



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Regular Board Meeting

Agenda

Tuesday, May 23, 2023

7:30 p.m.

Live Streaming Details: <https://dcdsb.ca/BoardMeeting>

St. Francis of Assisi Catholic Education Centre
Pope Francis Centre
652 Rossland Road West
Oshawa, ON L1J 7C4

Main Telephone Number: (905) 576-6150

Toll Free: 1-877-482-0722

Main Fax Number: (905) 721-8239

Board Website: www.dcdsb.ca

If you require accessibility related accommodations for attendance at this meeting, please notify the meeting organizer in advance of the meeting date so that arrangements can be made.

Regular Board Meeting - Open Agenda

Durham Catholic District School Board

652 Rossland Road West, Oshawa, Pope Francis Centre

May 23, 2023 7:30 PM - May 23, 2023 9:30 PM EDT

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Opening Prayer

Heavenly Father,

We come before you today with grateful hearts, acknowledging your presence among us as we gather for this Catholic school board meeting.

We ask for your guidance and wisdom as we make decisions that affect the education and well-being of our students, staff, and families.

We pray that you bless our discussions, our decisions, and our actions with the grace and wisdom of your Holy Spirit. May our efforts be directed towards the greater glory of your name and the well-being of those whom we serve.

We ask this in the name of Jesus Christ, our Lord.

Amen



Land Acknowledgement

We here in the Durham Region respectfully acknowledge that we are on the traditional lands of the Mississaugas of Scugog Island.



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Regular Board Meeting – Open Session Minutes

Durham Catholic District School Board – North Boardroom
650 Rossland Road West, Oshawa, ON, L1J 7C4
April 24, 2023 at 7:30 PM EST

Trustees Present

M. Ste. Marie (Vice Chair)

Trustees K. Beatty, R. Damianopoulos, R. De Souza, J. Emanuel*, M. Hall,
J. McCafferty

Regrets

M. Forster (Chair)

Student Trustees Present

M. Esan, S. Nwaoha

Director of Education Present

T. Barill

Senior Administration Present

K. Akomolafe, S. Grieve, M. Hammond, M. O'Neill, R. Rodriguez, P. Sorhaitz,
D. Stargatt, K. Stevenson, J. Wilson, G. Winn*

* *Attended virtually*

1. Opening

Vice Chair Ste. Marie chaired the meeting in Chair Forster's absence. The meeting opened at 7:00 p.m.

1.1. Motion to Move In Camera

Motion:

B2023-04-24-01 - Motion to Move In Camera

"THAT the Durham Catholic District School Board meeting move into In Camera session."

Motion moved by J. McCafferty and motion seconded by R. De Souza.
CARRIED

The meeting resumed at 7:33 p.m.

1.2. Memorials and Prayer

Student Trustee Nwaoha offered the opening prayer.

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1.3. Land Acknowledgement

Abigail A., a student from St. Teresa of Calcutta Catholic School acknowledged Traditional Lands and Territory.

1.4. Canadian Anthem

The choir from St. Teresa of Calcutta Catholic School sang "O' Canada" and "Children of the Light."

1.5. Roll Call and Apologies

Chair Forster sent regrets. Trustee Emanuel attended virtually.

1.6. Call to Order

Vice Chair Ste. Marie called the meeting to order.

1.7. Approval of the Agenda

Motion:

B2023-04-24-02 – Approval of Agenda

"THAT the Durham Catholic District School Board approve the agenda of the Monday, April 24, 2023, Regular Board Meeting as provided."

Motion moved by R. Damianopoulos and motion seconded by R. De Souza. CARRIED

1.8. Approval and Signing of the Minutes of the Previous Meeting:

1.8.1. Regular Board Meeting held March 27, 2023

Motion:

B2023-04-24-03 – Approval and Signing of Minutes

"THAT the Durham Catholic District School Board approve the Minutes of the Open session of the March 27, 2023, Regular Board Meeting."

Motion moved by M. Hall and motion seconded by J. McCafferty. CARRIED

1.9. Declarations of Interest

In the In Camera Session, Trustee Hall declared a conflict of interest with agenda item 2.1.1 – CUPE Local Negotiations as she is currently in negotiations with CUPE at another bargaining table. Trustee Hall did not participate in discussions nor vote on that item. Trustee Hall recused herself from the meeting when the item was discussed.

In the Open session, there were no declarations of interest.

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2. Items of Information

2.1. Announcements

2.1.1. Announcements from the In Camera Session of the Board Meeting

Vice Chair Ste. Marie read the following announcements:

Retirements, effective June 30, 2023:

- Andree Perreault, St. Andre Bessette Catholic School
- Brigitte Langan, St. Isaac Jogues Catholic School
- Catherine Kudla, St. Wilfrid Catholic School
- Catherine Maugeri-Schuck, Msgr. Paul Dwyer Catholic High School
- Catherine Tynan, St. Joseph Catholic School
- Cheryl Olesky, St. John Bosco Catholic School
- Gerald Huxter, St. Joseph Catholic School
- Han Yu (Holly) Cheng, Msgr. Philip Coffey Catholic School
- James Doyle, Notre Dame Catholic Secondary School
- Janice M. Sauter, St. John XXIII Catholic School
- Lianne Marie Lamers, St. Bernard Catholic School
- Lise Groen, Father Leo J. Austin Catholic Secondary School
- Maria Clunis, St. John the Evangelist Catholic School
- Maria Brown, St. Joseph Catholic School (Uxbridge)
- Mark Daranjo, Notre Dame Catholic Secondary School
- Mary Lynne Calvert, All Saints Catholic Secondary School
- Melissa Baker, St. Andre Bessette Catholic School
- Michael Canning, All Saints Catholic Secondary School
- Patrick O'Prey, All Saints Catholic Secondary School
- Peter Hanlon, Centre for Success
- Richard MacInnis, St. James Catholic School
- Samantha Anderson, St. John Paul II Catholic School
- Teresa Dearness, St. Elizabeth Seton Catholic School
- Tracy-Lynn Zanth-Xidos, St. Theresa Catholic School
- Veronica Boyden-Boodoosingh, St. Theresa Catholic School

2.1.2. Appointments and Transfers

None.

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2.2. Notices of Motions

2.2.1 Board Advisory Groups

Trustee Hall read the Notice of Motion on Board Advisory Groups (see Appendix 1).

2.2.2 Amendments to By-Laws

Trustee McCafferty read the amendments to the By-Laws (see Appendix 2).

2.3. Presentations

2.3.1. Archbishop Anthony Meagher Catholic Continuing Education Centre

- Jim Wilson, Superintendent of Education, and Mike Young, Principal at Archbishop Anthony Meagher Catholic Continuing Education Centre, provided an update to the Board of Trustees on programming and initiatives offered through Adult and Continuing Education.
- Highlights from their presentation include:
 - Credit and Non-Credit programs, for students 18 years old or older.
 - Night school, summer school, and Literacy/Numeracy opportunities for school-aged students.
 - Changes and expansions to the Adult and Continuing Education programming:
 - Expansion of Employment Training Programs – For example, Custodial Services, Child Care Assistant, Personal Support Worker (PSW).
 - Travel for Credit – More course offerings for summer and night school, including travel during March Break.
 - New Correspondence Program – There has been a shift towards e-Learning, rather than from the previously used correspondence books.
- Staff responded to questions from Trustees.

2.3.2. Student Services and Mental Health Updates

- Paula Sorhaitz, Superintendent of Education, Yulan Fisher-Brown, Senior Manager, Mental Health Initiatives/Mental Health Leader, Helen Killoran, Consultant for Autism Services, Concetta Siqueira, Student Services Numeracy Support Teacher, and Francesca Mosier, Student Services Coordinator, provided a presentation on DCDSB student services, special education, and mental health updates.

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- Highlights from their presentation include:
 - Centralized supports for students with special education needs.
 - Specialized programs and services.
 - Professional development.
 - Mental health strategy.
 - Special education review – goal setting.
 - Student Services staff.
- Staff responded to questions from Trustees.

2.3.3. Witnessing Faith Strategic Goals and Action

- Katharine Stevenson, Superintendent of Education, provided an update to the Board of Trustees on the ways in which the Durham Catholic District School Board 2022-2023 Goals and Actions associated with the Witnessing Faith Strategic Priority have:
 - Increased opportunities to support a culture of teaching and learning which is rooted in the Gospel values and reflects and nurtures the Ontario Catholic School Graduate Expectations across curricula;
 - Increased opportunities to support faith formation for all members of the community that are inviting, engaging, and purposeful; and
 - Fostered a relationship between home, school, and parish through pastoral planning at both the school and system level.
- Goals for 2022-2023 include:
 - To increase opportunities to support a culture of teaching and learning which is rooted in the Gospel values and reflects and nurtures the Ontario Catholic School Graduate Expectations across all curricula;
 - To increase opportunities to support faith formation for all members of the community that are inviting, engaging, and purposeful;
 - To foster a relationship between home, school, and parish through pastoral planning at both the school and system level.
- Superintendent Stevenson also shared details on Catholic Education Week which takes place from April 30 - May 5, 2023.
- Staff responded to questions from Trustees.

2.4. Delegations

None.

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- 2.5. Order Paper: Resolutions Approved for Implementation
Received for information.

- 2.6. Minutes and/or reports from Committee meetings

The minutes and/or reports from Committee meetings were received for information. Trustees were provided an opportunity to ask questions.

- 2.6.1. Special Education Advisory Committee Meeting – April 11, 2023

- 2.6.2. Durham Catholic Parent Involvement Committee Meeting – April 13, 2023

- 2.7. Staff Reports (for information)

The following staff reports were received for information. The Director and staff responded to questions from the Trustees.

- 2.7.1. 2022-2023 Second Quarter Budget Status Report

- 2.7.2. Opioid Overdose Response Program

- 2.7.3. Targeted Tutoring Program Update

- 2.7.4. Brooklin Boundary Changes Update

- 2.7.5. French Immersion Implementation at Monsignor Paul Dwyer CHS

- 3. Items for Decision

- 3.1. Consideration of Motions for which previous notice has been given
None.

- 3.2. Motions to be read in Open Session from the In Camera Session of the Board Meeting of April 24, 2023

Motion:

B2023-04-24-04 – Motions Deemed Read

"THAT the Durham Catholic District School Board approve the Motions as deemed read from the In Camera session of the April 24, 2023, Regular Board Meeting."

Motion moved by R. Damianopoulos and motion seconded by K. Beatty.
CARRIED

- 3.3. Business arising from previous meetings
None.

- 3.4. Staff Reports (for decision)

- 3.4.1. Revised 2022-2023 Schedule for Board and Committee Meetings

Motion:

B2023-04-24-05 – 2022-2023 Schedule for Board and Committee Meetings

“THAT the Durham Catholic District School Board approve the Revised Schedule of Board and Committee Meetings for the 2022-2023 school year.”

Motion moved by J. McCafferty and motion seconded by M. Hall.
CARRIED

4. Other Business

4.1. Board Communications

None.

4.2. Director's Report

Director Barill provided the following report:

Mental Health

- We are excited to share our new 2023-2026 Mental Health Strategy. You can view this on our website at dcdsb.ca/MentalHealth. The new Mental Health Strategy is titled *Together for Mental Health: Everyone, Everyday*, and outlines our Mental Health strategic priorities that are in alignment with the DCDSB's multi-year strategic plan and the School Mental Health Ontario Strategy.
- Last week we held the first session in a series titled Mental Health and Well-Being Series: For Parents, Guardians and Caregivers. Throughout this virtual series, community partners and Durham Catholic staff will explore various topics related to mental health and well-being. The next session will take place tomorrow evening at 6:00 p.m., and is titled *Life Promotion/Suicide Prevention – Prepare, Prevent, Respond*, presented by DCDSB Student Services Staff. Thank you to our staff and community partners for their efforts to create awareness, supports and resources on these important topics.

Upcoming Initiatives

- Grade 12 students who registered for the Diplôme d'études langue française (DELFF) Exam, are writing their exams this week. We have 180 students writing the DELF exam, which is an internationally recognized assessment of French proficiency. We want to extend our best wishes to students who are writing the DELF exam, and thank the 25 staff members who have been certified as examinateurs-correcteurs and are administering the exams.
- An additional virtual public meeting for the Oshawa Program and Boundary Study has been scheduled, to present the final options under consideration and to offer our parents, guardians, and caregivers the opportunity to ask questions and provide input. This is in addition to the previous in-person public meetings that have already taken place. This virtual session will take place via Zoom

Webinar on Thursday, May 4 at 7:00 p.m. In addition, we have shared new videos and supporting materials that have been created to summarize the previous public meeting information and to show the potential implications for each school in Oshawa for the boundary and program study. Please visit dcdsb.ca/boundaryreviews to learn more.

Catholic Education Week and Mental Health Week

- April 30 – May 5 is Catholic Education Week which recognizes the important contributions of Catholic education to our community, the province and Canada. The theme of this year's Catholic Education Week is *We Are Many, We Are One*.
- This week is also nationally designated as Mental Health Week, which is important as we aim to raise awareness and to promote and protect mental health. This year's Mental Health Week theme is *My Story*. The Canadian Mental Health Association (CMHA) says "Collectively and individually, we have multiple layers and stories that make us who we are and while each year 1 in 5 Canadians experience a mental illness or mental health issue, 5 in 5 of us – that's all people – have mental health."
- Throughout the week, we have many events and learning opportunities, including:

Monday, May 1, 2023:

- System-Wide Mass and Distinguished Catholic Educator and Leader Award Ceremony. This year, recipients of the Distinguished Catholic Educator and Leader Awards will be honoured following the System-Wide Mass at St. Bernadette Parish (21 Bayly St., E., Ajax) beginning at 4:30 p.m.

