
- Brad Teichman of Overland LLP, the Boards' legal counsel, provided an overview of the text of the draft by-laws. He noted that both Boards had met the legal requirements under the Education Act and that once approval had been granted the Boards would be in a position to replace their by-laws.

E. BUSINESS**E.1 PUBLIC DELEGATIONS**

None

F. MOTIONS TO RECEIVE THE REPORTS OF CONSULTANT & STAKEHOLDERS

Motion No. JB BL2019-03-26-02 Educational Development Charge By-Laws Report

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board receive as information the Education Development Charge Methodology and Proposed Charges verbal report from Quadrant Advisory Group dated March 26, 2019.”

Carried

Motion No. JB BL2019-03-26-03 Educational Development Charge By-Laws Report

Moved by M. Forster seconded by J. Oldman

“THAT the Durham Catholic District School Board receive as information the March 8th report outlining the Educational Development Charges Background Study and review of Educational Development Charges Policies.”

Carried

Motion No. JB BL2019-03-26-04 Educational Development Charge By-Laws Report

Moved by M. Forster seconded by J. McCafferty

“THAT the Durham Catholic District School Board receive as information the Draft By-laws verbal report from Overland LLP dated March 26, 2019.”

Carried

G. ADJOURNMENT

Motion No. JB BL2019-03-26-05

Adjournment

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board adjourn the Joint Special Board Meeting on Education Development Charge By-Laws of Tuesday, March 26, 2019.”

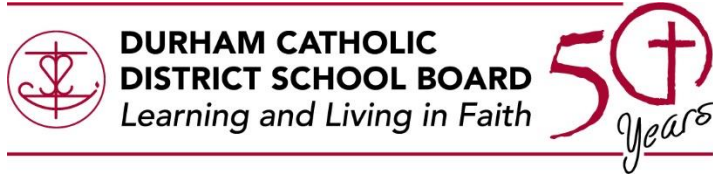
Carried

Tricia Chapman, Vice Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(7:52 p.m.)

L. Beckstead, Recording Secretary



MINUTES of the **OPEN SESSION** of the Special Board Meeting of the Durham Catholic District School Board which was held in the Catholic Education Centre, 650 Rossland Road West, in Oshawa on Monday, April 1, 2019.

Trustees Present

J. Rinella, Chair
T. Chapman, Vice Chair
M. Forster
K. LeFort
J. McCafferty
J. Oldman
M. Ste Marie

Staff Present

A. O'Brien, Director
T. Barill
J. Bowyer
B. Camozzi
R. Leclair
J. Mullins
G. O'Reilly

R. Putnam
R. Rodriguez
A. Roffey

Student Trustees

J. Cara (via teleconference)

Guest

Gillian Tuck-Kutarna, Miller Thomson, LLP (via teleconference)

A. OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 6:03 p.m.

a.1 MEMORIALS AND PRAYERS

Vice Chair Chapman offered the opening prayer.

a.2 ROLL CALL AND APOLOGIES

None

B. APPROVAL OF AGENDA

b.1 CHANGES TO THE PRINTED AGENDA

None

ITEM b.2 APPROVAL OF AGENDA

Motion No. SB2019-04-01-01

Approval of Agenda

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board approve the agenda of the Monday, April 1, 2019 Special Board Meeting as printed.”

Carried

C. DECLARATIONS OF INTEREST

c.1 DECLARATION OF CONFLICT OF INTEREST

None

D. BUSINESS

d.1 TRUSTEE PERSONNEL MATTER

- Chair Rinella invited Director O'Brien to provide an update on filling the vacancy of Trustee Paul Pulla. Director O'Brien read the two options outlined in the Board's General Working By-Laws.
- Director O'Brien indicated the first option would be to hold a By-Election. The Director read the letter provided from the City Clerk, Mary Mederios, of the City of Oshawa regarding the cost of a By-Election. She read the following: *“The approximate cost of a By-Election for the School Board Trustee vacancy is between \$150,000 to \$175,000 depending on the method used, number of voting places, advance voting opportunities and temporary staff hired, among other factors”* (see Appendix 1).
- Director O'Brien then reviewed the second option of filling the Trustee vacancy according to Section 2.11 of the Board Working By-Laws, the appointment of a qualified person (see Appendix 2)
- Trustee LeFort inquired as to who would cover the cost of a By-Election. Director O'Brien responded that the Board would be responsible for the cost.
- Trustee McCafferty offered that since it was so close to the previous election that the Board of Trustees should consider the appointment of the runner-up.
- Trustee LeFort responded that we should follow the process as outlined in the General Working By-Laws.
- Chair Rinella invited Gillian Tuck-Kutarna, Legal Counsel, Miller Thomson, for her input. She reviewed Section 2.11 and indicated that the Board should follow the legally approved process as set out in the General Working By-Laws.
- Trustee McCafferty inquired about staffing costs and timelines if the Board decided to go with the appointment process. Director O'Brien responded that as per the Board's By-Laws Section 2.11.1, the position must be filled within 90 days. The approximate communication costs would be between \$5,000 to \$7,000.

d.1 TRUSTEE PERSONNEL MATTER (Cont'd)

- Trustee Forster asked for further discussion on the two options provided.
- Discussion ensued amongst Trustees.
- Vice Chair Chapman inquired about what is the most fair process and indicated that she had concerns about the cost. Superintendent Putnam indicated the funds would come from the Reserves.
- Trustees Ste. Marie commented that for transparency reasons the vacancy should be filled by appointment according to the by-law process.

Motion No. SB2019-04-01-02

Vacancy by Appointment Process

Moved by K. LeFort seconded by J. Oldman

“BE IT RESOLVED that in accordance with Section 221(1)(a) of the Education Act the Board shall appoint a qualified person to fill the vacancy created by the resignation of Paul Pulla received March 24, 2019, such appointment to be approved by resolution of the Board in accordance with Appendix 3 of the Board’s By-law, within 90 days of March 24, 2019.”

Carried

E. ADJOURNMENT

Motion No. SB2019-04-01-03

Adjournment

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board adjourn the Special Board Meeting of Monday, April 1, 2019.”

Carried

F. CLOSING PRAYER

The meeting closed with a prayer.

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(6:50 p.m.)

L. Beckstead, Recording Secretary



Appendix 1

Corporate Services Department
City Clerk Services

A-2140

March 29, 2019

Bob Camozzi
Durham Catholic District School Board

Via Email: bon.camozzi@dcdsb.ca

Re: Approximate Cost of By-Election

Please be advised that the approximate cost of a By-Election for the School Board Trustee vacancy is between \$150,000 to \$175,000 depending on the method used, number of voting places, advance voting opportunities and temporary staff hired, among other factors.

If you require further information, please contact me at the address below or by telephone at 905-436-3311 extension 2239.

A handwritten signature in black ink, appearing to read "Mary Medeiros", is positioned above a horizontal line.

Mary Medeiros
Interim City Clerk

- 2.9.7 after each ballot has been counted in any round of balloting, the name of every candidate receiving no votes, and the name of the candidate otherwise receiving the lowest number of votes shall be dropped, and the balloting shall so continue until a candidate has received a majority of the votes of the TRUSTEES present;
- 2.9.8 at any time that there are three or more names remaining on a ballot and two or more nominees are tied with the least number of votes, a vote shall be taken to decide which of such tied nominees shall remain on the list of names to be voted upon in the next round of voting;
- 2.9.9 where all of the votes are divided equally between two, or equally among three or more, candidates for any office, such candidates shall draw lots to fill the position.

2.10 Selection of COMMITTEES – First Regular Meeting After Inaugural

- 2.10.1 Following the Annual or Inaugural Meeting, the TRUSTEES shall submit to the Chair of the Board a list of the COMMITTEES on which they desire to serve. The submission shall rank the order of preference;
- 2.10.2 Upon receipt of the submission of all TRUSTEES, the Chair of the Board shall prepare a draft list identifying which TRUSTEES will serve on which COMMITTEES. To the extent possible, the Chair will accommodate the Trustees' preference and ensure the equitable distribution of Trustees on each COMMITTEE;
- 2.10.3 At the first regular Meeting of the BOARD following the Annual or Inaugural Meeting, the CHAIR shall present the draft COMMITTEE list to the Board for approval by resolution following which each COMMITTEE shall determine which TRUSTEES shall serve as the Chair and Vice-Chair of such COMMITTEE at the first Committee Meeting. Unless otherwise determined by the TRUSTEES, the selection shall be made in the manner set out in §2.9 [Elections].

2.11 TRUSTEE Vacancy

In the event that a TRUSTEE Vacancy occurs before the end of a TRUSTEE'S term:

- 2.11.1 where a majority of TRUSTEES remain in office, the majority shall appoint a qualified person to fill the vacancy within 90 days after the office becomes vacant in accordance with the TRUSTEE Vacancy Voting Procedure attached as **Appendix 3** to these By-laws.
- 2.11.2 where a minority of TRUSTEES remain in office, a by-election shall be held to fill the vacancy, in the same manner as an election of the board.



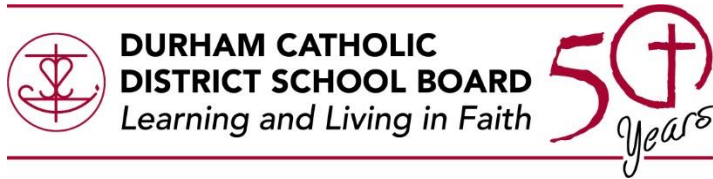
Durham Catholic District School Board

Appendix 3

Board General Working By-Law 2.11.1

Trustee Vacancy Voting Procedure

1. Each candidate is given 5 minutes to present to the Board of Trustees the reason(s) why he or she should be selected to fill the vacant trustee position.
2. The order of speeches will be determined by each candidate drawing a number.
3. After the speeches, the trustees may have discussion.
4. Voting shall take place during the Open Session of a Board Meeting, and as follows:
 - a. Each trustee will vote for the candidate whom they wish to select on a ballot which shall be distributed at the meeting.
 - b. The Presiding Officer will appoint two returning officers to distribute and count the ballots.
 - c. The candidate(s) with the majority of the trustees' vote will be selected as the new trustee. For example, if all trustees are present during the meeting, the successful candidate must have a minimum of four (4) votes in order to fill the vacancy.
 - d. If after the first round of voting, no candidate receives the majority of votes, the process is repeated.
 - e. In the event that no candidate receives the majority of votes during the first round of voting:
 - i. Those with no votes are eliminated.
 - ii. Those with at least one (1) vote moves forward into the next round of voting. For greater clarity, any candidate with one (1), two (2) or (3) votes moves into the next round of voting and all other candidates are eliminated.
 - iii. This process is repeated until we have one candidate with at least 4 votes.
 - f. For subsequent rounds of voting, trustees will continue to vote in favour of the candidate of their preference. However, in each round of voting, the candidate(s) with the least amount of votes will be eliminated as follows:
 - i. Those with no votes are eliminated.
 - ii. If there is a tie amongst the candidates with the least amount of votes, the trustees shall vote to eliminate one of those candidates with the least votes.
 - iii. If the tie cannot be broken, the candidates with the least amount of votes shall be eliminated by the drawing of lots. The candidate who draws the shortest lot is eliminated.
5. In each round of voting, after the ballots have been counted, both the vote count and how each trustee voted shall be announced the Presiding Officer of the meeting.
6. The Presiding Officer will announce the name of the successful candidate.



MINUTES of the **OPEN SESSION** of the Special Board Meeting of the Durham Catholic District School Board on the **EDUCATION DEVELOPMENT CHARGES** which was held in the Catholic Education Centre, 650 Rossland Road West, in Oshawa on Monday, April 15, 2019.

Trustees Present

J. Rinella, Chair
T. Chapman, Vice Chair
M. Forster
K. LeFort
J. McCafferty
J. Oldman
M. Ste Marie

Staff Present

A. O'Brien, Director
T. Barill
J. Bowyer
B. Camozzi
M. Gray
R. Leclair

J. Mullins
G. O'Reilly
R. Putnam
R. Rodriguez
A. Roffey

Student Trustees

J. Cara
S. Zamorano

Guests

Cynthia Clarke, Quadrant Advisory Group
Brad Teichman, Overland LLP

A. OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 7:00 p.m.

a.1 ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Rinella acknowledged Traditional Territory

a.2 MEMORIALS AND PRAYERS

Vice Chair Chapman offered the opening prayer.

a.3 ROLL CALL AND APOLOGIES

Trustee Oldman joined the meeting via teleconference

B. APPROVAL OF AGENDA

b.1 CHANGES TO THE PRINTED AGENDA

None

ITEM b.2 APPROVAL OF AGENDA

Motion No. SB2019-04-15-01

Approval of Agenda

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board approve the agenda of the Monday, April 15, 2019 Special Board Meeting as printed.”

Carried

C. DECLARATIONS OF INTEREST

c.1 DECLARATION OF CONFLICT OF INTEREST

None

D. BUSINESS

d.1 THE ENACTMENT OF A SUCCESSOR EDUCATION DEVELOPMENT CHARGES BY-LAW NO 6 (2019) FOR THE DURHAM CATHOLIC DISTRICT SCHOOL BOARD

- Chair Rinella asked how Boards are to acquire funding for the shortfall in the EDC amount.
- Superintendent Camozzi explained the process for acquiring a credit facility from financial institutions to secure land. Consultant Clarke from Quadrant Advisory Group expanded by informing the Board of Trustees that currently the government has a small fund available to top up land cost acquisitions however it would be insufficient to cover land site acquisition needs for school boards in the Durham Region.
- Trustee Ste. Marie asked about the proceeds of the sale of surplus lands in the Durham Region. Consultant Clarke pointed out that the revised EDC legislation allows for Board's to sell surplus lands and keep the proceeds of disposition for surplus sites that they currently own. She pointed out that the EDC account must be credited for the original purchase price of said properties .Any future purchases of land for school construction that are deemed to be surplus, the entire proceeds must be deposited into the EDC Account.

