



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## Regular Board Meeting

# Agenda

Monday, May 25, 2020  
7:30 p.m.

### Virtual Meeting

<https://dcdsb.ca/BoardMeeting>

St. Francis of Assisi Catholic Education Centre  
650 Rossland Road West  
Oshawa, ON L1J 7C4

Main Telephone Number: (905) 576-6150  
Toll Free: 1-877-482-0722  
Main Fax Number: (905) 721-8239

Board Web Site: [www.dcdsb.ca](http://www.dcdsb.ca)



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**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## **Regular Board Meeting**

**Monday, May 25, 2020**

**7:30 p.m.**

**Virtual Meeting**

## **Open Session Agenda**

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### **A. Call to Order**

- a.1 Motion to Move in Camera (7:00 p.m.)
- a.2 Acknowledgement of Traditional Territory
- a.3 Memorials and Prayer - Student Trustees
- a.4 Roll Call and Apologies

### **B. Approval of Agenda**

- b.1 Changes to printed Agenda
- b.2 Approval of Agenda

### **C. Presentations of Awards**

- c.1 Board Award of Merit
- c.2 Trustees' Youth Awards
- c.3 Reverend John Markle Memorial Trophy for Outstanding Home/School Communication 2019-2020
- c.4 Student Senators Recognition 2019-2020
- c.5 25 Years' Service in Catholic Education

### **D. Announcements**

- d.1 Announcements from the In Camera Session of the Board Meeting
- d.2 Appointments and Transfers

### **E. Notices of Motions**

### **F. Declarations of Interest**

- f.1 Declaration of Conflict of Interest

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## H. Presentations

## I. Delegation

## J. Consideration of Motion

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| j.1 | Motions to be read in Open Session from the In Camera Session of the Regular Board Meeting of May 25, 2020 |  |
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## K. Unfinished Business from Previous Meetings

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### I.2 Matters Referred from Committee

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## M. Staff Reports

### m.1 Chair's Report

m.1.1 Chair's Verbal Report

m.1.2 Student Trustees' Verbal Report

### m.2 Director's Report

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m.2.2 Director's Verbal Report

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## O. Inquiries and Miscellaneous

## P. Pending Items

## Q. Adjournment

## R. Closing Prayer – Student Trustees



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

**Minutes** of the **Open Session** of the Regular Board Meeting of the Durham Catholic District School Board which was held virtually on Monday, April 27, 2020.

**Trustees Present**

J. Oldman, Chair  
M. Ste. Marie, Vice Chair  
T. Chapman  
R. De Souza  
M. Forster  
K. LeFort  
J. McCafferty  
J. Rinella

**Staff Present**

T. Barill, Director  
J. Bowyer  
S. Grieve  
R. Leclair  
S. Lee-Fernandes  
J. Mullins  
R. Putnam  
R. Rodriguez  
J. Wilson

**Student Trustees**

Annika Dela Torre  
Sofia Zamorano

## **A. Open Session Call to Order**

Chair Oldman called the Open Session to order at 7:00 p.m.

### **a.1 Motion to Move in Camera**

Motion No. B2020-04-27-01  
Motion to Move in Camera

Moved by K. LeFort seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board Meeting move into In Camera Session.”

**CARRIED**

### **Resumption of Open Session (7:40 p.m.)**

Chair Oldman reconvened the meeting to order and welcomed all in attendance.

### **a.2 Acknowledgement of Traditional Territory**

Chair Oldman acknowledged Traditional Lands and Territory.

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### **a.3 Memorials and Prayer**

Student Trustees Dela Torre and Zamorano offered the opening prayer keeping in mind all special intentions especially the families and victims of the Nova Scotia tragedy and those affected by COVID-19.

### **a.4 Roll Call and Apologies**

All Trustees attended the meeting virtually. Trustees and Senior Staff were introduced.

## **B. Approval of Agenda**

### **b.1 Changes to the Printed Agenda**

None

### **b.2 Approval of Agenda**

Motion No. B2020-04-27-02  
Approval of Agenda

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board approve the agenda of the Monday, April 27, 2020, Regular Board Meeting as printed.”

**CARRIED**

## **C. Announcements**

### **c.1 Announcements from the In Camera Session of the Regular Board Meeting of April 27, 2020**

- Vice Chair Ste. Marie made the following announcements.

#### **Tentative Agreement – the Elementary Teachers’ Federation of Ontario (ETFO) and the Council of Trustees’ Association (CTA)/Crown**

“THAT the Durham Catholic District School Board ratify the central terms contained with the Memorandum of Settlement and attached Appendices, March 20, 2020, made between the Elementary Teachers’ Federation of Ontario (ETFO) and the Council of Trustees Associations comprised of the Ontario Catholic School Trustees’ Association (OCSTA) and the Ontario Public School Boards’ Association (OPSBA) and Agreed to by the Crown. Further that the approval of the ratification of the central terms be reported to OCSTA.”

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### Retirements

<b>Name</b>	<b>Current Position</b>	<b>Effective</b>
Calderone, Antonella	Elementary Teacher, St. Elizabeth Seton CS	June 30, 2020
Cannon, Lisa A.	Elementary Teacher, St. Joseph CS	June 30, 2020
Clayton, Christine	Secondary Teacher, St. Mary CSS	June 30, 2020
Der, Bow	Elementary Teacher, St. John Bosco CS	June 30, 2020
Dickinson, Arline	Secondary Teacher, Archbishop Denis O'Connor CHS	June 30, 2020
Farrell, Anita	Elementary Teacher, Father Fenelon CS	June 30, 2020
Hague, Patricia	Elementary Teacher, St. John the Evangelist CS	June 30, 2020
Hartman, Mary-Anne	Elementary Teacher, St. Christopher CS	June 30, 2020
Huzar, Theresa	Elementary Teacher, Sir. Albert Love CS	June 30, 2020
Klemensowicz, Thomas	Secondary Teacher, St. Mary CSS	June 30, 2020
Kumentas, Patricia	Elementary Teacher, St. Patrick CS	June 30, 2020
MacAulay, Terry	Elementary Teacher, St. Luke the Evangelist CS	June 30, 2020
MacDonald, Duff	Secondary Teacher, Archbishop Denis O'Connor CHS	Mar. 31, 2020
Mullins, John	Superintendent of Education	Aug. 31, 2020
Plamondon-Long, Lynne M.	Elementary Teacher, St. Teresa of Calcutta CS	June 30, 2020
Rose, Judith Ellen	Elementary Teacher, St. Paul CS	June 30, 2020
Rose-McMahon, Christina	Elementary Teacher, St. John the Evangelist CS	June 30, 2020
Sacco, Anne-Marie	Elementary Teacher, Good Shepherd CS	June 30, 2020
Sayer, Patricia	Elementary Teacher, Father Fenelon CS	June 30, 2020
Sheedy-Dawson, Mary-Jo	Elementary Panel	April 30, 2020
Spurrell, Lisa	Elementary Teacher, Sir Albert Love CS	June 30, 2020
Staresinic, Edward	Secondary Teacher, Monsignor Paul Dwyer CHS	June 30, 2020
Ste. Marie, Dina	Elementary Teacher, St. John Paul II CS	June 30, 2020

### Shortlist for the Position of Superintendent of Education

<b>Name</b>	<b>Current Placement</b>
Mike O'Neill	Secondary Vice Principal, St. Mary CSS
Gerard Winn	System Principal of Special Education Peterborough Victoria Northumberland and Clarington Catholic District School Board

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### **Appointments of Superintendents of Education**

<b>Name</b>	<b>Current Position</b>	<b>New Placement</b>	<b>Effective</b>
Mike O'Neill	Secondary VP – St. Mary CSS	Superintendent of Education	Aug. 17, 2020
Mariah O'Reilly	Ministry of Education – Student Achievement Officer-Secondment	Superintendent of Education	Aug. 17, 2020
Gerard Winn	System Principal of Special Ed. Peterborough Victoria Northumberland and Clarington Catholic District School Board	Superintendent of Education	Aug. 17, 2020

- Director Barill welcomed Mike O'Neill, Mariah O'Reilly and Gerard Winn to the meeting and congratulated each of them on their appointment to Superintendent of Education effective August 17, 2020.

### **c.2 Appointments and Transfers**

Chair Oldman read the following appointments:

#### **Appointment to Elementary Principal Roster**

<b>Name</b>	<b>Current Placement</b>
Steven Beltrano	Vice Principal – St. Elizabeth Seton CS
Melissa Vickery	Vice Principal – St. Josephine Bakhita CS

#### **Appointment to Secondary Vice Principal Roster**

<b>Name</b>	<b>Current Placement</b>
Lara Spiers	Teacher – Monsignor Paul Dwyer CHS

- Director Barill welcomed the three appointees to the meeting and congratulated each of them on their appointment to the roster.

### **D. Notices of Motions**

None



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## **E. Declarations of Interest**

### **e.1 Declaration of Conflict of Interest**

None

## **F. Actions to be Taken**

### **f.1 Approval and Signing of Minutes of the Open Session of the Special Board Meeting of April 2, 2020**

Motion No. B2020-04-27-03  
Approval and Signing of Minutes

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board approve the Minutes of the Open session of the April 2, 2020 Special Board Meeting.”

**CARRIED**

### **f.2 Business Arising from the Open Session of the Special Board Meeting of April 2, 2020**

None

### **f.3 Approval and Signing of Minutes of the Open Session of the Special Board Meeting of April 15, 2020**

Motion No. B2020-04-27-04  
Approval and Signing of Minutes

Moved by M. Forster seconded by K. LeFort

“THAT the Durham Catholic District School Board approve the Minutes of the Open session of the April 15, 2020 Special Board Meeting.”

**CARRIED**

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#### **f.4 Business Arising from the Open Session of the Special Board Meeting of April 15, 2020**

- Chair Oldman asked for an update on correspondence from the previous meeting regarding an invitation to co-host the Ontario Catholic School Trustees' Association (OCSTA) 2021 Annual General Meeting and Conference. Director Barill responded that she has been in contact with OCSTA and the AGM will be held in Toronto in 2021. It will return to Ottawa at a future date.

Motion No. B2020-04-27-05

Invitation to Co-Host OCSTA's 2021 AGM and Conference

Moved by K. LeFort seconded by M. Forster

“THAT the Chair of the Board will respond to the Ontario Catholic School Trustees' Association (OCSTA) to accept their invitation to co-host OCSTA's 2021 Annual General Meeting and Conference.”

**CARRIED**

### **G. Presentations**

#### **g.1 Catholic Education Week – Jim Wilson, Superintendent of Education (Report I.5.1)**

- Superintendent Jim Wilson and Faith Formation Coordinator, Tish Sheppard, presented an overview of Catholic Education Week 2020. They outlined how it will be celebrated between May 3 to 8, 2020 under the theme of 'Igniting Hope'.
- The five sub-themes for this year's Catholic Education Week are:
  - Monday – Our Hope in Christ
  - Tuesday – The Hope Within Us
  - Wednesday – The Hope Among Us
  - Thursday – Hope for the World
  - Friday – A Future Full of Hope
- They shared resources that are being provided to schools and outlined the special activities for the Catholic Education Community:
  - Monday, May 4th – Distinguished Catholic Leader Award (Media Release)
  - Tuesday, May 5th – Live Event: Distinguished Catholic Educator and Leader Award (4:30 pm).
  - Wednesday, May 6th – Live Event presented by Archdiocese of Toronto Province Wide Catholic Education Week Mass with His Eminence, Thomas Cardinal Collins (10:00 am).
  - Thursday, May 7th – Walking in Hope Liturgy (Youtube Video format).
  - Friday, May 8th – Distinguished Catholic Alumni Awards (Media Release).