Tuesday, May 2, 2023:

- Suicide Prevention and Life Promotion Literacy for School Staff training is being offered to educators. This is a 3-hour workshop developed by School Mental Health Ontario that is intended to develop an understanding of suicide prevention at school and the role that all school staff play in keeping students safe.
- Parent, Guardian and Caregiver Mental Health and Well-Being Virtual Presentation: Understanding Mood and Anxiety Difficulties Presented by Ontario Shores. The presentation will take place from 6:00 p.m. – 7:00 p.m. on Zoom. [Please click here to join the Zoom meeting.](#)

Wednesday, May 3, 2023:

- The student trustee leadership team at the Ontario Catholic School Trustees' Association is hosting a virtual Ontario Catholic Student Youth Day (OCSYD).
- His Grace Francis Leo, Archbishop of Toronto, will join thousands of students across the province in the celebration

of a special Catholic Education Week Mass that will be live streamed at 1:30 p.m. If you would like to watch the Mass, please visit <https://www.stmichaelscathedral.com/live/>.

Thursday, May 4, 2023:

- School Mental Health Ontario is offering a webinar for secondary educators: Mental health lesson plans to support student learning - [MH LIT: Student Mental Health in Action](#). During this session, educators will review this series of lessons for students in Grades 9-12 on basic mental health knowledge and help-seeking skills, consider how to bring the lessons to their students, hear from those who have begun doing so, and start the planning process in conversation with their peers.

Friday, May 5, 2023:

- Students and staff are encouraged to wear green to raise awareness for Mental Health Week.
- Visit dcdsb.ca to view our [Catholic Education Week and Mental Health Week webpage](#).

Indigenous Education Updates:

- May 5 is the National Day of Awareness for Missing and Murdered Indigenous Women, Girls & 2-Spirit People. Students have been engaging in learning about how systemic barriers failed to prevent and address cases of missing and murdered Indigenous women, children and 2SLGBTQ+ individuals. We encourage our community to learn more at [Reclaiming Power and Place: The Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls](#). On May 5, secondary students from St Mary Catholic Secondary School will be attending the Gathering to Honour Missing and Murdered Indigenous Peoples hosted by Carea Community Health Centre. Staff will be attending the Gathering and selling sweaters to donate all the proceeds back to the Carea Community Health Centre to support the ongoing crisis of Missing and Murdered Indigenous Peoples in Canada.
- On May 11, elementary students from the Indigenous Student Circle will be planting a garden at the Catholic Education Centre. Students have previously met to discuss which plants they would like to include in the garden and will be planting these in May. Many of the students are also involved in the Student Indigenous Circle mural project that the gardens stand adjacent to.
- Grade 6-12 students are invited to join the Indigenous Student Circle for the 2023-2024 school year. The Indigenous Student Circle (ISC) is an opportunity for DCDSB Indigenous students to share their voices, learn together and connect with each other, Indigenous community partners and local Indigenous organizations. Please contact IndigenousEducation@dcdsb.ca to learn more.

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- Congratulations to all of the Durham Catholic District School Board retirees who were announced this evening. Thank you for your dedication to Catholic education.
- Director Barill especially noted the names of the individual Principal and Vice Principal retirees who were announced earlier and thanked them for their leadership and dedication, particularly in the last few challenging years while managing the impacts of the pandemic.

4.3. Chair's Report

Morgan Ste. Marie, Vice-Chair of the Board read the remarks on behalf of Monique Forster, Chair of the Board.

Recognition

- On April 18, the Durham Catholic Parent Involvement Committee hosted the Distinguished Catholic Volunteer Awards, which took place during National Volunteer Week. Congratulations to all the award recipients who were recognized for their commitment to our Catholic schools. Your passion and time are greatly appreciated by students and staff. I also want to extend my gratitude to the Durham Catholic Parent Involvement Committee (DCPIC) for organizing the event, and for your ongoing efforts to engage with DCDSB families by providing support on a system-wide basis and promoting the Home-School-Parish relationship.
- On behalf of the Board of Trustees, I would like to recognize two of our secondary schools who placed in the top 25 schools who fundraised for the Terry Fox Foundation run. All Saints Catholic Secondary School fundraised over \$78,000 this year and ranked #1 out of all schools in Ontario in the Secondary Division. Father Leo J. Austin Catholic Secondary School fundraised over \$8,900 and ranked #23 in the Secondary Division. The funds raised for the Terry Fox Foundation will go towards cancer research, and to transform Terry Fox's dream to find cures for cancer into reality. Congratulations to all schools who participated.
- We have a few upcoming staff appreciation days that I would like to highlight, including:
 - Administrative Professionals Day is on April 26, and on behalf of the Senior Administrative Team, I would like to thank our school administrative assistants, executive administrative assistants, and all administrative professionals for their commitment and support for our schools, staff, students and families, each and every day.
 - National Principals Day is on May 1, and is an opportunity for us to thank all of our dedicated Principals and Vice-Principals for their commitment to Catholic education. On May 1, and every day, we celebrate your leadership and dedication to

supporting students, staff, families and our school communities.

- May is Speech and Hearing Month, and on May 5, Durham Catholic will celebrate Speech and Hearing Professionals Day. Thank you to our speech and language and audiology professionals for all they do to support our community in early detection and intervention for communication disorders.
- On May 19, our board will celebrate Child and Youth Care Worker's Appreciation Day. A special thank you to the important role that our CYC's have in supporting our students, families and school communities.

Upcoming Events

- During the month of May, DCDSB will celebrate Mary, the mother of God. Many of our schools will learn about recitation of the Rosary during May and will display altars or pictures as a reminder of Mary's month. During May, may we all be reminded to strive to imitate our Blessed Mother's virtue in our own lives.
- The Durham Catholic Children's Foundation, in partnership with the Durham Catholic District School Board, is pleased to announce the "in-person" return of its signature gala event. The 9th Annual Durham Catholic Children's Foundation Gala will take place on Thursday, May 11 at the Ajax Convention Centre. The gala is in honour of Bishop Vincent Nguyen and our Distinguished Alumni, and will feature 2022 Distinguished Catholic Alumni Award Winner, Aubrey Noronha, as the guest speaker. To purchase tickets or to learn more about sponsorship opportunities, please visit durhamcatholicfoundation.ca/gala. All proceeds from the gala will go to the Durham Catholic Children's Foundation.
- Congratulations to Director Barill who, at the Ontario Catholic Supervisory Officers' Association (OCSOA) Annual General Meeting last week, was elected as President of the Ontario Catholic Supervisory Officers' Association for the 2023-2024 school year.
- In closing, on behalf of Chair Forster, I extend my best wishes to all mothers for a very happy Mother's Day on May 14. I hope all mothers have a very special day filled with love, laughter, and precious memories.

4.4. Student Trustees Report

The Student Trustees provided the following report:

Introduction – During the month of April, we saw the end of our Lenten season on Holy Thursday. Our DCDSB schools gave back to our

communities by running food drives for Easter and had many celebrations to mark the death and resurrection of Jesus. Schools participated in fundraisers, spirit weeks, school dances and engaging opportunities that displayed heartfelt acts of unity and engagement.

Senate – Today at our senate meeting we had our elections for our Student Trustee for the 2023-2025 school year. We had a lot of candidates from many schools across our board and we are grateful to all the candidates who came out this afternoon. All our candidates spoke about the importance of student voice, being active and impactful in our communities and inspiring leadership in other students. Our candidates also touched on issues that are important to students such as equal opportunity, equity and supporting members of our communities who need help. All of our candidates show amazing leadership and a desire to continue positive change in our DCDSB community, we look forward to meeting our new student trustee.

Student Trustee election campaign – Prior to our elections today, Moyin and I ran a successful promotional campaign for the Student Trustee position. We had the pleasure of partnering up with Ms. McCall and the comms department here at the board, on an interview style promotional video for the role. Moyin and I want to thank them for their work and collaboration. We also held a successful zoom webinar, where we outlined the responsibilities of the role, and answered questions from the listening participants. We were able to utilize the power of social media by creating informational posts and are glad that all our promotional efforts resulted in a positive turnout of candidates.

OCSTA Conference – On Thursday, alongside other members of the board, Moyin and I will have the pleasure of attending the OCSTA AGM in Toronto. During this conference, Moyin and I will be giving a presentation regarding the student perspective of Equity and Inclusive education. Through this session, we hope to spark crucial and insightful dialogue that student trustees can take back to their boards. We are excited to reconnect with our fellow Catholic student trustees from around the province and engage in positive and profound conversations that will equip us with the ability to advocate for students in a welcoming and faith-filled capacity.

OSTA-AECO (Moyin) – As a member of the Catholic Board Council at OSTA-AECO I have been preparing for the upcoming Ontario Catholic Student Youth Day. I have also been working on the Catholic Board Council breakout sessions at the OSTA-AECO AGM in mid-May.

(Sophie) – My working group has been hard at work on our OSTA AGM conference workshop. We are ecstatic to have the opportunity to present to our fellow Student Trustees on equity and our roles within it. I have also

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been working alongside the Catholic Board Council of OSTA on preparing for the upcoming Ontario Catholic Student Youth Day. We are all incredibly happy with the work done so far and cannot wait for the event to occur on May 3rd.

Closing – The end of April brings us into the month of May. We are not only excited for nicer weather, but also for the many events and activities schools will run. We hope to continue seeing students being engaged in their communities and utilizing the power of their voice.

4.5. Trustee Questions

None.

4.6. Motion to Adjourn

Motion:

B2023-04-24-06 – Adjournment

“THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, April 24, 2023.”

Motion moved by J. McCafferty and motion seconded by R. De Souza.
CARRIED

4.7. Closing Prayer

Student Trustee Esan offered a closing prayer.

The meeting adjourned at 9:44 p.m.

Morgan Ste. Marie, Vice Chair of the Board
Durham Catholic District School Board

Tracy Barill, Director of Education
Durham Catholic District School Board

Recording Secretary: L. Beckstead

Appendix 1

Notice of Motion – Board Advisory Groups

WHEREAS the Memorandum to Trustees on the subject of Board Advisory groups highlights the benefits of Trustee representation and inclusion on important system-wide non-Ministry mandated advisory groups.

WHEREAS such benefits include precedent among various Catholic School Boards for Trustee representation to non-Ministry mandated advisory committees.

WHEREAS Trustee representation to these groups has been established as best practice for building respectful relationships, fostering trust, and enhancing communication with equity-deserving groups.

BE IT RESOLVED THAT staff initiate discussions with group members of the Indigenous Education Circle, the Anti-Black Racism and Black Excellence Committee, and the 2SLGBTQ+ Advisory Committee to facilitate potential Trustee representation to these groups and report back to the Board of Trustees no later than the June 19, 2023, Board meeting.

Submitted by: M. Hall, April 17, 2023

Appendix 2

Notice of Motion – Amendments to By-Laws

Rationale

Article 13.1 (a), (b) of General Working By-Law Number 2021 - Amendments to By-Laws

13.1 Amendment with Notice

By-laws of the Board may be amended from time to time by Resolution of the Board, provided that:

- (a) A written notice of motion proposing the amendment shall have been given at a previous regular meeting; and
- (b) The text and a brief statement of intended purpose of the amendment shall have been included in the notice of motion forming part of the agenda for the meeting at which the amendment is considered by the Board.

13.2 Amendment without Notice

At any time, the By-laws may be amended without notice upon the unanimous vote of all Trustees.

MOTION

“THAT the DCDSB approve the following amendments to General Working By-law 2021:

9.1 Notice of Motion

A Trustee may give the Secretary written notice of a motion, along with explanatory rationale, regarding any matter with respect to which the Trustee has a right to vote, and the motion shall be included in the Board agenda, provided it is received by the Secretary by no later than 5:00 p.m. on the Tuesday before the meeting at which it will appear on the agenda.

A notice of motion so received may not be the subject of debate or resolution until a Board meeting following the meeting at which it first appears on the agenda.

Notwithstanding the above, a Trustee may bring a motion at a Board meeting without prior notice provided that a two-thirds majority of those present and eligible to vote waive the notice requirements.

~~Matters not requiring a decision by the Board, including minutes from Committee meetings, may be distributed to Trustees at any time, and where received by Trustees prior to the start of a Board meeting may be the subject of discussion but not resolution.~~

9.2 Trustee Questions

~~All agendas for Regular and In Camera sessions of the Board will include an item for Trustees to bring forward inquiries of interest to all Trustees and in the interest of the school System. Trustees will endeavour to provide advance notice to the Chair of the Board and the Director of Education of questions they wish to bring forward.~~

Matters not requiring a decision by the Board, including minutes from Committee meetings, may be distributed to Trustees at any time, and where received by Trustees prior to the start of a Board meeting may be the subject of discussion but not resolution.

9.3 Reconsideration

Any matter which has been decided upon by the Board shall not be reconsidered by the Board during the subsequent twelve (12) month period unless approved for reconsideration by two thirds majority of those present and eligible to vote.

Submitted by: Trustee McCafferty and Chair Forster, April 19, 2023



Policy Meeting Minutes (Open)

Durham Catholic District School Board

May 8, 2023 at 7:30 PM EST

650 Rossland Road West, Oshawa, North Boardroom

Attendance

Trustees Present

M. Forster (Chair), M. Ste. Marie (Vice Chair)

R. Damianopoulos*, R. De Souza, J. McCafferty*, K. Beatty

Regrets

J. Emanuel, M. Hall

Student Trustees Present

S. Nwaoha*

Regrets

M. Esan

Director of Education Present

T. Barill

Senior Administration Present

D. Stargratt, K. Akomolafe, M. O'Neill, J. Wilson, P. Sorhaitz

Regrets

S. Grieve, K. Stevenson, G. Winn, R. Rodriguez

*attended virtually

1. Opening

Chair Forster opened the meeting at 7:30 p.m.