**d.1 THE ENACTMENT OF A SUCCESSOR EDUCATION DEVELOPMENT CHARGES
BY-LAW NO 6 (2019) FOR THE DURHAM CATHOLIC DISTRICT SCHOOL BOARD**
(Cont'd)

Motion No. SB2019-04-15-02

The Enactment of a Successor Education
Development Charges By-Law No. 6 (2019) for
the DCDSB

Moved by K. LeFort seconded by M. Ste. Marie

“THAT the Durham Catholic District School receive and file, for information, the Education Development Charges By-law No. 6, (2019) report dated April 15, 2019.”

Carried

Motion No. SB2019-04-15-03

The Enactment of a Successor Education
Development Charges By-Law No. 6 (2019) for
the DCDSB

Moved by K. LeFort, seconded by M. Ste. Marie

“THAT the Durham Catholic District School resolve that no further public meetings are required in regard to the proposed Education Development Charges By-law No. 6, (2019).”

Carried

Motion No. SB2019-04-15-04

The Enactment of a Successor Education
Development Charges By-Law No. 6 (2019) for
the DCDSB

Moved by K. LeFort, seconded by M. Ste. Marie

“THAT the Durham Catholic District School resolve that the Education Development Charges By-law impose a charge of \$1,086 per dwelling unit against all new residential development of land in the Region of Durham, excluding the Municipality of Clarington.”

Carried

d.1 THE ENACTMENT OF A SUCCESSOR EDUCATION DEVELOPMENT CHARGES BY-LAW NO 6 (2019) FOR THE DURHAM CATHOLIC DISTRICT SCHOOL BOARD
(Cont'd)

Motion No. SB2019-04-15-05

The Enactment of a Successor Education
Development Charges By-Law No. 6 (2019) for
the DCDSB

Moved by K. LeFort, seconded by M. Ste. Marie

“THAT the Durham Catholic District School enact an Education Development Charges By-law in the form attached to this report as Appendix A, to come into force on May 1, 2019.”

Carried

E. ADJOURNMENT

Motion No. SB2019-04-15-06

Adjournment

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board adjourn the Special Board Meeting of Monday, April 1, 2019.”

Carried

F. CLOSING PRAYER

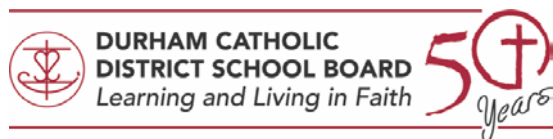
Vice Chair Chapman closed the meeting with a prayer.

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(6:50 p.m.)

L. Beckstead, Recording Secretary



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: April 29, 2019

Subject: **I.P.R.C. Report for March 2019**

Origin: Janine Bowyer, Superintendent of Education – Student Services

RECOMMENDATION

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of March 2019.”

RATIONALE

I.P.R.C. REPORT FOR MARCH

Number of Pupils Referred to I.P.R.C.:	0
Number of Pupils Identified as Exceptional:	2
Number of Pupils Reviewed by I.P.R.C.:	1

FROM SEPTEMBER 2018 TO JUNE 2019

Total Number of Pupils Referred to I.P.R.C.:	0
Total Number of Pupils Identified as Exceptional:	8
Total Number of Reviews:	13
Total Number of Parent Requested Deferments:	0

AOB:JB:cc

To: Board of Trustees

Date: April 29, 2019

Subject: Special Education Advisory Committee Meeting – April 2, 2019

Origin: Janine Bowyer, Superintendent of Education – Student Services

RECOMMENDATION

Moved by _____ seconded by _____

“THAT the Durham Catholic District School Board accept the report of the April 2, 2019 Special Education Advisory Committee meeting.”

RATIONALE

As per attached minutes.

AOB:JB:cc
Attach.

Durham Catholic District School Board

MINUTES of the **SPECIAL EDUCATION ADVISORY COMMITTEE** meeting of the Durham Catholic District School Board which was held in the North Board Room of the Catholic Education Centre, 650 Rossland Road West, in Oshawa on **Tuesday, April 2, 2019.**

Present

V. Adamo (Chair)
D. Lojet
K. Burke
J. McCafferty
M. Ste. Marie
H. Mendela
S. Casola

Staff

J. Bowyer
L. Coghlan
D. Lood
S. Phoenix
D. Mullane

With Regrets

L. McLellan
M. LePage
C. Pegler
C. Nossier

Absent

M. Feeheley

S.E.A.C. Representatives

T. Robertson, APSSP
K. Boyer-Miller, OECTA Elementary
P. Sorhaitz, Principal/Vice Principal Association

CALL TO ORDER

Item a.1 Land Acknowledgment

Item a.2 Memorials and Prayer

Chair Adamo called the meeting to order at 7:35 p.m. and offered the opening prayer. She welcomed everyone to the meeting.

APPROVAL OF AGENDA

Item b.1 Changes to Printed Agenda

Add item c.1 Resignation of Community Living – Durham North from the Special Education Advisory Committee

Item b.2 Approval of Agenda

Motion No. SS-2019-04-02-01 Approval of Agenda

Moved by J. McCafferty, seconded by K. Burke

“THAT the Special Education Advisory Committee approve the agenda of the Tuesday, April 2, 2019 meeting, as amended.”

Carried

ANNOUNCEMENTS

Item c.1 Resignation of Community Living – North Durham from the Special Education Advisory Committee

On March 28, 2019 Superintendent Bowyer received correspondence from Tracy McGarry, SEAC Representative and Manager of Development for Community Living North Durham advising of their intention to step down from the Committee as their agencies mandate, assisting adults with disabilities, does not align with SEAC. The Committee accepted Community Living North Durham's resignation at the April 2, 2019 meeting.

CONSIDERATIONS OF MOTIONS

None

DECLARATIONS OF INTEREST

Item g.1 Declaration of Conflict of Interest

None

ACTIONS TO BE TAKEN

Item f.1 Approval of Minutes of the Special Education Advisory Committee Meeting of March 5, 2019

Motion No. SS-2019-04-02-02

Approval of Minutes

Moved by M. Ste. Marie, seconded by S. Casola

"THAT the Special Education Advisory Committee approve the Minutes of the March 5, 2019 meeting as submitted."

Carried

Item f.2 Business Arising from the Special Education Advisory Committee Meeting of March 5, 2019

None

PRESENTATIONS

Item g.1 Review of Special Education Budget

Superintendent Bowyer advised that the Ministry of Education would not be releasing the Board budgets until the provincial budget is released April 11, 2019. Therefore, the Board would not be in a position to announce the 2019-2020 Special Education until the May SEAC meeting. Superintendent Bowyer provided a detailed overview of how the special education department is funded and advised how potential funding changes may impact the special education budget going forward.

Item g.2 **Overview of Board Budget**

Superintendent Putnam provided an overview of the Multi-Year Budget Framework with an emphasis on system pressures with the potential changes to education funding. He advised that the Durham Catholic District School Board remains very supportive of special education.

DISCUSSION ITEMS

Item h.1 **Proposed Format Change for May SEAC Meeting**

Superintendent Bowyer proposed that the May SEAC meeting begin at 6:30 p.m. at Notre Dame CSS to enable the Committee to discuss business as well as attend a TAMI (Talking About Mental Illness) parent night presentation. The format change was approved by the Committee.

Motion No. SS-2019-04-02-03

Proposed Format Change for May SEAC Meeting

Moved by M. Ste. Marie, seconded by S. Casola

“THAT the Special Education Advisory Committee approve the proposed format change for the May SEAC Meeting being a 6:30 p.m. start time at Notre Dame CSS.”

Carried

DELEGATIONS

None

NOTICES OF MOTIONS

None

UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None

STAFF REPORTS

Item I.1 **Coordinator’s Report – L. Coghlan**

Autism:

Today is World Autism Awareness Day! The Durham Chapter of Autism Ontario has provided DCDSB with a flag for the Raise the Flag ceremony. The flag was hung this morning at the CEC.

Schools celebrated by decorating their front foyer for Light It Up Blue. A package was sent to PSTs to promote awareness in the various grades, with videos and activities for each age group. A contest is happening for the most creative display.

RBT classes begin this week for the next 10 weeks. 14 new participants will be learning at OMAC each Thursday with supply coverage. In June, we will have 53 EAs with the certificate training. The pilot will continue in September. We await more details.

PEERS and Friendship Lab are in session at Sir Albert Love and Fr. Leo J. Austin each week.

All Elementary & Secondary PSTs attended a PST meeting on March 19. Some of the topics included eRaid feedback, Transition planning, Workplace Violence prevention, Effective School Team Meetings and Kindergarten and IEPs.

Item I.2 **Mental Health Report – D. Mullane**

This past month, 54 board staff participated in safeTALK training, the after-school “Supporting Minds Mental Health Literacy Series” was well-attended over three consecutive weeks, and a “Mind-Up Cafe” was offered for a small group of staff who live and work in the north. We’re very busy in April with capacity-building. An ASIST Tune-Up is being offered on April 9, 2019. This is a refresher for staff who have been previously trained in the ASIST suicide intervention model. We are also hosting a two-day ASIST workshop on April 25 and 26, and a two-day Mental Health First Aid session on April 11 and 12.

The third and final TAMI Summit of the year is being held on April 10th. This event is for Intermediate students. Eight DCDSB schools have registered to attend. The TAMI Coalition is also hosting a parent event on May 7, 2019. All Durham Region parents are invited to attend.

Finally, Children’s Mental Health Week is being celebrated during the week of May 5-11. As always, schools will be receiving a package of resources to help raise awareness and promote positive mental health during this week.

Item I.3 **Superintendent’s Report - J. Bowyer**

Superintendent Bowyer advised that the Durham Catholic District School Board had participated in a Flag Raising ceremony at the Board office earlier that day for World Autism Day. On March 23, 2019, schools across the Board celebrated World Down Syndrome Day. On May 3, 2019 schools will be encouraged to support Dress Loud Day in honour of students with hearing loss.

Superintendent Bowyer advised that the budget process is well under way as Superintendent Putnam had shared in his budget overview and that the Board awaits the release of the provincial budget later this month. As a result of the discussion about the impact of the proposed changes to the secondary staffing, the committee decided to write a letter to the Minister of Education regarding the impact of potential funding implications for e-Learning and proposed class size changes. The Committee passed a motion to that end.

Superintendent Bowyer shared that later this month, Kevin Cameron from the Canadian Centre for Threat Assessment and Trauma Response will be at the Board to continue his training of administrators and system leaders in Traumatic Event Systems Training. She advised that the training will help schools understand the impact of traumatic events on systems (e.g., classes, schools, boards, communities, etc.).

Superintendent Bowyer also shared that earlier this year, the Board revised the Crisis Response Handbook to include the work of Kevin Cameron in terms of responding to traumatic events. The new handbook is called “Responding to Critical Incidents and Traumatic Events”. The revised handbook includes a new section called System Response to Critical Incidents or Traumatic Events. This section provides guidance to system level staff on the Board’s approach to handling traumatic events.

Motion SS-2019-04-02-04

**Impact of Government Changes to Class Sizes and
proposed e-Learning**

Moved by K. Burke, seconded by J. McCafferty

“THAT the Special Education Advisory Committee approve the writing of a letter to the Minister of Education regarding the proposed changes to class sizes and e-Learning.”

Carried

Item I.3 Superintendent's Report - J. Bowyer (cont'd)Motion SS-2019-04-02-05Approval of the April 2, 2019 Verbal Coordinator, Mental Health Leader and Superintendent Reports

Moved by M. Ste. Marie, seconded by S. Casola

“THAT the Special Education Advisory Committee accept the verbal Coordinator, Mental Health Leader and Superintendent Reports at the April 2, 2019 Meeting.”

Carried

ASSOCIATION REPORTS**K. Burke – Learning Disabilities Association of Durham Region**

April 25 – 7 p.m. – Trent University Durham Campus
Sagonaska Provincial School LD's and Math

May 30 – 7 p.m. – Trent University Durham Campus
Integra presents strategies to strengthen executive functioning

V. Adamo – VOICE for the Deaf and Hard of Hearing

May 3/4, 2019 – Scarborough, ON

REGISTER NOW for the
27th Annual VOICE Conference!

For more details and registration click the following link:

<https://event-wizard.com/voice2019/0/welcome/>

C. Nosseir – Grandview Children's Centre

The Grandview Kids Autism Program

At our core, the Grandview Team remains committed to supporting clients and families to make their dreams and the possibilities for their children come true. The recent changes to the Ontario Autism Program have challenged us to ensure that children, youth and their families can continue to access Autism Services with a trusted multi-professional team wrapped around them at Grandview Children's Centre.

The Journey to Potential Autism Services Program at Grandview will be built on that same foundation. We have imagined the program mapped across 4 life stages:

Setting the Course (early years)
Moving Forward (school readiness)
On My Way (school age)
Future Focused (adolescents and young adults)

ASSOCIATION REPORTS (cont'd)

C. Nosseir – Grandview Children's Centre (cont'd)

Building our Future Together

While we have a tremendous number of exciting and innovative program and service ideas, we want to co-create the new Autism Program with you, the families who will be purchasing the programs and services. We do not presume to fully understand the services and all of the ways in which you will want to access them in this new Autism Fee-for-Service system. In everything we do at Grandview, we work hard to be thoughtful and purposeful in our planning. We cannot do that without you.

We will be hosting two (2) Open Houses and a number of Focus Groups over the coming weeks with a plan to begin to offer new programs and services for purchase in early May.

