

REGULAR BOARD MEETING

AGENDA

Monday, May 27, 2019

7:30 p.m.

Pope Francis Centre
652 Rossland Road West
Oshawa, ON L1J 7C4

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REGULAR BOARD MEETING

Monday, May 27, 2019

7:30 p.m.

Durham Catholic District School Board

Pope Francis Centre

652 Rossland Road West, Oshawa

OPEN SESSION AGENDA

A.	CALL TO ORDER	<u>Page</u>
a.1	Motion to Move In Camera (7:00 p.m.)	
a.2	National Anthem (7:30 p.m.)	Sir Albert Love Catholic School Choir
a.3	Acknowledgement of Traditional Territory	
a.4	Memorials and Prayer	Student Trustees
a.5	Roll Call and Apologies	
B.	APPROVAL OF AGENDA	
b.1	Changes to printed Agenda	
b.2	Approval of Agenda	
C.	ANNOUNCEMENTS	
c.1	Announcements from the In Camera Session of the Board Meeting	
c.2	50-Year History Tribute - Durham Catholic District School Board	
D.	PRESENTATIONS OF AWARDS	
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d.2	Trustees' Youth Awards	
d.3	Reverend John Markle Memorial Trophy for Outstanding Home/School Communication 2018-2019	
d.4	Student Senators Recognition 2018-2019	
d.5	25 Years' Service in Catholic Education	
E.	NOTICES OF MOTIONS	
F.	DECLARATIONS OF INTEREST	
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g.1	Approval and Signing of Minutes of the Open Session of the Regular Board Meeting of April 29, 2019	4
g.2	Business Arising from the Open Session of the Regular Board Meeting of April 29, 2019	
g.3	Approval and Signing of Minutes of the Open Session of the Regular Board Meeting (Policy) of May 6, 2019	19
g.4	Business Arising from the Open Session of the Regular Board Meeting (Policy) of May 6, 2019	

H. PRESENTATIONS

- h.1 2019/2020 Budget Estimates – First Draft – Ryan Putnam, Superintendent of Business
- h.2 Discovery 2023: Renewing the Vision – Strategic Plan – Anne O'Brien, Director of Education

I. DELEGATION

J. CONSIDERATION OF MOTION

- j.1 Motions to be read in Open Session from the In Camera Session of the Board Meeting of May 27, 2019

K. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

L. COMMITTEES

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- I.1.1 I.P.R.C. Report for April 2019 35
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L.2 Matters Referred from Committee

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- m.2.2 St. Christopher Catholic School and St. Thomas Aquinas Catholic School
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- m.4.1 Discovery 2023: Renewing the Vision – Strategic Plan 79
- m.4.2 Trustees Audited Expenses – January – December 2018 81
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- m.4.4 Director's Verbal Report

m.5 Chair's Report

- m.5.1 Chair's Verbal Report
- m.5.2 Student Trustees' Verbal Report

N. CORRESPONDENCE

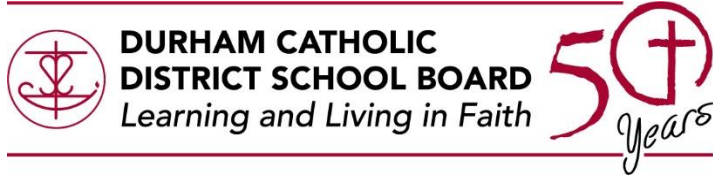
O. INQUIRIES AND MISCELLANEOUS

P. PENDING ITEMS

Q. ADJOURNMENT

R. CLOSING PRAYER

Student Trustee



MINUTES of the **OPEN SESSION** of the Regular Board Meeting of the Durham Catholic District School Board which was held in the Catholic Education Centre, 650 Rossland Road West, in Oshawa on Monday, April 29, 2019.

Trustees Present

J. Rinella, Chair
T. Chapman, Vice Chair (teleconference)
M. Forster
K. LeFort (teleconference)
J. McCafferty
M. Ste. Marie

Regrets

J. Oldman

Student Trustees

J. Cara
S. Zamorano

Staff Present

A. O'Brien, Director	T. Keay
T. Barill	R. Leclair
J. Bastarache	L. Morgulis
J. Bowyer	J. Mullins
B. Camozzi	G. O'Reilly
M. Gray	R. Putnam
S. Grieve	R. Rodriguez
M. Hammond	J. McVeigh

A. OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 7:02 p.m.

a.1 MOTION TO MOVE IN CAMERA

Motion No. B2019-04-29-01

Motion to Move In Camera

Moved by J. McCafferty seconded by M. Ste. Marie

"THAT the Durham Catholic District School Board Meeting move into In Camera Session."

Carried

RESUMPTION OF OPEN SESSION (7:36 p.m.)

Chair Rinella reconvened the meeting to order and welcomed all in attendance.

a.2 NATIONAL ANTHEM – O CANADA

Students from St. André Bessette Catholic School opened the meeting with O Canada.

a.3 ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Rinella acknowledged Traditional Lands and Territory.

a.4 MEMORIALS AND PRAYERS

Student Trustees Zamorano and Cara offered the opening prayer.

a.5 ROLL CALL AND APOLOGIES

Trustee Oldman sent regrets. Vice Chair Chapman and Trustee LeFort joined via teleconference.

B. APPROVAL OF AGENDA

b.1 CHANGES TO THE PRINTED AGENDA

None

ITEM b.2 APPROVAL OF AGENDA

Motion No. B2019-04-29-02

Approval of Agenda

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board approve the agenda of the Monday, April 29, 2019 Regular Board Meeting as printed.”

Carried

C. ANNOUNCEMENTS**c.1 ANNOUNCEMENTS FROM THE IN CAMERA SESSION OF THE REGULAR BOARD MEETING OF APRIL 29, 2019**

Chair Rinella made the following announcements:

RETIREMENTS

<u>Name</u>	<u>Current Position</u>	<u>Effective</u>
Arlidge, Gillian	Teacher, St. John Paul II C.S.	June 28, 2019
Coghlan, Lisa	Teacher, Student Services Department	June 30, 2019
Corrigan Jenish, Beth	Teacher, St. John Bosco C.S.	May 15, 2019
Coscarella, Sandy	Principal, St. Catherine of Siena C.S.	June 30, 2019
Gainey, Christopher	Teacher, Monsignor Paul Dwyer C.H.S.	June 30, 2019
Gilray, Paul	Teacher, Father Joseph Venini C.S.	June 28, 2019
Joly, Patrice	Teacher, St. Theresa C.S.	June 30, 2019
Joly, William	Teacher, St. Paul C.S.	June 30, 2019
Just, Elvira	Teacher, St. Mark The Evangelist C.S.	June 28, 2019
Karowski, Suzanne	Teacher, St. Mark the Evangelist C.S.	June 29, 2019
Kennedy, Lainey	Teacher, St. John Bosco C.S.	June 30, 2019
Laginski, Rhonda	Teacher, All Saints C.S.S.	June 30, 2019
Mahura, Annamarie	Teacher, Good Shepherd C.S.	June 28, 2019
Manis, Karen	Teacher, St. Josephine Bakhita C.S.	June 30, 2019
Nightingale, Lesley	Teacher, Notre Dame C.S.S.	July 1, 2019
O'Reilly, Helen	Teacher, St. Mary C.S.S.	June 30, 2019
Panday, Anjalee	Teacher, St. Elizabeth Seton C.S.	June 30, 2019
Regier, Kathy	Teacher, St. Patrick C.S.	June 30, 2019
Rekuta, Mary Anne	Teacher, St. James C.S.	June 30, 2019
Rose, John	Teacher, St. Mark the Evangelist C.S.	June 30, 2019
Roy, Janice	Teacher, St. Matthew the Evangelist C.S.	June 30, 2019
Ryan, Angela	Teacher, Archbishop Denis O'Connor C.S.	June 30, 2019
Sheehan, Carmela	Teacher, St. Theresa C.S.	June 30, 2019
Van Hoof, Diane	Teacher, St. Bernadette C.S.	June 30, 2019
Whitelock, Patricia	Teacher, St. Paul C.S.	June 30, 2019
Wylie, Sonia	Vice Principal, All Saints C.S.S.	June 30, 2019

RESIGNATION

<u>Name</u>	<u>Current Position</u>	<u>Effective</u>
Bycok, Karen	Teacher, Msgr. Philip Coffey CS	June 28, 2019

c.1 ANNOUNCEMENTS FROM THE IN CAMERA SESSION OF THE REGULAR BOARD MEETING OF APRIL 29, 2019 (Cont'd)

APPOINTMENT OF SUPERINTENDENT OF EDUCATION

Effective: June 3, 2019

<u>Name</u>	<u>Current Position</u>	<u>New Placement</u>
Wilson, Jim	Secondary Principal Continuing Education Department	Superintendent of Education – Facilities Services

c.2 2019 ONTARIO COUNCIL FOR TECHNOLOGY EDUCATION (OCTE) EXCELLENCE IN TEACHING AWARD – ELEMENTARY

- Hillary Rogers-Myhal, teacher at St. Patrick Catholic School was recognized with the Ontario Council for Technology Education (OCTE) Award for Excellence in Teaching Elementary Award. The award represents outstanding commitment to Science and Technological Education. Ms. Rogers-Myhal will receive a bursary of \$500 to be used for Personal Professional Development and teaching resources.

c.3 TERRY FOX MILESTONE AWARD

- Director O'Brien shared a special token of appreciation DCDSB received from the Terry Fox Foundation. She noted that we have reached an incredible fundraising milestone of \$1,000,000 to date. A plaque was presented to the Principals/Vice Principals Association.

c.4 ARCHBISHOP DENIS O'CONNOR CATHOLIC HIGH SCHOOL – ROBOTICS COMPETITION

- Director O'Brien welcomed Stephen MacKinnon, teacher at Archbishop Denis O'Connor Catholic High School and students from the DO'C Robotics Team. She recognized them for their recent success in various competitions, as they continue to lead the way for STEM initiatives in both the elementary and secondary levels. A short video featuring the DOC-Botics Team was shared with Trustees.

D. NOTICE OF MOTIONS

None.

E. DECLARATION OF INTEREST

e.1 DECLARATION OF CONFLICT OF INTEREST

None.

F. ACTIONS TO BE TAKEN

f.1 APPROVAL AND SIGNING OF MINUTES OF THE OPEN SESSION OF THE REGULAR BOARD MEETING OF MARCH 25, 2019

Motion No. B2019-04-29-03

Approval and Signing of Minutes

Moved by M. Forster seconded by T. Chapman

“THAT the Durham Catholic District School Board approve the Minutes of the Open session of the March 25, 2019 Regular Board Meeting.”

Carried

f.2 BUSINESS ARISING FROM THE OPEN SESSION OF THE REGULAR BOARD MEETING OF MARCH 25, 2019

None

f.3 APPROVAL AND SIGNING OF MINUTES OF THE OPEN SESSION OF THE JOINT BOARD MEETING OF THE EDUCATION DEVELOPMENT CHARGE POLICY REVIEW MEETING OF MARCH 26, 2019

Motion No. B2019-04-29-04

Approval and Signing of Minutes

Moved by M. Ste. Marie seconded by J. McCafferty

“THAT the Durham Catholic District School Board approve the Minutes of the Open session of the Joint Board Meeting of the Education Development Charge Policy Review Meeting of March 26, 2019.”

Carried

f.4 BUSINESS ARISING FROM THE OPEN SESSION OF THE JOINT BOARD MEETING OF THE EDUCATION DEVELOPMENT CHARGE POLICY REVIEW MEETING OF MARCH 26, 2019

None

f.5 APPROVAL AND SIGNING OF MINUTES OF THE OPEN SESSION OF THE JOINT BOARD MEETING OF THE EDUCATION DEVELOPMENT CHARGES SUCCESSOR BY-LAWS OF MARCH 26, 2019

Motion No. B2019-04-29-05

Approval and Signing of Minutes

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board approve the Minutes of the Open session of the Joint Board Meeting of the Education Development Charges Successor By-Laws of March 26, 2019.”

Carried

f.6 BUSINESS ARISING FROM THE OPEN SESSION OF THE JOINT BOARD MEETING OF THE EDUCATION DEVELOPMENT CHARGES SUCCESSOR BY-LAWS OF MARCH 26, 2019

None

f.7 APPROVAL AND SIGNING OF MINUTES OF THE SPECIAL BOARD MEETING OF APRIL 1, 2019

Motion No. B2019-04-29-06

Approval and Signing of Minutes

Moved by M. Forster seconded by J. McCafferty

“THAT the Durham Catholic District School Board approve the Minutes of the Special Board Meeting of April 1, 2019.”

Carried

f.8 BUSINESS ARISING FROM THE SPECIAL BOARD MEETING OF APRIL 1, 2019

None

f.9 APPROVAL AND SIGNING OF MINUTES OF THE OPEN SESSION OF THE SPECIAL BOARD MEETING OF THE EDUCATION DEVELOPMENT CHARGES OF APRIL 15, 2019

Motion No. B2019-04-29-07

Approval and Signing of Minutes

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board approve the Minutes of the Open Session of the Special Board Meeting of the Education Development Charges of April 15, 2019.”

