



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## Regular Board Meeting

# Agenda

Monday, January 24, 2022

7:30 p.m.

For livestreaming of this Regular Board Meeting click: <https://dcdsb.ca/BoardMeeting>

St. Francis of Assisi Catholic Education Centre  
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Oshawa, ON L1J 7C4

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Board Website: [www.dcdsb.ca](http://www.dcdsb.ca)

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**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## **Regular Board Meeting - Open Agenda**

Durham Catholic District School Board

Virtual Meeting

Jan 24, 2022 7:30 PM - 10:00 PM EST

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## Opening Prayer

Lord, thank you for gathering us here virtually this evening for our monthly board meeting. Each day you bless us in so many ways, please help us to deeply appreciate and cherish those blessings especially in challenging times like these.

Amen.





## Land Acknowledgement

We here in the Durham Region respectfully acknowledge that we are on the traditional lands of the Mississaugas of Scugog Island.



## Morgan Ste. Marie

Chair of the Board and Trustee,  
City of Oshawa  
289-404-0896



## John Rinella

Vice Chair of the Board and Trustee,  
Town of Whitby  
289-404-6319





# Richard Damianopoulos

Trustee, Townships of Scugog,  
Uxbridge and Brock  
416-587-8951





## Robert De Souza

Trustee, City of Oshawa  
905-424-8019





# Monique Forster

Trustee, Town of Ajax  
905-441-9418





# Jim McCafferty

Trustee, City of Pickering  
905-839-8454







## Janice Oldman

Trustee, Town of Ajax  
905-431-8759





# Mikhail Yurkoski

Trustee, Town of Whitby  
365-885-8050



# Declan Amaral

## Student Trustee

All Saints Catholic Secondary School





# Sophie Nwaoha

## Student Trustee

Father Leo J. Austin Catholic Secondary  
School





# Tracy Barill

## Director of Education





## Scott Grieve

Superintendent of Business, Finance  
and Facilities Services





**Marie Hammond**

Chief Financial Officer





# Hader Ibrahim

## Superintendent of Education





# Susie Lee-Fernandes

## Superintendent of Education







**Mike O'Neill**

Superintendent of Education





# **Mariah O'Reilly**

## **Superintendent of Education**





# Ronald Rodriguez

Chief Information Officer – Freedom  
of Information and Privacy





# Jim Wilson

## Superintendent of Education





# Gerard Winn

## Superintendent of Education





**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## **Regular Board Meeting – Open Session Minutes**

Durham Catholic District School Board  
December 13, 2021 at 7:30 PM EST

### **Trustees Present**

M. Ste. Marie (Chair), J. Rinella (Vice Chair)  
Trustees R. Damianopoulos, R. De Souza, M. Forster, J. McCafferty\*, J. Oldman\*,  
M. Yurkoski

### **Student Trustees Present**

D. Amaral, S. Nwaoha

### **Director of Education Present**

T. Barill

### **Senior Administration Present**

M. Hammond, S. Grieve, M. O'Reilly, R. Rodriguez, J. Wilson, G. Winn

*\* Attended virtually*

#### **1. Opening**

Chair Ste. Marie opened the meeting at 7:02 p.m.

##### **1.1. Motion to Move In Camera**

##### **Motion:**

B2021-12-13-01 - Motion to Move In Camera

"THAT the Durham Catholic District School Board meeting move into In Camera session."

Motion moved by R. Damianopoulos and motion seconded by M. Yurkoski.  
CARRIED

Resumption of Open Session (7:30 p.m.)

##### **1.2. Memorials and Prayer**

Student Trustee Nwaoha offered the opening prayer keeping in mind all special intentions.

##### **1.3. Land Acknowledgement**

Chair Ste. Marie acknowledged Traditional Lands and Territory.

##### **1.4. Canadian Anthem**

Virtual performance by St. Anne Catholic School.

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1.5. Roll Call and Apologies

Trustees McCafferty and Oldman attended virtually.

1.6. Call to Order

Chair Ste. Marie called the meeting to order at 7:35 p.m.

1.7. Approval of the Agenda

- Amendments to agenda item 3.4.1 Selection of Committee Members.

**Motion:**

B2021-12-13-02 - Approval of Agenda

"THAT the Durham Catholic District School Board approve the agenda of the Monday, December 13, 2021 Regular Board Meeting as amended."

Motion moved by J. Oldman and motion seconded by R. Damianopoulos.

CARRIED

1.8. Approval and Signing of the Minutes of the Previous Meeting:

1.8.1. Regular Board Meeting held November 22, 2021

**Motion:**

B2021-12-13-03 - Approval and Signing of Minutes

"THAT the Durham Catholic District School Board approve the Minutes of the Open Session of the November 22, 2021 Regular Board Meeting."

Motion moved by M. Yurkoski and motion seconded by R. De Souza. CARRIED

1.8.2. Annual Board Meeting held December 6, 2021

**Motion:**

B2021-12-13-04 - Approval and Signing of Minutes

"THAT the Durham Catholic District School Board approve the Minutes of the Open Session of the December 6, 2021 Annual Board Meeting."

Motion moved by R. Damianopoulos and motion seconded by M. Yurkoski. CARRIED

1.9. Declarations of Interest

None.

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2. Items of Information

2.1. Announcements

2.1.1. Announcements from the In Camera Session of the Board Meeting

Vice Chair Rinella read the following announcements:

**Retirements**

Judith Murphy, Elementary panel, Effective January 31, 2022

**Resignations**

Michael Silva, Msgr. Paul Dwyer Catholic High School, Effective December 8, 2021

Michael Waud, St. Mary Catholic Secondary School, Effective January 31, 2022

2.1.2. Appointments and Transfers

**Appointments - Effective January 3, 2022**

Stefania Accardi, Vice Principal at St. Kateri Tekakwitha CS to Principal at St. Francis de Sales CS

Tamika Bunting, External Candidate at Dufferin Peel Catholic DSB to Vice Principal at St. Kateri Tekakwitha CS

Shawn O'Hare, Vice Principal at Notre Dame CSS to Principal at Durham Catholic Virtual Elementary School

Robin Joseph, External Candidate at Toronto Catholic DSB to Vice Principal at Notre Dame CSS

Ed Canning, Program Support Teacher at St. James CS to Vice Principal at St. Elizabeth Seton CS

Elizabeth Torok-Orban, Vice Principal at St. Elizabeth Seton CS to Interim Principal at St. Theresa CS

**Transfers - Effective January 3, 2022**

**Name**

Valerie Cappuccitti, Principal at St. Isaac Jogues CS transferred to Principal at St. Christopher CS

Maria Clunis, Principal at St. Mark the Evangelist CS transferred to Principal at St. John the Evangelist CS

Angela Rancourt, Principal at St. Patrick CS transferred to Principal at St. Leo CS



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Rob Fortin, Principal at St. John the Evangelist CS transferred to Principal at St. Mark the Evangelist CS

Carolyn Bartlett, Principal at St. Christopher CS transferred to Principal at St. Patrick CS

Neil Boland, Principal at St. Teresa of Calcutta CS transferred to Principal at St. Isaac Jogues CS

Mike Young, Principal at Durham Catholic Virtual Elementary School transferred to Principal at Archbishop Anthony Meagher Catholic Continuing Education Centre

Sheena Paul, Principal at St. Francis De Sales CS transferred to Principal at St. Teresa of Calcutta CS

2.2. Notices of Motions

None.

2.3. Presentations

2.3.1. 2021/2022 Revised Estimates, Scott Grieve, Superintendent and Marie Hammond, Chief Financial Officer

- Tracy Barill, Director of Education, introduced Marie Hammond, Chief Financial Officer who presented a financial update and the revised estimates for 2021-2022.
- The presentation reflected the board's current financial position and highlighted the changes within the 2021-2022 Revised Estimates Report with respect to student enrolment, anticipated revenue and expense, and staffing levels. Ms. Hammond, Chief Financial Officer also outlined financial pressures and system investments related to the pandemic.
- Director Barill and Ms. Hammond responded to questions from Trustees.

**Motion:**

B2021-12-13-05 - 2021/2022 Revised Estimates

"THAT the Durham Catholic District School Board approve the 2021/2022 Revised Estimates."

Motion moved by M. Yurkoski and motion seconded by M. Forster.  
CARRIED

2.3.2. Director's Annual Report - Tracy Barill, Director of Education

- Tracy Barill, Director of Education, presented [A Year of Love: 2020-2021 Annual Report](#). In support of the board's Stewards of Sustainability initiative and reducing the amount of paper-based documents, the report was once again produced online and available at [dcdsb.ca](https://dcdsb.ca).

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- The report reflects the board's spiritual theme, A Year of Love, and celebrates the work that took place within the second year of the [Discovery 2023: Renewing the Vision Strategic Plan](#).
- Director Barill reviewed the navigation of the report and focussed on the key accomplishments which highlights the Senior Administrative team speaking to the [strategic priorities](#), achievements, and stories. The board's strategic priorities include:
  - Witnessing Faith
  - Celebrating Inclusion and Well-Being
  - Teaching and Learning
  - Expanding Pathways
  - Managing Resources
- The plan also provides an overview of the board's [accountability plan](#) highlighting the work and learning that has taken place during the pandemic, [notable achievements](#), [financial overview](#), and the board's commitments to Excellence, Equity and Engagement.
- Director Barill thanked the Communications department for all their work on the Annual Report.

## 2.4. Delegations

None.

## 2.5. Order Paper: Resolutions Approved for Implementation

Received for information.

## 2.6. Minutes and/or reports from Committee meetings

None.

## 2.7. Staff Reports

## 2.7.1. Transportation - DSTS Annual Report

- Kelly Mechoulam of Durham Student Transportation Services (DSTS) provided a brief overview of the Annual Report. The report is available on the DSTS website at [www.dsts.on.ca/information](http://www.dsts.on.ca/information).

## 2.7.2. French Immersion Program Update

Director Barill and Superintendent Grieve responded to questions from Trustees.

## 3. Items for Decision

## 3.1. Consideration of Motions for which previous notices has been given

- 3.1.1. Notice of Motion: to Amend the Public Delegations Policy to Support Transparency and Good Governance (as per Appendix 1 of the Minutes of the Regular Board Meeting of November 22, 2021)

**Motion:**

B2021-12-13-06 - Amend the Public Delegations Policy to Support Transparency and Good Governance.

WHEREAS the Durham Catholic District School Board (DCDSB) values input from the community we serve;

WHEREAS public input is an essential element of a well-functioning governance body and a critical component of informed decision making;

WHEREAS any interest from the public in delegating to the DCDSB on matters of public interest is encouraged and welcomed;

WHEREAS the ability of the public to address the Board in advance of decisions that impact the community is critical for transparency and good governance;

WHEREAS the DCDSB strives to be an accountable and transparent public forum;

WHEREAS the current public delegations policy does not allow for members of the public to file delegation applications on matters that appear on the agenda for the first time and will be subsequently voted on at the same Board meeting since the agenda is published 3 days prior, and delegation submissions are required 5 days prior, to a meeting;

BE IT RESOLVED THAT the DCDSB amend policy PO219 (Public Delegations) to allow members of the public sufficient time to file applications to delegate to the Board in advance of making decisions;

BE IT FURTHER RESOLVED THAT the deadline for delegations on time sensitive matters be extended to one and a half workdays prior to the Board meeting;

FOR GREATER CLARITY, this motion only applies to delegations related to time-sensitive decisions, for delegations that are not time-sensitive the existing policy stands.

Motion moved by R. Damianopoulos and motion seconded by M. Forster. Discussion of the motion took place and amendments were proposed.

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**Motion:**

B2021-12-13-07 - Amend the Public Delegations Policy to Support Transparency and Good Governance.

"THAT the proposed motion be amended as follows: 'BE IT RESOLVED THAT the DCDSB 'review' policy PO219 (Public Delegations) to allow members of the public sufficient time to file applications to delegate to the Board in advance of making decisions'."

Motion moved by R. De Souza and motion seconded by M. Forster.  
CARRIED

An additional proposed amendment to the motion was put forward:

**Motion:**

B2021-12-13-08 - Amend the Public Delegations Policy to Support Transparency and Good Governance.

"THAT the proposed motion be amended to remove the following paragraphs:

'BE IT FURTHER RESOLVED THAT the deadline for delegations on time-sensitive matters be extended to one and a half workdays prior to the Board meeting.

FOR GREATER CLARITY, this motion only applies to delegations related to time-sensitive decisions, for delegations that are not time-sensitive the existing policy stands.'

Motion moved by R. Damianopoulos and motion seconded by M. Forster. CARRIED

**Motion:**

B2021-12-13-09 - Amend the Public Delegations Policy to Support Transparency and Good Governance.

WHEREAS the Durham Catholic District School Board (DCDSB) values input from the community we serve;

WHEREAS public input is an essential element of a well-functioning governance body and a critical component of informed decision making;

WHEREAS any interest from the public in delegating to the DCDSB on matters of public interest is encouraged and welcomed;

WHEREAS the ability of the public to address the Board in advance of decisions that impact the community is critical for transparency and good governance;

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WHEREAS the DCDSB strives to be an accountable and transparent public forum;

WHEREAS the current public delegations policy does not allow for members of the public to file delegation applications on matters that appear on the agenda for the first time and will be subsequently voted on at the same Board meeting since the agenda is published 3 days prior, and delegation submissions are required 5 days prior, to a meeting;

BE IT RESOLVED THAT the DCDSB review policy PO219 (Public Delegations) to allow members of the public sufficient time to file applications to delegate to the Board in advance of making decisions.

Motion moved by R. Damianopoulos and motion seconded by M. Forster. CARRIED

- 3.2. Motions to be read in Open Session from the In Camera Session of the Board Meeting of December 13, 2021

**Motion:**

B2021-12-13-10 - Motions Deemed Read

"THAT the Durham Catholic District School Board approve the Motions as deemed read from the In Camera session of the December 13, 2021 Regular Board Meeting."

Motion moved by M. Yurkoski and motion seconded by R. De Souza. CARRIED

- 3.3. Business arising from previous meetings

None.

- 3.4. Staff Reports

- 3.4.1. Selection of Committee Members

An amended copy of the report was provided.

**Motion:**

B2021-12-13-11 - Statutory Committee Membership

"THAT the Durham Catholic District School Board approve the membership for the following Statutory Committees:

**Audit Committee:**

Richard Damianopoulos, Robert De Souza, Morgan Ste. Marie  
Alternate: Mikhail Yurkoski

**Special Education Advisory Committee:**

Jim McCafferty, Janice Oldman

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Alternate: Richard Damianopoulos

**Supervised Alternative Learning Committee:**

Robert De Souza

Alternate: Janice Oldman

**Expulsion Hearing Committee:**

Janice Oldman, John Rinella, Mikhail Yurkoski

Alternate: All Trustees

**Suspension Appeal Committee:**

Jim McCafferty, John Rinella, Morgan Ste. Marie

Alternate: All Trustees

**Durham Catholic Parent Involvement Committee:**

Richard Damianopoulos

Alternate: Mikhail Yurkoski

Motion moved by J. Oldman and motion seconded by M. Yurkoski.

CARRIED

**Motion:**

B2021-12-13-12 - Formation of Standing Committees

"THAT the Durham Catholic District School Board approve the formation of the following Standing Committees (details contained in board supplementary documents):

- Finance Committee
- Board Award of Merit Committee
- Trustee Youth Award Committee
- The Outstanding Home/School Communication Award Committee

Motion moved by M. Yurkoski and motion seconded by M. Forster.

CARRIED

**Motion:**

B2021-12-13-13 - Standing Committee Membership

"THAT the Durham Catholic District School Board approve the membership for the following Standing Committees:

**Finance Committee:**

Monique Forster, John Rinella, Mikhail Yurkoski

Alternate: Jim McCafferty

**Board Award of Merit Committee:**

Richard Damianopoulos, Morgan Ste. Marie, Mikhail Yurkoski

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**Trustee Youth Award Committee:**

Monique Forster, Jim McCafferty, Mikhail Yurkoski

**The Outstanding Home/School Communication Award**

**Committee:**

Mikhail Yurkoski, Declan Amaral, Sophie Nwaoha

Alternate: Richard Damianopoulos

Motion moved by M. Yurkoski and motion seconded by J. Oldman.

CARRIED

**Motion:**

B2021-12-13-14 - Committee Representatives

"THAT the Durham Catholic District School Board approve the following representatives:

**Student Senate:**

Monique Forster

Alternate: John Rinella

**Durham Student Transportation Services (Chair / Vice Chair):**

Morgan Ste. Marie, John Rinella

**School Year Calendar (Chair / Vice Chair):**

Morgan Ste. Marie

Alternate: John Rinella

**Durham Catholic Children's Foundation (Chair / Vice Chair):**

Morgan Ste. Marie, John Rinella

Motion moved by R. De Souza and motion seconded by M. Yurkoski. CARRIED

3.4.2. Revision to General Working By-Law Number 2021

**Motion:**

B2021-12-13-15 - Revision to General Working By-Law Number 2021

"THAT the Durham Catholic District School Board approve the updated wording in Section 2.4 of the By-law regarding where to find the Service of Dedication documents."

Motion moved by M. Yurkoski and motion seconded by M. Forster. CARRIED

4. Other Business

4.1. Board Communications

None.

#### 4.2. Director's Report

Director Barill provided the following report:

- The Director thanked Chair Ste. Marie and Vice-Chair Rinella for accepting leadership positions for 2022 at the Annual Board meeting on December 6, led by Father Keith Callaghan.
- She highlighted the importance of celebrating Advent in schools and thanked students and staff for their acts of service, charity, anticipation and preparation. She thanked all who organized Advent Liturgies, virtual Christmas Concerts and charity work, reflecting on our theme of Community of Faith, along with peace, love, and hope.
- On the theme of charity, Director Barill noted that more than \$25,000 was raised by Catholic Education Center and staff in December through various fundraising activities for families in need at Christmas. This year a Board wide raffle helped to increase the total by over \$10,000 from the past record. She thanked everyone for their donations and participation.
- The Director added that registration for Grade 1 French Immersion is now open. All interested Year 2 Kindergarten students are invited to register for the board's French Immersion program. Visit the website at [dcdsb.ca](https://dcdsb.ca) and click on the French Immersion banner to begin an online registration. The deadline to register is Friday, January 14, 2022.
- Director Barill congratulated students and staff at St. Joseph Catholic School, Oshawa and the Regional Arts & Media Program at All Saints Catholic Secondary School. They have once again been chosen as one of Canada's Top 10 finalists in the nation-wide Music Class Challenge hosted by the CBC. The Canadian Music Class Challenge is CBC Music's salute to music education. She wished the students and talented teachers, Steven Parker and Michael Paglia, all the best in the finals.
- With COVID cases on the rise, parents and guardians are reminded to remain vigilant and follow public health and safety protocols over the holidays. Parents and guardians were advised last week that the Ministry of Education has instructed Ontario School Boards to complete active screening for all students, staff and visitors to our schools for the first 10 days of school following Christmas break from January 3 to 14, 2022. All students and staff will be required to conduct daily screening for symptoms of COVID-19 before attending school using the [COVID-19 school screening tool](#). The Director reminded parents and guardians to not send their child(ren) to school if they have symptoms or have not passed the self-screening tool. [Click here to download a copy of the self-assessment screening sheet](#).
- The Director noted that students will be receiving a kit containing five rapid antigen screening tests this week. The rapid antigen



screening kits are a **voluntary** screening that parents and guardians can complete at home over the Christmas break if interested. At this time, we have not received any provincial direction regarding school closures in January but will communicate with families if anything changes or new information becomes available.

- In closing, Director Barill recognized Executive Officer, Marie Losier, on her retirement after more than 25 years of service in Catholic education and wished Marie a fulfilling, faith-filled retirement.
- The Director extended best wishes to community partners and friends of other faiths or those who celebrate nondenominational traditions: "May you find peace in your hearts through the love and joy of the season," she said. "To our Durham Catholic families, I wish you a joyful Christmas filled with love, hope and peace; and a Happy New Year! We look forward to seeing you when school resumes on Monday, January 3, 2022."