Open Houses

Please watch for more details about our upcoming two Open Houses. These events are intended to welcome families in to visit and explore two of our delivery locations (Oshawa and Ajax). These sessions also offer a closer look at the Grandview Kids Autism Programs and an opportunity to meet members of our team:

The evening of Monday, April 29th at our Oshawa location

The evening of Thursday, May 2nd at our Ajax

Parent Resources at the Ready

We will continue to keep you informed and connected to helpful information about the Government of Ontario Autism Central Intake and Registration Team that launches April 1, 2019, and to Autism Ontario and the role they can play to help families navigate services and the new program processes.

Our Service Navigation team is ready to help you to access information.

Call directly – Service Navigation at 905 728 1673 extension 2468

Email – service.navigation@grandviewkids.ca

S. Casola – Autism Ontario - Durham Region

Cooking class April 3 from 7-9 pm at the Real Canadian Superstore in Ajax

Still awaiting clarity from Autism Ontario Head Office regarding AO role in new OAP. Expect programs and services to likely shift to the announced "Service Navigation" focus, not sure how the Potential Programme events/workshops will be impacted by these changes. Will provide updates at future SEAC meetings as more information becomes available.

Today is World Autism Awareness Day – many "Raise the Flag" events at schools and municipal offices all over the region in celebration and recognition of this event.

For those of you not familiar with the RTF campaign, it started in 2013 at Autism Ontario in partnership with a group of parents, community members, advocates, and professionals.

Today, over 1000 flags were raised in recognition of Autism Awareness and acknowledgement that when we talk about autism, we help to further inform the greater community on how to build inclusive communities for people with Autism Spectrum Disorder.

More information can be found at www.raisetheflagforautism.com

CORRESPONDENCE

None

INQUIRIES AND MISCELLANEOUS

None

PENDING ITEMS

None

ADJOURNMENT

The meeting adjourned at 9:17 p.m.

Motion No. SS-2019-04-02-06 Adjournment

Moved by J. McCafferty, seconded by M. Ste. Marie

“THAT the Special Education Advisory Committee meeting of
April 2, 2019 adjourn.”

Carried

CLOSING PRAYER

The closing prayer was offered by Trustee McCafferty.

Valerie Adamo
Chair, Special Education Advisory Committee

Janine Bowyer
Superintendent of Education

Recording Secretary: Candice Cavalier



Tuesday April 9, 2019

Dear Minister Lisa Thompson
Minister of Education
Mowat Block 22nd Floor
900 Bay Street
Toronto, ON M7A 1L2

I am writing today, on behalf of the Durham Catholic District School Board Special Education Advisory Committee to express our concern about the recent changes to the provincial funding model for class size averages and mandatory e-learning courses.

We are very concerned about the impact these changes are going to have on students with special education needs and our students who are at-risk for a variety of social, emotional and academic reasons. These most recent changes will have a detrimental impact on their education. The proposed class-size average of 28 is not in the best interest of any student, especially students for whom individual attention, additional support, and a differentiated program is essential for their success. Relationships with teachers are critical for this group of students. The research is very clear; children and youth develop resiliency when they have strong connections with one or more caring adults. Students who are not connected at school and are struggling as a result are not likely to develop the connections with teachers when they are in classes of 30 or more.

Students with special education needs or students who are at risk require significant support to have meaningful and equitable access to education. This drastic increase in the class-size averages is the opposite of such support. When secondary schools begin timetabling to meet your proposed class average, fewer teachers will mean a reduction in course options or sections. The negative impact will be multifaceted.

- Fewer courses mean fewer teachers to support our students in terms of their well-being.
- Fewer courses mean fewer electives; electives are often the glue that keep students connected to school.
- Fewer courses means specialized classes that support students with learning needs (e.g., Learning Strategies (GLEs)) will disappear because they typically have lower enrolment.
- Fewer courses means that students' options will be limited which will in turn limit the pathway choices of our students.

The proposed change requiring all students to take four mandatory e-learning credits is equally as concerning for this particular group of students. Besides the obvious issue of inequitable access to technology and Wi-Fi across the province, e-learning will simply not benefit all students. Individual learning styles are varied and not all students have the independence, problem-solving skills or resiliency to be successful in e-learning platforms. This includes, but is not limited to students with special education needs or students who are already at-risk for learning difficulties. Four mandatory courses will further erode choice from students who need to have the opportunity for as much choice as possible.

We strongly encourage you to reconsider the proposed changes to secondary education. We ask that you consider the impact that these changes are going to have on all students, but especially those with special education needs and/or students at-risk because of social, emotional and academic concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Valerie Adamo', with a stylized, cursive script.

Valerie Adamo
Chair, Special Education Advisory Committee
Durham Catholic District School Board

cc: Chairs, District School Board Special Education Committees



Memorandum

To: Board of Trustees

From: Durham Catholic Parent Involvement Committee

Date: April 29, 2019

Subject: Durham Catholic Parent Involvement Committee Meeting
March 21, 2019

Origin: Rosemary Leclair, Superintendent of Education

RECOMMENDATION

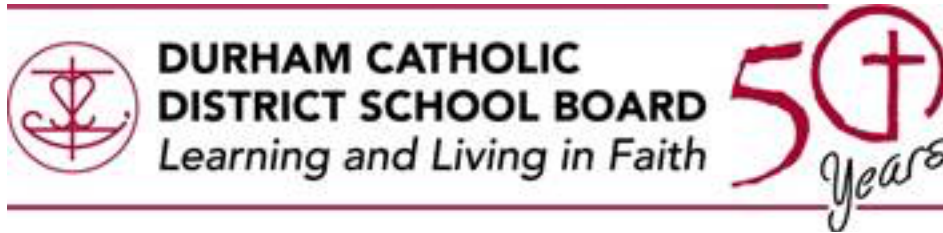
Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, March 21, 2019."

RATIONALE

As per the attached minutes.

AOB:RL/lj
Attachment



MINUTES of the OPEN SESSION of the DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING of the Durham Catholic District School Board which was held at Catholic Education Centre, North & South Boardroom, 650 Rossland Road West, Oshawa, on **Thursday, March 21, 2019.**

Committee Members

Trustee John Rinella
 Melissa Bevan
 Erin Groat
 Linda Dodson-Trchala
 Candice Belmontes
 Camilla Brown
 Kimberbly Chisholm
 Andrea Gagliardi
 Angela Kielbowski
 Josie Mullin
 Cynthia Scott
 Tom Brennan
 Melanie O'Neill
 Chris Szent-Ivany
 Lara Spiers
 Amanda Roffey

Regrets

Rose Lo Presti
 Adedoyin Adeseowo
 Nancy Henry
 Christine Melick
 Maryanne Obwaka

Staff Present

Jim Wilson
 Lori Jones

CALL TO ORDER

Item a.1

OPENING PRAYER

Chair Bevan opened with the Acknowledgement of Traditional Territory and Erin Groat offered the Opening Prayer.

Item a.2

WELCOME AND COURTESIES

Chair Bevan called the meeting to order at 7:38p.m. and welcomed all committee members to the March 21, 2019 meeting.

APPROVAL OF AGENDA

Item b.1 **APPROVAL OF AGENDA**

Motion No. DCPIC2019-03-21-01 **Approval of Agenda**

Moved by Cynthia Scott, seconded by Tom Brennan

“THAT the Durham Catholic Parent Involvement Committee approve the March 21, 2019 Durham Catholic Parent Involvement Committee Meeting Agenda as printed.”

Carried

ANNOUNCEMENTS

Item c.1 The next Durham Catholic Parent Involvement Committee is scheduled for Thursday, April 4, 2019.

ACTIONS TO BE TAKEN

Item d.1 **APPROVAL AND SIGNING OF THE MINUTES OF THE OPEN SESSION OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING OF January 10, 2019.**

Motion No. DCPIC2019-03-21-02 **Approval of Minutes**

Moved by Cynthia Scott, seconded by Josie Mullin.

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the January 10, 2019 Durham Catholic Parent Involvement Committee Meeting.”

Carried.

PRESENTATION

Item e.1 Development & Peace Education Campaign – Estela Rios

Estel Rios gave an overview of Development & Peace and all the good work they are doing. Estella reviewed some of the projects underway with Development & Peace and the success they have had around the world. One project specifically she focused on was the Women at the Heart of Peace. This focuses on investing in women and girls' empowerment and supporting peace. Canada committed to ensuring that women and girls have the opportunity to take active roles in establishing and maintaining peace in their communities.

Item e.2 DCDSB 50th Anniversary Committee Update – Theresa Corless & Joni MacLean

Theresa and Joni gave the DCPIC committee an update of the 50th Anniversary Picnic. The date will be Sunday, June 2 at Lakeview Park (Oshawa) outside of the Jubilee Pavilion. There will be a Mass at 11:00 a.m. (Bring your own chair) with numerous festivities following. The day will go to approximately 3:00 p.m. Everyone is welcome to register to attend and is welcome to bring their own lunch or purchase lunch from the Jubilee Restaurant. There will be entertainment during the day from many of our schools. The DCDSB 50th Picnic Committee is requesting a donation from the DCPIC of \$2,000. They are also asking for volunteers. Please contact Theresa or Joni if interested in volunteering for the day. It was also suggested that DCPIC have a presence at the picnic with a booth, etc.

REPORTS/INFORMATION/DISCUSSION ITEMS

Item f.1 Standing Items

Item f.1.1 CHAIR'S REPORT

Melissa Bevan reported that we received excellent and thoughtful feedback from committee members on the recent Ministry of Education consultation on Class Size and Hiring Practices, this was submitted on behalf of our committee and all comments shared were added verbatim to the summary of feedback

We are looking forward to the celebration of our Distinguished Catholic Volunteers. This takes place on Tuesday, April 2nd at All Saints CSS. Reception is at 6:30pm. Ceremony 7:30pm. All DCPIC members are encouraged to attend.

A reminder to connect within your sub-committees. If you need a meeting space, contact Superintendent Leclair's office and they will assist you with this.

Looking ahead to May, last year the DCPIC supported the annual Durham Catholic Children's Foundation Dinner by attending as a table group. We will be receiving a presentation from the Foundation Board at our April Meeting. This is an extremely worthwhile cause for us to support and I will be inviting you to let me know if you are interested in attending so that we may arrange tickets.

Item f.1.2 TRUSTEE REPORT

John Rinella was happy to attend the 50th Anniversary Celebration of John XXIII on Feb. 26th with His Excellency Bishop Nguyen and the school community at the school. This was a wonderful celebration of Catholic Education.

Staff are currently conducting Open House sessions regarding the boundary change between St. Christopher and St. Thomas Aquinas. The first meeting was this week with 2 more scheduled for March 28 and April 1, 2019.

John was pleased to receive the DCPIC Newsletter and read first-hand about the wonderful work the committee is doing to promote parent engagement in mathematics learning – well done

John was also pleased to report that the Trustees accepted the Naming of Schools Committee recommendation to name the new North Oshawa Catholic School (K-8) St. Anne Catholic School. The school is currently under construction on Bridle Rd in Oshawa and this name was selected to reflect the unique nature of the Windfield Farm community where this school is being built and its connection to horses. St. Anne is the patron Saint of horseback riders, the mother of Mary/grandmother of Jesus, and patroness of the poor, providing great inspiration to this new school community.

The next Regular Board Meeting takes place on Monday, March 25th (all are welcome)

Item f.1.3 **RESOURCE REPORT**

Jim Wilson gave his congratulations to the committee and particularly to Camilla Brown for coordinating another successful Math Café for parents. These have been engaging for parents, very well attended and continue to support the good work that is happening in DCDSB to address math learning in the classrooms and in the home

Today, March 21st marks Down Syndrome Awareness Day and many schools in the system took the opportunity to celebrate students in our system who bring great joy to our school communities

We've entered into the season of Lent which is a time for prayer, fasting and almsgiving, and I hope that each of you, together with your families, has the opportunity for reflection and spiritual renewal as we head into Easter. These are important times in our Catholic schools.

Item f.1.4. **PRO GRANT SUBCOMMITTEE REPORT**

Camilla Brown gave update report on Math Café. Last session will be May 13th at Dwyer. Very pleased with the amount of parents that have registered for the Math Café's and pleased to see many of the parents have come to all of them.

Camilla Brown gave an update of progress for the DCPIC Catholic Volunteer Awards celebration on April 2, 2019 at All Saints Catholic Secondary School. There will be approximately 150 guests (recipients/families/DCDSB staff) in attendance.

Camilla encourages DCPIC members to volunteer on that evening.

Item f.1.5 **COMMUNICATIONS SUB-COMMITTEE REPORT**

Candice Belmontes-Deonarayan thanked Amanda Roffey for all her assistance with the Newsletter. She indicated that she was looking forward to working with other sub-committee members on the next edition of the newsletter to be published this Spring and encourages DCPIC members to send her any thoughts for the last one this year.

Item f.1.6 **SCHOOL COUNCIL OUTREACH SUB-COMMITTEE REPORT**

Deferred

Item f.1.7 **FAITH FORMATION SUBCOMMITTEE REPORT**

Melanie O'Neill updated the committee on some of the things the Faith Formation Committee is working on. Their next meeting will be May 16th. One of the ideas the committee is working on is "Hosting an engaging day". This would be a day at Manresa for School Council and DPIC members. The focus would be on building up faith as a group for Home, School and Parish. This would occur next Fall sometime. Another suggestion might be making the Commissioning Mass a full day instead of half. This would give everyone more time together.

Item f.1.8 **POLICY SUBCOMMITTEE REPORT**

Cynthia Scott has created a spreadsheet that she will be sending out to all the Policy DCPIK Policy Subcommittee members. The Policy Subcommittee will be getting together during April to go through Policies.

Item f.1.9 **BUDGET SUBCOMMITTEE REPORT**

Deferred

ADJOURNMENT

The DCPIK meeting adjourned at 8:32 p.m.. Erin Groat offered the closing prayer.

Motion No. DCPIK2019-03-21-03 **Adjournment**

Moved by Tom Brennan seconded by Candice Belmontes-Deonarayan.

"THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, March 21, 2019, adjourn."

Carried

Melissa Bevan
Chair, Durham Catholic Parent
Involvement Committee

Jim Wilson
Superintendent of Education(Acting)

Recording Secretary: Lori Jones



Memorandum

To: Board of Trustees

From: Durham Catholic Parent Involvement Committee

Date: April 29, 2019

Subject: Durham Catholic Parent Involvement Committee Meeting
April 4, 2019

Origin: Rosemary Leclair, Superintendent of Education

RECOMMENDATION

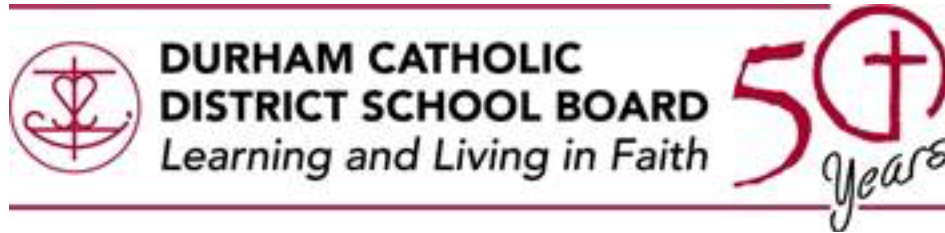
Moved by _____, seconded by _____

<p>“THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, April 4, 2019.”</p>

RATIONALE

As per the attached minutes.

AOB:RL/lj
Attachment



MINUTES of the OPEN SESSION of the DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING of the Durham Catholic District School Board which was held at Catholic Education Centre, North & South Boardroom, 650 Rossland Road West, Oshawa, on **Thursday, April 4, 2019.**

Committee Members

Trustee Tricia Chapman
 Melissa Bevan
 Erin Groat
 Rose Lo Presti
 Linda Dodson-Trchala
 Candice Belmontes
 Kimberly Chisholm
 Andrea Gagliardi
 Angela Kielbowski
 Josie Mullin
 Cynthia Scott
 Tom Brennan
 Melanie O'Neill
 Nancy Henry
 Maryanne Obwaka
 Adedoyin Adeseowo
 Chris Szent-Ivany
 Lara Spiers
 Amanda Roffey

Regrets

Christine Melick
 Camilla Brown
 Andrea Sullivan
 Melanie O'Neill

Staff Present

Rosemary Leclair
 Lori Jones

CALL TO ORDER

Item a.1

OPENING PRAYER

Chair Bevan opened with the Acknowledgement of Traditional Territory and Erin Groat offered the Opening Prayer.

Item a.2

WELCOME AND COURTESIES

Chair Bevan called the meeting to order at 7:45p.m. and welcomed all committee members to the April 4, 2019 meeting.

APPROVAL OF AGENDA

Item b.1 **APPROVAL OF AGENDA**

Motion No. DCPIC2019-04-04-01 **Approval of Agenda**

Moved by Angela Kielbowski, seconded by Cynthia Scott

“THAT the Durham Catholic Parent Involvement Committee approve the April 4, 2019 Durham Catholic Parent Involvement Committee Meeting Agenda as printed.”

Carried

ANNOUNCEMENTS

Item c.1 The next Durham Catholic Parent Involvement Committee is scheduled for Thursday, May 16, 2019.

ACTIONS TO BE TAKEN

Item d.1 **APPROVAL AND SIGNING OF THE MINUTES OF THE OPEN SESSION OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING OF March 21, 2019.**

Motion No. DCPIC2019-04-04-02 **Approval of Minutes**

Moved by Josie Mullin, seconded by Erin Groat.

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the March 21, 2019 Durham Catholic Parent Involvement Committee Meeting.”

Carried.

PRESENTATION

Item e.1 **Budget Consultation – Superintendent Ryan Putnam**

Superintendent Putnam provided an overview of the factors that contribute to delivering a balanced budget in the 2019/2020 school year. In describing the budget framework, he reviewed the board’s current financial position, enrolment and utilization rates (and the impact that changes to class size would have on these rates), identified challenges and pressures based on expected funding shortfalls, and highlighted the overall framework for developing the budget moving forward.

Superintendent Putnam indicated that the Finance Committee is receiving public input on the budget, and community members can provide input through the website dcdsb.ca, where instructions are posted under the “Our Board” section under “Community” and “Consultations”. He noted that as a system we are awaiting more news on education funding models through the provincial budget and the education funding announcements that will follow. He noted that more information is needed to fully understand the impact of proposed changes from the Ministry of Education.

Superintendent Putnam noted that the Special Education Advisory Committee had included a motion at their last meeting recommending that the Board of Trustees provide feedback to the Ministry of Education concerning any proposed changes to education funding, and invited the DCPIC to consider whether they wished to do the same.

Item e.2 DC Children’s Foundation Update – Superintendent Ryan Putnam

Superintendent Putnam reminded committee members that they are welcome to attend the 6th Annual Durham Catholic Children’s Foundation Gala to be held on May 2nd, 2019. He shared an overview of the key fundraising activities that the foundation hosts annually to raise money for families in need of assistance in the Durham Catholic District School Board.

REPORTS/INFORMATION/DISCUSSION ITEMS

Item f.1 Standing Items

Item f.1.1 CHAIR’S REPORT

Chair Bevan recommended that the DCPIC consider ways to articulate concerns regarding potential changes to education funding. A discussion followed regarding the various methods of advocacy the committee could pursue, including but not limited to sharing their concerns with the Board of Trustees. Chair Bevan indicated that the executive members would consider potential next steps. The following motion was put forward:

Motion No. DCPIC2019-04-04-03 Education Funding Changes

Moved by Angela Kielbowski, seconded by Cynthia Scott.

“THAT the Durham Catholic Parent Involvement Committee recommend that the Durham Catholic District School Board consider writing a letter to the Minister of Education regarding the impact of the potential funding changes.”

Carried.

Chair Bevan offered her thanks to the members of the DCPIC who were in attendance to assist at the 6th Annual Distinguished Catholic Volunteer Awards, particularly Camilla Brown as coordinator, Amanda Roffey for the communications support, Lori Jones for assisting with logistics, and Rose LoPresti for serving as MC.

Chair Bevan facilitated a discussion with members regarding a consensus decision to offer financial support for the upcoming DCDSB's 50th Anniversary Family Picnic, as a follow-up from a presentation at the March DCPIC Meeting. The committee decided to allocate \$2,000 to support the family picnic as an outreach activity in support of parent engagement at the regional level.

Chair Bevan invited members of the DCPIC to consider attending the Durham Catholic Children's Foundation Gala. Committee members were invited to express their interest in attending to Lori Jones who would coordinate the purchase of the DCPIC tickets.

Item f.1.2 TRUSTEE REPORT

Trustee Chapman offered her congratulations to the committee on the wonderful celebration of our Distinguished Catholic Volunteers which took place on Tuesday, April 2nd. She noted that our system has much to be proud of in terms of the strength of the relationship between the home, school and parish and she particularly thanked Camilla Brown for her hard work in coordinating the evening's program and reception.

DCPIC members were encouraged to participate in the upcoming DCDSB 50th Anniversary Picnic to be held on Sunday, June 2, 2019 at Lakeview Park in Oshawa. She noted that this event begins with the celebration of an outdoor mass at 11:00am followed by activities, games, entertainment, vendors and a tea room. A flyer outlining the details was distributed at the meeting which included the link to register/rsvp.

Trustee Chapman noted that three boundary meetings were held in late March in April concerning the proposed boundary change between St. Christopher CS and St. Thomas Aquinas CS to take effect in September 2020. Members of the public may continue to provide input by clicking on the banner at dcdsb.ca. Input will be received until mid-May.

Trustee Chapman informed the committee that the Board of Trustees is currently engaged in a process to fill the vacancy created at the Board through the resignation of Trustee Paul Pulla (Oshawa), in accordance with board by-laws. Information will be posted at dcdsb.ca with respect to the posting process.

Trustee Chapman invited the DCPIC to consider offering funding towards the Wellness Peace Garden at the CEC. Committee members agreed to sponsor the creation of this wellness area in the amount of \$1,000.

Looking ahead, Trustee Chapman noted that the celebration of Catholic Education Week will take place the week of May 5 to 10. The theme this year is "Living as Joyful

Disciples” which fits in well with the board’s spiritual theme of joy. The Ontario Catholic School Trustees Association has provided resources and lessons for all schools in Ontario, and these can be accessed at the website www.goodnewsforall.ca.

Trustee Chapman wished the committee members continued renewal through Lent and a blessed Easter.

Item f.1.3 RESOURCE REPORT

Superintendent Leclair noted that she was honoured to be able to support the celebration of the 6th Annual Distinguished Catholic Volunteer Awards. It was a wonderful to see the teamwork of the committee in coming together to make this a special evening for the award winners. She also offered her special thanks to Camilla Brown for her work as DCPIC lead on this event.

Superintendent Leclair reported that she was proud to attend the CEC Flag Raising Ceremony for World Autism Awareness Day on Tuesday, April 2nd. She was proud to hear DCPIC Executive Member Erin Groat speak in her capacity as an executive member of the Durham Chapter of Autism Ontario. She noted her presence as a parent advocate was inspiring in building awareness of the unique needs of every individual on the spectrum

Superintendent Leclair invited interested committee members to attend a special presentation and panel discussion on Cannabis use among Durham Region Students hosted by the board in partnership with the Durham Regional Police, Lakeridge Health and the Region of Durham Health Department. This information session will take place on Wednesday, May 1, 2019 from 7:00 – 8:30 pm at the Pope Francis Conference Centre. A flyer was distributed with further details.

She also noted that the Durham TAMI (Talking About Mental Illness) Coalition is hosting a mental health event on Tuesday, May 7, 2019 at Notre Dame CSS in Ajax. This will feature presentations from Dr. Kofi Belfon and TAMI speaker Val. Participants will also be able to visit community displays.

Superintendent Leclair added that she was very pleased to see that that our staff, students, and community members across the district have been supported by our clergy in deepening our sense of spiritual renewal through the season of Lent. She wished all members great joy as we prepare our hearts for the celebration of Easter, viewing our Lenten journey as a pathway to joy.

Item f.1.4. PRO GRANT SUBCOMMITTEE REPORT

Deferred

Item f.1.5 COMMUNICATIONS SUB-COMMITTEE REPORT

Deferred

Item f.1.6 **SCHOOL COUNCIL OUTREACH SUB-COMMITTEE REPORT**

Deferred

Item f.1.7 **FAITH FORMATION SUBCOMMITTEE REPORT**

Deferred

Item f.1.8 **POLICY SUBCOMMITTEE REPORT**

Deferred

Item f.1.9 **BUDGET SUBCOMMITTEE REPORT**

Deferred

ADJOURNMENT

The DCPIC meeting adjourned at 9:12 p.m.. Erin Groat offered the closing prayer.

Motion No. DCPIC2019-04-04-03 **Adjournment**

Moved by Tom Brennan seconded by Kimberely.

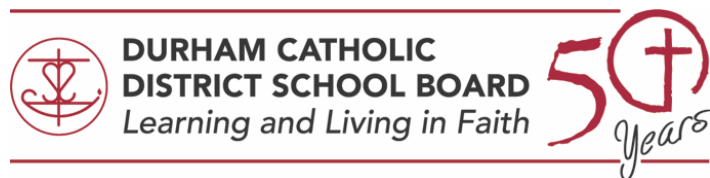
“THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, April 4, 2019, adjourn.”

Carried

Melissa Bevan
Chair, Durham Catholic Parent
Involvement Committee

Rosemary Leclair
Superintendent of Education

Recording Secretary: Lori Jones



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: April 29, 2019

Subject: **Finance Committee Minutes - April 1, 2019**

Origin: Ryan Putnam, Superintendent of Business & CFO

RECOMMENDATIONS

Moved by _____, seconded by _____

<p>"THAT the Durham Catholic District School Board receive as information the minutes of the April 1, 2019 Finance Committee meeting."</p>
--

RATIONALE:

See attached.

AOB:RP:dm
Attachment

MINUTES of the **PUBLIC CONSULTATION SESSION** of the **FINANCE COMMITTEE** which was held at the Catholic Education Centre on Monday, April 1, 2019.

Present

M. Forster (Chair)
M. Ste. Marie (Vice Chair)
J. Rinella

Staff

A. O'Brien
R. Putnam
T. Barill
J. Bowyer

Regrets

A. CALL TO ORDER

M. Forster called the meeting to order at 7:15 p.m.

a.1 Memorials and Prayers

A. O'Brien offered the opening prayer.

a.2 Roll Call and Apologies

Noted above.

B. APPROVAL OF AGENDA

b.1 Changes to the Printed Agenda

None.

b.2 Approval of Agenda

Motion No. FC-2019-04-01-01

Approval of Agenda

Moved M. Ste. Marie, seconded by J. Rinella

"THAT the Finance Committee approve the April 1, 2019 agenda."

Carried

C. ANNOUNCEMENTS

None.

D. NOTICE OF MOTIONS

None.

E. DECLARATIONS OF INTEREST

None.

F. ACTIONS TO BE TAKEN

None.

G. PRESENTATIONS

None.

H. DELEGATIONS

h.1 Public Consultation Input

N. Dunning representing the Association of Professional Student Services Personnel (APSSP).

Ms. Dunning provided an overview of the services provided by APSSP expressing concern over the recent funding adjustments announced by the Ministry and their effect on services and supports that are provided to students with special education needs. A copy of the full delegation submission is attached.

M. Forster extended thanks to Ms. Dunning for participating in the public input process and highlighting the supports and services that are needed by students.

M. Forster acknowledged receipt of an email submission from a member of the parent community. The email submission is attached.

M. Forster expressed anticipation of further input from the community.

I. REPORTS/DISCUSSION ITEMS

None.