1.1. Memorials and Prayer - Student Trustees

Student Trustee Nwaoha offered the opening prayer.

1.2. Land Acknowledgement

Chair Forster acknowledged Traditional Lands and Territory.

1.3. Canadian Anthem

Performance by St. Joseph Catholic School (Oshawa) Choir (pre-recorded).

Minutes of the Policy Meeting (Open)

Monday, May 8, 2023

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1.4. Roll Call and Apologies

Trustees Emanuel and Hall sent regrets. Trustees McCafferty and Damianopoulos attended electronically. Student Trustee Esan sent regrets. Student Trustee Nwaoha attended electronically.

1.5. Call to Order

Chair Forster called the meeting to order.

1.6. Approval of Agenda

Motion:

P2023-05-08-01 - Approval of Agenda

"THAT the Durham Catholic District School Board approve the agenda of the May 8, 2023 Policy Meeting."

Motion moved by K. Beatty and seconded by R. DeSouza. CARRIED

1.7. Declarations of Interest

None

2. Items of Information

2.1. Announcements

None

2.2. Notices of Motions

None

2.3. Presentations

None

2.4. Delegations

None

2.5. Order Paper: Resolutions Approved for Implementation

None

2.6. Staff Reports

Trustees were provided with an opportunity to ask questions.

2.6.1. Input Received

Trustees were provided with a summary of the stakeholder input received since the last Policy Meeting.

Minutes of the Policy Meeting (Open)

Monday, May 8, 2023

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3. Items for Decision

3.1. Consideration of Motions For Which Previous Notice Has Been Given

None

3.2. Business Arising from Previous Meetings

None

3.3. Staff Reports

3.3.1. Roster of Policies

3.3.1.1 Current Roster of Policies - Addition

Motion:

P2023-05-08-02 – Current Roster of Policies (addition) – PO415 School Attendance Area

"THAT the Durham Catholic District School Board approve the addition of PO415 School Attendance Area Policy to the Current Roster of Policies."

Motion moved by K. Beatty and seconded by J. McCafferty.
CARRIED

3.3.1.2 Current Roster of Policies – Status Updates

Motion:

P2023-05-08-02 – Current Roster of Policies – Status Updates

"THAT the Durham Catholic District School Board approve the removal of those policies that are identified as only requiring housekeeping changes from the Current Roster of Policies."

Motion moved by K. Beatty and seconded by J. McCafferty.
CARRIED

3.3.1.3 Draft 2023/2024 Roster of Policies

Motion:

P2023-05-08-03 – Draft 2023/2024 Roster of Policies

"THAT the Durham Catholic District School Board approve the 2023-2024 Roster of Policies as at May 8, 2023."

Motion moved by K. Beatty and seconded by J. McCafferty.
CARRIED

3.3.2. First Reading

3.3.2.1. PO106 Advocacy and Advertising Expenses

Motion:

P2023-05-08-04 – Advocacy and Advertising Expenses Policy (PO106)

"THAT the Durham Catholic District School Board approve the First Reading of the Advocacy and Advertising Expenses Policy (PO106)."

Motion moved by R. De Souza and seconded by K. Beatty.

Trustee Ste. Marie suggested the removal of the word unbiased from the policy as he felt this would be an unattainable goal.

Motion:

P2023-05-08-05 – Advocacy and Advertising Expenses Policy (PO106)

"THAT the Advocacy and Advertising Expenses Policy (PO106) be amended to remove the word “unbiased” from section 6.5."

Motion moved by R. De Souza and seconded by M. Ste. Marie.
CARRIED

Motion:

P2023-05-08-06 – Advocacy and Advertising Expenses Policy (PO106)

"THAT the Durham Catholic District School Board approve the First Reading of the Advocacy and Advertising Expenses Policy (PO106), as amended."

Motion moved by R. De Souza and seconded by M. Ste. Marie.
CARRIED

3.3.2.2. PO415 School Attendance Area

Motion:

P2023-05-08-07 – School Attendance Area (PO415)

"THAT the Durham Catholic District School Board approve the First Reading of the School Attendance Area Policy (PO415)."

Motion moved by M. Ste. Marie and seconded by R. De Souza.
CARRIED

3.3.3. Second Reading

3.3.3.1. PO215 Student Trustees

Motion:

P2023-05-08-08 – Student Trustees Policy (PO215)

"THAT the Durham Catholic District School Board approve the Second Reading of the Student Trustees Policy (PO215)."

Motion moved by J. McCafferty and seconded by R. Damianopoulos. CARRIED

3.3.3.2. PO406 School Playground Equipment

Motion:

P2023-05-08-09 – School Playground Equipment Policy (PO406)

"THAT the Durham Catholic District School Board approve the Second Reading of the School Playground Equipment Policy (PO406)."

Motion moved by J. McCafferty and seconded by R. Damianopoulos. CARRIED

3.3.3.3. PO419 Healthy Food and Beverages

Motion:

P2023-05-08-10 – Healthy Food and Beverages Policy (PO419)

"THAT the Durham Catholic District School Board approve the Second Reading of the Healthy Food and Beverages Policy (PO419)."

Motion moved by J. McCafferty and seconded by R. Damianopoulos. CARRIED

3.3.3.4. PO611 Student Discipline

Motion:

P2023-05-08-11 – Student Discipline Policy (PO611)

"THAT the Durham Catholic District School Board approve the Second Reading of the Student Discipline Policy (PO611)."

Motion moved by J. McCafferty and seconded by R. Damianopoulos. CARRIED

Minutes of the Policy Meeting (Open)

Monday, May 8, 2023

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3.3.3.5. PO613 Student Attendance

Motion:

P2023-05-08-12 – Student Attendance Policy (PO613)

"THAT the Durham Catholic District School Board approve the Second Reading of the Student Attendance Policy (PO613)."

Motion moved by J. McCafferty and seconded by R. Damianopoulos. CARRIED

3.3.4. Third and Final Reading

3.3.4.1. PO217 Trustee Expenses and Entitlements

Motion:

P2023-05-08-13 – Trustee Expenses and Entitlements Policy (PO217)

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Trustee Expenses and Entitlements Policy (PO217)."

Motion moved by R. Damianopoulos and seconded by R. De Souza. CARRIED

3.3.4.2. PO507 Extra Curricular Activities – Elementary and Secondary

Motion:

P2023-05-08-14 – Extra Curricular Activities – Elementary and Secondary Policy (PO507)

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Extra Curricular Activities – Elementary and Secondary Policy (PO507)."

Motion moved by R. Damianopoulos and seconded by R. De Souza. CARRIED

3.3.4.3. PO508 Selection and Reconsideration of Learning Resources

Motion:

P2023-05-08-15 – Selection and Reconsideration of Learning Resources Policy (PO508)

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Selection and Reconsideration of Learning Resources Policy (PO508)."

Motion moved by R. Damianopoulos and seconded by R. De Souza. CARRIED

Minutes of the Policy Meeting (Open)

Monday, May 8, 2023

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3.3.4.4. PO604 Access to Board Premises

Motion:

P2023-05-08-16 – Access to Board Premises Policy (PO604)

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Access to Board Premises Policy (PO604)."

Motion moved by R. Damianopoulos and seconded by R. De Souza. CARRIED

3.3.5. Rescind

3.3.5.1. PO403 Control of Keys to Board Owned Buildings

Motion:

P2023-05-08-17 - Control of Keys to Board Owned Buildings Policy (PO403)

"THAT the Durham Catholic District School Board approve the rescinding of the Control of Keys to Board Owned Buildings Policy (PO403)."

Motion moved by J. McCafferty and seconded by R. Damianopoulos. CARRIED

3.3.5.2. PO443 Community Concern Protocol

Motion:

P2023-05-08-18 - Community Concern Protocol Policy (PO443)

"THAT the Durham Catholic District School Board approve the rescinding of the Community Concern Protocol Policy (PO443)."

Motion moved by J. McCafferty and seconded by R. Damianopoulos. CARRIED

4. Other Business

4.1. Board Communications

None

4.2. Trustee Questions

None

Minutes of the Policy Meeting (Open)

Monday, May 8, 2023

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4.3. Motion to Adjourn

Motion:

P2023-05-08-19- Motion to Adjourn

"THAT the Durham Catholic District School Board adjourn the Policy Meeting of May 8, 2023."

Motion moved by R. De Souza and seconded by J. McCafferty. CARRIED

4.4. Closing Prayer

A closing prayer was offered.

The meeting adjourned at 7:54 p.m.

Monique Forster, Chair of the Board
Durham Catholic District School Board

Tracy Barill, Director of Education
Durham Catholic District School Board

Recording Secretary: C. Cavalier



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **Equity in the Classroom**

Origin: Mariah O'Reilly, Superintendent of Education, Academic Services

Purpose

This report is intended to provide a brief overview of strategies to incorporate equity into the classroom and review ongoing initiatives in the Durham Catholic District School Board (DCDSB).

Background

DCDSB is committed to addressing systemic discrimination and helping to break down barriers for Indigenous, Black, and racialized students, students from low-income households, and students with disabilities and other students with special education needs so that everyone has an equal opportunity to succeed, thrive, and reach their full potential¹.

An essential part of this commitment is actively promoting equity in the classroom to help remove barriers so all of students can succeed. The Instructional Core, as defined by Richard Elmore, is composed of a **teacher** and **student** in the presence of **content**. The Instructional Core must be at the center of any equity efforts a board undertakes. In order for equity initiatives to have true impact, the student, teacher and curriculum must be transformed.

Historically, schools have planned for the average student, today we recognize that each student comes with their own unique biases, traumas, identities, experiences, assumptions, and backgrounds. Equity work involves recognizing the diversity of our students and shifting our focus to the margins.

Universal Design for Learning (UDL), Differentiated Instruction and Culturally Responsive and Relevant Pedagogy (CRRP) are three frameworks that support equity in the classroom.

Memorandum | Page 2 of 2
Re: Equity in the Classroom

UDL - A teaching approach that focuses on using teaching strategies or pedagogical materials designed to meet special needs to enhance learning for all students, regardless of age, skills, or situation. Learning For All 2013

Differentiated Instruction - Differentiation is an organized yet flexible way of proactively adjusting teaching and learning to meet kids where they are and help them to achieve maximum growth as learners. Carol Ann Tomlinson, 1999

CRRP - Teaching that recognizes that **all students** learn differently and that these differences may be connected to background, language, family structure, and social or cultural identity.

The attached presentation expands on the ideas above, shares practical strategies to incorporate equity into the classroom and reviews ongoing literacy, numeracy, and de-streaming initiatives in DCDSB.

As a Catholic school board, equity and inclusion are concepts rooted in our faith. Our core belief that all persons are created in God's image and our call to honour the dignity of each person animates all equity initiatives as we strive to live out our mission to be "an inclusive Catholic learning community that inspires every student to achieve their full potential through faith and education."

Attachment(s): Equity in the Classroom Presentation

TB:MO

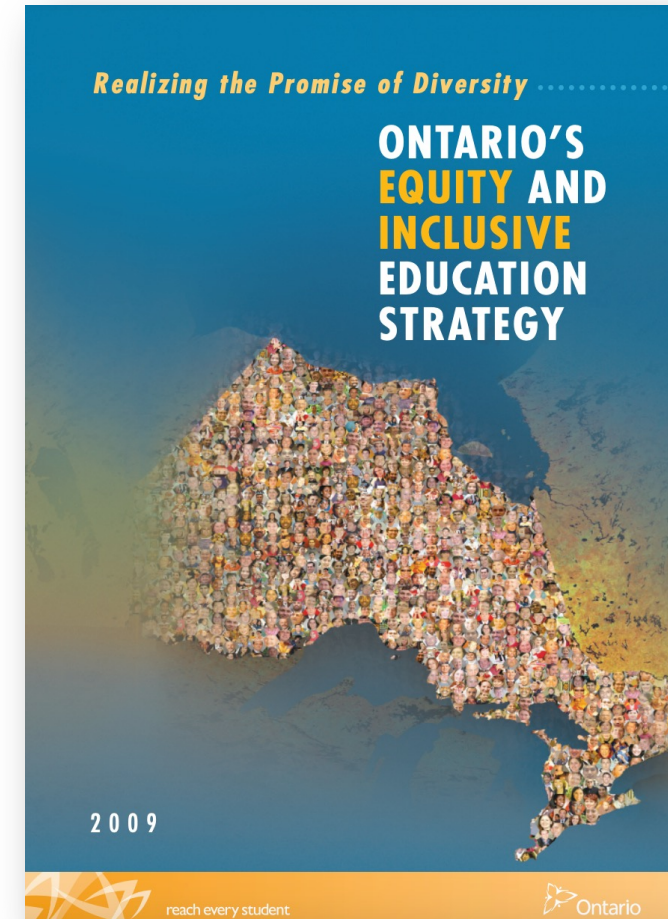
Equity in the Classroom

Equity in the Classroom.