#### 4.3. Chair's Report

Chair Ste. Marie provided the following report:

- Morgan Ste. Marie, Chair of the Board, thanked his fellow trustees for supporting him in the re-election of his role as Chair of the Board for 2022 and congratulated Vice-Chair John Rinella on fulfilling his new role. "Together with our colleagues on the Durham Catholic Board of Trustees and board staff, we look forward to living our mission as partners – serving with excellence, in the light of Christ. As a parent of children in our system, I am grateful for the committed team of trustees, staff, educators, administrators and support staff, focused on the best interests of our students," said Chair Ste. Marie.
- The Chair added, "With Advent upon us and the closing of another unprecedented year in education, I'm looking forward to 2022 with a sense of hope for a year filled with the love of Christ that we celebrate as Catholics. In spite of the vast number of challenges faced in 2021, our staff and trustees remained focused on making safety and well-being our highest priority, demonstrating acts of hope, love and kindness. In keeping with our ongoing strategic directions that are guided by Excellence, Equity and Engagement, we look forward to supporting students in 2022, and shining light on our Catholic education system that is valued by so many families across Durham Region."
- Chair Ste. Marie also reported on the delegation to the Durham Region Transit Commission which took place last week. Chair Morton from Durham District School Board presented on our collective interest in renewing our relationship with Durham Transit to bus secondary school students again. "Student Trustee Declan Amaral and I presented on our request for equity in the price of

Youth Bus Passes for the 350 students attending the Regional Arts & Media Program at All Saints Catholic Secondary School. Currently, the Board is buying passes on behalf of students and is paying roughly: two times the price of a youth member of the public; two and half times the rate university and college students pay; and twice the rate seniors pay" said Chair Ste. Marie. We are pleased that the Transit Executive Committee passed a motion to work with our Board, Durham District and our consortium DSTS, to explore options on purchasing bus passes for AMP students this year and potential renewal of our partnership with them for secondary student transportation in 2022-2023.

- Chair Ste. Marie thanked students, clergy, parish communities and community partners for their cooperation and collaboration this past year. He extended heartfelt thanks to DCDSB teachers, administrators and support staff for their continued dedication and efforts throughout the pandemic. "You are our unsung heroes and we greatly appreciate all you are doing to support our students and families," said Chair Ste. Marie.
- The Chair also expressed words of thanks to parents and guardians for choosing Catholic education and working collaboratively to ensure the health and safety of students and staff by following enhanced protocols.
- In closing, the Chair reminded families who are traveling abroad this Christmas to review the Durham Region Health Department and Government of Canada directions for unvaccinated students and to wait 14 days before going to school, even if they test negative for COVID-19 upon returning from travel outside of Canada. He added, "I also encourage anyone who is interested in obtaining the COVID-19 vaccination to visit the [Region of Durham Health Department website](#) to book an appointment."
- "On behalf of the Durham Catholic District School Board of Trustees, I wish everyone an Advent season filled with prayer and quiet reflection; and may the joy of Christmas bring peace to all of our Durham Catholic families, colleagues and partners. Merry Christmas and Happy New Year!," said Chair Ste. Marie.

#### 4.4. Student Trustees Report

The Student Trustees provided the following report

- Intro/Greetings (S. Nwaoha) - In this month of December, we are incredibly happy to see that schools have started to get into festive spirits and are sharing joy and love in their school communities. From Christmas spirit weeks to gift-giving, our schools are doing it all. This month we have been lucky enough to see an increase in student engagement and spirit as we lead up to Christmas. As we have already begun our preparation for the birth of Jesus, schools

are lighting 4 candles for the 4 weeks advent. These candles each respectively represent hope, love, joy, and peace. We hope to be able to show these characteristics in all that we do and to all that we meet.

- Senate (D. Amaral) - As usual the Student Senate met earlier this afternoon for our monthly meeting where we welcomed Mrs. Mustachi to lead the group in a discussion around the board's 2SLGBTQ+ working group and supporting 2SLGBTQ+ staff and students. We also continued conversations around equity and supporting students through the COVID-19 pandemic. Senators shared some of the amazing initiatives that their schools have been doing for the season of Advent and Christmas such as spirit weeks, fundraisers, and community outreach and volunteer work. Our Senators also welcomed Sophie and I to their council meetings where we introduced the role of the Student Trustee, Student Senate, some of the great work that our board is doing currently, as well as three main discussion points. The topics included supporting 2SLGBTQ+ students, black/Indigenous/ other racialized students, and COVID-19 safety protocol in schools. We hope to present our findings in the new year through a written report/presentation.
- Social media (S. Nwaoha) - For this month we published one Instagram post, which was our senate star. In this month's edition, we were able to see the amazing work and events our schools, clubs and councils had going on. This month every council had an amazing initiative happening. We saw projects such as murals that represented black excellence and the 2SLGBTQ+ community put up in Archbishop Denis O'Connor, a wall of inspirational quotes at Monsignor Paul Dwyer and even a submission to the CBC Music Class challenge done by music students at All Saints. We are extremely excited to see what else students plan in the new year and be able to share that to the DCDSB community on our social media.
- OSTA-AECO (D. Amaral) - This month my working group has been busy at work on our Instagram post about gender inclusive and gender-neutral language. We were able to finish the rough and finalized draft and have sent it off to OSTA's media design coordinator for finishing touches and approval. We hope to meet sometime later this month or in the new year with the student well-being working group on a survey to students that will help guide what information we put on the guideline for teachers we hope to publish sometime in May or June.
  - CBC/Executive Council Update (D. Amaral) - Alongside the Catholic Board Council President, I have been working with our cabinet to discuss the current state of the Catholic student body of Ontario and specifically how we can best support them from the board level. We talked about student

## Minutes of the Open Session of the Regular Board Meeting

Monday, December 13, 2021

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mental health, COVID in different regions throughout the province, best practices of equity and inclusion, and other relevant topics to student well-being. We are also looking forward to hosting a session at the OCSTA January seminar next month to discuss how Catholic Trustees in the province (both municipally elected trustees and student trustees) can best support our Indigenous communities in Ontario, and our Indigenous students in the boards. We have also continued our outreach work to Catholic student trustees in board's not yet involved with OSTA-AECO to ensure they have access to the same professional development and networking opportunities that we are so blessed to receive. The executive council of OSTA has also continued our work on "The Student Blueprint" which is an election platform for the provincial political parties to hopefully use and read in preparation for the upcoming election.

- Working Group Update (S. Nwaoha) - This month the working group that I co-chair, Equity and Inclusion, has been busy at work. We were able to meet and finish the rough and final draft for the post we plan to publish on OSTA's Instagram. The post is about the importance of gender-neutral/gender-inclusive language and how to incorporate it into one's vocabulary. We also hope to meet with the Student Well-Being working group after the break to discuss putting out a survey for student testimonials for the teacher guideline we hope to publish in May or June. This guideline will speak on how teachers should handle classroom incidents from a student's perspective. We will talk about incidents of racism, homophobia, transphobia, ableism and how to help students struggling with their mental health.
- Closing Remarks (D. Amaral) - As we are nearing the end of the Advent season and approach Christmas, we are eager to reconnect with our faith community in such a special time as Catholics. Sophie and I have already seen the amazing Christmas spirit in students across the board as they make tree decorations with classmates, wear fun sweaters and hats, and have socially distanced and safe celebrations with friends, family, and good music. We wish all students, staff, DCDSB community members, and trustees a happy New Year, and a COVID safe merry Christmas.

## 4.5. Trustee Questions

None.

## 4.6. Questions Arising from Matters Pending

None.

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Motion to Resume In Camera (9:23 p.m.)

**Motion:**

B2021-12-13-16 - Motion to Resume In Camera

"THAT the Durham Catholic District School Board resume the In Camera session of the December 13, 2021 Board Meeting."

Motion moved by R. Damianopoulos and motion seconded by M. Yurkoski.

CARRIED

Resumption of the Open Session (9:29 p.m.)

4.7. Motion to Adjourn

**Motion:**

B2021-12-13-17 - Adjournment

"THAT the Durham Catholic District School Board adjourn the Regular Board Meeting of Monday, December 13, 2021."

Motion moved by J. McCafferty and motion seconded by J. Oldman.

CARRIED

4.8. Closing Prayer

Student Trustee Amaral offered the closing prayer.

The meeting adjourned at 9:30 p.m.

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Morgan Ste. Marie Chair of the Board  
Durham Catholic District School Board

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Tracy Barill, Director of Education  
Durham Catholic District School Board

Recording Secretary: L. Beckstead



## Policy Meeting Minutes (Open)

Durham Catholic District School Board (Virtual)  
January 10, 2022 at 7:30 PM EST

### Attendance

#### Trustees Present:

M. Ste. Marie (Chair), J. Rinella (Vice Chair)  
R. Damianopoulos, M. Forster, R. De Souza, J. McCafferty, M. Yurkoski, J. Oldman

#### Student Trustees Present:

D. Amaral, S. Nwaoha

#### Regrets:

#### Director of Education Present:

T. Barill

#### Senior Administration Present:

M. Hammond, S. Grieve, H. Ibrahim, S. Lee-Fernandes, M. O'Neill, M. O'Reilly, R. Rodriguez, J. Wilson, G. Winn

#### Senior Managers Present:

A. Roffey

#### 1. Opening

The meeting opened at 7:30 p.m.

##### 1.1. Memorials and Prayer - Student Trustees

Student Trustee Nwaoha offered the opening prayer.

##### 1.2. Land Acknowledgement

Chair Ste. Marie acknowledged Traditional Lands and Territory

##### 1.3. Canadian Anthem

The meeting opened with O Canada.

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Monday, January 10, 2022  
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1.4. Roll Call and Apologies

All Trustees, Student Trustees and Senior Staff were introduced.

1.5. Call to Order

Chair Ste. Marie called the meeting to order.

1.6. Approval of Agenda

**Motion:**

P-2022-01-10-01 – Approval of Agenda

"THAT the Durham Catholic District School Board approve the agenda of the Monday, January 10, 2022 Policy Meeting."

Motion moved by J. McCafferty and motion seconded by J. Oldman.

CARRIED

1.7. Declarations of Interest

None

2. Items of Information

2.1. Announcements

None

2.2. Notices of Motions

None

2.3. Presentations

None

2.4. Delegations

None

2.5. Order Paper: Resolutions Approved for Implementation

None

2.6. Staff Reports

Trustees were provided with an opportunity to ask questions.

2.6.1. Policy Roster

2.6.1.1. Current Roster of Policies

Trustees were provided with the current roster of policies with the addition of PO219 Public Delegations.

2.6.2. Input Received

Trustees were provided with a summary of the stakeholder input received since the last Policy Meeting.

2.6.3 Annual Reviews

Trustees were provided with the policies requiring annual review. These policies were previously reviewed by the required individuals. There were no recommended changes.

3. Items for Decision

3.1. Consideration of Motions For Which Previous Notice Has Been Given

None

3.2. Business Arising from Previous Meetings

None

3.3. Staff Reports

3.3.1. First Reading

3.3.1.1. PO410 Admission to Schools

Trustee Damianopoulos inquired about the nature of the update and Trustee Ste. Marie inquired about the language with regards to open access at secondary schools.

Director Barill and Superintendent Grieve responded to further questions as they arose.



**Motion:**

P-2022-01-10-02

"THAT the Durham Catholic District School Board approve the First Reading of the Admission to Schools Policy (PO410)."

Motion moved by J. Oldman and motion seconded by M. Yurkoski. CARRIED

3.3.2. Second Reading

3.3.2.1. PO215 Student Trustees

**Motion:**

P-2022-01-10-03

"THAT the Durham Catholic District School Board approve the Second Reading of the Student Trustees Policy (PO215)."

Motion moved by M. Forster and motion seconded by R. Damianopoulos. CARRIED

3.3.2.2. PO414 Emergency Preparedness

**Motion:**

P-2022-01-10-04

"THAT the Durham Catholic District School Board approve the Second Reading of the Emergency Preparedness Policy (PO414)."

Motion moved by M. Forster and motion seconded by R. Damianopoulos. CARRIED

3.3.2.3. PO440 Communications

**Motion:**

P-2022-01-10-05

"THAT the Durham Catholic District School Board approve the Second Reading of the Communications Policy (PO440)."

Motion moved by M. Forster and motion seconded by R. Damianopoulos. CARRIED

3.3.3. Third and Final Reading

3.3.3.1. PO323 Principal/Vice Principal Performance Appraisal

**Motion:**

P-2022-01-10-06

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Principal/Vice Principal Policy (PO323)."

Motion moved by J. Oldman and motion seconded by M. Yurkoski. CARRIED

3.3.3.2. PO431 Acceptable Use of Information and Communications Technology

**Motion:**

P-2022-01-10-07

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Acceptable Use of Information and Communications Technology Policy (PO431)."

Motion moved by J. Oldman and motion seconded by M. Yurkoski. CARRIED

3.3.4. Rescind

None

4. Other Business

Director Barill notified the Board of Trustees of the potential need for a special board meeting prior to return to learn. The only agenda item would be the compulsory masking of kindergarten students. Confirmation will follow the Minister of Education's announcement on Tuesday afternoon.

4.1. Board Communications

None

4.2. Trustee Questions

None

4.3. Questions Arising from Matters Pending

None

4.4. Motion to Move In-Camera

**Motion:**

P-2022-01-10-08

"THAT the Durham Catholic District School Board Policy Meeting move into In Camera session."

Motion moved by M. Forster and motion seconded by J. McCafferty.

CARRIED

Resumption of Open Session 8:38 p.m.

4.5. Motions to be Read In the Open Session from the In Camera Session of the Policy Meeting of January 10, 2022

**Motion:**

P-2022-01-10-09

"THAT the Durham Catholic District School Board will only include definitions in policies that it intends to be legally enforceable. Policies and a corresponding list of definitions will be updated in accordance with a schedule based on the annual policy roster."

Motion moved by R. Damianopoulos and motion seconded by M. Forster.

CARRIED

4.6. Motion to Adjourn

**Motion:**

P-2022-01-10-10

"THAT the Durham Catholic District School Board adjourn the Policy Meeting of Monday, January 10, 2022."

Motion moved by J. McCafferty and motion seconded by M. Yurkoski.

CARRIED

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Monday, January 10, 2022  
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4.7. Closing Prayer - Student Trustees

Student Trustee Amaral offered the closing prayer

The meeting adjourned at 8:43 p.m.

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Morgan Ste. Marie, Chair of the Board  
Durham Catholic District School Board

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Tracy Barill, Director of Education  
Durham Catholic District School Board

Recording Secretary: C. Cavalier



## **Special Board Meeting – Open Session Minutes**

Durham Catholic District School Board

January 13, 2022 at 7:00 PM EST

### **Virtual Meeting**

#### **Trustees Present**

M. Ste. Marie (Chair), J. Rinella (Vice Chair)

Trustees R. Damianopoulos, R. De Souza, M. Forster, J. McCafferty, J. Oldman, M. Yurkoski

#### **Student Trustees Present**

D. Amaral, S. Nwaoha

#### **Director of Education Present**

T. Barill

#### **Senior Administration Present**

M. Hammond, S. Grieve, H. Ibrahim, S. Lee-Fernandes, M. O'Neill, M. O'Reilly, R. Rodriguez, J. Wilson, G. Winn

#### **Senior Managers Present**

A. Roffey

#### **1. Opening**

Chair Ste. Marie opened the meeting at 7:00 p.m.

##### **1.1. Memorials and Prayer**

Student Trustee Amaral offered the opening prayer.

##### **1.2. Land Acknowledgement**

Chair Ste. Marie acknowledged Traditional Lands and Territory

##### **1.3. Canadian Anthem**

Virtual performance by All Saints Catholic Secondary School

##### **1.4. Roll Call and Apologies**

All trustees were present virtually.

##### **1.5. Call to Order**

Chair Ste. Marie called the meeting to order.

Minutes of the Open Session of the Special Board Meeting

Thursday, January 13, 2022

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1.6. Approval of the Agenda

**Motion:**

SB2022-01-13-01 - Approval of Agenda

"THAT the Durham Catholic District School Board approve the agenda of the Thursday, January 13, 2022 Special Board meeting as presented."

Motion moved by J. Oldman and motion seconded by J. Rinella. CARRIED

1.7. Declarations of Interest

None

2. Items for Decision

2.1. Staff Reports

2.1.1. Masking for Kindergarten Students

- Director Barill reviewed the report and noted that masking in Kindergarten has been strongly encouraged since the onset of the pandemic. Additionally, all students, including Kindergarten children have been required to wear masks while on school transportation.
- Director Barill indicated that based on the current COVID-19 situation and particularly the Omicron surge in cases, our local Public Health Unit is supportive of the mandate to extend mandatory masking to Kindergarten students as the benefits of this measure outweigh the risks.
- Director Barill responded to questions from trustees.

**Motion:**

SB2022-01-13-02 - Masking for Kindergarten Students

"THAT the Durham Catholic District School Board extend the masking requirements outlined by the Ministry of Education that apply to all students from grades 1 to 12 to include Kindergarten Year One and Year Two students (subject to credible human rights exceptions only).

Motion moved by J. Oldman and motion seconded by M. Yurkoski.  
CARRIED

3. Other Business

3.1. Motion to Adjourn

**Motion:**

SB2022-01-13-03 - Adjournment

"THAT the Durham Catholic District School Board adjourn the Special Board Meeting of Thursday, January 13, 2022."

Minutes of the Open Session of the Special Board Meeting

Thursday, January 13, 2022

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Motion moved by J. McCafferty and motion seconded by R. De Souza.

CARRIED

3.2. Closing Prayer - Student Trustees

Student Trustee Nwaoha offered the closing prayer keeping in mind all special intentions.

The meeting adjourned at 7:35 p.m.

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Morgan Ste. Marie Chair of the Board  
Durham Catholic District School Board

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Tracy Barill, Director of Education  
Durham Catholic District School Board

Recording Secretary: L. Beckstead



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **Long Term Accommodation Plan 2022-2026**

Origin: Scott Grieve, Superintendent of Facilities Services  
Daniel Carlin, Sr. Manager of Capital, Planning and Admissions

## Recommendation

Moved by , seconded by

“THAT the Durham Catholic District School Board approve the Guiding Principles of the Long Term Accommodation Plan 2022-2026 dated January 24, 2022.”

Moved by , seconded by

“THAT the Durham Catholic District School Board approve the actions proposed for 2022 within the Long Term Accommodation Plan 2022-2026 dated January 24, 2022.”

Moved by , seconded by

“THAT the Durham Catholic District School Board approve “In Principle”, the actions proposed for 2023-2026 within the Long Term Accommodation Plan 2022-2026 dated January 24, 2022.”

## Rationale

### Discovery 2023

The Board adopted a renewed strategic Plan in 2019 “Discovery 2023: Renewing the Vision” that will guide the Board over the next 3 years. This plan addresses the major strategic priorities that the Board must continue to address.



Memorandum | Page 2 of 3  
Long Term Accommodation Plan 2022 to 2026

Our Catholic learning community is based on a strong foundation that has flourished for over 50 years, providing quality Catholic education to generations of diverse learners. Discovery 2023: Renewing the Vision reflects our commitment to maintaining the strength of our system, rooted in faith, with Jesus Christ at the centre of everything we do. Our commitment to Excellence, Equity and Engagement propels our strategic priorities. The plan outlines the Boards' priorities, goals and actions, which form a harmonized system in which everyone works together, bearing witness to our motto, Learning and Living in Faith.

Within the Plan, Strategic Priority 5: Managing Resources addresses the stewardship of resources is essential to the efficient and effective management and operation of the board. Financial, human resource and asset management promote a fiscally responsible Catholic school system which is integral to public trust, transparency and accountability. Management of resources oriented towards student achievement, well-being and faith formation priorities is the responsibility of each employee.

#### Goals

- To ensure allocation of resources that reflects the principles of equity and financial stewardship

#### Actions

- Refresh the board's Long-Term Accommodation Plan to identify system needs, program opportunities and incorporate Ministry policy directives.
- Review current resource management and environmental stewardship processes to identify potential opportunities in accordance with best practice and reflective of Catholic social teachings.

## **LTAP Development**

In January 2016 the Board of Trustees received and approved the 2016-2020 Long Term Accommodation Plan (LTAP) following a review of existing and projected enrolments, the development of guiding principles and undertaking a number of meetings and consultations with the public. This seventh LTAP addresses actions to be undertaken from 2022-2026 inclusive and builds on the works undertaken in the previous LTAP exercises spanning 2016 to 2021 inclusive.

The Board's LTAP summarizes the Board's planned activities with respect to site acquisition and disposition, planned new capital construction, major program or boundary changes, and proposed accommodation reviews to be conducted as outlined in Policy PO-430 Pupil Accommodation Review.

The LTAP document is an annual report that addresses actions to be undertaken by the Board over a 5-year period. The LTAP establishes a set of guiding principles that all proposed actions must be viewed against and presents a series of actions to be committed to by the Board in the first year of the plan (subject to any Board of Trustee approval required in the case of a pupil accommodation review). The list of additional actions proposed in years 2-5 of the plan are to be approved by the Board of Trustees in subsequent years. Events which are subject to Ministry approval are identified as such, with the desired timelines attached. It is recognized that actions that are dependent on Ministry approvals and funding may not always occur in the year(s) proposed and may be subject to re-evaluation based on funding, approvals or both.