Carried

f.10 BUSINESS ARISING FROM THE OPEN SESSION OF THE SPECIAL BOARD MEETING OF THE EDUCATION DEVELOPMENT CHARGES OF APRIL 15, 2019

None

G. PRESENTATIONS

g.1 DURHAM CATHOLIC CHILDREN'S FOUNDATION ANNUAL REPORT 2018

- Stan Karwowski, Chair of the Durham Catholic Children's Foundation and Vice-Chair Brian Miettinen, presented the 2018 Durham Catholic Children's Foundation Annual Report. The mission of the Foundation is to bring hope to students in need.
- Mr. Karwowski's presentation highlighted funds raised by the Foundation's annual events such as:
 - Foundation Gala
 - Fore-the Kids Golf Classic
 - Community Run/Student Walk for Hope
- Vice Chair Brian Miettinen said through the Family Assistance Program, the Foundation has extended support to students in the areas of gift cards for food, clothing, medical expenses and extra-curricular activities. He shared examples and testimonials of the supports that were provided to families and students through the school-based family assistance program.
- Chair Karwowski said the Foundation presented bursaries to eight secondary students in need who have demonstrated commitment to meeting the Ontario Catholic School Graduate Expectations.
- Chair Karwowski thanked staff for their work with the Foundation.
- Trustees extended thanks to Chair Karwowski and Vice Chair Miettinen on their dedication to support students in need.

g.2 MINISTRY FUNDING AND BUDGET UPDATE

- Ryan Putnam, Superintendent of Business and Chief Financial Officer provided a Ministry Funding and Budget update. His presentation included:
 - Current financial position
 - Provincial funding
 - Cost pressures
 - Budget solution
- Vice Chair Chapman inquired as to the impact of the secondary class size adjustments with respect to program and course offerings. She further inquired whether we would be able to share that data with the Ministry. Director O'Brien indicated the changes will have a greater impact on smaller schools and will make it challenging for pathways options for students. She responded the Board will be sharing this information to the Provincial Associations and the Ministry.
- Superintendent Mullins provided an update as to the secondary staffing and timetabling processes. He has been working closely with the secondary principals to assess the impact of the increase in class size. He stated that early indications are that schools will be able to provide the core programs and course options for September however, it will prove to be increasingly challenging in subsequent years as class sizes are increased to the full 28 to 1.

g.2 MINISTRY FUNDING AND BUDGET UPDATE (Cont'd)

- Student Trustee Zamorano asked how schools determine which courses to offer. Superintendent Mullins explained that principals review course subscription and the needs of the community when determining which courses they offer.
- Trustee Ste. Marie inquired about the government's representation that no teacher would lose their job. Director O'Brien indicated that such commitment is only related to the proposed change in secondary class size. Superintendent Putnam further noted that staffing adjustments are required to offset general funding reductions.
- Trustee Forster inquired how the funding reductions will impact staff development and capacity building with respect to specialty courses. Director O'Brien indicated that the majority of staff development is funded by EPO grants and Boards are currently awaiting further information.
- Chair Rinella commented that Boards will be challenged to balance their budgets given significant funding reductions. He noted specifically the anticipated \$7M shortfall for our Board and the potential impact across the various employee groups.

g.3 STRATEGIC PLAN: RENEWING THE VISION

- Director O'Brien introduced Lewis Morgulis, Manager of Planning, Admissions and Partnerships who presented a Powerpoint presentation on the Strategic Planning Process. Highlights included:
 - Data Overview – What has changed since 2013
 - Upgrades to the transportation network in Durham.
 - Planned new residential construction for the communities of Seaton, Ajax, West Whitby, Brooklin and North Oshawa.
 - The construction of new elementary schools, Childcare Centres, specialized programming centres, expanded French Immersion and expanded Continuing Education sites.
- Lewis Morgulis also provided an overview of Regional Planning Data in all Durham municipalities, census data and DCDSB school utilization data projected through 2028.

H. DELEGATION

None.

I. CONSIDERATION OF MOTION**I.1 MOTIONS TO BE READ IN OPEN SESSION FROM THE IN CAMERA SESSION OF THE BOARD MEETING OF APRIL 29, 2019**

Motion No. B2019-04-29-08

Motions Read

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Motions as read from the In Camera session of the April 29, 2019 Regular Board Meeting.”

Carried

J. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None

K. COMMITTEES

k.1 COMMITTEE REPORTS

k.1.1 IPRC REPORT FOR MARCH 2019

Motion No. B2019-04-29-09

IPRC Report for March 2019

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of March 2019.”

Carried

k.1.2 SPECIAL EDUCATION ADVISORY COMMITTEE MEETING – APRIL 2, 2019

Motion No. B2019-04-29-10

Special Education Advisory Committee Meeting – April 2, 2019

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board accept the report of the April 2, 2019 Special Education Advisory Committee meeting.”

Carried

k.1.3 DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE – MARCH 21, 2019

Motion No. B2019-04-29-11

Durham Catholic Parent Involvement Committee Meeting March 21, 2019

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, March 21, 2019.”

Carried

k.1.4 DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE – APRIL 4, 2019

Motion No. B2019-04-29-12

Durham Catholic Parent Involvement
Committee Meeting April 4, 2019

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, April 4, 2019.”

Carried

k.1.5 FINANCE COMMITTEE MINUTES – APRIL 1, 2019

Motion No. B2019-04-29-13

Finance Committee Minutes – April 1, 2019

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board receive as information the minutes of the April 1, 2019 Finance Committee meeting.”

Carried

k.2. MATTERS REFERRED FROM COMMITTEE

None

L. STAFF REPORTS

I.1 BUSINESS

I.1.1 MINISTRY FUNDING AND BUDGET UPDATE

Motion No. B2019-04-29-14

Ministry Funding and Budget Update

Moved by M. Ste. Marie seconded by M. Forster

“THAT the Durham Catholic District School Board receive as information the Ministry Funding and Budget Update as presented by staff.”

Carried

I.1.2 2018/2019 SECOND QUARTER BUDGET STATUS REPORT

Motion No. B2019-04-29-15

2018/2019 Second Quarter Budget Status Report

Moved by M. Ste. Marie seconded by M. Forster

“THAT the Durham Catholic District School Board receive as information the 2018/2019 Second Quarter Budget Status Report.”

Carried

I.2 FACILITIES SERVICES

I.2.1 ANNUAL FACILITY PARTNERSHIP OPPORTUNITIES

Motion No. B2019-04-29-16

Annual Facility Partnership Opportunities

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board receive and file the Annual Facility Partnership Opportunities Report dated April 29, 2019.”

Carried

I.3 DIRECTOR’S REPORT

I.3.1 DISCOVERY 2023: RENEWING THE VISION – STRATEGIC PLAN

Motion No. B2019-04-29-17

Discovery 2023: Renewing the Vision – Strategic Plan

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file as information the Discovery 2023: Renewing the Vision Strategic Plan.”

Carried

I.3.2 DURHAM CATHOLIC CHILDREN'S FOUNDATION ANNUAL REPORT 2018

Motion No. B2019-04-29-18

Durham Catholic Children's Foundation Annual
Report 2018

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board receive as information the Durham Catholic Children's Foundation 2018 Annual Report.”

Carried

I.3.3 TRUSTEES ATTENDANCE – JANUARY TO DECEMBER 2018 (REVISED)

Motion No. B2019-04-29-19

Trustees Attendance – January to December
2018 (Revised)

Moved by J. McCafferty seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board receive and file as information, the revised Trustees Attendance Report for the period January to December 2018.”

Carried

I.3.4 DIRECTOR'S VERBAL REPORT

- Director O'Brien acknowledged an active month for April in every area of the Board including Easter celebrations with schools and parishes; World Autism Day; National Volunteer Week and the Annual Distinguished Volunteer Awards and Administrative Professionals Day.
- Director O'Brien enjoyed seeing over 100 Durham Catholic secondary school students gather together for the board's first ever Indigenous Student Summit. The event was organized by the student members of the Indigenous Education Advisory Circle (IEAC) as a way to share their Indigenous culture with fellow students. Students participated in hands-on workshops focused on cultural activities, such as beading, lacrosse, Ojibwe language and Métis drumming.
- Director O'Brien acknowledged Children's Mental Health Week next week. She said in keeping with the renewed Mental Health Strategy for the board, she wants to acknowledge the importance of mental health awareness for our students and recognize its role in their overall wellbeing and achievement. She shared some upcoming special events for parents and guardians through the Durham TAMI (Talking About Mental Health) Coalition and a joint partnership educating parents on Cannabis use among Durham students.
- Director O'Brien looks forward to celebrating Catholic Education Week in May as well as the Durham Catholic Distinguished Educator awards and our 6th Annual Durham Catholic Children's Foundation Gala.

I.4 CHAIR'S REPORT

I.4.1 CHAIR'S VERBAL REPORT

- On behalf of the Board of Trustees, Chair Rinella extended continued prayers for the Pulla family in the recent passing of Paul Pulla, former Trustee for the City of Oshawa. He acknowledged Mr. Pulla's dedication to our Catholic learning communities.
- The Chair was pleased to honour our Durham Catholic Distinguished Volunteers at the annual awards ceremony that was held earlier this month. He thanked the Durham Catholic Parent Involvement Committee for organizing this event, and also to all the volunteers in our Durham Catholic schools and communities.
- Chair Rinella said he looks forward to more milestone celebrations in May, including our staff receiving 25 years of service awards, and the groundbreaking ceremony for the new St. Anne Catholic School to open in North Oshawa in December 2019.
- The Chair attended alongside fellow Trustees from our board and the province the Ontario Catholic School Trustees' Association Annual General Meeting and Conference. Based on the theme of Faith in Action, they heard from faith and education leaders, providing an opportunity to build on our ongoing advocacy for Catholic education in Ontario.
- Chair Rinella thanked Chair Stan Karwowski, and Vice Chair Brian Miettinen, representing the Durham Catholic Children's Foundation with an update on the work of the Foundation in 2018. He also acknowledged all members of the Foundation Board of Directors and teams of staff who set up every year to make our signature events and fundraising opportunities a meaningful opportunity to give to the community.
- The Chair looks forward to the Foundation Gala this week in support of Durham Catholic children and youth, and to the System-Wide Mass for Catholic Education Week on Monday, May 6 at Holy Family Catholic Church.

I.4.2 STUDENT TRUSTEES' VERBAL REPORT

- The Student Trustees advised that the Student Senate held its elections earlier in the evening and commended the candidates who participated in the process.
- Student Trustees Cara and Zamorano announced that the Catholic Board Cabinet of the Ontario Student Trustee Association is launching a media campaign during the month of May to celebrate the diverse learning styles of students with special needs. They indicated they would be launching a video contest in which students will showcase the ways their schools foster inclusivity.
- The Student Trustees attended the Ontario Catholic School Trustees' Association Annual General Meeting. There were many engaging and inspirational guest speakers including Dr. Rumeet Billan who spoke on the importance of resilience and how to change our mindsets from "problem solvers" to "solution seekers", and the power of hope to make positive change in our lives.

M. CORRESPONDENCE

Motion No. B2019-04-29-20

Correspondence

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file as information the following correspondence:

- Durham Catholic District School Board letter to Minister of Education dated April 15, 2019
- Ministry of Education letter dated April 15, 2019.”

Carried

N. INQUIRIES AND MISCELLANEOUS

None

O. PENDING ITEMS

None.

MOTION TO RECONVENE THE IN CAMERA SESSION (10:00 p.m.)

Motion No. B2019-04-29-21

Motion to Reconvene the In Camera Session

Moved by K. LeFort seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board reconvene the In Camera Session.”

Carried

RESUMPTION OF OPEN SESSION (10:15 p.m.)

P. ADJOURNMENT

Motion No. B2019-04-29-22

Adjournment

Moved by M. Forster seconded by J. Oldman

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, April 29, 2019.”

Carried

Q. CLOSING PRAYER

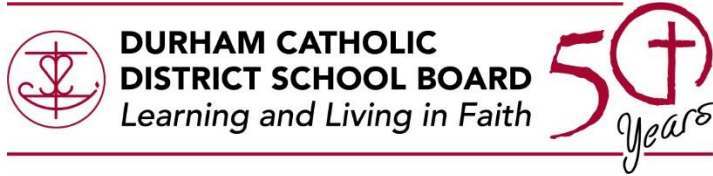
Student Trustees offered the closing prayer.

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(10:16 p.m.)

L. Beckstead, Recording Secretary



MINUTES of the **OPEN SESSION** of the Regular Board Meeting (Policy) of the Durham Catholic District School Board which was held in the Catholic Education Centre, 650 Rossland Road West, in Oshawa on Monday, May 6, 2019.

Trustees Present

J. Rinella, Chair
T. Chapman, Vice Chair
M. Forster
K. LeFort
J. McCafferty (via teleconference)
J. Oldman
M. Ste. Marie

Staff Present

A. O'Brien, Director	G. O'Reilly
T. Barill	R. Putnam
J. Bowyer	R. Rodriguez
B. Camozzi	
M. Gray	
R. Leclair	
J. Mullins	

A. OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 7:36 p.m.

a.1 ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Rinella acknowledged Traditional Lands and Territory.

a.2 MEMORIALS AND PRAYER

Trustee McCafferty offered the opening prayer.

a.3 ROLL CALL AND APOLOGIES

Trustees McCafferty attended by teleconference.

B. APPROVAL OF AGENDA

ITEM b.1 CHANGES TO THE PRINTED AGENDA

The following item was added under Announcements c.1 - Children's Mental Health Week

ITEM b.2 APPROVAL OF AGENDA

Motion No. B2019-05-06-01

Approval of Agenda

Moved by J. Oldman seconded by M. Forster

“THAT the Durham Catholic District School Board approve the agenda of the Monday, May 6, 2019 Regular Board Meeting as amended.”

Carried

C. ANNOUNCEMENTS

c.1 CHILDREN’S MENTAL HEALTH WEEK

- Superintendent Bowyer distributed a poster and handout on Children’s Mental Health Week, which is being celebrated across Ontario from May 5 to 11, 2019. She said Children’s Mental Health Week is about increasing awareness of the signs of child and youth mental health problems, decreasing stigma and understanding that help is available and treatment works.
- Superintendent Bowyer said the TAMI Coalition will be guest speakers at the May 7, 2019 Special Education Advisory Committee Meeting which is being held at Notre Dame. She extended an invitation to all Trustees.

D. NOTICES OF MOTIONS

None

E. DECLARATIONS OF INTEREST

ITEM e.1 DECLARATION OF CONFLICT OF INTEREST

None

F. ACTIONS TO BE TAKEN

None

G. PRESENTATION

None

H. DELEGATIONS

None

I. CONSIDERATION OF MOTION

None

J. UNFINISHED BUSINESS FROM PREVIOUS MEETING

None

K. COMMITTEES

k.1 COMMITTEE REPORTS

None

k.2 MATTERS REFERRED FROM COMMITTEE

None

L. STAFF REPORTS

ITEM I.1 POLICY

ITEM I.1.1 ROSTER OF POLICIES AND ADMINISTRATIVE PROCEDURES

Motion No. B2019-05-06-02

Roster of Policies and Administrative
Procedures

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Current Roster of Policies and Administrative Procedures – May 6, 2019.”

Carried

ITEM I.1.2 EQUITY AND INCLUSIVE EDUCATION POLICY

Motion No. B2019-05-06-03

Equity and Inclusive Education Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Equity and Inclusive Education Policy (PO216).”

Carried

ITEM I.1.3 EQUITY AND INCLUSIVE EDUCATION ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-04

Equity and Inclusive Education Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Equity and Inclusive Education Administrative Procedure (AP216-1).”

