DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Regular Board Meeting

Agenda

Monday, September 23, 2019
7:30 p.m.

Catholic Education Centre
650 Rossland Road West
Oshawa, ON L1J 7C4

Main Telephone Number: (905) 576-6150
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DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Regular Board Meeting

Monday, September 23, 2019
7:30 p.m.
Durham Catholic District School Board
Catholic Education Centre
650 Rossland Road West, Oshawa

Open Session Agenda

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A. Call to Order

a.1 Motion to Move in Camera (7:00 p.m.)
a.2 National Anthem (7:30 p.m.) - Msgr. Philip Coffey CS Choir
a.3 Acknowledgement of Traditional Territory
a.4 Memorials and Prayer - Student Trustees
a.5 Student Trustee Affirmation – Anne O'Brien, Director of Education 4
a.6 Roll Call and Apologies

B. Approval of Agenda

b.1 Changes to printed Agenda
b.2 Approval of Agenda

C. Announcements

c.1 Announcements from the In Camera Session of the Board Meeting
c.2 Catholic Education Foundation of Ontario
- 2019 Catholic Student Award
- Michael Carty Award

c.3 Ontario Council for Technology Education (OCTE) – Technological Education Leadership Award

D. Notices of Motions

E. Declarations of Interest

e.1 Declaration of Conflict of Interest

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g.2	Discovery 2023: Renewing the Vision – Strategic Plan – Anne O'Brien, Director of Education	
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N. Inquiries and Miscellaneous

O. Pending Items

P. Adjournment

Q. Closing Prayer – Student Trustees

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Student Trustee – Affirmation of Faith

(Student Trustee to stand and recite)

Director: Will you now affirm your personal commitment, to strive to live according to the Gospel of Jesus Christ and to live this Gospel in union with your brothers and sisters in the community of the Catholic Church?

Student: **With the help of God's grace and the support of other students and Trustees, I affirm my commitment.**

Director: Will you respect and honour the confidence placed in you by your peers through a conscientious effort to promote Christian values in our schools?

Student: **I will.**

Director: Will you provide leadership and assistance to fellow students as you fulfill your responsibilities?

Student: **I will.**

Director: Will you attempt to work together in a spirit of co-operation and mutual respect as a Student Trustee on the Durham Catholic District School Board?

Student: **I will.**

Director: On behalf of myself, staff and Trustees, we pledge you our support, and pray that you will exercise your responsibilities as a Student Trustee on the Durham Catholic District School Board with discretion and dignity.

Student: **Thank you.**

Director: May God look upon you with kindness and give you His peace.

Student: **Amen**

Director: May Almighty God Bless You, in the name of the Father, the Son and the Holy Spirit.

Student: **Amen**

DURHAM CATHOLIC DISTRICT SCHOOL BOARD
Learning and Living in Faith
50 Years

MINUTES of the **OPEN SESSION** of the Regular Board Meeting of the Durham Catholic District School Board which was held in the Catholic Education Centre, 650 Rossland Road West, in Oshawa on Monday, June 10, 2019.

Trustees Present
J. Rinella, Chair
T. Chapman, Vice Chair
R. De Souza
M. Forster
K. LeFort
J. McCafferty
J. Oldman
M. Ste. Marie

Student Trustees
J. Cara
S. Zamorano

Staff Present
A. O'Brien, Director
T. Barill
J. Bastarache
J. Bowyer
B. Camozzi
M. Gray
S. Grieve
M. Hammond
T. Keay
R. Leclair
L. Morgulis
J. Mullins
G. O'Reilly
R. Putnam
R. Rodriguez
J. Wilson

A. OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 7:00 p.m.

a.1 MOTION TO MOVE IN CAMERA

Motion No. B2019-06-10-01 Motion to Move In Camera

Moved by K. LeFort seconded by J. Oldman

> "THAT the Durham Catholic District School Board Meeting move into In Camera Session."

Carried

RESUMPTION OF OPEN SESSION (7:39 p.m.)

Chair Rinella reconvened the meeting to order and welcomed all in attendance.

a.2 NATIONAL ANTHEM – O CANADA

Students from All Saints Catholic Secondary School opened the meeting with O Canada.

a.3 ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Rinella acknowledged Traditional Lands and Territory.

a.4 MEMORIALS AND PRAYERS

Student Trustees Zamorano and Cara offered the opening prayer.

a.5 ROLL CALL AND APOLOGIES

All Trustees in attendance.

B. DECLARATION AND OATH OF TRUSTEE

Newly appointed Trustee, Robert De Souza, made his Declaration and Oath.

C. APPROVAL OF AGENDA

c.1 CHANGES TO THE PRINTED AGENDA

None

ITEM c.2 APPROVAL OF AGENDA

Motion No. B2019-06-10-02 Approval of Agenda

Moved by K. LeFort seconded by J. McCafferty

> "THAT the Durham Catholic District School Board approve the agenda of the Monday, June 10, 2019 Regular Board Meeting as printed."

Carried

D. ANNOUNCEMENTS

d.1 ANNOUNCEMENTS FROM THE IN CAMERA SESSION OF THE REGULAR BOARD MEETING OF JUNE 10, 2019

Vice Chair Chapman made the following announcements:

RETIREMENTS

Name	Current Position	Effective
Gallagher, Nancy	Teacher, St. Mary Catholic Secondary School	June 30, 2019
Murphy, Donald Patrick	Teacher, St. Mary Catholic Secondary School	June 30, 2019
Raponi, Josephine	Teacher, St. Mary Catholic Secondary School	June 30, 2019
Singh-Charan, Sharon	Teacher, St. Mary Catholic SecondarySchool	June 30, 2019
Sosna, Suzanne	Teacher, All Saints Catholic High School	June 30, 2019
Wright, Theresa	Teacher, St. Elizabeth Seton Catholic School	June 30, 2019

d.2 EXCEPTIONAL STUDENT AWARD – STUDENT RECOGNITION

- Connor M., Grade 12 student at Monsignor Paul Dwyer Catholic High School was recognized for being selected by the City of Oshawa for the Exceptional Student Award to be presented in June.
- Chair Rinella extended thanks to Ms. Tessarolo, Chair of Program Support at Monsignor Paul Dwyer Catholic High School for recognizing Connor's gifts and taking the time to share his success story with the City of Oshawa as an outstanding candidate for this award.

d.3 SKILLS CANADA ACHIEVEMENT – STUDENT RECOGNITION AND GERD REISENECKER TEACHER OF THE YEAR AWARD

- Chair Rinella congratulated Andrew O., Grade 11 student at Father Leo J. Austin Catholic Secondary School for his first-place win at Skills Ontario in the Outdoor Power Equipment competition. The win qualified Andrew to compete nationally in Halifax, Nova Scotia against other provinces, where he again placed first, achieving Gold for his category.
- Director O'Brien extended congratulations to Mr. Vince Carnovale, transportation technology teacher at Father Leo J. Austin Catholic Secondary School for winning the Gerd Reisenecker Teacher of the Year Award. Mr. Reisenecker is credited with creating the annual Toronto Automotive Technology Competition as a means to encourage high school students to explore and possibly pursue the skilled trades as a career.

d.4 ONTARIO STUDENT TRUSTEES' ASSOCIATION (OSTA-AECO) – STUDENT TRUSTEE RECOGNITION

- Chair Rinella congratulated Student Trustee Sofia Zamorano for being elected Board Council Vice President for the Ontario Student Trustees Association.

d.5 BUSINESS/COMMUNITY ACCESSIBILITY IMPROVEMENT AWARD

- The DCDSB was recognized by the City of Oshawa with the Business/Community Accessibility Improvement Award. This award recognizes local organizations for improving accessibility on multiple levels for people with disabilities.
- Director O'Brien called upon Michelle Meraw and Scott Grieve, members of the DCDSB Accessibility Committee to come forward and be recognized.

d.6 HEALTY SCHOOLS AWARD

- A Public Health Nurse from the Durham Region Health Department presented the DCDSB with a Healthy School Award and announced that 30 Durham Catholic schools were recognized with this award this year – an increase from 21 schools last year. Director O'Brien indicated that healthy schools is an important part of our Board Improvement plan, and was pleased to see the growth. She noted that a list of the schools is available at durham.ca.

E. NOTICE OF MOTIONS

None.

F. DECLARATION OF INTEREST

f.1 DECLARATION OF CONFLICT OF INTEREST

None.

G. ACTIONS TO BE TAKEN

g.1 APPROVAL AND SIGNING OF MINUTES OF THE OPEN SESSION OF THE SPECIAL BOARD MEETING OF MAY 22, 2019

Motion No. B2019-06-10-03 Approval and Signing of Minutes

Moved by K. LeFort seconded by J. Oldman

> "THAT the Durham Catholic District School Board approve the Minutes of the Open session of the Special Board Meeting of May 22, 2019."

Carried

g.2 BUSINESS ARISING FROM THE OPEN SESSION OF THE SPECIAL BOARD MEETING OF MAY 22, 2019

None

g.3 APPROVAL AND SIGNING OF MINUTES OF THE OPEN SESSION OF THE REGULAR BOARD MEETING OF MAY 27, 2019

Motion No. B2019-06-10-04 Approval and Signing of Minutes

Moved by J. McCafferty seconded by T. Chapman

> "THAT the Durham Catholic District School Board approve the Minutes of the Open session of the Regular Board Meeting of May 27, 2019."

Carried

g.4 BUSINESS ARISING FROM THE OPEN SESSION OF REGULAR BOARD MEETING OF MAY 27, 2019

None

H. PRESENTATIONS

h.1 EXPANDING PATHWAYS

- John Mullins, Superintendent of Education, and the Student Success team presented an update on recent Student Success data and initiatives including:
    - Graduation rates – DCDSB continues to be one of the leaders in the province with a 4-year graduation success rate of 89% and a five-year rate of 92%
    - Student Success initiatives:
        - Dual Credit Program – a student success program that helps students achieve their OSSD and gives them direct exposure to the college and apprenticeship pathway. In a dual credit course, students earn both a high school and college credit.
        - Specialist High Skills Major Program – students in grade 11 and 12 focus their education on one of the 19 'economic sectors'. Students complete a number of required courses related to their sector, earn industry-related certifications, complete a Cooperative Education course and participate in reach-ahead activities with community partners.
        - Cooperative Education Program – is a student success initiative funded by the Ministry of Education that provides all students with an opportunity to earn secondary school credits while participating in a work placement. Students can count two cooperative education credits as compulsory credits towards their Ontario Secondary School Diploma (OSSD).
        - Ontario Youth Apprenticeship Programs – allows students in Grades 11 and 12 to gain training through a cooperative education course in an apprenticeship trade of interest as a potential career.
    - Pathways and Exit Surveys
- Chair Rinella and Trustee Forster thanked Superintendent Mullins and Student Success Coordinators Stephen Hughes and Claudine Longo for their presentation.

h.2 INTERMEDIATE GUIDANCE TEACHER INITIATIVE

- Tracy Barill, Superintendent of Education and a team of Intermediate Guidance Teachers, Experiential Learning Co-ordinator and Teaching and Learning Consultant, provided an overview of the intermediate guidance role, actions taken this year, successes and next steps. Some key highlights and activities included:
    - Transition trips
    - Team Meetings
    - Students with Assistive Technology Trips (SWAT)
    - Gold Collar Trades Presentations
    - Skills Ontario Presentations
    - College Visits
    - Career Fairs
    - Road Trips
    - Parent Presentations
    - Meet the Teacher Barbecues
- Vice Chair Chapman congratulated the team on their successful first year.

h.3 THE STUDENT WELL-BEING AND ACHIEVEMENT BALANCED SCORECARD 2018-2019

- Anne O'Brien, Director of Education presented the 2018-2019 Balanced Scorecard, showing the cohesion and alignment between the key themes, goals and actions outlined in the Discovery 2020 Strategic Plan and Student Well-Being and Achievement Board Improvement Plan. Guided by Excellence, Equity and New Evangelization, the 10 key themes include:
    - Witnessing Faith
    - Teaching and Learning
    - Expanding Pathways
    - Inspiring Leadership
    - Celebrating Inclusion
    - Serving in Partnership
    - Emerging Technology
    - Advancing Communications
    - Managing Resources
    - Continuing Education

I. DELEGATION

None.

J. CONSIDERATION OF MOTION

j.1 MOTIONS TO BE READ IN OPEN SESSION FROM THE IN CAMERA SESSION OF THE BOARD MEETING OF JUNE 10, 2019

Motion No. B2019-06-10-05 Motions Read

Moved by M. Forster seconded by M. Ste. Marie

> "THAT the Durham Catholic District School Board approve the Motions as read from the In Camera session of the June 10, 2019 Regular Board Meeting."

Carried

K. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None

L. COMMITTEES

I.1 COMMITTEE REPORTS

I.1.1 IPRC REPORT FOR MAY 2019

Motion No. B2019-06-10-06 IPRC Report for May 2019

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of May 2019."

Carried

I.1.2 DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE – May 16, 2019

Motion No. B2019-06-10-07 Durham Catholic Parent Involvement Committee Meeting May 16, 2019

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, May 16, 2019."

Carried

I.1.3 FINANCE COMMITTEE MINUTES – JUNE 3, 2019

Motion No. B2019-06-10-08 Finance Committee Minutes – June 3, 2019

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board receive as information the minutes of the June 3, 2019 Finance Committee meeting."

Carried

I.2 MATTERS REFERRED FROM COMMITTEE

I.2.1 APPROVAL OF THE 2019/2020 BUDGET ESTIMATES

Motion No. B2019-06-10-09 Approval of the 2019/2020 Budget Estimates

Moved by M. Forster seconded by R. De Souza

"THAT the Durham Catholic District School Board receive and file the 2019/2020 Budget Estimates."

Carried

I.2.1 APPROVAL OF THE 2019/2020 BUDGET ESTIMATES (Cont'd)

Motion No. B2019-06-10-10 Approval of the 2019/2020 Budget Estimates

Moved by M. Forster seconded by R. De Souza

"THAT the Durham Catholic District School Board approve the 2019/2020 salaries and benefits budget in the amount of $216,543,078."

Carried

Motion No. B2019-06-10-11 Approval of the 2019/2020 Budget Estimates

Moved by M. Forster seconded by R. De Souza

"THAT the Durham Catholic District School Board approve the 2019/2020 departmental operating budgets in the amount of $33,929,407."

Carried

Motion No. B2019-06-10-12 Approval of the 2019/2020 Budget Estimates

Moved by M. Forster seconded by R. De Souza

"THAT the Durham Catholic District School Board approve the 2019/2020 total operating budget in the amount of $250,472,485."

Carried

Motion No. B2019-06-10-13 Approval of the 2019/2020 Budget Estimates

Moved by M. Forster seconded by R. De Souza

"THAT the Durham Catholic District School Board approve the 2019/2020 non-operating budget in the amount of $17,685,337."

Carried

Motion No. B2019-06-10-14 Approval of the 2019/2020 Budget Estimates

Moved by M. Forster seconded by R. De Souza

"THAT the Durham Catholic District School Board approve the 2019/2020 Budget Estimates in the total amount of $268,157,822."

Carried

M. STAFF REPORTS

m.1 HUMAN RESOURCES AND ADMINISTRATIVE SERVICES

m.1.1 INTERNATIONAL STUDENT FEES 2019/2020 AND 2020/2021 - UPDATE

Motion No. B2019-06-10-15 International Student Fees 2019/2020 and 2020/2021 – Update

Moved by M. Forster seconded by K. LeFort

> "THAT the Durham Catholic District School Board receive and file, for information, the International Student Fees 2019/20 and 2020/21 Report dated June 10, 2019."

Carried

Motion No. B2019-06-10-16 International Student Fees 2019/2020 and 2020/2021 – Update

Moved by M. Forster seconded by K. LeFort

> "THAT the Durham Catholic District School Board establishes International Student Fees in the amount of $13,800 for an elementary school student and $14,900 for a secondary school student for the 2019/20 school year."

Carried

Motion No. B2019-06-10-17 International Student Fees 2019/2020 and 2020/2021 – Update

Moved by M. Forster seconded by K. LeFort

> "THAT the Durham Catholic District School Board establishes International Student Fees in the amount of $14,550 for an elementary school student and $15,550 for a secondary school student for the 2020/21 school year."

Carried

m.2 POLICY DEVELOPMENT

m.2.1 POLICIES AND ADMINISTRATIVE PROCEDURES

Motion No. B2019-06-10-18 — Roster of Policies and Administrative Procedures

Moved by M. Forster seconded by K. LeFort

"THAT the Durham Catholic District School Board receive and file as information the Current Roster of Policies and Administrative Procedures – June 10, 2019."

Carried

Motion No. B2019-06-10-19 — Policy Development and Implementation Policy

Moved by M. Forster seconded by K. LeFort

"THAT the Durham Catholic District School Board approve the First Reading of the revised Policy Development and Implementation Policy (PO210)."

Carried

Motion No. B2019-06-10-20 — Policy Development and Implementation Administrative Procedure

Moved by M. Forster seconded by K. LeFort

"THAT the Durham Catholic District School Board receive and file as information the revised Policy Development and Implementation Administrative Procedure (AP210-1)."

Carried

Motion No. B2019-06-10-21 — Accessible Student Transportation Administrative Procedure

Moved by M. Forster seconded by K. LeFort

"THAT the Durham Catholic District School Board receive and file as information the revised Accessible Student Transportation Administrative Procedure (AP434-10)."

Carried

m.2.1 POLICIES AND ADMINISTRATIVE PROCEDURES (Cont'd)

Motion No. B2019-06-10-22 Catholic Curriculum and Education Policy

Moved by M. Forster seconded by K. LeFort

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Catholic Curriculum and Education Policy (PO517)."

Carried

Motion No. B2019-06-10-23 Catholic Curriculum and Education Administrative Procedure

Moved by M. Forster seconded by K. LeFort

"THAT the Durham Catholic District School Board receive and file as information the Catholic Curriculum and Education Administrative Procedure (AP517-1)."

Carried

m.3 STUDENT SUCCESS

m.3.1 EXPANDING PATHWAYS

Motion No. B2019-06-10-24 Expanding Pathways

Moved by K. LeFort seconded by M. Forster

"THAT the Durham Catholic District School Board receive and file as information the verbal report regarding Expanding Pathways dated June 10, 2019."

Carried

m.4 TEACHING AND LEARNING

m.4.1 INTERMEDIATE GUIDANCE TEACHER INITIATIVE

Motion No. B2019-06-10-25 Intermediate Guidance Teacher Initiative

Moved by R. De Souza seconded by K. LeFort

"THAT the Durham Catholic District School Board receive as information the verbal report regarding Intermediate Guidance dated May 29, 2019."

Carried

m.5 DIRECTOR'S REPORT

m.5.1 DISCOVERY 2023: RENEWING THE VISION – STRATEGIC PLAN

Motion No. B2019-06-10-26 Discovery 2023: Renewing the Vision – Strategic Plan

Moved by J. Oldman seconded by M. Forster

"THAT the Durham Catholic District School Board receive and file as information the Discovery 2023: Renewing the Vision Strategic Plan."

Carried

m.5.2 THE STUDENT WELL-BEING AND ACHIEVEMENT BALANCED SCORECARD 2018-2019

Motion No. B2019-06-10-27 The Student Well-Being and Achievement Balanced Scorecard 2018-2019

Moved by M. Ste. Marie seconded by J. Oldman

"THAT the Durham Catholic District School Board receive and file as information the Student Well-Being and Achievement Board Balanced Scorecard 2018-2019."

Carried

m.5.3 OUT OF PROVINCE TRAVEL

- Vice Chair Chapman asked for an update on the Out of Province Travel on the Strategic Leadership Program.
- Director O'Brien indicated the Strategic Leadership Program is a program designed for leaders who will learn strategies and facilitate techniques for development and implementing a strategic plan. She said that the tools and strategies learned would be shared with principals as they implement the new Discovery 2023: Renewing the Vision strategic plan. This is part of staff's ongoing professional development learning.

Motion No. B2019-06-10-28 Out of Province Travel

Moved by T. Chapman seconded by K. LeFort

"THAT the Durham Catholic District School Board approve the attendance of a staff member at the *Strategic Leadership* Program scheduled for August 7-8, 2019 in Cambridge, Massachusetts."