For each subsequently developed LTAP, a new year with appropriate actions will be added to the plan. Completed projects will be removed from the plan as new projects and modified projects are added on an annual basis. Some projects listed by year in years 2-5 may move as a result of changes in enrolment, program directions and utilization.

The LTAP reflects the current enrolment and capacity of the Board, the projected number of students, all Ministry of Education Capital projects which have been approved, and any funding requests which have been, or will be submitted through the Capital Planning process to the Ministry of Education. The plan also addresses required property acquisitions and dispositions to fund some of the planned actions within the plan.

## **NEXT STEP**

Pending approval of the LTAP by the Board of Trustees, any of the actions identified in the report will be actioned appropriately.

TB/SO/DC/JD/tc  
Attachment

# LONG TERM ACCOMMODATION PLAN

2022 to 2026



**Director of Education**  
**Tracy Barill**

**Chair of the Board**  
**Morgan Ste.Marie**

## **Executive Summary**

Each year staff submit the Long-Term Accommodation Plan (LTAP) to the Board of Trustees for approval. The LTAP covers a five-year period and summarizes the Board's planned activities with respect to the acquisition and disposition of school property, planned new capital construction or expansion, major program or boundary changes, and proposed accommodation reviews to be conducted as outlined in Board Policy PO-430 Pupil Accommodation Review.

The LTAP document establishes a set of guiding principles and presents a series of actions to be committed to by the Board in the first year of the plan (subject to any Board of Trustee or Ministry approvals). The list of additional actions proposed in years two to five of the plan are approved in principle and are approved by the Board of Trustees in the respective subsequent years of the plan.

Events which are subject to Ministry approval are identified as such, with the desired timelines attached. It is recognized that actions that are dependent on Ministry approvals and funding may not always occur in the year(s) proposed and may be subject to reevaluation based on funding, approvals or both.

The 2022-2026 LTAP includes the Boards enrolment projections, changes to the built capacity in each year, addresses temporary accommodation and partnerships that the Board has entered into for the use of space. The list of completed actions from the previous LTAP reports is included as well.

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## Guiding Principles

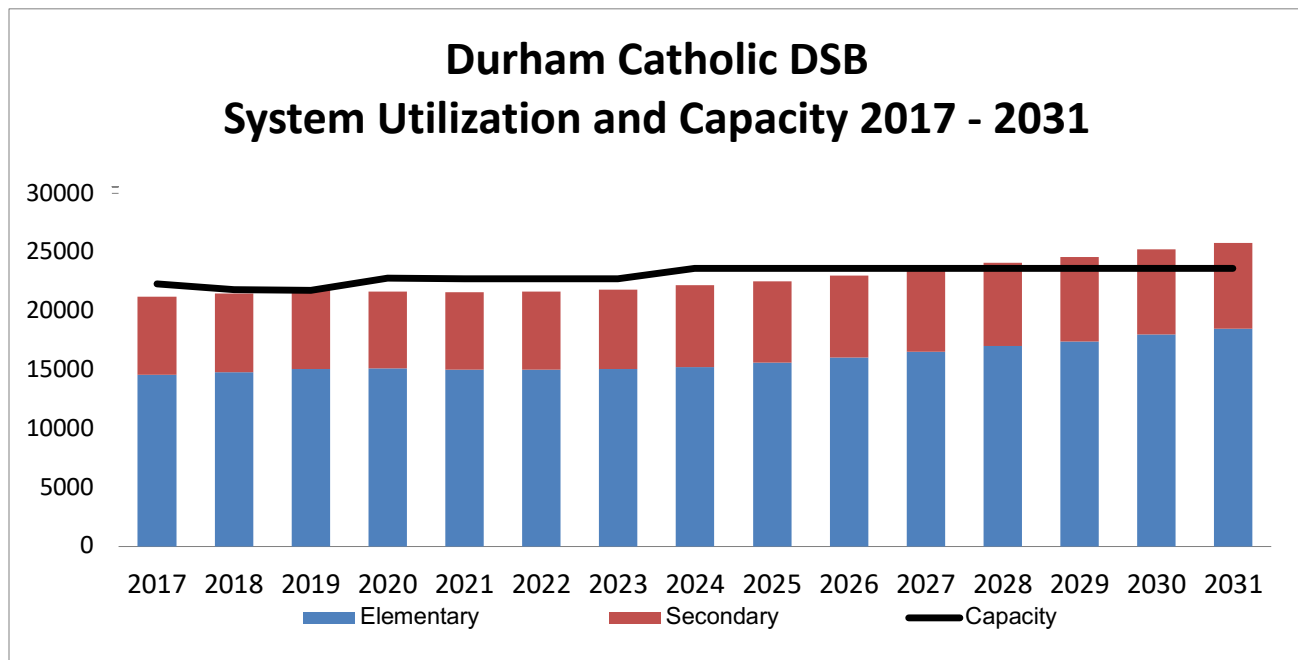
The development of the initial LTAP in 2016 reflected a series of important guiding principles that provide a framework to assess each of the proposed actions within the plan. The ten guiding principles are as follows:

- 1 Be consistent with the Ministry of Education's current Policies and Memoranda, the Board's Policies and Administrative Procedures and the Board's Strategic Plan Discovery 2023;
- 2 Ensure access to sustainable quality, equitable, Catholic education in every community served by the Board;
- 3 Support excellence in teaching and learning which will enhance student well-being and achievement in a caring and welcoming environment;
- 4 Involve community engagement and consultation;
- 5 Be based on enrolment projections which are formulated using current planning methodologies and demographic information;
- 6 Consider the requirements of the Accessibility for Ontarians with Disabilities Act;
- 7 Maximize the efficiency and effectiveness of Board facilities, including technology modernization.
- 8 Support a range of program models and opportunities in elementary, secondary, and continuing education;
- 9 Consider partnership and community hub opportunities and;
- 10 Consider the impact on student transportation.

Each year the Board reviews these guiding principles to reaffirm their validity in developing the actions of the LTAP.

## Accommodation, Utilization and Projections

Annually staff report to the Board of Trustees regarding the projected number of students and the corresponding utilization of space within the Boards schools in December. As of Oct 31, 2021, a total of 21,576 students are accommodated in 22,739 pupil places for the 2021-2022 school year (this amount will fluctuate throughout the school year). This represents a utilization rate of 95% overall. The elementary enrolment is 15,037 students while the secondary enrolment is 6,539 students. This utilization rate is a decrease from previous years due to the Ministry mandated increase of classroom capacity for secondary schools of 23:1.



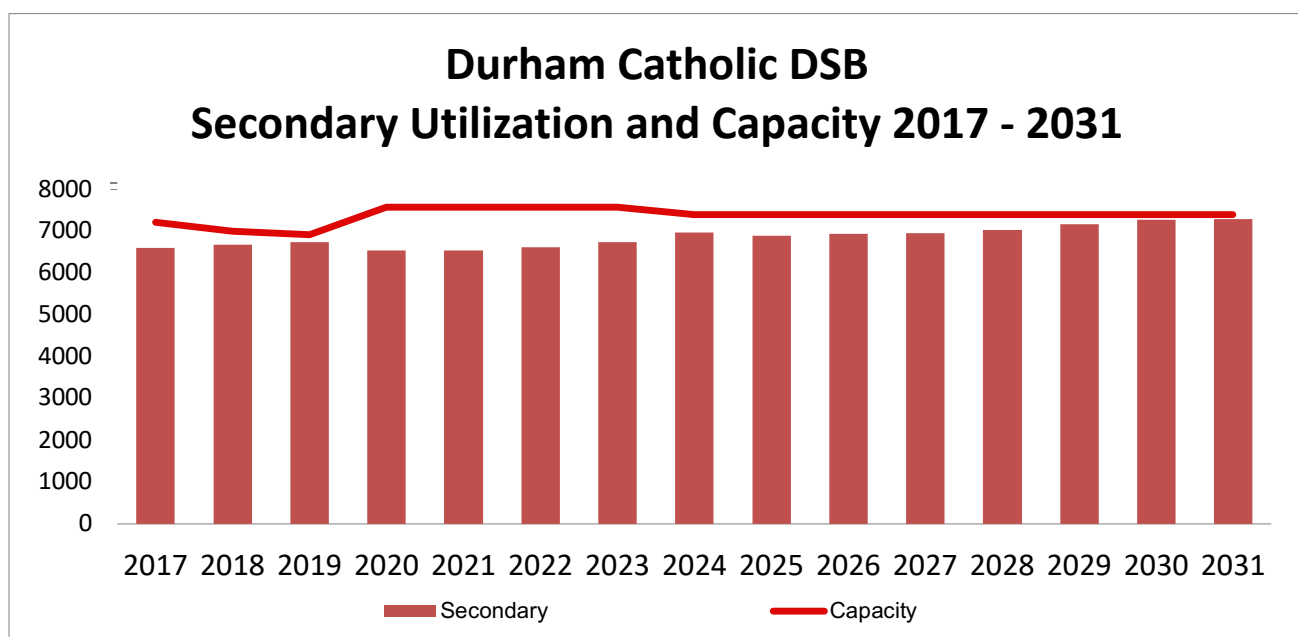
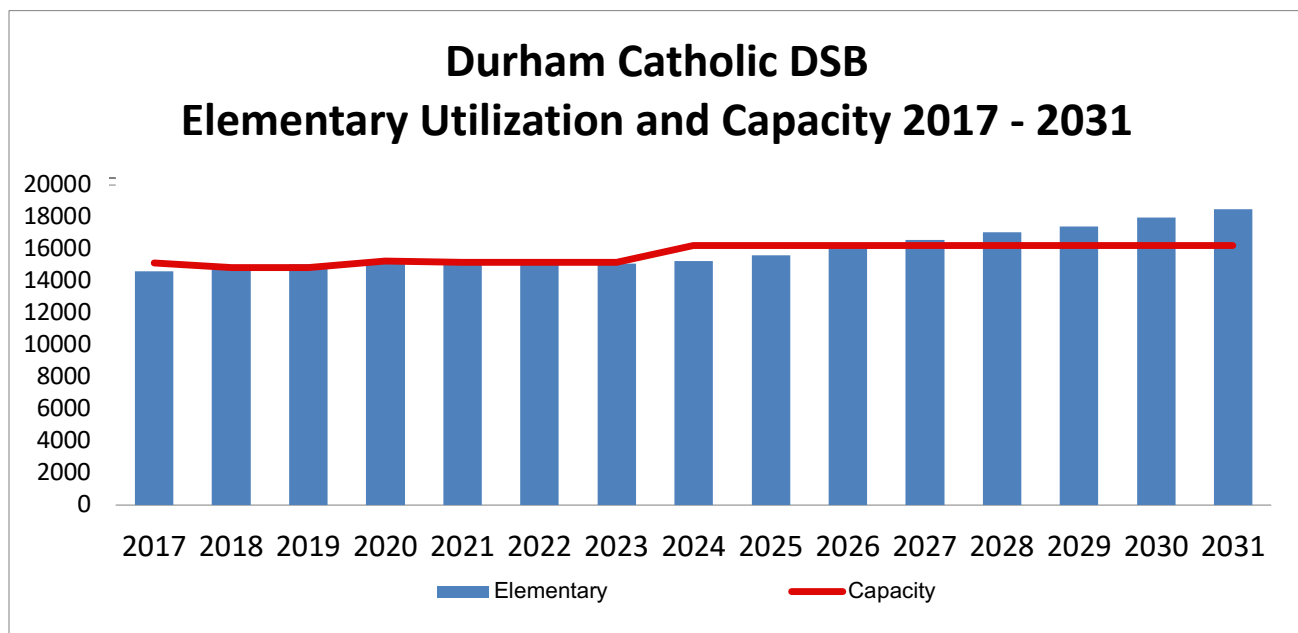
In order to accommodate students in new growth areas, a number of new schools and additions have been identified in the LTAP for construction in the future. Each new school and addition requires Ministry of Education approval and funding. In the interim, the Board will utilize temporary accommodation in the form of additional portable classrooms on designated sites to accommodate growth pressures.

As of October 31, 2021, the Board's enrolment decreased by 182 students in the elementary panel, and decreased by 59 students in the secondary panel reflecting a net decrease of 241 students from October 31, 2020. All totals accounted for virtual students in their respective home school. The decrease in enrolment is predominantly due to a drop in JK/SK registrations during the pandemic. Based on the Boards projections, the number of students will increase from 2022 to 2031 based on additional growth and development. By 2031 the Board is projected to have a total of 25,771 students.

Over the next five years the Board offset the increased capacity from newly constructed schools by repurposing spaces surplus to its needs through conversions to hubs, child care spaces and Early ON family centres. From 2022 to 2031 the Board will experience overall growth through development of new communities located along the Highway #407 corridor.

Between 2026 and 2031 the board anticipates reaching and exceeding an overall utilization of 100%.

From 2013 to 2020 the Board implemented a series of program changes to address vacant space within its secondary schools. The development of Grade seven to twelve programs, the relocation of French Immersion, opening of the Arts and Media Program at All Saints, and development of partnerships for community hubs have addressed the issue of declining enrolment without entertaining the closure of one of the Boards Catholic Secondary Schools. As of September 1, 2020, the provincial government increased the capacity of secondary schools to 23:1 for provincial class sizes. This new capacity is being factored into the planning process.





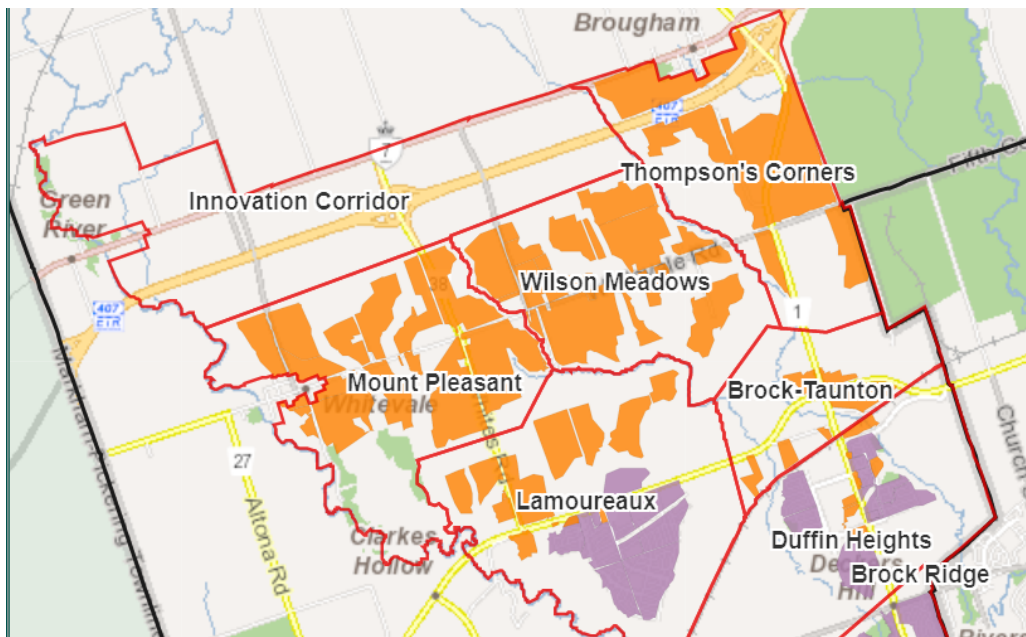
## Enrolment Projections

Annually staff prepare student enrolment projections which look forward on a ten-year basis. The data used to develop the enrolment projections considers a number of factors including:

- The number of new junior and senior kindergarten students that are added into the Board;
- The retention of existing student enrolment from grade to grade in elementary and secondary schools;
- Movement into French programs in grades one and nine from students inside and outside of our school system;
- Demission from French programs in grades two to twelve to regular track programs;
- Movement into the Arts and Media Program (AMP) in grades seven and nine at All Saints CSS in Whitby, which has an enrolment cap;
- The movement of students into the region through in-migration;
- The number of students generated by the creation of new housing developments across the region;
- The projections developed previously by Board staff and the Board's retained third-party consultants for the Board's Educational Development Charges Background Study.

The projections developed from 2022 to 2031 account for the continued development of growth areas within the Board. The main identified growth areas impacting the Boards projections include the following:

### Seaton Community (North Pickering)



## **City of Pickering Approved Seaton Community Residential Developments by Building Type**

- Single detached 47%
- Semi detached 11%
- Townhouse 19%
- Multi-use residential 9%
- Apartment %14

### **How big is Seaton?**

Seaton is made up of over 7,000 acres of land, over half of which will be preserved as open space lands. The developable land will include approximately 815 acres of employment land and 3,064 acres of living area for residential, commercial, and institutional uses. The anticipated population is approximately 70,000 residents.

Along with mixed housing of single and semi-detached dwellings, townhouses, and apartments to meet a variety of lifestyles and incomes, a number of community facilities are planned for Seaton:

- 3 secondary schools (Includes 1 Catholic secondary School)
- 14 elementary schools (Includes 5 Catholic elementary Schools)
- 2 fire halls
- 1 police station
- 1 EMS station
- 2 recreational complexes with libraries
- a variety of parks and open green spaces
- 1 transit depot
- 3 community nodes totaling 48 hectares for retail and commercial uses

*Source: City of Pickering*

## Town of Whitby: Brooklin and West Whitby Growth Areas

West Whitby, is located in a long thin zone from just north of Taunton Road West all the way down to Dundas Street West and west of Cochrane Street.

When at completion of all residential unit construction, 21,000 to 22,000 more people are expected to move into West Whitby.

West Whitby contains plans of subdivision, totalling approximately 5,500 dwelling units of all types, including singles, semis, townhouses and apartments, that are currently under construction and beginning to become occupied.

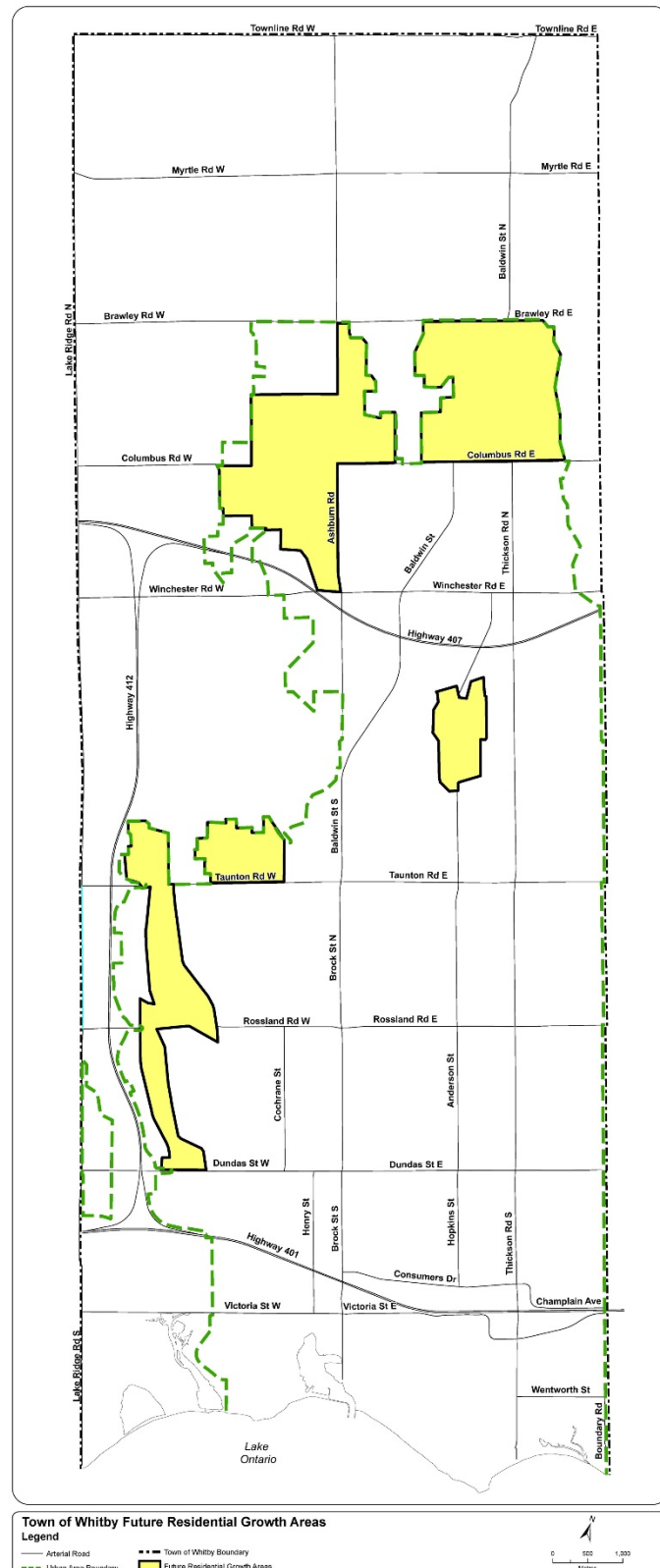
The Brooklin expansion area stretches north to Brawley Road from Columbus Road, west from Ashburn Road to the urban boundary line and east to the Oshawa border.