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**g.2 DCDSB Workforce Census Report – Susie Lee-Fernandes,  
 Superintendent of Education  
 (Report I.6.1)**

- Superintendent Susie Lee-Fernandes presented a summary of the DCDSB Workforce Census that took place this year as part of the board's ongoing equity conversation. She noted that the purpose of the census is to help staff understand the diversity of the board's current workforce, providing valuable and relevant information about employee composition, and how it reflects the community it serves.
- Highlights of the presentation included:
  - Commitment to equity
  - What is a workforce census?
  - Why did we do this?
  - Workforce census timeline
  - Highlights and analysis from the Board report
- Some of the areas of focus were based on gender representation, persons with disabilities, race and religion.
- Superintendent Lee-Fernandes noted that recommendations based on findings from the census have been provided to Human Resources for implementation.
- Trustee LeFort noted the lack of turnover in board staff over the last several years as a result of declining enrolment that there are still many areas that are underrepresented. She inquired as to whether or not we could see a different Durham in the years ahead. Director Barill responded that while regulations in place were designed to increase diversity, in regions such as our own, where redundancy has been happening over a number of years, the rules actually negatively affect our ability to hire a more diverse workforce. The new collective agreements now have a provision that allow 35% of new hires to be exempt from the seniority criteria, which will positively influence the Board's ability to ensure we have equity in hiring practices.
- Trustee Chapman commented that she was very happy to see this report and inquired how the board will follow up on recommendations. Director Barill responded that equity is one of the core commitments of the Board's 2023 Strategic Plan. We plan the data and information from this census to inform our yearly Board Improvement Plan and goal setting process in relation to equity.
- Vice Chair Ste. Marie referred to the graph on page 81 of the board report and inquired if we know what percentage of racialized employees would be teachers versus other staff. Superintendent Lee-Fernandes referred to the graph on page 72 of the report. She indicated that the graph shows gender representation within occupational groups (permanent full-time), and the percentage of teachers broken down by gender. She noted that there is more diversity found in younger hires, such as in the FI teaching group. This is a younger demographic that we are having difficulty hiring due to demand. Racial diversity amongst FI teachers is 19% compared to 11% of other teachers. She said this report does not give the breakdown by race within the various occupational groups.

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- Student Trustee Dela Torre inquired when the student census would occur. Director Barill responded by 2023.

## **H. Delegation**

None

## **I. Consideration of Motion**

### **I.1 Motions to be read in Open Session from the In-Camera Session of the Board Meeting of April 27 2020**

Motion No. B2020-04-27-06  
Motions Read

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Motions as read from the In Camera session of the April 27, 2020 Regular Board Meeting.”

**CARRIED**

## **J. Unfinished Business from Previous Meeting**

None

## **K. Committees**

### **k.1 Committee Reports**

#### **k.1.1 I.P.R.C. Report for March 2020**

Motion No. B2020-04-27-07  
I.P.R.C. Report for March 2020

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of March 2020.”

**CARRIED**

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### **k.1.2 Durham Catholic Parent Involvement Committee Meeting Minutes – April 16, 2020**

Motion No. B2020-04-27-08

Durham Catholic Parent Involvement Committee Meeting Minutes – April 16, 2020

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, April 16, 2020.”

**CARRIED**

### **k.2 Matters Referred from Committee**

None

## **L. Staff Reports**

### **I.1 Chair's Report**

#### **I.1.1 Chair's Verbal Report**

- Chair Oldman extended continued prayers to the families and communities impacted by the recent tragedy in Nova Scotia, and to the most vulnerable families around the world who have been affected by the global crisis of the last few months.
- She expressed her gratitude for DCDSB families, staff and leaders, who continue to persevere, learning and growing each day as a community of faith.
- The Chair noted the Good News stories that DCDSB staff continue to share on social media, along with stories and uplifting messages of faith, hope and wellness. A recent highlight included an inspiring message of hope on the most recent episode of the Called to Serve video series. She thanked Director Barill for facilitating the conversation with Tish Sheppard, Faith Formation Coordinator, for inspiring hope and leadership within the DCDSB community.
- Chair Oldman said she looks forward to ongoing faith-based activities across the board as we enter the Month of Mary and Catholic Education Week. She said it is a time for renewal and affirmation of our Catholic values with Masses, family events, staff recognition and more. She invited all to attend the provincial Mass for Catholic Education Week which will take place online on May 6 at 10:00 a.m. with His Eminence Cardinal Collins.
- Chair Oldman noted at the May Board Meeting Trustees will recognize staff who have provided 25 years of service with the board, and other awards of distinction.

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### **I.1.2 Student Trustees' Verbal Report**

- Student Trustees Dela Torre and Zamorano provided the following update:
  - Student Senate Meeting – the Student Senate held its first official virtual meeting with a presentation from Superintendent Putnam regarding Finance and budget consultation. The Senate also discussed a wide range of topics including student success and wellbeing, distance learning and student council elections.
  - Mental Well-being Social Media Campaign – the Senate's Mental Well-being Social Media Campaign, with the help of resources from Student Mental Health Ontario, concluded this week. They emphasized the importance of taking care of one's own mental wellness, even during troubling times and noted that social distancing does not mean social isolating.

### **I.2 Director's Report**

#### **I.2.1 Director's Verbal Report**

- Director Barill thanked members of the DCDSB community for their patience and cooperation during the implementation of Phase 2 of distance learning in keeping with Ministry guidelines, ensuring the appropriate tools and resources are in place for teacher-led learning.
- The Director said she is pleased that the board has been able to continue to share in Easter celebrations with parishes who offered live online Masses; sharing good news on school social media feeds for various special days, such as World Autism Day; Earth Day; Administrative Professionals Day; and many uplifting school spirit days. She is also pleased that the Indigenous Education Advisory Circle continues to meet with a focus on providing advice on appropriate resources to support contemporary Indigenous voices in Grade 11 English courses in five secondary schools next year. She said the committee is excited to support this curriculum in DCDSB.
- Director Barill mentioned upcoming Catholic Education Week activities. She noted that she looks forward to honouring the Durham Catholic Distinguished Educator, Alumni and Leader award recipients via virtual online live events, as well as the Walking in Hope Liturgy.
- The Director welcomed Mike O'Neill, Gerard Winn and Mariah O'Reilly to the role of Superintendent of Education effective August 17, 2020. She noted that their leadership and individual strengths would complement DCDSB's outstanding Catholic educators and administrators.
- Director Barill expressed her appreciation to John Mullins for his dedication and service as Superintendent of Education, upon accepting his retirement notice. Mr. Mullins led the Student Success team, was a resource for the Student Senate, and was involved in multiple board studies from which the Grade 7- 12 and Arts and Media programs emerged. He currently supports the Human Resources Department. Director Barill wished him all the best on his future endeavours.

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### **I.3 Business Services**

#### **I.3.1 2019/2020 Second Quarter Budget Status Report**

- Vice Chair Ste. Marie inquired about the potential affects of the pandemic related system closure on revenue and expenses. Superintendent Putnam referred to Attachment 10 of the report and indicated that during the closure Boards are not incurring supply teacher costs. As a result, Boards are able to absorb the loss of revenue in such areas as Community Use, Partnerships and Child Care along with additional expenses incurred for technology to support students with Distance Learning. Superintendent Putnam noted that, should the current situation continue into the fall, staff would continue to analyze the impact and make adjustments accordingly.

Motion No. B2020-04-27-09  
2019/2020 Second Quarter Budget Status Report

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board receive as information the 2019/2020 Second Quarter Budget Status Report.”

**CARRIED**

#### **I.3.2 2020/2021 Budget Update**

Motion No. B2020-04-27-10  
2020/2021 Budget Update

Moved by K. LeFort seconded by J. Rinella

“THAT the Durham Catholic District School Board receive as information the 2020/2021 Budget Update report as presented.”

**CARRIED**

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### **I.3.3 2020/2021 School Year Calendars**

Motion No. B2020-04-27-11  
2020/2021 School Year Calendars

Moved by K. LeFort seconded by J. Rinella

“THAT the Durham Catholic District School Board receive as information the 2020/2021 School Year Calendar report dated April 27, 2020.”

**CARRIED**

Motion No. B2020-04-27-12  
2020/2021 School Year Calendars

Moved by K. LeFort seconded by J. Rinella

“THAT the Durham Catholic District School Board approve the 2020/2021 School Year Calendars for elementary and secondary schools, subject to final approval by the Ministry of Education.”

**CARRIED**

## **I.4 Facilities Services**

### **I.4.1 Annual Facility Partnership Opportunities**

Motion No. B2020-04-27-13  
Annual Facility Partnership Opportunities

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board receive and file the Annual Facility Partnership Opportunities Report dated April 27, 2020.”

**CARRIED**



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#### **I.4.2 Long Term Accommodation Plan 2020/2024 Update**

Motion No. B2020-04-27-14  
Long Term Accommodation Plan 2020/2024 Update

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file as information the report entitled Long Term Accommodation Plan 2020-2024 Update dated April 27, 2020.”

**CARRIED**

#### **I.4.3 Education Development Charges Report**

Motion No. B2020-04-27-15  
Education Development Charges Report

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file, for information the Education Development Charges Report dated April 27, 2020.”

**CARRIED**

#### **I.4.4 Brooklin French Immersion Update**

Motion No. B2020-04-27-16  
Brooklin French Immersion Update

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file as information the report entitled Brooklin French Immersion Study Update dated April 27, 2020.

**CARRIED**

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Motion No. B2020-04-27-17  
Brooklin French Immersion Update

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the postponement of the remaining committee and public meetings until the fall of 2020 to allow for face-to-face public consultation, pending the lifting of current restrictions on public gatherings.”

**CARRIED**

Motion No. B2020-04-27-18  
Brooklin French Immersion Update

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board request a report recommending a preferred option for implementation from the Brooklin French Immersion Study Committee by the revised date of November 2020.”

**CARRIED**

## **I.5 Faith Formation**

### **I.5.1 Catholic Education Week**

Motion No. B2020-04-27-19  
Catholic Education Week

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board receive and file as information the Catholic Education Week report.”

**CARRIED**

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## **I.6 Student Achievement**

### **I.6.1 DCDSB Workforce Census Report**

Motion No. B2020-04-27-20  
DCDSB Workforce Census Report

Moved by M. Forster seconded by J. McCafferty

“THAT the Durham Catholic District School Board receive and file as information the report entitled DCDSB Workforce Census Report dated April 27, 2020.”

**CARRIED**

## **I.7 Teaching and Learning**

### **I.7.1 Distance Learning Update**

Motion No. B2020-04-27-21  
Distance Learning Update

Moved by K. LeFort seconded by J. McCafferty

“THAT the Durham Catholic District School Board receive and file as information, the Distance Learning Update.”

**CARRIED**

## **M. Correspondence**

### **m.1 Ontario Catholic School Trustees' Association**

Motion No. B2020-04-27-22  
Ontario Catholic School Trustees' Association

Moved by J. McCafferty seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file as information correspondence from the Ontario Catholic School Trustees' Association dated April 20, 2020.”

**CARRIED**

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## **N. Inquiries and Miscellaneous**

None

## **O. Pending Items**

None

## **P. Adjournment**

Motion No. B2020-04-27-23  
Adjournment

Moved by J. McCafferty seconded by K. LeFort

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, April 27, 2020.”

**CARRIED**

## **Q. Closing Prayer**

A closing prayer was offered.

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Janice Oldman, Chair of the Board  
Durham Catholic District School Board

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Tracy Barill, Director of Education  
Durham Catholic District School Board

(9:00 p.m.)  
Recording Secretary: Liz Beckstead



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

**Minutes** of the **Open Session** of the Regular Board Meeting (Policy) of the Durham Catholic District School Board which was held virtually on Monday, May 11, 2020.