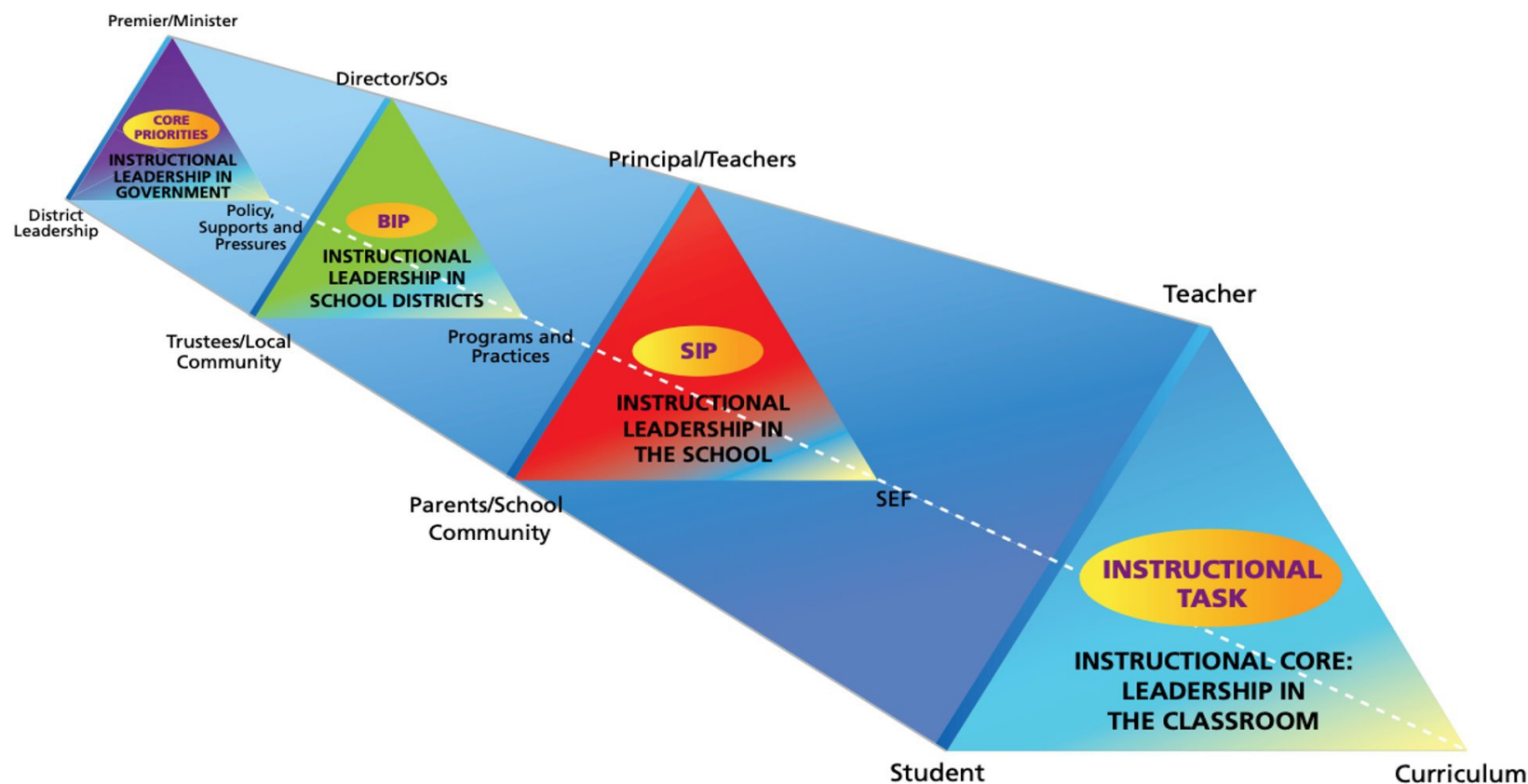
An equitable classroom is one where all students are supported to learn rigorous academics and where teachers leverage the material and practices needed to support positive academic outcomes for all students.

Equity and Inclusive Education (2009)

In reaffirming the values of fairness, equity, and respect as essential principles of our publicly funded education system, the Ontario government's equity and inclusive education strategy helps to ensure that **all students have the opportunities they need to fulfil their potential.**



School Effectiveness Framework



language

reading

memory

vocabulary

knowledge

preferences

cognitive

curiosity

interests

perceptual



The Shift

1

Designing to
the average

2

Designing to
the edges

Universal Design for Learning

Equity

Activating Prior Knowledge

Assessment

Materials and Resources

Setting the Learning Environment

Antiracism and UDL Begin with Honour

Students are more important than the systems we serve

Students are more important than our personal preferences

Students are important and we will honour them with instruction that holds them accountable and empowers them to take ownership of their own learning

Students are more important than how the content is packaged

We are willing to learn about the students to help them reach their life goals

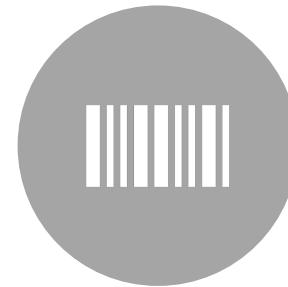


Listening, Learning, and Living in Faith

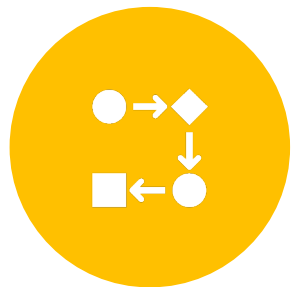
Differentiated Instruction



Learning Environment



Product



Process

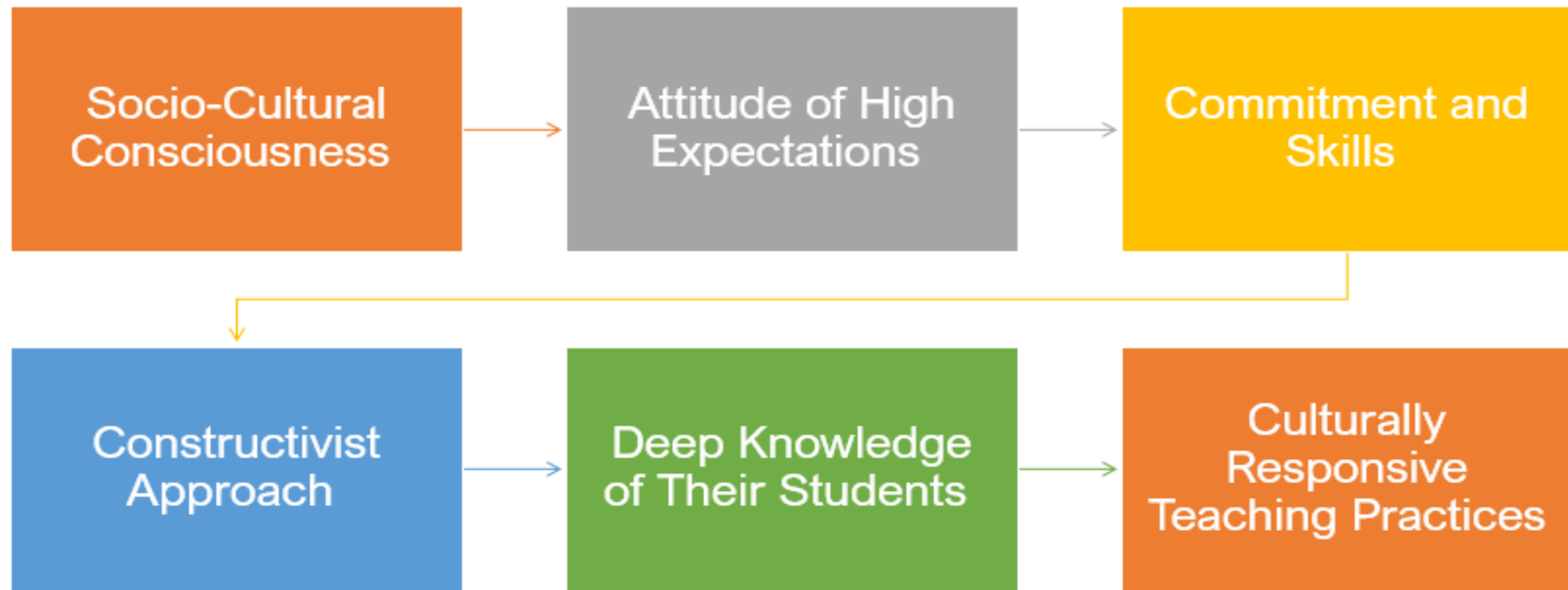


Assessment

Defining Culturally Relevant and Responsive Pedagogy (CRRP)

- “teaching that recognizes that all students learn differently and that these differences may be connected to background, language, family structure, and social or cultural identity.”
- CRRP teachers provide student-focused practice where students’ cultural needs and identity are fostered to promote student success (Lynch, 2012)

Culturally Relevant and Responsive Pedagogy





**Challenge the
normalization of
failure**



**Speak up for
equity**



**Embrace
immigrant
students and
their culture**



**Provide students
clear guidance
on what it takes
to succeed**



**Build
partnerships
with parents
based on shared
interests**



**Align discipline
practices to
educational
goals**



**Rethink
remediation,
focus on
acceleration**



**Implement
evidence-based
practices and
evaluate for
effectiveness**



**Build
partnerships
with community
to address
student needs**



**Teach the way
students learn
rather than
expecting them
to learn the way
we teach**

Source: Dr. Pedro Noguera, professor of education at UCLA



Asset-Based Approach

An asset-based approach focuses on strengths. It views diversity in thought, culture, and traits as positive assets. Teachers and students alike are valued for what they bring to the classroom rather than being characterized by what they may need to work on or lack.

([Association of College & Research Libraries, 2018](#))

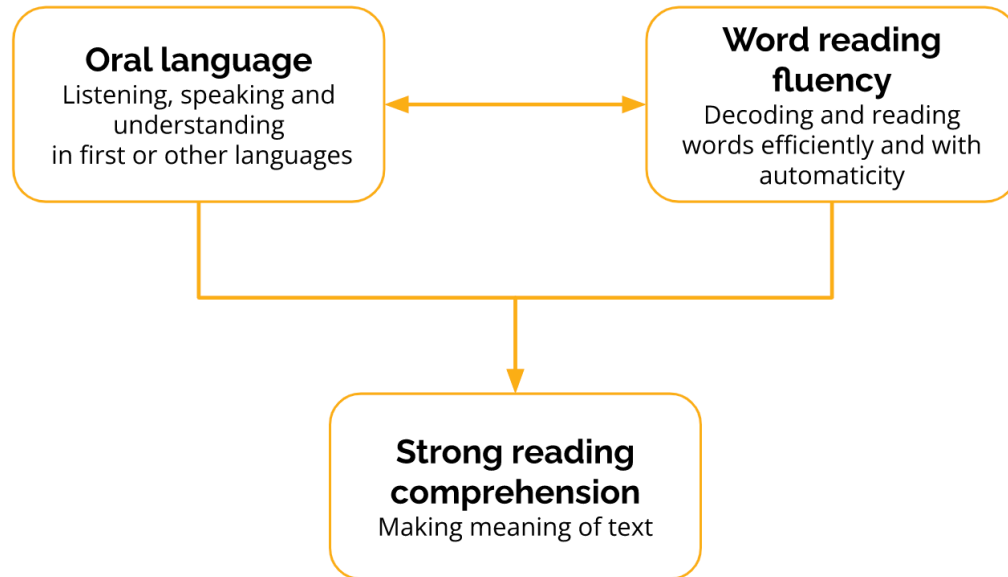
Asset Vs Deficit

“The knowledge children bring to school, derived from personal and cultural experiences, is central to their learning. To overlook this resource is to deny children access to the knowledge construction process.” (Villegas & Lucas, 2002, p. 25)

Promoting Equity In the Classroom

- Use random response strategies
- Ask challenging questions equitably of all students
- Use multiple ways of assessing student understanding
- Create classroom rules collaboratively and enforce them fairly
- Seek multiple perspectives and different answers to questions
- Show students the *why* behind how things are done when possible
- Acknowledge every student's comment or response, even if it's incorrect
- Teach appropriate language around asking questions about other students' cultures.
- Accommodate different learning styles

Equity in Reading Instruction



- Science of Reading
- Effective assessment and evaluation
- Small group instruction
- Diverse teaching materials
- Utilize high impact teaching strategies

Mathematics

Equity in Math Instruction



Know your students and adapt to their differences



High expectations for all students



Understand the cultures of your school and students



Affirming students' identities



Drawing on multiple resources of knowledge

Thinking Classrooms

- Visibly random groups
- Vertical non-permanent surfaces
- Oral instructions
- De fronting the classroom

Scarborough's Reading Rope

Language Comprehension **LC**

Background Knowledge
facts, concepts, etc.

Vocabulary
breadth, precision, links, etc.

Language Structures
syntax, semantics, etc.

Verbal Reasoning
inference, metaphor, etc.

Literacy Knowledge
print concepts, genres, etc.

Word Recognition **D**

Phonological Awareness
syllables, phonemes, etc.