Brooklin is planned to expand upto 56,000 people.

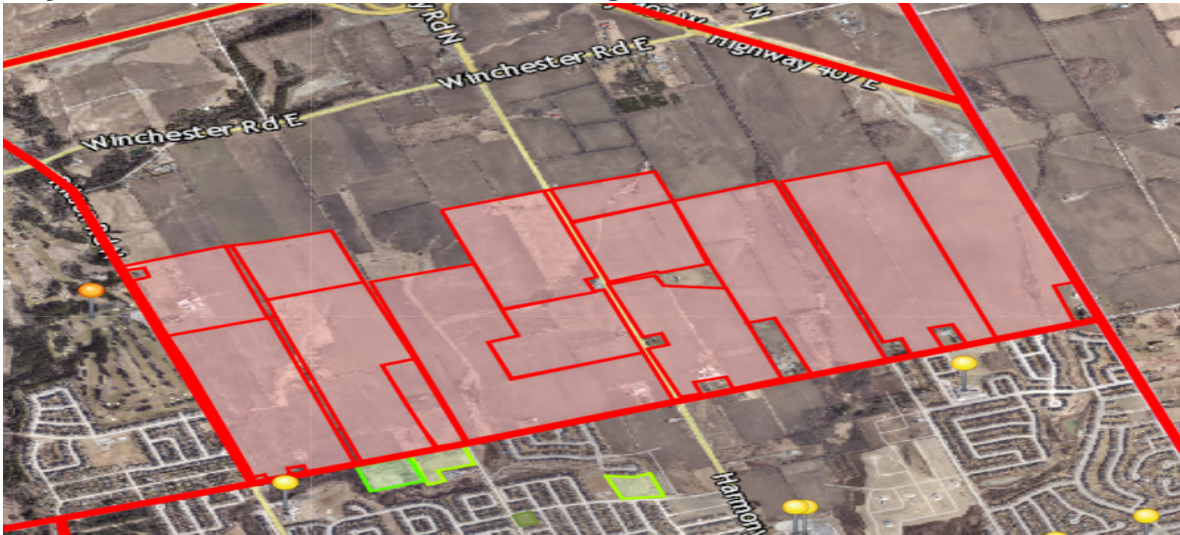
Brooklin's secondary plan is still under appeal and therefore building permits in Brooklin are not expected to receive approval until approximately 2022-23.

Virtually all the future developments, whether residential, commercial or industrial, will be built on what has, until now, been zoned agricultural land.

Source: Town of Whitby



## City of Oshawa – Kedron Part II Planning Area



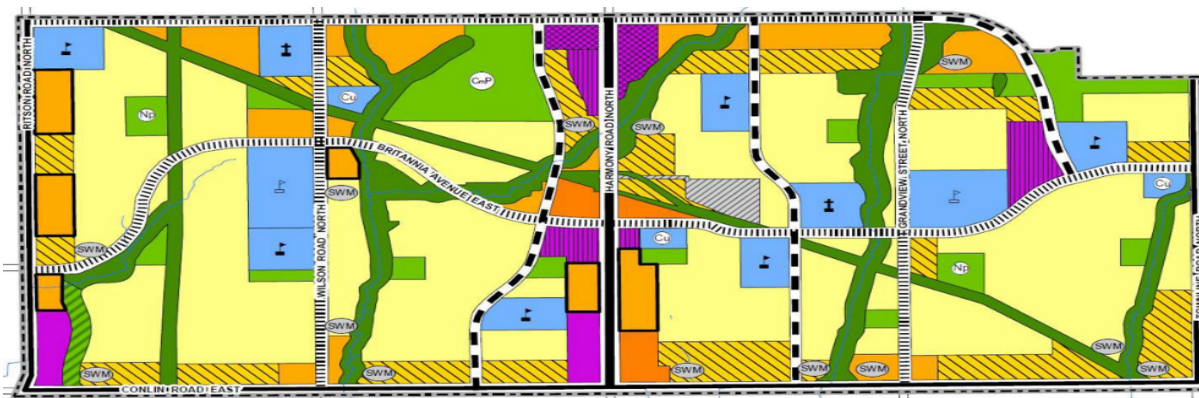
The Kedron Part II Planning Area is expected to accommodate 22,000 to 25,000 new residents on 1,151 acres of land.

Currently, there are active development applications on 87% of the land,

Ten subdivision applications have been received for the Kedron area. These subdivisions propose up to:

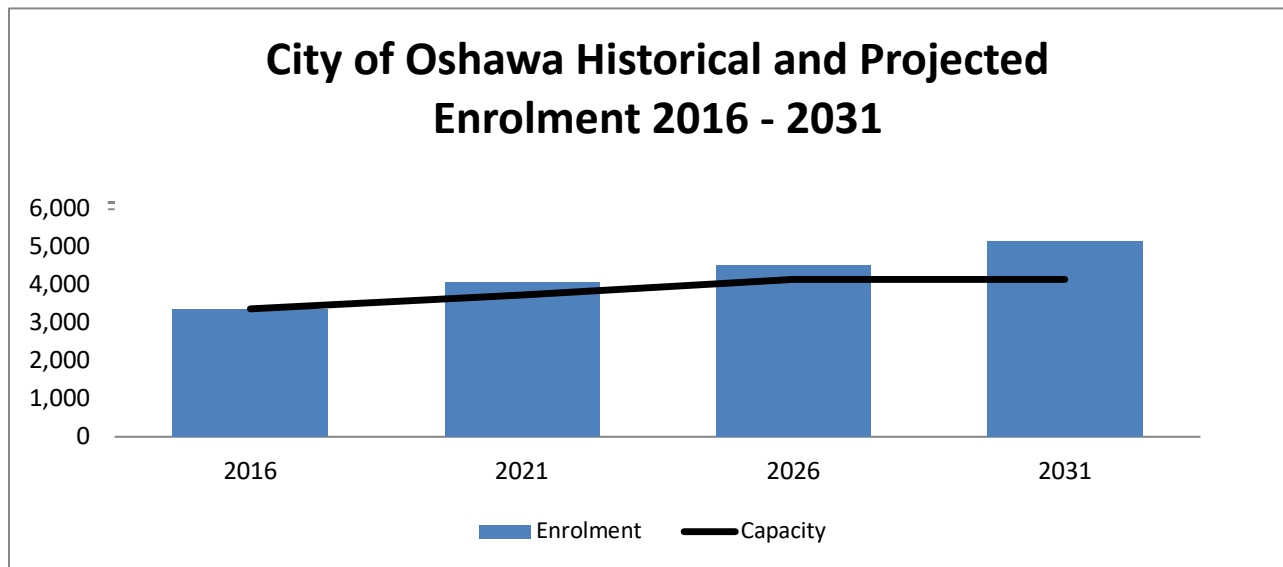
- 3,058 single-detached dwellings,
- 3,068 medium density or townhouse dwelling units,
- 984 high density units,
- 662 additional units in mixed-use blocks.
- For a total of 7,772 residential units.

10 new schools (2 of which are Catholic Elementary schools) and a number of new parks are proposed for the Kedron Part II Planning Area.



Source: City of Oshawa

## Elementary Projections By Municipality

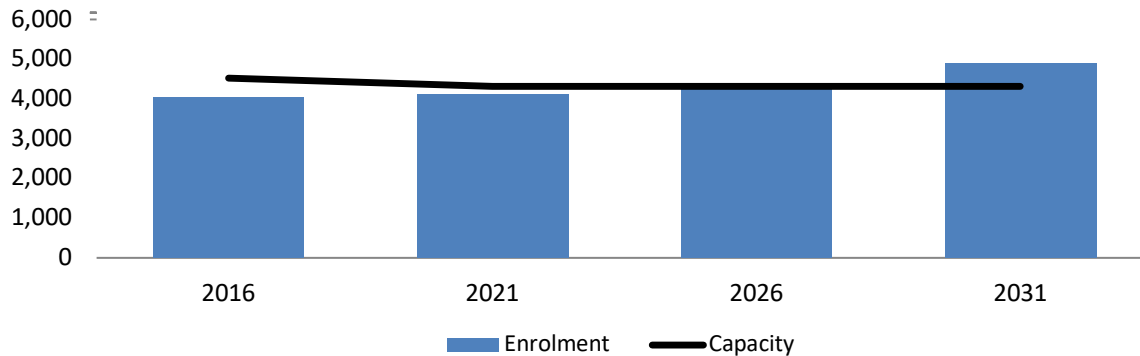


## Enrolment Projections 2022-2031

City of Oshawa	OTG	PROG	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Father Joseph Venini C.S.	277	RT	0	0	0	0	0	0	0	0	0	0	0
	UTZ												
Msgr. John Pereyma (7&8).	138	RT	162	161	167	179	183	200	209	191	172	173	169
	UTZ	RT	117%	117%	121%	130%	132%	145%	151%	138%	125%	125%	123%
Msgr. Philip Coffey C.S.	254	RT	260	254	241	240	234	240	223	224	216	268	275
	UTZ	RT	102%	100%	95%	94%	92%	94%	88%	88%	85%	106%	108%
Sir Albert Love C.S.	291	RT	265	265	261	263	273	278	287	301	293	292	288
	UTZ	RT	91%	91%	90%	91%	94%	96%	99%	103%	101%	100%	99%
St. Anne C.S.	412	RT	634	664	694	706	748	772	798	819	832	858	868
Note: Planned OTG-596 in 2024	UTZ	RT	154%	161%	168%	118%	126%	130%	134%	137%	140%	144%	146%
St. Christopher C.S.	346	RT	338	330	321	312	305	295	294	295	300	307	307
		FI	163	164	162	171	178	186	186	187	182	187	187
	UTZ	RT/FI	145%	143%	140%	140%	140%	139%	139%	139%	139%	143%	143%
St. Hedwig C.S.	159	RT	106	105	108	115	118	116	118	114	113	116	115
	UTZ	RT	67%	66%	68%	72%	74%	73%	74%	72%	71%	73%	72%
St. John Bosco C.S.	398	RT	487	459	457	477	527	568	631	696	748	822	878
	UTZ	RT	122%	115%	115%	120%	132%	143%	158%	175%	188%	207%	221%
St. John XXIII C.S.	314	RT	225	233	236	242	248	246	246	237	232	222	214
	UTZ	RT	72%	74%	75%	77%	79%	78%	78%	76%	74%	71%	68%
St. Joseph C.S.	395	RT	524	530	522	522	515	530	526	523	520	524	523
	UTZ	RT	133%	134%	132%	132%	130%	134%	133%	132%	132%	133%	132%
St. Kateri Tekakwitha C.S.	372	RT	357	367	385	410	447	478	512	547	588	640	690
		FI	221	255	264	280	295	294	302	305	307	310	310
	UTZ	RT/FI	155%	167%	175%	185%	199%	208%	219%	229%	240%	255%	269%
St. Thomas Aquinas C.S.	360	RT	204	213	215	209	198	185	180	184	181	188	196
		FI	123	124	132	134	139	142	143	143	142	140	136
	UTZ	RT/FI	91%	94%	97%	96%	94%	91%	90%	91%	90%	91%	92%
TOTAL		RT/FI	4069	4124	4166	4261	4408	4532	4655	4764	4825	5049	5159
CAPACITY	3716		3716	3716	3716	3900	3900	3900	3900	3900	3900	3900	3900
UTILIZATION			109%	111%	112%	109%	113%	116%	119%	122%	124%	129%	132%



## Town of Whitby Historical and Projected Enrolment 2016 - 2031



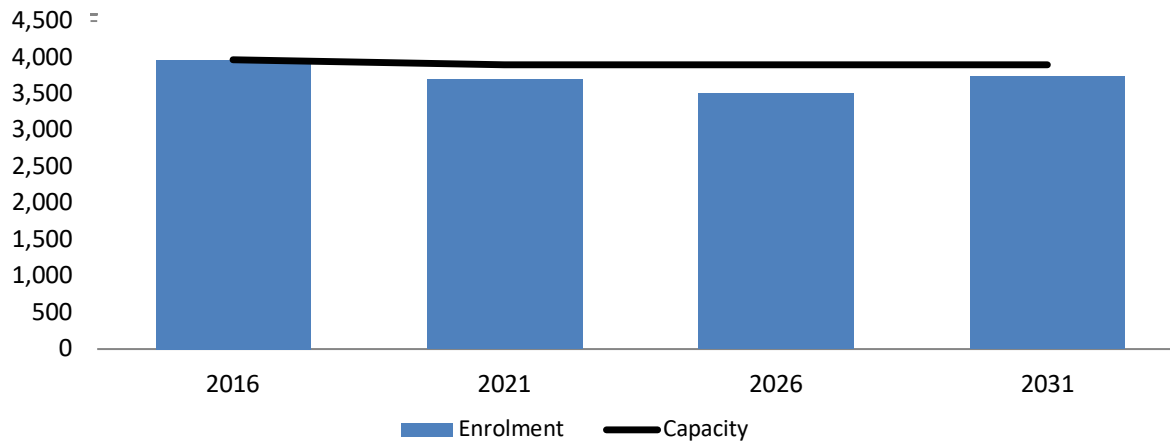
*\*Includes both Whitby and Brooklin Enrolment and Projections*

### Enrolment Projections 2022-2031

Brooklin	OTG	PROG	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
St. Bridget C.S.	513	RT	369	353	340	351	370	412	455	490	541	603	658
	UTZ	RT	72%	69%	66%	68%	72%	80%	89%	96%	105%	118%	128%
St. John Paul II C.S.	458	RT	228	215	209	199	194	189	198	204	217	237	257
		FI	38	23	0	0	0	0	0	0	0	0	0
	UTZ	RT/FI	58%	52%	46%	44%	42%	41%	43%	45%	47%	52%	56%
St. Leo C.S.	266	RT	167	151	149	150	146	152	147	145	137	140	148
		FI	147	160	178	169	170	173	175	175	180	174	168
	UTZ	RT/FI	118%	117%	123%	120%	119%	122%	121%	120%	119%	118%	119%
TOTAL		RT/FI	949	901	876	870	880	926	974	1014	1075	1153	1231
CAPACITY	1237		1237	1237	1237	1237	1237	1237	1237	1237	1237	1237	1237
UTILIZATION			77%	73%	71%	70%	71%	75%	79%	82%	87%	93%	100%

Town of Whitby	OTG	PROG	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
All Saints CSS(7&8)	147	AMP	152	165	168	170	171	171	171	164	156	155	155
	UTZ	RT	103%	112%	115%	116%	116%	116%	117%	112%	106%	105%	106%
St. Bernard C.S.	280	RT	283	278	271	279	287	295	312	321	329	350	360
	UTZ	RT	101%	99%	97%	100%	102%	105%	111%	115%	117%	125%	128%
St. John the Evangelist C.S.	346	RT	177	182	188	207	233	253	267	283	293	296	295
		FI	188	193	197	197	203	213	217	222	225	228	232
	UTZ	RT/FI	105%	108%	111%	117%	126%	134%	140%	146%	150%	151%	152%
St. Luke the Evangelist C.S.	467	RT	504	509	529	551	571	584	610	629	625	634	631
	UTZ	RT	108%	109%	113%	118%	122%	125%	131%	135%	134%	136%	135%
St. Marguerite d'Youville C.S.	323	RT	234	229	247	251	252	281	287	325	323	342	345
	UTZ	RT	72%	71%	76%	78%	78%	87%	89%	101%	100%	106%	107%
St. Mark the Evangelist C.S.	490	RT	300	293	300	290	283	286	285	297	296	300	312
		FI	335	336	338	336	342	346	351	360	363	368	380
	UTZ	RT/FI	130%	128%	130%	128%	128%	129%	130%	134%	134%	136%	141%
St. Matthew the Evangelist C.S.	490	RT	423	409	400	394	402	396	397	410	424	426	426
	UTZ	RT	86%	83%	82%	80%	82%	81%	81%	84%	87%	87%	87%
St. Paul C.S.	291	RT	357	343	331	314	317	317	311	305	303	303	295
	UTZ	RT	123%	118%	114%	108%	109%	109%	107%	105%	104%	104%	102%
St. Theresa, Whitby C.S.	245	RT	215	221	220	224	221	237	231	240	238	237	229
	UTZ	RT	88%	90%	90%	91%	90%	97%	94%	98%	97%	97%	93%
TOTAL		RT/FI	3168	3157	3189	3213	3282	3379	3439	3555	3574	3637	3661
CAPACITY	3079		3079	3079	3079	3079	3079	3079	3079	3079	3079	3079	3079
UTILIZATION			103%	103%	104%	104%	107%	110%	112%	115%	116%	118%	119%

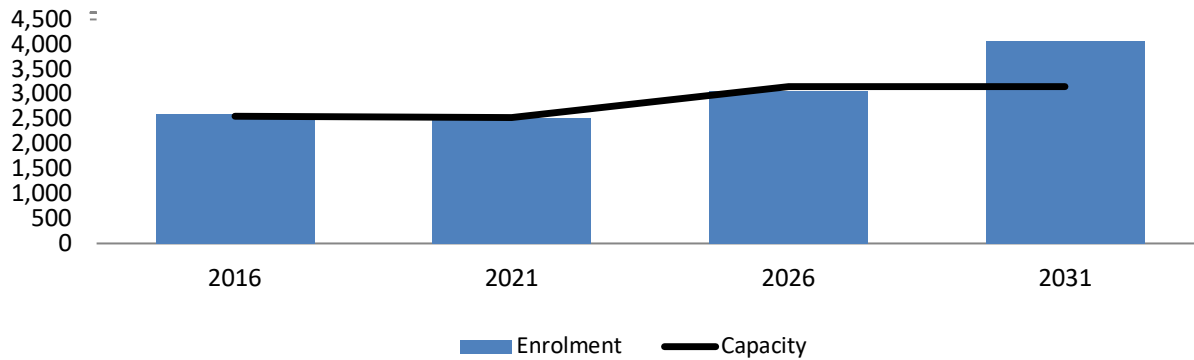
## Town of Ajax Historical and Projected Enrolment 2016 - 2031



### Enrolment Projections 2022-2031

Town of Ajax	OTG	PROG	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
St. Andre Bessette C.S.	461	RT	276	281	297	223	214	192	190	180	176	171	171
	UTZ	RT	60%	61%	64%	48%	46%	42%	41%	39%	38%	37%	37%
St. Bernadette C.S.	634	RT	628	631	657	672	700	750	808	844	877	876	908
	UTZ	RT	99%	100%	104%	106%	110%	118%	127%	133%	138%	138%	143%
St. Catherine of Siena C.S.	395	RT	348	325	323	321	314	293	288	288	283	282	289
	UTZ	RT	88%	82%	82%	81%	80%	74%	73%	73%	72%	72%	73%
St. Francis de Sales C.S.	291	RT	180	182	175	170	159	152	146	147	137	141	139
	UTZ	RT	62%	62%	60%	58%	54%	52%	50%	50%	47%	48%	48%
St. James C.S.	372	RT	244	233	223	214	209	206	204	198	193	192	190
		FI	207	212	216	222	225	224	227	224	214	211	209
	UTZ	RT/FI	121%	120%	118%	117%	117%	116%	116%	113%	109%	108%	107%
St. Josephine Bakhita C.S.	479	RT	590	551	519	501	480	473	478	483	510	532	571
	UTZ	RT	123%	115%	108%	105%	100%	99%	100%	101%	106%	111%	119%
St. Jude C.S.	254	RT	364	379	364	353	348	339	338	323	300	299	308
	UTZ	RT	143%	149%	143%	139%	137%	133%	133%	127%	118%	118%	121%
St. Patrick C.S.	685	RT	84	86	86	86	86	86	86	86	86	86	86
		FI	494	506	521	522	532	544	558	559	593	593	599
	UTZ	RT/FI	84%	86%	89%	89%	90%	92%	94%	94%	99%	99%	100%
St. Teresa of Calcutta C.S.	329	RT	285	279	265	249	246	238	261	256	257	260	264
	UTZ	RT	72%	70%	67%	63%	62%	60%	66%	64%	65%	65%	66%
TOTAL		RT/FI	3700	3665	3646	3532	3513	3498	3585	3586	3626	3643	3735
CAPACITY	3900		3900	3900	3900	3900	3900	3900	3900	3900	3900	3900	3900
UTILIZATION			95%	94%	93%	91%	90%	90%	92%	92%	93%	93%	96%