**Trustees Present**

J. Oldman, Chair  
M. Ste. Marie, Vice Chair  
T. Chapman  
R. De Souza  
M. Forster  
K. LeFort  
J. McCafferty  
J. Rinella

**Staff Present**

T. Barill, Director  
J. Bowyer  
S. Grieve  
R. Leclair  
J. Mullins  
M. O'Reilly  
R. Putnam  
R. Rodriguez  
J. Wilson

**Student Trustees**

A. Dela Torre  
S. Zamorano

## **A. Open Session Call to Order**

Chair Oldman called the Open Session to order at 7:30 p.m.

### **a.1 Acknowledgement of Traditional Territory**

Chair Oldman acknowledged Traditional Lands and Territory.

### **a.2 Memorials and Prayer**

Student Trustees Dela Torre and Zamorano offered the opening prayer keeping in mind all special intentions especially those affected by COVID-19.

### **a.3 Roll Call and Apologies**

All Trustees attended the meeting virtually. Trustees and Senior Staff were introduced.

## **B. Approval of Agenda**

### **b.1 Changes to the Printed Agenda**

None

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## **b.2 Approval of Agenda**

Motion No. B2020-05-11-01  
Approval of Agenda

Moved by J. Rinella seconded by K. LeFort

“THAT the Durham Catholic District School Board approve the agenda of the Monday, May 11, 2020, Regular Board Meeting (Policy) as printed.”

**CARRIED**

## **C. Announcements**

None

## **D. Notices of Motions**

None

## **E. Declarations of Interest**

### **e.1 Declaration of Conflict of Interest**

None

## **F. Actions to be Taken**

None

## **G. Presentations**

None

## **H. Delegations**

None

## **I. Consideration of Motion**

None

Minutes of the Open Session of the Regular Board Meeting (Policy)  
Monday, May 11, 2020  
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## **J. Unfinished Business from Previous Meeting**

None

## **K. Committees**

### **k.1 Committee Reports**

None

### **k.2 Matters Referred from Committee**

None

## **L. Staff Reports**

### **I.1 Policy**

#### **I.1.1 Policies**

#### **I.1.2 Current Roster of Policies**

Motion No. B2020-05-11-02  
Current Roster of Policies

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board receive and file as information the Current Roster of Policies dated May 11, 2020.”

**CARRIED**

#### **I.1.3 Purchasing of Goods and Services Policy**

Motion No. B2020-05-11-03  
Purchasing of Goods and Services Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Purchasing of Goods and Services Policy (PO102).”

**CARRIED**

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#### **I.1.4 School Generated Funds Policy**

Motion No. B2020-05-11-04  
School Generated Funds Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the School Generated Funds Policy (PO104).”

**CARRIED**

#### **I.1.5 Investment of Board Funds Policy**

Motion No. B2020-05-11-05  
Investment of Board Funds Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Investment of Board Funds Policy (PO108).”

**CARRIED**

#### **I.1.6 Broader Public Sector Procurement and Expense Directives Policy**

Motion No. B2020-05-11-06  
Broader Public Sector Procurement and Expense Directives Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Broader Public Sector Procurement and Expense Directives Policy (PO109).”

**CARRIED**



Minutes of the Open Session of the Regular Board Meeting (Policy)  
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### **I.1.7 Freedom of Information and Protection of Privacy Policy**

Motion No. B2020-05-11-07  
Freedom of Information and Protection of Privacy Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Freedom of Information and Protection of Privacy Policy (PO201).”

**CARRIED**

### **I.1.8 Naming of Catholic Schools and Buildings Policy**

Motion No. B2020-05-11-08  
Naming of Catholic Schools and Buildings Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Naming of Catholic Schools and Buildings Policy (PO203).”

**CARRIED**

### **I.1.9 Electronic Meetings Policy**

- Trustee LeFort questioned the wording in section 6.5. She asked that the word designate be changed to Vice Chair to recognize our circumstance.
- Superintendent Bowyer reviewed the two options pertaining to a new regulation that will come into effect in 2022. Discussion ensued amongst Trustees and it was agreed that the Chair and Vice Chair should be physically present for more than half the meetings of the board during a 12 month period.

Motion No. B2020-05-11-09  
Electronic Meetings Policy

Moved by J. Rinella seconded by K. LeFort

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Electronic Meetings Policy (PO205).”

**CARRIED**

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#### **I.1.10 Honoraria for Board Members Policy**

- Trustee Ste. Marie questioned if section 5.1(c) was relevant to the current context. Director Barill concurred that since this does not have any connection to current legislation with regard to honoraria for board members, this item will be deleted from the policy.

Motion No. B2020-05-11-10  
Honoraria for Board Members Policy

Moved by M. Ste. Marie seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Honoraria for Board Members Policy (PO213).”

**CARRIED**

#### **I.1.11 Equity and Inclusive Education Policy**

Motion No. B2020-05-11-11  
Equity and Inclusive Education Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Equity and Inclusive Education Policy (PO216).”

**CARRIED**

#### **I.1.12 Trustee Expenses Policy**

Motion No. B2020-05-11-12  
Trustee Expenses Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Trustee Expenses Policy (PO217).”

**CARRIED**

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### **I.1.13 Public Delegations Policy**

Motion No. B2020-05-11-13  
Public Delegations Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Public Delegations Policy (PO219).”

**CARRIED**

### **I.1.14 Volunteers in Schools Policy**

Motion No. B2020-05-11-14  
Volunteers in Schools Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Volunteers in Schools Policy (PO413).”

**CARRIED**

### **I.1.15 School Level Fundraising Policy**

Motion No. B2020-05-11-15  
School Level Fundraising Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised School Level Fundraising Policy (PO416).”

**CARRIED**

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#### **I.1.16 Sponsorship for Board and School Activities and Events Policy**

Motion No. B2020-05-11-16  
Sponsorship for Board and School Activities and Events Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Sponsorship for Board and School Activities and Events Policy (PO423).”

**CARRIED**

#### **I.1.17 School Attendance Area Policy**

Motion No. B2020-05-11-17  
School Attendance Area Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised School Attendance Area Policy (PO415).”

**CARRIED**

#### **I.1.18 Use of Board and School Equipment and Materials Policy**

Motion No. B2020-05-11-18  
Use of Board and School Equipment and Materials Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Use of Board and School Equipment and Materials Policy (PO420).”

**CARRIED**

Minutes of the Open Session of the Regular Board Meeting (Policy)  
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### **I.1.19 Apparel Purchases and Fair Labour Practices Policy**

Motion No. B2020-05-11-19  
Apparel Purchases and Fair Labour Practices Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Apparel Purchases and Fair Labour Practices Policy (PO422).”

**CARRIED**

### **I.1.20 Public and Stakeholder Consultation Policy**

Motion No. B2020-05-11-20  
Public and Stakeholder Consultation Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Public and Stakeholder Consultation Policy (PO426).”

**CARRIED**

### **I.1.21 Communications Policy**

Motion No. B2020-05-11-21  
Communications Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Communications Policy (PO440).”

**CARRIED**

Minutes of the Open Session of the Regular Board Meeting (Policy)  
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### **I.1.22 Extracurricular Activities – Elementary and Secondary Policy**

Motion No. B2020-05-11-22  
Extracurricular Activities – Elementary and Secondary Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Extracurricular Activities – Elementary and Secondary Policy (PO507).”

**CARRIED**

### **I.1.23 Selection of a Learning Resource Policy**

Motion No. B2020-05-11-23  
Selection of a Learning Resource Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the First Reading of the revised Selection of a Learning Resource Policy (PO508).”

**CARRIED**

### **I.1.24 Home Schooling Policy**

Motion No. B2020-05-11-24  
Home Schooling Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Home Schooling Policy (PO510).”

**CARRIED**

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#### **I.1.25 Prior Learning Assessment and Recognition Program Policy**

Motion No. B2020-05-11-25  
Prior Learning Assessment and Recognition Program Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the First Reading of the revised Prior Learning Assessment and Recognition Program Policy (PO514).”

**CARRIED**

#### **I.1.26 Catholic Curriculum and Education Policy**

Motion No. B2020-05-11-26  
Catholic Curriculum and Education Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Catholic Curriculum and Education Policy (PO517).”

**CARRIED**

#### **I.1.27 Growing Success – Student Assessment Policy**

Motion No. B2020-05-11-27  
Growing Success – Student Assessment Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the First Reading of the revised Growing Success – Student Assessment Policy (PO518).”

**CARRIED**

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### **I.1.28 Employee Development and Performance Appraisal Policy**

Motion No. B2020-05-11-28  
Employee Development and Performance Appraisal Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the Employee Development and Performance Appraisal Policy (PO302).”

**CARRIED**

### **I.1.29 Criminal Record Checks and Offence Declarations Policy**

Motion No. B2020-05-11-29  
Criminal Record Checks and Offence Declarations Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the revised Criminal Record Checks and Offence Declarations Policy (PO314).”

**CARRIED**

### **I.1.30 Occupational Health and Safety Policy**

- Trustee Ste. Marie asked for clarification on the definition of staff in this policy. Director Barill and Superintendent Bowyer indicated they would review policy to ensure the correct wording is used and change staff to employees where necessary.

Motion No. B2020-05-11-30  
Occupational Health and Safety Policy

Moved by M. Ste. Marie seconded by R. De Souza

“THAT the Durham Catholic District School Board approve the First Reading of the revised Occupational Health and Safety Policy (PO318).”

**CARRIED**



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### **I.1.31 Workplace Harassment and Workplace Sexual Harassment Policy**

Motion No. B2020-05-11-31  
Workplace Harassment and Workplace Sexual Harassment Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the First Reading of the revised Workplace Harassment and Workplace Sexual Harassment Policy (PO320).”

**CARRIED**

### **I.1.32 Workplace Violence Policy**

Motion No. B2020-05-11-32  
Workplace Violence Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the First Reading of the revised Workplace Violence Policy (PO324).”

**CARRIED**

### **I.1.33 Supporting Children and Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes, and/or Epilepsy) in Schools Policy**

Motion No. B2020-05-11-33  
Supporting Children and Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes, and/or Epilepsy) in Schools Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final of the revised Supporting Children and Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes, and/or Epilepsy) in Schools Policy (PO601).”

**CARRIED**

Minutes of the Open Session of the Regular Board Meeting (Policy)  
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#### **I.1.34 Student Discipline Policy**

Motion No. B2020-05-11-34  
Student Discipline Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Second Reading of the revised Student Discipline Policy (PO611).”

**CARRIED**

#### **I.1.35 Concussion Management Policy**

- Trustee Ste. Marie asked for clarification on the term school day as it refers to interschool sports in section 6.11. It was agreed that the wording would be changed to further clarify.

Motion No. B2020-05-11-35  
Concussion Management Policy

Moved by M. Forster seconded by M. Ste. Marie

“THAT the Durham Catholic District School Board approve the Second Reading of the revised interim Concussion Management Policy (PO614).”

**CARRIED**

#### **I.1.36 Student Use of Guide Dogs and Service Animals Policy**

Motion No. B2020-05-11-36  
Student Use of Guide Dogs and Service Animals Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board approve the Third and Final Reading of the interim Student Use of Guide Dogs and Service Animals Policy (PO805).”

**CARRIED**

Minutes of the Open Session of the Regular Board Meeting (Policy)  
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### **I.1.37 Heritage Language Programs Policy**

Motion No. B2020-05-11-37  
Heritage Language Programs Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board rescind the Heritage Language Programs Policy (PO503) as this Policy is redundant.”

**CARRIED**

### **I.1.38 Student Representation on the Board Policy**

Motion No. B2020-05-11-38  
Student Representation on the Board Policy

Moved by K. LeFort seconded by M. Forster

“THAT the Durham Catholic District School Board rescind the Student Representation on the Board Policy (PO206) as this Policy is redundant and has been included in Student Trustees Policy (PO215).”