Carried

ITEM I.1.4 RELIGIOUS ACCOMMODATION ADMINISTRATIVE PROCEDURE

- Vice Chair Chapman asked for the background for the development of the Religious Accommodation administrative procedure. Superintendent Camozzi described the creation of the administrative procedure in 2010 when it became a requirement for all schools to implement.
- Trustee Forster requested background information on Appendix A of the procedure. Superintendent Camozzi pointed out that it was included due to a Supreme Court of Canada ruling related to religious artifacts.
- Discussion ensued regarding the Appendix. Staff will take back the input to discuss if Appendix A would lead to the creation of a guideline.
- Trustee LeFort asked for confirmation that administrative procedures are for “receive and file”. Director O’Brien confirmed that they were.

Motion No. B2019-05-06-05

Religious Accommodation Administrative Procedure

Moved by T. Chapman seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Religious Accommodation Administrative Procedure (AP216-2).”

Carried

ITEM I.1.5 DISEASE MANAGEMENT AND PREVENTION POLICY

Motion No. B2019-05-06-06

Disease Management and Prevention Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the Disease Management and Prevention Policy (PO408).”

Carried

ITEM I.1.6 DISEASE MANAGEMENT AND PREVENTION ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-07

Disease Management and Prevention
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Disease Management and Prevention Administrative Procedure (AP408-1).”

Carried

ITEM I.1.7 INTERIM SMOKE AND TOBACCO FREE ENVIRONMENT POLICY

Motion No. B2019-05-06-08

Interim Smoke and Tobacco Free Environment
Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the interim Smoke and Tobacco Free Environment Policy (PO407).”

Carried

ITEM I.1.8 INTERIM SMOKE AND TOBACCO FREE ENVIRONMENT ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-09

Interim Smoke and Tobacco Free Environment
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the interim Smoke and Tobacco Free Environment Administrative Procedure (AP407-1).”

Carried

ITEM I.1.9 ACCESSIBLE STUDENT TRANSPORTATION ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-10

Accessible Student Transportation
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Accessible Student Transportation Administrative Procedure (AP434-10).”

Carried

ITEM I.1.10 COMMUNITY USE OF SCHOOLS POLICY

Motion No. B2019-05-06-11

Community Use of Schools Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the First Reading of the Community Use of Schools Policy (PO412).”

Carried

ITEM I.1.11 COMMUNITY USE OF SCHOOLS ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-12

Community Use of Schools Administrative
Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Community Use of Schools Administrative Procedure (AP412-1).”

Carried

ITEM I.1.12 CATHOLIC CURRICULUM AND EDUCATION POLICY

Motion No. B2019-05-06-13

Catholic Curriculum and Education Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Second Reading of the Catholic Curriculum and Education Policy (PO517).”

Carried

ITEM I.1.13 CATHOLIC CURRICULUM AND EDUCATION ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-14

Catholic Curriculum and Education
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Catholic Curriculum and Education Administrative Procedure (AP517-1).”

Carried

ITEM I.1.14 FAMILY LIFE EDUCATION & THE FULLY ALIVE PROGRAM ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-15

Family Life Education & the Fully Alive
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Family Alive Education & Fully Alive Program Administrative Procedure (AP517-2).”

Carried

ITEM I.1.15 STUDENT EXCURSIONS AND/OR EXCHANGES FOR EDUCATIONAL PURPOSES POLICY

Motion No. B2019-05-06-16

Student Excursions and/or Exchanges for
Educational Purposes Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Student Excursions and/or Exchanges for Educational Purposes Policy (PO512).”

Carried

ITEM I.1.16 STUDENT EXCURSIONS AND/OR EXCHANGES FOR EDUCATIONAL PURPOSES ADMINISTRATIVE PROCEDURE

- Trustee Ste. Marie asked about the trip excursion form and the need for signatures in different areas of the form. Superintendent Camozzi and Superintendent Leclair confirmed that this was best practice as determined by OSBIE and other board's when the administrative procedure and accompanying forms were being developed.

Motion No. B2019-05-06-17

Student Excursions and/or Exchanges for Educational Purposes Administrative Procedure

Moved by K. LeFort seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board receive and file as information the Student Excursions and/or Exchanges for Educational Purposes Administrative Procedure (AP512-1).”

Carried

ITEM I.1.17 WORKPLACE HARASSMENT AND WORKPLACE SEXUAL HARASSMENT POLICY – ANNUAL REVIEW

Motion No. B2019-05-06-18

Workplace Harassment and Workplace Sexual Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Annual Review of the Workplace Harassment and Workplace Sexual Harassment Policy (PO320).”

Carried

ITEM I.1.18 WORKPLACE HARASSMENT AND WORKPLACE SEXUAL HARASSMENT ADMINISTRATIVE PROCEDURE – ANNUAL REVIEW

Motion No. B2019-05-06-19

Workplace Harassment and Workplace Sexual Harassment Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Annual Review of Workplace Harassment and Workplace Sexual Harassment Administrative Procedure (AP320-1).”

Carried

ITEM I.1.19 WORKPLACE VIOLENCE POLICY

Motion No. B2019-05-06-20

Workplace Violence Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Workplace Violence Policy (PO324).”

Carried

ITEM I.1.20 WORKPLACE VIOLENCE PREVENTION – GENERAL ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-21

Workplace Violence Prevention – General
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Workplace Violence Prevention - General Administrative Procedure (AP324-1).”

Carried

ITEM I.1.21 WORKPLACE VIOLENCE PREVENTION – STUDENTS ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-22

Workplace Violence Prevention – Students
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Workplace Violence Prevention – Students Administrative Procedure (AP324-2).”

Carried

ITEM I.1.22 VACATION REQUESTS AND APPROVALS ADMINISTRATIVE PROCEDURE

- Trustee Forster inquired about the Vacation Requests and Approvals administrative procedure and the background for its revisions. Superintendent Camozzi described the outdated and redundant components of the procedure.
- Superintendent Gray added that the changes are reflective as per the CUPE Collective Agreements and Middle Management and Non-Union Terms and Conditions.

Motion No. B2019-05-06-23

Vacation Requests and Approvals
Administrative Procedure

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board receive and file as information the revised Vacation Requests and Approvals Administrative Procedure (AP328-7).”

Carried

ITEM I.1.23 CHANGE IN TEACHING TIME ADMINISTRATIVE PROCEDURE

- Trustee Forster inquired about the Change in Teaching Time administrative procedure and the background for its revisions. Superintendent Camozzi described the outdated and redundant language and the meeting between Elementary and Secondary Unions for their vetting of the revisions.
- Superintendent Gray discussed local collective agreement requirements and the need to update the administrative procedure to provide clarity to part-time and full-time teaching staff.

Motion No. B2019-05-06-24

Change in Teaching Time Administrative
Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Change in Teaching Time Administrative Procedure (AP328-8).”

Carried

ITEM I.1.24 STUDENT ATTENDANCE POLICY

Motion No. B2019-05-06-25

Student Attendance Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the First Reading of the revised Student Attendance Policy (PO613).”

Carried

ITEM I.1.25 STUDENT ATTENDANCE – ELEMENTARY ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-26

Student Attendance - Elementary
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Student Attendance - Elementary Administrative Procedure (AP613-1).”

Carried

ITEM I.1.26 STUDENT ATTENDANCE – SECONDARY ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-27

Student Attendance - Secondary
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Student Attendance - Secondary Administrative Procedure (AP613-2).”

Carried

ITEM I.1.27 INTERIM CODE OF CONDUCT POLICY

Motion No. B2019-05-06-28

Interim Code of Conduct Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised interim Code of Conduct Policy (PO610).”

Carried

ITEM I.1.28 INTERIM CODE OF CONDUCT ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-29

Interim Code of Conduct Administrative
Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the interim Code of Conduct Administrative Procedure (AP610-1).”

Carried

ITEM I.1.29 INTERIM STUDENT DISCIPLINE POLICY

Motion No. B2019-05-06-30

Interim Student Discipline Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised interim Student Discipline Policy (PO611).”

Carried

ITEM I.1.30 INTERIM STUDENT DISCIPLINE ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-31

Interim Student Discipline Administrative
Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the interim Student Discipline Administrative Procedure (AP611-1).”

Carried

ITEM I.1.31 BULLYING PREVENTION AND INTERVENTION POLICY

Motion No. B2019-05-06-32

Bullying Prevention and Intervention Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Bullying Prevention and Intervention Policy (PO612).”

Carried

ITEM I.1.32 BULLYING PREVENTION AND INTERVENTION ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-33

Bullying Prevention and Intervention
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the revised Bullying Prevention and Intervention Administrative Procedure (AP612-1).”

Carried

ITEM I.1.33 SAFE PHYSICAL INTERVENTIONS FOR STUDENT BEHAVIOURS CAUSING A RISK OF INJURY ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-34

Safe Physical Interventions for Student
Behaviours Causing a Risk of Injury
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board receive and file as information the Safe Physical Interventions for Student Behaviours Causing a Risk of Injury Administrative Procedure (AP804-3).”

Carried

ITEM I.1.34 MEASLES OUTBREAK IN SCHOOLS ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-35

Measles Outbreak in Schools Staff
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Measles Outbreak in Schools Administrative Procedure (AP553) as this procedure is redundant and is now covered under Administrative Procedure AP408-1 Disease Management and Prevention.”

Carried

**ITEM I.1.35 RABIES NOTIFICATION & SIGHTING OF FERAL ANIMALS
ADMINISTRATIVE PROCEDURE**

Motion No. B2019-05-06-36

Rabies Notification & Sighting of Feral Animals
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Rabies Notification and Sighting of Feral Animals Administrative Procedure (AP554) as this procedure is redundant and is now covered under Administrative Procedure AP408-1 Disease Management and Prevention.”

Carried

ITEM I.1.36 ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS) POLICY

Motion No. B2019-05-06-37

Acquired Immune Deficiency Syndrome (AIDS)
Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Acquired Immune Deficiency Syndrome (AIDS) Policy (PO302) as this procedure is redundant and is now covered under Administrative Procedure AP408-1 Disease Management and Prevention.”

Carried

ITEM I.1.37 GOVERNANCE OF POLICY – POLICY

Motion No. B2019-05-06-38

Governance of Policy – Policy

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Governance of Policy (PO202) as it is redundant and has been replaced by Policy Development and Implementation (PO210) and Administrative Procedure (AP210-1).”

Carried

ITEM I.1.38 SCHOOL EQUIPMENT/MATERIALS (USE OF) ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-39

School Equipment/Materials (Use of)
Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the School Equipment/Materials (Use of) Administrative Procedure (AP420-1) as this procedure is redundant.”

Carried

ITEM I.1.39 EMPLOYEE INJURY ADMINISTRATIVE PROCEDURE

Motion No. B2019-05-06-40

Employee Injury Administrative Procedure

Moved by K. LeFort seconded by J. Oldman

“THAT the Durham Catholic District School Board rescind the Employee Injury Administrative Procedure (AP414-1) as this procedure is redundant and found in Accident/Personal Injury Administrative Procedure (AP414-2).”

Carried

M. CORRESPONDENCE

None

N. INQUIRIES AND MISCELLANEOUS

None

O. PENDING ITEMS

None

P. ADJOURNMENT

Motion No. B2019-05-06-41

Adjournment

Moved by M. Ste. Marie, seconded by M. Forster

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, May 6, 2019.”

Carried

Q. CLOSING PRAYER

Chair Rinella closed the meeting with a prayer.

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(8:28 p.m.)

L. Beckstead, Recording Secretary



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: May 27, 2019

Subject: **I.P.R.C. Report for April 2019**

Origin: Janine Bowyer, Superintendent of Education – Student Services

RECOMMENDATION

Moved by , seconded by

“THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of April 2019.”

RATIONALE

I.P.R.C. REPORT FOR APRIL

Number of Pupils Referred to I.P.R.C.:	0
Number of Pupils Identified as Exceptional:	0
Number of Pupils Reviewed by I.P.R.C.:	2

FROM SEPTEMBER 2018 TO JUNE 2019

Total Number of Pupils Referred to I.P.R.C.:	0
Total Number of Pupils Identified as Exceptional:	8
Total Number of Reviews:	15
Total Number of Parent Requested Deferments:	0

AOB:JB:cc

To: Board of Trustees

From: Special Education Advisory Committee

Date: May 27, 2019

Subject: **Special Education Advisory Committee Meeting – May 7, 2019**

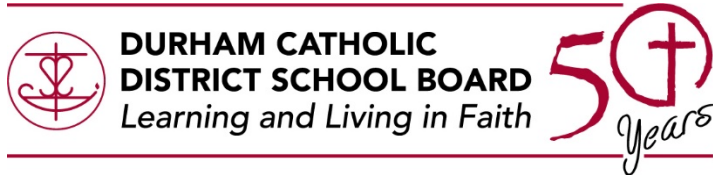
Origin: Janine Bowyer, Superintendent of Education – Student Services

Moved by _____ seconded by _____

“THAT the Durham Catholic District School Board accept the report of the May 7, 2019 Special Education Advisory Committee meeting.”

As per attached minutes.

AOB:JB:cc
Attach.



Durham Catholic District School Board

MINUTES of the **SPECIAL EDUCATION ADVISORY COMMITTEE** meeting of the Durham Catholic District School Board which was held in the Learning Commons of Notre Dame CSS, 1375 Harwood Avenue North, in Ajax on **Tuesday, May 7, 2019.**

Present

V. Adamo (Chair)
K. Burke
C. Pegler
M. Ste. Marie

Staff

J. Bowyer
C. Plouffe
D. Lood
S. Phoenix

With Regrets

J. McCafferty
S. Casola
C. Nosseir
M. LePage
D. Mullane

Absent

S.E.A.C. Representatives

B. Larson, APSSP
L. Wardle, Principal/Vice Principal Association
M. Cope, CUPE

CALL TO ORDER

Item a.1 Land Acknowledgment

Item a.2 Memorials and Prayer

Kari Burke called the meeting to order at 6:34 p.m. in the Chair and Vice-Chair's absence and offered the opening prayer. She welcomed everyone to the meeting.

ANNOUNCEMENTS

Superintendent Bowyer welcomed Maureen Cope, Chair of the CUPE Educational Assistant Unit and an Assistive Technology Specialist, to SEAC as the new CUPE Representative.

CONSIDERATIONS OF MOTIONS

DECLARATIONS OF INTEREST

Item e.1 Declaration of Conflict of Interest

None

DISCUSSION ITEMS**Item g.1** **Special Education Budget Announcement**

The Ministry of Education 2019/2020 Education budget was released. It appears that DCDSB has had a small increase in Special Education funding. However, DCDSB will need to wait for the technical paper to confirm the expectations around the small increase. There were some positive announcements in the Special Education budget:

- Continued funding (with a slight decrease) for Mental Health Workers in Secondary Schools which supports the hiring of additional Social Workers
- Continued funding for After School Development Program for students with ASD

The pilot project that DCDSB was involved in for additional training for educational assistants in ABA has ended.