Decoding
alphabetic principle,
letter-sound correspondences

Sight Recognition
of familiar words

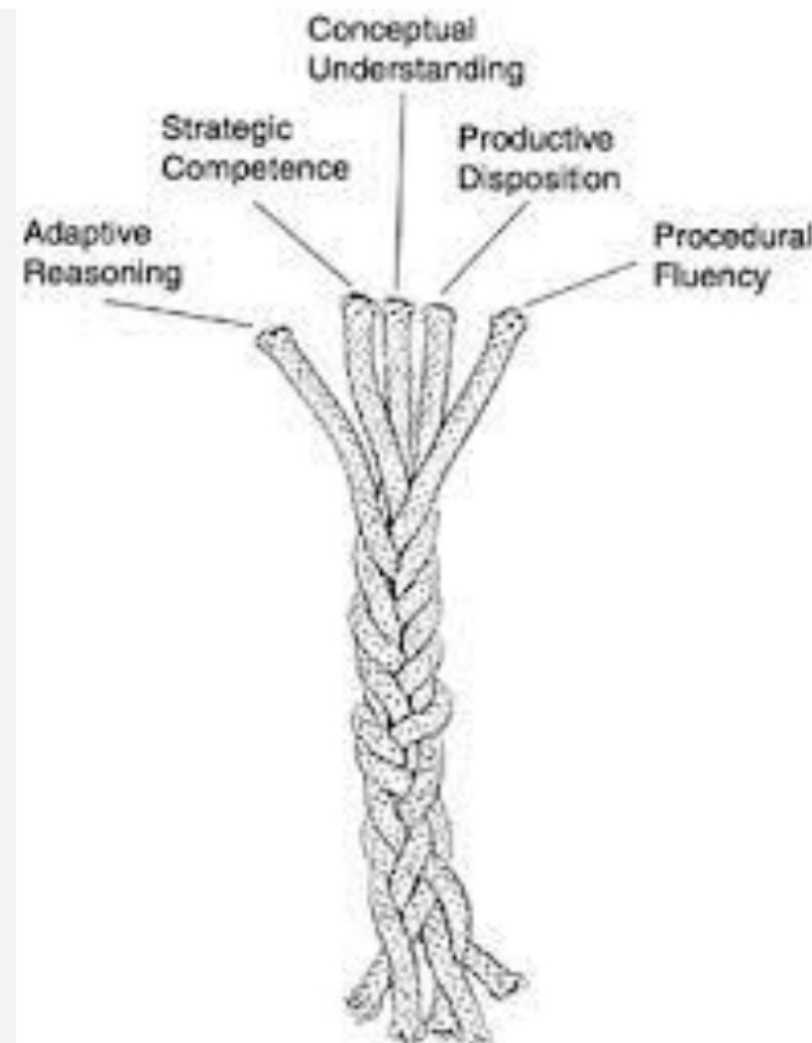
INCREASINGLY STRATEGIC

Skilled Reading **RC**

INCREASINGLY AUTOMATIC

$$\text{LC} \times \text{D} = \text{RC}$$

Fluent word recognition and comprehension.



Why De-Streaming

- In Ontario, Academic and Applied course types or “streams” have been in place for decades. The original intention behind Applied courses was to provide a different pedagogical approach to learning. However, over time, the Applied course type has become perceived as less academically rigorous. Data shows that the students most likely to be streamed into this course type are students who are Indigenous, Black, from low-income households, and/or have disabilities or other special education needs. Students in the Applied course type stream are limited in the courses they can take in later grades, which in turn limits their access to post-secondary pathways.

Listening, Learning, and Living in Faith

Grade 9 De- Streamed Courses

ENGLISH

MATH

SCIENCE

GEOGRAPHY

FRENCH

Equity as Encounter and Accompaniment



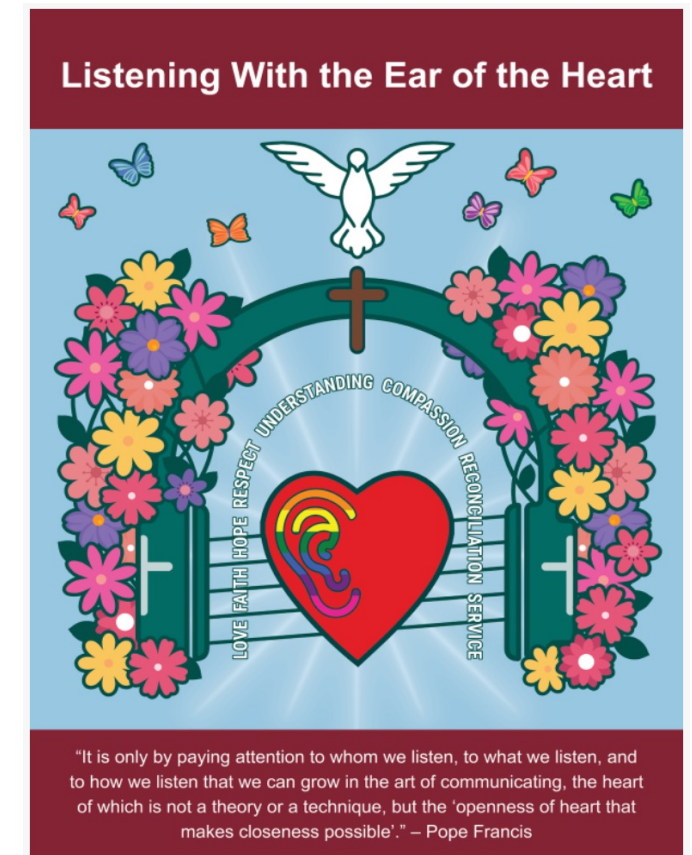
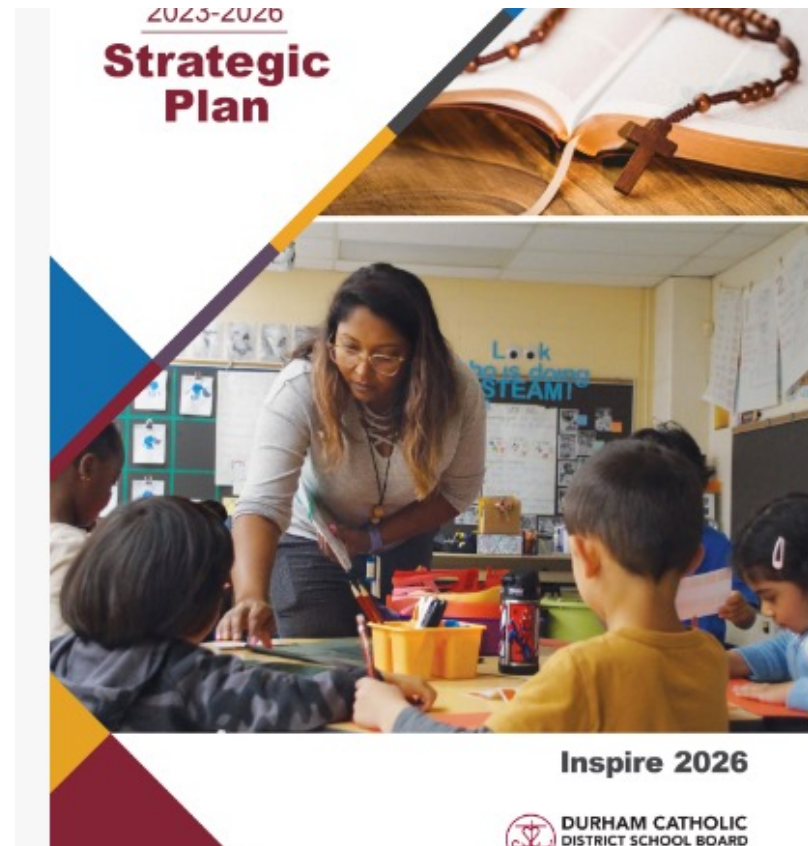
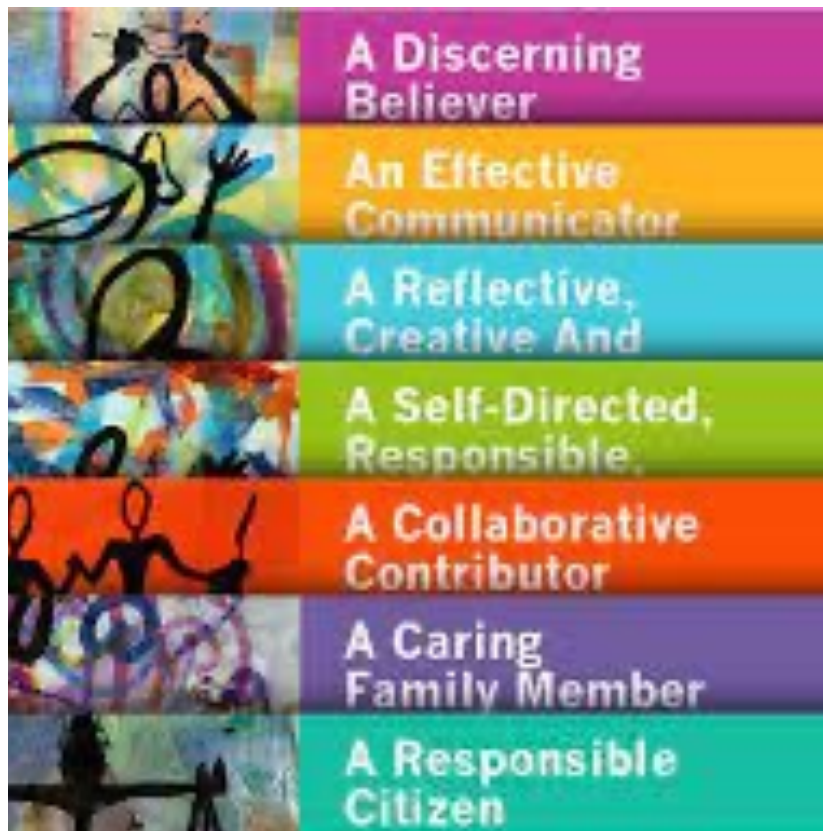
Renewing The Promise
**A Pastoral Letter
for Catholic Education**

- We encounter Christ in our students, in all their diversity (Lord, when did I see you...)
- We are Christ for our students when we recognize their inherent dignity, remove barriers, and give to each what they need
- “We practice the art of accompaniment when we take the time to walk alongside one another, to listen and to teach, and in so doing, to transform.”

Our Calling

Our Mission

- To be an inclusive Catholic learning community that inspires every student to achieve their full potential through faith and education.





Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **Order Paper: Resolutions Approved for Implementation**

Please find attached a copy of the Order Paper: Resolutions Approved for Implementation.

TB/eb
Attachment: Order Paper

Resolution	Date of Approval	Referred to	Return Date to Board	Date of Completion
<p>“THAT the Durham Catholic District School Board approve the Schedule of Financial Reports to the Board of Trustees as outlined in the report titled Financial Reporting, dated January 24, 2022.”</p> <ul style="list-style-type: none"> • 2022/2023 Budget Process • Ministry of Education Funding Announcement • 2021/2022 Second Quarter Budget Status Report • 2022/2023 Budget Update • 2022/2023 Final Budget Report • 2021/2022 Audited Financial Statements • 2022/2023 Revised Estimates Report 	Jan. 27/22	Chief Financial Officer	<p>Feb. 28/22 Mar./Apr. 2022 Apr. 25/22 May 24/22 June 20/22 Nov./22 Dec./22</p>	<p>Feb. 28/22 Mar. 28/22 Apr. 25/22 May 24/22 June 20/22 Dec./22 Dec./22</p>
<p>“THAT pending legal advice, that renders no significant issues, the Durham Catholic District School Board review its existing policies and develop new policies to support implementation of the following not sooner than September 2022:</p> <ul style="list-style-type: none"> • live streaming and recording of Board meetings; • the establishment of a publicly available video archive; • the retention of recordings for a specified period of time, as recommended by staff; • the continued use of written minutes as the official record of Board actions; • the permanent deletion of recordings after a period of time, and <p>THAT 12 months after implementation begins, the Board will review the effectiveness of this practice on the following criteria - community engagement, accessibility, and best practices in relation to other provincial school boards.”</p>	Apr. 25/22	Director of Education	<p>Sept. 2022</p> <p>Oct. 2022</p> <p>Fall 2023</p>	<p>Sept. 26/22</p> <p>Oct. 2022</p>

Order Paper: Resolutions Approved for Implementation
Page | 2

Resolution	Date of Approval	Referred to	Return Date to Board	Date of Completion
<p>“Whereas, the priorities outlined in the Board’s new strategic plan, Inspire 2026 place a renewed focus on listening to the voices of our diverse communities to cultivate a learning environment that supports human rights, anti-racism and inclusion, and</p> <p>Whereas, the Board currently has three advisory groups representing equity deserving populations, (Indigenous, Black, and 2SLGBTQ+),</p> <p>The DCDSB Board of Trustees request a staff report that outlines the following:</p> <ol style="list-style-type: none"> 1. What are the terms of reference for our current advisory committees? 2. What are the conditions that prompt the creation of an advisory committee? 3. What are the membership requirements and who are the current members? 4. What is the current process to bring forward Committee reports to the Board of Trustees and what options exist to enhance information sharing and communication going forward? <p>Be it resolved that the Board of Trustees use the information in the report to explore a better connection with the advisory groups.”</p>	Jan. 23/23	Director of Education	Mar. 27/23	Mar. 27/23
<p>“THAT the Board of Trustees write a letter to the Education Quality and Accountability Office (EQAO) requesting additional access to Grade 3, 6 and 9 assessment data, including individual student reports and a breakdown of levels of achievement for each question.”</p>	Jan. 23/23	Chair of the Board / Director of Education	Feb. 27/23	Feb. 27/23

Order Paper: Resolutions Approved for Implementation
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Resolution	Date of Approval	Referred to	Return Date to Board	Date of Completion
“THAT the Durham Catholic District School Board approve the Schedule of Financial Reports to the Board of Trustees as outlined in the report.”	Jan. 23/23	Chief Financial Officer		
<ul style="list-style-type: none"> • 2023/2024 Budget Process • Ministry of Education Funding Announcement • 2022/2023 Second Quarter Budget Status Report • 2023/2024 Budget Update • 2023/2024 Final Budget Report • 2022/2023 Audited Financial Statements • 2023/2024 Revised Estimates Report 			Feb. 27/23 Mar./Apr. 2023 Apr. 24/23 May 23/23 June 19/23 Nov./23 Dec./23	Feb. 27/23 Apr. 24/23
<p>"WHEREAS ongoing issues and challenges, including a province-wide bus driver shortage, continue to impact student transportation services in Durham Region; and,</p> <p>WHEREAS the DCDSB is committed to actively monitor and manage student transportation issues;</p> <p>BE IT RESOLVED THAT the DCDSB request a report on the state of student transportation to be presented at the next regular Board meeting; and</p> <p>THAT such report cover the impacts and management of:</p> <ul style="list-style-type: none"> • The bus driver shortage; • Bus service in remote and rural areas including service on dead-end roads; and, • Durham Region Transit Bus Passes" 	Feb. 27/23	Director of Education	Mar. 27/23	Mar. 27/23



Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **Minutes of the April 17, 2023 Finance Committee Meeting**

Origin: Marie Hammond, Chief Financial Officer

Please find attached a copy of the Minutes of the Finance Committee Meeting held on April 17, 2023.