Carried

m.5.4 DIRECTOR'S VERBAL REPORT

- Director O'Brien thanked Father Laszlo Nagy for guiding staff in prayer earlier this evening as we celebrated the end of our 50th Anniversary year and our Year of Joy.
- Reflecting on this past year, Director O'Brien said she looks back fondly at the many opportunities we had to celebrate throughout the year, most recently at the 50th Anniversary Family Picnic on June 2. She said it was an incredible day of prayer, community, celebration, entertainment and laughter for all ages. She thanked the planning committee and the Durham Catholic Parent Involvement Committee for their sponsorship. She also extended her thanks to all individuals and groups who volunteered and contributed to the day, including Father Keith Wallace, Deacon Dominic Pullano, Knights of Columbus, All Our Relations Métis Drum Circle, secondary students and staff, Continuing Education, Indigenous Advisory Circle and the St. Thomas Aquinas Catholic School choir.
- Director O'Brien indicated that this year also marks another special milestone – the final year of our five-year strategic plan through our Balanced Scorecard which she presented this evening. She extended thanks to the Senior Administrative Team for overseeing each of the 10 key themes to ensure that we remained focused on our goals. She also thanked Trustees for supporting the plan and all staff who worked diligently with our strategic directions, and our guiding principles of Excellence, Equity and Evangelization. The Director said she looks forward to launching the new multi-year plan, Discovery 2023: Renewing the Vision, in September.
- The Director was pleased to announce the launch of the Year of Hope in September 2019 – a year of renewal that builds on the previous themes of Joy, Service, Community and Witness.
- In planning for the summer months, Director O'Brien extended an invitation to everyone for the annual Durham Catholic Children's Foundation Golf Classic on August 20, 2019. Registration and sponsorship information is available at durhamcatholicfoundation.ca.
- The Director reminded everyone that the online school registration program remains open over the summer, encouraging families who have not yet registered their child for Kindergarten; or those who may be moving into Durham Region to register for September at dcdsb.ca. For our adult learners, she noted that DCDSB's Continuing Education centres are open to students through the summer for those who wish to upgrade their skills or explore new opportunities.
- The Director wished all students, staff and members of the Durham Catholic learning communities a safe and peaceful summer.

m.6 CHAIR'S REPORT

m.6.1 CHAIR'S VERBAL REPORT

- Chair Rinella extended his congratulations to newly appointed Trustee for the City of Oshawa, Robert De Souza, who was sworn in by oath this evening.
- Chair Rinella thanked the Board of Trustees for putting their faith in him as a leader this past year. He said that this year was an exciting time to fulfill the role, largely due to the many exciting celebrations that took place in honour of the Board's special milestone year.

m.6.1 CHAIR'S VERBAL REPORT (Cont'd)

- Chair Rinella recognized the many leaders present this evening and in our schools and offices, who have made the year extra special with the multitude of events and celebrations, committees, prayer services and Masses. He said that through the celebrations, prayers and other activities, we are keeping our system alive.
- He acknowledged the important role of student council members, senators, retreat leaders, trustees, and other forms of student leadership. The Chair thanked Student Trustees, Julia Cara and Sophia Zamorano for speaking on behalf of the student voice.
- Chair Rinella noted many milestones, awards and accolades presented in 2018-2019 which demonstrate our commitment to Excellence, Equity and Evangelization, such as the grand opening of the New Regional Arts & Media Program at All Saints Catholic Secondary School; the 50th Anniversary of St. John XXIII Catholic School; the ground breaking of the new St. Anne Catholic School being built in North Oshawa; formalized new partnerships, including the opening of Grandview Children's Centre, at Monsignor Paul Dwyer Catholic High School; and a continued focus on Student Success, Numeracy, Mental Health, Long-Term Accommodation, Equity, Inclusion, Indigenous Education, Technology and many other important priorities.
- The Chair noted that we continue to work in partnership with the Ontario Catholic School Trustees' Association, Together in Faith, to ensure student well-being and achievement.
- The Chair thanked all staff and fellow Trustees, and extended prayers to the Durham Catholic community for a restful and enjoyable summer.

m.6.2 CATHOLIC STUDENT SENATE YEAR END REPORT

- Student Trustees Cara and Zamorano highlighted the areas of focus during their term as student trustees which included two main initiatives:
    - Building Community – A snapshot of each school developed as puzzle pieces that fit together; engaging with students through school Instagram accounts; Student Voice Forum.
    - Celebrating 50 Years of Catholic Education – Promoting the Faith and 50th Anniversary Video; Walls of Joy throughout each secondary school; Ontario Catholic Student Leadership Conference.
- The Senators also created the Student Senate Handbook and continued to advocate for Catholic education provincially.
- Student Trustees Cara and Zamorano thanked Trustees for their support and guidance this year.
- Vice Chair Chapman commended the Student Trustees on all their accomplishments this year.
- Trustees LeFort and Ste. Marie thanked the Student Trustees for their dedication and wished them well.

m.6.2 CATHOLIC STUDENT SENATE YEAR END REPORT (Cont'd)

Motion No. B2019-06-10-29 Catholic Student Senate Year End Report

Moved by J. Oldman seconded by M. Ste. Marie

"THAT the Durham Catholic District School Board receive and file the verbal report from the Student Trustees regarding the Catholic Student Senate Year End Report for 2018-2019."

Carried

N. CORRESPONDENCE

n.1 CORRESPONDENCE

Motion No. B2019-06-10-30 Correspondence

Moved by K. LeFort seconded by J. McCafferty

"THAT the Durham Catholic District School Board receive and file as information correspondence from The Regional Municipality of Durham dated May 28, 2019."

Carried

O. INQUIRIES AND MISCELLANEOUS

None

P. PENDING ITEMS

None.

MOTION TO RECONVENE THE IN CAMERA SESSION (9:38 p.m.)

Motion No. B2019-06-10-31 Motion to Reconvene the In Camera Session

Moved by K. LeFort seconded by M. Forster

"THAT the Durham Catholic District School Board reconvene the In Camera Session."

Carried

RESUMPTION OF OPEN SESSION (9:52 p.m.)

Q. ADJOURNMENT

Motion No. B2019-06-10-32 Adjournment

Moved by J. Oldman seconded by R. De Souza

> "THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, June 10, 2019."

Carried

R. CLOSING PRAYER

The meeting closed with a prayer.

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(9:53 p.m.)

L. Beckstead, Recording Secretary

DURHAM CATHOLIC DISTRICT SCHOOL BOARD
Learning and Living in Faith
50 Years

MINUTES of the **OPEN SESSION** of the Special Board Meeting of the Durham Catholic District School Board which was held at 650 Rossland Road West, in Oshawa on Monday, July 15, 2019.

Trustees Present
J. Rinella, Chair
T. Chapman, Vice Chair
R. De Souza (via teleconference)
M. Forster (via teleconference)
K. LeFort
J. McCafferty
J. Oldman
M. Ste. Marie (via teleconference)

Staff Present
A. O'Brien, Director
M. Gray
J. Mullins
R. Putnam
R. Rodriguez
J. Wilson

OPEN SESSION CALL TO ORDER

Chair Rinella called the Open Session to order at 6:01 p.m.

MEMORIALS AND PRAYERS

Chair Rinella offered the opening prayer.

ROLL CALL AND APOLOGIES

Trustees De Souza, Forster and Ste. Marie attended by teleconference.

CHANGES TO THE PRINTED AGENDA

None.

APPROVAL OF AGENDA

Motion No. B2019-07-15-01 Approval of Agenda

Moved by K. LeFort seconded by McCafferty

> "THAT the Durham Catholic District School Board approve the agenda for the Open session of the Special Board Meeting of Monday, July 15, 2019."

Carried

DECLARATIONS OF INTEREST

DECLARATION OF CONFLICT OF INTEREST

None.

BUSINESS

MOTION TO MOVE IN CAMERA

Motion No. B2019-07-15-02 Motion to Move in Camera

Moved by K. LeFort seconded by J. McCafferty

> "THAT the Durham Catholic District School Board Meeting move into In Camera Session."
>
> Carried

RESUMPTION OF OPEN SESSION (6:35 p.m.)

ANNOUNCEMENTS

ANNOUNCEMENTS FROM THE IN CAMERA SESSION OF THE SPECIAL BOARD MEETING OF JULY 15, 2019

Vice Chair Chapman made the following announcements:

RESIGNATION

Name	Current Position	Effective
Michael Gray	Superintendent of Education – Human Resources and Administrative Services	August 16, 2019

APPOINTMENT OF SUPERINTENDENT – FACILITIES, CUSTODIAL AND MAINTENANCE SERVICES

Effective: August 1, 2019

Name	Current Placement	New Position
Scott Grieve	Manager, Custodial and Maintenance Facilities Services	Superintendent – Facilities, Custodial and Maintenance Services

- Superintendent Gray thanked the Board of Trustees, Director and colleagues for their support over the past 15 years.
- Chair Rinella wished Superintendent Gray all the best in his new role with York Catholic District School Board and thanked him for his dedication and service to the Board and to Catholic education.
- Director O'Brien thanked Superintendent Gray for his leadership and commitment to the Board.

CONSIDERATION OF MOTION

MOTIONS TO BE READ IN OPEN SESSION FROM THE IN CAMERA SESSION OF THE SPECIAL BOARD MEETING OF JULY 15, 2019

Motion No. B2019-07-15-05 Motions Read

Moved by K. LeFort seconded by J. McCafferty

"THAT the Durham Catholic District School Board approve the Motions as read from the In Camera session of the July 15, 2019 Special Board Meeting."

Carried

ADJOURNMENT

Motion No. B2019-07-15-06 Adjournment

Moved by K. LeFort seconded by J. Oldman

"THAT the Durham Catholic District School Board adjourn the Special Board Meeting of Monday, July 15, 2019."

Carried

CLOSING PRAYER

The meeting closed with a prayer.

John Rinella, Chair of the Board
Durham Catholic District School Board

Anne O'Brien, Director of the Board
Durham Catholic District School Board

(6:56 p.m.)
L. Beckstead, Recording Secretary

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **IPRC Report for June 2019**

Origin: Janine Bowyer, Superintendent of Education – Student Services, Safe Schools, Policy Development

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Recommendation

Moved by , seconded by

"THAT the Durham Catholic District School Board accept the IPRC report for the month of June 2019."

Rationale

IPRC REPORT FOR JUNE

Number of Pupils Referred to IPRC:	0
Number of Pupils Identified as Exceptional:	2
Number of Pupils Reviewed by IPRC:	1

FROM SEPTEMBER 2018 TO JUNE 2019

Total Number of Pupils Referred to IPRC:	0
Total Number of Pupils Identified as Exceptional:	11
Total Number of Reviews:	18
Total Number of Parent Requested Deferments:	0

AOB/JB/cc

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Special Education Advisory Committee Meeting – June 4, 2019**

Origin: Janine Bowyer, Superintendent of Education – Student Services, Safe Schools, Equity & Inclusive Education

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Recommendations

Moved by , seconded by

"THAT the Durham Catholic District School Board accept the report of the June 4, 2019 Special Education Advisory Committee meeting."

Rationale

As per attached minutes

AOB/JB/cc (Attachment: Minutes)

DURHAM CATHOLIC DISTRICT SCHOOL BOARD
Learning and Living in Faith
50 Years

Durham Catholic District School Board

MINUTES of the **SPECIAL EDUCATION ADVISORY COMMITTEE** meeting of the Durham Catholic District School Board which was held in the North Boardroom of the Catholic Education Centre, 650 Rossland Road West, in Oshawa on **Tuesday, June 4, 2019.**

Present	Staff	With Regrets	Absent
V. Adamo (Chair)	J. Bowyer	K. Boyer-Miller	
K. Burke	A. O'Brien	D. Lojet	
C. Pegler	D. Lood	J. McCafferty	
M. Ste. Marie	S. Phoenix		
L. MacLellan	D. Mullane		
C. Nosseir	M. Meraw		
S. Vincent			
M. LePage			
H. Mendela			

S.E.A.C. Representatives
B. Larson, APSSP
L. Wardle, Principal/Vice Principal Association
M. Cope, CUPE

CALL TO ORDER

Item a.1 Land Acknowledgment

Item a.2 Memorials and Prayer

Chair Adamo called the meeting to order at 7:34 p.m. and offered the opening prayer. She welcomed everyone to the meeting.

APPROVAL OF AGENDA

Item b.1 Changes to Printed Agenda

Item h.1 under Discussion Items to be moved to Item g.1 under Presentations

Item b.2 Approval of Agenda

Motion No. SS-2019-06-04-01 Approval of Agenda

Moved by M. LePage, seconded by K. Burke

> "THAT the Special Education Advisory Committee approve the agenda of the Tuesday, June 4, 2019 meeting, as amended."

Carried

ANNOUNCEMENTS

Superintendent Bowyer advised that Kinark Child and Family Services had resigned from the Special Education Advisory Committee as they would be unable to commit to attending regular meetings at this time.

CONSIDERATIONS OF MOTIONS

DECLARATIONS OF INTEREST

Item e.1 Declaration of Conflict of Interest

None

ACTIONS TO BE TAKEN

Item f.1 Approval of Minutes of the Special Education Advisory Committee Meeting of May 7, 2019

Motion No. SS-2019-06-04-02 Approval of Minutes

Moved by K. Burke, seconded by L. MacLellan

"THAT the Special Education Advisory Committee approve the Minutes of the May 7, 2019 meeting as submitted."

Carried

Item f.2 Business Arising from the Special Education Advisory Committee Meeting of May 7, 2019

None

PRESENTATIONS

Item g.1 Strategic Plan

Director O'Brien presented DCDSB's new multi-year strategic plan that will be launched in September. She shared that the Board consulted stakeholders, including staff, employee group representatives, community members, committees and Catholic partners and students in the planning process. She then sought input from those in attendance at the meeting.

Item g.2 Special Education Plan

Michelle Meraw, Consultant for Student Services provided an overview of the 2019-2020 Special Education Plan as required by Regulation 206. She highlighted minimal changes that were made to the plan from the previous version which were more in terms of wording that is consistent with ministry documents and board policies. The changes included:

1) Standard 1 – Board's Consultation Process: a list of the presentations that were made at SEAC this year, based on consultation and requests by SEAC members.
2) Specialized health support services in school settings: details of the Board's change from Community Care Access Centres to the LHIN (Local Health Integration Networks) and to Grandview Children's Centre in Central East Region; the eligibility criteria for students to receive the service as well as the agency or the person who performs the service (OTs and PTs now operate under Grandview while nursing continues under LHIN was updated.
3) Special Education Staff: information about the types of staff providing special education services and programs and the qualifications required for the categories of staff.
4) SEAC committee: updates to the names and contact information for each member

The SEAC Committee was provided an opportunity to suggest any changes they may wish to see prior to submitting the final version to the Ministry of Education by the August 30, 2019 deadline.

Motion No. SS-2019-06-04-03 Approval of 2019-2020 Special Education Plan

Moved by S. Vincent, seconded by C. Nossier

"THAT the Special Education Advisory Committee approve the 2019-2020 Special Education Plan."

Carried

Item g.3 Budget Update

Superintendent Bowyer advised that the Ministry had released a technical paper that included some positive opportunities. Superintendent Bowyer advised SEAC of the implications for DCDSB from the announcements and responded to questions as they arose.

DISCUSSION ITEMS

None

DELEGATIONS

None

NOTICES OF MOTIONS

None

UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None

STAFF REPORTS

Item I.1 Coordinator's Report – M. Meraw

On May 14, the Student Services Coordinators had their annual celebration with the Program Support Teachers. Lisa Coghlan and the Oshawa Family of Schools planned a fun and engaging day. The morning was spent at the Abilities Centre where everyone participated in a tour of the facility, a presentation on Inclusion, and engaged in Adaptive Sports including wheelchair basketball and sledge hockey. After lunch, Mass was celebrated with Fr. Keith Wallace and everyone played some more adaptive games. It was a great day where staff celebrated the Joy of Inclusion.

Today was the final PST meeting for this school year. This was another celebratory day as Student Services welcomed Francesca Mosier as the Student Services Coordinator and Teresa Ezquerra as the Student Services Consultant for the upcoming school year and bid farewell to several retirees.

Student Services Coordinators will wrap up another successful year with the final PST mentoring session on June 11. This program has proven to be very valuable for the mentees as they continue to develop their skills and knowledge as a Program Support Teacher.

Autism Update:
The last session of Registered Behaviour Technician (RBT) training is finishing up next week. The pilot will not be renewed for the Fall. PSTs who have had EAs in the training program will be inserviced on how to use the principles of ABA in their students' IEPs.

After School Skills Development Program:
Student Services is offering a summer program for PEERS at Pereyma on Wednesday nights for students in Grades 7-12 through the months of July and August, through Continuing Education.

Item I.2 Mental Health Report – D. Mullane

Student Services is in the process of finalizing the Guide to Supporting Students who Self-Injure, and they hope to share this information in the fall with all educators. This month, they are working on the Ministry deliverables, including a Board Scan and the annual Action Plan.

Student Services will be hosting two Mental Health First Aid sessions this summer - July 3-4 and August 27-28. All staff, including new hires, are being invited to attend. These sessions are also being opened up to community partners through the Durham Children and Youth Planning Network (DCYPN). In the first week of July, Diane Mullane will be presenting a workshop at the Canadian Association of School System Administrators Conference on Engaging Youth in Anti-Stigma Activities.

Item I.2 Mental Health Report – D. Mullane (cont'd)

Working alongside our community partners on the DCYPN Youth Suicide Prevention Action Group, Student Services has developed some suicide prevention and postvention resources, including a wallet card and postcard focused on prevention and a community postvention protocol. These resources will be available for download on the DCYPN website (electronic copies of these documents will be forwarded).

As of this fall, School Mental Health Ontario (formerly SMH-ASSIST) will be launching their new website. The new site will include sections for parents and for students, in addition to educators and school leaders. There will be online learning available for teachers and school leaders. Student Services looks forward to promoting and supporting the roll-out of this material in the fall.

Item I.3 Superintendent's Report - J. Bowyer

Superintendent Bowyer thanked the members of SEAC for their support over the past year. She noted that it was another great year for SEAC and shared how appreciative the Board was of what SEAC accomplished this year and looked forward to continuing to grow the presence of our SEAC in the coming year.

Superintendent Bowyer also thanked the staff members from Student Services who have supported the work of SEAC – for being at the meetings every month to act as a Resource when needed and to the members of the Student Services executive who organized and ran events that were sponsored by SEAC.

Superintendent Bowyer also thanked the Union and Association representatives – Lyn Wardle and Paula Sorhaitz for the Durham Catholic Principals Association, Kathy McCarthy and Brooke Larson for APSSP, Maureen Cope for CUPE and Kim Boyer from OECTA elementary.

Superintendent Bowyer advised that the Ministry of Children, Community and Social Services has appointed a twenty member panel to look at the proposed model for Autism support in the province of Ontario. She advised that Director Anne O'Brien will be representing Education on this panel.

Superintendent Bowyer announced that the Student Services department had two significant retirements this year. Student Services Coordinator Lisa Coghlan and Special Education Consultant Michelle Meraw. Superintendent Bowyer thanked both Lisa and Michelle for their many dedicated years of service to the Board in general and special education specifically. Superintendent Bowyer noted that Michelle Meraw is a pillar for special education in Durham Catholic. Everyone in the community knows her and values the work that she has done on behalf of the Board. At the PST meeting today, Michelle and Lisa received a standing ovation.

Superintendent Bowyer congratulated Teresa Ezquerra (currently a Student Services Coordinator) as the new Student Services consultant and Francesca Mosier, PST at St. Patrick CS, as the new Coordinator of Student Services.

Superintendent Bowyer shared that usually by this time of the year, Michelle Meraw would have submitted the SEAC PRO-Grant proposal for next year. The Board does know that they are going forward with applications for next year, but have not had any word about it yet. DCDSB will put in an application as soon as something is known.

Item I.3 Superintendent's Report - J. Bowyer (cont'd)

Superintendent Bowyer shared that earlier this morning Student Services hosted the final PST meeting of the year and Student Services said good-bye to a number of Program Support Teachers who are retiring.
St. Mary: Don Murphy and Sharon Singh
All Saints: Curriculum Chair Margaret McDonald
St. John Bosco: Lainey Kennedy
St. Francis de Sales: Debbie Cauley

Superintendent Bowyer advised that she was able to place 5 teachers into the role of PST.

Superintendent Bowyer noted that the month of June brings a close to the 50th Anniversary year of the Board. Last Sunday DCDSB had a Family Picnic at Lakeview Park in Oshawa that began with an outdoor mass celebrated by Father Keith Wallace from St. Bernadette Parish in Ajax. DCDSB also had the book launch of the book People of the Beatitudes which is the history of Catholic education in the Region of Durham.

And finally, Superintendent Bowyer shared slides from the Ministry of Education Special Education Branch that detailed the number of students in the province supported in special education programs. She also highlighted the number of these students that had received an IPRC and those that had not. This data indicated that last school year was the first year that the number of students in special education programs without an IPRC (52%) was more than the number of students in special education programs with an IPRC (48%). Superintendent Bowyer indicated that with the support of full inclusion, that Boards are recognizing that the need for IPRCs is not as great.