J. MOTION TO MOVE IN-CAMERA (7:35 PM)

Motion No. FC-2019-04-01-02

Move In-Camera

Moved by J. Rinella, seconded by M. Ste. Marie

“THAT the Finance Committee meeting of April 1, 2019 move into In-Camera.”

Carried

(Open Session resumed at 8:45 PM)

K. ADJOURNMENT

Motion No. FC-2019-04-01-03

Adjournment

Moved by M. Ste. Marie, seconded by J. Rinella

“THAT the April 1, 2019 meeting of the Finance Committee be adjourned.”

Carried

L. CLOSING PRAYER

Closing prayer was offered by J. Rinella.

M. Forster, Chair, Finance Committee

R. Putnam, Resource, Finance Committee

Recording Secretary: D. Morton
Attachments

Finance Committee Presentation 1 April 2019

The Association of Professional Student Services Personnel (APSSP) is concerned by the recent funding adjustments and programming considerations that have been announced by the Ministry of Education, and the possible financial implications for the Durham Catholic District School Board, and the students we serve. APSSP thank you for the opportunity to provide input in establishing budget priorities for the 2019/2020 school year.

The members of APSSP are highly educated professionals and paraprofessionals who are uniquely qualified to provide specialized services to the most vulnerable students enrolled in our schools. Within the Durham Catholic District School Board (DCDSB), the disciplines represented by APSSP include Child and Youth Counsellors (CYC), Psychological services, Speech-Language Services, including Speech-Language Pathologists (SLP) and Communicative Disorders Assistant (CDA), Social Work/Attendance Counsellors (SW), Orientation Mobility Instructor, and Board Certified Behaviour Analysts (BCBA)/ABA Facilitators. The interventions we provide are individualized to meet the needs of each student, and evidence-based to ensure that the service provided is the best available and effective.

In every school, throughout the DCDSB, there are an increasing number students who require the services of one or more APSSP staff. We provide services for students experiencing learning difficulties, or academic failure; students with speech, language, and communication challenges; students with behavioural, social and self-regulation difficulties; students with mental health concerns, such as depression, or anxiety; and for students with developmental disorders, such as Autism, Down Syndrome, or Cerebral Palsy. We work alongside teachers to provide specialized interventions for students, in order that they can succeed, and realize their full potential.

The crucial work of APSSP staff for all students within the DCDSB cannot be understated.

Our services are ever evolving to ensure the interventions we provide are research based and address the individual needs of the students that we support. Increases in funding in recent years have allowed for the provision of increased staffing and new programs, which include intensive services for high-risk students with mental health concerns, and for students with Autism Spectrum Disorder (ASD).

Enhancement in staffing in the Social Work department, has allowed a number of Social Workers to provide 8-10 week intensive, brief intervention to high school students with anxiety and mood issues. The Social Workers are using treatment interventions that incorporate the best practice of Cognitive Behavioural Therapy (CBT), with positive results reported. In addition to this, the Social Work department are now able to provide essential follow up support to students, when they have been assessed with suicidal ideation.

Problems with anxiety occur more frequently in individuals with ASD relative to the general population. These problems impact functioning at home, at school or socially. A pilot program to offer CBT to a small number of students with ASD and symptoms of anxiety, is being considered by members of Psychological services.

The CYCs continue to provide a range of evidence based programs to support the development of social emotional learning, self-regulation, and relationship skills, for students at all grade levels. A number of our CYCs are also assisting in the development of the updated bullying prevention and intervention policies and procedures. Trained CYCs also provide training to support staff, teachers and Principals in the Behaviour Management System (BMS).

After school social skills programs for students with an Autism Spectrum Disorder (Friendship Lab, PEERS, and Robotics Social Club) have also been made possible during the last three school years, as a direct result of increased funding. These programs are designed to support children and adolescents, with high functioning Autism, navigate the social world, understand peer relationships, and learn how to make and maintain a friendship. These programs are facilitated by a BCBA and SLP, alongside our educator colleagues.

Additional professional development has also been supported, for school staff working with students who have a diagnosis of ASD, and students who are supported by the Durham Catholic Autism Resource Team (DCART) and Behaviour Resource Team (BRT).

The Functional Behaviour Course is a 4 session course on Functional Assessment and Intervention, which equips staff with skills to assess why challenging behaviours occur and implement strategies to reduce behaviour, and teach new skills.

The Registered Behaviour Technician (RBT) training for Educational Assistants is a 40 hour online certificate program through the Geneva Centre. Educational Assistants with this training, under the supervision of the ABA Facilitator, can implement applied behaviour techniques and strategies when addressing specific behaviours and teaching new skills to our students on the Autism spectrum.

The PEAK Relational Training System is an assessment and curriculum guide for teaching basic and advanced language skills from a behavior analytic approach. APSSP members, including BCBAs and SLPs, completed the training and are piloting the program in an Early Intervention Class, and with students who have been referred to the DCART.

Services offered in the community often fall short of providing the intensity of intervention that is required; gaps in service make it difficult to find someone qualified to address the complex needs of many individuals. Waitlists are long, and services are not always accessible for working parents. The best place for students to receive the interventions they need is at school; here APSSP personnel, who have the clinical expertise and an understanding of the education system, are available to offer appropriate programming and meaningful intervention, during the school day.

The recent funding adjustments announced by the Ministry of Education have significant financial implications for students with Special Education needs. APSSP is concerned that changes to, or a reduction in funding for Special Education will directly impact the range and intensity of service that can be provided to all students with special education needs, including those with mental health concerns and Autism Spectrum Disorder. We are at risk of losing the essential programs and supports that are provided including, but not limited to, those described above.

The number of students with Autism in our system, requiring support from APSSP staff, in particular SLPs and BCBAs, will increase significantly over the next few years, as a direct result of the changes to the Ontario Autism Program. If funding levels are not maintained, we are at risk of being unable to provide the necessary services to address their unique learning needs.

As the Board of Trustees and Senior Administration proceed with the 2019/2020 budget process, APSSP urge you to protect the Special Education budget, so that there is no reduction in the provision of essential services to our most vulnerable students. If necessary, perhaps the Board may consider reallocating funds from other budget envelopes to support the maintenance of these highly successful programs and services.

Respectfully submitted by Nicola Dunning, on behalf of APSSP.

Good Morning,

I currently have 2 children attending St. Mary in Pickering and am a on the Parent Council. We currently have a system in place for teachers to request parent council funds to assist them in need for trips, equipment and such. We have received a request for to help purchase textbooks for classes as the ones that are currently used are in very poor condition, not enough for all students and the information is outdated as some of these books are extremely old.

I would like to ask if more funding can be allocated towards current textbooks for all students , preferably to be online since this is the medium more kids are using and it avoids them having to take them adding weight to their bag packs and avoids damage to physical books and students have the convenience of logging in from anywhere to do their homework. I believe it is a fundamental right that if we are sending our kids to school, each child should have access to current text books without trying to find funding elsewhere to provide this. I believe this is an essential service that needs support.

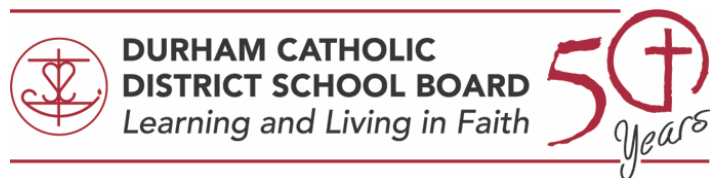
As we are in an age of modern technology, I would also ask if funding can be geared towards upgrading computers or purchasing more chrome books/tablets to help facilitate learning. It is a competitive field and the more we can equip our students in the classroom, the better. This includes investing in more IT courses, and robotics, providing funding for equipment in auto and the like.

I know that the Board is limited as to what they can do with the funds they have, but would appreciate if you could examine my concerns for consideration.

Thank you for your consideration.

Regards,

Louella DiFrancesco



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: April 29, 2019

Subject: **Ministry Funding and Budget Update**

Origin: Ryan Putnam, Superintendent of Business & CFO

RECOMMENDATIONS

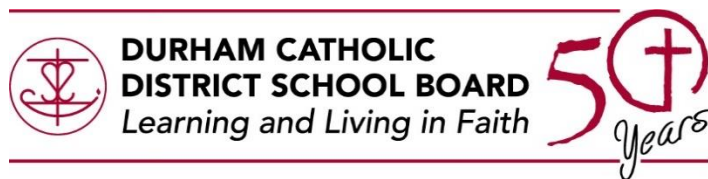
Moved by _____, seconded by _____

<p>"THAT the Durham Catholic District School Board receive as information the Ministry Funding and Budget Update as presented by staff."</p>
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RATIONALE:

Staff will provide an update on Ministry Funding Announcements and the status of the 2019/2020 Budget process to date.

AOB:RP:dm



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: April 29, 2019

Subject: **2018/2019 Second Quarter Budget Status Report**

Origin: Ryan Putnam, Superintendent of Business & CFO
Marie Hammond, Comptroller of Finance

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive as information the 2018/2019 Second Quarter Budget Status Report."

RATIONALE:

The 2018/2019 Second Quarter Budget Status Report reflects the Board's financial position at the mid-year point. It allows staff to analyze results to date and to forecast year end results. The report was reviewed in detail with the Audit Committee on April 8, 2019.

AOB:RP:MH:dm
Attachment



Excellence | Equity | New Evangelization

Durham Catholic District School Board

Catholic Education: Learning & Living in Faith



2018/2019

Second Quarter Budget Status Report for the period ending February 28, 2019



Our Mission

We are called to celebrate and nurture the God-given talents of each student as we serve with excellence in the light of Christ.

Our Vision

Each student in our Catholic learning community embodies excellence and equity by embracing the Ontario Catholic School Graduate Expectations – to be:

- a discerning believer;
- an effective communicator;
- a reflective, creative and holistic thinker;
- a self-directed, responsible lifelong learner;
- a collaborative contributor;
- a caring family member; and
- a responsible citizen.

Our Catholic Values

Faith, evangelizing ourselves and others through scripture, sacrament, prayer and action in service with the home, school and parish.

Hope, giving witness to the belief that we can become who we are called to be.

Love, being present to others with care, compassion, solidarity, community and joy.

Peace, creating opportunities for contemplation, spirituality, reconciliation and forgiveness.

Wisdom, listening and responding to the Holy Spirit.

Inclusion, ensuring a sense of belonging by promoting the dignity and worth of each human life.

Excellence, building on God's grace to achieve our earthly and eternal vocations.

Creativity, celebrating diverse and innovative expressions of God's gifts.

Service, seeking out and responding to local and global needs with prudence, fortitude, humility and charity.

Stewardship, shepherding God's creation and resources for the common good.

Responsibility, demonstrating accountability and fidelity in our thoughts, words and deeds.

Justice, acting and serving with integrity in communion with the Gospel and teachings of Jesus.

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2018/2019 Budget Highlights

- Alignment with key Strategic Plan goals and priorities
- Reflects public consultation and stakeholder input
- Ongoing investment in Religion and Faith Formation resources
- Continuation of Advancing Communication strategies
- Additional Student Services and Special Education supports
- Continuation of Safe and Healthy Schools initiatives
- Advances the Student Well-Being and Achievement mandate
- Provides Pathways to Success opportunities for all students
- Continuation of the Ministry's Province-wide Focus on Math initiatives
- Dedicated resources towards Equity, Diversity and Indigenous Studies
- Provides Staff Development and Capacity Building opportunities
- 21st Century Learning strategies and Emerging Technology initiatives
- Support for after school Transportation and French programs
- Continuation of expanded French and Music program offerings
- Resources to support English as a Second Language Students
- Enhancement and intensification of International Student programs
- Reflects ongoing implementation of the Long Term Accommodation Plan
- Ministry funding for Schools, Child Care and Family Centre spaces
- Growth in Continuing Education, Partnerships and Community Use
- Revisioning of Alternative Education supports and services
- Incorporates multi-year contract with School Bus Operators
- Allocation of School Administrators based on equity factors
- Allocation of School Support Staff based on equity factors
- Staff recruitment and retention strategies to better serve students
- Incorporates Provincial Labour Framework terms and conditions
- Compliant with Ministry funding enveloping requirements
- Compliant with Ministry legislated class size requirements
- Compliant with Provincial Employment Standards Act legislation
- Balanced budget without reliance on operating reserve fund
- Maintains a base level of reserves for contingency purposes

Attachment 1**Projected Average Daily Enrolment**

	2018/2019	2017/2018	Variance	% Change
Elementary	14,912	14,600	312	2.1%
Secondary	6,383	6,359	24	.4%
Total	21,295	20,959	336	1.6%

Attachment 2

2018/2019 Budgeted Ministry Revenue

1) Ministry Grants (GSN)**a) Operating**

Pupil Foundation Grant	\$118,845,285
School Foundation	15,541,934
Special Education	31,818,054
Languages	4,993,209
Distant and Supported Schools	308,374
Learning Opportunities Grant	4,333,608
Continuing Education	2,075,033
Administration and Governance	7,495,199
Teacher Qualification and Experience	22,874,592
ECE Qualification and Experience	1,464,916
Student Transportation	8,790,248
School Operations	20,497,856
Temporary Accommodation	833,271
Community Use of Schools	283,101
Declining Enrolment Assistance	158,969
Safe Schools	369,791
New Teacher Induction Program	111,563
First Nation Supplement	221,331
Subtotal – Operating Grants	<u>\$241,016,334</u>

b) Capital

Capital Priorities	\$14,183,719
Child Care Construction	10,357,122
Child and Family Centres Funding	1,260,425
Full Day Kindergarten Funding	1,502,930
Greenhouse Gas Reduction Projects	467,270
Ministry Funded Debenture Payments	6,683,107
School Renewal	3,011,937
School Condition	6,983,579
Subtotal – Capital Grants	<u>\$44,450,089</u>