## City of Pickering Historical and Projected Enrolment 2016 - 2031

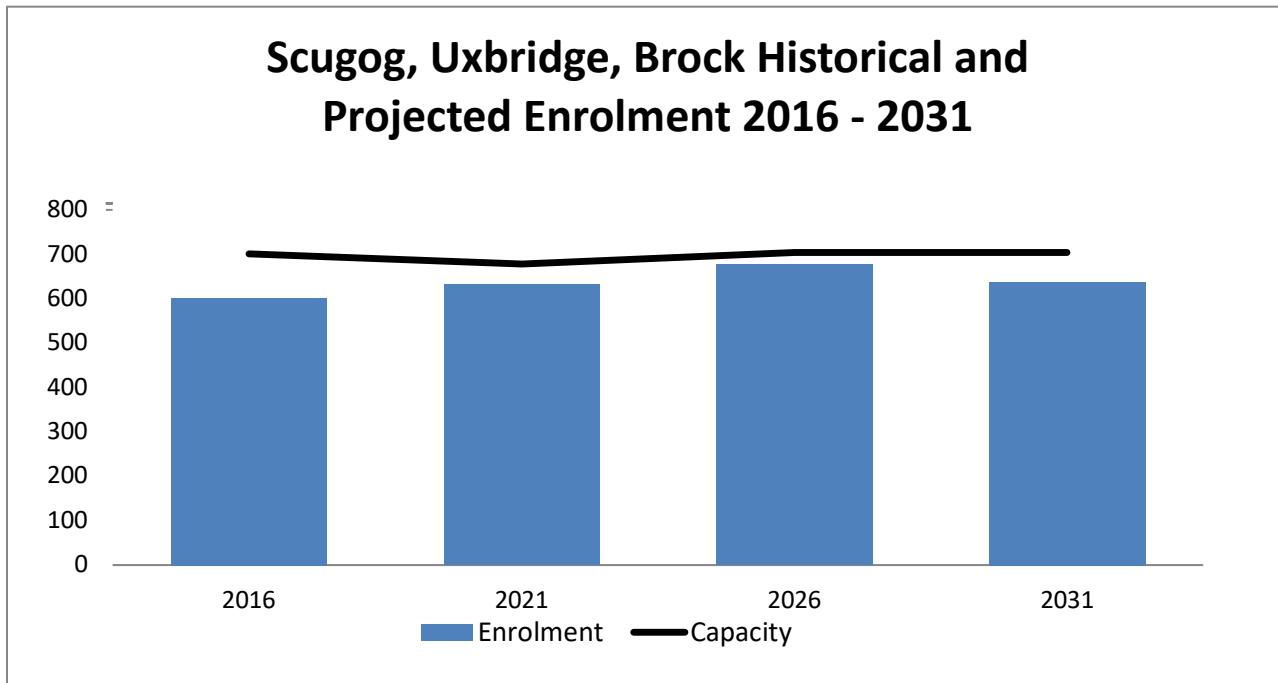


*\*Includes a planned new Seaton C.S.*

### Enrolment Projections 2022-2031

City of Pickering	OTG	PROG	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Father Fenelon C.S.	386	RT	410	424	443	446	452	459	454	450	462	453	447
	UTZ	RT	106%	110%	115%	116%	117%	119%	118%	117%	120%	117%	116%
St. Elizabeth Seton C.S.	720	RT	645	629	611	609	605	635	647	672	671	671	682
	UTZ	RT	90%	87%	85%	85%	84%	88%	90%	93%	93%	93%	95%
St. Isaac Jogues C.S.	530	RT	279	274	273	268	277	280	264	267	267	264	264
		FI	218	228	229	234	241	263	281	306	327	348	372
	UTZ	RT/FI	94%	95%	95%	95%	98%	102%	103%	108%	112%	116%	120%
St. Monica C.S.	392	RT	178	175	185	189	193	191	193	195	194	194	194
		FI	280	295	292	288	298	297	296	280	275	272	275
	UTZ	RT/FI	117%	120%	122%	122%	125%	124%	125%	121%	120%	119%	120%
St. Wilfrid C.S.	501	RT	509	519	534	535	568	592	627	660	689	726	751
	UTZ	RT	102%	104%	106%	107%	113%	118%	125%	132%	137%	145%	150%
Planned New Seaton # 1 C.S.	622	RT	0	0	0	130	232	353	482	617	759	917	1072
	UTZ	RT	0%	0%	0%	21%	37%	57%	77%	99%	122%	148%	172%
TOTAL		RT/FI	2519	2543	2567	2700	2865	3069	3243	3447	3642	3846	4057
CAPACITY	2529		2529	2529	2529	3151	3151	3151	3151	3151	3151	3151	3151
UTILIZATION			100%	101%	102%	86%	91%	97%	103%	109%	116%	122%	129%

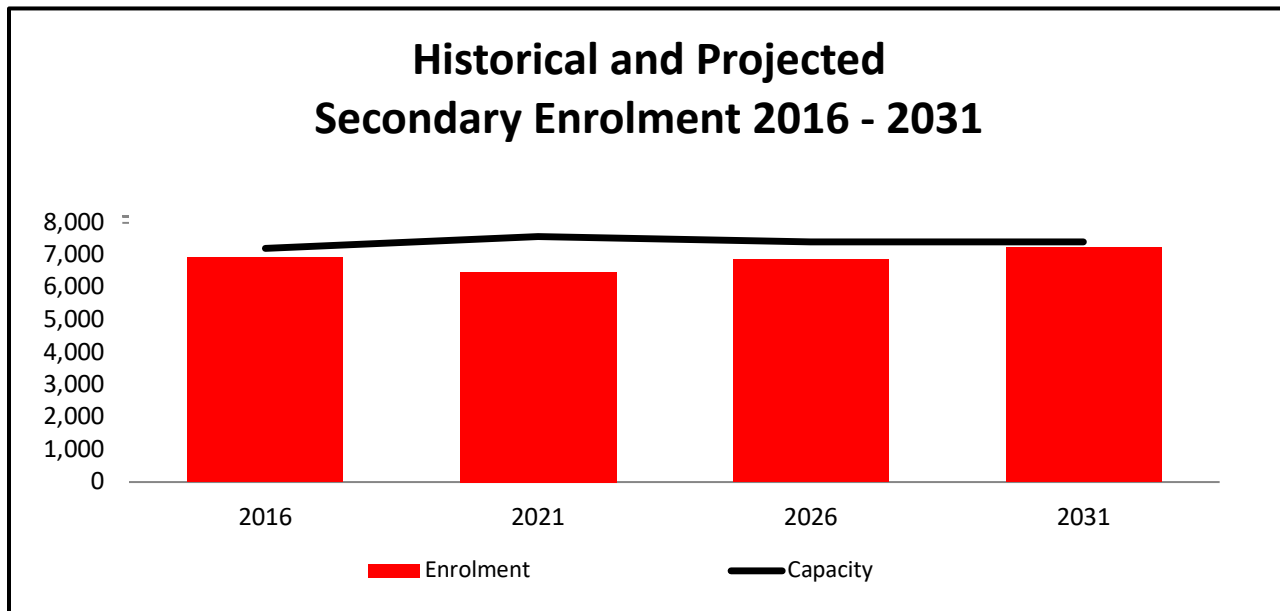




### Enrolment Projections 2022-2031

Northern Municipalities	OTG	PROG	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Good Shepherd C.S.	199	RT	197	199	203	206	220	224	229	243	240	241	240
*OTG at 199 as of 2022	UTZ	RT	114%	100%	102%	104%	110%	113%	115%	122%	121%	121%	121%
Holy Family C.S.	205	RT	104	111	109	109	111	115	117	113	113	109	103
	UTZ	RT	51%	54%	53%	53%	54%	56%	57%	55%	55%	53%	50%
St. Joseph, Uxbridge C.S.	300	RT	233	228	229	227	226	219	217	220	218	215	206
		FI	98	106	115	112	115	117	109	110	99	96	89
	UTZ	RT/FI	110%	111%	115%	113%	114%	112%	109%	110%	105%	104%	98%
TOTAL		RT/FI	632	644	655	655	672	676	672	685	670	662	637
CAPACITY	704		678	704	704	704	704	704	704	704	704	704	704
UTILIZATION			93%	92%	93%	93%	95%	96%	96%	97%	95%	94%	91%

## Secondary Enrolment Projections



## Enrolment Projections 2022-2031

SECONDARY FOS	OTG	PROG	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
All Saints C.S.S.	1078	RT	610	654	651	678	710	708	711	736	752	769	776
		AMP	568	604	625	653	663	673	673	670	671	658	645
	UTZ	RT/AMP	109%	117%	118%	123%	127%	128%	128%	130%	132%	132%	132%
Arch. Denis O'Connor C.H.S.	825	RT	608	570	570	549	480	481	491	495	500	506	509
	UTZ	RT	74%	69%	69%	67%	58%	58%	60%	60%	61%	61%	62%
Father Leo J. Austin C.S.S.	1216	RT	677	688	674	681	652	637	639	616	619	627	613
		FI	331	361	426	432	400	350	290	275	280	301	310
	UTZ	RT/FI	83%	86%	90%	92%	87%	81%	76%	73%	74%	76%	76%
Msgr. John Pereyma C.S.S.	641	RT	357	361	376	378	368	373	379	404	412	445	447
	UTZ	RT	56%	56%	59%	59%	57%	58%	59%	63%	64%	69%	70%
Msgr. Paul Dwyer C.H.S.	982	RT	939	900	886	925	859	884	891	912	967	975	1006
*OTG at 811 as of 2024		FI	0	0	0	54	103	158	213	225	245	246	256
	UTZ	RT/FI	96%	92%	90%	121%	119%	129%	136%	140%	150%	151%	156%
Notre Dame C.S.S.	1308	RT	791	812	831	843	868	852	818	821	786	735	688
		FI	250	273	282	302	294	293	296	302	292	303	313
	UTZ	RT/FI	80%	83%	85%	88%	89%	88%	85%	86%	82%	79%	77%
St. Mary C.S.S.	1528	RT	1167	1144	1158	1207	1215	1243	1277	1289	1359	1414	1429
St. Mary C.S.S.		FI	192	198	212	218	225	234	231	233	243	250	248
	UTZ	RT/FI	89%	88%	90%	93%	94%	97%	99%	100%	105%	109%	110%
TOTAL		RT/FI/AMP	6490	6566	6692	6920	6839	6888	6909	6977	7126	7230	7242
CAPACITY	7578		7578	7578	7578	7407	7407	7407	7407	7407	7407	7407	7407
UTILIZATION			86%	87%	88%	93%	92%	93%	93%	94%	96%	98%	98%

## **Changes to Student Accommodation and Capacity**

Each year the Board reviews the available capacity to accommodate students within the elementary and secondary schools. An “on-the-ground” (OTG) capacity value is given to each classroom space located within a school building by the Ministry of Education. Elementary regular classrooms are typically loaded at 23 students, while secondary regular classrooms are also now loaded at 23 students. Other classroom spaces such as kindergartens or program support (special education) rooms have a different loading. Libraries, gymnasiums, portables, administration and miscellaneous areas have no loading.

When the Board has vacant space within its schools, the capacity remains unchanged and this affects the overall utilization of the school. The Board continually works to put programs and partners into spaces which are underutilized over time. Over the last five years surplus space has been addressed by re-purposing classroom spaces.

In each LTAP the Board maximizes the use of its classroom spaces within school buildings; and reduces wherever possible the system reliance on portable classrooms. The repurposed classrooms inside schools have been converted into Child Care facilities, consolidated as part of renovations, converted for partnership space or changed into non-loaded administrative and student support space.

The Boards Elementary and Secondary school capacity is impacted by several changes to the use of its space and includes:

- The alterations and renovations at All Saints CSS to remove 210 pupil places from the Secondary capacity, and addition of 147 pupil places to the Elementary capacity in 2018;
- The conversion of one classroom at Sir Albert Love CS into an Early ON family centre removing 23 pupil places in 2018;
- The conversion of one classroom at St. Elizabeth Seton CS into a Child Care centre removing of 23 pupil places in 2018;
- Removing 184 pupil places at St. Leo Catholic School for the new Child Care Centre in 2018;
- The conversion of one classroom at St. Joseph CS (Uxbridge) into a Child Care Centre removing 23 pupil places in 2018;
- The conversion of four classrooms at Monsignor Paul Dwyer CHS into the Grandview Children’s Centre in 2019;
- The opening of 412 pupil places at the new St. Anne Catholic School in Oshawa in 2020;
- The conversion of two classrooms at St. Theresa CS for an expanded Child Care Centre removing 46 pupil places for 2020;
- The conversion of three classrooms at St. Teresa of Calcutta CS into a Child Care Centre removing 69 pupil places for 2021;
- The conversion of one classroom at Monsignor Philip Coffey CS into a Child Care Centre removing 23 pupil places for 2021;
- Good Shepherd adding 4 room childcare, which opens up two rooms in main school, one for kindergarten and one for a PSW program for Continuing Education.

## Temporary Accommodation

The Board has increased the total inventory of portable classrooms in use at its sites from 70 portables in 2016 to 105 portables in 2021. Of this total 24 portables are leased and in part have replaced older portables that are in poorer condition. With the opening of St. Marguerite D'Youville CS in 2021, a total of 12 portables became available to accommodate students in growth areas in advance of new school construction and to remove additional older portable classrooms from existing sites.

Table 2: Portable Usage 2016-2021

Year	2016	2017	2018	2019	2020	2021
Elementary	39	37	66	67	69	54
Secondary	25	29	30	35	33	34
Locked	n/a	n/a	n/a	n/a	n/a	17
Leased	6	5	4	4	4	3
Total	70	71	100	106	106	105

Over the next 5 to 10 years the Board will require the use of more portable classrooms in the absence of additional capital project approvals from the Ministry of Education.

## Impact of Child Care and Child and Family Centres

The Board has expanded child care programs and early year's programs at its elementary schools significantly since 2012 to reflect the Ministry's support for new Child Care and Early Years programs. As of the 2021-2022 school year the Board will have a total of 20 child care centres operating in purpose-built space to offer families programming for infants, toddlers and pre-school aged children. In addition, the Board offers programs for children and families at Ontario Early Years Centres (OEYC, now renamed EarlyOn). Our five partnered childcare operators, also provide valuable before and after programs at 35 of our elementary schools in shared school spaces.

We added childcares to four schools (Good Shepherd, Monsignor Philip Coffey, St. Marguerite d'Youville and St. Teresa of Calcutta) with a total of 15 licensed Child Care rooms. These school child care programs will bring additional vital child care spaces to areas that are underserved with licensed child care spaces.

The Board continues to work with the Regional Municipality of Durham and the Ministry of Education to seek out opportunities to construct new Child Care program spaces within Durham Region to meet the needs of our families.

Table 4: Child Care Centres In Schools

Year	2016	2017	2018	2019	2020	2021
Childcares	12	15	16	17	18	20
Childcare rooms	29	40	46	51	57	59
OEYC/EarlyON	1	2	2	2	5	5

### **Community Partnership and Co-Build Opportunities**

Developing cooperative and collaborative facility partnerships enables the Board to improve utilization of school buildings, reduce facility costs and improve educational opportunities as well as demonstrating a willingness to collaborate with designated community partners.

Partnerships may involve co-building new facilities, leases, licenses and joint use agreements to utilize part of an existing school or administrative facility specifically during school hours.

Where a partnership is appropriate for the school setting and where it enhances student achievement, the Board is receptive to sharing facilities for the use of unoccupied space in existing schools and administration facilities. All planned new schools within the plan, which are yet to be approved and funded by the Ministry of Education, can be considered for potential partnership in accordance with the provisions of the Boards Community Planning and Partnership Policy.

## **Impact of Legislative Changes**

### **Bill 108 the More Homes, More Choices Act.**

In 2019 the Government passed Bill 108 the More Homes, More Choices Act. This act fundamentally changes the way the Board addresses needs through Educational Development Charges. The changes under Bill 108 affect the Education Act and Ontario Regulation 20/98 Educational Development Charges.

The enactment of Bill 108 limits the increase in the EDC charge per unit to a maximum of \$300, and therefore limits the amount of revenue the Board will collect during the five-year term of the EDC by-law. The current EDC as of May 1, 2021 is \$1,686 per unit and is far less than the calculated charge of \$4,004 required to sustain future site purchases. The Board may currently only increase the charge annually on May 1<sup>st</sup> of each year by \$300. This means that the Board will only meet the required charge of \$4,004 by 2029, if the EDC by-law renewal in 2024 is still restricted by the conditions of a \$300 cap due to Bill 108.

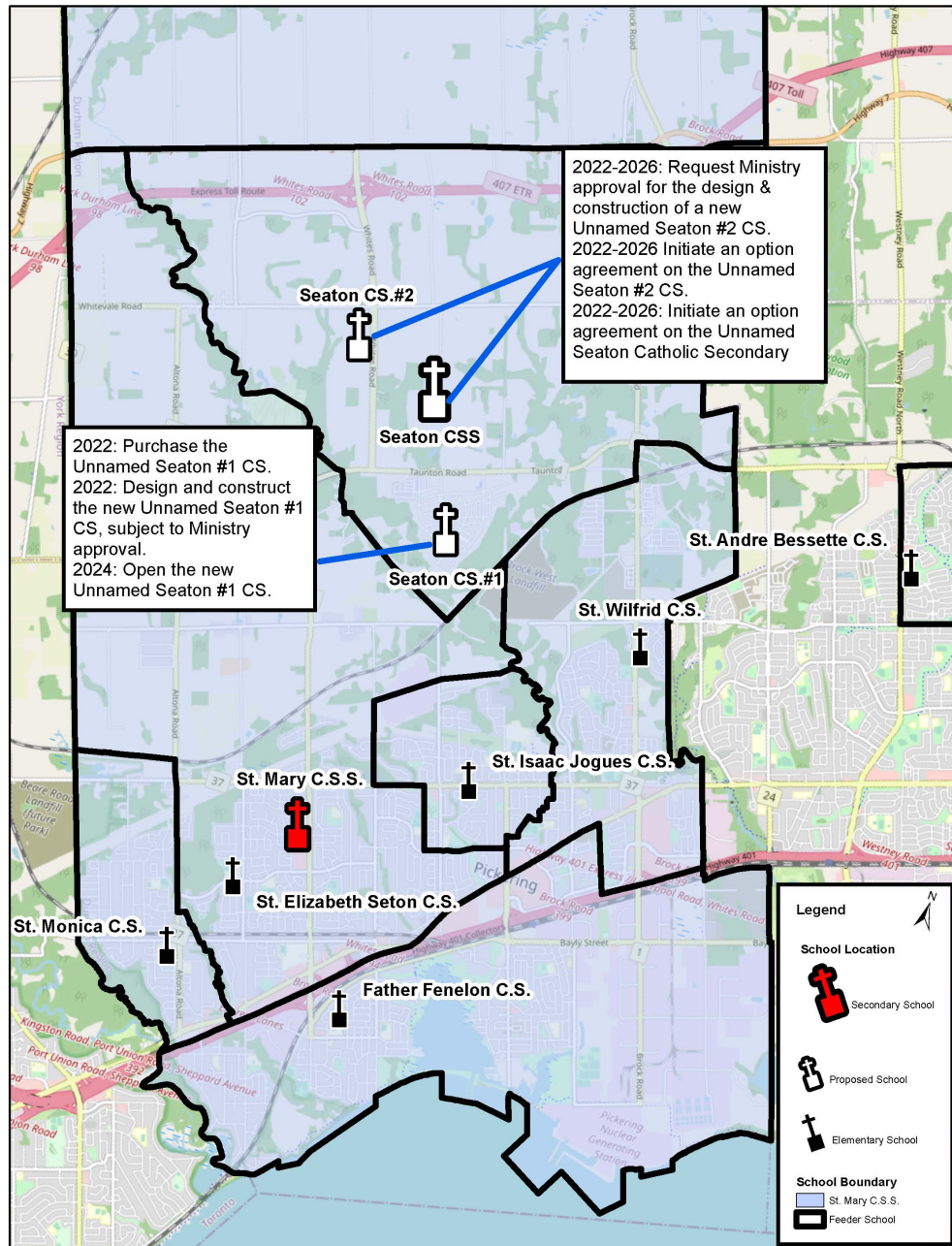
The limitation on the amount of the EDC to be levied against new residential construction will constrict the Board's ability to acquire new Catholic Elementary and Secondary school sites and requires continuous re-prioritization of all site purchases contemplated.