Motion SS-2019-06-04-04 Approval of the June 4, 2019 Verbal Coordinator, Mental Health Leader and Superintendent Reports

Moved by K. Burke, seconded by L. MacLellan

> "THAT the Special Education Advisory Committee accept the verbal Coordinator, Mental Health Leader and Superintendent Reports at the June 4, 2019 Meeting."

Carried

ASSOCIATION REPORTS

Grandview Children's Centre – C. Nosseir

New Autism Services Offerings
https://grandviewkids.ca/programs-services/programs/autism-services-and-supports/
How to Access Grandview Autism Services and Supports
Families can call Service Navigation at Grandview Children's Centre directly: 905-728-1673 x 2533 or toll-free 1-800-
304-6180 x 2533 and Grandview staff will be pleased to answer your questions and get you started.
Service coordination is available to families who require some additional support to determine the programs and
services that are the best choice for their family.
An assessment can be scheduled, and the Grandview team can work with you to identify a goal(s) to address during service needs.

Grandview's Youth Advisory Committee was awarded a City of Oshawa Accessibility Award on May 28 in response to their accessible events for Grandview families. The YAC's next event is a teen Music,
Movement and Munchies (Zumba & Drums) night on Fri. June 21. Registration information will be shared on
Grandview's social media.

Autism Ontario – S. Casola

On Thursday June 13 from 12:00-1:00pm there will be a live webinar with Dr. Mohammad Zubairi – "Exploring why and where culture matters in working with diverse children and youth with autism and their families". Registration is free

On June 23 the Durham Chapter is hosting a movie morning at Landmark Cinemas in Whitby, featuring the Secret Life of Pets 2. The concessions and doors open at 9 and the move starts at 10. Children with ASD and parents/caregivers are free, siblings are $3.00 each.

Great Wolf Lodge in September – Families can book at a discounted rate any night between Friday September 13th and Monday September 30. Registration provides a group code and families must then book their room directly with Great Wolf Lodge and pay for the room at the time of booking.

Great Wolf Lodge "Howl-oween" in October – Families can book at a discounted rate any night between Sunday October 27th and Friday November 1st. Registration provides a group code and families must then book their room directly with Great Wolf Lodge and pay for the room at the time of booking.

Last week, the Ministry of Children, Community and Social Services announced an Autism Advisory panel that will provide input into the development of a needs-based system for the Ontario Autism Program. There are 20 expert members who have been appointed to the panel, each of whom bring diverse skills and perspectives. These members include representation from parent advocacy groups, parents, medical and ABA backgrounds. The Executive Director for Autism Ontario, Marg Spoelstra will be Co-Chairing this advisory panel.

ASSOCIATION REPORTS (cont'd)

Durham Down Syndrome Association – L. MacLellan

Annual Picnic at Nova's Ark, 7505 Cedarbrook Trail, Whitby, from 11:45 to 4. Free for members and their families.

Durham Catholic District School Board Trustees – M. Ste. Marie

At the June 10, 2019 Regular Board meeting the new Trustee for the City of Oshawa, Robert D'Sousa will be sworn in and the Board Budget will be brought for approval. This is a public meeting and all are welcome to attend.

CORRESPONDENCE

n.1 Correspondence from District School Board Ontario North East dated May 22, 3019 re: Changes to the provincial Funding model for Autism services

n.2 Correspondence from Brant Haldimand Norfolk Catholic District School Board dated May 21, 2019 re: Changes to the provincial Funding model for Autism services

n.3 Correspondence from Durham District School Board dated June 3, 2019 re: Provincial funding model for class size averages and mandatory e-learning

INQUIRIES AND MISCELLANEOUS

None

PENDING ITEMS

None

ADJOURNMENT

The meeting adjourned at 9:11 p.m.

Motion No. SS-2019-06-04-05 Adjournment

Moved by K. Burke, seconded by L. MacLellan

> "THAT the Special Education Advisory Committee meeting of June 4, 2019 adjourn."

Carried

CLOSING PRAYER

The closing prayer was offered by V. Adamo

Valerie Adamo Chair, Special Education Advisory Committee	Janine Bowyer Superintendent of Education

Recording Secretary: Candice Cavalier

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Changes in Representation on the Special Education Advisory Committee (SEAC)**

Origin: Janine Bowyer, Superintendent of Education – Student Services, Safe Schools, Policy Development

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Recommendations

Moved by , seconded by

"THAT the Durham Catholic District School Board accept the resignation of Kinark Child & Family Services from the Special Education Advisory Committee."

Moved by , seconded by

"THAT the Durham Catholic District School Board accept the resignation of Community Living – North Durham from the Special Education Advisory Committee."

Moved by , seconded by

"THAT the Durham Catholic District School Board accept the resignation of Resources for Exceptional Children and Youth – Durham Region with the request that they continue to receive information from the Special Education Advisory Committee."

Memorandum – Page 2
To: Board of Trustees
Re: Changes in Representation on the Special Education Advisory Committee (SEAC)
Date: September 23, 2019

Rationale

The changes in representation were approved by the Special Education Committee and are now being forwarded to the Board of Trustees as a recommendation.

AOB/JB/cc

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Special Education Advisory Committee Meeting – September 10, 2019**

Origin: Janine Bowyer, Superintendent of Education – Student Services, Safe Schools, Policy Development

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Recommendations

Moved by , seconded by

"THAT the Durham Catholic District School Board accept the report of the September 10, 2019 Special Education Advisory Committee meeting."

Rationale

As per attached minutes

AOB/JB/cc (Attachment: Minutes)

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Minutes of the **Special Education Advisory Committee** of the Durham Catholic District School Board which was held in the North Boardroom of the Catholic Education Centre, 650 Rossland Road West, Oshawa, on Tuesday, September 10, 2019.

Present	Staff	With Regrets	Absent
V. Adamo (Chair)	J. Bowyer	C. Pegler	
K. Burke	S. Phoenix		
M. Ste. Marie	D. Mullane		
J. McCafferty	D. Lood		
C. Nosseir	C. Plouffe		
S. Casola	F. Mosier		
M. LePage			
H. Mendela			

A. Call to Order

a.1 Acknowledgement of Traditional Territory

a.2 Memorials and Prayer

Chair Adamo called the meeting to order at 7:34 p.m. and offered the opening prayer. She welcomed everyone to the meeting.

B. Approval of Agenda

b.1 Changes to the Printed Agenda

None

b.2 Approval of Agenda

Motion No. SS-2019-09-10-01
Approval of Agenda

Moved by S. Casola, seconded by M. LePage

> "THAT the Special Education Advisory Committee approve the agenda of the Tuesday, September 10, 2019 meeting, as printed."

CARRIED

C. Announcements

None

D. Considerations of Motion

None

E. Declarations of Interest

e.1 Declaration of Conflict of Interest

None

F. Actions to be Taken

f.1 Approval of Minutes of the Special Education Advisory Committee Meeting of June 4, 2019

Motion No. SS-2019-09-10-02
Approval of Minutes

Moved by J. McCafferty, seconded by K. Burke

> "THAT the Special Education Advisory Committee approve the Minutes of the June 4, 2019 meeting, as submitted."

CARRIED

f.2 Business Arising from the Special Education Advisory Committee Meeting of June 4, 2019

None

G. Presentations

g.1 Ministry Goals – J. Bowyer

Superintendent Bowyer shared information on the Ministry's focus areas for the future direction of the Ontario education system with respect to modern classrooms, modern learning and Health and Physical Education and responded to questions as they arose. She provided clarification as to what these goals will look like for DCDSB with the information provided by the Ministry thus far.

H. Discussion Items

h.1 Goal Setting – SEAC

Superintendent Bowyer provided that item h.1 and h.2 could be discussed jointly.

Superintendent Bowyer shared an outline of annual activities and presentations prepared by the Student Services department and asked the committee if there was anything further they would like to see added or if there was any feedback. The Committee shared their feedback on the outline and provided suggestions for items that they would like to see at future SEAC meetings. The calendar will be updated accordingly.

h.2 Calendar Review

See above

I. Delegations

None

J. Notices of Motion

None

K. Unfinished Business from Previous Meetings

None

L. Staff Reports

l.1 Coordinator's Report – C. Plouffe

Principals and Program Support Teachers gathered today (Sept. 10) for the first meeting of the year. School teams were given the opportunity to plan and set goals for the year. Student Services staff provided information and reminders about Student Services procedures and programs. Highlights include information on Autism and Mental Health.

AUTISM

• Funding for the social skills after school program has been renewed for the next three years. PEERS and Friendship Lab registrations have been sent out for classes beginning on September 24th.

• 15 after school courses for ABA have been added to the Sharing of Excellence workshop series, offered by members of DCART. The courses include certificates workshops as well as targeted learning for all educators.

• Functional Training for ABA will resume this year for educators who are involved with DCART and BRT. 5 sessions are provided to 3 members of each school team. Data collection and analysis, BMS and Functions are Behaviour are key topics.

I.2 Mental Health Report – D. Mullane

Over the summer, Student Services provided two sessions of Mental Health First Aid for board staff and community members.

On the August PD day, DCDSB's Staff Wellness committee created a presentation for all staff which included a video that was done by OECTA, featuring Clara Hughes. Feedback was very positive, and staff seemed to appreciate the intentional focus on their well-being at the start of the new school year.

At the PST/Principal meeting today, Student Services shared a **Pathways for Mental Health and Addictions Services** resource to be shared and distributed to all staff at their next staff meeting. The purpose of this card is to help all staff understand their role in promoting student well-being, to build awareness of pathways to care, and help educators recognize when a student might be struggling, and when and how to seek additional support.

Today (September 10) is World Suicide Prevention Day, an opportunity for everyone in the community to join together to promote understanding about suicide and highlight effective prevention activities. Please feel free to re-tweet any of the multiple tweets from DCDSB (@DurhamCatholic; #WSPD19; #DCDSBWellbeing)

DCDSB is once again recruiting schools for the TAMI Intermediate classroom program. Nine schools will be selected and Intermediate staff will attend a teacher training session on October 3.

Student Services continues to run the Roots of Empathy program in several schools and have asked ROE for additional training spots this year to expand the number of schools where it can be offered. Their funding has been substantially reduced, so they are in the process of determining how many spots each board can have.

Finally, Diane Mullane will be meeting with DCPIC this week to share some ideas for capacity building related to mental health for parents. Parent engagement is an important component of DCDSB's strategic plan and it makes sense for Student Services and DCPIC to work together on this.

I.3 Superintendent's Report – J. Bowyer

Superintendent Bowyer welcomed back all of the returning SEAC members and the members of the audience. She shared the names of the new staff members in Student Services. Student Services has not heard whether or not the SEAC Pro-Grant will be released for the 2019-2020 school year yet, but are prepared to offer a Pathways to the Future event on November 5, 2019 regardless. Student Services also has plans to offer smaller, more localized and intimate parent sessions, many of which can be done without the SEAC Pro-grant. Student Services will put forward a Pro-Grant should the opportunity arise.

Staffing Changes-
Francesca Mosier - Coordinator of Ajax/Pickering
Colleen Plouffe - Coordinator of Oshawa/Whitby

Teresa Ezquerra - Consultant for Student Services
Helen Killoran - Consultant

Transitioning to Post-Secondary Pathways graphic organizer - at today's PST meeting, Student Services handed out a placemat for Program Support teachers to use for conversations with parents about possible program pathways for students with Individual Education Plans. It is the expectation that team meetings be used, in part, to discuss pathway opportunities for students based on their strengths and interests. This graphic organizer is a simple representation of the four program pathways that students can be on in secondary school. All pathways lead to the workplace.

As part of the Board's math strategy, next week release time will be provided to the secondary schools to enable Grade 9 Applied Math teachers to meet with the Psych Services staff member for the school to review any Psych assessments that may exist for students in their class. This will be done with parent permission. This is the third year of organizing this support and it has been very well received by all involved. The psych services staff member is really able to help the subject teacher understand the strengths and areas of need for each of the students - helping the teacher to really develop a better Learning Profile for each student.

At the beginning of the school year, Student Students always reviews the Student Protection procedures. This year, they are also reviewing the Durham School Boards and Children's Aid Societies Protocol. The Board always want to make sure that all employees are well aware of their requirements under the Student Protection Act.

Motion No. SS-2019-09-10-03
Approval of the September 10, 2019 Verbal Coordinator, Mental Health Leader and Superintendent Reports

Moved by M. LePage, seconded by M. Ste. Marie

"THAT the Special Education Advisory Committee accept the verbal Coordinator, Mental Health Leader and Superintendent Reports at the September 10, 2019 meeting."

CARRIED

M. Association Reports

Learning Disabilities Association – Durham Chapter – K. Burke

September 26, Annual General Meeting followed by presentation on IEP's

November 7, Personal Insights on Living with Dyslexia by Jennifer Lacombe

November 28, Integra Presents the Social Implications of Learning Disabilities

October is LD Awareness Month

Grandview Children's Centre – C. Nosseir

Ontario Autism Program (OAP):
An Autism Services Fall Update Flyer for the programs and services available to purchase with Government provided OAP Childhood budgets, benefits or personal income was circulated to over 2000 Grandview families.
The Ministry of Children Community and Social Services (MCCSS) announced at the end of July that another 6 month extension would be provided to those clients currently with an active Ontario Autism Program Behaviour Plan (considered "in service"). Grandview has 143 families for whom this applies and they need to assign staff to provide therapy for the additional 6 months. While the July announcement was received as good news it did create a work force allocation issue for Grandview regarding the availability of staff to support the new Fee for Service programs for families who must access services by using their Childhood Budget dollars.

These are families coming off the wait list. In essence, there are 2 separate and distinct autism programs running in the province and providers are reluctant to "staff up" to run 2 programs when 1 of them disappears in April 2020 as only the fee for service option will remain. To make this even more challenging, another advisory council is making recommendations to government about applying needs based factor to the program which could result in fairly significant operating guideline changes for services again. Grandview is doing its best to balance the needs of children, youth and their families and fair practices for their staff. A number of other Children's Treatment Centres in Ontario have issued lay off notices to their staff as the fee for service operations of the future are very unpredictable. For more information about the Grandview Autism Programs you can contact Service Navigation at 905 728 1673 extension 2533 or visit grandviewkids.ca

New Satellite location for Grandview at Paul Dwyer High School:
The construction of the Grandview Satellite at Paul Dwyer High School continues to proceed as planned. It is anticipated that services will begin in this new 6,000 square foot Satellite location in October. Grandview will gain access to the space in mid to late September. The location was needed to provide some relief to the overcrowding at the Oshawa headquarters. When Grandview's new facility opens in Ajax (2023/24 fiscal year) this Oshawa satellite will remain in place to support East Durham families. This location brings the current number of Grandview locations to 7 (Oshawa headquarters, Oshawa Paul Dwyer, Abilities Centre- adolescent program, Whitby Mall location, Ajax Westney Road location, Port Perry S.A. Cawker location and Bowmanville Knox location). The location is in partnership with Durham Catholic District School Board.

Ontario Health Team Submission:
Grandview is working with a number of other Durham organizations in the submission of a phase 2 Ontario Health team application. The Durham Ontario Health Team was invited to proceed with phase 2 after an initial submission indicating the opportunities in Durham to organize care across the continuum in Durham. Grandview's participation pertains to working to better support Children and Youth living with medical complexity across their care needs in hospital, home and community. The need for a Paediatric Complex Care Program in Durham has been advocated for and a priority of Grandview on behalf of those Grandview has served since 2015. Since that time there have been windows of opportunity with the LHIN that did not materialize and Grandview looks to the Ontario Health Teams opportunity with hope.

New Grandview:
The Federal Government completed the funding required to move into the next phase of getting Grandview's new 128,000 square foot, 6 story facility built in Ajax (on land donated by the Town of Ajax). The Federal Government provided 17.5 million dollars and that was added to the 31 million from the province and ongoing fundraising. Grandview is at 15 million of their 20 million dollar campaign. Grandview kids are fortunate to live in a region with such caring people helping to make this dream a reality.

Autism Ontario – Durham Region – S. Casola

OAP Childhood Budget Sessions – at this workshop, Service Navigators will provide a step-by-step guide to the Childhood Budget, including how to understand and fill out your childhood budget form. Information and registration for any of these sessions can be found here: https://www.autismontario.com/events?custom_325=Durham
Dates and locations of each session is as follows:

- Oshawa – September 17 – 2:30pm-4:00pm
- Whitby – September 25 – 9:00am-11:00am
- Oshawa – October 8 – 11:00am-1:00pm
- Port Perry – October 22 – 6:00-8:00pm
- Oshawa – November 12 – Registration not yet available

Oshawa – November 19 – Registration not yet available

Social Events:

- Port Hope Family Model Train Event - there is an AM and a PM session on September 14. Registration link: https://www.autismontario.com/civicrm/event/info?id=1679

- Colborne – PA Day Fun at the Big Apple – September 27 from 2:00pm – 4:30 pm. Registration link: https://www.autismontario.com/civicrm/event/info?id=1782

- On August 19, 2019 Public Health Agency of Canada announced Autism Ontario was awarded a strategic fund to support autistic adults and their families in Ontario. This funding will support the Mental Health Matters project which is a combination of two existing programs offered by CMHA. For more information about this project please see here: https://www.autismontario.com/news/public-health-agency-canada-announces-autism-ontario-awarded-strategic-fund-support-autistic

- Throughout the summer, Autism Ontario's Executive Director Margaret Spoelstra co-chaired the OAP Advisory Panel Meetings regarding the design of the revised OAP. A summary of each meeting is available on the MCCSS website here: http://www.children.gov.on.ca/htdocs/English/specialneeds/autism/consultations.aspx

VOICE for the Hearing Impaired – V. Adamo

Camp this year was a great success. VOICE hosted over 40 families with about 8 from durham region.

Several of the Voice families who have children with moderate hearing loss who had previously been denied for the Child Tax Credit have recently reported that they have suddenly received retroactive payment as qualified for the child tax credit. VOICE is not sure why this has happened but it is a good result for those families.

Voice is also happy to report that they are forging a stronger working relationship with the Canadian Hearing Society and believe this will help smooth the transition of families when their children transition to adult services.

N. Correspondence

n.1 Correspondence from Greater Essex County District School Board dated July 5, 2019 re: Bill 44

n.2 Correspondence from Greater Essex County District School Board dated July 5, 2019 re: funding for Special Incidence Portion

n.3 Correspondence from Greater Essex County District School Board dated July 5, 2019 re: class size changes and e-learning

n.4 Correspondence from Greater Essex County District School Board dated July 5, 2019 re: Bill 64

n.5 Correspondence from Hastings and Prince Edward District School Board dated June 4, 2019 re: autism funding

n.6 Correspondence from Dufferin-Peel Catholic District School Board dated May 21, 2019 re: “modernizing learning in Ontario’s publicly funded education system”

n.7 Correspondence from Peel District School Board dated May 10, 2019 re: funding for Special Incidence Portion

Motion No. SS-2019-09-10-04
Correspondence from SEAC Committees

Moved by S. Casola, seconded by C. Nosseir

“THAT the Special Education Advisory Committee receive and file the correspondence from the Greater Essex County District School Board, Hastings and Prince Edward Distract School Board, Dufferin-Peel Catholic District School Board and Peel District School Board SEAC Committees shared the September 10, 2019 Meeting.”

CARRIED

O. Inquiries and Miscellaneous

None

P. Pending Items

None

Q. Adjournment

The meeting adjourned at 9:02 p.m.

Motion No. SS-2019-09-10-05
Adjournment

Moved by K. Burke, seconded by M. Ste. Marie

“THAT the Special Education Advisory Committee meeting of September 10, 2019 adjourn.”

CARRIED

R. Closing Prayer

The closing prayer was offered by J. McCafferty.

X

Valerie Adamo
Chair, Special Education Advisory Committee

X

Janine Bowyer
Superintendent of Education

Recording Secretary: Candice Cavalier

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Durham Catholic Parent Involvement Committee (DCPIC) Meeting Minutes – September 12, 2019**

Origin: Jim Wilson, Superintendent of Education

Recommendations

Moved by , seconded by

"THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, September 12, 2019."

Rationale

As per the attached minutes.

AOB/JW/lj

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Minutes of the **Durham Catholic Parent Involvement Committee Meeting** of the Durham Catholic District School Board which was held in the North Board Room of the Catholic Education Centre, 650 Rossland Road West, Oshawa, on Thursday, September 12, 2019.