**CARRIED**

## **M. Correspondence**

None

## **N. Inquiries and Miscellaneous**

None

## **O. Pending Items**

None

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## **P. Adjournment**

Motion No. B2020-05-11-39  
Adjournment

Moved by K. LeFort seconded by J. Rinella

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting (Policy) of Monday, May 11, 2020.”

**CARRIED**

## **Q. Closing Prayer**

A closing prayer was offered.

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Janice Oldman, Chair of the Board  
Durham Catholic District School Board

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Tracy Barill, Director of Education  
Durham Catholic District School Board

(8:05 p.m.)  
Recording Secretary: Liz Beckstead



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 25, 2020

Subject: **I.P.R.C. Report for April 2020**

Origin: Janine Bowyer, Superintendent of Education – Student Services, Safe Schools, Policy Development

---

## Recommendations

Moved by , seconded by

“THAT the Durham Catholic District School Board accept the I.P.R.C. report for the month of April 2020.”

---

## Rationale

### IPRC Report for April 2020

Number of Pupils Referred to I.P.R.C.:	0
Number of Pupils Identified as Exceptional:	0
Number of Pupils Reviewed by I.P.R.C.:	0

### From September 2019 to June 2020

Total Number of Pupils Referred to I.P.R.C.:	8
Total Number of Pupils Identified as Exceptional:	8
Total Number of Pupils Reviewed by I.P.R.C.:	17

TB/JB/cc



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 25, 2020

Subject: **Special Education Advisory Committee Meeting – April 21, 2020**

Origin: Janine Bowyer, Superintendent of Education – Student Services, Safe Schools, Policy Development

---

## Recommendations

Moved by , seconded by

“THAT the Durham Catholic District School Board accept the report of the April 21, 2020 Special Education Advisory Committee meeting.”

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## Rationale

As per attached minutes

TB/JB/cc (Attachment: Minutes)



**Minutes** of the **Special Education Advisory Committee** of the Durham Catholic District School Board which was held virtually via Microsoft O365 Teams Live Event.

<b>Present</b>	<b>Staff</b>	<b>With Regrets</b>	<b>Absent</b>
V. Adamo	J. Bowyer	C. Nosseir	
K. Burke	T. Barill		
T. Chapman	S. Phoenix		
J. McCafferty	J. Abrams		
A. Massis	D. Mullane		
S. Casola	H. Killoran		
	R. Putnam		

### **SEAC Representatives**

L. Wardle, Principal/Vice Principal Representative  
T. Robertson, APSSP Representative  
M. Cope, CUPE Representative

## **A. Call to Order**

### **a.1 Acknowledgement of Traditional Territory**

### **a.2 Memorials and Prayer**

Chair Adamo called the meeting to order at 7:31 p.m., offered the opening prayer and welcomed everyone to the meeting.

## **B. Approval of Agenda**

### **b.1 Changes to the Printed Agenda**

None

### **b.2 Approval of Agenda**

Motion No. SS-2020-04-21-01  
Approval of Agenda

Moved by J. McCafferty, seconded by K. Burke

“THAT the Special Education Advisory Committee approve the agenda of the Tuesday, April 21, 2020 meeting, as printed.”

**CARRIED**

Special Education Advisory Committee Meeting Minutes  
Tuesday, April 21, 2020  
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## **C. Announcements**

**c.1** Superintendent Bowyer introduced the Director of Education, Tracy Barill, and welcomed her to the meeting.

## **D. Considerations of Motion**

None

## **E. Declarations of Interest**

### **e.1 Declaration of Conflict of Interest**

None

## **F. Actions to be Taken**

### **f.1 Approval of Minutes of the Special Education Advisory Committee Meeting of March 3, 2020**

Motion No. SS-2020-04-21-02  
Approval of Minutes

Moved by J. McCafferty, seconded by K. Burke

“THAT the Special Education Advisory Committee approve the Minutes of the March 3, 2020 meeting, as submitted.”

**CARRIED**

### **f.2 Business Arising from the Special Education Advisory Committee Meeting of March 3, 2020**

None



Special Education Advisory Committee Meeting Minutes  
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## **G. Presentations**

### **g.1 Budget Update – Special Education – R. Putnam**

Superintendent Putnam provided an overview of the Multi-Year Budget Framework with an emphasis on enrolment and utilization, the provincial outlook and the risks and opportunities moving forward. Superintendent Bowyer also shared information about the Supports for Student funding as part of each employee groups new collective agreements. She also shared an update on the After Schools Social Skills Development funding, Mental Health Workers in the Schools and Special Incident Portion. Unfortunately, the Ministry of Education will not be releasing Board budgets until May, so the precise Special Education Budget will be shared at that time. Superintendent Putnam advised that the Durham Catholic District School Board remains very supportive of special education. Superintendent Putnam responded to questions as they arose.

### **g.2 Special Education Plan – Distance Learning – J. Bowyer**

Superintendent Bowyer shared that the Ministry's expectation was that all regulatory committees of the Board would continue to meet in a public forum. SEAC meetings will continue on their regular schedule using the virtual Office365 Teams application.

Superintendent Bowyer provided an overview of the Ministry expectations for phase two of distance learning and discussed what supports have been put in place for supporting students well-being and mental health. Superintendent Bowyer also shared information around special education accommodations and modifications, alternative goals and assistive technology. Limited access had been granted to schools to retrieve essential resources and materials and once again to disseminate technology to families that required board technology to assist with distance learning.

## **H. Discussion Items**

None

## **I. Delegations**

None

## **J. Notices of Motion**

None

## **K. Unfinished Business from Previous Meetings**

None

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## **L. Staff Reports**

### **I.1 Coordinator's Report – H. Killoran**

On April 2, 2020, World Autism Awareness Day, DCDSB Schools celebrated Autism Awareness by tweeting pictures of their front foyer displays

There have been 28 referrals initiated from both Elementary and Secondary for 2019/2020. Supporting the areas of:

- Alternative Programming and Curriculum Modifications
- Communication
- Social Language
- Challenging Behaviour

Sensory Needs/Environmental Factors

- Additional supports for students who do not qualify for DCART services have been provided by our Consultant and Resource Teacher for Autism Services.
- The objective is to further develop capacity building in the school, while supporting the PST in their roles as Special Education Leaders

Sonderly Courses in Applied Behaviour Analysis (ABA)

- Geneva Centre Ministry Course funding for ABA was given to DCDSB on the Sonderley online platform
- \$24,000 was provided to DCDSB. All funds were spent
- A Numbered Memo went out in January and offered courses to Educational Assistants who were interested in beginning a course on the P.A. Day
- A current waitlist for courses exists, in the event that more funding is offered in the future

PEAK Assessment in Early Intervention Classrooms (EIC)

- Promoting Emergence of Advanced Knowledge (PEAK) is an evidence-based assessment and corresponding curriculum that combines the traditional ABA verbal behavior approach with the science of Derived Relational Responding, It also helps with teaching problem solving skills and advanced language skills
- All members of DCART and EIC Staff were trained in a 2 day certification course last year
- PEAK is now being used to support student learning in both EIC sites, under the direction of Kara Kenney, BCBA

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### ABA Certificate Courses

- ABA courses well attended by educators
- Offered after school and on P.A. Days
- New course offerings have been created by members of DCART, including courses in:
  - Sensory Integration
  - Functional Behaviour Assessment
  - Social Language
  - Alternative Curriculum

### After School Social Skills Program

- DCDSB currently offers PEERS for students in Grades 7-12, two nights a week at Arch. Denis O'Connor C.S.S. and at Fr. Leo J. Austin C.S.S.
- Friendship Lab has weekly double cohorts for students in Grades 4-6 at both St. Francis de Sales C.S. and Sir Albert Love C.S.
- Both programs have been well attended all year
- A year end celebration is being planned for alumni

### Staff Training

- PSTs and Student Services Staff were given a half day program overview for the Friendship Lab by program developer, Cynthia Waugh, in November, to support students in the program, at their schools
- PSTs from the Registered Behaviour Technician (RBT) pilot schools were trained on how to best utilize the Educational Assistants' newly acquired RBT skills, over 2 half day pull-outs in December and January, with focus on embedding skills in the IEP

## I.2 Mental Health Report – D. Mullane

Social Workers have been contacting students and families on their school caseloads – doing well-being check-ins. They continue to provide telephone support to those who have requested ongoing follow-up. Virtual counselling is also being explored

**Pathway to support** developed for students in crisis has been shared with all staff

Resources for self-care, coping strategies, & an extensive list of community resources are on the **board's main COVID-19 page**

Parent tip sheets related to special education and mental health are posted on the board's **Keep Learning** page

BRT adapting self-reg strategies for home environment have been made available to all educators (can be shared with parents as requested)

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CYCs are working on a number of projects in the area of social emotional learning

The board's Mental Health Leader delivered WebEx presentation for OECTA, on behalf of SMHO, on Building Personal Resiliency - available to all Catholic educators in the province

Student Services has been working on developing a list of PD opportunities (e.g., free webinars, certificate courses and book study options) for all staff

### **I.3 Superintendent's Report – J. Bowyer**

Superintendent Bowyer thanked the dedicated staff in Student Services, the managers, coordinators and consultants and Candice who worked diligently over the last three weeks to ensure that we had the appropriate process in place to enable distance learning for all students.

Superintendent Bowyer shared that although schools were closed on April 2, a number of custodians did raise the Flag for Autism Awareness Day. Schools also tweeted messages of support and encouraged everyone to raise virtual flag on the Autism Ontario's website.

She also shared that schools also acknowledged Down Syndrome Awareness Day via twitter and other social media platforms. Schools will be encouraged to acknowledge Dress Loud Day to support students with Hearing impairments, whether we are back to school or not.

Superintendent Bowyer advised that the board's budget process has been delayed as Superintendent Putnam shared in his budget overview and the board awaits the release of the provincial budget later this month.

Superintendent Bowyer advised that Elementary Program Support Teacher interviews will be taking place later this month as Student Services prepares for September 2020.

Motion No. SS-2020-04-21-03

Approval of the April 21, 2020 Verbal Coordinator, Mental Health Leader and Superintendent Reports

Moved by S. Casola, seconded by A. Massis

"THAT the Special Education Advisory Committee accept the verbal Coordinator, Mental Health Leader and Superintendent Reports at the April 21, 2020 meeting."

**CARRIED**

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## **M. Association Reports**

### **LDADR – K. Burke**

April 30/20- Virtual Presentation by staff of Sagonaska (Provincial Demonstration School) on navigating learning for students with Learning Disabilities during these challenging times. Email [info@ldadr.on.ca](mailto:info@ldadr.on.ca) to receive the link.

Mailouts to all members sharing supports for learning and mental health during CoVid

All meetings (both whole Association and Executive) are virtual at this time in accordance with Provincial guidelines.

### **Autism Ontario – Durham Region – S. Casola**

Meetings and conferences are on hold due to COVID-19

Information about up and coming webinars can be found here:

<https://www.autismontario.com/programs-services/webinars/upcoming-webinars>

Autism Ontario has developed a list of resources available to support families with children, youth and adults living with ASD during the COVID-19 pandemic:

<https://www.autismontario.com/list-resources-help-us-through-covid-19>

In March 2020, with the onset of the COVID-19 Coronavirus outbreak, Autism Ontario conducted a survey in English and French to determine what services it should offer to help children and adults on the autism spectrum, and their families and caregivers.

The survey received a total of 182 responses, which we are using to inform our ongoing communications, programming, and resources for our community.

The survey contained three questions:

1. How can Autism Ontario best stay connected with you at this time?
2. Share your ideas of online resources we can create and share.
3. Are there particular needs or challenges you foresee?