TB/MH/II

Attachment: Minutes of the April 17, 2023 Finance Committee Meeting



Finance Committee Meeting Minutes

Durham Catholic District School Board
April 17, 2023 at 7:00 p.m.

Committee Members Present

Trustees R. Damianopoulos (Chair), M. Forster, M. Hall (arrived at 7:30)

Regrets

Trustee J. Emanuel

Director of Education Present

T. Barill

Senior Administration Present

K. Akomolafe, S. Grieve, M. Hammond, R. Rodriguez

Trustees Present

K. Beatty, J. McCafferty, M. Ste. Marie

1. Opening

Trustee Ste. Marie attended as an alternate until the arrival of Trustee Hall who joined the meeting at 7:30 p.m.

1.1. Memorials and Prayer

R. Damianopoulos offered the opening prayer.

1.2. Land Acknowledgement

1.3. Call to Order

R. Damianopoulos called the meeting to order at 7:01 p.m.

1.4. Approval of Agenda

Motion FC20230418-01

“THAT the Finance Committee approve the Agenda of the April 17, 2023 Finance Committee meeting”

Moved by: M. Forster, Seconded by: M. Ste. Marie **CARRIED**

1.5. Roll Call and Apologies

Trustee Emanuel sent her regrets.

1.6. Declarations of Interest

None

2. Items for Information

2.1. Delegations

2.1.1. Gail Wilson-Beier represented the Association of Professional Student Services Personnel (APSSP)

Ms. Wilson-Beier provided an overview of the services provided by APSSP and encouraged the Board to prioritize and increase these supports to better service students. A copy of the full delegation submission is attached.

M. Forster and T. Barill thanked Ms. Wilson-Beier for her input and presentation to the Committee.

3. Items for Decision

3.1. Approval and Signing of Minutes of Previous Meeting (February 6, 2023)

Motion FC20230417-02

“THAT the Finance Committee approve the minutes of the February 6, 2023 Finance Committee Meeting.”

Moved by: M. Forster, Seconded by: M. Ste. Marie **CARRIED**

3.2. Business Arising from February 6, 2023 Meeting

4. Items for Discussion

4.1. Staff Reports

4.1.1. 2022/2023 Second Quarter Budget Status Report

M. Hammond walked the Committee through the Second Quarter Report comparing anticipated results versus actual year to date results. Ms. Hammond noted that there is an increase in partnership revenue and interest revenue resulting from higher interest rates and a positive cash balance throughout the first six months of the year. This additional revenue will be utilized to address cost pressures noted in supply costs, worker's compensation costs and increased utility costs, specifically gas prices. In addition to the increased revenue, there are savings noted in staff vacancies and student transportation that will be used to offset the noted cost pressures. The mid year results suggest that there will be no change in the projected provision to reserve balance as presented in the 22/23 Revised Estimates report.

M. Hall inquired why the Board was experiencing higher WSIB costs and M. Hammond noted an increase in claims where slips, trips, and falls have resulted in concussions as well as an increase in mental health claims.

M. Ste. Marie asked why there was a negative variance on the trustee expense line and Ms. Hammond advised that this resulted from a timing issue whereby the trustee memberships have all been paid for the year. No pressure has been identified in trustee expenditures.

M. Forster asked if the delayed ministry funding announcement would impact staff redundancy declarations. T. Barill and M. Hammond confirmed that due to the number of retirements and the anticipated enrolment levels for next year, there would be no redundancy notifications necessary.

4.2. Presentation

4.2.1. Budget Process and Consultation Update

Marie Hammond provided an overview of where the Board is in the Budget Process and noted that the delay in ministry grant announcements will necessitate moving the May Finance Committee meeting to May 29, 2023 from May 15, 2023. This deferral will allow staff sufficient time to review and incorporate the impacts of the Grants for Student Needs (GSN) and Priority and Partnerships Funding (PPF) announcements into the draft budget.

M. Hammond provided an overview of the results of the Thoughtexchanges put out for public input, highlighting the participation rates, key thoughts and emerging themes.

4.2.2. Change of Date for next Finance Committee Meeting - May 29, 2023

Motion FC20230418-03

“THAT the Finance Committee approve the move of the May Finance Committee Meeting from May 15, 2023, to May 29, 2023.”

Moved by: M. Forster, Seconded by: M. Ste. Marie **CARRIED**

5. Other Business

5.1 Ministry Grant Announcement

Ms. Hammond provided a high level overview of the ministry funding announcements that came out earlier in the day on April 17, 2023. The PPF funding is still outstanding, but staff received the GSN and Capital funding memos. The new funding formula for transportation was announced and incorporated into the 23/24 funding announcements. Upon initial review, it appears the new formula will result in an increase in transportation revenue for the Durham Catholic District School Board (DCDSB) which will assist in supporting the new contracts with the operators.

The ministry announced funding for administration expenses related to Remote Learning. Boards may continue to operate virtual schools and will be funded for school administration based on enrolment each year. Durham Catholic has approximately 60 students registered for virtual learning in 23/24 which will generate very little school administration funding.

The ministry has realigned Indigenous Education grants. Total provincial funding remains unchanged; however, per pupil funding for Indigenous Education courses has been significantly reduced and teachers for these courses will now be funded through a combination of the Pupil Foundation Grants and Indigenous Education Grants. Funding has been redirected to a Supplemental Indigenous Grant that will be provided to all Boards to fund provincial priorities. There is a one time realignment grant for Boards that will lose funding as a result of the change which includes DCDSB.

The GSNs include increases for wages and benefits that have been negotiated at the central bargaining table. The Covid-19 learning recovery fund has been eliminated.

5.2 Board Communications

None

5.3 Motion to Adjourn

The meeting adjourned at 8:12 p.m.

5.4 Closing Prayer

R. Damianopoulos offered the closing prayer.

Finance Committee Meeting
April 17, 2023
Page 5 of 5

Recording Secretary: L. Lane

Approved by:

R. Damianopoulos
Chair, Finance Committee

Marie Hammond
Resource, Finance Committee



Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **Special Education Advisory Committee Meeting – May 9, 2023**

Origin: Paula Sorhaitz, Superintendent of Education

Please find attached a copy of the Minutes of the Special Education Advisory Committee Meeting held on May 9, 2023.

TB/PS/dp
Attachment: Minutes of May 9, 2023



Special Education Advisory Committee Meeting Minutes
Durham Catholic District School Board
May 9, 2023 at 7:30 PM
Virtual and at CEC – North & South Board Rooms

Members Present:

V. Adamo (VOICE for the Hearing Impaired) virtually; W. Heeney (Durham Down Syndrome Association); J. Sorhaitz (Learning Disabilities Ontario) virtually; C. Nosseir (Grandview Kids) virtually; A. Massis (Community Representative)

Trustees Present:

J. McCafferty, virtually

Staff Present:

P. Sorhaitz (Superintendent of Education); Teresa Ezquerra (Student Services Consultant); S. Phoenix (Senior Manager, of Social Work and Child and Youth Counsellors, Lead Attendance Officer); E. McCall (Communications) virtually

SEAC Representatives:

D. Assenza (CPCO Representative) virtually, B. Larson (APSSP Representative) virtually, L. Jemmott (OECTA Representative), M. Cope (CUPE Representative) virtually

Regrets:

Robert De Souza (Trustee); S. Casola (Autism Ontario); C. Julien (Community Representative)

1. Opening

1.1. Memorials and Prayer

Chair Adamo called the meeting to order at 7:36 p.m., offered the opening prayer and welcomed everyone to the meeting.

1.2. Land Acknowledgements

1.3. Roll Call and Apologies

1.4. Call to Order

1.5. Approval of the Agenda

Motion:

SS-2023-05-09-01

Approval of Agenda

Motion moved by Jim McCafferty and motion seconded by Walter Heeney.

"That the Special Education Advisory Committee approve the agenda of the Tuesday, May 9, 2023 meeting, as printed." CARRIED

1.6. Approval of the minutes of the April 11, 2023 SEAC Meeting

Motion:

SS-2023-05-09-02

Approval of Minutes

Motion moved by Julie Sorhaitz and motion seconded by Jim McCafferty.

"That the Special Education Advisory Committee approve the Minutes of the Tuesday, April 11, 2023 meeting, as printed." CARRIED

1.7. Declarations of Interest

2. Items for Information/Decision

2.1. Announcements

None

2.2. Presentations

2.2.1. 2022-2023 Special Education Plan - Teresa Ezquerra

Teresa Ezquerra, Student Services Consultant, shared that in accordance with the Education Act, every school board is required to maintain a Special Education Plan following the guidelines outlined in the Ministry of Education document, "Standards for School Boards' Special Education Plans."

There are five standards to the plan which support the goal of ensuring that students with exceptional needs receive the best quality education possible. Guidelines require that boards ensure its SEAC is involved in the annual review of the plan.

Teresa provided an overview of the changes to the 2022-2023 Special Education Plan.

The committee was invited to review the [Special Education Plan](#) on the DCDSB website and provide input/feedback to the June SEAC meeting. Recommendations will be considered/included in the final plan. All revisions will be updated by July 2023.

2.3. Discussion Items

2.3.1. Special Education Funding – 2023-2024

Superintendent Sorhaitz provided a brief overview of the Special Education Funding for 2023-2024 and the concerns the board has surrounding funding for special education.

Superintendent Sorhaitz expressed concern about the shortage of Educational Assistants (EA) and how this funding will not provide additional personnel.

After discussion, the committee agreed that a letter be drafted to the Ministry of Education requesting additional funding for more EAs and brought back to the June SEAC meeting.

2.4. Business arising from the previous meeting

2.4.1. Draft letter - Requesting the option to extend the time students with differing abilities have to remain or continue in Secondary School beyond year 7 and beyond age 21

Motion:

SS-2023-05-09-03

Approval of letter as drafted

Motion moved by Jim McCafferty and motion seconded by Claudia Nosseir.

“That the Special Education Advisory Committee approve the drafted letter to the Minister of Education requesting the Ministry consider providing the option to extend the time students with differing abilities have to remain or continue in Secondary School beyond year 7 and beyond age 21.

2.5. Staff Reports

Coordinator's Report provided by Teresa Ezquerro

The Sharing of Excellence for May included the following professional development sessions:

- Sensory Programming Make and Take
- Structured Work Task Folder Make and Take
- How to Use Behavioural Contracts

Project SEARCH Update

The Skills Assessment and Interview Day were held on April 26th. Eighteen applicants went through a two-hour session with six 15-minute stations. One station had applicants engage in an interview with three people (one from each partner, DCDSB, Abilities Centre and The Region of Durham). Five other stations mimicked skills needed in various internships during the Project SEARCH year.

On May 1st, letters were sent to the ten successful applicants. Priority was given to applicants going into their final year of high school for 2023-24 who otherwise would not have an opportunity to apply to Project SEARCH again.

May 8th was Signing Day. The ten applicants (interns) came to the Catholic Education Centre to sign the Project SEARCH contract. An information package and a Project SEARCH hoodie were provided to each intern to start their journey. Intern parents/guardians/caregivers were also invited to share in the Signing Day. Photographs were taken with the intern, family, and all partners to mark the occasion.

All unsuccessful applicants were invited to register with the Abilities Centre to explore skill development programs. Information Night is on Thursday, June 8, 2023, at 6:00 p.m. for all unsuccessful applicants and their families.

Mental Health Report provided by Shelley Phoenix on behalf of Dr. Michaela Evans

On May 1st, the Suicide Prevention/Life Promotion Workshop was run for two groups of educators. This training was designed for boards by School Mental Health Ontario, and the DCDSB was the first board in the province to offer this training and will provide feedback to SMHO.

May 1-5 was Catholic Education and Mental Health Week. Schools participated in daily announcements and in-class activities. Various schools hosted larger events (i.e. Therapy dog visits at DO'C), and some schools chose to focus on Catholic Education Week last week and focus on Mental Health on an alternative week.

The Mental Health and Well-Being Parent, Guardian and Caregiver Mental Health Series will continue as follows:

- April 18th- Youth Engagement - Youth and Substance Use, presented by Pinewood of Lakeridge of Health
- April 25th: Life Promotion/Suicide Prevention - Prepare, Prevent and Respond, presented by DCDSB Student Services Staff
- May 2nd: Understanding Mood and Anxiety Difficulties, presented by Ontario Shores
- May 9th: Game-bling - When Gaming meets Gambling, presented by the YMCA's Youth Gambling Awareness Program
- May 16th: The Intersection of Equity and Mental Health, presented by the Black Health Alliance.

Superintendent's Report

Program Support Teacher (PST) Meetings were held today with a focus on Individual Education Plans (IEPs) and best practices, Early Intervention Classrooms (EIC) updates, and the referral process. The meeting also included a presentation from a team of Literacy Consultants from Academic Services and a Student Services Speech-Language Pathologist who focused on Reading screeners and the importance of using reading screeners in elementary and secondary.