Present
Trustee Tricia Chapman
Melissa Bevan
Erin Groat
Rose Lo Presti
Candice Belmontes
Andrea Gagliardi
Angela Kielbowski
Josie Mullin
Cynthia Scott
Tom Brennan
Lara Spiers
Amanda Roffey
Kimberly Chisholm
Chris Szent-Ivany

Regrets
Linda Dodson-Trchala
Christine Melick
Nancy Henry
Melanie O'Neill
Camilla Brown
Maryanne Obwaka
Adedoyin Adeseowo
Madonna Augustus
Andrea Sullivan

Staff Present
Jim Wilson
Rosemary Leclair
Lori Jones

A. Call to Order

Chair Bevan called the meeting to order at 7:37p.m. and welcomed all committee members to the September 12, 2019 meeting.

a.1 Acknowledgement of Traditional Territory

Chair Bevan opened with the Acknowledgement of Traditional Territory.

a.2 Memorials and Prayer

Chris Szent-Ivany offered the opening prayer.

B. Approval of Agenda

b.1 Approval of Agenda

Motion No. DCPIC2019-09-12-01
Approval of Agenda

Moved by M. Bevan, seconded by E. Groat

> "THAT the Durham Catholic Parent Involvement Committee approve the agenda of the Thursday, September 12, 2019 Durham Catholic Parent Involvement Committee Meeting as printed."

CARRIED

C. Announcements

c.1 The next Durham Catholic Parent Involvement Committee is scheduled for Thursday, October 10, 2019.

c.2. Approval and signing of the minutes of the open session of the Durham Catholic Parent Involvement Committee Meeting of May 4, 2019.

Motion No. DCPIC2019-9-12-02
Approval of May 4, 2019 Minutes

Moved by Andrea Gagliardi, seconded by Erin Groat.

> "THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the May 4, 2019 Durham Catholic Parent Involvement Committee Meeting."

CARRIED

D. Presentation

d.1 Diane Mullane Mental Health Partnership

Diane Mullane, Durham Catholic District School Board′s Mental Health Leader provided the committee with an overview of potential parent workshops and learning experiences that could be initiated by the Durham Catholic Parent Involvement Committee this year. It was noted that the DCPIC year-end survey June 2019 identified well-being as the number one topic of interest to parents (according to the survey results). Diane suggested that she would be happy to support the DCPIC in developing parent outreach programs this year, linking with board staff and community partners. Many of these workshops, such as Mental Health First Aid for Parents, etc., could be offered for little to no cost. Diane encouraged the DCPIC to contact her anytime as she was happy to support parent well-being as a key component of our board′s ″Together for Mental Health″ plan by emailing Diane.mullane@dcdsb.ca

E. Reports/Information/Discussion Items

e.1 Chairs Report

Chair Bevan welcomed all of our members back to a new school year and reiterated how proud she was of this committee and the good work that has been done to promote parent engagement in our school communities. She thanked the members of the committee who were able to attend the strategic planning meeting in June, which offered the opportunity to reflect on the results of the year-end survey and consider plans for this year. For those that were unable to attend, the ideas were collated that were shared at that session, and they will be to circulated via e-mail.

Chair Bevan also mentioned that many of the committee members terms may be up this year and asked those members to consider whether they wished to submit a nomination form to continue in the role of parent representative. A reminder that all of the information regarding the upcoming election meeting is posted at dcpic.ca, and an email was sent to all parents/guardians through school messenger, advertising these positions.

Chair Bevan thanked our Community Reps, Melanie O'Neill and Tom Brennan for their participation on the committee. She noted that Melanie has concluded her term, and will not be returning as she continues to focus on the important work that she is doing to support Indigenous Education in our system, as a member of the Indigenous Education

Advisory Circle. Chair Bevan thanked Melanie for her dedication to this committee and to Catholic Education.

Chair Bevan noted that Tom Brennan is concluding his fourth and final term with the committee. Chair Bevan noted that Tom has shown exemplary commitment and dedication to advancing Catholic education and parent engagement, and would be missed by all members of the team.

Chair Bevan announced the Committee is looking forward to the election meeting next month and the Annual Commissioning Mass & Orientation Session for Principals and Catholic School Council Chairs on October 30, 2019.

Finally, Chair Bevan announced that the DCPIC Parent Resource Centre move took place in June. All DCPIC resources are now housed at St. John XXIII C.S.. She invited committee members who are able to gather one evening to set-up this new meeting space. Chair Bevan noted that sub-committees are now able to meet in the new resource room any evening with advance notice.

e.1.2 Trustee Report

Trustee Chapman relayed how very pleased she is to welcome everyone back to a new year, particularly in the important role DCPIC members play in promoting parent engagement in our schools. Trustee Chapman noted that this year has been designated as the Year of Hope with the key message that we, in Catholic Education are hope for the world. Trustee Chapman encouraged the Committee to look forward to celebrating with our school communities as they develop this theme throughout this year.

Trustee Chapman was also pleased to share that she attended the recent announcement by the Minister of Education to announce the approval to proceed with the building of the replacement school for St. Marguerite d'Youville Catholic School in Whitby. Trustee Chapman indicated that this was great news for this school community.

Trustee Chapman congratulated the DCPIC on their efforts to support the St. Francis of Assisi garden/wellness space. She encouraged all to view the beautiful outdoor space that was completed over the summer. She hopes that it will be well used by the staff and visitors to the CEC.

Trustee Chapman noted that The Board of Trustees will gather for the 1st Regular Board Meeting of this school year on Monday, September 23rd. All meetings are open to the

public and they begin at 7:30pm. All are welcome. For a complete listing of board meetings, refer to the Board calendar that is sent out annually to all households.

e.1.3 Resource Report

Superintendent Leclair commented that it has been a privilege and a blessing to serve as resource to the DCPIC over the last four years, and she is passing the torch to Superintendent Jim Wilson, who assumes responsibility for parent engagement this year. Superintendent Leclair explained that she has moved over to the role of Superintendent of Teaching and Learning Services effective this September and looks forward to continuing to support the great work that the DCPIC has done through the lens of the Teaching &Learning team.

Superintendent Wilson introduced himself and continue saying how much he is looking forward to working with the DCPIC this year. Superintendent Wilson commented that he had many wonderful experiences support Catholic School Councils and parent engagement as a Principal and witnessed all of the excellent ways the DCPIC supports Catholic Education.

Superintendent Wilson noted that he had the privilege of working with many great Catholic School Councils, as an administrator, particularly at St. Jude C.S., Mother Teresa C.S. (now St. Teresa of Calcultta C.S.), Father Venini C.S., and St. Leo C.S. Superintendent Wilson noted that he has spent the last 8 great years as Principal of Continuing Education at Archbishop Anthony Meagher Catholic Continuing Education Centre.

Superintendent Wilson indicated that he would be pleased to help develop this year's theme of "Hope", as he truly believes that DCPIC plays a vital role as agents of hope with our students and their families.

Item e.1.4 Pro Grant Subcommittee Report

Deferred

Item e.1.5 Communications Sub-Committee Report

Candice Belmonte reported that her term is up on the Committee, but she would like to run again for Parent Representative and continue with her work on the Communications sub-committee. The sub-committee will be working with Communications Officer, Amanda Roffey, on the Fall edition of the DCPIC Newsletter. Candice invited members to share ideas to supplement the editorial content of this issue, which will focus on the

Year of Hope and wellbeing as a key topic of interest identified in the DCPIC year-end survey.

Candice Belmonte offered to assist in organizing the new DCPIC room located at John XXIII Catholic School.

Item e.1.6 School Council Outreach Sub-Committee Report

Deferred

Item e.1.7 Faith Formation subcommittee report

Angela Kielbowski provided on update on initial planning for the Annual Commissioning Mass and Orientation for Catholic School Council Chairs on October 30, 2019 which is being planned in partnership with the School Council Outreach Sub-Committee. The sub-committee asked for Superintendent Wilson′s assistance in securing a Priest for the morning. This will be an all-day event this year for the Chairs, with the School Council Chairs and DCPIC having the afternoon for planning. Amanda Roffey has been asked to present during the morning sessions to provide an overview of the DCPIC year-end survey results from parents. The afternoon will be devoted to bringing in Catholic community partners to share information about their organizations and opportunities to partner with the schools this year.

Item e.1.8 Policy Subcomittee Report

Cynthia Scott gave an update on all the good work the Policy subcommittee did last year. They look forward to continuing again this year reviewing/updating any policy recommendations.

Item e.1.9 Budget Subcommittee Report

Deferred

F. Adjournment

f.1 Meeting Adjourned

Motion No. DCPIC2019-09-12-03
Adjournment

Moved by Josie Mullin seconded by Andrea Gagliardi.

> "THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, September 12, 2019, adjourn at 8:15 p.m."

CARRIED

Melissa Bevan Chair, Durham Catholic Parent Involvement Committee	Jim Wilson Superintendent of Education

Recording Secretary: Lori Jones

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Class Size Compliance and Staffing Update-2019-2020**

Origin: Tracy Barill, Superintendent of Education – Human Resource Services

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Recommendation

Moved by , seconded by

"THAT the Durham Catholic District School Board receive and file as information the report entitled Class Size Compliance and Staffing Update 2019-2020."

Rationale

All school Boards in the Province of Ontario must demonstrate compliance with direction from the Ministry of Education regarding class size.

Elementary Panel (Junior Kindergarten to Grade 8 – as of September 9, 2019)

In accordance with the *Ontario Education Act*, Regulations and Program Policy Memorandum, each Board of Education must demonstrate annual compliance on a date no later than September 30th with the following class size regulations:

Memorandum – Page 2
To: Board of Trustees
Re: Class Size Compliance and Staffing Update-2019-2020
Date: September 23, 2019

Junior and Senior Kindergarten

- Average class size must be determined (total number of JK and SK students divided by total number of classes) and submitted.
- The system wide class size average for JK/SK must not exceed 26 students.
- There is a class size cap mandated by the Ministry of Education for Boards whose class size consists only of pupils enrolled in JK and K, which is 29.
- JK/SK classes with 16 or more students shall be staffed with a Designated Early Childhood Educator and a classroom teacher.
- JK/SK classes with less than 16 students are staffed with a classroom teacher.

Primary Class Size (Grades 1-3)

- At least 90% of all primary classes must have a student enrolment of 20 or less.
- Up to 10% of primary classes in the system may exceed the cap of 20 students.
- No primary class in the system can have a student enrolment that exceeds 23.

Junior Intermediate Average Class Size (Grades 3/4-8)

- Average class size (total number of student divided by total number of classes) for junior and intermediate grades must not exceed 24.5 students.
- No grade 3/4 class size may be greater than 23 students.

Elementary Class Size Compliance

The Durham Catholic District School Board submitted its class size report to the Ministry of Education reflective of the Board's student enrolment and organization as of September 9, 2019. The report demonstrated the Board's compliance with all Ministry requirements for elementary class size.

Memorandum – Page 3
To: Board of Trustees
Re: Class Size Compliance and Staffing Update-2019-2020
Date: September 23, 2019

Key Statistics for Elementary Panel (as of September 9, 2019)

% Primary Classes 20 and Under	90.1
% Primary Classes 23 and Under	100%
Number of Primary Classes 20 and under	182
Number of Primary Classes with 21 students	3
Number of Primary Classes with 22 students	6
Number of Primary Classes with 23 students	11
Average Junior/Intermediate Class Size	24.45
% of Grade 3/4 Combined Classes 23 and under	100%
Number of Junior/Intermediate Classes	340
Number of Junior/Intermediate Classes over 30	8
Highest Junior/Intermediate Class Size	33
Number of JK/SK Classes	115
JK/SK Enrolment	2777
Average JK/SK Class Size	24.1
Number of JK/SK Classes over 30	0
Number of JK/SK Classes under 16	18 *
Number of Early Intervention Classes	2

** September 9, 2019 PCS report reflects 18 classes under 16, however, the Board has allocated an additional two (2) DECE's to the system, effective September 12, 2019.*

Elementary Staffing Complement

Elementary Teachers

Total Full Time Equivalent (FTE): 889.04
Number of new hires for 2019-20 school year: 21.0 (21 FTE)
(as of September 16, 2019) **11.0 FTE French; 10.0 FTE English**

Designated Early Childhood Educators

Total Full Time Equivalent (FTE): 99

Memorandum – Page 4
To: Board of Trustees
Re: Class Size Compliance and Staffing Update-2019-2020
Date: September 23, 2019

Secondary Panel

In accordance with the *Ontario Education Act*, Regulations and Program Policy Memorandum the maximum average class size in each school year for a Board's secondary school classes is linked to the eligible attrition full-time equivalency.

As per September 10, 2019 update from the Ministry, details on average class size reporting requirements will be provided at a later time.

Secondary Class Size (including Alternative Education – as of September 13, 2019)

Staffing for our secondary schools is based on our best projections, which consider current credit count and previous school years' credit count. If necessary, staffing is adjusted in second semester to accommodate changes in credit count.

Currently our average class size system projection for the 2019-20 school year is 23.73. The Board is below the statutory obligated maximum class size average determined at this time of 24.37.

Secondary Staffing Compliment - As of September 13, 2019

Secondary Teachers

Total Full Time Equivalent (FTE):	413.67
Number of new hires for 2019-20 school year:	Nil

AOB:TB:TL:MP

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Ministry of Education 2019 Capital Project Funding Submission**

Origin: Scott Grieve, Superintendent of Facilities Services
Lewis Morgulis, Manager of Planning, Admissions & Partnerships

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Recommendations

Moved by , seconded by

> "THAT the Durham Catholic District School Board receive for information the Ministry of Education 2019 Capital Project Funding Submission report dated September 23, 2019."

Background

Purpose

The purpose of this report is to provide Trustees with information related to the list of Capital projects that are being submitted to the Ministry of Education for review and approval as part of the 2019 Request for Capital Project Funding Submission contained in memo 2019:B17. The last Ministry request for new capital projects were submitted to the Ministry of Education in September 2017.

The funding sources for these projects include a combination of Ministry Capital Grants for new school construction, Ministry Capital Grants for Child Care and Early Years construction and Educational Development Charges funding. Some of the projects contained on the priority list have been submitted several times in previous years for funding consideration to the Ministry of Education but have not been approved to date.

Memorandum – Page 2
To: Board of Trustees
Re: Ministry of Education 2019 Capital Funding Submission
Date: September 23, 2019

This report summarizes the Ministry memo, the factors used to develop the project priorities, details related to each proposed project, and priority order for submission to the Ministry of Education.

Rationale

Summary of the Capital Priorities Program

The following synopsizes the Ministry of Education Memo 2019:B17 Announcement of launch of 2019-20 Capital Priorities Program, including Child Care Capital Funding and review of School Construction Standards

- School boards are required to submit their completed submissions through SFIS no later than September 30, 2019. The ministry will not accept submissions after this date.
- The 2019-20 Capital Priorities projects are expected to be completed and open no later than the 2023-24 school year. This is a five-year period covered by the Ministry and is longer than previous capital request periods.
- School boards have an opportunity to request child care capital funding for Capital Priorities projects, if the local Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) support the need and confirm the proposed new space will not result in an operating pressure for the CMSM or DSSAB. As part of our submissions we met with the Region of Durham to include child care requests in our Catholic Elementary School projects.
- School boards are encouraged to standardize the design of new school construction. The ministry will be exploring ways to leverage this opportunity going forward.
- School boards are encouraged to identify opportunities to use modular construction methods for any one of their project submissions. The ministry will work with those boards to further develop those opportunities as appropriate.
- School boards are encouraged to identify opportunities to work together on joint-use school project submissions.
- School boards are required to seek ministry approval during key project milestones.

- The ministry is developing options to increase school board compliance to the existing capital approval process.
- All public announcements regarding capital investments in the publicly funded education system, including those previously funded, are joint communications opportunities for the provincial government, the school board, the CMSM or DSSAB, and/or community partners
- The 2019-20 Capital Priorities submission requirements will include the following documents, Business Case - Part A (Enrolment and School Capacity Data), Business Case - Part B (Written Report), Joint Submission - Capital Funding for Child Care Form (If Applicable) School boards will be able to access Capital Priorities submission templates and Joint Submission - Capital Funding for Child Care form through SFIS.
- Projects matching the following descriptions will not be considered for Capital Priorities funding purposes:
    - Projects addressing an accommodation pressure as a result of a specialized or alternative program such as French Immersion;
    - Projects for additional child care space that is not associated with a priority school project (i.e., stand-alone child care project);
    - Projects associated with consolidations and/or closures where a Pupil Accommodation Review has not been completed;
    - Requests for Land Priorities funding;
    - Projects that have been previously funded by either the ministry or the school board;
    - Projects that should be funded through renewal funding; and
    - Projects addressing school board administrative space.
- If school boards are considering resubmitting previously submitted projects that did not receive Capital Priorities funding approval, they are encouraged to review ministry comments in funding decision letters. Please contact your Capital Analyst for further clarification

Memorandum – Page 4
To: Board of Trustees
Re: Ministry of Education 2019 Capital Funding Submission
Date: September 23, 2019

Project Priority for New and Replacement Pupil Places Projects

After reviewing all of the factors outlined above staff are recommending that the following projects be submitted in priority order for consideration by the Ministry of Education as outlined below:

1. Monsignor Paul Dwyer Catholic High School – Replacement School Grades 7-12;
2. Unnamed Seaton #1 Catholic Elementary School – New Grade JK-6 School;
3. Unnamed West Whitby#1 Catholic Elementary School – New Grade JK-8 School;
4. Unnamed Seaton #2 Catholic Elementary School – New Grade JK- 6 School;
5. Unnamed Seaton Catholic Secondary School – New Grade 7-12 School;
6. Unnamed Kedron#1 Catholic Elementary School - New Grade JK- 6 School;
7. Unnamed Brooklin Catholic Secondary School – New Grade 7-12 School;

Project Details

A brief summary of each project is prepared below including details with respect to the program requirements, number of pupil places being proposed for construction, the proposed date of opening, site details, source of funding etc.

Monsignor Paul Dwyer Catholic High School – Replacement School Grades 7-12:

- The existing Monsignor Paul Dwyer Catholic High School operates at 87% of its capacity with 852 students located in a building with a capacity for 981 students. Significant portions of the school were originally constructed in 1963 and the building is not located in close proximity to growth or the balance of the feeder schools and students that will sustain the school in the future;
- The Board requires a replacement school of 1,061 pupil places to serve a Grade 7-12 population, with the provision that a multi-storey addition to the school also be part of the planned long-term expansion;
- A new Catholic Secondary School site is required to facilitate the relocation and reconstruction of the existing Monsignor Paul Dwyer Catholic High School for 2019. This site is located on Harmony Road North and measures 14 acres in size. The site is part of the Boards 2019 Educational Development Charges (EDCs) Background study and is eligible for acquisition through the Board's EDC reserve;

- If approved in the fall of 2019 or winter of 2020, the Board would proceed to purchase the lands for the replacement school immediately. Once approved the Board will retain an architect to begin design and prepare a site plan submission to the City of Oshawa. Given an expedited approvals and construction process it will be possible to open the school during the 2022-2023 school year.
- The proposed building cost of a 130,455 square foot school is $33.2 million, and the proposed cost to acquire and prepare the site is $34.6 million

Unnamed Seaton #1 Catholic Elementary School – New School:

- The Seaton community in Pickering is under significant development Board initially submitted this project in 2012 for consideration to the Ministry of Education, and in subsequent capital requests since. The community is fully under construction of new homes and students are being sent to interim accommodation at St. Andre Bessette CS. The Board has requested that a new 608 pupil place elementary school be approved and proposes a September 2022 opening date, if approval is received at the beginning of 2020;
- In addition, an 88 space Child Care facility and a Child and family Centre are requested to be added to this project to provide space for an infant, toddler, and preschool childcare in the new community;
- The Board has 4 designated sites within the Seaton community and are working to secure an option to purchase each of these sites from developers. Each of the Catholic Elementary School sites is eligible for EDC funding;
- If approved by the Ministry of Education, the Board would retain an architect and begin design and site plan submission immediately to the City of Pickering. It will take approximately 2 years from the approval of the project to design the new school and complete construction;
- The Board is requesting approval from the Ministry for Growth School funding at the capital benchmark amounts.
- The site purchase and all eligible site works will be paid for using the Educational Development Charges funding collected by the Board.
- The proposed building cost of a 70,283 square foot school and child care centre is $17.8 million, and the proposed cost to acquire and prepare the site is $17.4 million

Unnamed West Whitby #1 Catholic Elementary School – New School:

- The West Whitby Planning area is under construction and is generating new students who have started to attend St. Luke the Evangelist CS.
- The Board has designated two Catholic Elementary school sites in the West Whitby Planning area based on the projected future growth. This new school is

intended to be constructed north of Taunton Road West and west of Baldwin Street in the Heathwood homes development.