<https://www.autismontario.com/news/supporting-our-community>

## **N. Correspondence**

None

## **O. Inquiries and Miscellaneous**

None

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## **P. Pending Items**

None

## **Q. Adjournment**

The meeting adjourned at 9:16 p.m.

Motion No. SS-2020-04-21-04  
Adjournment

Moved by S. Casola, seconded by T. Chapman

“THAT the Special Education Advisory Committee meeting of April 21, 2020 adjourn.”

**CARRIED**

## **R. Closing Prayer**

The closing prayer was offered by V. Adamo

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Valerie Adamo  
Chair, Special Education  
Advisory Committee

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Janine Bowyer  
Resource, Special Education  
Advisory Committee

Recording Secretary: Candice Cavalier



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 25, 2020

Subject: **Finance Committee Minutes – May 4, 2020**

Origin: Ryan Putnam, Superintendent of Business & CFO

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## Recommendation

Moved by , seconded by

“THAT the Durham Catholic District School Board receive as information the minutes of the May 4, 2020 Finance Committee meeting.”

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## Rationale

See attached minutes and presentation.

TB:RP:dm  
Attachments



**Minutes** of the **OPEN SESSION** of the **Finance Committee Meeting** which was held at the Catholic Education Centre on Monday, May 4, 2020.

**Present**

M. Ste. Marie (Chair)  
M. Forster (Vice-Chair)  
T. Chapman (Member)  
J. Oldman (Ex-Officio)  
R. De Souza  
J. McCafferty  
A. Dela Torre (Student Trustee)  
S. Zamorano (Student Trustee)

**Staff**

R. Putnam  
T. Barill  
J. Bowyer  
S. Grieve  
S. Lee-Fernandez  
R. Leclair  
J. Mullins  
M. O'Reilly  
R. Rodriguez  
J. Wilson

**A. Call to Order**

M. Ste. Marie called the meeting to order at 7:00 PM.

**a.1 Acknowledgement of Traditional Territory**

M. Ste. Marie acknowledged Traditional Territory.

**a.2 Memorials and Prayer**

S. Zamorano offered the opening prayer.

**a.3 Roll Call and Apologies**

As above. Introductions were made.



## **B. Approval of Agenda**

### **b.1 Changes to Printed Agenda**

None

### **b.2 Approval of Agenda**

Motion No. FC-2020-05-04-01  
Approval of Agenda

Moved by T. Chapman, seconded by J. Oldman

“THAT the Finance Committee approve the May 4, 2020 Agenda as printed.”

**CARRIED**

## **C. Announcements**

None

## **D. Notice of Motions**

None

## **E. Declarations of Conflict of Interest**

**e.1** None

## **F. Actions to be Taken**

### **f.1 Approval of Minutes**

Motion No. FC-2020-05-04-02  
Approval of the February 3, 2020 Minutes

Moved by M. Forster, seconded by T. Chapman

“THAT the Finance Committee approve the minutes of the February 3, 2020 Finance Committee meeting.”

**CARRIED**

## **f.2 Business Arising from Minutes**

None

## **G. Staff Reports**

### **g.1 2020/2021 Estimates – First Draft**

Superintendent Putnam provided an overview of the discussions and deliberations to date noting that the typical budget process has been impacted by the Provincial shut down. Director Barill noted that this year's budget was the first time in many years that the Board isn't faced with a significant budget shortfall requiring expenditure reductions. Rather, this year's budget provides an opportunity to revisit areas of priority and to invest funds that are being provided to Boards as a result of the recent Provincial labour discussions. As such, the 2020/2021 budget is very positive with the underlying goal of providing stability to the system following a year of substantial unrest.

The Director, Superintendents, and Chief Information Officer then proceeded to address the following areas (as outlined in the attached presentation):

- Strategic Priorities
- Budget Framework
- Basic Assumptions
- System Investments including:
  - Student Services/Supports
  - Program/Faith Formation
  - Operations and Adjustments

Throughout the presentation staff and the Committee members/guest Trustees engaged in discussion on a variety of the topics, with some of the key areas of inquiry as follows:

- Student Services supports and services
- Secondary staffing and course offerings
- Technology equalization strategy and infrastructure
- Distance Learning and support for the Edsby platform
- Numeracy strategy including an overview of UP math
- Faith formation and religion program supports
- Continuing, Alternative and International Education
- English as a Second Language supports
- Implementation of Contemporary Indigenous Studies
- Stewardship of resources and sustainability plan

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Superintendent Putnam concluded the presentation with a review of next steps and anticipated timelines for budget completion and approval citing an update will be provided at the May 25<sup>th</sup> Board meeting.

Motion No. FC-2020-05-04-03  
2020/2021 Estimates – System Investments

Moved by M. Forster, seconded by T. Chapman

“THAT the Finance Committee receive as information an overview of the system investments to be included in the 2020/2021 Estimates.”

**CARRIED**

## **H. Information Items**

**h.1** None

## **I. Adjournment**

Motion No. FC-2020-05-04-04  
Adjournment

Moved by M. Forster, seconded by T. Chapman

“THAT the Finance Committee meeting of May 4, 2020 be adjourned.”

**CARRIED**

The meeting adjourned at 8:45 PM

Closing prayer was provided by M. Ste. Marie.

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M. Ste. Marie, Chair  
Finance Committee

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R. Putnam, Resource  
Finance Committee

Recording Secretary: Denise Morton



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

# 2020/2021 Estimates: System Investments

Presented to: Finance Committee  
Date: May 4, 2020





**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## **Discussion Items:**

- Strategic Priorities
- Budget Framework
- Basic Assumptions
- System Investments:
  - Student Services/Supports
  - Program/Faith Formation
  - Operations/Adjustments
- Moving Forward - Next Steps





**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## Strategic Priorities

- Strategic Plan - *Discovery 2023: Renewing the Vision*
  - Three commitments: Excellence, Equity, Engagement
    - Overarching/underlying theme of New Evangelization
  - Five strategic priorities:
    - Witnessing Faith
    - Celebrating Inclusion and Well-being
    - Teaching and Learning
    - Expanding Pathways
    - Managing Resources
- Alignment of resources to reflect/advance strategic priorities





**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## Budget Framework

- 19/20 balanced budget without reliance on reserves
- Q2 report and mid-year forecast confirms on target
- \$3M operating reserve, \$2.5M capital reserve, EDC account
- Projected enrolment: modest and steady system growth
- Multi-year technology, capital, transportation strategies
- Core operations, system staffing, programs and services
- Enhanced programming (FI, AMP, SHSM, OYAP, STEM)





**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## Basic Assumptions

- Ministry funding to remain relatively stable (GSN and PPF)
- Inflationary increases to be funded (utilities, supplies)
- Provincial agreements to be ratified (salaries, benefits, SSF)
- Current Ministry programs and funding will continue (Math, CIV)
- Enrolment projections will materialize by September
- School will resume in the fall under normal operations
- 2019/2020 year end results will be consistent with Q2 forecast







**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
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## **Student Services/Supports**

- Additional Elementary PST (8.3 FTE) and new EIC location
- Additional Educational Assistants based on SIP claims (2.5 FTE)
- Increase in Student Services personnel/disciplines (0.6 FTE)
- Specialized courses for Secondary Students (30 sections)
- Sections for smaller/priority neighbourhood Secondary schools
- Sections to keep Learning Commons accessible to students
- Technology Equalization Strategy to be refreshed





**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## **Program/Faith Formation**

- Faith Formation, Religion Consultant positions to be reshaped
- Additional Consultant position to support online learning (Edsby)
- Increased ESL support (Elem 2 FTE, Sec 0.5 FTE, central 0.5 FTE)
- Gr 11 English: Contemporary Indigenous Voices (cap, resources, central)
- Provision release time/capacity building (numeracy, school improvement)
- Smaller Secondary average class size = more teachers, sections
- Instructional Technology Strategy to be refreshed





**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
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## **Operations/Adjustments**

- Multi-year transportation contract (driver wages, recruitment, retention)
- Increase winter conditions budget (offset with sick leave plan savings)
- Additional school administrators based on enrolment thresholds (1.5 FTE)
- Assess Alt Ed locations, review/enhance Con Ed and Int'l Ed programs
- Complete pay equity and job evaluation processes
- Technology infrastructure to maintain/enhance service levels
- Establish a Stewardship of Resources Sustainability Committee





**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
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## **Moving Forward – Next Steps**

- Ministry funding information expected early May
- Financial package to be released by mid-May
- System staffing processes well underway
- Stakeholder consultation and budget input ongoing
- Funding update at the May 25, 2020 Board meeting
- Draft budget booklet to Finance on June 8, 2020
- Trustee approval at the June 15, 2020 Board meeting





## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 25, 2020

Subject: **Special Education Advisory Committee Meeting – May 5, 2020**

Origin: Janine Bowyer, Superintendent of Education – Student Services, Safe Schools, Policy Development

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## Recommendations

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

“THAT the Durham Catholic District School Board accept the report of the May 5, 2020 Special Education Advisory Committee meeting.”

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## Rationale

As per attached minutes

TB/JB/cc (Attachment: Minutes)



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

**Minutes** of the **Special Education Advisory Committee** of the Durham Catholic District School Board which was held was held virtually via Microsoft O365 Teams Live Event.

<b>Present</b>	<b>Staff</b>	<b>With Regrets</b>	<b>Absent</b>
V. Adamo	J. Bowyer	S. Casola	
K. Burke	S. Phoenix	C. Nosseir	
T. Chapman	D. Mullane		
J. McCafferty	J. Abrams		
A. Massis	T. Ezquerria		

### **SEAC Representatives**

P. Sorhaitz, Principal/Vice Principal Representative  
T. Robertson, APSSP Representative  
B. Larson, APSSP Representative  
M. Cope, CUPE Representative

## **A. Call to Order**

### **a.1 Acknowledgement of Traditional Territory**

### **a.2 Memorials and Prayer**

Chair Adamo called the meeting to order at 7:34 p.m., offered the opening prayer and welcomed everyone to the meeting. Chair Adamo noted that quorum was not reached so the meeting would be proceeding without motions.

## **B. Approval of Agenda**

### **b.1 Changes to the Printed Agenda**

None

## **C. Announcements**

## **D. Considerations of Motion**

None

Special Education Advisory Committee Meeting Minutes  
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## **E. Declarations of Interest**

### **e.1 Declaration of Conflict of Interest**

None

## **F. Actions to be Taken**

### **f.2 Business Arising from the Special Education Advisory Committee Meeting of April 21, 2020**

None

## **G. Presentations**

### **g.1 Review of Special Education Plan – T. Ezquerra**

Teresa Ezquerra, Student Services Consultant, provided a detailed overview of the 2020 -2021 Special Education Plan with specific mention of the sections that had changed from last year's plan (e.g., staffing, presentations SEAC members). There were no changes to the Board's special education model or consultation process. Minor adjustments were requested by the committee prior to the Ministry's July 31 submission deadline.

### **g.2 Assistive Technology – T. Ezquerra**

Teresa Ezquerra, Student Services Consultant, provided a breakdown to the SEAC Committee of some of the data associated with the Board's use of Assistive Technology, including the number of approvals, deliveries and internal and external transfers of Assistive Technology as of March 12, 2020. She also explained the Assistive Technology Hardware and Software that are provided to special education students in the Board. Teresa walked the Committee through the Assistive Technology Distance Learning website and the list of resources available to parents and students during the school closures.

## **H. Discussion Items**

None

## **I. Delegations**

None

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## **J. Notices of Motion**

None

## **K. Unfinished Business from Previous Meetings**

None

## **L. Staff Reports**

### **I.1 Coordinator's Report – T. Ezquerra**

Weekly virtual Program Support Teacher meetings continue and best practices are shared. Program Support Teachers are supporting classroom/subject teachers with Distance Learning for students with IEPs. With parental input, Program Support Teachers are creating Distance Learning plans for students with Alternative IEP goals. A Teams site has been created as a repository for shared resources. As per Ministry direction, review IPRCs will continue (virtually).