Total – Ministry Grants (GSN)	<u>\$285,466,423</u>
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Attachment 2**2018/2019 Budgeted Other Revenue**

2) Other Revenue	
a) Operating	
Ministry of Education (EPO)	\$1,423,421
Ministry Settlement Payments	211,436
Recoveries – Secondments	999,573
Government of Canada	437,924
Other Provincial Agencies	791,800
Community Use of Schools	350,000
Continuing Education Fees	200,000
International Students	487,500
Partnership Agreements	600,000
Other Revenue	170,000
School Generated Funds	6,700,000
Operating Reserve Fund	<u>Not required</u>
Subtotal – Other Operating	<u>\$12,371,654</u>
b) Capital	
Proceeds of Disposition	\$1,542,635
Multi-Year Technology Program	947,300
Education Development Charges	<u>2,000,000</u>
Subtotal – Other Capital	<u>\$4,489,935</u>
Total - Other Revenue	<u>\$16,861,589</u>
TOTAL 2018/2019 BUDGETED REVENUE	<u>\$302,328,012</u>

Attachment 3

Summary of Revenue as at February 28, 2019

	Budget	Received	Anticipated	Variances
a) Operating				
Ministry Grants (GSN)	\$241,016,334	\$129,952,440	\$129,952,440	\$0
Other Ministry (EPO)	1,423,421	1,610,797	1,423,421	187,376
Ministry Settlement Payments	211,436	211,436	211,436	0
Secondments (Recoveries)	999,573	239,851	239,851	0
Government of Canada	437,924	225,170	225,170	0
Other Provincial Agencies	791,800	407,689	407,689	0
Community Use of Schools	350,000	183,709	175,000	8,709
Continuing Education Fees	200,000	132,982	100,000	32,982
International Students	487,500	431,335	487,500	(56,165)
Partnership Agreements	600,000	481,386	480,000	1,386
Other Revenue	170,000	24,551	35,000	(10,449)
School Generated Funds	6,700,000	3,931,039	3,931,039	0
Operating Reserve Fund	Not required	0	0	0
Subtotal	<u>\$253,387,988</u>	<u>\$137,832,385</u>	<u>\$137,668,546</u>	<u>\$163,839</u>
b) Capital				
Ministry Grants (GSN)	\$44,450,089	\$2,852,064	\$2,852,064	\$0
Board Funded Capital Projects	1,542,635	0	0	0
Multi-Year Technology Program	947,300	0	0	0
Education Development Charges	2,000,000	1,069,746	1,000,000	69,746
Subtotal	<u>\$48,940,024</u>	<u>\$3,921,810</u>	<u>\$3,852,064</u>	<u>\$69,746</u>
TOTAL	<u>\$302,328,012</u>	<u>\$141,754,195</u>	<u>\$141,520,610</u>	<u>\$233,585</u>

The majority of the Board's revenue sources are cash flowed based on a pre-determined schedule of remittances such as: the Ministry monthly grant payment; installments based on other Ministry funding transfer payment agreements; secondments billed at the end of the term; Government of Canada scheduled payments; monthly or ongoing other revenue sources such as cafeteria commissions and community use of schools; monthly EDC payments from the municipalities; and transfers from reserve funds during the year end process. As a result, there should not be much, if any, variance between actual and anticipated as most payments are known in amount and are to be received on a fixed schedule. The Other Ministry (EPO) revenue variance shown above is a result of additional transfer payment agreements introduced after the Board's Budget was finalized in December 2018. A number of the costs associated with these agreements had already been included in the Board's expenditures and as a result, the Board will have these funds available to offset cost pressures identified in Attachment 9. The total anticipated additional revenue is forecasted to be \$400,000.

Attachment 4**2018/2019 Budgeted Expenditures****a) Operating**

Salaries and Benefits	\$218,997,361
Ministry Settlement Payments	211,436
Student Transportation	7,366,667
Facilities Services	7,156,048
School Budgets	2,246,009
Information Technology	2,828,100
Academic Services	4,616,688
Business Administration	745,608
Human Resources and Administrative Services	441,515
Mileage and Travel Allowances	536,640
Director's Office and Board Administration	234,954
Legal and Professional Services	364,109
Trustees and Student Representatives	212,017
Staff Development and Capacity Building	609,836
Corporate Communications	121,000
School Generated Funds	6,700,000

Subtotal – Operating **\$253,387,988**

b) Capital

St. Marguerite d'Youville C.S. Replacement School	\$8,270,628
New North Oshawa C.S.	13,202,346
Child Care Centres	7,836,272
Early Years Centre	252,085
School Renewal Program	3,011,937
School Condition Program	6,983,579
Greenhouse Gas Reduction Projects	467,270
Debenture Principal Payments	4,405,463
Debenture Interest Payments	2,277,644
Multi-Year Technology Program	947,300
Transfer to EDC Reserve	1,285,500

Subtotal – Capital **\$48,940,024**

TOTAL 2018/2019 Budgeted Expenditures **\$302,328,012**

Attachment 5

Summary of Expenditures as at February 28, 2019

	2018/2019 Budget	Actual Expenditures	%	Anticipated	%	Variance
a) Monthly Expenditure Report						
Operating	\$253,387,988	\$135,032,750	53.3%	\$134,741,500	53.2%	(\$291,250)
Non-Operating/Capital	<u>48,940,024</u>	<u>9,697,683</u>	19.8%	<u>9,771,799</u>	20.0%	<u>74,116</u>
Total	\$302,328,012	\$144,730,433	47.9%	\$144,513,299	47.8 %	(\$217,134)

Prior to quarterly reporting, a monthly expenditure report was provided to Trustees each month in the open session agenda. A summary version for the second quarter ended February 2019 is provided as Attachment 6 within this report. The categories used in the monthly expenditure report represent the expenditure classifications reported to the Ministry of Education. However, the Board's expenditures can also be viewed by cost centre and area of responsibility as presented below.

	2018/2019 Budget	Actual Expenditures	%	Anticipated	%	Variance
b) Cost Centres						
Wages & Benefits	\$218,997,361	\$116,558,974	53.2%	\$116,687,176	53.2%	\$128,202
Schools	2,246,009	1,602,107	71.3%	1,684,507	75.0%	82,400
Departments	25,444,618	13,581,251	53.4%	13,079,399	51.4%	(501,852)
School Generated Funds	6,700,000	3,290,418	49.1%	3,290,418	49.1%	0
Non-Operating/Capital	<u>48,940,024</u>	<u>9,697,683</u>	19.8%	<u>9,771,799</u>	20.0%	<u>74,116</u>
Total	\$302,328,012	\$144,730,433	47.9%	\$144,513,299	47.8%	(\$217,134)

As per detailed analysis in Attachments 7 through 10 the Board's normalized year to date expenditures are compared with anticipated results. In particular Attachment 7 breaks down the wage variance into four components and Attachment 9 provides analysis regarding the year-to-date results for each of the individual departments. In addition, Attachment 10 outlines the spending patterns experienced in the Capital/Non-Operating area of the budget. Anticipated expenditures are based on two core components: anticipated consumption rate of annual ongoing operating costs (i.e. - utilities); and anticipated stage of completion of various individual operating and capital related projects and initiatives.

Attachment 6

Monthly Expenditure Report as at February 28, 2019

Expenditure Category	\$ Annual Budget	\$ YTD Expenditure	% Expended YTD
Teachers	\$143,525,313	\$76,515,004	53.31
Educational Assistants	16,212,288	9,960,877	61.44
Early Childhood Educators	5,550,739	3,141,447	56.60
Textbooks & Materials	5,408,651	2,988,610	55.26
Computers	1,205,405	502,153	41.66
Paraprofessional	8,710,803	4,731,480	54.32
Staff Development	1,280,650	468,103	36.55
<i>Total Classroom (1)</i>	<i>181,893,849</i>	<i>98,307,674</i>	<i>54.05</i>
Principals & Vice Principals	10,240,151	5,729,995	55.96
School Secretaries & Supplies	6,227,578	2,885,233	46.33
Coordinators & Consultants	3,287,780	1,793,882	54.56
School Operations	23,269,233	12,276,640	52.76
Continuing Education	4,881,817	2,436,592	49.91
Pupil Transportation	7,717,655	3,877,594	50.24
Trustees & Student Reps	165,628	92,105	55.61
Supervisory Officers	2,157,775	1,124,831	52.13
Board Administration	6,846,522	3,217,786	47.00
School Generated Funds	6,700,000	3,290,418	49.11
<i>Total Non-Classroom (2)</i>	<i>71,494,139</i>	<i>36,725,076</i>	<i>51.37</i>
<i>Total Operating (1 + 2 = 3)</i>	<i>253,387,988</i>	<i>135,032,750</i>	<i>53.29</i>
<i>Non-Operating & Capital (4)</i>	<i>48,940,024</i>	<i>9,697,683</i>	<i>19.81</i>
Total Expenditures (3 + 4)	\$302,328,012	\$144,730,433	47.87%

Attachment 7

Summary of Wages and Benefits as at February 28, 2019

	Budget	Actual	%	Anticipated	%	Variance
Wages – Academic	\$137,687,435	\$74,070,552	53.7%	\$73,891,557	53.7%	(\$178,975)
Wages – Support	44,268,726	24,401,106	55.1%	24,640,445	55.6%	239,339
Supply Teachers	4,514,838	2,100,911	46.5%	2,443,598	54.1%	342,687
Benefits	<u>32,526,362</u>	<u>15,986,405</u>	49.1%	<u>15,711,576</u>	48.3%	<u>(274,829)</u>
	<u>\$218,997,361</u>	<u>\$116,558,974</u>	53.2%	<u>\$116,687,176</u>	53.2%	<u>\$128,202</u>

Anticipated expenditures are based on the following: teaching wages 14 pays out of 26 with EA's and ECE's at 14 pays out of 22; non-teaching wages 13 pays out of 26; supply costs 105 days out of 194; and while statutory benefit deductions occur with payroll many employees have already reached maximum annual CPP and EI contributions by September thereby reducing the consumption rate through the second quarter of the fiscal year for this area of the budget.

In reviewing the above chart there are savings in supply teacher costs relating to the rate of teacher absenteeism and earned leave plans up to February 28, 2019. In addition, there is savings in support staff wages which is slightly offset by an overage in the academic staff category. These are the result of vacancies and staffing variations from revised estimates as outlined on Attachment 5. The variance in the benefits category is the result of increased WSIB costs as determined by our provider School Board Cooperative Inc. The benefit costs are considered one time and are not forecasted to increase throughout the remainder of the year. The savings in supply teacher costs and support wages are not forecasted to continue at the same rates as positions will be filled and traditionally the later part of the year has shown increased sick leave rates among our academic staff. Any savings realized will be used to offset the remaining academic wage and benefits pressure. As such, overall year end actual wages and benefits are forecasted to be neutral relative to budget.

Attachment 8

Staffing Summary: Payroll versus Budget as at February 28, 2019

	Budget	Payroll	Variance
Teachers			
Elementary Teachers	881.86	881.66	0.20
Secondary Teachers	435.66	436.66	(1.00)
Coordinators/Consultants	27.50	27.50	0.00
Principals/Vice-Principals			
Elementary/Secondary	74.50	74.50	0.00
Non-Teaching			
Director of Education	1.00	1.00	0.00
Supervisory Officers	8.00	8.00	0.00
Middle Management	38.00	36.00	2.00
Non-Union	15.50	15.50	0.00
Chaplains/Faith Animator	8.00	8.00	0.00
Student Services	46.90	46.10	0.80
Educational Assistants	288.00	288.00	0.00
Early Childhood Educators	106.00	106.00	0.00
Custodial Maintenance	184.00	182.50	1.50
Secretarial/Clerical	109.00	109.00	0.00
Trustees	8.00	8.00	0.00
Secondments	8.33	8.33	0.00
Total	2,240.25	2,236.75	3.50

Attachment 9

**Summary of Departmental Expenditures
as at February 28, 2019**

	Budget	Actual	%	Anticipated	%	Variance
Student Transportation	\$7,366,667	\$3,652,526	50%	\$3,683,333	50%	\$30,807
Facilities Services	7,156,048	4,136,509	58%	3,642,573	51%	(493,936)
Information Technology	2,828,100	1,461,100	52%	1,414,050	50%	(47,050)
Academic Services	4,616,688	2,297,369	50%	2,308,344	50%	10,975
Business Services	745,608	716,473	96%	680,887	91%	(35,586)
Human Resources & Administrative Services	441,515	118,380	27%	117,610	27%	(770)
Mileage and Travel Allowances	536,640	243,185	45%	223,600	42%	(19,585)
Director's Office and Board Administration	234,954	126,133	54%	117,477	50%	(8,656)
Legal and Professional Services	364,109	35,502	10%	151,712	42%	116,210
Ministry Settlement Payments	211,436	236,529	112%	211,436	100%	(25,093)
Trustees and Student Representatives	212,017	161,729	76%	137,811	65%	(23,918)
Staff Development and Capacity Building	609,836	331,922	54%	330,066	54%	(1,856)
Corporate Communications	121,000	63,894	53%	60,500	50%	(3,394)
Total	\$25,444,618	\$13,581,251	53%	\$13,079,399	51%	(\$501,852)

The Ministry Settlement Payments of \$236,529 resulted from a Ministry agreement with certain employee groups and any variance will be fully funded. A one-time cost pressure has been identified in Facilities Services as winter conditions resulted in a negative expenditure variance of approximately \$500,000. There is savings in the legal and professional services line that may be used to assist with the Facilities Services pressures. Otherwise, the various departments essentially offset each other for typical expenditure consumption. The calculated departmental variances as shown in the above schedule are a result of timing differences in relation to estimated utilization rates. It is anticipated that each Superintendent will manage their expenditures within the budget allocations other than the identified cost pressures and savings.