- The Board has requested that a new 412 pupil place elementary school be approved and proposes a September 2023 opening date, if approval is received at the beginning of 2020;
- In addition, a 73 space Child Care facility and a Child and family Centre are requested to be added to this project to provide space for an infant, toddler, and preschool childcare in the new community;
- The Board is requesting approval from the Ministry for Growth School funding at the capital benchmark amounts.
- The site purchase and all eligible site works will be paid for using the Educational Development Charges funding collected by the Board.
- The proposed building cost of a 56,179 square foot school is $14.2 million, and the proposed cost to acquire and prepare the site is $16.9 million

Unnamed Seaton #2 Catholic Elementary School – New School:

- A second Seaton community Catholic Elementary school will be required to address the volume of growth and number of projected students. The Board has requested that a new 412 pupil place elementary school be approved and proposes a September 2024 opening date, if approval is received at the beginning of 2020;
- In addition, a 73 space Child Care facility and a Child and family Centre are requested to be added to this project to provide space for an infant, toddler, and preschool childcare in the new community;
- The Board has 4 designated sites within the Seaton community and are working to secure an option to purchase each of these sites from developers. The second site will be selected based on the accessibility and readiness of this site from among the three remaining Seaton elementary school sites;
- If approved by the Ministry of Education, the Board would retain an architect and begin design and site plan submission immediately to the City of Pickering. Given a 2024 opening date, staff foresee construction commencing in 2022. It will take approximately 2 years from the approval of the project to design the new school and complete construction;
- The Board is requesting approval from the Ministry for Growth School funding at the capital benchmark amounts.
- The site purchase and all eligible site works will be paid for using the Educational Development Charges funding collected by the Board.
- The proposed building cost of a 56,179 square foot school is $14.2 million, and the proposed cost to acquire and prepare the site is $24.9 million

Memorandum – Page 7
To: Board of Trustees
Re: Ministry of Education 2019 Capital Funding Submission
Date: September 23, 2019

Unnamed Seaton Catholic Secondary School – New grade 7-12 School:

- The Board requires a Catholic Secondary School to serve the four future planned Catholic elementary schools in the Seaton Community. This new school is intended as a grade 7-12 facility which will provide for a range of programs.
- The facility will include regular classrooms to serve grade 7-12 students, an elementary and secondary gymnasium, cafeteria, servery, 21st century learning commons, science labs, art rooms, music rooms, technological education spaces, special education classrooms, a chapel, computer labs, family studies rooms, administration area, student services and all required ancillary spaces.
- The Board has a 17.2-acre secondary school designated on Sideline 24 north of Taunton Road. It is intended that the Board will acquire the site once approvals for the project have been provided.
- The intended capacity of the school is 1,060 pupil places and would have both an elementary and secondary component. The pupil places will be added proportionally to the Boards elementary and secondary capacities.
- If approved in 2020, the Board would begin the purchase of the new site, retain an architect and begin design and site plan submission immediately. It will be possible to open the school for September 2024.
- The Board is requesting approval from the Ministry for Growth School funding at the capital benchmark amounts. In addition, all eligible site works will be paid for using the Educational Development Charges funding collected by the Board.
- The proposed building cost of a 130,455 square foot grade 7-12 school is $26.6 million, and the proposed cost to acquire and prepare the site is $76.5 million

Unnamed Kedron #1 Catholic Elementary School – New School:

- The Kedron Secondary Plan area is preparing to commence construction north of Conlin Road in 2020.
- The Board has designated two Catholic Elementary school sites in the Kedron Planning area based on the projected future growth.
- The Board has requested that a new 412 pupil place elementary school be approved and proposes a September 2023 opening date, if approval is received at the beginning of 2020;
- A 73 space Child Care facility and a Child and family Centre is requested to be added to this project to provide space for an infant, toddler, and preschool childcare in the new community;
- The Board is requesting approval from the Ministry for Growth School funding at the capital benchmark amounts.
- The site purchase and all eligible site works will be paid for using the Educational Development Charges funding collected by the Board.

- The proposed building cost of a 56,179 square foot school is $14.2 million, and the proposed cost to acquire and prepare the site is $16.1million

Unnamed Brooklin Catholic Secondary School – New grade 7-12 School:

- The Board requires a Catholic Secondary School to serve the three existing and three future planned Catholic elementary schools in the Brooklin Community. This new school is intended as a grade 7-12 facility which will provide for a range of programs.
- The facility will include regular classrooms to serve grade 7-12 students, an elementary and secondary gymnasium, cafeteria, servery, 21st century learning commons, science labs, art rooms, music rooms, technological education spaces, special education classrooms, a chapel, computer labs, family studies rooms, administration area, student services and all required ancillary spaces.
- The Board currently owns a 15-acre secondary school at the northwest corner of Cachet Boulevard and Winchester Road. It is intended that the Board will relocate the site to lands north of Columbus Road on the west side of Baldwin Street which is more central to the Brooklin Planning Area.
- The intended capacity of the school is a combined 800 pupil places and would have both an elementary and secondary component. The pupil places will be added proportionally to the Boards elementary and secondary capacities.
- If approved in 2020, the Board would begin the purchase of the new site, retain an architect and begin design and site plan submission immediately. It will be possible to open the school for September 2024.
- The Board is requesting approval from the Ministry for Growth School funding at the capital benchmark amounts. In addition, all eligible site works will be paid for using the Educational Development Charges funding collected by the Board.
- The proposed building cost of a 92,087 square foot school is $23.5 million, and the proposed cost to acquire and prepare the site is $54.4 million

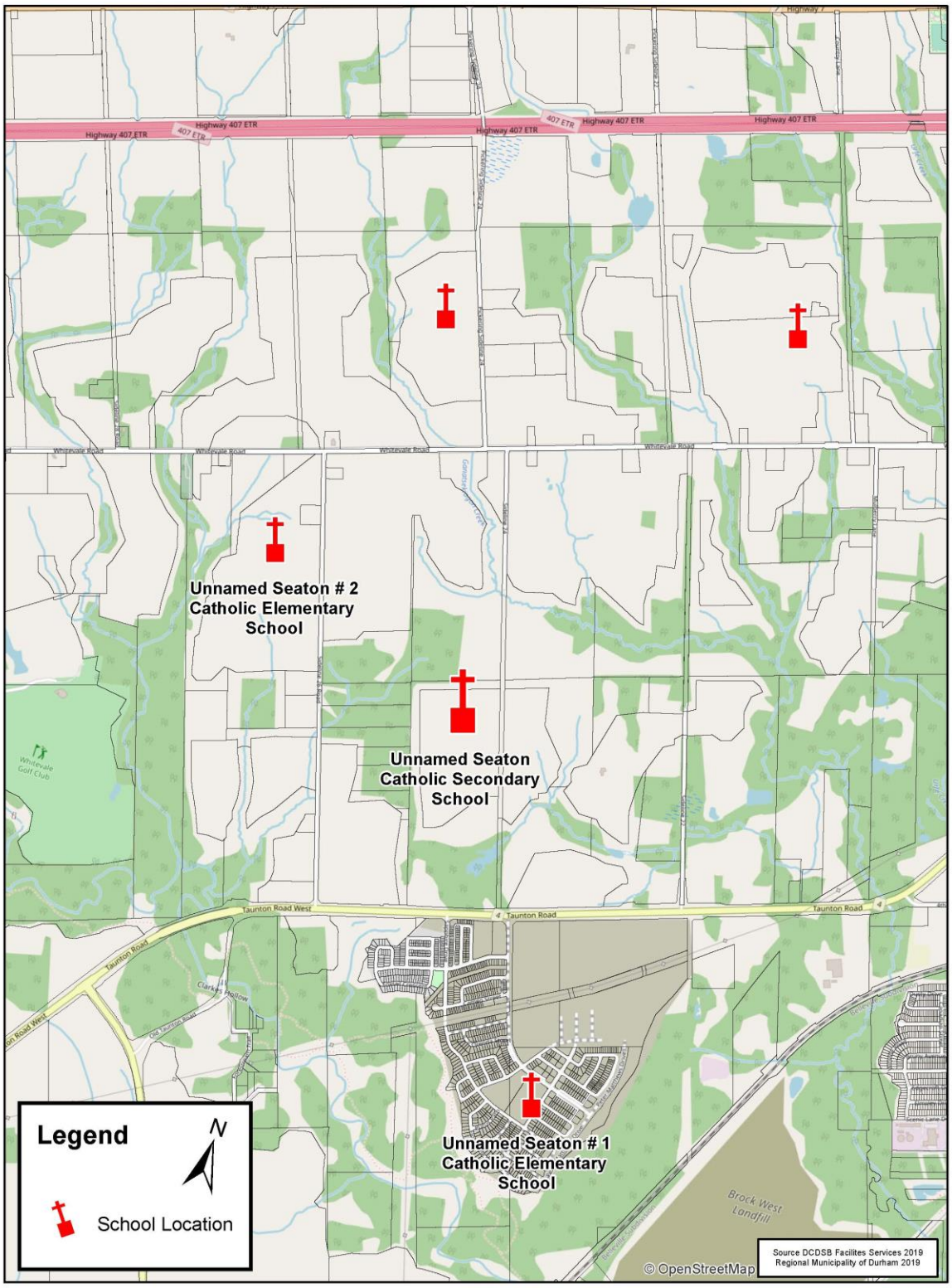
Next Steps

Following Ministry announcements and/or approval(s) staff will return to the Board of Trustees with additional information.

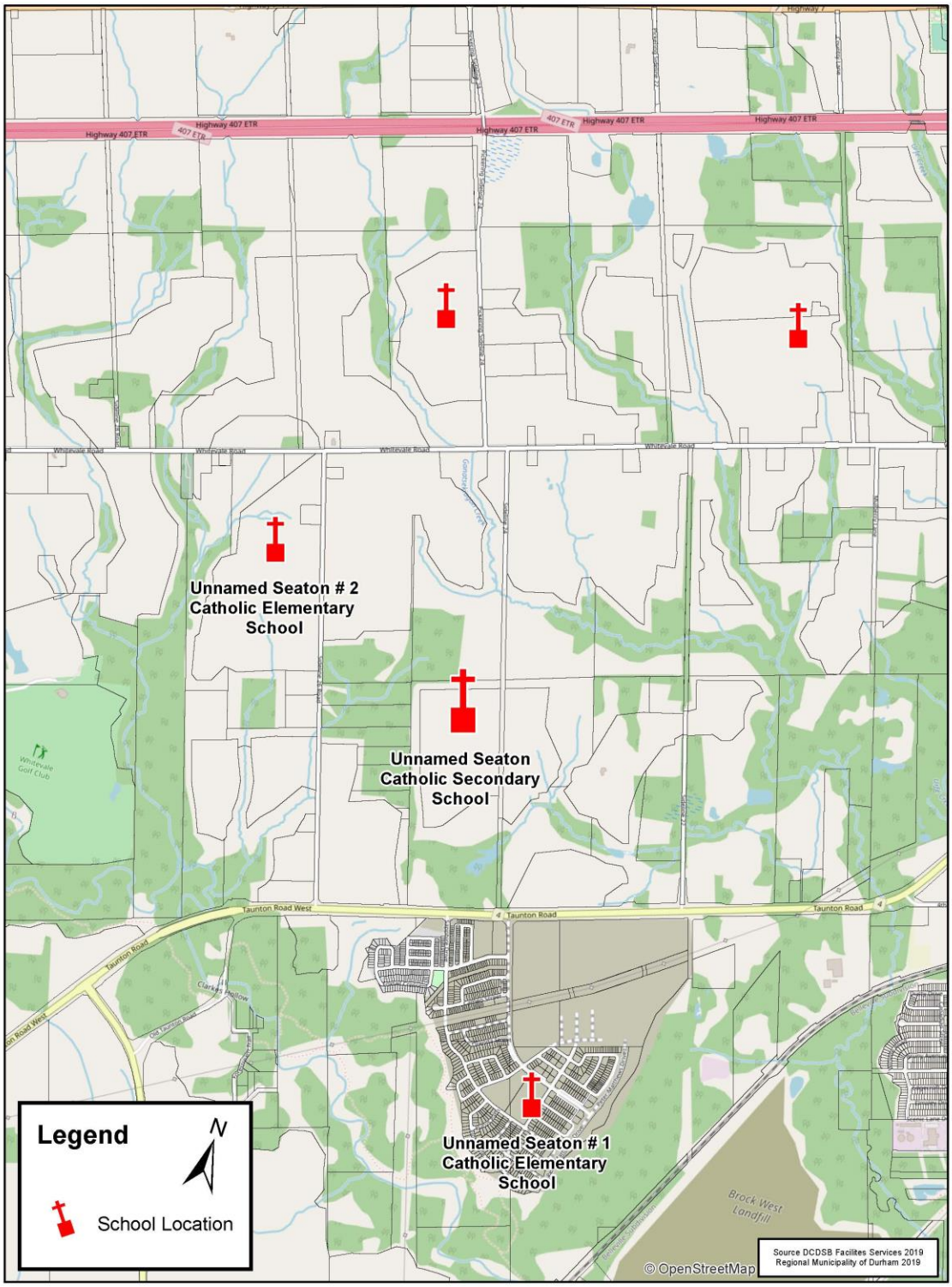
Attachments
AOB/SG/LM/tc

APPENDIX 1: MONSIGNOR PAUL DWYER CHS REPLACEMENT LOCATION MAP

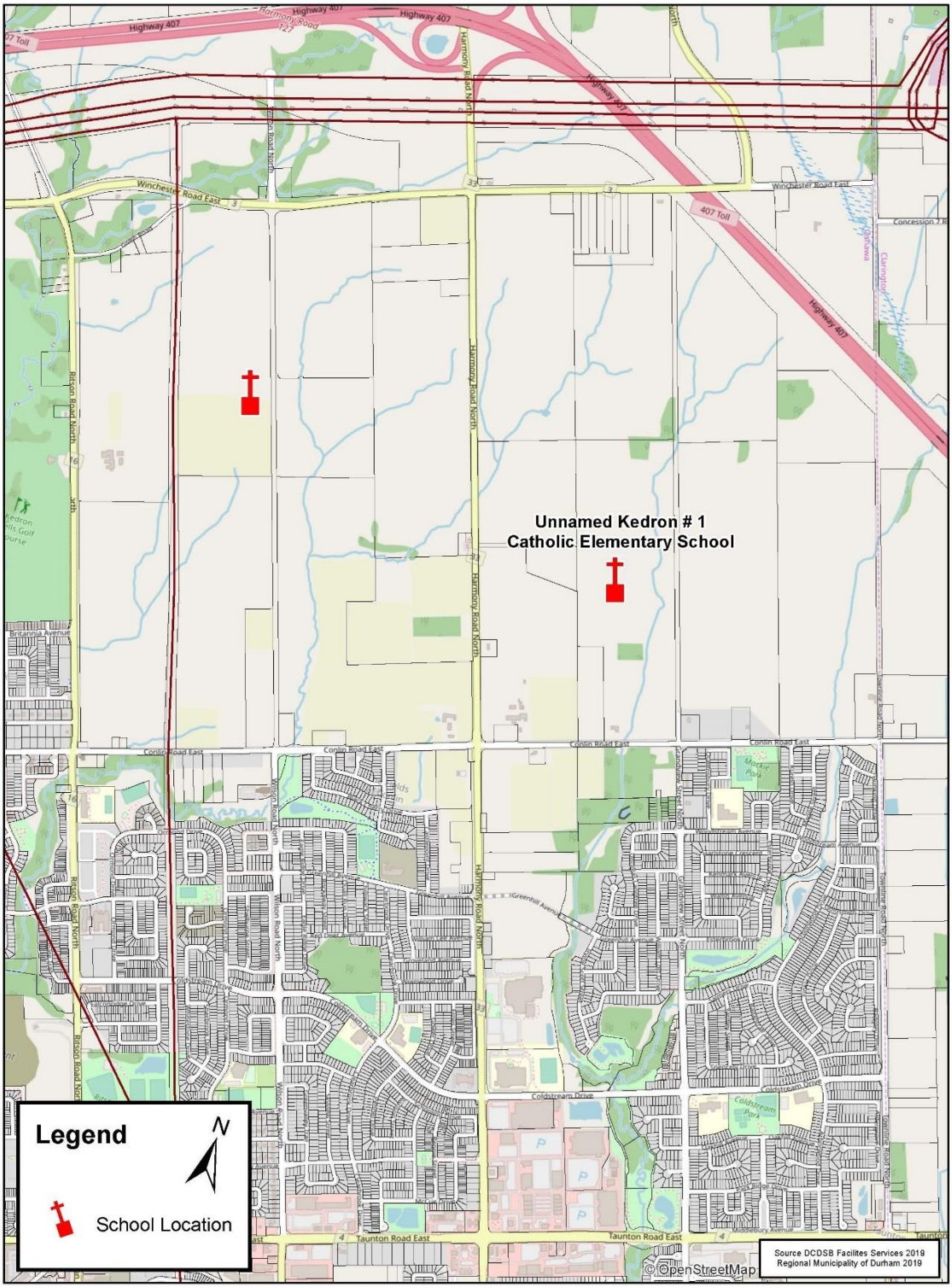
APPENDIX 2: UNNAMED SEATON #1 CES LOCATION MAP



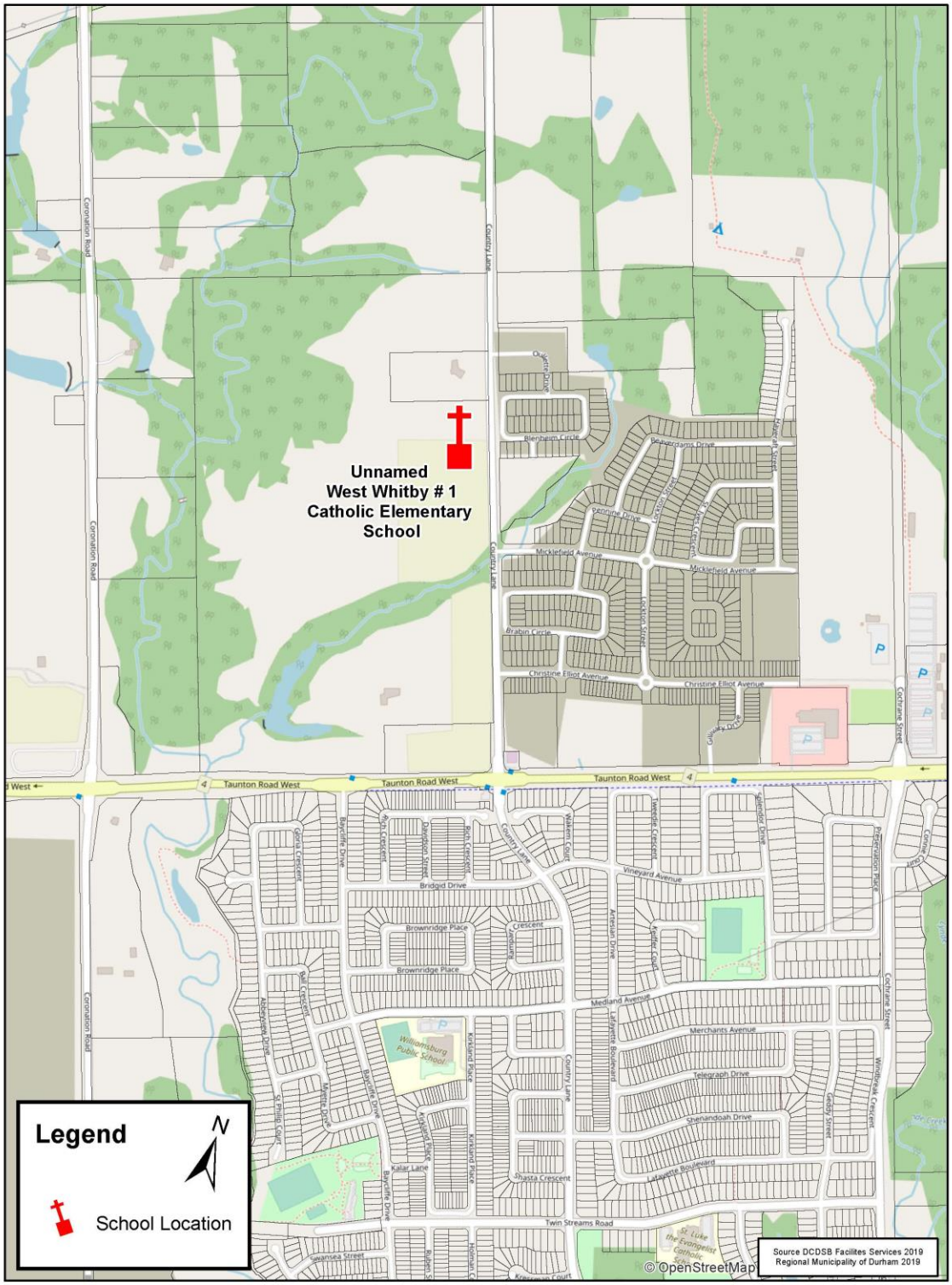
APPENDIX 3: UNNAMED SEATON #2 CES LOCATION MAP