Student Services staff are providing Professional Learning Opportunities to all DCDSB employees. These include book studies, webinars, pre-recorded videos, etc., on a variety of special education topics including Assistive Technology, Learning Disabilities, Mental Health, Autism and more.

Saganaska held virtual interviews this month; 3 students from DCDSB are being considered for September enrollment

### **I.2 Mental Health Report – D. Mullane**

This week is Children's Mental Health Week, celebrated across Ontario from May 4 to 10, 2020. DCDSB is acknowledging the week via social media (twitter) posts and also sharing resources with students related to daily themes, along with a daily mental health strategy, using videos created by Student Services staff. The resources are all available at this link: <https://www.dcdsb.ca/en/students/children-s-mental-health-week.aspx>

Last Monday, the Social Work team began accepting new referrals. This service is being offered in specific situations, including: students and/or parents/guardians showing signs of significant distress; students who have underlying mental health concerns and whose symptoms have been exacerbated by pandemic related issues; or students who are showing signs of mental health concerns that are significantly impacting their daily functioning and who are not connected to a community resource.

Student Services continues to explore virtual counselling and support using a platform that is compliant with privacy regulations for Regulated Health Professionals, but this has still not been determined. Student Services is also very aware of the fact that many students and families would prefer to not connect in this way and that the phone may still be a preferred option for many.



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Student Services staff have developed an extensive list of PD offerings, many of them related to mental health.

A very popular option is LivingWorks START, which is a 90 minute online program that lets trainees learn suicide prevention skills. It is not considered to be a substitute for suicide intervention training, but it is a powerful tool that enables people to recognize when friends, family members, co-workers or neighbors are struggling and take meaningful actions to connect them with life-assisting caregivers. LivingWorks has temporarily reduced the price for this course, which allowed DCDSB to provide this opportunity for many staff to continue to build a suicide-safer community at DCDSB.

Other offerings are on topics such as anxiety, coping with stress, depression, substance use, self-care and so on.

### **I.3 Superintendent's Report – J. Bowyer**

#### **Catholic Education Week**

Superintendent Bowyer announced that Student Services nominated Diane Mullane, Manager, Mental Health Initiatives, Mental Health Leader for the Distinguished Catholic Educator award. This award is presented annually to a deserving person in each department.

#### **Children's Mental Health Week**

Superintendent Bowyer thanked Diane Mullane and Student Services staff for supporting the development of activities and videos in support of this week

#### **Changes to Board Administration**

Superintendent Bowyer announced the promotion of two new Superintendents – Michael O'Neill (VP at St. Mary) and Gerard Winn (System Principal for Special Education at PVNCCDSB). She also announced that Mariah O'Reilly has been placed as Acting Superintendent and began on May 1, 2020. All three will officially begin their duties as Superintendents of Education on August 17, 2020.

#### **OECTA Collective Agreement – Supports for Students**

Superintendent Bowyer provided details on the outcome for Student Services from the ratification of the OECTA Collective Agreement.

The new collective agreement provided for the following staffing enhancements:

Elementary – additional 8.3 PST teachers

- Elementary (8.3 PSTs)
  - Creation of a third EIC classroom to serve North Oshawa and Whitby
  - Significant support provided to schools based on an data driven model
    - Number of IEPs in general
    - Number of students requiring support of an EA
    - Number of Educational Assistants
    - Amount of System Level Support required
    - Resulted in the hiring of an addition 7.0 PST

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Secondary – additional 30 sections

- Secondary (30 Sections) – divided per school
  - One additional K course – to run Work Experience course
  - Two additional sections – to run Step program
  - One additional section – to run UP Math (Learning Strategies class)
  - All Saints and St. Mary – expected to run an additional learning strategies class

**Distance Learning Updates**

Superintendent Bowyer advised that the Board continues to progress in terms of addressing the individual needs of students with IEPs. She also shared that Student Services staff have been taking advantage of the opportunity to provide professional development opportunities at all levels of the organization as the Board continues to plan for all possible eventualities – full return, partial/staggered return, no return. These plans will address considerations for vulnerable students (e.g., students who are immuno-compromised).

**M. Association Reports**

**VOICE for the Deaf and Hearing Impaired – V. Adamo**

**VOICE CONFERENCE – Rescheduled to Oct 2&3 2020**

The annual conference will be held October 2 & 3 (October 2 is geared to professionals) The theme is 'EMPOWERING PARTNERSHIPS.' VOICE would like to celebrate how the collaborative teamwork of parents, teachers, LSL Specialists, AV Therapists, audiologists, doctors, etc. support families with their journey

Information is available on the website. <https://www.voicefordeafkids.com/Events>

**GREAT WOLF LODGE** (this is a members only event)

Sadly this has been cancelled at this time.

**VOICE CAMP August 7 to 9 at Bark Lake Leadership Centre**

The decision on whether or not camp will happen this year is expected to be made Mid June. Attending this two night weekend getaway will give parents the opportunity to interact and meet other families who have children with hearing loss and kids and teens have the chance to spend a fun-filled weekend together. Meals and accommodations are included in the registration cost, as well as:

- Workshops for parents
- Camp activities for children (led by camp instructors)
- Access to Sandy Beach (with lifeguards present)
- Saturday Movie Night (and snacks!)

Information is available on the website. <https://www.voicefordeafkids.com/Events>

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**THE GIFT OF HEARING FUND – Deadline extended to June 30**

VOICE has set up a fund to give back to our members who require financial assistance in order to obtain an upgrade for their child's hearing technology. This technology includes hearing aids, cochlear implants, and other primary hearing related devices that the child wears. If your family requires assistance please check the requirements and if you are eligible, send a completed application package by June 30th 2020  
<https://www.voicefordeafkids.com/Academic-Scholarships>

The Louise Crawford Scholarship 2020

This scholarship is for VOICE Members who are entering an accredited College or University in the Fall of 2020. .

FOR MORE INFORMATION VISIT THE WEBSITE

<https://www.voicefordeafkids.com/Academic-Scholarships>

Looking for some helpful resources to educate your school or work place on hearing loss?  
Check out our [Resources](#) page for more information and communication tips!

## **N. Correspondence**

None

## **O. Inquiries and Miscellaneous**

None

## **P. Pending Items**

None

## **Q. Adjournment**

The meeting adjourned at 9:16 p.m.

## **R. Closing Prayer**

The closing prayer was offered by V. Adamo

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Valerie Adamo  
Chair, Special Education  
Advisory Committee

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Janine Bowyer  
Resource, Special Education  
Advisory Committee

Recording Secretary: Candice Cavalier



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 25, 2020

Subject: **Durham Catholic Parent Involvement Committee (DCPIC)  
Meeting Minutes – May 14, 2020**

Origin: Jim Wilson, Superintendent of Education

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## Recommendation

Moved by , seconded by

“THAT the Durham Catholic District School Board accept the written report from the Durham Catholic Parent Involvement Committee Meeting of Thursday, May 14, 2020.”

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## Rationale

As per the attached minutes.

TB/JW/lj



**Minutes** of the **Durham Catholic Parent Involvement Committee Meeting** of the Durham Catholic District School Board which was held on a virtual meeting format in the Microsoft TEAMS online application on Thursday, May 14, 2020.

**Present**

Trustee Tricia Chapman  
Melissa Bevan  
Rose Lo Presti  
Erin Groat  
Linda Dodson Trchala  
Andrea Gagliardi  
Angela Kielbowski  
Angela Mastrangelo-Da Silva  
Cynthia Scott  
Camilla Brown  
Kimberly Chisholm  
Amanda Roffey  
Madonna Augustus  
Candice Belmontes  
Sherri-Ann Mohammed  
Chris Szent-Ivany

**Regrets**

Diane Cowles  
Michelle Gillis  
Josie Mullin  
Lara Spiers  
Andrea Sullivan

**Staff Present**

Jim Wilson  
Lori Jones  
Diane Mullane  
Ronald Rodriguez

**A. Call to Order**

Chair Bevan called the meeting to order at 7:36 p.m. and welcomed all committee members to the May 14, 2020 meeting.

**a.1 Acknowledgement of Traditional Territory**

Melissa Bevan opened with the Acknowledgement of Traditional Territory.

Durham Catholic Parent Involvement Committee Meeting Minutes

Thursday, May 14, 2020

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## **a.2 Memorials and Prayer**

Chris Szent-Ivany lead the committee in Prayer.

## **B. Approval of Agenda**

### **b.1 Approval of Agenda**

Motion No. DCPIC2020-05-14-01

Approval of Agenda

Moved by M. Augustus, seconded by K. Chisholm

“THAT the Durham Catholic Parent Involvement Committee approve the agenda of the Thursday, May 14, 2020 Durham Catholic Parent Involvement Committee Meeting as amended.”

**CARRIED**

## **C. Announcements**

- c.1** The next meeting for the Durham Catholic Parent Involvement Committee will be scheduled for Thursday, June 4, 2020.

## **D. Actions to be Taken**

### **d.1 Approval and Signing of Minutes of the Durham Catholic Parent Involvement Committee Meeting of April 16, 2020**

Motion No. DCPIC2020-05-14-02

Approval of April 16, 2020 Minutes

Moved by E. Groat, seconded by A. Gagliardi

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the April 1, 2020 Durham Catholic Parent Involvement Committee Meeting.”

## **CARRIED**

### **d.2 How is everyone doing?**

Chair Bevan checked in with everyone on how they were doing. Some commented on challenges they were having, but generally everyone was fine. Mr. Rodriguez, Chief Information Officer, updated the committee on the success the ICT department has had with the rollout of technology to support our students.

## **E. Presentations**

### **e.1 Diane Mullane, Manager Mental Health Student Services CFO**

Diane Mullane via Power Point gave a presentation on Mental Health Supports during COVID-19. She discussed Tier 1, 2, and 3 Strategies.

## **F. Reports/Information/Discussion Items**

### **f.1 Chairs Report**

Chair Bevan acknowledged we are entering week 7 of working from home, distant learning and adjusting to the new norm. She hoped everyone is keeping well, staying safe and making the best of the situation.

Chair Bevan spoke to how busy the last week was as it was Children's Mental Health Week and Catholic Education Week. She hoped everyone had an opportunity to have taken part and watched the daily videos for both events. Chair Bevan hoped the mental health videos helped to provide resources to support the on-going situation and that you were filled with HOPE as that was our Catholic Education Week theme.

Chair Bevan spoke to her own situation and shared how she really thought about the messages each day, tried to apply them to help elevate daily stressors that may arise.

Chair Bevan also wanted to share her experience after participating on April 23<sup>rd</sup> in the Ministry of Educations virtual PIC meeting with Chairs from across the province to share

about successful practices and challenges they are experiencing in supporting academic success and wellbeing for students during this continuity of learning period. She spoke to what an interesting experience it was to hear how other boards are supporting the distant learning and to hear what was successful and what wasn't. It was also a great time for the Ministry to hear all the feedback good and bad in order to help the government with their decisions moving forward.

Chair Bevan shared how this group also decided to meet again yesterday. About 30 chairs from across the province discussed what is working right now for each PIC and what PICs are struggling with right now. This group also agreed to meeting and connecting more frequently to ensure they are united across the province and sending a united message to the Ministry on what we need support with or answers too. They will be sending a letter to the Minister of Education asking about PRO Grants and whether the balance of funds this year can be differed to 2020/2021 without impacting those funds. They are also looking at reinstating the Ontario Parent Council or some form of it again to ensure they are consistently hearing feedback from the parent perspective and about running the Ministry PIC symposium or some form of it again. Chair Bevan shared what an extremely productive meeting it was and how she looks forward to participating again and ensure along with DDSBs PIC that Durham is represented.