Attachment 10

**Summary of Capital/Non-Operating Expenditures
as at February 28, 2019**

	Budget	Actual	%	Anticipated	%	Variance
St. Marguerite d'Youville Replacement	\$8,270,628	\$352,839	4%	\$413,531	5%	\$60,692
New North Oshawa CS	13,202,346	765,976	6%	660,117	5%	(105,859)
Child Care Centres	7,836,272	344,456	4%	391,814	5%	47,358
Early Years Centre	252,085	68,321	27%	63,021	25%	(5,300)
Greenhouse Gas Reduction Projects	467,270	467,270	100%	467,270	100%	0
Debenture Payments	6,683,107	3,341,553	50%	3,341,553	50%	0
School Renewal Program	3,011,937	893,438	30%	903,581	30%	10,143
School Condition Program	6,983,579	2,713,471	39%	2,793,432	40%	79,961
Multi-Year Technology Program	947,300	69,044	7%	94,730	10%	25,686
Transfer to EDC Reserve	1,285,500	681,315	53%	642,750	50%	(38,565)
Total	\$48,940,024	\$9,697,683	20%	\$9,771,799	20%	\$74,116

Attachment 11

Operating Reserve Funds Continuity Schedule

Balance as per 2017/2018 Financial Statements	\$1,630,323
Used to Balance 2018/2019 Revised Estimates	Not required
Change in Planned Use Based on Mid-Year Forecast	NIL
Anticipated Balance Available for Future Use	\$1,630,323

The Reserve for Working Funds is the only operating reserve fund available to the Board for use towards balancing the budget. The Board's annual reliance on reserves has diminished over the last several years and the Board was successful in establishing a balanced budget in 2018/2019. Reserve funds are finite and it is a best practice, whenever possible, to maintain a modest reserve fund for use towards one-time initiatives, to offset minor fluctuations, and to address any unforeseen situations that may arise in the future.

It has become the practice of the Board during the annual budget process to commit any projected operating surplus (deficit) in the current year to the operating reserve fund to facilitate budget planning for the upcoming year. This exercise takes place at the mid-point of the year and as such the mid-year forecast has been determined and presented in the second quarter budget status report for the period ending February 28, 2019. At this time the year-to-date results would indicate that there is no projected surplus or deficit and the opening operating reserve fund balance remains unchanged. Essentially, the cost pressures identified in Facilities Services are expected to be offset by the additional anticipated EPO revenue and potential savings in legal and professional services.

Attachment 12

Summary of Cash Position and Investment Options

Month	Bank Balance		
	High	Low	Avg
September 2018	\$12,123,146	(\$16,665,287)	\$4,148,342
October 2018	\$17,776,067	(\$2,926,608)	\$8,999,270
November 2018	\$10,369,781	(\$10,627,640)	\$3,462,326
December 2018	\$14,023,984	(\$7,991,685)	\$3,057,546
January 2019	\$10,904,366	(\$6,665,165)	\$3,276,514
February 2019	\$1,913,782	(\$14,316,960)	\$654,741
Average	\$11,185,188	(\$9,865,557)	\$3,933,123

The Board's investment policy requires consideration of the following principles when determining its cash management strategy: achieve optimum rate of return; avoid borrowing if self-financing is possible; and ensure maximum security of funds. To this end the Board maintains all of its funds at one of the tier one major financial institutions. The Board continues to consolidate all of its operating and reserve funds into a single account to maximize interest earnings potential and to minimize overdraft charges or short-term financing costs.

Another observation is the activity taking place in the account during the course of a month whereby the average monthly high is a positive \$11.2 million and the average monthly low is a negative \$9.9 million. This is due specifically to timing differences between the receipt of revenue and the payout of expenditure. From a revenue perspective the Board receives its Ministry grant installments once a month and receives its tax installments once a quarter from the Municipalities. However, expenditures follow a much more even and consistent stream with weekly payments to vendors and bi-weekly payroll for Board employees. As such there are peaks and troughs within the account each month.

Overall the Board experienced a decrease in its operating cash position of \$2,976,238 since the beginning of the year, due to the fact that less funds were received (\$141,754,195 as per Attachment 3) than disbursed (\$144,730,433 as per Attachment 5). This negative result does not represent an operating deficit for the year but rather is simply a cash flow deficit due to the timing of revenue and expenditure transactions. As the year progresses this trend will reverse itself and ultimately the Board's overall cash position should present a change from the prior year equivalent to the amount of reserves used to balance the budget.

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: April 29, 2019

Subject: **Annual Facility Partnership Opportunities**

Origin: Bob Camozzi, Superintendent of Education, Facilities Services
Rosemary Leclair, Superintendent of Education
Lewis Morgulis, Manager of Planning, Admissions and Partnerships
Claudia Henry, Supervisor, Community Use of Schools and Partnerships

Moved by _____ seconded by _____

“THAT the Durham Catholic District School Board receive and file the Annual Facility Partnership Opportunities Report dated April 29, 2019.”

Background

In accordance with Board Policy PO-435 Community Planning and Partnerships Policy, the Board is required to determine a final list of schools that have suitable space available for partnership opportunities and communicate it to the public.

Developing cooperative and collaborative facility partnerships enables the Board to reduce facility costs and improve educational opportunities for students. Partnerships can also foster greater ties to the community and represents an important part of the Province's strategy regarding community hubs.

The Board's Partnership opportunities involve co-building new facilities, leasing and licensing existing unused spaces, and the development of joint use agreements to use portions of existing schools and administrative facilities during school hours. The Board has been receptive to sharing facilities for the use of unoccupied space in existing

schools and administration facilities where the partnerships are appropriate for the school setting and where it enhances student achievement.

This report summarizes the list of schools that should be circulated for potential partnership in 2019-2020 in accordance with the Durham Catholic District School Community Planning and Partnerships Policy PO-435 and associated Administrative Procedures AP-435-1, and reports on both new and existing facility partnerships.

Criteria for Selection

In accordance with Administrative Procedures AP-435-1 schools are to be considered for potential partnership when they meet one or more criteria listed within the procedure. The criteria for consideration include:

- long term enrolment projections which allow for a portion of the building to remain unused or underutilized;
- all schools with a projection of 200 or more excess pupil places or 60% or less utilization for at least two (2) years from the start of the partnership;
- other schools where a portion of the building remains unused or underutilized;
- space is not required for Board programming or other uses;
- ability to identify and create a distinct and contiguous space within the facility;
- facility is not located within an area identified for a possible accommodation review within three (3) years from the time the space is identified as available;
- appropriate access to the space;
- parking availability;
- facility condition;
- zoning restrictions;

Schools Considered

Staff reviewed the enrolment projection and facility utilization data for all elementary and secondary schools from 2018 to 2023 using the Boards Accommodation Utilization Report dated December 17, 2018 to determine if there were schools which would meet the enrolment criteria for consideration.

Based on the criteria contained within the revised procedure, the following schools have underutilized spaces within the school that may be considered for the development of a facility partnership in available surplus space:

1. Holy Family Catholic School - Up to 4 rooms
2. St. Bridget Catholic School – Up to 5 rooms
3. St. Elizabeth Seton Catholic School – Up to 2 rooms
4. St. Francis de Sales Catholic School – Up to 2 rooms
5. St. John XXIII Catholic School – Up to 2 rooms
6. St. Luke the Evangelist Catholic School – Up to 2 rooms

Co-build Opportunities

The Boards Community Planning and Partnership Policy contemplates the ability of the Board to jointly build facilities with other agencies that are complimentary in nature.

The replacement of St. Marguerite D'Youville Catholic School was approved by the Ministry of Education in January 2018 and includes the replacement of the Child Care spaces and the existing Early ON centre. This project is awaiting approval to proceed from the Ministry of Education. The project may proceed in the summer of 2019 if the required approvals are provided by the Ministry of Education in a timely fashion.

The Board is seeking potential co-build partners for the following school construction projects located in the current Long Term Accommodation Plan:

1. Monsignor Paul Dwyer Catholic High School Replacement - Oshawa
2. Unnamed Brooklin Catholic Secondary School – Brooklin
3. Unnamed Seaton #1 Catholic Elementary School - Pickering

Existing Partnerships

In September 2019 the Board will open a new Grandview Children's Centre facility located in 4 former classrooms at Monsignor Paul Dwyer Catholic High School. The centre is aimed at providing a range of programs for children in Durham Region while a new treatment facility is designed and constructed for Grandview in Ajax.

The Board has continued to expand partnerships for space use with a range of agencies and organizations. The current list of partners includes the following:

- All Saints Catholic Secondary School partnership with Gladiators Basketball for the use of one portable;
- Archbishop Denis O'Connor Catholic High School partnership for the use of Town of Ajax fields and school facilities;
- Archbishop Denis O'Connor Catholic High School partnership with DC Basketball for the use of one portable;
- Archbishop Denis O'Connor Catholic High School partnership with Flying Angles Track and Field Club for the use of one portable
- Holy Family Catholic School partnership with Brock Community Health Care to use the former child care space;
- The Giffard Centre partnership with The Participation House – Durham Region for use of the gym and one classroom
- Monsignor John Pereyma Catholic Secondary School partnership with Durham College for joint use of Technological Education space;
- Monsignor Paul Dwyer Catholic High School partnership with the Community Innovation Lab;

- Monsignor Paul Dwyer Catholic High School partnership with the Oshawa Kicks Soccer Club for the use of fields;
- St. Mary Catholic High School partnership for the use of City of Pickering fields and school facilities;

The Board has applied for approval to proceed from the Ministry of Education to expand Child Care Centres in the following schools:

- Good Shepherd Catholic School a total of four new infant, toddler and pre-school rooms for the YMCA Child Care;
- Monsignor Philip Coffey Catholic School a total of five new infant, toddler and pre-school rooms for Waterview Child Care;
- St. Teresa of Calcutta Catholic School a total of four new infant, toddler and pre-school rooms for PRYDE Learning Centres;
- St. Theresa Catholic School a total of two new rooms for its child care centre operated by Fairy Glen Daycare;

PUBLIC MEETING

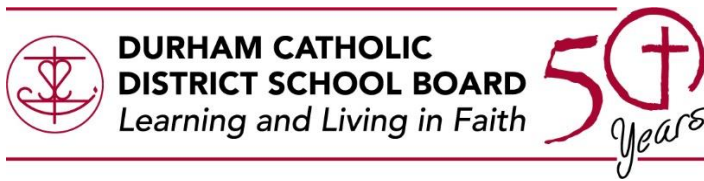
In accordance with Policy and Administrative Procedure OP-435 and AP-435-1 a public meeting is planned for Wednesday June 12, 2019 which will address the available locations for potential facility partnerships in existing space and co-builds.

At the meeting staff will outline the requirements of the Policy and Administrative Procedure with respect to Facility Partnerships and provide a list of the potential partnership sites to the attendees.

NEXT STEPS

Subsequent to the public meeting, it is intended that staff would review any potential partnership applications in accordance with the Policy and Administrative Procedure and return to the Durham Catholic District School Board for further direction.

AOB:BC:LM:tc



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: April 29, 2019

Subject: **Discovery 2023: Renewing the Vision Strategic Plan**

RECOMMENDATION

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive and file as information the Discovery 2023: Renewing the Vision Strategic Plan."

RATIONALE

At our March 25, 2019 Board meeting, we outlined our 2019 Strategic Planning Timelines. Over the past month, we have held various focus and employee consultation sessions as well as six student voice forums.

Focus Consultation Sessions

March 7 – The Most Reverend Bishop Vincent Nguyen

April 15 – Union Presidents and Chairs

April 17 – Principals and Vice Principals

Employee Consultation Sessions

March 25

April 23

Student Voice Forums

March 28 – Msgr. Paul Dwyer CHS

April 2 – Arch. Denis O'Connor CHS

April 9 – Notre Dame CSS

April 16 – Fr. Leo J. Austin CSS

April 18 – Msgr. John Pereyma CSS

April 24 – St. Mary CSS

Consultation Session Committees

April 8 – Audit Committee

To: Board of Trustees

Page 2

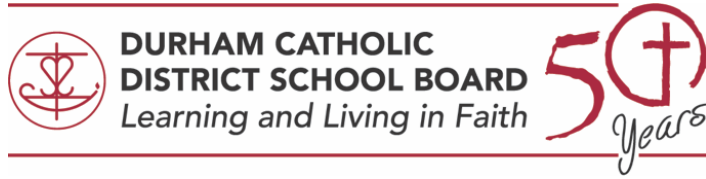
Re: Discovery 2023: Renewing the Vision – Strategic Plan

Date: April 29, 2019

Staff presented a working session on the demographic and structural changes within the Region since 2013. The data examined provincial and regional housing information, major infrastructure improvements, strategic planning initiatives from a variety of sources in the region and the Board's student and program growth.

The session also recapped a number of program and planning initiatives that have taken place over the last 5 years including expanded child cares, new facility partnerships, creating 7-12 programs, and constructing new school facilities.

AOB/eb



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: April 29, 2019

Subject: **Durham Catholic Children's Foundation 2018 Annual Report**

Origin: Ryan Putnam, Superintendent of Business & CFO

RECOMMENDATIONS

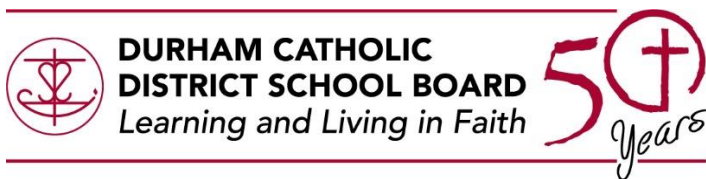
Moved by , seconded by

"THAT the Durham Catholic District School Board receive as information the Durham Catholic Children's Foundation 2018 Annual Report."

RATIONALE:

The Chair and Vice-Chair of the Durham Catholic Children's Foundation will distribute and review the 2018 Annual Report.