APPENDIX 4: UNNAMED KEDRON #1 CES LOCATION MAP

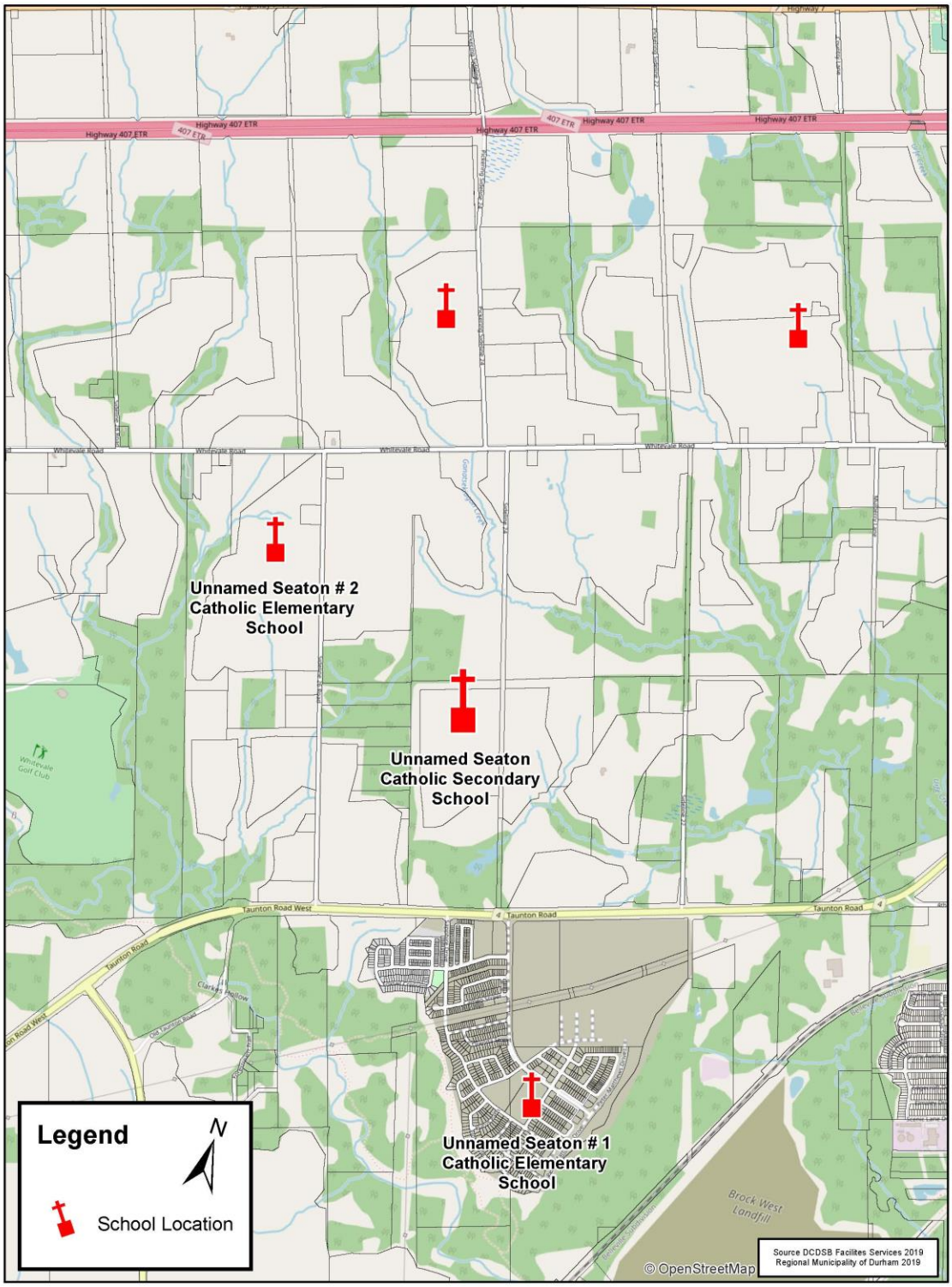


APPENDIX 5: UNNAMED WEST WHITBY #1 LOCATION MAP



APPENDIX 6: UNNAMED BROOKLIN CSS LOCATION MAP

APPENDIX 7: UNNAMED SEATON CSS LOCATION MAP



DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Monsignor Paul Dwyer Catholic High School and Monsignor John Pereyma Catholic Secondary School Boundary Report**

Origin: Scott Grieve, Superintendent of Facilities Services
Jim Wilson, Superintendent of Education
Lewis Morgulis, Manager of Planning, Admissions & Partnerships

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Recommendations

Moved by , seconded by

"THAT the Durham Catholic District School Board receives, for information the Monsignor Paul Dwyer Catholic High School and Monsignor John Pereyma Catholic Secondary School Boundary Report dated September 23, 2019."

Moved by , seconded by

"THAT the Durham Catholic District School Board approves the proposed boundary revisions for Monsignor John Pereyma Catholic Secondary School "in principle" as outlined in the report dated September 23, 2019."

Rationale

On January 28, 2019 the Board of Trustees received the Long Term Accommodation Plan 2018-2023 (LTAP) report and approved the guiding principles and actions to be undertaken. Within the LTAP report, staff was directed to review the boundaries between St. Christopher Catholic School and St. Thomas Aquinas Catholic School.

Memorandum – Page 2
To: Board of Trustees
Re: Monsignor Paul Dwyer Catholic High School and Monsignor John Pereyma Catholic Secondary School Boundary Report
Date: September 23, 2019

On May 27, 2019 the Board of Trustees approved boundary changes for the English and French Immersion programs at St. Christopher Catholic School and St. Thomas Aquinas Catholic School starting in 2020.

This report proposes that the boundaries related to Monsignor Paul Dwyer Catholic High School and Monsignor John Pereyma Catholic Secondary School be amended to align with the boundary changes that were approved by the Board for St. Christopher Catholic School and St. Thomas Aquinas Catholic School.

Boundary Policy

In accordance with Board Policy PO-415 School Boundary, a proposed school boundary is developed for each Catholic Elementary and Secondary School located within the Board's jurisdiction. The development of boundaries is undertaken to create neighbourhood or community schools. The boundary of each school should be of a sufficient size to sustain the long-term operation of the school at a full or near full capacity level.

Following the meetings with the affected communities, and based on input from these communities, a final report on the proposed set boundaries is brought to the Board of Trustees for approval.

Boundary Review Process

Staff develop draft boundaries for review by Administrative Council;
The draft boundaries are brought forward to Trustees for Approval “In Principle”;
Staff are directed to meet with the affected school communities to present the approved “In Principle” boundaries and receive public input;
Staff review all input and present the proposed final boundaries to the Board of Trustees for approval;
The Board of Trustees provides final approval to the boundaries;
Staff communicates the approved boundaries to all affected parents and guardians of students living within the school boundaries and communicate all changes to attendance.

ANALYSIS

Existing Enrolment and Boundaries

The existing boundary for Monsignor Paul Dwyer Catholic High School includes all grade 9 - 12 students who reside within the following feeder school boundaries:

Memorandum – Page 3
To: Board of Trustees
Re: Monsignor Paul Dwyer Catholic High School and Monsignor John Pereyma Catholic Secondary School Boundary Report
Date: September 23, 2019

- Father Joseph Venini CS (St. Anne CS as of December 2019)
- Good Shepherd CS
- Sir Albert Love CS
- St. Christopher CS
- St. John Bosco CS
- St. Joseph CS
- St. Kateri Tekakwitha CS
- Holy Family CS

The existing Monsignor John Pereyma Catholic Secondary School includes all grade 7 – 12 students who reside within the following feeder school boundaries:

- Monsignor Philip Coffey CS
- St. Hedwig CS
- St. John XXIII CS
- St. Thomas Aquinas CS

Appendices 1 and 2 contain the existing and proposed school boundary maps, respectively, for both secondary schools. Based on the projections contained in the LTAP, both schools enrolments are forecast to grow from 2019 to 2028 using the current capacity data available.

Msgr. John Pereyma C.S.S.	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Rt Grade 7-8	152	171	175	183	196	193	184	174	183	192	196
RT Grades 9-12	388	380	410	457	485	515	529	531	538	529	528
Total	540	551	585	640	680	708	713	705	721	721	724
Capacity	702	702	702	702	702	702	702	702	702	702	702
Utilization	77%	78%	83%	91%	97%	101 %	102 %	100 %	103 %	103 %	103 %

Msgr. Paul Dwyer C.H.S.	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
RT Grades 9-12	883	876	844	818	778	810	858	860	863	861	880
FI Grades 9-12	0	0	0	70	106	184	251	282	322	354	350
Total	883	876	844	888	884	994	1109	1142	1185	1215	1230
Capacity	1005	921	921	921	921	921	921	921	921	921	921
Utilization	88%	95%	92%	96%	96%	108 %	120 %	124 %	129 %	132 %	134 %

The impact of the proposed changes to the boundary will start in 2023 with additional students attending Monsignor John Pereyma CSS for grade 7, and a small decline in the number of students forecast for Monsignor Paul Dwyer CHS starting in 2025.

Recommended Boundary Option

Staff recommends that the Monsignor Paul Dwyer Catholic High School and boundary be amended by removing the area south of King Street West (Hwy#2) and west of Stevenson Road South and directing all students to attend Monsignor John Pereyma Catholic Secondary School for the Regular Track (English) program for grades 9-12.

Implementation

Proposed boundary changes may contain several provisions for implementation. In the case of the proposed boundary change between Monsignor Paul Dwyer Catholic High School and Monsignor John Pereyma Catholic Secondary School, there are several considerations related to implementation.

- All students in the area affected by the proposed boundary change currently attending Monsignor Paul Dwyer CHS for Grades 9-12 in 2020 may continue to attend the school until graduation.

- As of September 1, 2020, any new students who move into the area of the proposed boundary change in Grades 9- 12 will be directed to attend Monsignor John Pereyma Catholic Secondary School.

- All students within the area affected by the boundary change who will attend St. Thomas Aquinas Catholic School starting in September 2020, will be directed to attend Monsignor John Pereyma Catholic Secondary School for Grades 7-12 (this will effectively start in September 2023 with Grade 7 students).

- Students from the area of the elementary boundary change in Grades 5-8 at St. Christopher Catholic School will continue to attend the school until the end of Grade 8 and will then attend Monsignor Paul Dwyer CHS for Grades 9-12 (this will end by June 2027 when the last Grade 12 students graduate);

- Transportation to Monsignor Paul Dwyer Catholic High School or Monsignor John Pereyma Catholic Secondary School will be provided in accordance with Board Policy.

Memorandum – Page 5
To: Board of Trustees
Re: Monsignor Paul Dwyer Catholic High School and Monsignor John Pereyma Catholic Secondary School Boundary Report
Date: September 23, 2019

The chart below indicates the implementation for all existing students within the are affected by the boundary change by school for the Regular Track (English Program). The students who move to St. Thomas Aquinas Catholic School will attend Monsignor John Pereyma CSS starting in 2023 for Grade 7.

Grade	2019	2020	2021	2022	2023	2024	2025	2026	2027
JK	STC	STA	STA	STA	STA	STA	STA	STA	STA
SK	STC	STA	STA	STA	STA	STA	STA	STA	STA
1	STC	STA	STA	STA	STA	STA	STA	STA	STA
2	STC	STA	STA	STA	STA	STA	STA	STA	STA
3	STC	STA	STA	STA	STA	STA	STA	STA	STA
4	STC	STA	STA	STA	STA	STA	STA	STA	STA
5	STC	STC	STA	STA	STA	STA	STA	STA	STA
6	STC	STC	STC	STA	STA	STA	STA	STA	STA
7	STC	STC	STC	STC	**MJP**	**MJP**	**MJP**	**MJP**	**MJP**
8	STC	STC	STC	STC	STC	**MJP**	**MJP**	**MJP**	**MJP**
9	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MJP**	**MJP**	**MJP**
10	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MJP**	**MJP**
11	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MJP**
12	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**	**MPD**

STA	St. Thomas Aquinas CS
STC	St. Christopher CS
MPD	Monsignor Paul Dwyer CHS
MJP	Monsignor John Pereyma CSS

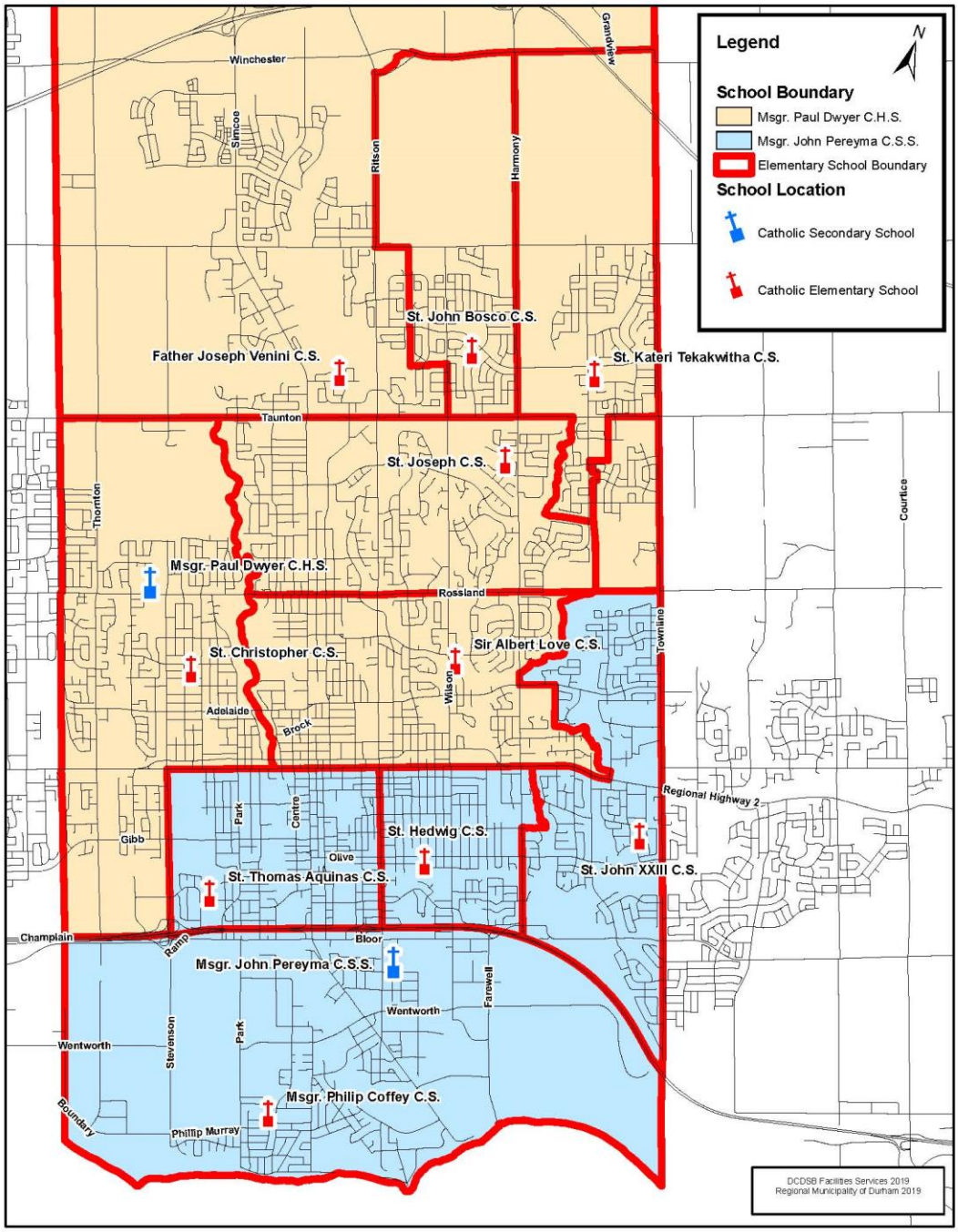
Next Steps

Staff will schedule a series of public meetings in October 2019 to review the Recommended Boundary Option for Monsignor Paul Dwyer Catholic High School and Monsignor John Pereyma Catholic Secondary School and seek input regarding the boundary and any issues related to implementation.

AOB/SG:/JW/LM/tc

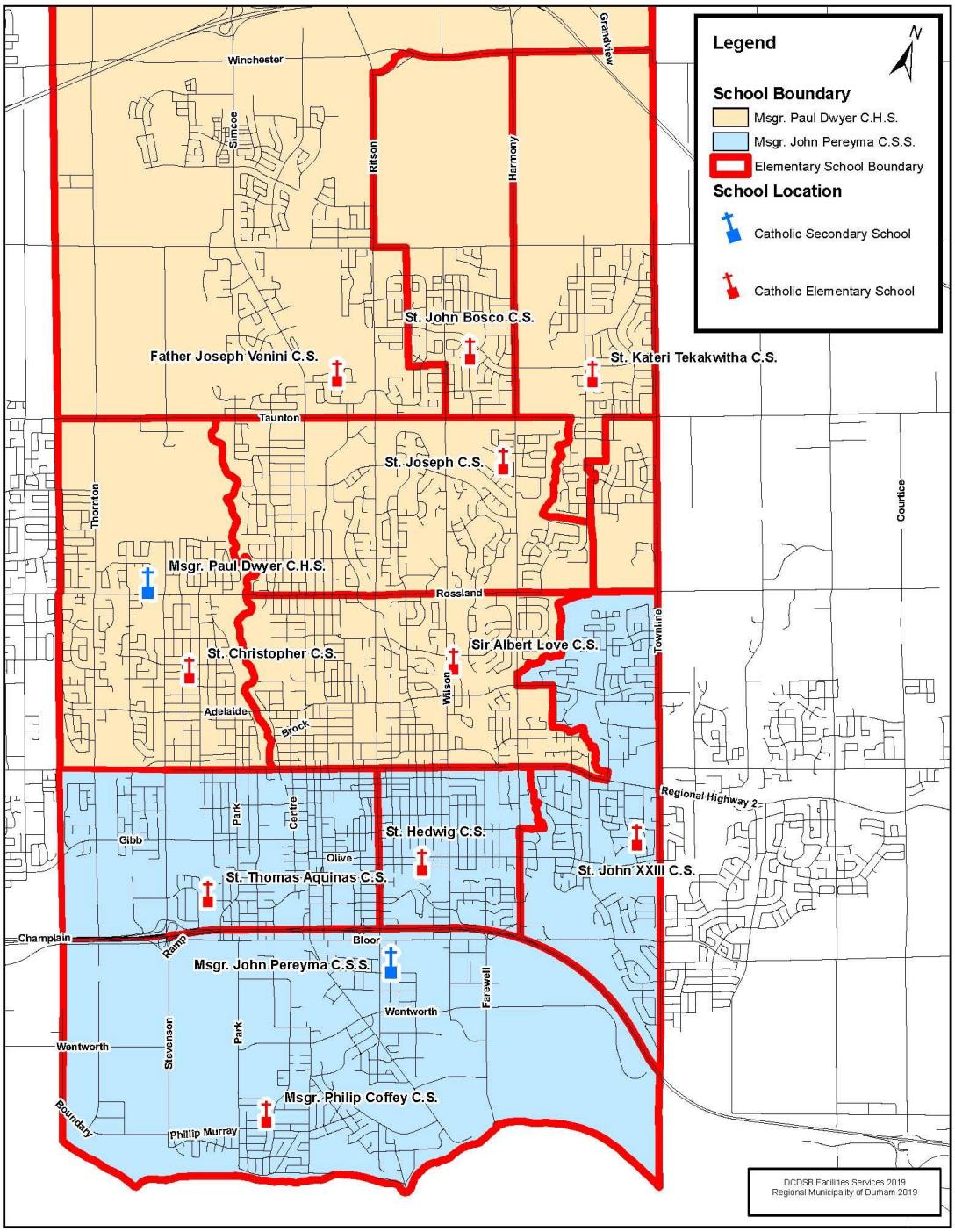
APPENDIX 1:

Monsignor John Pereyma Catholic Secondary School and
Monsignor Paul Dwyer Catholic High School Current Boundary Map



APPENDIX 2:

Monsignor John Pereyma Catholic Secondary School and Monsignor Paul Dwyer Catholic High School Proposed Boundary Map



DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Long Term Accommodation Plan 2019 - 2023**

Origin: Scott Grieve, Superintendent of Facilities Services
Lewis Morgulis, Manager of Planning, Admissions &Partnerships

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Recommendations

Moved by , seconded by

> "THAT the Durham Catholic District School Board receive and file as information the report entitled Long Term Accommodation Plan 2019-2023 Update dated September 23, 2019."