Chair Bevan gave her wishes hoping everyone had a great Mother's Day and that they enjoy the Victoria Day Long Weekend!

## **f.2 Trustee Report**

Trustee Chapman greeted everyone this evening and indicated that she has lots of good news items for her report!

Trustee Chapman informed the committee there was a Policy Board Meeting on May 11<sup>th</sup> at which various policies were discussed of interest to parents. For example, the School Level Fundraising and the Home Schooling Policies. Everyone is welcome to view all of the policies discussed on the DCDSB website under "Agendas and Highlights". The Trustees would like to recognize Superintendent Bowyer for all of her hard work and dedication concerning the DCDSB policies.

Trustee Chapman mentioned the Trustees would like to recognize Superintendent Mullins as he had decided to retire. Superintendent Mullins has led the Student Success Team, was a resource for the Student Senate, and was involved in multiple Board studies. Specifically, the study from which the Grade 7 to 12 Arts and Media Program emerged. On behalf of the Trustees, she wished him all the best!



## Durham Catholic Parent Involvement Committee Meeting Minutes

Thursday, May 14, 2020

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Trustee Chapman would like to recognize all the parent volunteers at DCDSB. April 19<sup>th</sup> to 25<sup>th</sup> was National Volunteer Week. During that week, we recognized the Distinguished Catholic Volunteer Award Recipients. Thank you to Amanda Roffey for placing the "Parents Mean the World to US" notice in the Regions newspapers.

Trustee Chapman mentioned how she is really looking forward to the May 27<sup>th</sup> Board Meeting. She welcomed everyone to please join the Trustees at the Board meeting as they will recognize staff who have provided 25 years of Catholic Education and allocate other awards of distinction.

### **f.3 Resource Report**

Superintendent Wilson recognized how we continue to be a Faith Community of hope during these unprecedented times. He indicated that we are waiting for more specific details from Minister Lecce concerning the rest of the school year. Superintendent Wilson ensured that no matter what is decided we will continue to work together.

Superintendent Wilson stated to the committee that parents, teachers, and students are working in phase 2 of distance learning. Superintendent Wilson acknowledged that the Board is aware that many teachers miss the students and are continuously finding ways to enhance this mode of delivering their lessons. The Board would like to thank parents for their patience and cooperation during this phase of distance learning. Superintendent Wilson would like to encourage parents to help their children stay engaged at this time. It is totally understandable that it is hard. Especially the Secondary Students, but remember that their marks can only go up during distance learning.

Superintendent Wilson also stated the Board is aware how concerned parents are concerning their graduating children in grades 8 and 12. The DCDSB staff totally understand. He indicated that Principals are currently planning honourable ways to recognize these important events given our current health and safety concerns.

Superintendent Wilson gave a big thank you to all of the parents that have submitted a response to the DCPIC Parent Survey. Currently, there is a 94% response rate which reflects 1,694 responses. The survey will close tomorrow at 4 p.m.

Superintendent Wilson informed the committee that during May 3<sup>rd</sup> to 8<sup>th</sup> we were able to celebrate all of the DCDSB traditional Catholic Education activities via technology. This was an excellent example of Catholic Education Community coming together celebrating our Faith and recognizing distinguished individuals in our Catholic Community.

Superintendent Wilson ended his report with a couple of items from our Board Meetings. At the April 27<sup>th</sup> Board Meeting, there was a Work Force Census Report presentation. The purpose of the census is to help staff understand the diversity of the Board's current workforce, providing valuable and relevant information about employee composition, and how it reflects the community it serves. Areas of focus based on gender representation, persons with disabilities, race and religion will be shared with our Human Resources Department to be integrated in their practices.

Superintendent Wilson commented on how traditionally, at the last few Board Meetings of the school year, we acknowledge employees that are retiring. Specifically, he congratulated two individuals that have announced their retirement. Superintendent Wilson indicated that Tish Sheppard and Rosemary Leclair have been an excellent resource to DCPIC and thanked them for what they have done for DCPIC. It is much appreciated! Thank you!

#### **f.4 Pro Grant Subcommittee Report**

Deferred

#### **f.5 Communication Sub-Committee Report**

- A. Roffey confirmed the DCPIC Newsletter was sent out electronically last week to all parents.

#### **f.6 School Council Outreach Sub-Committee Report**

Deferred

#### **f.7 Faith Formation Sub-Committee Report**

The Faith Formation Sub-Committee will work together to see about the possibility of sending out another email soon.

## **f.8 Policy Sub-Committee Report**

C. Scott reminded the committee that she sent via email the DCPIC By-Laws last week to everyone. She would like everyone on the committee to review them over the summer so that can be on Septembers Agenda.

C. Scott also updated everyone that on May 29, 2020 10 policies are out for renewal. The Policy Sub-Committee will discuss next week those 10 policies and send to the Board for review.

## **f.9 Budget Sub-Committee Report**

Deferred

## **G. Adjournment**

### **g.1 Meeting Adjourned**

Motion No. DCPIC2020-05-14-03

Adjournment

Moved by C. Brown, seconded by R. Presti.

“THAT the Durham Catholic Parent Involvement Committee Meeting of Thursday, May 14, 2020, adjourn at 8:48 p.m.”

Chris Szent-Ivany lead the committee in closing Prayer.

**CARRIED**

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Melissa Bevan  
Chair, Durham Catholic Parent  
Involvement Committee

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Jim Wilson  
Superintendent of Education

Recording Secretary: Lori Jones



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 25, 2020

Subject: **Stewards of Sustainability Follow Up Report**

Origin: Senior Administration

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## Recommendation

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

“THAT the Durham Catholic District School Board receive and file as information the Stewards of Sustainability Follow Up Report dated May 25, 2020.”

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## Rationale

At the Regular Board meeting of Wednesday, April 15, 2020, the following two motions were passed by the Board of Trustees:

“That in accordance with the Student Trustees and the Catholic Board Council of OSTA-AECO 2019-2020 Stewards of Sustainability document, beginning September 1, 2020, meetings involving the DCDSB Board of Trustees offer materials such as agendas, memorandums, presentations, and the like in electronic format only and that copies not be printed in advance, except when required by law and/or requested by those without access to devices capable of showing these materials.”

“That the Board of Trustees request that staff provide a report to the Board at the May Board Meeting regarding the applications available to facilitate fully electronic meetings.”

**Memorandum – Page 2**

To: Board of Trustees

Re: Stewards of Sustainability Follow Up Report

Date: May 25, 2020

In developing the following report, staff have endeavoured to provide relevant background information regarding the Board's commitment to environmental stewardship; an overview of the feasibility of electronic format meetings for the various standing and statutory committees of the Board; an update on the software application review currently underway and a summary of next steps.

**Background Information**

Our Catholic Graduate Expectations and the values of our Board Strategic plan require that we are all responsible citizens and stewards of God's creation and resources. The Durham Catholic District School Board has a long history of environmental awareness. Since 2008, the Board has been committed to the EcoSchools program which works to nurture environmental leaders, reduce the ecological impact of schools, and build sustainable school communities across Canada. In the past four years, 100% of Durham Catholic schools have been successfully certified in the program.

The capital renewal program has been committed to including projects that improve the energy efficiency of our buildings including roof replacements that upgrade the R-value; boiler replacements with energy efficiency ratings greater than 85%; LED lighting at 15 of our schools with plans for an additional 5 schools per year over the next 3 years; replacing roof-top heating and ventilation units with improved energy efficient units; and various other upgrades to improve the overall energy efficiency of our system.

Improvements to our outdoor playgrounds and kindergarten spaces have helped students connect with their local environment where we have implemented outdoor classrooms and gardens at over 20 of our board facilities as well as numerous tree plantings.

We have reduced the number of photocopied pages across the board from over 40 million in 2014-15 to averaging approximately 31 million pages copied in the last 4 years. This has been accomplished by providing teachers with laptops, equipping classrooms with interactive video projectors and/or Apple air play capability, removing classroom and individual office copiers and centralizing with multi-functional printer/copiers. This further reduces our toner and ink cartridge waste.

Waste diversion through our boomerang lunch programs, and focusing on recycling initiatives that reduce and reuse, has seen our diversion rates steadily increase across the board from below 50% to nearly 60%.

Efforts to reduce the use of single use plastic water bottles have been implemented with the installation of at least one water bottle filling station in all but five sites in the board.

**Memorandum – Page 3**

To: Board of Trustees

Re: Stewards of Sustainability Follow Up Report

Date: May 25, 2020

The following statistics outline the energy and water consumption totals for the past three years:

UTILITY	2016-17 TOTALS	2017-18 TOTALS	2018-19 TOTALS
Electricity	20,830,971 kWh	20,486,736 kWh	19,348,343 kWh
Natural Gas	2,262,114 M3	2,455,547 M3	2,704,988 M3
Water	116,181,373 L	120,262,929 L	110,447,001 L

**Paperless Meetings of the Board**

Staff provide the following comments regarding the various standing and statutory committee meetings of the Board and considerations in the operationalization of the offering of materials such as agendas, memorandums, presentations, and the like in electronic format only.

Finance Committee

The Finance Committee meets in both in-camera and opens session. All Committee members, staff and guests can access the material electronically on Board issued technology. The number of public attendees is typically less than 10 and can be accommodated by projecting the agenda, reports and presentations on the screen in the Board room. Requests for special accommodations can be supported by loaner iPads at the meeting and/or by requesting a printed copy of the materials in advance. The agenda is posted on the Board website prior to the meeting for reference so that members of the public can review it prior to the meeting on their own devices as well. As such, there is no concern or issues to moving the Finance Committee to paperless.

Transportation Consortium Governance Committee

The Transportation Consortium Governance Committee meetings are in-camera and attended by representatives from both Durham Catholic District School Board and Durham District School Board as well as Durham Student Transportation Services. A mandate to eliminate paper agendas, memorandums and presentations, for this committee would need to be jointly endorsed by all parties, however, all attendees have access to the necessary technology. Interactive video projection and mapping software is utilized to review routing, boundary and safety information with the Committee. These meetings are already conducted using primarily electronic format materials with limited to no paper resources.

## **Memorandum – Page 4**

To: Board of Trustees

Re: Stewards of Sustainability Follow Up Report

Date: May 25, 2020

### Other Standing Committees

There are no anticipated concerns with transitioning the following standing committees to electronic format:

- The Student Senate Committee
- The Board Award of Merit Committee
- The Trustee Youth Award Committee
- The Outstanding Home/School Communication Award Committee
- The General Working By-Laws Committee

### Audit Committee

The Audit Committee is an in-camera meeting which addresses financial, legislative operational and legal issues/risks. It is attended by a Committee comprised of three Trustees and two external members, staff and both the internal and external auditors. These meetings can be entirely paperless with the provision of two loaner ipads/laptops for the external members if required. All materials, agendas and presentations are done electronically and are posted on the secure Audit Committee site.

### Durham Catholic Parent Involvement Committee (DCPIC)

The DCPIC could operate in an electronic format. Typically, there is about 20 people attending. Therefore, 20 devices would be needed to load the agenda, minutes, and handouts. The presentations and agenda would be on the projection system and all presentations would be on the projection screens. The sign-in sheet would be replaced by a device. Staff would email the previous meetings to the committee members for review before the meeting.