### **Pupil Accommodation Review Guidelines (PARG)**

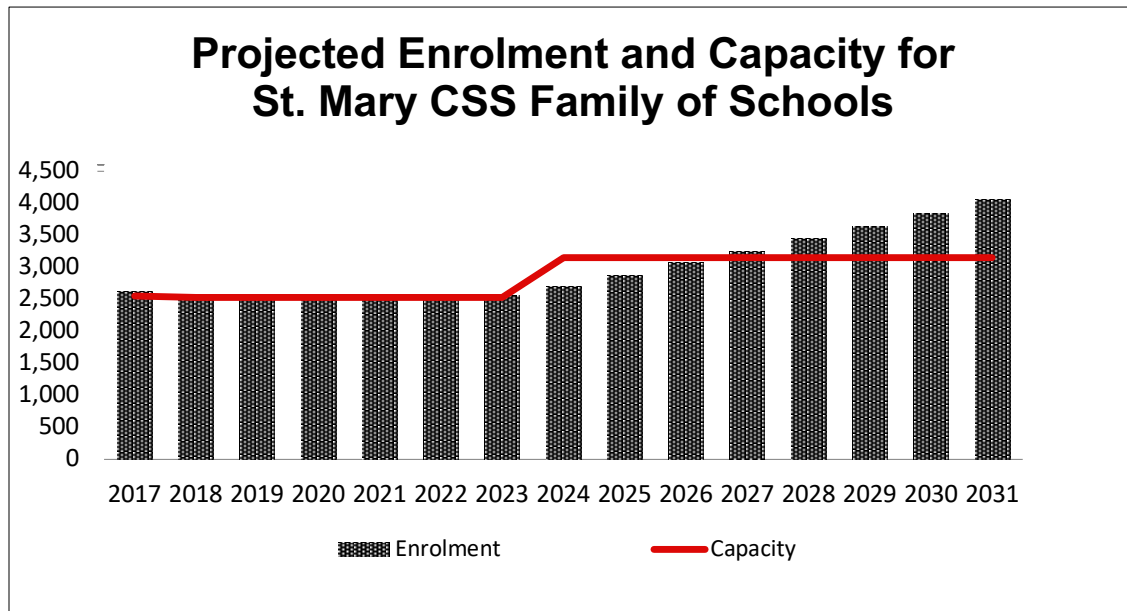
In April 2018 the Ministry released the Final Pupil Accommodation Review (PAR) Guideline and Updates on Integrated Planning and Supports for Urban Education. The Ministry proposed that the final revised PARG take effect in fall 2018 upon the release of the required templates and guidelines. To date no updates have been provided and a defacto moratorium on closures therefore remains in place. The impact on the Durham Catholic District School Board is that prior to starting any new review the Board has to update its existing Policy which was based on the 2015 guideline.

## SUMMARY OF ACTIONS BY FAMILY OF SCHOOLS

### St. Mary C.S.S.: Family of Schools Boundary and Location Map



## ST MARY FAMILY OF SCHOOLS – DATA



*\*Growth for the Seaton community is being accommodated on an interim basis at St. Andre Bessette CS*

## PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2021	Utilization Rate	Projected 2022	Utilization Rate	Projected 2026	Utilization Rate	Projected 2031	Utilization Rate
FATHER FENELON	386	410	106%	424	110%	459	119%	447	116%
ST. ELIZABETH SETON	720	645	90%	629	87%	635	88%	682	95%
ST. ISAAC JOGUES	530	497	94%	502	95%	542	102%	636	120%
ST. MONICA	392	458	117%	470	120%	488	124%	469	120%
ST. WILFRID	501	509	102%	519	104%	592	118%	751	150%
NEW SEATON # 1	622	0	0%	0	0%	353	57%	1072	172%
<b>ST MARY CSS FOS</b>	<b>3151</b>	<b>2519</b>	<b>80%</b>	<b>2543</b>	<b>81%</b>	<b>3068</b>	<b>97%</b>	<b>4057</b>	<b>129%</b>
ST. MARY CSS	1528	1359	89%	1343	88%	1478	97%	1677	110%

## COMPLETED ACTIONS 2021

- Request Ministry approval for the design and construction of a new 622 pupil place Unnamed Seaton #1 Catholic Elementary School (subject to Ministry approval and funding);
- Initiated purchase of the Unnamed Seaton #1 Catholic Elementary School site in Pickering;

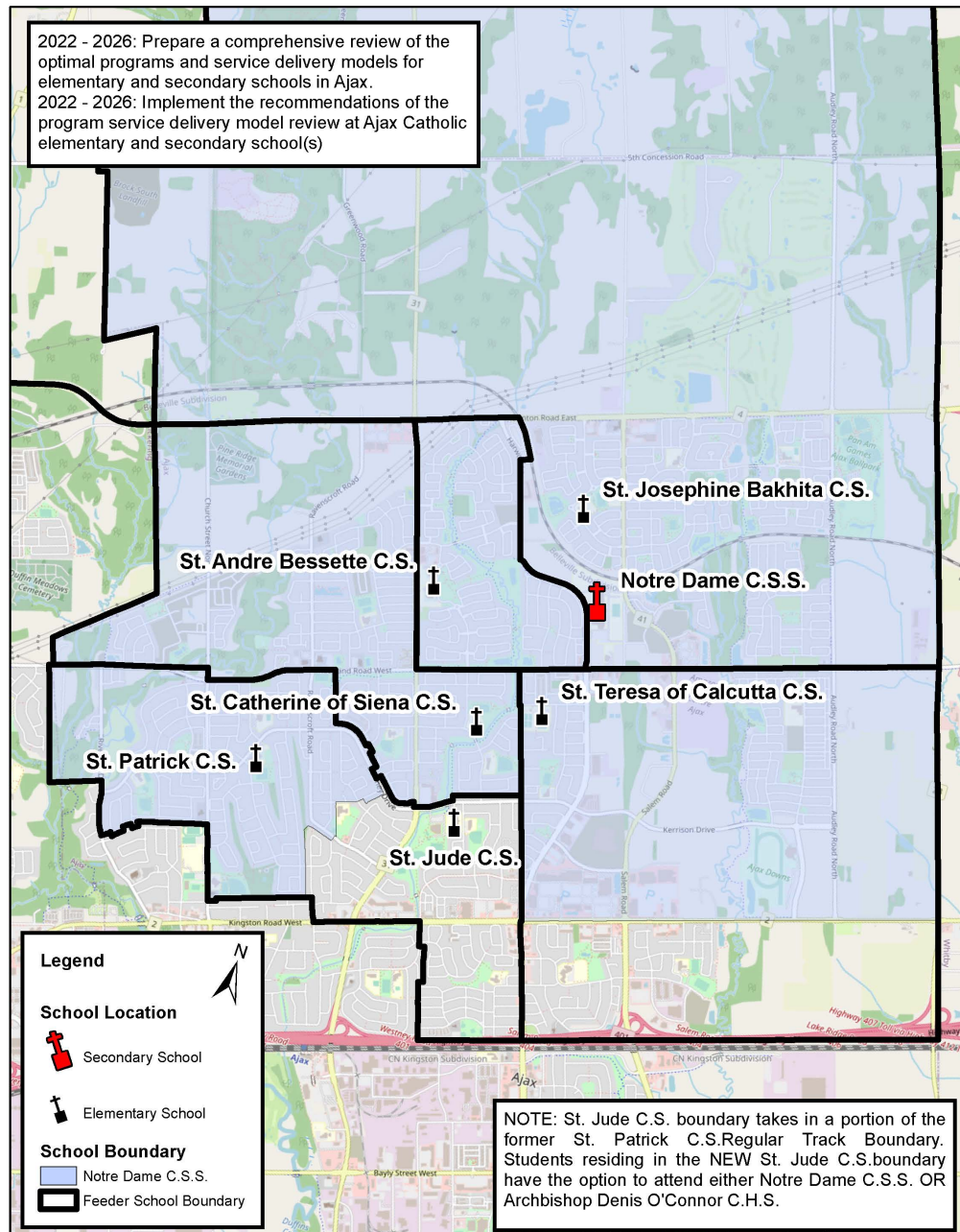
## PROPOSED ACTIONS 2022-26

- Purchase the Unnamed Seaton #1 Catholic Elementary School site in Pickering (2022);
- Design the new Unnamed Seaton #1 Catholic Elementary School (2022 – subject to Ministry approval and funding);
- Request Ministry approval for the design and construction of a new Unnamed Seaton #2 Catholic Elementary School (2022-26);
- Initiate an option agreement on the Unnamed Seaton #2 Catholic Elementary School site in Pickering (2022-2026);

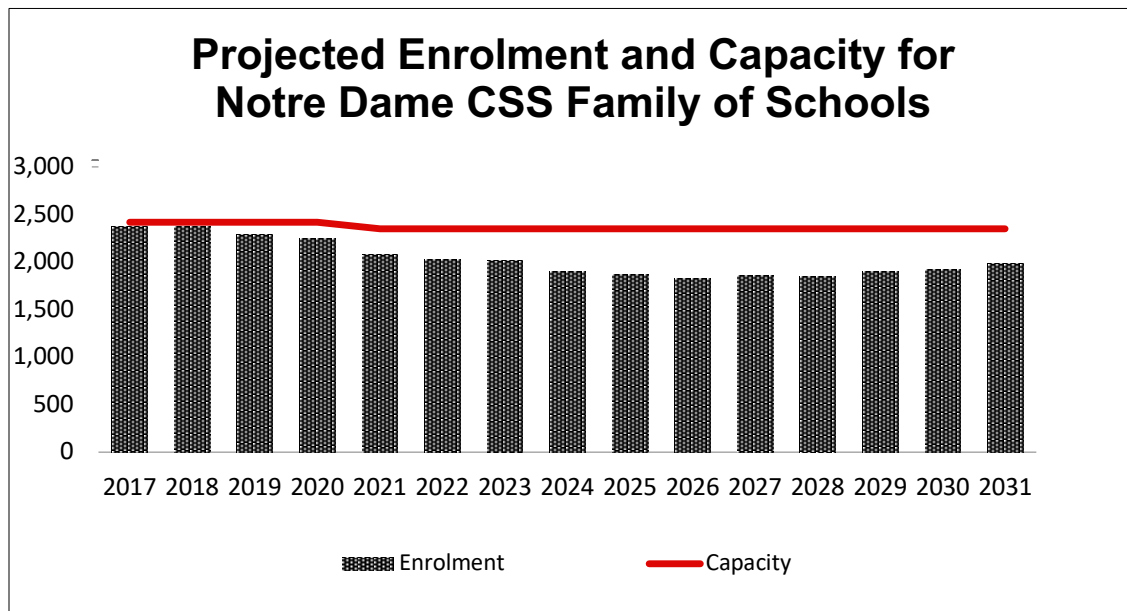


- Open the new unnamed Seaton#1 Catholic Elementary School (2024);
- Initiate an option agreement on the Unnamed Seaton Catholic Secondary School site in Pickering (2022-2026).

### Notre Dame C.S.S.: Family of Schools Boundary and Location Map



## NOTRE DAME FAMILY OF SCHOOLS – DATA



*\*Growth from the Seaton community is being accommodated at St. Andre Bessette CS until the opening of the planned new Seaton # 1 CS.*

## PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2021	Utilization Rate	Projected 2022	Utilization Rate	Projected 2026	Utilization Rate	Projected 2031	Utilization Rate
ST. ANDRE BESSETTE	461	276	60%	281	61%	192	42%	171	37%
ST. CATHERINE OF SIENA	395	348	88%	325	82%	293	74%	289	73%
ST. JOSEPHINE BAKHITA	479	590	123%	551	115%	473	99%	571	119%
ST. PATRICK	685	578	84%	592	86%	630	92%	685	100%
ST. TERESA OF CALCUTTA	329	285	87%	279	85%	238	72%	264	80%
<b>NOTRE DAME CSS FOS</b>	<b>2349</b>	<b>2077</b>	<b>88%</b>	<b>2028</b>	<b>86%</b>	<b>1827</b>	<b>78%</b>	<b>1980</b>	<b>84%</b>
NOTRE DAME CSS	1308	1041	80%	1085	83%	1145	88%	1001	77%

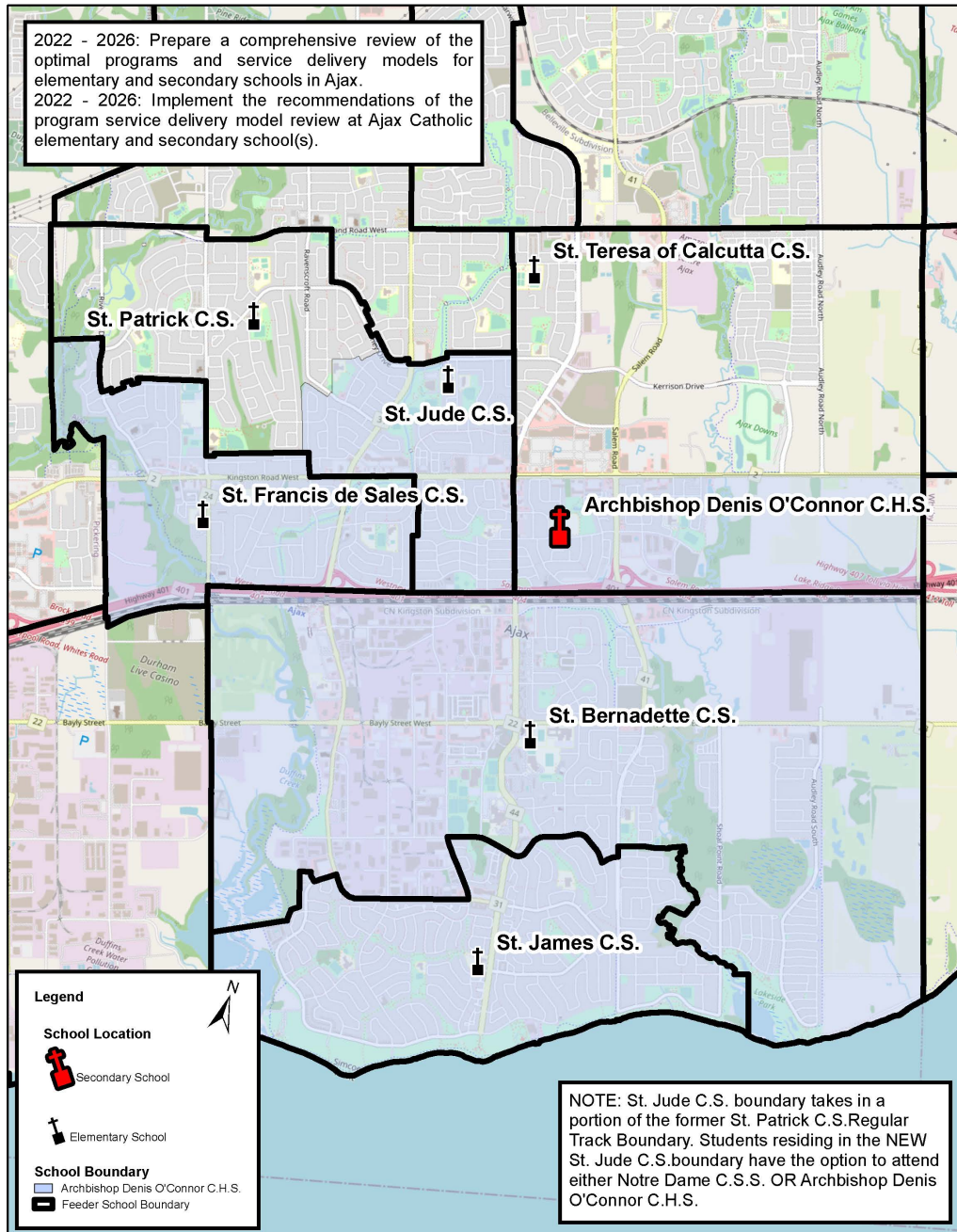
## COMPLETED ACTIONS 2021

- Open a new Child Care at St. Teresa of Calcutta Catholic School;

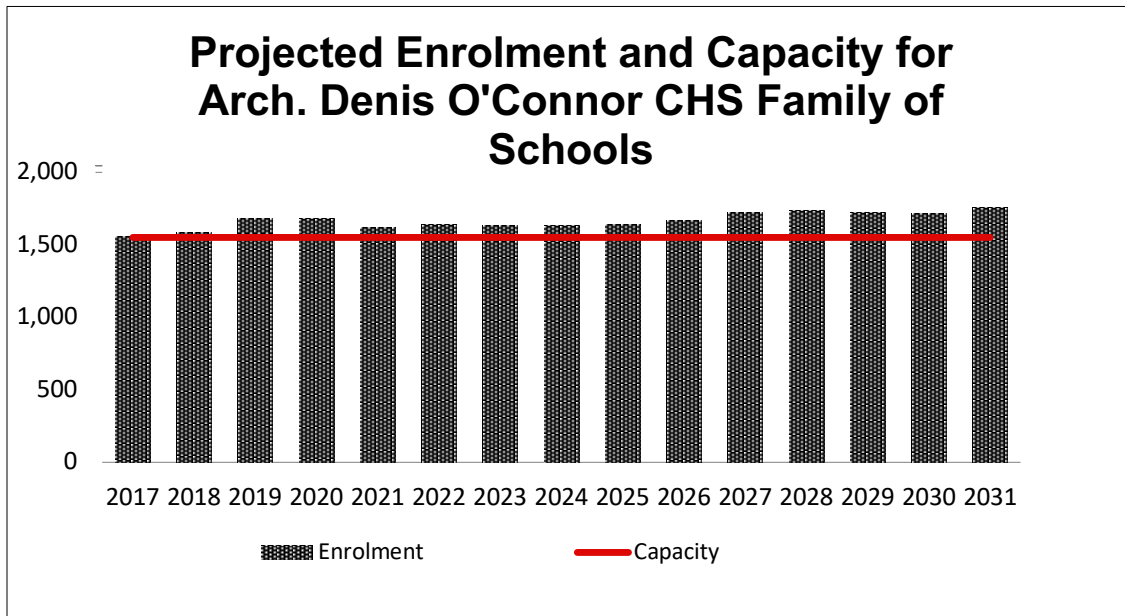
## PROPOSED ACTIONS 2022-2026

- Prepare a comprehensive review of the optimal programs and service delivery models for elementary and secondary schools in Ajax;
- Implement the recommendations of the program service delivery model review at Ajax Catholic elementary and secondary school(s).

## Archbishop Denis O'Connor C.H.S.: Family of Schools Boundary and Location Map



## ARCHBISHOP DENIS O'CONNOR FAMILY OF SCHOOLS – DATA



### PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2021	Utilization Rate	Projected 2022	Utilization Rate	Projected 2026	Utilization Rate	Projected 2031	Utilization Rate
ST. BERNADETTE	634	628	99%	631	100%	750	118%	908	143%
ST. FRANCIS DE SALES	291	180	62%	182	62%	152	52%	139	48%
ST. JAMES	372	451	121%	445	120%	430	116%	399	107%
ST. JUDE	254	364	143%	379	149%	339	133%	308	121%
<b>ARCH. DENIS O'CONNOR CHS FOS</b>	<b>1551</b>	<b>1623</b>	<b>105%</b>	<b>1637</b>	<b>106%</b>	<b>1671</b>	<b>108%</b>	<b>1755</b>	<b>113%</b>
ARCH. DENIS O'CONNOR CHS	825	608	74%	570	69%	481	58%	509	62%

### COMPLETED ACTIONS 2021

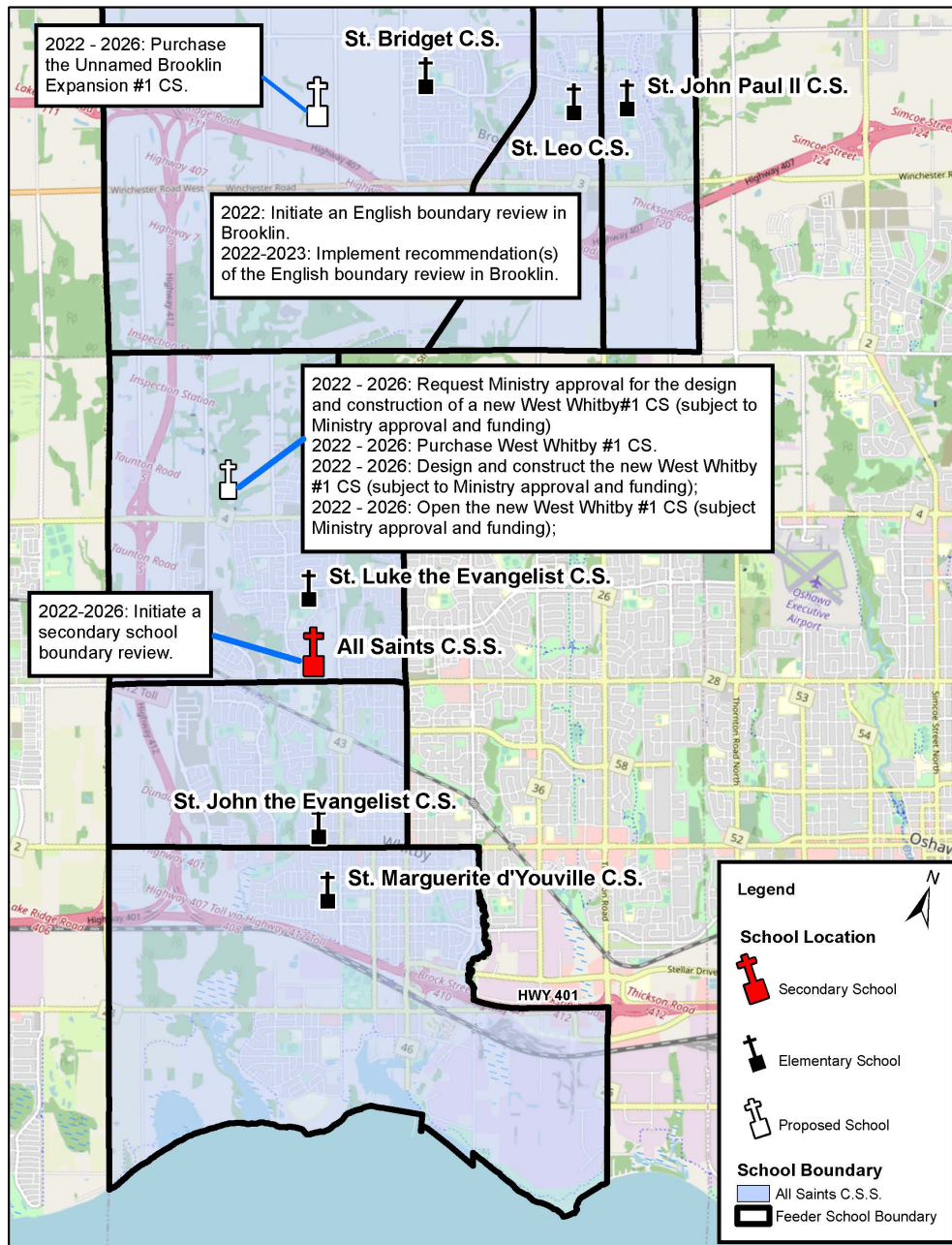
- No identified actions for 2021.