The DCDSB will be using attrition from the Student Services department to provide funding for the additional educational assistants that were previously funded through the Local Priorities Fund, which comes to an end at the end of this school year.

DELEGATIONS

None

NOTICES OF MOTIONS

None

STAFF REPORTS**Item k.1** **Coordinator's Report – C. Plouffe**

On April 30, all Guidance and Student Success teachers were trained on the use of eRaid (Electronic Referral Assessment Intervention Documentation System). All school team meeting notes and Student Services Clinical referrals will be managed through eRaid beginning May 1.

DCDSB welcomed Kevin Cameron on April 16 and 17 for two-day Traumatic Events Systems (TES) training. TES is a model of crisis and trauma response that focuses on assessment and intervention. Staff members from Student Services and throughout the system were involved in this training.

The Student Services PELI Committee has begun the process of determining EA allocation for September by reviewing student needs across the system.

DCDSB staff and students dressed in their loudest, wackiest and wildest clothes on Friday, May 3 to support kids with hearing loss.

Item k.2 Mental Health Report – D. Mullane (verbally reported by C. Plouffe)

Several capacity-building opportunities were provided for staff in the month of April including:

ASIST Tune-Up on April 9

- Mental Health First Aid for Adults Who Interact with Youth on April 11 & 12
- ASIST training on April 25 and 26

We also hosted our third TAMI Summit of the year on April 10th (for Intermediate students). The TAMI Coalition is very excited to be hosting our first parent event this evening, and we're pleased that our DCDSB SEAC will be participating. Approximately 150 people had pre-registered to attend the event.

Our May 1 Cannabis parent event was extremely successful with over 100 participants in attendance on a rainy evening. Our community partners from Public Health, Pinewood Centre of Lakeridge Health and Durham Region Police Services were extremely knowledgeable and the information was very well-received.

Children's Mental Health Week is celebrated across Ontario during the week of May 5-11. Schools have received a package of resources, including posters and flyers, as well as two videos and corresponding discussion guides to facilitate classroom conversations. We have asked all schools to participate in our **Five Ways to Well-being Campaign**, which focuses on things that everyone can do to maintain and enhance their well-being. We are also encouraging people to wear a green ribbon to show their support.

The Social Work team is in the final stages of a training initiative in Cognitive Behaviour Therapy for Students which is being delivered by Dr. Angela McHolm. This training was designed specifically for school-based clinicians and has included full day workshops as well as a series of live case consultations with Dr. McHolm. This has been a very enriching experience for the team and the benefits have been noted in Brief Intervention as well as the regular School Social Work services.

Item k.3 Superintendent's Report - J. Bowyer

This week is Catholic Education Week with the theme for Catholic Education Week determined by the Ontario Catholic School Trustees Association. The theme for this year is Living as Joyful Disciples. Each day has an individual theme and the Board has system activities planned most of the days of this week. Yesterday the Board celebrated its annual system wide Mass for Catholic Education week and were very fortunate to have Bishop Nyguen celebrating the mass for us.

After school tonight DCDSB honoured the Distinguished Catholic Educators and our Distinguished Catholic Leader for this year. The Distinguished Catholic Educator for Student Services was Sarah McAvoy – Resource Teacher for Hearing Services. The Distinguished Catholic Leader was Lisa Sarna, the principal of St. Matthew the Evangelist Catholic School.

Item k.3 Superintendent's Report - J. Bowyer (cont'd)

DCDSB had its distinguished Catholic Alumni celebrations last week. Very pleased to announce that Jocelyn Rowell, a graduate of Msgr John Pereyma was honoured as a distinguished alumnus for her continued success in the Special Olympics and for her volunteer work in the Board.

Last Friday, some schools across our system celebrated Dress Loud Day in support of students with hearing impairments.

ASSOCIATION REPORTS**Learning Disabilities Association – Durham Chapter – K. Burke**

May 30 – Child Development Institute – Executive Functioning and Emotional Regulation, Room 105 Trent University, Durham @ 7:00 p.m.

Power to Achieve Scholarship to DCDSB student with diagnosed learning disability as they move to post-secondary education.

Autism Ontario – Durham Region – C. Pegler

Our Annual Council Meeting is tomorrow evening at 7pm at our new location: 104-50 Richmond St E, Oshawa.

Our new free Education Portal is a great resource and one-stop shop for helpful articles, webinars and educational events. Please visit: bit.ly/aoportal

The Government of Ontario is hosting an online survey as a means of public consultation on how children and youth with autism can be better supported. The survey contains 39 questions and takes about 20 minutes to complete. This survey is open to anyone regardless of their connection to autism.

The 2019 one-to-one summer support worker reimbursement fund registration is now open. Reimbursements will be provided based on random selection made from all eligible applicants who apply between May 6 and May 31st. Maximum reimbursements of \$600 per child or youth under 18 will be made to subsidize services purchased between June 24 and August 30th. <https://www.autismontario.com/news/2019-one-one-summer-support-worker-reimbursement-fund>

VOICE for the Deaf and Hearing Impaired – V. Adamo

Voice wishes to thank the board for their support of dress loud day. We received several additional requests from our schools to participate this year. Participation packages were made available to all schools.

The annual VOICE conference was held this past weekend. Friday May 3 was the professionals day and was attended by over 65 professionals including several participants from DCDSB. On Saturday we had over 130 non-professional participants. Topics included mental health, various research findings principally around cochlear implants, a specific teens program and a panel of hearing sibling experiences.

This weekend also marked the kick off of voice camp registration. Camp will be held the August 9-11 weekend at Bark Lake Leadership Centre in Haliburton. Information is available on the VOICE website.

The VOICE board also appreciated our letter on class size concerns. This prompted them to begin discussion on their role in advocacy. I will be participating as we explore this further to see if a greater role is appropriate within and for VOICE at this time.

Grandview Children's Centre – C. Nosseir

OAP Family Focus Group summary

Key learnings from the sessions were:

- All of the families who participated in the focus groups had received at least one service from Grandview – Autism Spectrum Disorder diagnosis, speech-language pathology, occupational therapy, physiotherapy, therapeutic recreation, behaviour services.
- Families appreciated Grandview's "wrap-around", integrated approach to developing their plans.
- Some families seemed to know what services they wanted while other said they wanted an assessment that looked at a number of areas of need to help them determine their next steps or where to start with service.
- Excellent feedback collected with respect scheduling, location of program delivery, and duration of service.

Some gaps identified by participants included the need for:

- More community supports
- Respite support and options
- Recreational/social groups for children under 4 years of age
- More community-based groups for adolescents
 - Grief supports for children on the spectrum

Next steps: Open houses April 29 and May 2 to gather more feedback. Online feedback can be sent to FAC@grandviewkids.ca

Durham Catholic District School Board of Trustees – M. Ste. Marie

There will be a special Board meeting on Wednesday, May 22, 2019 at 6:00 p.m. regarding the position of the Durham Catholic District School Board City of Oshawa position. All are welcome to attend.

CORRESPONDENCE

- m.1 Correspondence from Bluewater District School Board dated January 28, 2019 – Support of Bill 44, Fetal Alcohol Spectrum Disorder
- m.2 Correspondence from Toronto District School Board SEAC dated April 21, 2019 – “Exclusion of Students with Disabilities from School”
- m.3 Correspondence from Durham District School Board dated April 26, 2019 – “Proposed Changes to the Ontario Autism Program Funding”
- m.4 Correspondence from Simcoe Muskoka Catholic District School Board dated April 26, 2019 – Support of Bill 64, Noah and Gregory’s Law

INQUIRIES AND MISCELLANEOUS

None

PENDING ITEMS

None

PRESENTATIONS

Item p.1 Stomping Out Stigma by the Talking About Mental Illness Coalition

The SEAC Committee retired to the Notre Dame CSS Auditorium to participate in the Stomping Out Stigma parent presentation by the Talking About Mental Illness Coalition.

ADJOURNMENT

The meeting adjourned at 7:09 p.m.

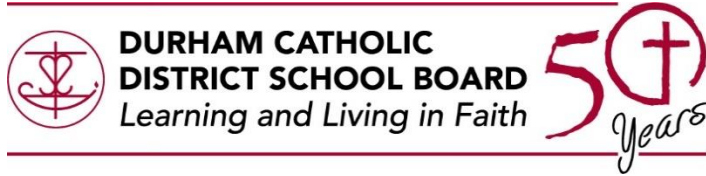
CLOSING PRAYER

The closing prayer was offered by V. Adamo

Valerie Adamo
Chair, Special Education Advisory Committee

Janine Bowyer
Superintendent of Education

Recording Secretary: Candice Cavalier



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: May 27, 2019

Subject: **Finance Committee Minutes – May 13, 2019**

Origin: Ryan Putnam, Superintendent of Business & CFO

RECOMMENDATION

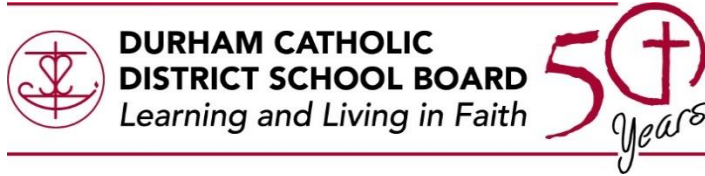
Moved by _____, seconded by _____

<p>“THAT the Durham Catholic District School Board receive as information the minutes of the May 13, 2019 Finance Committee meeting.”</p>

RATIONALE:

See attached.

AOB:RP:dm
Attachment



MINUTES of the **OPEN SESSION** of the **FINANCE COMMITTEE** meeting which was held at the Catholic Education Centre on Monday, May 13, 2019.

Committee Members

M. Forster (Chair)
M. Ste. Marie (Vice Chair)
J. Rinella (teleconference)

Staff

R. Putnam (Resource)
T. Barill (Acting Director)
J. Bowyer
B. Camozzi
M. Gray
J. Mullins
R. Rodriguez (teleconference)
M. Hammond
P. Jasper-Chiodi

Other Attendees

J. McCafferty (Trustee)
S. Zamorano (Student Trustee)

A. CALL TO ORDER

M. Forster called the meeting to order at 7:03 PM

a.1 Memorials and Prayers

M. Ste. Marie offered the opening prayer and welcomed everyone in attendance.

a.2 Roll Call and Apologies

Noted above.

B. APPROVAL OF AGENDA

b.1 Changes to the Printed Agenda

None.

b.2 Approval of Agenda

Motion No. FC-2019-05-13-01

Approval of Agenda

Moved by M. Ste. Marie, seconded by J. Rinella

“THAT the Finance Committee approve the May 13, 2019 agenda.”

Carried

C. ANNOUNCEMENTS

None.

D. NOTICE OF MOTIONS

None.

E. DECLARATIONS OF INTEREST

None.

F. ACTIONS TO BE TAKEN

f.1 Approval and Signing of Minutes from the of the April 1, 2019 Finance Committee meeting

Motion No. FC-2019-05-13-02

Approval of Minutes

Moved by M. Ste. Marie, seconded by J. Rinella

“THAT the Finance Committee approve the minutes of the April 1, 2019 Finance Committee meeting.

Carried

f.2 Business Arising from Minutes of the April 1, 2019 Finance Committee Meeting

None.

G. PRESENTATIONS

None.

H. DISCUSSION ITEMS

h.1 2019/2020 Budget Estimates – First Draft

Chair Forster welcomed all in attendance and invited Superintendent Putnam to review the 2019/2020 Budget Estimates report in detail.

Superintendents Barill, Bowyer, Camozzi, Mullins and Gray provided overviews of various areas including Teaching and Learning, Faith Formation, Equity, Student Services, Capital Program, Secondary Class Size and System Staffing Adjustments. An extended question and answer period with Trustees followed.

Superintendent Putnam noted that staff is pleased to present a balanced budget in light of the significant funding reductions and thanked the Finance Committee and Senior Team for their support and leadership during the budget process.

Chair Forster thanked staff for their presentation and commended their diligence, care and compassion when communicating the necessary staffing adjustments.

The first draft of the budget will be shared with Trustees at the May 27, 2019 Board meeting. The final draft of the budget will be reviewed at the June 3, 2019 Finance Committee meeting after which it will be presented to Trustees for approval at the June 10, 2019 Board meeting.

Motion No. FC-2019-05-13-03

2019/2020 Budget Estimates – First Draft

Moved by M. Ste. Marie, seconded by M. Forster

“THAT the Finance Committee receive the first draft of the 2019/2020 Budget Estimates for information and discussion.”

Carried

h.2 Stakeholder Input

There have been no further budget input submissions subsequent to the April 1, 2019 Public Consultation Session.

Motion No. FC-2019-05-13-04

Stakeholder Input

Moved by M. Ste. Marie, seconded by M. Forster

“THAT the Finance Committee receive and file stakeholder input received to date relating to the 2019/2020 Budget.”

Carried

I. ADJOURNMENT 9:02 PM

Motion No. FC-2019-05-13-05

Adjournment

Moved by M. Ste. Marie seconded by M. Forster

“THAT the May 13, 2019 meeting of the Finance Committee be adjourned.”

Carried

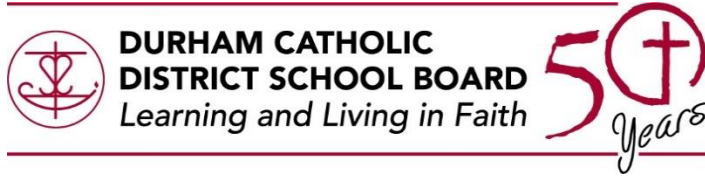
J. CLOSING PRAYER

Closing prayer was offered by M. Forster.

M. Forster, Chair, Finance Committee

R. Putnam, Resource, Finance Committee

Recording Secretary: D. Morton



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: May 27, 2019

Subject: **2019/2020 Budget Estimates – First Draft**

Origin: Ryan Putnam, Superintendent of Business & CFO

RECOMMENDATION

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive the first draft of the 2019/2020 Budget Estimates for information and discussion."

RATIONALE

Attached is the first draft of the 2019/2020 Budget Estimates. Staff is pleased to present a budget which does not require reliance on operating reserves. The budget reflects recent announcements by the Ministry of Education with respect to funding and proposed class sizes. It should be noted that the revenue and expenses included in the first draft are based on information known at this time as staff is awaiting further details and the Ministry grants calculation package. It is anticipated that the necessary funding details and grants package will be made available to Boards prior to the preparation of the final draft of the budget in June.