Rationale

Overview

On January 29, 2019 the Board of Trustees received and approved the 2019-2023 Long Term Accommodation Plan (LTAP). The LTAP addresses actions to be undertaken from 2019-2023 inclusive and builds on the works undertaken in the previous LTAP exercises spanning 2016 to 2018.

The Board's LTAP summarizes the Board's planned activities with respect to site acquisition and disposition, planned new capital construction, major program or boundary changes, and proposed accommodation reviews to be conducted as outlined in Policy PO-430 Pupil Accommodation Review.

The LTAP reflects the current enrolment and capacity of the Board, the projected number of students as contained in the Board's Accommodation Utilization Report as

submitted on December 19, 2018, all Ministry of Education Capital projects which have been approved, and any funding requests which have been, or will be submitted through the Capital Planning process to the Ministry of Education for September 30, 2019. This report provides an update with respect to the contemplated actions for 2019.

2019 LTAP Actions

Open a new Child Care at Good Shepherd Catholic School

The Child Care addition has been designed and prepared for the issuance of tender. The Board is still awaiting an approval to proceed from the Ministry of Education. Once the approval is received the Board will be able to issue the tender and commence construction. Should the required approvals be received early in the fall, the planned opening date for the addition will be September 2020.

Open a new Child Care at St. Teresa of Calcutta Catholic School

The Child Care alterations and addition have been designed and are ready for the issuance of tender. The Board is still awaiting an approval to proceed from the Ministry of Education. Once the approval is received the Board will be able to issue the tender and commence construction. Should the required approvals be received early in the fall, the planned opening date for the addition will be September 2020.

Open a new Child Care at Monsignor Philip Coffey Catholic School

The Child Care addition has been designed and prepared for the issuance of tender. This project involves the replacement of all site services at the school. The Board is still awaiting an approval to proceed from the Ministry of Education. Once the approval is received the Board will be able to issue the tender and commence construction. Should the required approvals be received early in the fall, the planned opening date for the addition will be January 2021.

Open expanded Child Care centre at St. Theresa Catholic School

The expanded child care room design was completed a year ago and is ready for the issuance of tender. Once the Ministry has provided an approval to proceed, the Board will issue the tender and commence construction. Should the required approvals be received early in the fall, the planned opening date for the addition will be September 2020.

Open the new 412 pupil place St. Anne Catholic School, Child Care Centre and Family and Community Hub space

The Board is continuing construction of the new 412 pupil place St. Anne Catholic School, Child Care Centre and Family and Community Hub space located on Bridle Road. It is anticipated that construction will be finished and the new school occupied in December 2019.

Initiate a boundary review between St. Christopher Catholic School and St. Thomas Aquinas Catholic School

The Board has completed a boundary review of French and English programs at St. Christopher Catholic School and St. Thomas Aquinas Catholic School. The new boundaries take effect for September 2020.

Request Ministry approval for the design and construction of a new Unnamed Seaton Catholic Elementary School

On July 22, 2019 the Ministry of Education released Memo 2019:B17 Announcement of launch of 2019-20 Capital Priorities Program, including Child Care Capital Funding and review of School Construction Standards. This project is being sent forward to the Ministry of Education as part of our September 30, 2019 submission. More details for this project are included in a separate report.

Request Ministry approval for the design and construction of the replacement of Monsignor Paul Dwyer Catholic High School

On July 22, 2019 the Ministry of Education released Memo 2019:B17 Announcement of launch of 2019-20 Capital Priorities Program, including Child Care Capital Funding and review of School Construction Standards. This project is being sent forward to the Ministry of Education as part of our September 30, 2019 submission. More details for this project are included in a separate report.

Request Ministry funding approval for the construction of the Unnamed Brooklin Catholic Secondary School

On July 22, 2019 the Ministry of Education released Memo 2019:B17 Announcement of launch of 2019-20 Capital Priorities Program, including Child Care Capital Funding and review of School Construction Standards. This project is being sent forward to the Ministry of Education as part of our September 30, 2019 submission. More details for this project are included in a separate report.

Memorandum – Page 4
To: Board of Trustees
Re: Long Term Accommodation Plan 2019-2023
Date: September 23, 2019

Demolish the existing St. Marguerite D'Youville Catholic School and relocate students

The Board is working to replace the existing 323 pupil place St. Marguerite D'Youville Catholic School, Child Care Centre and Family and Community Hub space located on Michael Boulevard.

All required measures to temporarily accommodate students were completed over the summer and the staff and students have been relocated to St. John the Evangelist Catholic School for the duration of the project.

The Ministry of Education issued its approval to proceed letter to the Durham Catholic District School Board on August 23, 2019. This approval allows the Board to issue the demolition and construction tender for the project.

The architect has submitted all required site and architectural drawings to the Town of Whitby for approval of both site plan and building permit. The Board will issue the tender documents in the coming weeks and begin the demolition process during the fall. It is anticipated that construction will be completed by November 2020 and the school reoccupied shortly thereafter.

Next Steps

Staff will continue to provide updates to the Board of Trustees regarding for projects in progress.

AOB/SG/LM/tc

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **CODE: Summer Learning Program 2019**

Origin: Gerry O'Reilly, Superintendent of Education

Recommendation

Moved by , seconded by

"THAT the Durham Catholic District School Board receive and file the CODE: Summer Learning Program 2019 report."

Rationale

The Council of Ontario Directors of Education (CODE) provided full funding for the 2019 Summer Learning Program for the Durham Catholic District School Board. Our Board continues to support and assist the literacy learning of over 690 students over the past 6 summers.

During the summer of 2019 our Board supported 120 Kindergarten to Grade 2 students. Our program was offered at three school locations: Msgr. Philip Coffey Catholic School, Oshawa, St. Kateri Tekakwitha Catholic School, Oshawa and St. Bernadette Catholic School, Ajax.

The program included Robotics which included the use of Lego kits, motors and basic software for students, which allowed boys/girls to make their own movable machines. "Ozobots" simple robots that used basic coding. Every Summer RAYS site had a trained Student Tutor working with the children on Robotics and Coding.

Memorandum – Page 2
To: Board of Trustees
Re: CODE: Summer Learning Program 2019
Date: September 23, 2019

At Board level, the involvement of Katie Plaunt, Speech and Language Pathologist was evident again this summer. Katie's role included orientation to staff prior to the summer program and during the program. Katie provided individual consultation and/or screening programming suggestions to parents.

Each Summer Learning site had a Durham Health professional advocating Healthy Living and Wellness to parents and their children. These Health professionals worked with each classroom teacher at all 3 summer school sites to provide information to parents through workshops, direct contact and resource materials.

EDSBY was the tool of communicating to Parents about their child's daily summer school learning and activities continued this summer. The Summer RAYS program embodies the guiding principles of the Durham Catholic District School Board. This program encourages parents to be engaged in their child's academic achievement.

The Summer Learning Program continues to build student well-being and good health and the program continues to speak to the child, who has difficulty reading and writing and says, "You are valued and supported" in your learning journey.

AOB:GOR/ll

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **2019-2022 Strategic Plan - Discovery 2023: Renewing the Vision**

Recommendation

Moved by , seconded by

> "THAT the Durham Catholic District School Board approve the 2019-2022 Strategic Plan – Discovery 2023: Renewing the Vision."

Rationale

It is with tremendous optimism and anticipation that we present a new strategic plan and a new journey together as colleagues in our vocation as Catholic educators and members of the Durham Catholic community. As we work together, we possess a treasured gift to enrich the spiritual and faith formation of our students through excellence, equity and engagement in Catholic education rooted in faith.

Thank you to all members of our Durham Catholic learning community, partners and key stakeholders who shared their voice throughout the consultation and development of the Discovery 2023 Strategic Plan:

- Audit Committee
- Board of Trustees
- Catholic School Councils
- Clergy
- Community Voice Forums
- Durham Catholic Parent Involvement Committee
- Durham Catholic Partners
- Employee Group Representatives
- Indigenous Advisory Circle
- Learning Council
- Our Most Reverend Bishop Vincent Nguyen
- Special Education Advisory Committee
- Staff
- Student Senate
- Student Voice

AOB/eb

Discovery 2023: Renewing the Vision

2019-2022 Strategic Plan

Rooted in Faith: Excellence | Equity | Engagement

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

OUR MISSION

We are called to celebrate and nurture the God-given talents of each student as we serve with excellence in the light of Christ.

OUR VISION

Each student in our Catholic learning community embodies excellence and equity by embracing the Ontario Catholic School Graduate Expectations – to be:

- A discerning believer;
- An effective communicator;
- A reflective, creative and holistic thinker;
- A self-directed, responsible lifelong learner;
- A collaborative contributor;
- A caring family member; and
- A responsible citizen.

OUR VALUES

As a Catholic Learning Community, we value:

Faith—evangelizing ourselves and others through scripture, sacrament, prayer and action in service with home, school and parish.

Hope—giving witness to the belief that we can become who we are called to be.

Love—being present to others with care, compassion, solidarity, reconciliation and forgiveness.

Peace—creating opportunities for contemplation, spirituality, reconciliation and forgiveness.

Wisdom—listening and responding to the Holy Spirit.

Inclusion—ensuring a sense of belonging by promoting the dignity and worth of each human life.

Excellence—building on God's grace to achieve our earthly and eternal vocations.

Creativity—celebrating diverse and innovative expressions of God's gifts.

Service—seeking out and responding to local and global needs with prudence, fortitude, humility and charity.

Stewardship—shepherding God's creation and resources for the common good.

Responsibility—demonstrating accountability and fidelity in thoughts, words and deeds.

Justice—acting and serving with integrity in communion with the Gospel and teachings of Jesus.

By living these values with an open mind and a faithful heart we bear witness to these words: "You are the hope of the Church and of the world. You are my hope." —ST. JOHN PAUL II

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Message from His Eminence Thomas Cardinal Collins

My dear friends,

Be assured of my ongoing prayers as the Durham Catholic District School Board launches *Discovery 2023: Renewing the Vision*. I am grateful for the ongoing commitment to strengthening Catholic education undertaken each day by all those who labour in the vineyard of the Lord.

It is critical that we continue to draw on the talents and gifts of all those who nurture our faith community. The strong partnership that exists between parish, home and school allows each one of us to be stewards of the many gifts entrusted to us by God.

Our Catholic schools throughout Durham Region are examples of God's love unfolding each day in our classrooms and communities. May we redouble our efforts to serve as the hands and face of Christ to welcome the stranger, support one another and foster a safe and loving environment for every student and family.

Once again, thank you to all those who strengthen publicly funded Catholic education through the Durham Catholic District School Board. Know that I am grateful for the contributions of each member of our faith community as we journey together and nurture the seeds of faith for years to come.

May God bless you now and always!

Sincerely in Christ,

+ Thomas Card. Collins

Thomas Cardinal Collins
Archbishop of Toronto

Message from the Director of Education

Discovery 2023: Renewing the Vision marks the beginning of a new era in the Durham Catholic District School Board's (DCDSB) strategic planning cycle. It demonstrates our commitment to Catholic education, drawing on the alignment and coherence documented through our *Discovery 2020 Strategic Plan*. The work throughout this consultation process has provided much data and has prepared us for the launch of the next decade.

Key partners and stakeholders, including students, staff, trustees, families, Catholic partners, clergy, religious leaders, employee group representatives, community partners and committees, and the broader community participated in the development of this new multi-year strategic plan. This steadfast commitment builds on our previous strategic plan; and has helped establish a strong foundation centred on *Renewing the Promise: A Pastoral Letter for Catholic Education* and the current Ministry of Education's priorities. I am grateful for all who shared their voices and ideas as we continue to enhance our Catholic education system over the next three years and beyond.

Rooted in faith, this plan is guided by our strategic commitments, which are defined in this document: Excellence, Equity, and Engagement. In the pages that follow, you will find an overview of how these commitments promote the best cognitive, physical, social and spiritual environment for students to learn, live and grow, together in faith.

Yours in Catholic Education,

Anne O'Brien
Director of Education

Message from the Chair of the Board

The Durham Catholic District School Board of Trustees is pleased to launch the renewed vision for our Catholic school system. This new multi-year strategic plan was developed during our 50th commemorative year. Participation in our milestone celebrations, along with the strategic planning focus groups, surveys and dialogue with key stakeholders, presented valuable opportunities to reflect on the past 50 years, celebrate our achievements, and look forward to embracing our motto – *Learning and Living in Faith* – into 2020 and beyond.

As stewards of Catholic education, we are pleased to advocate for the ongoing animation of our faith through curriculum, pedagogy, social justice teachings, best practices in promoting well-being, spiritual development and academic achievement. These significant themes enable students to establish pathways and pursue their secondary school diploma while meeting the Ontario Catholic School Graduate Expectations.

This multi-year plan provides a framework that will allow trustees to continue to advocate and ensure quality Catholic education that is accessible for all. We are grateful to all who have contributed to this plan, and to those who dedicate their vocation to service in our Catholic schools, making a difference in the lives of past, present and future generations of students and families.

God Bless,

John Rinella
Chair of the Board

"The Kingdom of heaven is like a grain of mustard seed which a man took and sowed in his field; it is the smallest of all seeds, but when it has grown it is the greatest of shrubs and becomes a tree, so that the birds of the air come and make nests in its branches." —MATTHEW 13:31-32

OUR COMMITMENTS

As a Catholic school system, we are rooted in faith with Jesus Christ as the teaching centre.

In keeping with ***Renewing the Promise: A Pastoral Letter for Catholic Education*** (2018) the Durham Catholic District School Board (DCDSB) will ensure all students, staff, families and partners understand what it means to be:

- A community that accompanies;
- A community that builds relationships;
- A community that encourages engagement and instills hope; and
- A community that forms joyful disciples.

It is within this context, informed by our faith, that our strategic commitments have been established.

OUR COMMITMENTS ARE ROOTED IN FAITH

Excellence

"Let us not tire of doing what is good, for at the right time, we will reap a harvest if we do not give up." —GALATIANS 6:9

We are committed to:

- Learning about and using current, research-based best practices.
- Nurturing a culture of high expectations and individual accountability for continuous growth.
- Encouraging and celebrating collaboration, curiosity and creativity.
- Creating a culture that fosters inquiry and innovation.

Equity

"A new commandment I give you, love one another, as I have loved you…" —JOHN 13:34

We are committed to:

- Cultivating a positive sense of self and belonging for each individual by respecting and responding to diverse identities and strengths.
- Providing access to a broad range of programs, pathways and vocations.
- Providing opportunities for all staff to engage in learning to support culturally responsive and relevant practice.
- Walking the path together with our Indigenous partners to increase understanding and commitment to the Truth and Reconciliation Calls to Action.

Engagement

"The human body has many parts, but the many parts make up one whole body. So it is with the body of Christ." —CORINTHIANS 12:12

We are committed to:

- Enhancing relationships with our students, staff, families, parishes and community partners through ongoing communication.
- Facilitating meaningful consultation opportunities which allow for input from a broad range of voices, perspectives and cultural diversities.
- Ensuring transparent decision-making processes.
- Providing opportunities to increase authentic student voice and ownership in their learning.

OUR PRIORITIES

Our Catholic learning community is based on a strong foundation that has flourished for over 50 years, providing quality Catholic education to generations of diverse learners. ***Discovery 2023: Renewing the Vision*** **reflects our commitment to maintaining the strength of our system, rooted in faith, with Jesus Christ at the centre of everything we do.**

Our commitment to **Excellence**, **Equity** and **Engagement** propels our strategic priorities. The pages that follow outline our priorities, goals and actions, which form a harmonized system in which everyone works together, bearing witness to our motto, *Learning and Living in Faith*.

OUR STRATEGIC PRIORITIES ARE:

1. **Witnessing Faith**
2. **Celebrating Inclusion and Well-Being**
3. **Teaching and Learning**
4. **Expanding Pathways**
5. **Managing Resources**

STRATEGIC PRIORITY 1:

Witnessing Faith

"Modern man listens more willingly to witnesses than to teachers, and if he does listen to teachers, it is because they are witnesses…"

—POPE PAUL VI

All partners in Catholic education are called to model the Gospel values of Jesus Christ and to work together to support learning environments that are rooted in faith. Our Christ-centred Catholic schools should represent "places where children and young people encounter Jesus, and where they are encouraged to enter more deeply into a personal relationship with Him." (*Renewing the Promise: A Pastoral Letter for Catholic Education*, Assembly of Catholic Bishops of Ontario, pg. 25)

Essential Practices:

Witnessing faith embodies a Catholic worldview informed by the Catholic Social Teachings in the lifelong pursuit of the Catholic Graduate Expectations.

Our Catholic learning communities will:

- demonstrate a relationship with Christ in both word and deed;
- engage and promote social justice and service to our broader communities; and
- support the rich delivery of our religious education curriculum and programs.

Goals	Actions (What actions/resources will support this priority?)	Monitoring / Metrics (How will we measure and know that it is working?)
To increase opportunities to support a culture of teaching and learning which is rooted in the Gospel values and reflects and nurtures the Ontario Catholic School Graduate Expectations (CGEs) across all curriculum.	■ Provide ongoing and systematic support for staff to ensure all curriculum is delivered through a Catholic worldview. ■ Develop tools and resources to support a Christ-centred curriculum based on *Renewing the Promise: A Pastoral Letter for Catholic Education*. ■ Implement the most current educational resources in Religious and Family Life Education. ■ Establish annual system-wide engagement activities for students and community members that are focused on faith. ■ Prioritize the spiritual dimension and faith life of our schools and workplaces, including a focus on social outreach. ■ Increase awareness of the Ontario Catholic School Graduate Expectations (CGEs), Catholic Social Teachings and *Renewing the Promise: A Pastoral Letter for Catholic Education* for all stakeholders.	■ Gather feedback and data from administrators and Student Achievement teams during face-to-face meetings, such as Family of Schools meetings, school monitoring visits, School Improvement Plan meetings and classroom visits. ■ Seek feedback from staff on their professional development needs and growth in learning. ■ Monitor School Improvement Plans at both the local and system level to gain further insight into spiritual engagement. ■ Analyze student exit survey data to assess spiritual engagement. ■ Utilize the DCDSB Catholic School Audit Resource as a voluntary self-assessment tool for schools to collect and analyze data.
To increase opportunities to support faith formation for all members of the community that are inviting, engaging, and purposeful.	■ Establish the role of system level Faith Formation Coordinator to assist in the review and development of faith development programming. ■ Enhance professional development opportunities for Faith Ambassadors and Chaplaincy Team Leads. ■ Establish a System Level Pastoral Planning Team, representative of various employee groups, to design and plan faith formation opportunities for staff. ■ Enhance opportunities to leverage digital resources and tools to support staff in their ongoing faith development.	■ Analyze focus group data from Faith Ambassadors and Chaplaincy Team Leaders. ■ Review feedback from the System Level Pastoral Planning Team. ■ Digital tools and resources will be accessible to all staff. ■ Track implementation of staff and student engagement in faith formation opportunities.

Goals	Actions (What actions/resources will support this priority?)	Monitoring / Metrics (How will we measure and know that it is working?)
	■ Review on an ongoing basis, the intentional integration of faith development programming through the board's Leadership Development Strategy and support for new teachers/employees.	■ Collect survey data on professional learning needs and growth in learning from both new and experienced staff and school level leaders, and aspiring leaders.
To foster the relationship between the home, school and parish through pastoral planning at both the school and system level.	■ Ensure that every school develops an annual Pastoral Plan with actions to support the spiritual dimension of the schools. ■ Partner with the local parish priest(s) and parents in the development of the school level Pastoral Plan. ■ Work with the system level pastoral planning team to develop an annual focus on a board-wide spiritual theme in New Evangelization to be celebrated across the system: • 2019-2020 – Year of Hope • 2020-2021 – Year of Love • 2021-2022 – Year of Faith ■ Engage with local Catholic Parent Involvement Committees and the regional Durham Catholic Parent Involvement Committee (DCPIC) to prioritize and support family engagement in faith formation. ■ Continue to build awareness of the calls to action in *Renewing the Promise: A Pastoral Letter for Catholic Education* with all partners in Catholic education. ■ System Level Pastoral Planning Team will articulate annual goals and progress through a formalized plan entitled *Together in Faith*.	■ Review school level Pastoral Plan annually with Family of Schools Superintendents, along with parish priests and DCPIC members. ■ Assess the impact of the Pastoral Plan each June. ■ Audit school social media activity to assess engagement with the annual spiritual theme. ■ Assess evidence of continued knowledge building of *Renewing the Promise* and integration of Institute for Catholic Education (ICE) resources in the schools.