### PROPOSED ACTIONS 2022-2026

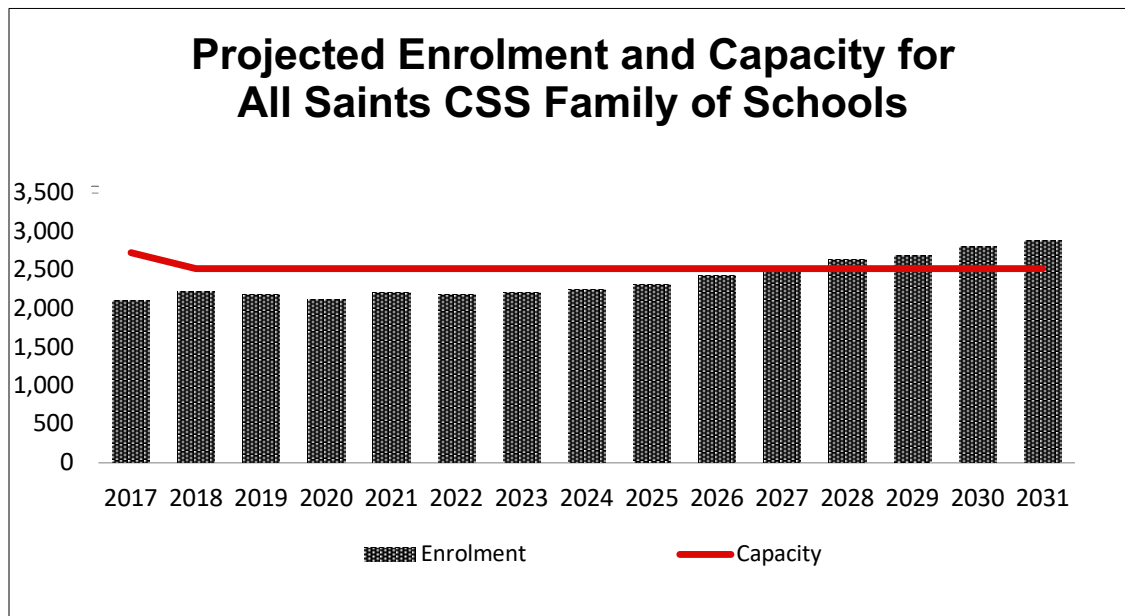
- Prepare a comprehensive review of the optimal programs and service delivery models for elementary and secondary schools in Ajax;
- Implement the recommendations of the program service delivery model review at Ajax Catholic elementary and secondary school



## All Saints C.S.S.: Family of Schools Boundary and Location Map



## ALL SAINTS CSS FAMILY OF SCHOOLS - DATA



## PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2021	Utilization Rate	Projected 2022	Utilization Rate	Projected 2026	Utilization Rate	Projected 2031	Utilization Rate
ALL SAINTS AMP (7&8)	147	152	103%	165	112%	171	116%	155	106%
ST. BRIDGET	513	369	72%	353	69%	412	80%	658	128%
ST. JOHN PAUL II	458	266	58%	238	52%	189	41%	257	56%
ST. JOHN THE EVANGELIST	346	365	105%	375	108%	465	134%	528	152%
ST. LEO	266	314	118%	311	117%	325	122%	316	119%
ST. LUKE THE EVANGELIST	467	504	108%	509	109%	584	125%	631	135%
ST. MARGUERITE D'YOUVILLE	323	234	72%	229	71%	281	87%	345	107%
<b>ALL SAINTS CSS FOS</b>	<b>2520</b>	<b>2204</b>	<b>87%</b>	<b>2179</b>	<b>86%</b>	<b>2427</b>	<b>96%</b>	<b>2891</b>	<b>115%</b>
<b>ALL SAINTS CSS</b>	<b>1078</b>	<b>1178</b>	<b>109%</b>	<b>1258</b>	<b>117%</b>	<b>1382</b>	<b>128%</b>	<b>1421</b>	<b>132%</b>

## COMPLETED ACTIONS 2021

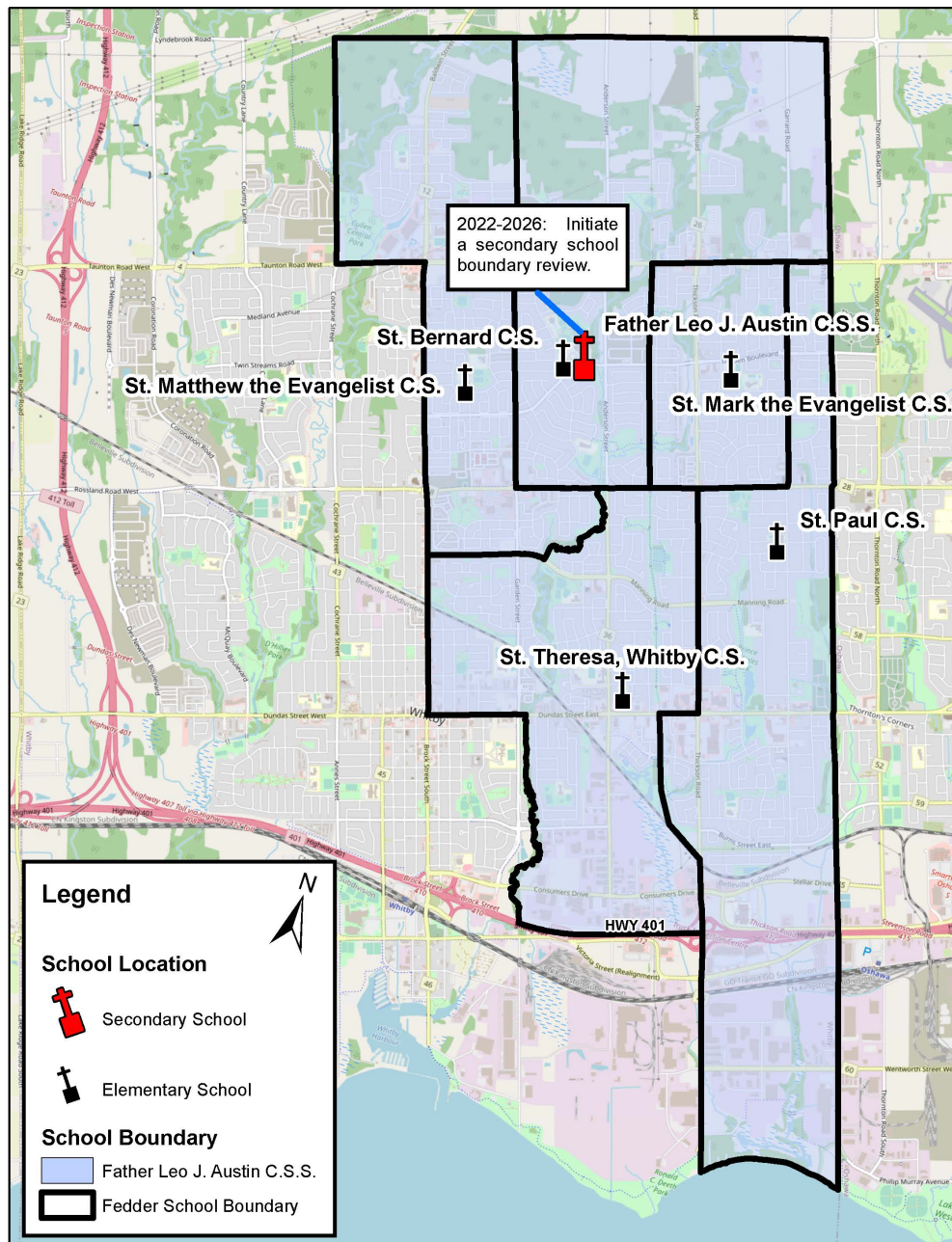
- Open the new 323 pupil place replacement St. Marguerite D'Youville Catholic School, including childcare space;
- Request Ministry approval for the design and construction of a new 412 pupil place West Whitby#1 Catholic Elementary School (subject to Ministry approval and funding);
- Initiated the recommendations of the Brooklin French Study.

## PROPOSED ACTIONS 2022-2026

- Request Ministry approval for the design and construction of a new 412 pupil place West Whitby#1 Catholic Elementary School (subject to Ministry approval and funding);
- Initiate an English boundary review in Brooklin (2022);
- Implement recommendation(s) of the English boundary review in Brooklin (2022-2023);
- Purchase the Unnamed West Whitby #1 Catholic Elementary School Site;
- Design and construct the new Unnamed West Whitby #1 Catholic Elementary School (2022-2026, subject to Ministry approval and funding);

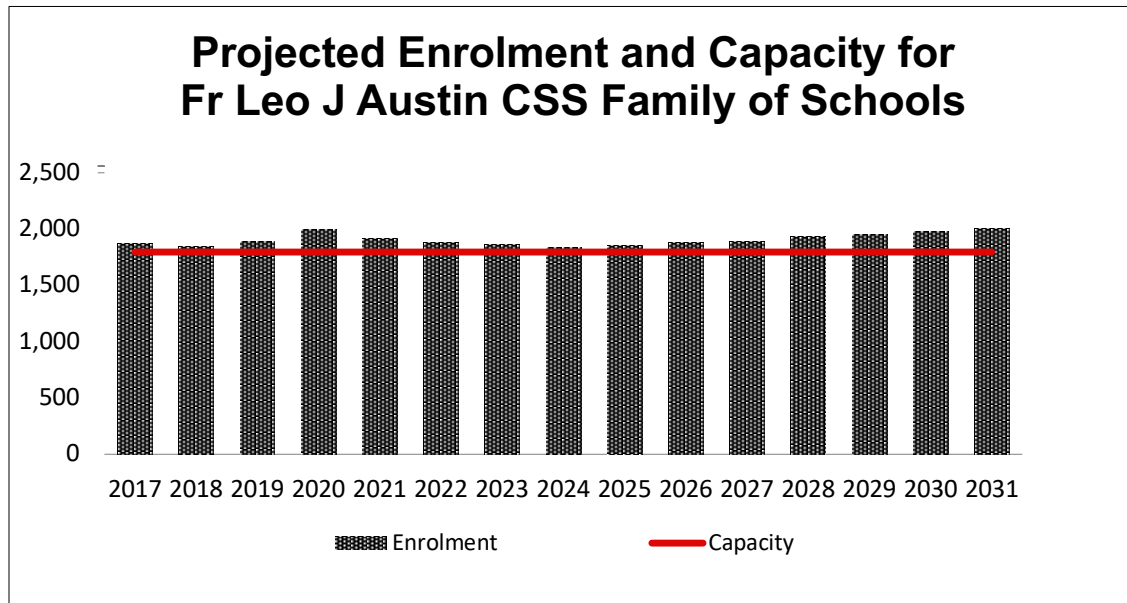
- Initiate a secondary school boundary review (2022-2026)
- Open the new 412 pupil place Unnamed West Whitby #1 Catholic Elementary School (2022-2026, subject Ministry approval and funding);
- Purchase the Unnamed Brooklin Expansion #1 Catholic Elementary School site (2022-2026).

## Father Leo J. Austin C.S.S.: Family of Schools Boundary and Location Map





## FATHER LEO J AUSTIN CSS FAMILY OF SCHOOLS - DATA



## PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2021	Utilization Rate	Projected 2022	Utilization Rate	Projected 2026	Utilization Rate	Projected 2031	Utilization Rate
ST. BERNARD	280	283	101%	278	99%	295	105%	360	128%
ST. MARK THE EVANGELIST	490	635	130%	629	128%	632	129%	692	141%
ST. MATTHEW THE EVANGELIST	490	423	86%	409	83%	396	81%	426	87%
ST. PAUL	291	357	123%	343	118%	317	109%	295	102%
ST. THERESA	245	215	88%	221	90%	237	97%	229	93%
<b>FR L AUSTIN CSS FOS</b>	<b>1796</b>	<b>1913</b>	<b>107%</b>	<b>1880</b>	<b>105%</b>	<b>1878</b>	<b>105%</b>	<b>2002</b>	<b>111%</b>
FATHER LEO J AUSTIN CSS	1216	1008	83%	1049	86%	987	81%	923	76%

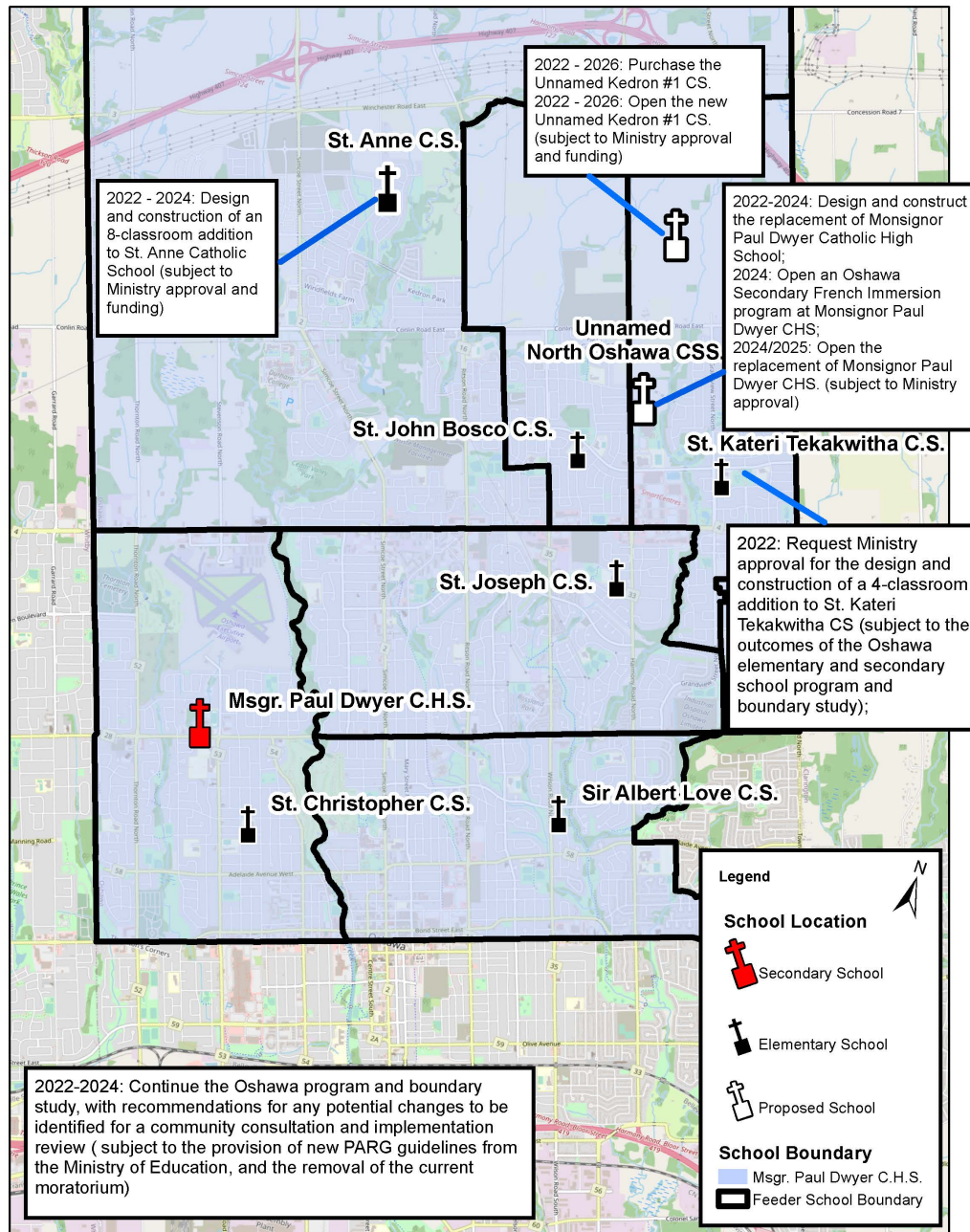
### COMPLETED ACTIONS 2021

- No identified actions for 2021

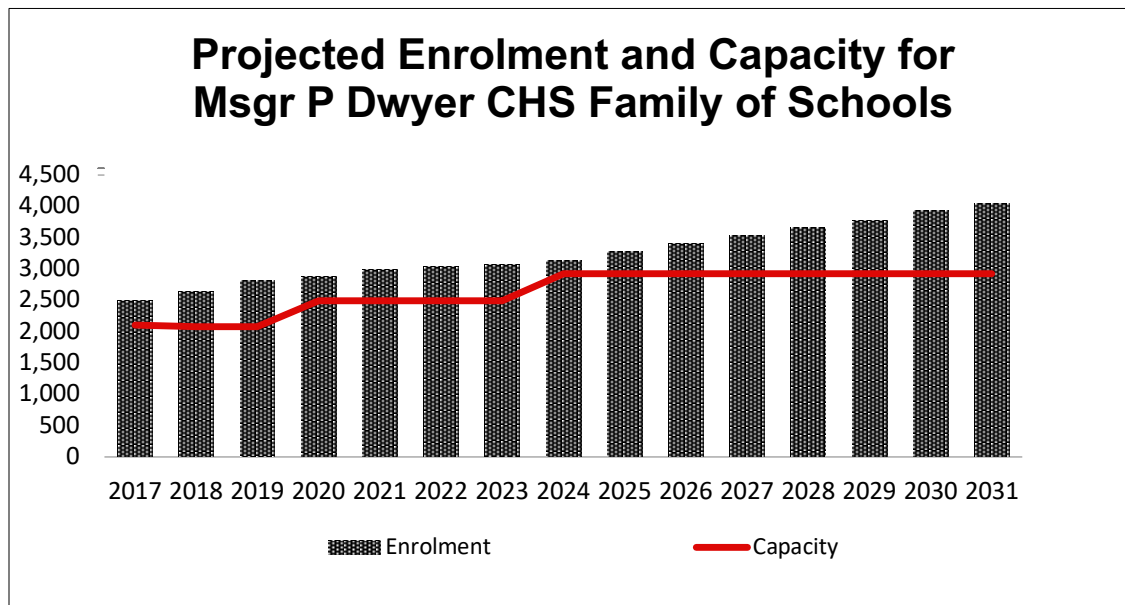
### PROPOSED ACTIONS 2022-2026

- Initiate a secondary school boundary review (2022-2026).