Members of the Senior Team attended the Finance Committee meeting on May 13, 2019 to review proposed adjustments to their respective portfolios and to speak to the strategic directions for their respective areas for the coming year. The Superintendent of Business and Chief Financial Officer will provide a high level overview of the first draft of the budget at the May 27, 2019 Regular Board meeting.

The final budget will be reviewed with the Finance Committee on June 3, 2019 after which it will be presented to the Board of Trustees for approval at the June 10, 2019 Regular Board meeting.

AOB:RP:dm
Attachment



Excellence | Equity | New Evangelization

Durham Catholic District School Board

Catholic Education: Learning & Living in Faith



2019/2020 Budget Estimates (First Draft - May 2019)



Index of Attachments

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Mission Statement

We are called to celebrate and nurture the God-given talents of each student as we serve with excellence in the light of Christ.



2019/2020 Budget Overview

- Incorporates Provincial funding, policy and program directives
- Resources the Board's key Strategic Plan goals and priorities
- Ongoing investment in Religion and Faith Formation resources
- Continuation of Advancing Communication strategies
- Maintains critical Student Services and Special Education supports
- Continuation of Safe and Healthy Schools initiatives
- Supports the Student Well-Being and Achievement mandate
- Continues to provide Pathways to Success opportunities for all students
- Continuation of the Ministry of Education's Province-wide Math Strategy
- Maintains supports for Equity, Diversity and Indigenous Studies initiatives
- Provides core Staff Development and Capacity Building opportunities
- 21st Century Learning strategies and Emerging Technology initiatives
- Continuation of French Immersion and Music program offerings
- Resources to support English as a Second Language students
- Revisioning of Alternative Education supports and services
- Enhancement and integration of International Student programs
- Growth in Continuing Education, Partnerships and Community Use
- Incorporates multi-year contract with School Bus Operators
- Allocation of School Support Staff based on equity factors
- Staff recruitment and retention strategies to better serve students
- Reflects ongoing implementation of the Long Term Accommodation Plan
- Consistent with expiring Provincial terms and conditions
- Compliant with Ministry funding and enveloping requirements
- Consistent with proposed Ministry class size requirements
- Compliant with Provincial Employment Standards Act legislation
- Balanced budget without reliance on operating reserve fund
- Maintains a base level of reserves for contingency purposes

Table One – Projected Enrolment

Panel	2019/2020	2018/2019	Variance
Elementary	14,698	14,912	(214)
Secondary	6,466	6,383	83
Total	21,164	21,295	(131)

Table Two – Projected Operating Revenue

Category	2019/2020	2018/2019
Ministry Grants (GSN)	\$234,336,227	\$240,735,289
Ministry Funding (PPF/EPO)	1,186,500	1,915,902
Recoveries – Secondments	999,573	999,573
Government of Canada	437,924	437,924
Other Provincial Agencies	791,800	791,800
Community Use of Schools	750,000	350,000
Continuing Education Fees	200,000	200,000
International Students	443,300	487,500
Partnership Agreements	600,000	600,000
Other Revenue	170,000	170,000
School Generated Funds	6,700,000	6,700,000
Operating Reserve Fund	<u>Not required</u>	<u>Not required</u>
	<u>\$246,615,324</u>	<u>\$253,387,988</u>

Table Three – Operating Reserve Fund

Anticipated Balance end of 2018/2019	\$1,630,323
Applied towards 2019/2020 Operations	<u>Not required</u>
Balance Available for Future Use	<u>\$1,630,323</u>

Projected Operating Expenses

Category	2019/2020	2018/2019
Salaries and Benefits	\$212,758,743	\$219,208,797
Student Transportation	7,766,667	7,366,667
Facilities Services	7,502,048	7,156,048
School Budgets	2,243,479	2,246,009
Information and Communication Technology	2,784,600	2,828,100
Academic Services	4,152,227	4,616,688
Business Services	642,608	745,608
Human Resources & Administrative Services	285,900	441,515
Mileage and Travel Allowances	563,472	536,640
Director's Office and Board Administration	194,954	234,954
Legal and Professional Services	360,109	364,109
Trustees and Student Representatives	212,017	212,017
Staff Development and Capacity Building	327,500	609,836
Corporate Communications	121,000	121,000
School Generated Funds	<u>6,700,000</u>	<u>6,700,000</u>
	<u>\$246,615,324</u>	<u>\$253,387,988</u>

Academic Services includes:

- Program Services
- Student Services
- Equity and Diversity
- Indigenous Studies
- Faith Formation
- French Immersion
- Early Years
- Safe & Healthy Schools
- Student Success
- Student Achievement
- Continuing Education
- Alternative Education
- International Education

Staffing Summary by Position

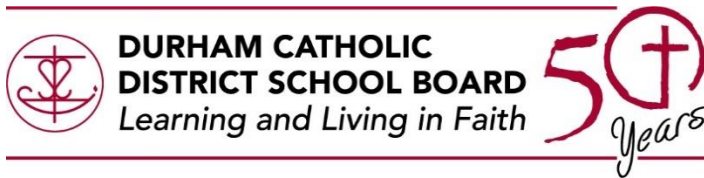
Employee Group	2019/2020	2018/2019	Difference
<i>Elementary Teachers*</i>	861.06	881.53	(20.47)
<i>Secondary Teachers*</i>	399.00	436.00	(37.00)
Coordinators and Consultants	21.00	27.50	(6.50)
<i>Principals and Vice-Principals</i>	72.50	74.50	(2.00)
Secondments (External/Capital)	8.33	8.33	0.00
Director of Education	1.00	1.00	0.00
Supervisory Officers	8.00	8.00	0.00
Middle Management	40.00	38.00	2.00
Non-Union	13.00	15.50	(2.50)
Faith Formation	7.00	7.60	(0.60)
Student Services	42.10	47.90	(5.80)
Educational Assistants	290.00	285.50	4.50
<i>Early Childhood Educators*</i>	94.00	106.00	(12.00)
Custodial and Maintenance*	178.50	184.00	(5.50)
<i>Secretarial/Clerical/Technical*</i>	105.50	109.00	(3.50)
Trustees	8.00	8.00	0.00
Total	2,148.99	2,238.36	(89.37)

Note 1 – categories in *italics* have an enrolment component to the annual allocation.

Note 2 – positions with an asterisk (*) are primarily determined by legislation or collective agreement.

Note 3 – positions on Secondment are fully recoverable from the external agency or capital fund.

Note 4 – compliant with Ministry funding for Administration, Special Education, Student Achievement.



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: May 27, 2019

Subject: **Long Term Accommodation Plan 2019-2023 Update**

Origin: Bob Camozzi, Superintendent of Education, Facilities Services
Lewis Morgulis, Manager of Planning, Admissions & Partnerships

RECOMMENDATIONS

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive and file as information the report entitled Long Term Accommodation Plan 2019-2023 Update dated May 27, 2019."

RATIONALE

Overview

On January 29, 2019 the Board of Trustees received and approved the 2019-2023 Long Term Accommodation Plan (LTAP). This fourth LTAP addresses actions to be undertaken from 2019-2023 inclusive and builds on the works undertaken in the previous LTAP exercises spanning 2016 to 2018.

The Board's LTAP summarizes the Board's planned activities with respect to site acquisition and disposition, planned new capital construction, major program or boundary changes, and proposed accommodation reviews to be conducted as outlined in Policy PO-430 Pupil Accommodation Review.

The LTAP reflects the current enrolment and capacity of the Board, the projected number of students as contained in the Board's Accommodation Utilization Report as submitted on December 19, 2018, all Ministry of Education Capital projects which have been approved, and any funding requests which have been, or will be submitted through the Capital Planning process to the Ministry of Education. The plan also addresses required property acquisitions and dispositions to fund some of the planned actions within the plan.

Educational Development Charges

On March 29, 2019 the Ministry of Education announced changes to Ontario Regulation 20/98 (Education Development Charges – General) and Ontario Regulation 193/10 (Restricted Purpose Revenues) under the Education Act. The amendments serve as interim measures and provide school boards with the ability to propose modest EDC rate increases while the government continues to review the EDC policy framework. The amendments to O. Reg. 20/98 lifted the current cap on EDC rates and replaced it with restricted rate increases of a maximum yearly increase of the greater of 5% or \$300 per residential unit.

On April 15, 2019 the Board adopted its fifth EDC Bylaw with the maximum increase of \$300 per unit. The Bylaw now collects \$1,086 per residential unit while the Boards estimated net educational land costs require collections in the amount of \$4,004 per unit.

On May 2, 2019 the Government of Ontario introduced Bill 108 More Homes, More Choice Act which amends many pieces of legislation including the Education Act and Ontario Regulation 20/98. Amongst the changes contemplated are as follows:

- The EDC Reg will change to allow Boards to explore “lower cost” options to school site acquisition. This may include “podium” developments, reduced acreages with underground parking or other measures that provide access to existing schools and reduce the need for new schools;
- If a board pursues lower cost options, a localized area may be exempted from EDC’s;
- Before a board acquires or applies for an approval to expropriate a school site or any other land under subsection, the board shall give notice to the Minister, within the prescribed time period and in the manner and form specified by the Minister, of the board’s intent to acquire or apply to expropriate the land.
- The Minister may notify the board to deny the proposed acquisition or application to expropriate land. The board shall not proceed with the acquisition or the application to expropriate.
- There are no fixed timelines in place to address the notification period, or for the Minister to issue a denial. This will be laid out in time
- A Board may enter into localized education development agreements between a board and an owner of land that would allow the owner to provide a lease, real property or other prescribed benefit to be used by the board to provide pupil accommodation in exchange for the board agreeing not to impose EDC’s against the land.

As a result of the changes to the EDC regulation adopted to date, the Board may have to re-examine the timing of all planned site purchases within the 2019 – 2023 LTAP to address the projected shortfall in EDC revenues. The LTAP currently proposes the following site acquisitions by year:

2019

- Purchase the Unnamed Seaton #1 Catholic Elementary School site in Pickering;

2020

- Purchase the Unnamed North Oshawa Catholic Secondary School site;
- Purchase the Unnamed Seaton #2 Catholic Elementary School site in Pickering;

2021

- Purchase the Unnamed Seaton Catholic Secondary School site in Pickering;
- Purchase the Unnamed West Whitby #1 Catholic Elementary School site;
- Purchase the Unnamed Northeast Oshawa #1 Catholic Elementary School site

2023

- Purchase the Unnamed Brooklin Expansion #1 Catholic Elementary School site;

2019 LTAP Actions

Open a new Child Care at Good Shepherd Catholic School

The Child Care addition has been designed and prepared for the issuance of tender. Once the Ministry has provided an approval to proceed, the Board will issue the tender and commence construction. The planned opening date for the addition is September 2020.

Open a new Child Care at St. Teresa of Calcutta Catholic School

The Child Care addition and renovation has been designed and prepared for the issuance of tender. Once the Ministry has provided an approval to proceed, the Board will issue the tender and commence construction. The planned opening date for the addition is September 2020.

Open a new Child Care at Monsignor Philip Coffey Catholic School

The Child Care addition and renovations to the school are designed and prepared for the issuance of tender. This project also involves replacing a number of site services at the school. Once the Ministry has provided an approval to proceed, the Board will issue the tender and commence construction. The planned opening date for the addition and renovated space is September 2020.

Open expanded Child Care centre at St. Theresa Catholic School

The expanded child care rooms are designed and prepared for the issuance of tender. Once the Ministry has provided an approval to proceed, the Board will issue the tender and commence construction. The planned opening date for the renovated spaces is March 2020.

Open the new 412 pupil place Unnamed North Oshawa Catholic Elementary School, Child Care Centre and Family and Community Hub space

The Board is continuing construction of the new 412 pupil place St. Anne Catholic School, Child Care Centre and Family and Community Hub space located on Bridle Road. It is anticipated that construction will be finished and the new school occupied in December 2019.

Initiate a boundary review between St. Christopher Catholic School and St. Thomas Aquinas Catholic School

The Board has undertaken a boundary review of French and English programs at St. Christopher Catholic School and St. Thomas Aquinas Catholic School. The final report for the proposed boundary change has been brought forward as a separate report.

Demolish the existing St. Marguerite D'Youville Catholic School and relocate students

The Board is planning the replacement of the 323 pupil place St. Marguerite D'Youville Catholic School, Child Care Centre and Family and Community Hub space located on Michael Boulevard.

The Board has planned all required measures to temporarily accommodate students and has submitted all architectural drawings to the Town of Whitby for approval of both site plan and building.

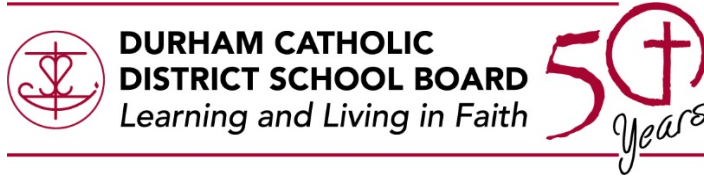
To date the Ministry of Education has not provided the required approval to proceed document that allows the Board to issue the construction tender. As a

result, the demolition of the existing school and re-construction of the school is delayed and there is no firm timeline as to when the construction process can commence.

NEXT STEPS

Staff will continue to provide updates to the Board of Trustees regarding the progress for projects identified for the 2019-2020.

AOB:BC:LM:tc



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: May 27, 2019

Subject: St. Christopher Catholic School and St. Thomas Aquinas Catholic School Final Boundary Report

Origin: Bob Camozzi, Superintendent of Education, Facilities Services
Rosemary Leclair, Superintendent of Education
Lewis Morgulis, Manager of Planning, Admissions & Partnerships

RECOMMENDATIONS

Moved by , seconded by

"THAT the Durham Catholic District School Board receives, for information the St. Christopher Catholic School and St. Thomas Aquinas Catholic School Final Boundary Report dated May 27, 2019."

Moved by , seconded by

"THAT the Durham Catholic District School Board approves the proposed boundary revisions for St. Christopher Catholic School and St. Thomas Aquinas Catholic School outlined in the report dated May 27, 2019."

RATIONALE

On January 28, 2019 the Board of Trustees received the Long Term Accommodation Plan 2018-2023 (LTAP) report and approved the guiding principles and actions to be undertaken. Within the LTAP report, staff was directed to review the boundaries between St. Christopher Catholic School and St. Thomas Aquinas Catholic School.

On February 25, 2019 the Board of Trustees “Approved in Principle” boundary changes for the English and French Immersion programs at St. Christopher Catholic School and St. Thomas Aquinas Catholic School starting in 2020.