STRATEGIC PRIORITY 2:

Celebrating Inclusion and Well-Being

"To love someone is to show to them their beauty, their worth, and their importance." —JEAN VANIER

A state of well-being encompasses a sense of hope and optimism, personal resilience, respect for ourselves and others in order to positively contribute to our communities. All staff members are an essential part of promoting well-being in a safe, welcoming and inclusive learning environment.

Essential Practices:

Well-being for all is built upon the foundation of the development of the whole person; social, emotional, academic, spiritual and physical.

Our Catholic learning communities will:

- cultivate the principles of Equity and Inclusion;
- implement progressive discipline based on a fundamental commitment to Restorative Practice; and
- ensure that all staff understand their role in providing universal supports for well-being.

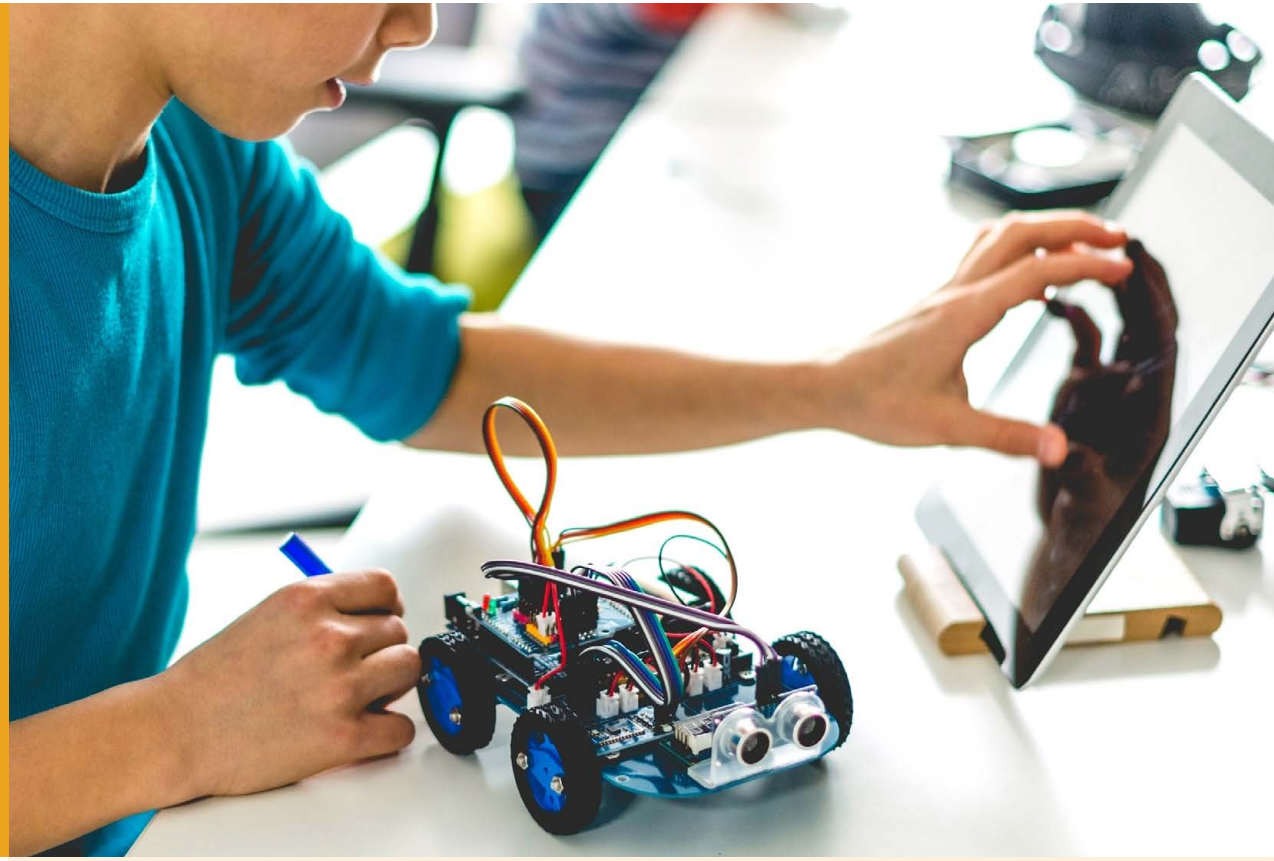
Goals	Actions (What actions/resources will support this priority?)	Monitoring / Metrics (How will we measure and know that it is working?)
To create a positive school climate that supports students' feelings of belonging and safety.	■ Encourage a greater focus on mentally healthy schools and classrooms through the implementation of the Aligned and Integrated Model from School Mental Health Ontario. ■ Equip staff to notice and respond appropriately to students experiencing concerns with belonging and safety. ■ Use data from the School Climate Surveys to refine goals in the Board and School Bullying Prevention Plans.	■ Analyze data from the Leading Mentally Healthy Schools Reflection tool. ■ Observe engagement and interactions with students noted during school monitoring visits. ■ Review and analyze results from the School Climate Surveys.
To build capacity in Mental Health, Equity and Inclusive Education, Safe and Accepting Schools and Healthy Schools for all members of the DCDSB community.	■ Increase opportunities for parents/caregivers to build their knowledge and understanding of student well-being. ■ Design and deliver role-specific mental health awareness and literacy for all staff. ■ Raise awareness among stakeholders on the importance of daily physical activity for students, and how to optimize recess and regular movement breaks. ■ Support stakeholders in their understanding and implementation of Bias Free decision making. ■ Enhance the capacity of all educators to use Culturally Responsive Pedagogy to recognize that all students learn differently and that these differences may be connected to background, language, family structure and social or cultural identity.	■ Gather feedback and data from administrators and Student Achievement teams during face-to-face meetings, such as Family of Schools meetings, school monitoring visits, School Improvement Plan meetings and classroom visits. ■ Review and analyze anecdotal feedback shared during Student Voice Forums. ■ Gather parent/caregiver feedback to assess their understanding of student well-being. ■ Gather data on the increased implementation of daily physical activities.
To ensure consistent use of evidence-informed practices, strategies and programs.	■ Strengthen our ability to prevent and respond to all forms of bullying. ■ Strengthen the use of tier one (universal) and tier two (targeted) programs and interventions. ■ Increase student access to brief mental health intervention. ■ Provide role-specific training and support to improve outcomes for students with special education needs. ■ Strengthen educator capacity in the implementation of Learning Profiles for students with Special Education needs.	■ Track pre and post assessment data for targeted groups. ■ Analyze Individual Education Plans for implementation of targeted programs and interventions. ■ Track implementation of Learning Profiles. ■ Collect survey data on role-specific professional learning needs.

STRATEGIC PRIORITY 3:

Teaching and Learning

"Catholic schools, which always strive to join their work of education with the explicit proclamation of the Gospel, are a most valuable resource for the evangelization of culture."

—EVANGELII GAUDIUM, 134



Excellence in teaching and learning hinges upon understanding the instructional core, which is the interconnected relationship between student, educator and curriculum. All educators are called upon to use this knowledge to facilitate modernized learning environments and experiences that engage students in building global competencies and attaining the Catholic School Graduate Expectations.

Essential Practices:

Innovative and engaging experiences are built upon the foundation of Literacy, Numeracy and faith across the curriculum.

Our Catholic learning communities will:

- emphasize high expectations for Literacy and Numeracy that will be evident throughout each school;
- employ a variety of research-based strategies and assessments to address students' interests, learning styles and readiness in teaching practices; and
- plan and reflect upon the relevant and meaningful inclusion of our Catholic School Graduate Expectations and Social Teachings throughout all subject areas.

Goals	Actions (What actions/resources will support this priority?)	Monitoring / Metrics (How will we measure and know that it is working?)
To ensure meaningful and varied assessments are used to improve student learning, inform instruction and determine next steps.	■ Identify an Assessment and Evaluation Lead who will develop an annual professional learning plan to build educator capacity with Growing Success. ■ Build educator capacity to use electronic platforms to increase and support Evidence of Learning. ■ Ensure capacity building sessions have an assessment focus (balancing/coherence of observation, conversation, product; as well as cycle of assessment for, as, of). ■ Provide opportunities for students to learn about their role in assessment for learning, setting goals and determining next steps. ■ Strengthen educator capacity in the use of Student Learning Profiles to support instruction based on students' strengths, interests and learning styles. ■ Share educator assessment best practices through a variety of board communication tools, such as Numeracy Notes.	■ Gather feedback and data from administrators and Student Achievement teams during face-to-face meetings, such as Family of Schools meetings, school monitoring visits, School Improvement Plan meetings and classroom visits. ■ Track the use of EDSBY by parents, educators and students. ■ Analyze exit tickets after Professional Development (PD) sessions to evaluate understanding of content delivered. ■ Analyze report card data through EDSBY, Compass for Success. ■ Review EQAO data: > Contextual data > Attitudes and Behavioural data > Demographic data > Cohort data > Special Education data ■ Facilitate cyclical assessments to Numeracy questions (created and provided by board), and student responses at various points in the year. ■ Track consistent use of visual models in Numeracy.
To build learning environments which engage students and honour Indigenous peoples and a variety of cultural perspectives.	■ Provide opportunities for students to be partners in decisions impacting their educational experience. ■ Seek student voice that reflects the diversity, needs and interests of the student population regarding their educational experience, and policies and programs through a variety of channels.	■ Monitor engagement through activities, such as Equity Walks, student surveys, conferencing, parental feedback, exit cards, photo video analysis, documentation of student learning, and a variety of student assessments.

Goals	Actions (What actions/resources will support this priority?)	Monitoring / Metrics (How will we measure and know that it is working?)
	■ Provide opportunities for professional learning about Indigenous Education matters with all staff. ■ Build capacity within schools to ensure that all learners see themselves, their values, culture and interests reflected in their learning environment (e.g. English language learners).	■ Track feedback received through conversations with students, variety of student assessments, and community involvement (SWIS, Indigenous Members). ■ Review exit tickets and surveys after PD sessions. ■ Monitor engagement among diverse groups through Equity Walks, observation of learning commons and school community environment.
To ensure equitable access to authentic and significant experiential learning opportunities for all students.	■ Build a shared understanding of experiential learning to foster coherence amongst educators, students, and community partners. ■ Continue to collaborate with current partners to seek out resources and support for students that enhance experiential learning opportunities through mentorship, funding, etc. ■ Seek new partnerships with community organizations to enhance experiential learning opportunities for students with a particular focus on promoting skilled trades. ■ Engage educator leads in collaborative inquiries/ professional learning around policy framework to lead experiential learning experiences. ■ Engage students and educators in community-connected outdoor education and experiential learning opportunities within the community.	■ Gather feedback and data from administrators and Student Achievement teams during face-to-face meetings, such as Family of Schools meetings, school monitoring visits, School Improvement Plan meetings and classroom visits. ■ Analyze feedback in pre and post surveys, conferencing, and observations of educators, students and community partners to assess their understanding of experiential learning. ■ Feedback form and surveys from community partners. ■ Collect data to determine existing number of community partners and increase in new partnerships through the years. ■ Review results from exit tickets and surveys after PD sessions and learning fairs. ■ Collect data via observations, conversations and products that measure the increase in student engagement and achievement.

STRATEGIC PRIORITY 4:

Expanding Pathways

"For I know the plans I have for you," declares the Lord, "plans to prosper you. And not to harm you, plans to give you hope and a future."

—JEREMIAH 29:11

Education and career/life planning helps students from Kindergarten to Grade 12 and beyond set and achieve their personal goals; and become competent, successful, contributing members of society. Staff must be responsive to the interests, needs, and strengths of all students to engage them in learning and prepare them to make informed decisions for their education, career and life outside of school.

Essential Practices:

A pathways planning mindset ensures that all students from Kindergarten to adulthood develop the knowledge and skills they require to make informed education and career/life choices.

Our Catholic learning communities will:

- focus on students' strengths and personalized growth plan;
- ensure that all students have an honourable pathway; and
- promote student engagement and success by listening to and learning from students.

Goals	Actions (What actions/resources will support this priority?)	Monitoring / Metrics (How will we measure and know that it is working?)
To promote comprehensive education and career/life planning programs that meet the learning needs, interests and aspiration of all students.	■ Develop and implement programming that supports pathways exploration. ■ Develop and implement a plan that provides the smooth integration of Alternative Education and Continuing Education. ■ Ensure effective transition planning for all students, especially students with Individual Education Plans. ■ Expand opportunities to use student voice to enhance programming and assessment.	■ Monitor experiential learning opportunities and footprints in Dual Credit, OYAP and SHSM programs. ■ Gather feedback from students based on their experiences in Alternative Education and Continuing Education programs. ■ Review the rate of course completion for Alternative Education and Continuing Education programs. ■ Gather feedback from student forums and exit surveys.
To enhance opportunities for authentic learning experiences and experiential learning in all classrooms and programs.	■ Work collaboratively with the Experiential Learning Coordinator to develop a plan to expand the use of experiential learning for children, youth and adult learners. ■ Conduct outreach and develop partnerships with community and industry partners. ■ Develop educator understanding of experiential learning in order to expand the types of experiential learning opportunities available for students. ■ Increase awareness and programming opportunities for women and Indigenous students in the trades.	■ Gather feedback and data from administrators and Student Achievement teams during face-to-face meetings, such as Family of Schools meetings, school monitoring visits, School Improvement Plan meetings and classroom visits. ■ Document new experiential learning partnerships. ■ Track experiential learning opportunities developed in partnership with community and industry partners in all schools and grades, including the number of students involved.
To promote authentic, relevant and meaningful student inquiry for a deeper learning experience.	■ Implement myBlueprint to support pathways and transitions inquiry. ■ Ensure all students in Grades 7 to 12 create transition plans that support their Individualized Pathways Plans. ■ Intermediate guidance teachers work collaboratively with students and staff to facilitate pathways and transitions planning. ■ Promote the use of guidance teachers as a resource for intermediate students to raise awareness about their role in assisting with pathways and transitions planning.	■ Track dates of professional development and usage by students and staff. ■ Gather data on completion of Individualized Pathways Plans and transition plans. ■ Gather data that reflects the number of interactions with students and guidance staff.

STRATEGIC PRIORITY 5:
Managing Resources

"In the end, everything has been entrusted to our protection, and all of us are responsible for it. Be protectors of God's gifts!"

—POPE FRANCIS

Stewardship of resources is essential to the efficient and effective management and operation of the board. Financial, human resource and asset management will promote a fiscally responsible Catholic school system which is integral to public trust, transparency and accountability. Management of resources oriented towards student achievement, well-being and faith formation priorities is the responsibility of each employee.

Essential Practices:
Managing resources is essential for system alignment, financial stewardship, risk management, and effective use of board assets.

Our Catholic learning communities will:

- establish sustainable priorities and raise stakeholder confidence;
- utilize emerging technology to support innovation, communications, learning and efficacy; and
- build partnerships and connections to enhance Catholic education.

Goals	Actions (What actions/resources will support this priority?)	Monitoring / Metrics (How will we measure and know that it is working?)
To ensure allocation of resources that reflects the principles of equity and financial stewardship.	■ Formulate a strategy to maintain a rigorous and intentional zero-based balanced budget process that aligns with board and Ministry of Education goals and priorities, and incorporates stakeholder input. ■ Refresh the board's Long-Term Accommodation Plan to identify system needs, program opportunities and incorporate Ministry policy directives. ■ Review current resource management and environmental stewardship processes to identify potential opportunities in accordance with best practice and reflective of Catholic social teachings. ■ Formulate and implement an equity-based school finances model that reflects and supports the unique needs of each community. ■ Complete a review of the board's job evaluation and pay equity plans and implement a revised compensation program for unionized and non-unionized staff. ■ Work with all departments to expand partnerships in the broader community and to explore opportunities to better utilize board facilities and create program, networking and financial opportunities.	■ Review the annual budget with stakeholders to demonstrate that it reflects the Board Improvement Plan and is in compliance with Ministry funding parameters. ■ Review utilization of board facilities annually. ■ Track and celebrate as all schools continue to be recognized as Eco-certified with sustained investment in the energy/waste management programs to control costs and reduce the Board's energy and waste footprint. ■ Establish a school finances working group to incorporate relevant factors into the annual school finances funding model. ■ Monitor progress of completion of job evaluations. ■ Review annually the current roster of partnerships by school and department and areas for future development.
To modernize processes for increased engagement, improved efficiency and enhanced effectiveness.	■ Implement a new Enterprise Resource Program to enhance operations and reporting in Human Resources and Financial Services. ■ Engage with all employee groups to foster positive relations and work environments.	■ Monitor progress of implementation of new Enterprise Resources Program. ■ Track enhanced opportunities for developing positive relations with all employee groups.

Goals	Actions (What actions/resources will support this priority?)	Monitoring / Metrics (How will we measure and know that it is working?)
	■ Leverage the board's various communication tools including the website and other online platforms to enhance community engagement, consultation and dialogue. ■ Monitor, review and adapt operating procedures and infrastructure to ensure effective cyber-security and data protection in accordance with best practices.	■ Review feedback from community engagement opportunities to determine effectiveness of communication tools. ■ Monitor annual assessment by external audit and regular reminders/communication to staff.
To develop staff at all levels of the organization to improve outcomes, cultivate future leadership and plan for succession.	■ Utilize the results of the Workforce Census to support the development of diverse and qualified school and administrative leadership teams. ■ Collaborate with all employee groups on the identification of professional learning opportunities that are reflective of individual and system needs. ■ Increase in the number of participants in the Aspiring Leaders Program, both academic and corporate. ■ Support new hires and appointees through the board's PVP mentoring, new teacher induction and support staff orientation programs.	■ Use survey data to identify current gaps and opportunities, and to inform strategies to enhance the board's recruitment and development programs. ■ Track completion of annual growth and learning plans by all employees. ■ Track participation in Aspiring Leaders Program. ■ Track orientation and peer mentoring support provided to all new hires and appointees.

"God makes Himself felt in the heart of each person. He also respects the culture of all people... God is open to all people. He calls everyone. He moves everyone to seek Him and to discover Him through creation." —POPE FRANCIS

ACKNOWLEDGEMENTS

Thank you to all members of our Durham Catholic learning community, partners and key stakeholders who shared their voice throughout the consultation and development of the *Discovery 2023 Strategic Plan*.

- Audit Committee
- Board of Trustees
- Catholic School Councils
- Clergy
- Community Voice Forums
- Durham Catholic Parent Involvement Committee
- Durham Catholic Partners
- Employee Group Representatives
- Indigenous Advisory Circle
- Learning Council
- Our Most Reverend Bishop Vincent Nguyen
- Special Education Advisory Committee
- Staff
- Student Senate
- Student Voice

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Jim Wilson
Superintendent of Education

“For the Lord gives wisdom; from His mouth come knowledge and understanding.” —PROVERBS 2:6

Rooted in Faith

Excellence | Equity | Engagement

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DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Out of Province Travel**

Recommendations

Moved by , seconded by

> "THAT the Durham Catholic District School Board approve the attendance of a staff member at the national Education Research Development & Innovation (ERDI) Fall 2019 Symposium, scheduled for October 16 to October 19, 2019 in Whistler, British Columbia."

Rationale

The Attendance of Board Employees at Conventions, Conferences and Seminars policy (PO 319) and its attendant Administrative Procedure (AP 319-1) requires that out of province travel be brought by the Director to the Board for approval.

The Director of Education or designate, is asked to attend the ERDI Symposium in Whistler, British Columbia. Leaders will gain a national perspective on education from K-12 across all disciplines.

AOB/ml

DURHAM CATHOLIC
DISTRICT SCHOOL BOARD
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Anne O'Brien, Director of Education

Date: September 23, 2019

Subject: **Correspondence**

Recommendation

Moved by , seconded by

> "THAT the Durham Catholic District School Board receive and file as information correspondence from Durham Catholic District School Board to Minister of Education dated September 11, 2019."

Rationale

As per attached.

AOB/eb
Attach.

DURHAM CATHOLIC DISTRICT SCHOOL BOARD
Learning and Living in Faith

September 11, 2019

The Honourable Stephen Lecce
Minister of Education
Ministry of Education
5th Floor
438 University Ave
Toronto, ON M5G 2K8

Dear Minister Lecce:

On behalf of the Durham Catholic District School Board of Trustees and Senior Administrative Council, we extend our best wishes to you for the 2019-2020 academic year and invite you to visit our schools, facilities and offices, or meet with us personally any time.

As leaders in Catholic education, we thank you for your dedication to supporting our Catholic school communities where students, families and staff can learn, work and grow together in faith.

Sincerely,

John Rinella
Chair of the Board

Anne O'Brien
Director of Education