In April, Student Services provided an in-depth presentation to Trustees about the vast support that the Department provides students with special education needs.

The PPM 149 – Community Partnerships Meeting was held on April 25th to review the community partnerships.

The Student Services Staff Meeting focused on Restorative Practices.

Special Education Team Meeting, which included the Durham Catholic Autism Resource Team (DCART) and the Durham Catholic Behaviour Resource Team (DCBRT), was centered on Best practices and future planning.

2.5.1. Student Services Report - Michaela Evans, Teresa Ezquerro, Paula Sorhaitz

Motion:

SS-2023-05-09-04

Approval of the May 9, 2023, verbal Coordinator, Mental Health Leader and Superintendent Reports

Motion moved by Walter Heeney and motion seconded by Alex Massis.

“THAT the Special Education Advisory Committee accept the verbal Coordinator, Mental Health Leader and Superintendent Reports of the May 9, 2023 meeting.”

2.6. Association Reports

Grandview Kids- Claudia Nosseir

On March 29, 2022, the Ontario government announced the creation of 22 SmartStart Hubs across the province to connect families with child development services in their local communities. SmartStart Hubs act as a clear point of entry to child development services for parents and caregivers who have concerns about their child’s development.

Grandview Kids was selected as the SmartStart Hub in Durham Region.

SmartStart Hubs are to be considered the “front door” to child development services. Families will be warmly greeted and will have a conversation with a professional about their concerns, their child’s development and strengths, and any support that might be needed.

In some cases, the agency that is the SmartStart Hub will be able to offer services and programs; depending on what is recommended, the SmartStart Hub might also provide a supportive connection to families with our partners in the area that can provide services.

Families won’t need to tell their story twice because the SmartStart Hubs works directly with agencies in your community, potentially improving the timeliness of service initiation with our community partner.

Who can access the SmartStart Hub?

- Anyone with a concern about their child's development can contact the SmartStart Hub to start the process of assessment.
- Children living in Ontario aged zero (birth) to 19, or up to age 21 if they are in school, may be eligible for SmartStart Hubs.
- No diagnosis or referral is required for SmartStart Hubs.
- There is no cost to clients or caregivers for SmartStart Hub referrals or assessments.

How do I access the Grandview Kids SmartStart Hub?

- Families who have general concerns about their child's development can access our SmartStart Hub and fill out the self-referral form.

For more information and FAQs, check out our <https://grandviewkids.ca/smartstarhub/>

2.7. Correspondence

2.7.1. Letter from Bruce-Grey CDSB re: SIP Funding

The letter addressed to the Honourable Stephen Lecce, Minister of Education from Lisa Stader, Trustee, Bruce-Grey CDSB requests that the Minister evaluates the true costs associated with SIP claims and that the funding model be reviewed and changed to reflect the increasing and more complex needs of students with special needs.

The Committee agreed that no further action was needed as the letter in support of this matter had been drafted.

2.7.2. Letter from KPRDSB re: Special Incidence Portion (SIP) Claim Funding

The letter addressed to the Honourable Stephen Lecce, Minister of Education, from Angela Lloyd, Chair of SEAC, Kawartha Pine Ridge DSB requests that the Minister review the data used to determine Special Education grants in order to assess the true costs of supporting students with special education needs.

The Committee agreed that no further action was needed as the letter in support of this matter had been drafted.

3. Other Business

3.1. Board Communications

None

3.2. Motion to Adjourn

3.3. **Motion:** SS-2023-05-09-05 Motion to Adjourn

Motion moved by Jim McCafferty and motion seconded by Julie Sorhaitz.

“THAT the Special Education Advisory Committee meeting of May 9, 2023, adjourn.”

3.3.1. The next meeting of the Special Education Advisory Committee will be held on Tuesday, June 6, 2023 @ 7:30 pm

3.4. Closing Prayer

Closing prayer was offered by J. McCafferty.

The meeting adjourned at 8:17 p.m.

Valerie Adamo
Chair, Special Education Advisory Committee

Paula Sorhaitz
Superintendent of Education

Recording Secretary: Delfina Pinto



Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **2023/2024 Ministry Funding Announcement**

Origin: Marie Hammond, Chief Financial Officer

Purpose

To provide the Board of Trustees an overview of the Ministry of Education's funding announcements for the 2023/2024 school year.

Background

On April 17, 2023, the Ministry of Education released the Grants for Student Needs (GSN), Capital Funding, and the Priorities and Partnerships Funding (PPF) for 2023/2024.

Staff has prepared the following summary to outline the significant funding changes.

Grants for Student Needs (GSN)

COVID-19 Learning Recovery Fund

Introduced in 2022/2023, Covid-19 Learning Recovery Funds provided funding for additional staffing to address continued pandemic related issues. This funding has been eliminated in 2023/2024. This is a reduction in funding for the Durham Catholic District School Board (DCDSB) in the amount of \$3,330,982. These funds had been used in the following areas:

- Remote learning (teachers, administration, information technology supports);
- Special education supports (educational assistants, professional staff);
- Supply staff; and
- Enhanced cleaning.

Student Transportation Reform

The Ministry is implementing a new Student Transportation Grant funding framework. The new framework is intended to be more transparent, equitable and focused on reliability. There will be enhanced reporting and accountability requirements to allow the ministry to track how certain components within the funding model are being utilized. The new framework reflects the following:

- Number of students deemed eligible based on common home-to-school distance thresholds applied to all school boards;
- Determining the optimal number of school-bus routes needed as well as leveraging use of public transit where services are available; and
- Establishing transparent benchmarks that are intended to represent the cost of services such as
 - Annual cost of purchasing and operating school buses;
 - Continuing to reflect changes in market prices of fuel (fuel escalator/de-escalator);
 - Setting compensation benchmarks for school bus drivers; and
 - Including a provision for spare driver capacity.

Driver retention and recruitment bonuses previously funded directly by the ministry to school bus operators have now been moved to the Student Transportation Grant and the funds will flow through school boards.

The impact of actual costs and routing information on in-year and future grants is not fully discernible at this time.

The estimated grant impact for 2023/2024 is an additional \$1M in revenue. This revenue will be utilized to offset additional costs included in recently negotiated operator contracts and costs downloaded from the ministry.

Remote Learning

Funding will be provided for remote learning administration (i.e., Principals, Vice-Principals, school office, information technology) based on virtual school enrolment. Remote learning enrolment will be excluded from the calculations for in-school administration and school facility-based calculations. DCDSB has a low virtual enrolment resulting in a minimum grant impact.

Safe and Clean Schools Supplement

A new grant within the GSN, the Safe and Clean Schools Supplement is intended to provide funding for staff in the following areas:

- Professional/Paraprofessional staff such as psychologists, social workers, and child/youth workers;
- Educational Assistants; and
- Custodial/Maintenance.

The grant for DCDSB for 2023/2024 will be \$247,601.

Indigenous Education Funding Realignment

The funding for First Nations, Metis and Inuit Studies courses is being revised as part of the realignment within the Indigenous Education Grant. Funding for teachers in these courses will now be pro-rated between the Pupil Foundation Grant and the Indigenous Education grant. Class sizes between 8 and 23 will be funded through both grants proportionately and classes with 23 or more students will be solely funded through the Pupil Foundation Grant. Previously, the Indigenous Education Grant covered the entire cost of teachers for these courses.

School boards are required to deliver courses where a minimum of eight students are enrolled.

One-time transition funding is being provided to boards that will experience a reduction in funding due to the realignment. Funding is intended to support existing programming. The DCDSB has been allotted \$367,679 as a one-time grant.

The funding realignment includes a new supplemental amount under the Board Action Plan (BAP) that is intended to support provincial Indigenous education priorities.

Overall, the funding realignment reduces funding for DCDSB by approximately \$750,000 after the one-time transition funding is discontinued.

Indigenous Education funding continues to be enveloped.

Keeping up with Costs

The Ministry will provide a 2% increase to school operations non-staffing funding benchmarks to assist school boards in managing increases in commodity prices such as electricity, natural gas, and insurance. There is also continued support for the optimization of ventilation in schools.

Secondary E-learning Funding Adjustments

The funding for secondary class size will be reduced to reflect e-learning courses funded at 30 students to 1 teacher vs 23 to 1 for regular classroom teachers. The Ministry assumes 22.5% (2022/2023 – 15%) of secondary students will take one e-learning course during the 2023/2024 school year.

Salary and Benefit Increases

Benchmarks have been updated to reflect the provisions of the recently ratified central agreements for the Canadian Union of Public Employees (CUPE).

Capital Funding

Capital funding for 2023/2024 remains consistent with previous years and is estimated to be as follows:

School Condition Improvement	\$5,297,165
School Renewal	\$3,219,467
Capital Capacity	\$38,514
Temporary accommodation	\$543,258

The ministry is introducing time limits on school condition improvement funds and school renewal funding allocations. Funds may be carried over but will expire after 2.5 years. Therefore, 2023/2024 allocations will expire if unspent March 31, 2026.

Priorities and Partnerships Funding (PPF)

The Ministry has announced the following PPF funding which focuses on their priorities of learning and well-being to support students for success now and in the future.

Announced and allocated PPF Funding - \$3,206,570

Priorities and Partnership Funding (PPF)	Amount
De-streaming implementation supports	\$44,500
Early Reading Enhancements: Early Reading Screening Tools	\$135,100
Education Staff to Support Reading Interventions	\$727,400
Licenses for Reading Intervention Supports	\$15,670
Experiential Professional Learning in the Skilled Trades for Guidance Teachers	\$29,500
Entrepreneurship Education Pilot Projects	\$20,000
Health resources, training and supports	\$14,900
Math Lead	\$166,600
Math – School Math Facilitators	\$252,000
Math – Digital Math Tools	\$164,500
Professional Assessments	\$145,800
Special Education Additional Qualifications (AQ)	\$12,200
Staff to Support De-streaming and transition to high school (additional teachers for grades 7 – 10)	\$1,069,100
Skilled Trades Bursary Program	\$12,200
Summer Mental Health Supports (cannot increase existing staffing compliment)	\$145,900
Summer Learning Special Education Supports	\$123,400
Human Rights Equity Advisors	\$127,800

Next Steps

DCDSB will experience a significant decrease in funding through the elimination of the Covid-19 Learning Recovery Fund and the Indigenous Education Funding Realignment. In addition, the ministry has not kept up with all inflationary increases, sick leave realities or changes in statutory and other benefit obligations. These gaps in funding have created further budget challenges for the Board.

Senior administration is currently looking at system realignment that maximizes student support while maintaining a balanced budget. Staff will bring updates to the Board of Trustees throughout the budget process.

TB/MH/II



Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **Student Trustees 2023-2024**

Origin: Katharine Stevenson, Superintendent of Education

Purpose

The Student Trustee for the Durham Catholic District School Board for 2023-2024, as elected by her peers, is Aoife Walsh, student at Archbishop Denis O'Connor Catholic High School.

Aoife Walsh

Aoife is a full-time Grade 10 student at Archbishop Denis O'Connor Catholic High School in Ajax. She has earned the following academic achievements: EJ Finan Award (Grade 8) and Honour Roll (Grade 8 & 9). Aoife participates in extra-curriculars at Archbishop Denis O'Connor such as Volleyball, Badminton, Student Council and Student Athletic Associations. Aoife enjoys communicating collaboratively with her peers in service of the student body.

Moyin Esan and Aoife Walsh are looking forward to representing the students at the Durham Catholic District School Board for the 2023-2024 school year.

TB/KS/lj



Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **Notice of Motion – Board Advisory Groups (as per Appendix 1 of the Minutes of the Regular Board Meeting of April 24, 2023)**

Please find attached the Notice of Motion from the April 24, 2023, Regular Board Meeting: Board Advisory Groups

TB/eb
Attachment

Appendix 1 (from the Minutes of the April 24, 2023, Regular Board Meeting)

Notice of Motion – Board Advisory Groups

WHEREAS the Memorandum to Trustees on the subject of Board Advisory groups highlights the benefits of Trustee representation and inclusion on important system-wide non-Ministry mandated advisory groups.

WHEREAS such benefits include precedent among various Catholic School Boards for Trustee representation to non-Ministry mandated advisory committees.

WHEREAS Trustee representation to these groups has been established as best practice for building respectful relationships, fostering trust, and enhancing communication with equity-deserving groups.

BE IT RESOLVED THAT staff initiate discussions with group members of the Indigenous Education Circle, the Anti-Black Racism and Black Excellence Committee, and the 2SLGBTQ+ Advisory Committee to facilitate potential Trustee representation to these groups and report back to the Board of Trustees no later than the June 19, 2023, Board meeting.

Submitted by: M. Hall, April 17, 2023



Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **Notice of Motion – Amendments to By-Laws (as per Appendix 2 of the Minutes of the Regular Board Meeting of April 24, 2023)**

Please find attached the Notice of Motion from the April 24, 2023, Regular Board Meeting: Amendments to By-Laws

TB/eb
Attachment

Appendix 2 (from the Minutes of the April 24, 2023, Regular Board Meeting)

Notice of Motion – Amendments to By-Laws

Rationale

Article 13.1 (a), (b) of General Working By-Law Number 2021 - Amendments to By-Laws

13.1 Amendment with Notice

By-laws of the Board may be amended from time to time by Resolution of the Board, provided that:

- (a) A written notice of motion proposing the amendment shall have been given at a previous regular meeting; and
- (b) The text and a brief statement of intended purpose of the amendment shall have been included in the notice of motion forming part of the agenda for the meeting at which the amendment is considered by the Board.