This report summarizes the public participation process which occurred during March and April 2019 and recommends that boundary changes between St. Christopher Catholic School and St. Thomas Aquinas Catholic School be approved starting in 2020.

Boundary Policy

In accordance with Board Policy PO-415 School Boundary, a proposed school boundary is developed for each Catholic Elementary and Secondary School located within the Board's jurisdiction. The development of boundaries is undertaken to create neighbourhood or community schools. The boundary of each school should be of a sufficient size to sustain the long-term operation of the school at a full or near full capacity level.

Following the meetings with the affected communities, and based on input from these communities, a final report on the proposed set boundaries is brought to the Board of Trustees for approval.

Boundary Review Process

1. Staff develop draft boundaries for review by Administrative Council;
2. The draft boundaries are brought forward to Trustees for Approval “In Principle”;
3. Staff are directed to meet with the affected school communities to present the approved “In Principle” boundaries and receive public input;
4. Staff review all input and present the proposed final boundaries to the Board of Trustees for approval;
5. The Board of Trustees provides final approval to the boundaries;
6. Staff communicates the approved boundaries to all affected parents and guardians of students living within the school boundaries and communicate all changes to attendance.

ANALYSIS

Public Open Houses

A series of public open house were held on the following dates to explain the proposed boundary changes between St. Christopher Catholic School and St. Thomas Aquinas Catholic School and receive public input:

- Tuesday March 19, 2019 at St. Christopher Catholic School
- Thursday March 28, 2019 at St. Thomas Aquinas Catholic School

- Monday April 1, 2019 at St. Christopher Catholic School

In addition to the open houses the Board set up a dedicated phone extension to receive input and an email address to receive additional questions and comments.

Over the three nights a total of 10 different parents or guardians attended the open houses. The attendance sheets are appended to the report. The main issues raised in the public open houses included the following:

- Parents wanted to have out-of-area students returned to their home school reducing the need for the boundary change;
- Parents questioned why the removal of 28-46 students was important to the long-term viability of both schools;
- Can the Board create another French Immersion site to reduce overcrowding;
- Parents with children who would be split by the implementation of the boundary change wanted both children to remain at St. Christopher CS;
- Parents were concerned if there will be before and after school child care at St. Thomas Aquinas CS and,
- Parents wanted more information as to where students would go after Grade 6 at St. Thomas Aquinas CS.

The Board received 7 emails and 1 voicemail from parents concerned about the proposed boundary change. The main issues raised in the correspondence are as follows:

- Parents whose children were attending as out-of-area (cross boundary) to St. Christopher CS were concerned what impact the change would have on their children attending;
- Parents who have children who will be split by the implementation of the boundary change wanted both children to remain at St. Christopher CS.

Staff have reviewed the parent concerns and provided the following information to parents:

- Students who are currently out-of-area at St. Christopher CS can remain, however the Board reviews each school's capacity to accommodate students annually;
- The current population and projected number of students and portables at St. Christopher CS requires that the Board remove students and portables from the site, the boundary change in 2020 will reduce the number of students immediately and in the long term;
- The creation of a fourth French Immersion site in Oshawa is not viable or sustainable, changing the boundaries of the existing programs is the most effective way to balance enrolment;

- Staff understood that the phased in approach to the boundary change may split some families. An option is to have all the children move to St. Thomas Aquinas CS in 2020 with transportation;
- The Board has confirmed that the YMCA will run a before and after school child care at St. Thomas Aquinas CS starting in 2019.
- Staff confirmed that students attending the regular track program at St. Thomas Aquinas CS will be attending Monsignor John Pereyma CSS for grades 7&8. The school started the grade 7&8 program in 2016 and is highly regarded for its Apple School designation. The school has a dedicated gym for the grade 7&8 students, a renovated Learning Commons with a media centre, lockers for all students, use of the cafeteria and specialized classrooms for the grade 7&8 students. Following grade 8 the regular track students would continue to attend Monsignor John Pereyma CSS for grades 9-12.
- For students who will be enrolled in the French Immersion program at St. Thomas Aquinas CS, after grade 8 they will be eligible to attend Monsignor Paul Dwyer CHS for the French Immersion program for grades 9-12. This program will start with a new grade 9 class in September 2020.

Recommended Boundary Option

Staff recommends that the St. Christopher Catholic School boundary be amended by removing the area south of King Street West (Hwy#2) and west of Stevenson Road South and directing all students to attend St. Thomas Aquinas Catholic School for both the Regular Track and French Immersion programs.

All students within the area affected by the boundary change in the Grade JK-4 Regular Track and Grade 1-4 French Immersion programs will be identified and directed to attend St. Thomas Aquinas Catholic School for September 2020;

Any student who is in the Grade 5-8 Regular Track, or in the Grade 5-8 French Immersion program from the affected area will remain at St. Christopher Catholic School until Grade 8;

Transportation to St. Thomas Aquinas Catholic School or St. Christopher Catholic School will be provided in accordance with Board Policy. All students located within the affected area are entitled to receive student transportation.

Staff further recommends that no additional out-of-area enrolment to St. Christopher Catholic School be allowed starting in September 2020 to aid in the removal of portables and overcrowding at the site.

NEXT STEPS

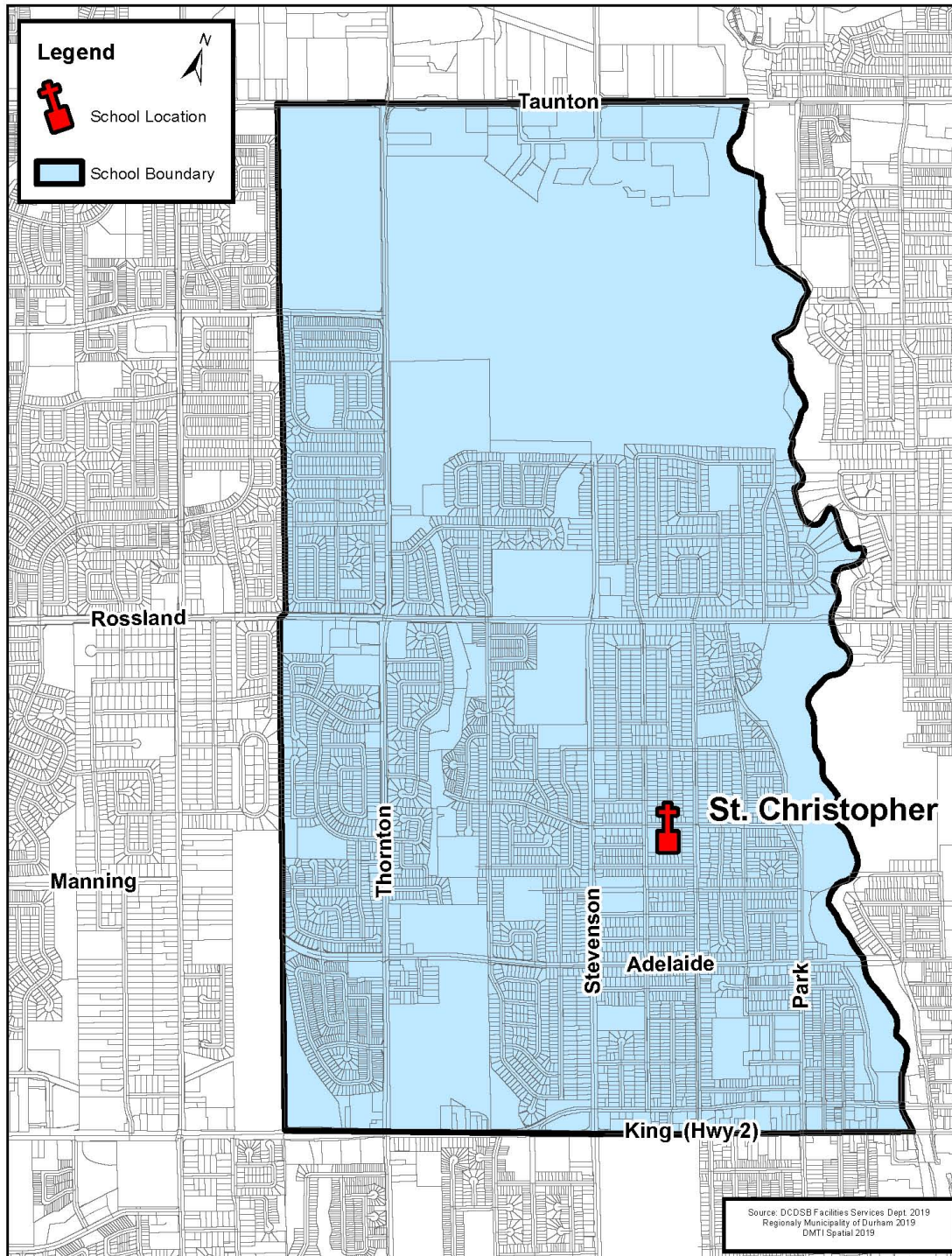
Following final approval of the elementary boundaries staff will update the Board's mapping and OSAS systems for September 2020, and update DSTS with respect to implementation.

Staff will prepare a subsequent boundary report to address the secondary school boundaries following approval of this boundary change.

Attachments
AOB:BC:JM:LM:tc

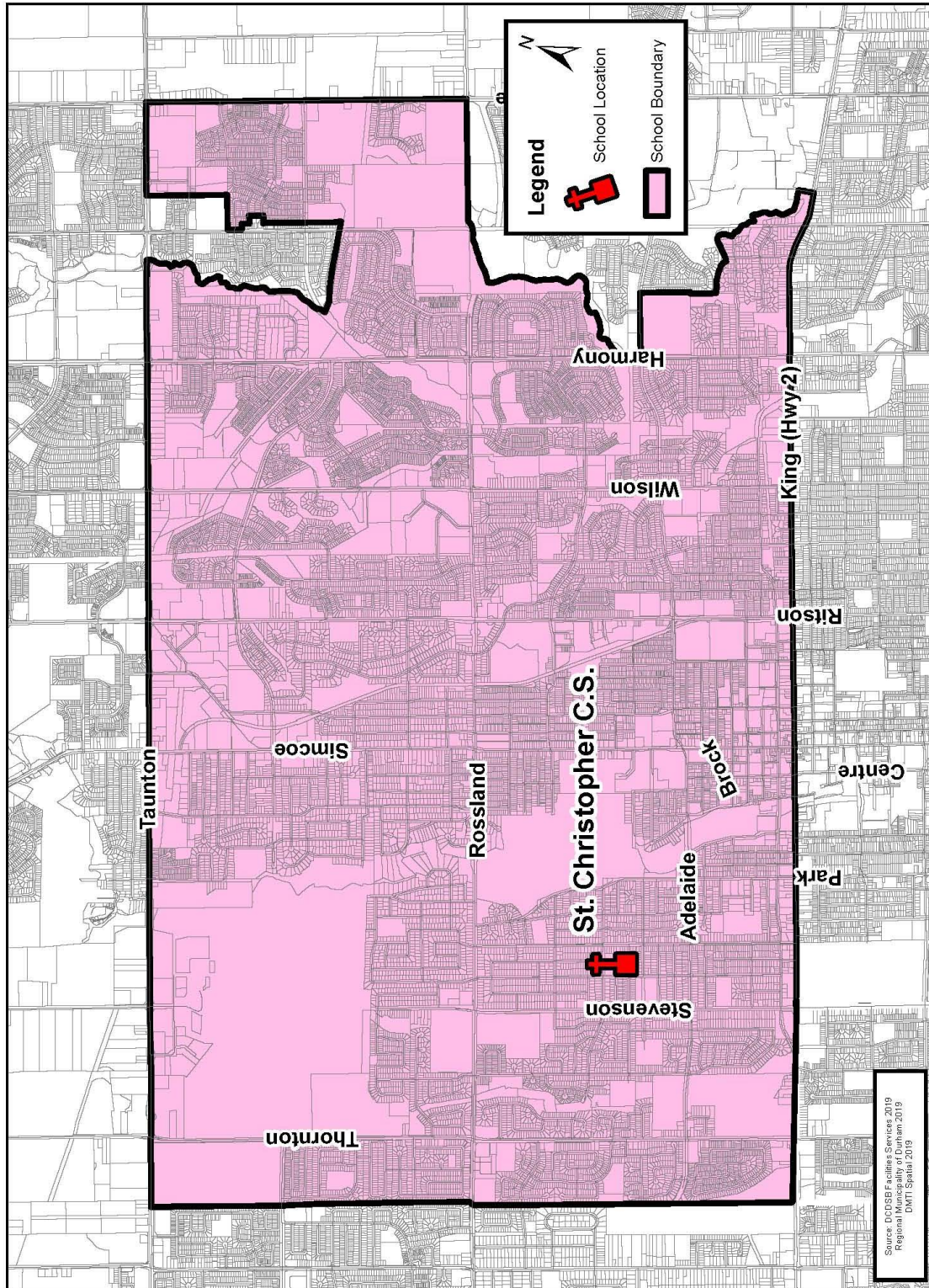
APPENDIX 1:

St. Christopher Catholic School Final Regular Track Boundary, September 2020



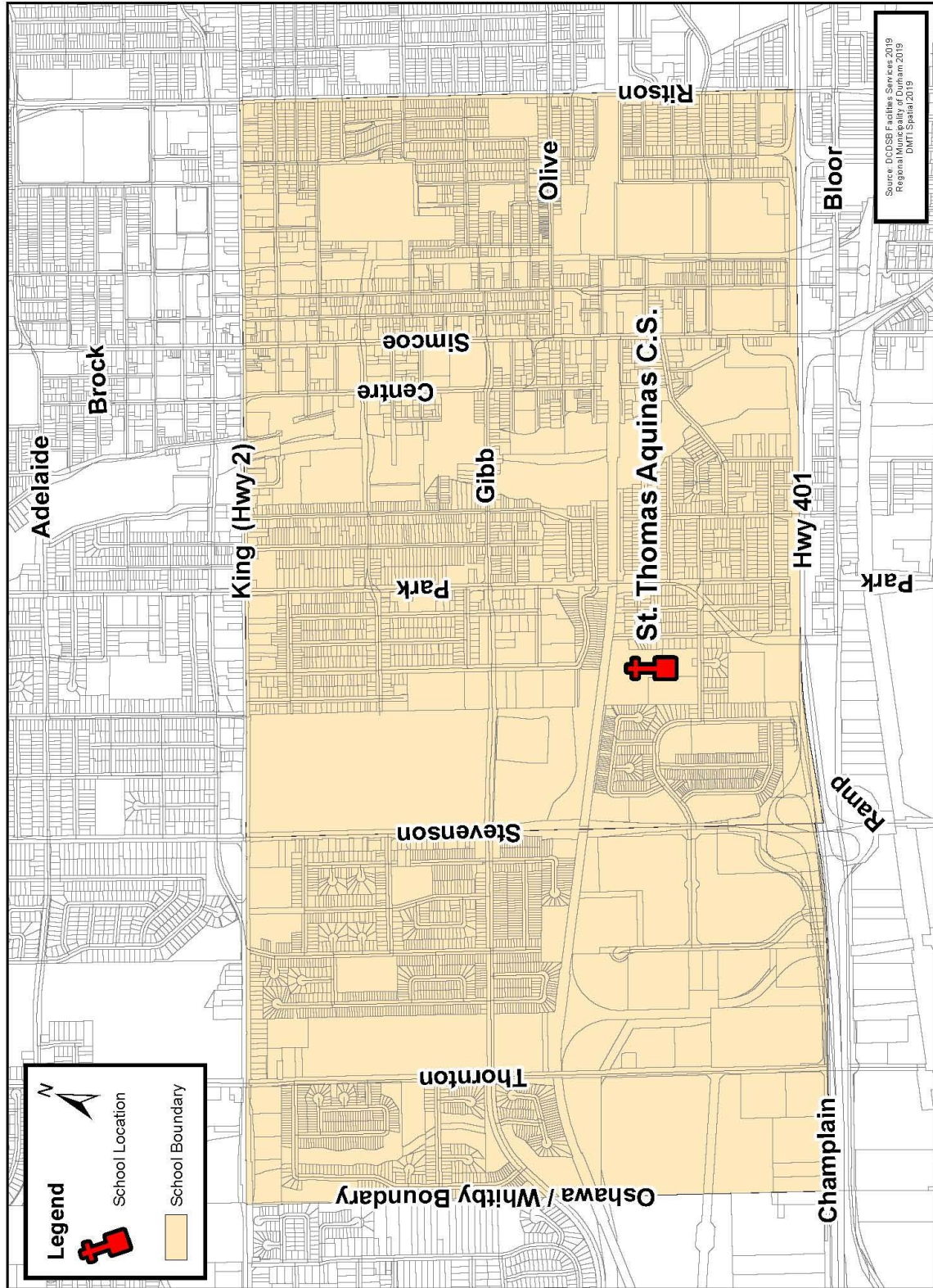
APPENDIX 1:

St. Christopher Catholic School
Final French Immersion Boundary, September 2020



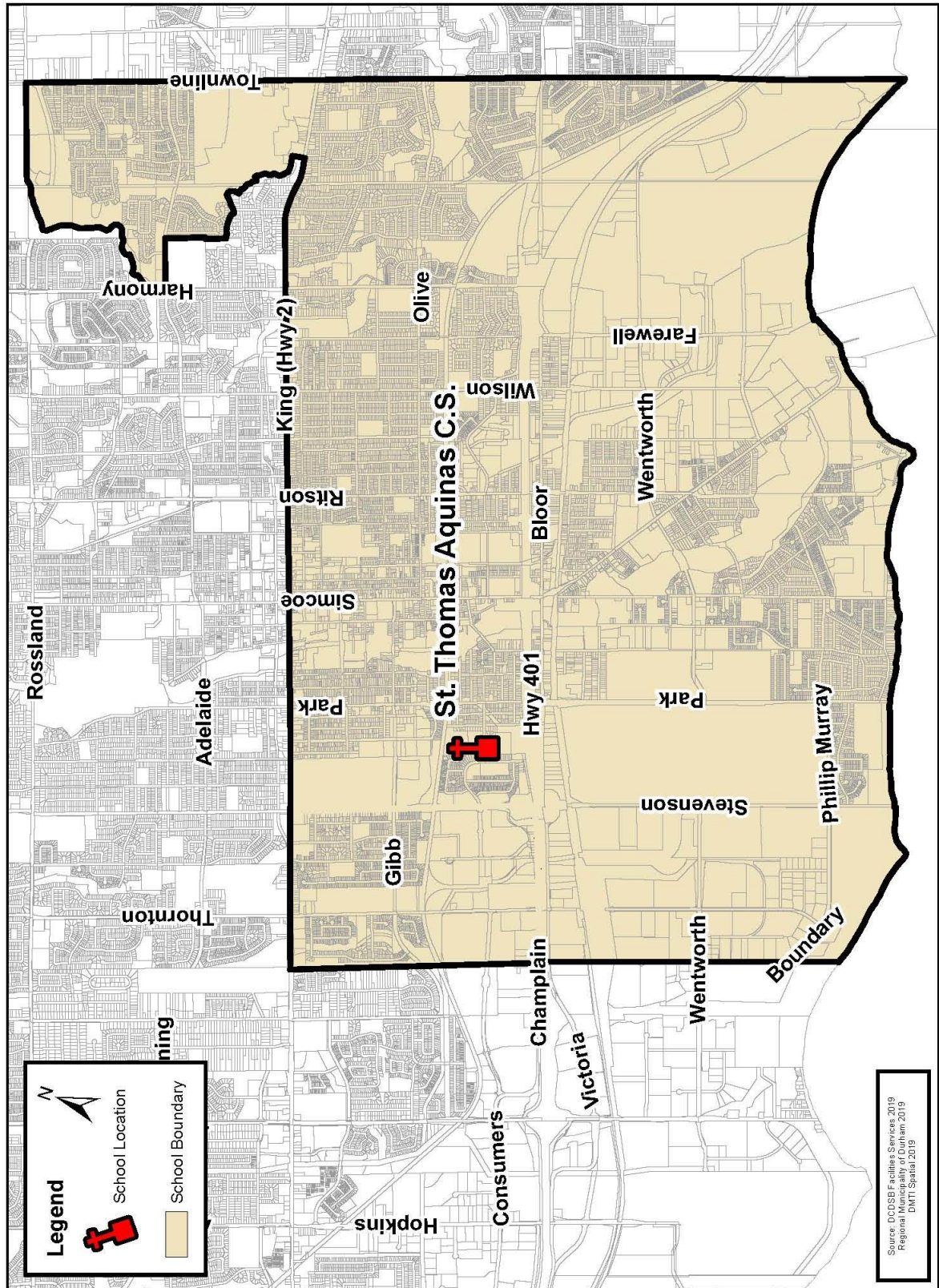
APPENDIX 1:

St. Thomas Aquinas Catholic School
Final Regular Track Boundary, September 2020



APPENDIX 1:

St. Thomas Aquinas Catholic School
Final French Immersion Boundary, September 2020



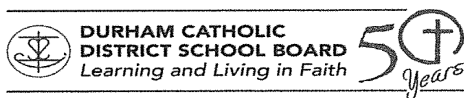
APPENDIX 2: SIGN IN SHEETS

March 19, 2019



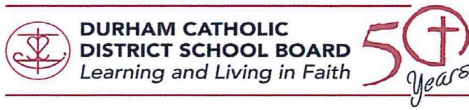
**ST. CHRISTOPHER/ST. THOMAS AQUINAS CATHOLIC SCHOOL
BOUNDARY CHANGE MEETING:
PUBLIC MEETING AT ST. CHRISTOPHER CATHOLIC SCHOOL**

NAME (PLEASE PRINT)	SIGNATURE
Bob Camozzi	Blum
Julie Johnson	J. Johnson
Julie Bonello	JB
EUGENE HENRI	E. Henr
Felicia Reis	F. Reis
Amanda Bawks	ABawks
Jennifer Bastarache	Jennifer Bastarache
Sim Wilson	J. Wilson
Mike Neubauer	M. Neubauer
Jody Dale	Jody Dale
Carolyn Bartlett	



**ST. THOMAS AQUINAS/ST. CHRISTOPHER CATHOLIC SCHOOLS
BOUNDARY CHANGE MEETING – MARCH 28, 2019
PUBLIC MEETING AT ST. THOMAS AQUINAS SCHOOL**

NAME (PLEASE PRINT)	SIGNATURE
Shannon Piercy	<i>[Signature]</i>
Eugene HANER	<i>[Signature]</i>
Donald Fernandes	<i>[Signature]</i>
Bob Canziani	<i>[Signature]</i>
David Byrne	<i>[Signature]</i>
Cathy Tynan	<i>[Signature]</i>
Rosemary Heclaw	<i>[Signature]</i>
Lewis Margolis	<i>[Signature]</i>
Carolyn Bartlett	<i>[Signature]</i>
Jasmine Fredericks	<i>[Signature]</i>
Claudia Chazac	<i>[Signature]</i>
Jim Wilson	<i>[Signature]</i>
Mike Neubauer	<i>[Signature]</i>



ST. CHRISTOPHER/ST. THOMAS AQUINAS CATHOLIC SCHOOLS

BOUNDARY CHANGE MEETING – APRIL 1, 2019

PUBLIC MEETING AT ST. CHRISTOPHER SCHOOL

NAME (PLEASE PRINT)	SIGNATURE
Bob Camozzi	<i>[Signature: Bob Camozzi]</i>
Lewis Margulis	<i>[Signature: Lewis Margulis]</i>
Jody Dale	<i>[Signature: Jody Dale]</i>
Cathy Tynan	<i>[Signature: Cathy Tynan]</i>
Jasmine Fredericks	<i>[Signature: Jasmine Fredericks]</i>
Carolyn Bartlett	<i>[Signature: Carolyn Bartlett]</i>
Rosemary Leclair	<i>[Signature: Rosemary Leclair]</i>
EUGENE HEANEY	<i>[Signature: E. Heaney]</i>
Kelcie Grines	<i>[Signature: Kelcie Grines]</i>
JAMIE CARSWELL	<i>[Signature: Jamie Carswell]</i>
Michael Neubauer	<i>[Signature: Michael Neubauer]</i>

APPENDIX 3: PUBLIC CORRESPONDANCE

A Summary Log of Voicemails/Emails Received Pertaining the Boundary Change Between St. Christopher C.S. and St. Thomas Aquinas C.S. 2019

Tuesday, February 26, 2019

Voicemail from Anne Walsh

Provided her address, and wanted to confirm that her home address is not affected by the boundary changes, as noted on the boundary letter.

Response

R. Leclair called back on February 26, 2019 at approximately 4:50pm to confirm that this household would not be impacted by the boundary change. Ms. Walsh indicated she was understanding of the changes.

Wednesday, February 27, 2019

Email received at 10:48am from Tara Scott of St. Christopher C.S.

"My children are currently out of area students at st Christopher in grade 1 French immersion and jk. I will have another son starting in September we live at harmony and Adelaide pretty much dead smack in the middle of the two schools even though I am zoned to st Thomas is there a way I can keep my children at st Christopher's as they are settled there and I am happy there? Is there anything I can do?"

Response

Thank you for providing input to the St. Christopher CS and St. Thomas Aquinas CS boundary review process. Your input and questions will form part of the public record regarding the proposed boundary change.

The area that will be impacted by the proposed boundary change is south of King Street West, and west of Stevenson Road. It will affect students in Grades JK-4 in both the English (regular track) and French Immersion programs for September 2020. The change will be phased in over the next four years thereafter to direct all students from that area to attend St. Thomas Aquinas CS.

You have indicated that your children are not located in the area impacted by the boundary change, and that they are attending St. Christopher CS as out-of-area students. All out-of-area requests are reviewed annually by the school. The reason for the boundary change is to address the current overcrowding at St. Christopher CS. The Board will attempt wherever possible to keep students from the same family together.

Wednesday, February 27, 2019

Email received at 12:24pm from Jeff Weatherbee from St. Christopher C.S.

"We are crossed boundaries as are daycare is within the st Christopher's boundaries and still will be when the change takes effect. Will these changes effect my children?"

Thank you

Response

Thank you for providing input to the St. Christopher CS and St. Thomas Aquinas CS boundary review process. Your input and questions will form part of the public record regarding the proposed boundary change.

The area that will be impacted by the proposed boundary change is south of King Street West, and west of Stevenson Road. It will affect students in Grades JK-4 in both the English (regular track) and French Immersion programs for September 2020. The change will be phased in over the next four years thereafter to direct all students from that area to attend St. Thomas Aquinas CS.

You have indicated that your children are not located in the area impacted by the boundary change and that they have child care within the St. Christopher CS boundary. All out-of-area requests are reviewed annually by the school. Requests related to accommodation related to child care are carefully considered and in most cases

approved by the Board on a year by year basis.

Tuesday, March 12, 2019

Email received 1:18pm from Rochelle Ford of St. Thomas Aquinas C.S.

"I am just curious my son currently attends St. Thomas and we are currently out of boundary as located by Bond at Simcoe. Does this mean he would have to switch schools? St. Christopher and St. Thomas is the same distance from our house but he takes the bus from his daycare to school."

Response

Thank you for your inquiry about the proposed boundary changes. The Board's changes will affect the St. Christopher Catholic School boundary by directing students living south of King Street W. and West of Stevenson Road to attend St. Thomas Aquinas Catholic School starting in September 2020. Your son will not be affected by the boundary change and will be able to remain as an out of boundary student at St. Thomas Aquinas Catholic School.

Wednesday, April 3, 2019

Email received at 10:52am from Jamie Carswell of St. Christopher C.S.

"At this current time it has been stated that 46 current students at St. Christopher's would be impacted by the proposed boundary changes. Of these 46 anyone in Grades 5-8 are entitled to remain at their current school. Of those 46 how many does this entitle? If any of these students have younger siblings the option for both to move to St. Thomas is available, however, why not the vice versa? Despite the increased capacity, and current plan to cap additional incoming it does not make sense that the current students enrolled are not provided the option both ways. As a parent if we choose to move or relocate outside our current routine it is done with a great amount of care and consideration. When I purchased my home I did so knowing my children could continue their education unheeded at St. Christopher's. They have built a foundation crucial to their growth at St. Christopher's. It has been a school that has gone above and beyond for my kids to have a place that is safe and secure, a place to foster friendships, relationships with educators and continued growth. Of my own children and the other families affected it should not be impacted by outside decisions to change boundaries. A hand forced to make these changes is unfair to the kids who want nothing more than to continue where they have always continued. As a parent, I do not believe that 46 students who are thrown into this situation should have to readjust because the powers that be decide it is time to make boundary changes. This needs to be taken into consideration, even more so in a day and age where the pressures have seemingly mounted onto kids with a faster paced world, they don't deserve the added stress, no matter how old or how young. Even with the proposed year to allow families to prepare and adjust, let's be honest, that isn't going to make a real difference, the impact will be critical on any young mind. I have no ill will to St. Thomas and it's teachers and staff, I am sure it is a great place for all current attending, but my children's education began and will continue at St. Christopher's and I feel that should be the same for the others impacted.