### Expulsion Committee

Expulsion hearings are very stressful for all parties involved, but especially the parent and student. Any decision made regarding an expulsion hearing, including the decision to go paperless must consider the fact that a significant power imbalance exists at an expulsion hearing and adding to that power imbalance further disadvantages parents and students. Parents and students who participate in an expulsion hearing enter the hearing in a heightened state, made worse by being unfamiliar with the format, structure or people associated with a hearing, that all the other parties are comfortable with. Parents currently have difficulty navigating a hearing. Changing the process to include technology to view the materials would further amplify this difficult situation for parents. Similarly, asking school staff to navigate flipping back and forth between pages in the evidence package using technology when already in a heightened state will detract from the smooth running of the hearing. Providing technology to just the committee or just the school team is unfavourable optically to the sensitive and confidential nature of the

**Memorandum – Page 5**

To: Board of Trustees

Re: Stewards of Sustainability Follow Up Report

Date: May 25, 2020

hearing. Therefore, it is recommended that Expulsion Hearings are not included in the movement toward paperless meetings.

Expulsion hearings that follow the Minutes of Settlement and Consent to Order process could have the Principal's Report provided to the Expulsion Committee on a Board-issued device that would be collected and erased by the Recording Secretary after the meeting. All other materials that require signatures of the committee would still require printing.

Suspension Appeal Committee

Meetings of the Suspension Appeal Committee are almost identical in nature to an expulsion hearing. The concerns expressed above for an expulsion hearing are replicated here. Therefore, it is recommended that Suspension Appeal Meetings are not included in the movement toward paperless meetings.

Special Education Advisory Committee (SEAC)

The transition to paperless would be very simple for future SEAC meetings. As a regulatory committee of the Board, all Committee members, staff and union representatives receive the agenda and minutes in advance of the meeting. By asking Board employees to bring their own device and by providing loaner devices to SEAC members, there would be no need to print the agenda and minutes. Similarly, handouts that are provided electronically can be shared in that format. Print material would be restricted to material that is provided to us in that format from our community agencies.

Supervised Alternative Learning (SAL)

The Supervised Alternative Learning (SAL) Committee is currently almost paperless. It is therefore very feasible for the SAL Committee to move to electronic formats. Currently, we load the student information on electronic devices. A paper agenda is currently used but it could be displayed on the video monitor. The minutes and parent letters could be emailed. There would be some instances where parent letters would have to be mailed.

**Platforms**

In accordance with the Board motion of April 15, 2020, staff have undertaken a review of the various platforms available to support the Board of Trustees in moving to electronic format meetings. To date, five companies have been identified that meet our required needs. Demo presentations have been reviewed on four of the five with the fifth presentation scheduled for June 4, 2020.



## **Memorandum – Page 6**

To: Board of Trustees

Re: Stewards of Sustainability Follow Up Report

Date: May 25, 2020

### **Next Steps**

Having reviewed the legal requirements, practice and processes associated with Board and Committee meetings involving Trustees, staff have considered the resources and operational steps that will need to be taken to facilitate the provision of materials such as agendas, memorandums, presentations, and the like in electronic format only. Next steps will include:

1. The purchase of a set of iPads and a charging cart for the Pope Francis Center (652 Rossland Road West) and the Saint Francis of Assisi Catholic Education Center (650 Rossland Road West). These devices will be used to support the participation of committee members and, where appropriate, the gallery for public meetings.
2. The purchase of an appropriate board management software application.  
Timeline:
  - June 4, 2020 – Staff will review the final software application
  - June 5, 2020 – A shortlist of appropriate applications will be identified
  - June 8-12, 2020 – Trustees will be invited to demo the shortlisted applications
  - June 15, 2020 – A final decision on applications will be brought forward to the Board for consideration at the Regular Board Meeting.
3. Establishment of a Stewards of Sustainability Committee to develop a three-year plan. The plan would align with one of the actions that is outlined in the Discovery 2023 strategic plan, under the strategic priority of Managing Resources:

“Review current resource management and environmental stewardship processed to identify potential opportunities in accordance with best practices and reflective of Catholic social teachings.”

The committee will be comprised of a broad spectrum of stakeholders representing each department and having members from the school community including students. The mandate will focus the lens of the mission and vision for the board towards a stewardship role with respect to sustainability. The Committee shall assist the Board in setting and achieving institutional priorities and goals, and in monitoring progress in the area of sustainability. Significant areas of focus and best practices will be: energy and water conservation; waste and recycling programs; paper reduction; outdoor and environmental education; efficient technologies; and continued support of the EcoSchools program which helps change individual habits towards more sustainable practices.



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 25, 2020

Subject: **2020/2021 Budget Update**

Origin: Ryan Putnam, Superintendent of Business and CFO

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## Recommendation

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

“THAT the Durham Catholic District School Board receive and file as information the 2020/2021 Budget Update report dated May 25, 2020.”

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## Rationale

As indicated at the April 27, 2020 Board meeting, the typical budget process has been impacted due to the closure of the education system and the Province's focus on the immediacy of the current pandemic situation. In particular, Boards are awaiting the release of Ministry funding information and the technical financial package in order to calculate next year's grants and to complete the budget booklet.

Boards have been advised that the Ministry intends to maintain stable funding from this year to next so that local budget planning can continue. In addition, recent Provincial agreements with the various education sector unions have provided a number of system investments that Boards are able to incorporate into their planning for next year.

Senior Administration has engaged in a number of discussions in recent weeks and has developed a balanced budget plan that reflects new system investments and advances local strategic priorities. Staff presented the budget plan to the Finance Committee on May 4<sup>th</sup> with a focus on changes from this year to next and an emphasis on areas of new and/or increased investment. At the time of writing this report, it is unclear as to when the Ministry will release the funding information and financial package. If it is

**Memorandum – Page 2**

To: Board of Trustees

Re: 2020/2021 Budget Update

Date: May 25, 2020

received with appropriate time staff will endeavor to present a draft budget booklet to the Finance Committee on June 8<sup>th</sup> and to the Board of Trustees for approval on June 15<sup>th</sup>. Staff will provide a verbal update on May 25<sup>th</sup> as to the release of the necessary information and resultant impact, if any, on the budget timelines.

RP/dm



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 25, 2020

Subject: **Long Term Accommodation Plan 2020-2024 Update**

Origin: Scott Grieve, Superintendent of Facilities Services  
Lewis Morgulis, Manager of Planning, Admissions & Capital

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## Recommendation

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

“THAT the Durham Catholic District School Board receive and file as information the report entitled Long Term Accommodation Plan 2020-2024 Update dated May 25, 2020.”

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## Rationale

### Overview

At the Regular Board Meeting on Monday, January 27, 2020, the Durham Catholic District School Board approved the Long-Term Accommodation Plan (LTAP) 2020-2024. This LTAP addresses actions to be undertaken from 2020-2024 and builds on the work undertaken in previous LTAP exercises in 2016, 2017, 2018 and 2019.

The LTAP summarizes the board's planned activities with respect to site acquisition and disposition, planned new capital construction, major program or boundary changes.

The LTAP establishes a set of guiding principles that all proposed actions must be viewed against and presents a series of actions to be committed to by the board in the first year of the plan (subject to any Board of Trustee approval required in the case of a pupil accommodation review). This report provides an update with respect to the contemplated actions for 2020.

**Memorandum - Page 2**

To: Board of Trustees

Re: Long Term Accommodation Plan 2020-2024 Update

Date: May 25, 2020

**Actions Approved for 2020**

**Open the new 412-pupil place St. Anne Catholic School Child Care Centre and Family and Community Hub space**

The site has restarted construction with approximately 12 weeks of work required to complete the project. The work is progressing with procedures in place to manage social distancing requirements. It is anticipated that construction of the new school will be completed and occupied by the school community on or before September 2020.

**Open the 322-pupil place replacement St. Marguerite d'Youville Catholic School and Child Care Centre**

The replacement school has been under construction since January 2020. The work is progressing with procedures in place to manage social distancing requirements. It is anticipated that construction of the new school will be completed by December 2020.

**Open expanded Child Care Centre at St. Theresa Catholic School**

Following final approval from the Ministry, the Board tendered the project in October 2019. The construction is finishing this month, and once the centre is licensed it will be occupied by Fairy Glen Child Care.

**Open a new Child Care Centre at Monsignor Philip Coffey Catholic School**

The Ministry of Education has provided an Approval to Proceed which allowed the project to be tendered for construction. The project has been put out to tender. Following the close of tender construction will commence in the late spring/early summer.

**Next Steps**

Staff will continue to provide updates to the Board of Trustees regarding the progress for projects identified for the 2020-2021 school year.

TB/SG/LM/tc



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 25, 2020

Subject: **Correspondence**

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## Recommendation

Moved by , seconded by

“THAT the Durham Catholic District School Board receive and file as information the following correspondence:

- Ontario Catholic School Trustees’ Association correspondence dated May 1, 2020.”
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## Rationale

As per attached.

TB/eb  
Attach.



## Ontario Catholic School Trustees' Association



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Toronto, Ontario M4R 1K8  
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Beverley Eckensweiler, *President*  
Michelle Griepsma, *Vice President*  
Nick Milanetti, *Executive Director*

May 1, 2020

### MEMORANDUM

**TO:** All Trustees and Directors of Education  
- All Catholic District School Boards

**FROM:** Beverley Eckensweiler, President

**SUBJECT:** Catholic Trustee Recognition – OCSTA 90<sup>th</sup> Anniversary



*1980-81 OCSTA President, Mary O'Connor, Northeastern Catholic DSB*



*1994-95 OCSTA President, Patrick Meany, Dufferin-Peel CDSB*

As mentioned in previous memos, 2020 is the year OCSTA celebrates 90 years of advocacy and service as the provincial voice for Catholic education in Ontario. Today would have been the Association's formal celebratory event for this milestone, however given the cancellation of the OCSTA Conference in Ottawa and re-scheduling of the Annual General Meeting until Saturday, June 27th (when a virtual AGM will be held) plans for the formal celebration and release of the **OCSTA 90th Anniversary Video** have been tentatively moved ahead to January.

In the meantime, as this 90th Anniversary is a recognition of the importance of our democratically elected Catholic trustees and the establishment of OCSTA by trustees 90 years ago to formalize a provincial advocacy office and secure fair and equitable funding for the Catholic school system, we invite all OCSTA members to visit, view and share the information and resources recently published to the Association's 90th Anniversary website at: <https://www.ocsta.on.ca/events-2/90-years-of-advocacy-and-service/>.

*Continued...*

On this page you will see links to the various brief statements on the local trustee experience submitted by Catholic Trustees from across Ontario under the section "**Catholic Trustee Voices Today**". We would like to thank the following trustees for sharing their unique experiences:

PVNC CDSB Chair **David Bernier**

The Northwest CDSB Vice Chair **Kathy Bryck**

Huron-Superior CDSB Trustee,  
--**Leslie Cassidy-Amadio**

Ottawa CSB Trustee **John Curry**

Wellington CDSB Trustee **Andrew Fornio**

Wellington CDSB Chair **Marino Gazzola**

Superior North CDSB Trustee **Shirley Jean**

Superior North CDSB Trustee  
-- **Lawrence McParland**

Ottawa CSB Vice-Chair **Sandra Moore**

Durham CDSB Chair **Janice Oldman**

Wellington CDSB Trustee **Joe Tersigni**

St. Clair CDSB Chair **John Van Heck**

**The Board of Directors** of the Sudbury CDSB

We greatly appreciate the letters of recognition and congratulations received from government officials and education partners including: His Eminence, Thomas Cardinal Collins; Premier of Ontario, The Hon. Doug Ford; His Excellency, Terrance Prendergast, Archbishop of Ottawa; The Mayor of Ottawa, Jim Watson; His Excellency Bishop Fabbro, President, ACBO; Liz Stuart, President, OECTA; Paula Scott, President, CCSTA, and; Cathy Abraham, President, OPSBA. All letters can be viewed on the OCSTA 90<sup>th</sup> Anniversary web page.

Finally, on behalf of the Board of Directors, I would like to express deep appreciation for the work every Catholic trustee in this province is doing to support our teachers, principals, superintendents and all staff in their efforts to ensure Catholic education is provided to our students and families during these challenging times.