AOB:RP:dm



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: April 29, 2019

Subject: **Trustees Attendance – January to December 2018 - REVISED**

Origin: Liz Beckstead, Executive Officer of Governance (Acting)

RECOMMENDATION

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board receive and file as information, the revised Trustees Attendance Report for the period January to December 2018.”

RATIONALE

A revised copy of the Trustees Attendance Report for Board and Committee meetings from January to December 2018 is attached. The following changes are reflected in the report:

Supervised Alternative Learning

- Trustee Forster attended the September 20 and October 17, 2018 meetings

Durham Catholic Parent Involvement Committee

- December 2018 – no meeting

AOB/eb
Attach.

Durham Catholic District School Board

TRUSTEE AND STUDENT REPRESENTATIVE ATTENDANCE
Regular and Special Board Meetings



January - December 2018

Meeting Date	In Camera/ Open	T. Chapman	T. Corless	M. Forster	K. LeFort	J. McCafferty	J. Oldman	P. Pulla	J. Rinella	M. Ste. Marie	Student Trustee	Student Trustee
Jan 22	In Camera	X	X	X	E	X	X	X	X			
	Open	X	X	X	E	X	X	X	X		X	X
Jan 29 (Special)	In Camera	X	X	X	E	E	X	E	WR			
	Open	X	X	X	E	E	X	E	WR			
Feb 5	Open	X	X	X	X	E	E	E	E		X	X
Feb 26	In Camera	X	X	X	X	X	X	E	X			
	Open	X	X	X	X	X	X	E	X		X	X
Mar 19	In Camera	X	X	X	X	X	X	E	E			
	Open	X	X	X	X	X	X	E	E		X	X
Apr 23	In Camera	X	X	X	X	X	X	E	E			
	Open	X	X	X	X	X	X	E	E		X	X
May 7	In Camera	X	X	X	E	E	X	E	X			
	Open	X	X	X	E	E	X	E	X			
May 28	In Camera	E	X	X	X	X	X	X	X			
	Open	E	X	X	X	X	X	X	X		X	X
Jun 11	In Camera	X	X	X	E	X	WR	WR	X			
	Open	X	X	X	E	X	WR	WR	X		X	X
Sep 10 (Special)	In Camera	X	X	X	X	E	X	WR	X			
	Open	X	X	X	X	E	X	WR	X			
Sep 24	In Camera	X	X	X	X	X	X	X	X			
	Open	X	X	X	X	X	X	X	X		X	X
Oct 1	Open	X	X	X	X	E	X	E	X			
Oct 29	In Camera	X	X	X	X	X	X	WR	X			
	Open	X	X	X	X	X	X	WR	X		X	X
Nov 5	In Camera	X	WR	X	WR	X	X	WR	X			
	Open	X	WR	X	WR	X	X	WR	X			
Nov 26	In Camera	X	X	X	X	X	X	WR	X			
	Open	X	X	X	X	X	X	WR	X		X	X
Dec 3 (Inaugural)	Open	X		X	X	X	X	E	X	X	X	X
Dec 17	In Camera	X		X	X	X	X	E	X	X		
	Open	X		X	X	X	X	E	X	X	X	X

WR - With Regret E - attended electronically (via teleconference) X - in attendance
Student Trustees attend Open sessions of Board Meetings only

DURHAM CATHOLIC DISTRICT SCHOOL BOARD
TRUSTEE ATTENDANCE

JANUARY 2018 - DECEMBER 2018

X - Present WR - With Regrets N - No Meeting A - Absent E - Attended Electronically

AUDIT COMMITTEE MEMBERS					
DATE	M. Forster	J. Oldman	J. McCafferty	T. Chapman	Trustee
JANUARY					
FEBUARY					
MARCH					
APRIL	X	X	WR	X	
MAY					
JUNE					
SEPTEMBER	X	X	X		
OCTOBER					
NOVEMBER	X	X	X	X	
DECEMBER					

SEAC COMMITTEE MEMBERS					
DATE	J. McCafferty	K. LeFort	Trustee	Trustee	Trustee
JANUARY	X	E			
FEBUARY	N	N			
MARCH	X	X			
APRIL	X	WR			
MAY	WR	X			
JUNE	X	WR			
SEPTEMBER	X	X			
OCTOBER	E	WR			
NOVEMBER	E	WR			
DECEMBER	X	X			

SAL COMMITTEE MEMBERS					
DATE	M. Forster	J. Oldman	Trustee	Trustee	Trustee
JANUARY	X				
FEBUARY	WR	X			
MARCH	X				
APRIL	X				
MAY	X				
JUNE	X				
SEPTEMBER	X				
OCTOBER	X				
NOVEMBER	X				
DECEMBER	X				

SUSPENSION APPEAL COMMITTEE		COMMITTEE MEMBERS				
DATE	J. Rinella	J. Oldman	P. Pulla	J. McCafferty	M. Forster	K. LeFort
JANUARY						
FEBUARY						
MARCH						
APRIL						
MAY 2, 2018	X	WR	WR	X	X	
MAY 16, 2018	X	X	X			
JUNE	WR	X	WR	X		X
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						

EXPULSION HEARING COMMITTEE		COMMITTEE MEMBERS			
DATE	K. LeFort	P. Pulla	J. Rinella	J. Oldman	J. McCafferty
JANUARY					
FEBUARY					
March 7, 2018	X	WR	X		X
March 7, 2018	X	WR	X		X
April 24, 2018	X	WR	X	X	
April 24, 2018	X	WR	X	X	
MAY	X	WR	X		X
JUNE					
SEPTEMBER					
OCTOBER					
November 21, 2018	X	WR	X	X	
November 21, 2018	X	WR	X	X	
November 21, 2018	X	WR	X	X	
DECEMBER					

DCPIC		COMMITTEE MEMBERS			
DATE	T. Corless	J. Rinella	Trustee	Trustee	Trustee
JANUARY	N	N			
FEBUARY	WR	X			
MARCH	X				
APRIL	WR	X			
MAY	N	N			
JUNE	X				
SEPTEMBER	X				
OCTOBER	X				
NOVEMBER	X				
DECEMBER	N				

FINANCE		COMMITTEE MEMBERS			
DATE	T. Corless	M. Forster	P. Pulla	J. Rinella	Trustee
JANUARY	N	N	N	N	
FEBUARY	X	X	E		
MARCH					
APRIL	WR	X	E	X	
MAY	X	X	E		
JUNE	X	X	WR		
SEPTEMBER					
OCTOBER	X	X	WR	X	
NOVEMBER					
DECEMBER					

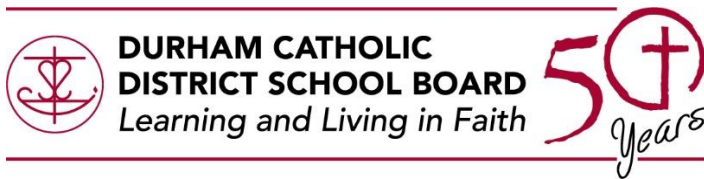
STUDENT SENATORS		COMMITTEE MEMBERS			
DATE	T. Chapman	Trustee	Trustee	Trustee	Trustee
JANUARY	WR				
FEBUARY	X				
MARCH	X				
APRIL	X				
MAY	X				
JUNE	X				
SEPTEMBER	X				
OCTOBER	X				
NOVEMBER	X				
DECEMBER	WR				

BOARD AWARD OF MERIT		COMMITTEE MEMBERS			
DATE	J. McCafferty	J. Oldman	P. Pulla	Trustee	Trustee
JANUARY					
FEBUARY					
MARCH					
APRIL	E	E	E		
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					

TRUSTEE YOUTH AWARD		COMMITTEE MEMBERS			
DATE	T. Chapman	M. Forster	J. Rinella	Trustee	Trustee
JANUARY					
FEBUARY					
MARCH					
APRIL	E	X	X		
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					

OUTSTANDING HOME/		COMMITTEE MEMBERS			
DATE	T. Chapman	Trustee	Trustee	Trustee	Trustee
JANUARY					
FEBUARY					
MARCH					
APRIL	X				
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					

SCHOOL YEAR CALENDAR		COMMITTEE MEMBERS			
DATE	T. Corless	Trustee	Trustee	Trustee	Trustee
JANUARY					
FEBUARY	X				
MARCH					
APRIL					
MAY					
JUNE					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: April 29, 2019

Subject: **Correspondence**

RECOMMENDATION

Moved by _____, seconded by _____

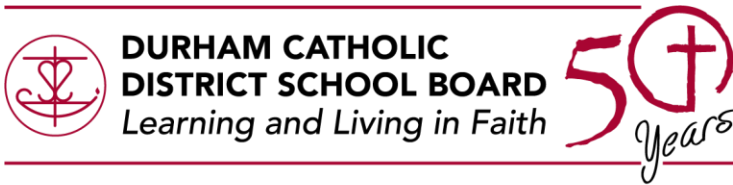
"THAT the Durham Catholic District School Board receive and file as information the following correspondence:

- Durham Catholic District School Board letter to Minister of Education dated April 15, 2019
- Ministry of Education letter dated April 15, 2019."

RATIONALE

As per attached.

AOB/eb
Attach.



April 15, 2019

The Honourable Lisa Thompson
Minister of Education
Ministry of Education
Mowat Block 22nd Floor
900 Bay Street
Toronto, ON M7A 1L2

Dear Minister Thompson:

On March 15, 2019, the Ministry made announcements affecting changes pursuant to the government's New Vision for Education. The Durham Catholic District School Board (DCDSB) and its Board of Trustees are deeply concerned about the potential consequences of these changes to student achievement and well-being. Specifically, the concerns center on the effect that class size changes and funding reductions will have on the Board's ability to provide quality programming for our students.

As Trustees, we are responsible for overseeing the DCDSB on behalf of all of our communities in furtherance of the education of all of our students. That focus is directed primarily on the development of the whole person: mind, body and spirit. We do not take that responsibility lightly.

We firmly believe that the quality of the education we provide will be adversely impacted by the changes the Ministry has announced. The following areas cause us grave concerns:

- **Class Size Changes:** The proposed increase in average class sizes in grades 9 to 12 will ultimately result in less teaching sections and a reduction in specialized programs, pathways opportunities, locally developed and credit recovery courses offered, have an impact on individualized instruction, classroom management, and significantly limit the number of elective and specialized courses available across disciplines. In particular, we believe these impacts will jeopardize the success of some of our most at-risk students.
- **E-Learning:** We are concerned that this mode of delivery will not be successful for all students given their learning styles. The Board is also deeply concerned that vulnerable students may be left behind without the supports needed to ensure that families on the margins have access to the tools needed to participate fully and equitably. A one-size all solution does not work for all students in the system.

..../2

– 2 –

- **Special Education Funding:** The reduced funding in special education will result in less services and dedicated supports for students in need and places further strain on staff who already carry heavy caseloads. Given the pressures in other areas of the budget the Board is finding it increasingly difficult to maintain current service levels, let alone further invest, even though needs and demand for supports increases each year.
- **Overall Funding Cuts:** The loss of local priorities funding, uncertainty regarding Education Program Other (EPO) funding and other direct and unilateral funding reductions will result in reduced programming for students and potential job losses in various disciplines and employee groups across the system. The Government's message that no one will lose their job is simply unreasonable and unrealistic under the current situation.

The DCDSB Board of Trustees is one among many partners in public education. This Government must heed the call of all partners, including the students who are the basis and focal point of publically funded education in Ontario. Board, staff and student voice is paramount as we move forward during this period of transition and change.

In the final analysis, if funding reductions cut deep and if staff are asked to do more than is reasonable or possible, we will not realize on the potential of ALL students. While fiscal prudence and responsibility are laudable goals, they must not be met at the expense of educating the students of this Province, especially the most vulnerable of our students. If anything, the education of our students – ALL of our students – should be the priority of the Government's investment in the future of Ontario.

Putting students first is a priority that should unite School Boards and the Government, not create division. It should be the bedrock principle upon which mutual support is lent towards building on the promise of student well-being and achievement, now and into the future.

Yours truly,



John Rinella
Chair, Durham Catholic District School Board

cc: Lindsey Park, MPP – Durham
Rod Phillips, MPP – Ajax
Lorne Coe, MPP – Whitby
Jennifer French, MPP – Oshawa
Peter Bethlenfalvy, MPP – Pickering-Uxbridge

Ministry of Education

Barrie Regional Office
20 Bell Farm Road, Unit #9
Barrie ON L4M 6E4
Telephone: (705) 725-7627
INWATS: 1-800-471-0713
Fax: (705) 725-7635 or 1-800-471-2584

Ministère de l'Éducation

Bureau régional de Barrie
20, rue Bell Farm, Bureau n° 9
Barrie ON L4M 6E4
Téléphone: (705) 725-7627
SANS FRAIS: 1-800-471-0713
TÉLÉCOPIEUR: (705) 725-7635 ou 1-800-471-2584



April 15, 2019

Anne O'Brien
Director of Education
Durham Catholic District School Board
650 Rossland Road West
Oshawa, ON L1J 7C4

Dear Director O'Brien

On behalf of the Minister of Education, I am responding to your submission of the modified school year calendars for your elementary schools and secondary schools for the 2019-2020 school year.

In accordance with subsection 5(1) of *Regulation 304*, your modified calendar(s) has been reviewed and is deemed compliant for posting. It is understood that consultation with stakeholder groups has taken place and that support for the modification has been obtained from your parent and community groups.

Please note that the board must submit their PA day descriptions no later than May 1. After May 1, a representative from the regional office will contact the board to ensure compliance with PPM151 and collective agreements. Once these PA days have been deemed compliant, you will receive an automated notice through the school year calendar application which will confirm completion of the process for your school year calendar.

Regards,

A handwritten signature in black ink, appearing to read "Andrew Locker".

Andrew Locker
Regional Manager