Thank you for your time, should you have any questions you are more than welcome to inquiry."

Response

Thank you for providing your comments with respect to the proposed boundary change. In answer to your question, the number of students that will be in grades 5-8 at St. Christopher CS as of September 2020 is 18 of the 46 students identified in Area B. These are the students that will be entitled to remain at the school when the boundary change takes effect. If some of the students wish to attend St. Thomas Aquinas CS they will be allowed to do so with their siblings. The purpose of the boundary change is to reduce overcrowding at St. Christopher CS.

We will be adding your letter and comments to the parent feedback section of the final boundary report.

April 8, 2019

Email received at 1:16pm from Amanda Bawks of St. Christopher C.S.

"I attended the boundary change meeting held at St. Christopher's school.
I have two children currently at St. Chris grades 6 and 2. If the boundary change happens my kids will be separated which is going to cost me for child care for my youngest.
St. Chris is 2.8km from our home
St. Thomas is 3.4 km from our home
Preyma is 6.2 km from our home
My youngest will have to change schools for grade 4 and again for grade 7.
There are currently 78 out of district students at St. Chris and there won't even be 40 students in our neighborhood.
Wouldn't it make sense to have out of district students go to a school within their boundary?
If this change occurs we will be leaving the Catholic school system and going to the public school around the corner.
Another concern stated at the meeting was whether there was enough E.A's because the disability percentage is higher at other schools and even now my children will report some issues to me about disruptive and distracting behaviour by students who do not have an E.A regularly. The reply I received was in 27 yrs they have never seen a student with a disability cause disruptive/distracting behaviour so other students couldn't learn.

Everyone deserves to have their needs met to create a successful learning environment. There are a lot of shortages and I want to ensure that the needs are met before we start making huge changes to children who are comfortable in what they consider a safe, educational environment."

Response

Thank you for providing the Board with comments regarding the proposed boundary change between St. Christopher Catholic School and St. Thomas Aquinas Catholic School. We will be adding your email to the public record as part of the final boundary report package.

May 6, 2019

Email received at 3:26pm from Tierney DeMarco of St. Christopher C.S.

I am looking for some information regarding the review and my specific questions are as follows:

1. The webpage dedicated to the information about the review is not clear as to whether a review is to be completed in order to make a decision OR whether the decision is final - the boundaries are changing. Can you please clarify.
2. Is the change in boundary being reviewed in order to accommodate over-crowding due to the fact that the school has a French Immersion program? If so, why is that impacting students who have decided against the French Immersion program?
3. What, if any, accommodations are being made for current St. Christopher students who have exceptional needs? I am concerned for the long-term well-being of one of my children based on this. What process, if any, is in place to review specific circumstances?

4. How does the Board respond to the fact that despite moving to the area in which I now live so that my children might attend St. Christopher (as a former student of that school myself) I would be, if the decision is final to revise the boundaries, forced to have my children attend a school which clearly ranks lower on Provincial ratings? I believe my children would be receiving a sub-par education in that school and have heard nor read anything to the contrary.

Eagerly awaiting a response.

Respectfully,

Tierney DiMarco

Response

Good afternoon Tierney,

Thank you for providing the Board with questions and comments regarding the proposed boundary change between St. Christopher Catholic School and St. Thomas Aquinas Catholic School. We will be adding your email to the public record as part of the final boundary report package. In response to your questions, I can provide the following information:

The boundary review is conducted by the Board in accordance with its boundary review policy. The policy requires that the Board approve the changes "in principle" and then go out to the community for consultation. Once the final report is drafted it is sent to the Board of trustees for approval. The final boundary report will be at the May 27, 2019 meeting of the Board of Trustees for their review and approval.

The boundary change addresses overcrowding in both the regular track (English) and French Immersion programs. Ultimately the school has to reduce growth and remove portables from the site. The area impacted by the boundary change relocates students in both programs.

The student services department in collaboration with school principals at all schools coordinate supports and services for students with exceptional needs regardless of boundary.

Both schools involved in the boundary process have a history of a strong educational culture with a focus on inclusion, instructional practice, experiential learning and student success.

Follow Up Comments

May 7 2019

Email received at 10:02pm from Tierney DeMarco of St. Christopher C.S.

Thank you, Mr. Morgulis, for your prompt response.

I must say, respectfully, I don't feel that you addressed all my concerns.

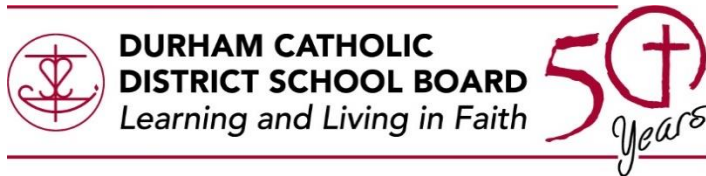
1. If the purpose of the review and proposed changes are designed to reduce future growth than why are current students being impacted. Is there not a way to change the boundary for new incoming students and allow families who are already a part of the school community to continue to attend?
2. I recognize that all schools provide support for students with particular needs; my concern is really more about my daughter in particular - we have worked all year to create a trusting relationship with those staff who accompany her into the bathroom, for a medical issue, I worry about needing to establish that again.
3. My question about the differences between the two schools in terms of their rankings and quality of education wasn't really answered. What does it mean when you say "a history of a strong educational culture ..."? Is it not correct that St. Thomas ranks lower than St. Christopher based on academic test results?

I would appreciate any additional feedback you might be able to provide.

Thank you for your time.

Best regards,

Tierney DiMarco



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: May 27, 2019

Subject: **Catholic Student Trustees 2019/2020**

Origin: John Mullins, Superintendent of Education

RECOMMENDATION

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive and file the verbal and written report regarding the Catholic Student Trustees for 2019-2020."
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RATIONALE

The Catholic Student Trustees for the Durham Catholic District School Board for 2019-2020, as elected by their peers, are Sofia Zamorano, Student at All Saints Catholic Secondary School, Whitby and Annika Dela Torre, Student at Notre Dame Catholic Secondary School, Ajax.

Annika Dela Torre

Annika is a full-time student at Notre Dame CSS studies in the Extended French program. Annika contributes to the school community through her involvement in a variety of activities. Annika is passionate in her school clubs such as Choir, Students for Safe and Accepting Schools, and has an interest in public speaking, she would like to pursue a career in the field of Law. Annika is an active member of St. Bernadette Catholic Church in Ajax.

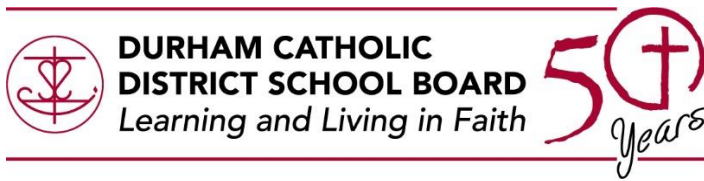
To: Board of Trustees - Page 2
Re: Catholic Student Trustee 2019/2020
Date: May 27, 2019

Sofia Zamorano

Sofia is a full-time student at All Saints CSS. She is very involved in her school community and helps out with many school-wide events. Sofia is a member of the Chaplaincy team where she worked with the teachers to organize a Famine event. She is also part of the Learning Council, and a member of the school band. She has a part-time job, dances competitively and enjoys spending time with family and friends.

Sofia and Annika are both looking forward to representing the students of the Durham Catholic District School Board for the 2019-2020 school year.

AOB/JM/pjr



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: May 27, 2019

Subject: **Discovery 2023: Renewing the Vision Strategic Plan**

RECOMMENDATION

Moved by _____, seconded by _____

"THAT the Durham Catholic District School Board receive and file as information the Discovery 2023: Renewing the Vision Strategic Plan."

RATIONALE

At our March 25, 2019 Board meeting, we outlined our 2019 Strategic Planning Timelines. Over the past two months, we have held various focus and employee consultation sessions as well as six student voice forums.

Focus Consultation Sessions

March 7 – The Most Reverend Bishop Vincent Nguyen

April 15 – Union Presidents and Chairs

April 17 – Principals and Vice Principals

Employee Consultation Sessions

March 25

April 23

May 22

Student Voice Forums

March 28 – Msgr. Paul Dwyer CHS

April 2 – Arch. Denis O'Connor CHS

April 9 – Notre Dame CSS

April 16 – Fr. Leo J. Austin CSS

April 18 – Msgr. John Pereyema CSS

April 24 – St. Mary CSS

May 8 – All Saints CSS

To: Board of Trustees
Re: Discovery 2023: Renewing the Vision – Strategic Plan
Date: May 27, 2019

Page 2

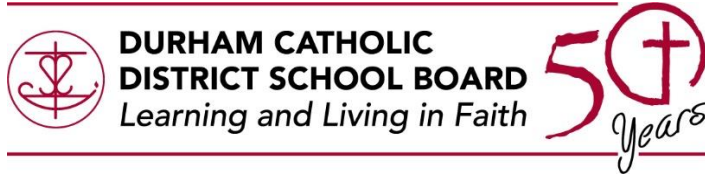
Consultation Session Committees

April 8 – Audit Committee
April 29 – Student Senate
May 16 – Durham Catholic Parent Involvement Committee

Public Consultation Sessions

May 8 – West (held at Notre Dame CSS)
May 9 – East (held at Msgr. Paul Dwyer CHS)

AOB/eb



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: May 27, 2019

Subject: **Trustee Audited Expenses – January to December 2018**

Origin: Liz Beckstead, Executive Officer, Governance and Corporate Communications (Acting)

RECOMMENDATION

Moved by , seconded by

"THAT the Durham Catholic District School Board receive and file as information the Report of the Trustee Audited Expenses for the period January to December 2018."

RATIONALE

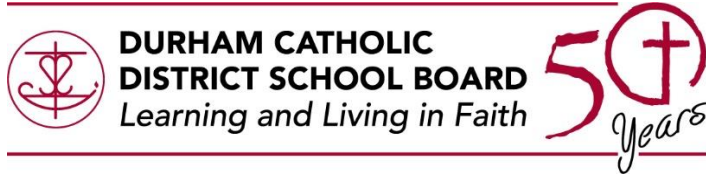
In keeping with past practice, the Board is provided with the report of Audited Trustees Expenses from January – December 2018 as attached.

AOB:eb
Attach.

TRUSTEES EXPENSE REPORT

REPORT PERIOD: JANUARY 2018 TO DECEMBER 2018

TRUSTEE	BOARD SPENT ACCOUNT	MILEAGE	CELL PHONE	TABLET	INTERNET	HONORARIUM	TOTALS
Chapman, Tricia	3,629.50	600.05	338.29	0.00	714.51	16,826.42	22,108.77
Corless, Theresa	2,044.02	0.00	359.43	0.00	0.00	10,153.27	12,556.72
Forster, Monique	5,069.30	75.06	495.72	0.00	0.00	13,548.05	19,188.13
LeFort, Kathy	2,919.91	1,684.50	965.79	0.00	0.00	11,071.25	16,641.45
McCafferty, Jim	2,046.28	1,066.50	503.47	0.00	0.00	10,521.25	14,137.50
Oldman, Janice	3,845.24	0.00	747.51	0.00	0.00	11,221.25	15,814.00
Pulla, Paul	0.00	0.00	266.34	0.00	772.20	10,521.25	11,559.79
Rinella, John	5,605.57	159.66	730.69	0.00	856.40	11,073.87	18,426.19
Ste. Marie, Morgan	0.00	0.00	10.40	0.00	0.00	565.63	576.03
TOTAL	25,159.82	3,585.77	4,417.64	0.00	2,343.11	95,502.24	131,008.58



Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: May 27, 2019

Subject: **2019/2020 Schedule for Board and Committee Meetings**

RECOMMENDATION

Moved by , seconded by

"THAT the Durham Catholic District School Board approve the Schedule of Board and Committee Meetings for the 2019/2020 school year."

RATIONALE

As attached.

AOB:eb
Attach.



2019/ 2020 Meeting Schedule

MONTH	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August				1	2	5 H	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
September	2 H	3	4 S/E	5	6	9	10 S	11 S/E	12 PIC	13	16 A	17	18 S/E	19	20	23 B	24	25 S/E	26	27	30				
October		1	2 S/E	3	4	7 B*	8 S	9 S/E	10 PIC	11	14 H	15	16 S/E	17	18	21 F	22	23 S/E	24	25	28 B	29	30 S/E	31	
November					1	4 B*	5 S	6 S/E	7 PIC	8	11	12	13 S/E	14	15	18 A	19	20 S/E	21	22	25 B	26	27 S/E	28	29
December	2 I	3 S	4 S/E	5 PIC	6	9	10	11 S/E	12	13	16 B	17	18 S/E	19	20	23 H	24 H	25 H	26 H	27 H	30 H	31 H			
January			1 H	2 H	3 H	6	7 S	8 S/E	9 PIC	10	13 F	14	15 S/E	16	17	20	21	22 S/E	23	24	27 B	28	29 S/E	30	31
February						3 B*	4 S	5 S/E	6	7	10 F	11	12 S/E	13 PIC	14	17 H	18	19 S/E	20	21	24 B	25	26 S/E	27	28
March	2	3 S	4 S/E	5 PIC	6	9	10	11 S/E	12	13 H	16 H	17 H	18 H	19 H	20 H	23 B	24	25 S/E	26	27	30	31			
April			1 S/E	2	3	6	7	8 S/E	9	10 H	13 H	14 S	15 S/E	16 PIC	17	20 A	21	22 S/E	23	24	27 B	28	29 S/E	30	
May					1	4 B*	5 S	6 S/E	7	8	11 F	12	13 S/E	14 PIC	15	18 H	19	20 S/E	21	22	25 B	26	27 S/E	28	29
June	1 F	2 S	3 S/E	4 PIC	5	8	9	10 S/E	11	12	15 B	16	17 S/E	18	19	22	23	24 S/E	25	26	29	30			
July			1 H	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31

B - Regular Board Meeting/ B*- Board Meeting (Policy)

S/E - Tentative Suspension/ Expulsion Hearing

F - Finance Committee Meeting

S - Special Education Advisory Committee Meeting (SEAC)

PIC – Durham Catholic Parent Involvement Committee

H - Statutory School Holiday/Board Designated Holiday

I - Inaugural Board Meeting

A - Audit Committee Meeting