13.2 Amendment without Notice

At any time, the By-laws may be amended without notice upon the unanimous vote of all Trustees.

MOTION

“THAT the DCDSB approve the following amendments to General Working By-law 2021:

9.1 Notice of Motion

A Trustee may give the Secretary written notice of a motion, along with explanatory rationale, regarding any matter with respect to which the Trustee has a right to vote, and the motion shall be included in the Board agenda, provided it is received by the Secretary by no later than 5:00 p.m. on the Tuesday before the meeting at which it will appear on the agenda.

A notice of motion so received may not be the subject of debate or resolution until a Board meeting following the meeting at which it first appears on the agenda.

Notwithstanding the above, a Trustee may bring a motion at a Board meeting without prior notice provided that a two-thirds majority of those present and eligible to vote waive the notice requirements.

~~Matters not requiring a decision by the Board, including minutes from Committee meetings, may be distributed to Trustees at any time, and where received by Trustees prior to the start of a Board meeting may be the subject of discussion but not resolution.~~

9.2 Trustee Questions

All agendas for Regular and In Camera sessions of the Board will include an item for Trustees to bring forward inquiries of interest to all Trustees and in the interest of the school System. Trustees will endeavour to provide advance notice to the Chair of the Board and the Director of Education of questions they wish to bring forward.

Matters not requiring a decision by the Board, including minutes from Committee meetings, may be distributed to Trustees at any time, and where received by Trustees prior to the start of a Board meeting may be the subject of discussion but not resolution.

9.3 Reconsideration

Any matter which has been decided upon by the Board shall not be reconsidered by the Board during the subsequent twelve (12) month period unless approved for reconsideration by two thirds majority of those present and eligible to vote.

Submitted by: Trustee McCafferty and Chair Forster, April 19, 2023



Memorandum

To: Board of Trustees
From: Tracy Barill, Director of Education
Date: May 23, 2022
Subject: **2023-2024 Schedule for Board and Committee Meetings**

Recommendation

Moved by , seconded by

“THAT the Durham Catholic District School Board approve the Schedule of Board and Committee Meetings for the 2023-2024 school year.”

Rationale

As attached.

TB:eb
Attachment: 2023-2024 Schedule

MONTH	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August		1	2	3	4	7 H	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
September					1 H	4 H	5	6 S/E	7	8	11 B*	12 S	13 S/E	14 PIC	15	18 A	19	20 S/E	21	22	25 B	26	27 S/E	28	29
October	2	3 S	4 S/E	5 PIC	6	9 H	10	11 S/E	12	13	16	17	18 S/E	19	20	23 B	24	25 S/E	26	27	30	31			
November			1 S/E	2	3	6 B*	7 S	8 S/E	9 PIC	10	13 A	14	15 S/E	16	17	20	21	22 S/E	23	24	27 AM	28	29 S/E	30	
December					1	4	5 S	6 S/E	7 PIC	8	11	12	13 S/E	14	15	18 B	19	20 S/E	21	22	25 H	26 H	27 H	28 H	29 H
January	1 H	2 H	3 H	4 H	5 H	8	9 S	10 S/E	11 PIC	12	15	16	17 S/E	18	19	22 B	23	24 S/E	25	26	29	30	31 S/E		
February				1	2	5 B*	6	7 S/E	8	9	12 F	13 S	14 S/E	15 PIC	16	19 H	20	21 S/E	22	23	26 B	27	28 S/E	29	
March					1	4	5 S	6 S/E	7 PIC	8 H	11 H	12 H	13 H	14 H	15 H	18 B	19	20 S/E	21	22	25	26	27 S/E	28	29 H
April	1 H	2	3 S/E	4	5	8	9 S	10 S/E	11 PIC	12	15 F	16	17 S/E	18	19	22 B	23	24 S/E	25	26	29 A	30			
May			1 S/E	2	3	6 B*	7 S	8 S/E	9 PIC	10	13 F	14	15 S/E	16	17	20 H	21	22 S/E	23	24	27 B	28	29 S/E	30	31
June	3	4 S	5 S/E	6 PIC	7	10 F	11	12 S/E	13	14	17 B	18	19 S/E	20	21	24	25	26 S/E	27	28					
July	1 H	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		

B - Regular Board Meeting / B* - Board Meeting (Policy)
S/E - Tentative Suspension/ Expulsion Hearing
F - Finance Committee Meeting

S - Special Education Advisory Committee Meeting (SEAC)
PIC - Durham Catholic Parent Involvement Committee
H - Statutory School Holiday/Board Designated Holiday

I - Inaugural Board Meeting
AM - Annual Board Meeting
A - Audit Committee Meeting



Memorandum

To: Board of Trustees
From: Tracy Barill, Director of Education
Date: May 23, 2023
Subject: **Out of Province Travel**

Recommendation

Moved by , seconded by

“THAT the Durham Catholic District School Board (DCDSB) approve the attendance of up to two staff members to represent DCDSB at the 2023 Canadian Association of Communicators in Education (CACE) Annual Conference, scheduled from October 27-29, 2023, in Montreal, Quebec.”

Rationale

Up to two staff members from the Communications department are seeking approval to attend the 2023 Canadian Association of Communicators in Education Conference scheduled from October 27-29, 2023, in Montreal, Quebec. Individuals will participate in quality professional development designed to meet the needs of communications professionals. The conference will deliver inspiring keynotes, breakout sessions, and workshops in all facets of school communication, public relations, marketing, and public engagement.

TB/eb



Memorandum

To: Board of Trustees
From: Tracy Barill, Director of Education
Date: May 23, 2023
Subject: **Out of Province Travel**
Origin: Paula Sorhaitz, Superintendent of Education

Recommendation

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board approve out of province travel for a maximum of two staff members to attend the Project Search Annual Conference in Milwaukee, Wisconsin, scheduled July 10-14, 2023.”

Rationale

Project SEARCH is an internationally successful 10-month transition-to-work program for young people with developmental or intellectual disabilities. During their final year of high school, students are fully immersed with a host business, gaining employment skills through a combination of classroom instruction and hands-on career training. The attached document provides a brief overview of the program. More information about Project SEARCH in Canada can be found on their website – [direct link](#).

In September 2021, DCDSB signed a Transfer Payment Agreement (TPA), Developmental Disabilities Pilot – Student Transitions, to explore the possibility of running Project SEARCH in our board. To date, extensive research and steps have been taken to understand the goals and structure of the program, and to secure business partners. The Ministry of Education provided an extension for a September 2023 start date. Part of the funding can be used for professional development and training, including attending an annual Project SEARCH Conference.

This year’s conference is taking place from July 10-14, 2023, in Milwaukee, Wisconsin. Two staff members from the Student Services Department, who are leading this project, have expressed an interest in attending. The conference would provide an excellent opportunity for networking and better understanding of how the program runs and the

Memorandum | Page 2 of 2
Out of Province Travel

resources that are available. All partners (Abilities Centre and The Regional Municipality of Durham) working with DCDSB to facilitate Project SEARCH will be sending staff members to the conference.

TB/PS/dp

Attachment: Project SEARCH Conference Agenda



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16th Annual Project SEARCH
Conference
Hilton Milwaukee City Center
and
Wisconsin Center

Monday, July 10, 2023

9:00 am – 4:00 pm **Statewide Coordinator Networking and Meeting:** By Invitation Only
 1:00 pm – 6:00 pm **Conference Registration, Exhibits, and Vendors:** 1st Floor, Wisconsin Center
 6:00 pm – 8:00 pm **Welcome Event:** Hilton Garden, Networking and appetizers *

Tuesday, July 11, 2023

8:00 am – 6:00 pm **Conference Registration, Exhibits, and Vendors:** 1st Floor, Wisconsin Center
 8:00 am – 8:45 am **Breakfast:** For registered Pre-Conference Session and Business Liaison Meeting attendees only**
 9:00 am – 4:00 pm **Pre-Conference Sessions:** Topics TBD (pre-registration is required; breakfast/lunch included)
 9:00 am – 4:00 pm **Business Liaison Meeting:** For host business staff only; (private lunch served in meeting)
 6:00 pm – 8:30 pm **Opening Ceremony, Dinner, and Employment Awards:** 1st Floor Ballroom, Wisconsin Center *

Wednesday, July 12, 2023

8:00 am – 5:00 pm **Conference Registration, Exhibits, and Vendors:** 1st Floor, Wisconsin Center
 8:30am – 10:30 am **Breakfast and General Session:** Project SEARCH Co-Directors: State of Project SEARCH *
 10:45 am – 11:45 am **Breakout Sessions: Group 1**
 12:00 pm – 1:00 pm **Lunch ***
 1:15 pm – 2:15 pm **Breakout Sessions: Group 2**
 2:30 pm - 3:30 pm **Breakout Sessions: Group 3**
 4:00 pm – 6:00 pm **Discover Milwaukee on the way to the Evening Event!** (1.1 miles from the conference hotel) *
 6:00 pm – 9:00 pm **Evening Event:** Discovery World: Science and Technology Center

Thursday, July 13, 2023

8:00 am – 3:00 pm **Conference Registration, Exhibits, and Vendors:** 1st Floor, Wisconsin Center
 8:00 am – 9:00 am **Breakfast ***
 9:15 am – 10:15 am **Breakout Sessions: Group 4**
 10:30 am – 11:30 am **Breakout Sessions: Group 5**
 11:45am – 12:45 pm **Lunch ***
 1:00 pm – 2:00 pm **Breakout Sessions: Group 6**
 2:15 pm – 3:15 pm **Breakout Sessions: Group 7**
 3:15 pm – 4:30 pm **Snack & Individual State Meetings:** *State Meeting information available on the app **
 5:00 pm –? **Explore Milwaukee on your own!**

Friday, July 14, 2023

8:45 am – 9:45 am **Breakout Sessions: Group 8**
 10:00 am – 11:30 am **Brunch / Inspirational Closing Session ***

** Meals/Snacks and evening events included in the general conference registration*

***Meals included in Pre-Conference registration*



Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **Correspondence from Ontario Catholic School Trustees' Association**

Please see the attached correspondence that was received from the Ontario Catholic School Trustees' Association on May 2, 2023.

TB/eb
Attach.



Ontario Catholic School Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Patrick J. Daly, *President*
Michael Bellmore, *Vice President*
Nick Milanetti, *Executive Director*

May 2, 2023

Mrs. Monique Forster, Chair
Mrs. Tracy Barill, Director of Education
Durham Catholic District School Board
650 Rossland Road West
Oshawa, Ontario
L1J 7C4

Dear Monique and Tracy:

I would like to thank you, the trustees, staff and students for all of your efforts leading up to and during the Ontario Catholic School Trustees' Association 2023 Annual General Meeting and Conference. As a result of your excellent planning, hard work and goodness, the 93rd Annual gathering of the Catholic School Trustees was a complete success.

In a particular way, I would like to thank you for the wonderful liturgical celebrations that took place throughout the conference. The liturgies and celebration of the Eucharist were for me and I know many others, highlights of our time together. They give witness to our inspiring theme, *"Journeying Together in Faith"*.

Please know that your willingness to take on the significant amount of work associated with co-hosting an Annual General Meeting is recognized and very much appreciated. Thank you for all you did to make the 2023 AGM so enjoyable and memorable and I pray that Our Lord Jesus Christ showers each of you and all within the Durham Catholic District School system with all of His blessings.

Yours very truly,

Patrick Daly
President

cc: N. Milanetti, OCSTA



Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: May 23, 2023

Subject: **Correspondence from Covenant House**

Please see the attached correspondence that was received from Covenant House on May 2, 2023.

TB/eb
Attach.



Covenant House Toronto
20 Gerrard Street East
Toronto, ON M5B 2P3
Tel: (416) 598-4898
Donor Services: (800) 435-7308
Fax: (416) 204-7030
CovenantHouseToronto.ca

May 2, 2023

David Dubowits
Chaplain
Monsignor Paul Dwyer Catholic High School
700 Stevenson Road N
Oshawa, ON L1J 5P5

Dear David and OCSTA,

On behalf of Covenant House Toronto, a heartfelt thank you for the generous donation of backpacks which included clothing, hygiene products and gift cards in support of our transformational programs for youth.

Your generosity inspires confidence in our youth, letting them know there are people who believe in them and see their potential. Your kindness changes lives.

With your caring support, youth have a safe place to turn and a supportive team to help them on their own path. Your commitment offers young people experiencing homelessness an opportunity to thrive, to focus on their well-being and goals for the future.

We are truly grateful for your gift which allows us to continue meeting the needs of the young people in our care every day. Together, we can be there for young people offering unwavering support during such a critical time in their lives.

Once again, thank you for your generous commitment.

Sincerely,

Mark Aston
Executive Director

P.S. Monthly giving provides us with a stable source of funding which means we can meet the critical needs of homeless youth all year long. To sign up for our Good Samaritan monthly giving program, please call Jennifer at 416-204-7063 or 1-800-435-7308. Thank you.





Meeting Notes

Page provided to record notes

Closing Prayer

Lord God,

We thank you for guiding us in our discussions and decisions today. We ask that you continue to bless our Catholic school board with your wisdom and grace.

Blessed Mother Mary, during this month dedicated to you, may we always recall that you show us the motherly love of God. When we see an image of you and your Son, may we remember that this is also an image of God's love for us. Pray for us, that we may know that God loves each one of us with a love that is even far greater than the love of a mother for her child. And when we die, pray for us that we may be forever with you and your Son, Jesus, in heaven.

We make this prayer in his holy name, through the power of the Holy Spirit.

Amen