## Msgr. Paul Dwyer C.S.S.: Family of Schools Boundary and Location Map



## MSGR. PAUL DWYER FAMILY OF SCHOOLS – DATA



## PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2021	Utilization Rate	Projected 2022	Utilization Rate	Projected 2026	Utilization Rate	Projected 2031	Utilization Rate
FATHER JOSEPH VENINI	277	0	0%	0	0%	0	0%	0	0%
SIR ALBERT LOVE	291	265	91%	265	91%	278	96%	288	99%
ST. CHRISTOPHER	346	501	145%	493	143%	481	139%	494	143%
ST. JOHN BOSCO	398	487	122%	459	115%	568	143%	878	221%
ST. JOSEPH	395	524	133%	530	134%	530	134%	523	132%
St. KATERI TEKAKWITHA	372	578	155%	621	167%	772	208%	1000	269%
ST. ANNE	412	634	154%	664	161%	772	130%	868	146%
MSGR. PAUL DWYER (7&8)	250	0	0%	0	0%	TBD	0%	TBD	0%
<b>DWYER FOS</b>	<b>2741</b>	<b>2989</b>	<b>109%</b>	<b>3033</b>	<b>111%</b>	<b>3402</b>	<b>124%</b>	<b>4053</b>	<b>148%</b>
MSGR. PAUL DWYER CSS* OTG 811 in 2024	982	939	96%	900	92%	1042	128%	1262	156%

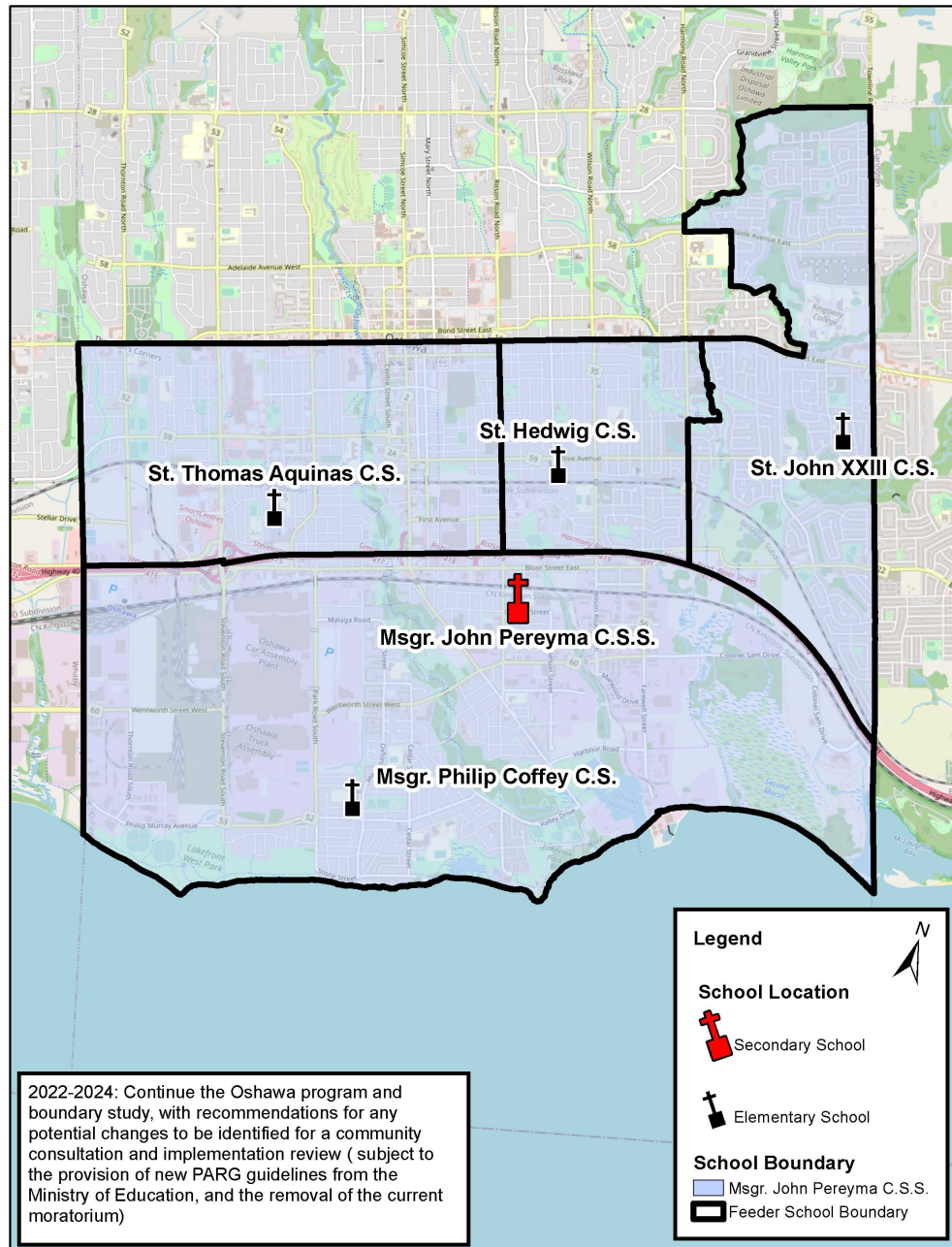
## COMPLETED ACTIONS 2021

- Open a new Child Care at Good Shepherd Catholic School;
- Request Ministry approval for the design and construction of a new 412 pupil place Unnamed Kedron East #1 Catholic Elementary School (subject to Ministry approval and funding);
- Purchased two of three parcels of land required for the Monsignor Paul Dwyer Replacement North Oshawa Catholic Secondary School;
- Started the design stage of the new Monsignor Paul Dwyer which included the development of a visioning committee, and the selection of an Architect;
- Commence Oshawa elementary and secondary school program and boundary study.

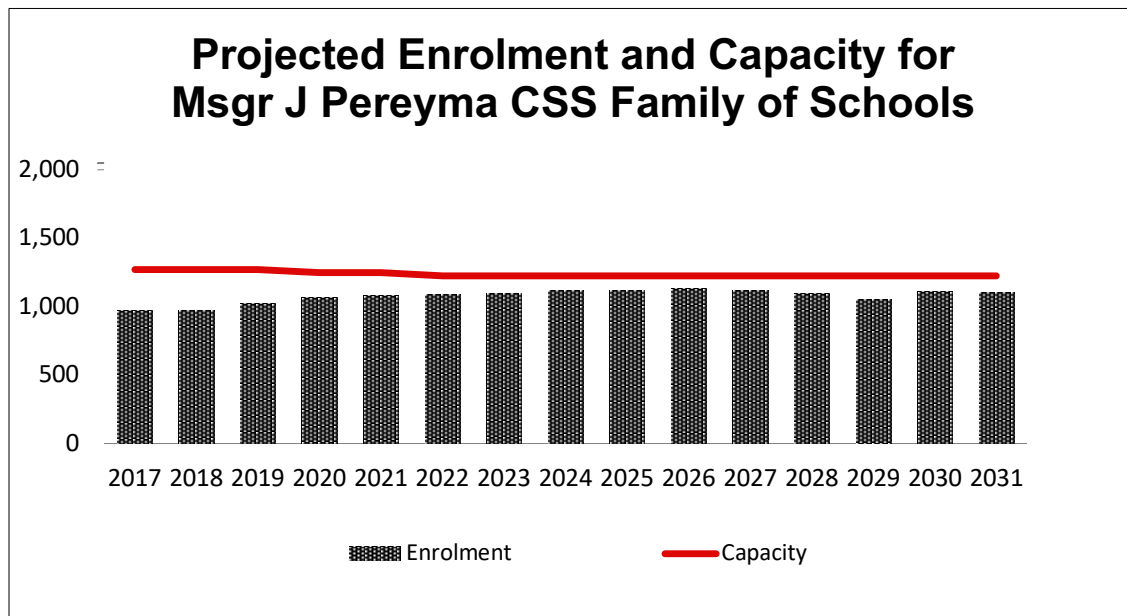
**PROPOSED ACTIONS 2022-2026**

- Purchase the Unnamed Kedron #1 Catholic Elementary School site (2022-2026);
- Request Ministry approval for the design and construction of a 4-classroom addition to St. Kateri Tekakwitha Catholic School (2022, subject to the outcomes of the Oshawa elementary and secondary school program and boundary study);
- Design and construct the replacement of Monsignor Paul Dwyer Catholic High School (2022-2024);
- Design and construction of an 8-classroom addition to St. Anne Catholic School (2022-2024, subject to Ministry approval and funding);
- Open an Oshawa Secondary French Immersion program at Monsignor Paul Dwyer Catholic High School (2024);
- Open the replacement of Monsignor Paul Dwyer Catholic High School (2024/25, subject to Ministry approval and funding).
- Open the new 412 pupil place Unnamed Kedron #1 Catholic Elementary School (2022-2026, subject Ministry approval and funding);
- Continue the Oshawa program and boundary study, with recommendations for any potential changes to be identified for a community consultation and implementation review (2022-2024, subject to the provision of new PARG guidelines from the Ministry of Education, and the removal of the current moratorium);

## Msgr. John Pereyma C.S.S.: Family of Schools Boundary and Location Map



## MSGR. JOHN PEREYMA FAMILY OF SCHOOLS –DATA



## PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2021	Utilization Rate	Projected 2022	Utilization Rate	Projected 2026	Utilization Rate	Projected 2031	Utilization Rate
MSGR J PEREYMA (7&8)	138	162	117%	161	117%	200	145%	169	123%
MSGR. PHILLIP COFFEY	277	260	94%	254	92%	240	87%	275	99%
ST. HEDWIG	159	106	67%	105	66%	116	73%	115	72%
ST. JOHN XXIII	314	225	72%	233	74%	246	78%	214	68%
ST. THOMAS AQUINAS	360	327	91%	337	94%	327	91%	332	92%
<b>PEREYMA FOS</b>	<b>1248</b>	<b>1080</b>	<b>87%</b>	<b>1090</b>	<b>87%</b>	<b>1130</b>	<b>91%</b>	<b>1106</b>	<b>89%</b>
MSGR J PEREYMA CSS	641	357	56%	361	56%	373	58%	447	70%

## COMPLETED ACTIONS 2021

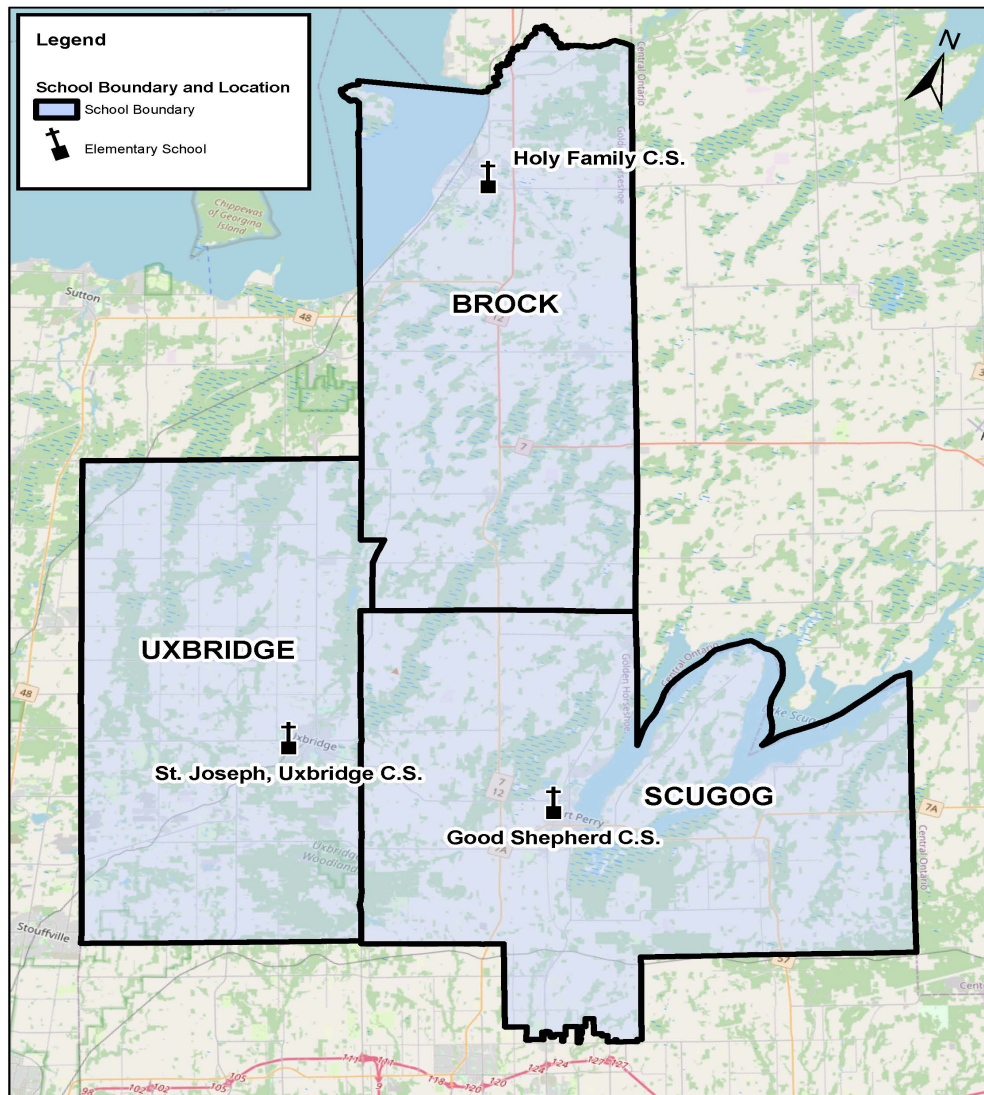
- Open a new Child Care and Family Centre at Monsignor Philip Coffey Catholic School;
- Commence an Oshawa elementary and secondary school program and boundary study;

## PROPOSED ACTIONS 2022-2026

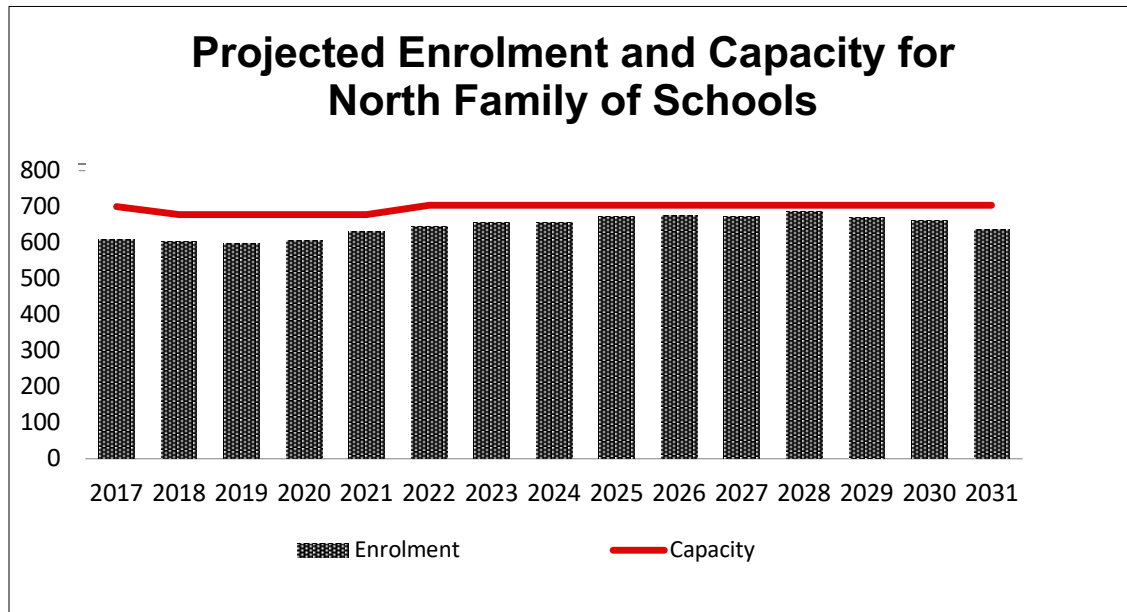
- Continue the Oshawa program and boundary study, with recommendations for any potential changes to be identified for a community consultation and implementation review (2022-2024, subject to the provision of new PARG guidelines from the Ministry of Education, and the removal of the current moratorium);



# North Durham Family of Schools Boundary and Location Map



## NORTH FAMILY OF SCHOOLS – DATA



## PROJECTIONS

UTILIZATION BY SCHOOL	OTG Capacity	Actual 2021	Utilization Rate	Projected 2022	Utilization Rate	Projected 2026	Utilization Rate	Projected 2031	Utilization Rate
GOOD SHEPHERD*	173	197	114%	199	100%	224	113%	240	121%
HOLY FAMILY	205	104	51%	111	54%	115	56%	103	50%
ST. JOSEPH, UXBRIDGE	300	331	110%	334	111%	337	112%	295	98%
<b>NORTHERN FOS</b>	<b>678</b>	<b>632</b>	<b>93%</b>	<b>644</b>	<b>92%</b>	<b>676</b>	<b>96%</b>	<b>637</b>	<b>91%</b>
*Good Shepherd OTG increases to 199 in 2022 with new Childcare									

## COMPLETED ACTIONS 2021

- Open a new Child Care at Good Shepherd Catholic School;

## PROPOSED ACTIONS 2022-2026

- No identified actions listed for this period.



## **PREVIOUSLY COMPLETED PROJECTS 2018 - 2021**

### **Completed Actions in the LTAP 2018**

1. Opened the new 6 classroom addition and major renovations at St. James Catholic School;
2. Opened the new Child Care Centre at St. Josephine Bakhita Catholic School;
3. Implemented the recommendations of the program service delivery model review at Whitby Catholic Secondary School(s);
4. Completed the boundary review between All Saints CSS and Father Leo J Austin CSS;
5. Completed the boundary review between St. Matthew the Evangelist CS and St. Luke the Evangelist CS;
6. Completed the disposition of the former St. Gertrude Catholic School;
7. Completed the disposition of the former Immaculate Conception Catholic School;
8. Opened the new Adult and Continuing Education program site at 850 King Street West in Oshawa;
9. Opened the new Community Innovation Lab hub at Monsignor Paul Dwyer Catholic High School;
10. Examined potential locations for a North Durham Continuing and Adult Education program;
11. Determined potential location(s) for the Board's Alternative Education programs;
12. Opened the new Learning Commons at Father Leo J. Austin Catholic Secondary School;
13. Opened the new Learning Commons at St. Mary Catholic Secondary School.

### **Completed Actions in the LTAP 2018**

1. Opened the new Arts and Media Program (AMP) at All Saints Catholic Secondary School for grades 7-12;
2. Opened the new St. Leo Catholic School Child Care Centre;
3. Opened the new St. John Paul II Catholic School Early On Centre;

4. Opened the expanded Early On Centre at Sir Albert Love Catholic School;
5. Opened the expanded Child Care centre at St. Elizabeth Seton Catholic School;
6. Opened the expanded Child Care centre at St. Joseph Catholic School - Uxbridge;
7. Determined the permanent boundaries for the new Unnamed North Oshawa Catholic Elementary School;
8. Opened the new Learning Commons at Archbishop Denis O'Connor Catholic High School;
9. Opened the new Learning Commons at Monsignor Paul Dwyer Catholic High School;

#### **Completed Actions in the LTAP 2019**

1. Opened the Grandview Children's Centre at Monsignor Paul Dwyer Catholic High School;
2. Initiated a boundary review between St. Christopher Catholic School and St. Thomas Aquinas Catholic School;
3. Relocated students from St. Marguerite D'Youville Catholic School to St. John the Evangelist Catholic School;

#### **Completed Actions in the LTAP 2020**

1. Opened the new St. Anne Catholic Elementary School;

#### **Completed Actions in the LTAP 2021**

1. Opened the new St. Marguerite d'Youville Catholic Elementary School;
2. Open a new Child Care at St. Teresa of Calcutta Catholic School;
3. Open a new Child Care at Good Shepherd Catholic School;
4. Open a new Child Care at Msgr. Philip Coffey Catholic School.

## Glossary of Terms

Accommodation Review	As governed by Board Policy PO430, refers to a study of one or more schools where a program consolidation, school consolidation or closure is contemplated by the Board.
Approval to Proceed	The authority granted by the Ministry of Education to Boards to tender a project for construction following the completion of design.
Boundary Review	As governed by Board Policy PO415, refers to the area(s) to be served by a Catholic elementary or secondary school, on an interim or permanent basis.
CPPG	The Ministry of Education's Community Planning and Partnership Guidelines which were released in 2015 and form the basis for the Board's Partnership Policy PO435
Disposition	The sale or lease of a school building or site, deemed to be surplus to the Board, as governed by Ontario Regulation 444/98.
FOS	Family of Schools, a grouping of one or more schools in a geographic area which are reviewed together in the LTAP. There are nine families of schools in the Board (eight elementary and one secondary) as identified within the LTAP.
LTAP	Long Term Accommodation Plan.
Ministry Approval	The authority granted by the Ministry of Education to construct new pupil places in the form of a new school, replacement school, addition or major renovation to a school.
OTG Capacity	On-the-ground Capacity. A value calculated by the Ministry of Education to assess the number of students that a school can hold.
PAR	Pupil Accommodation Review
PARG	The Ministry of Education's Pupil Accommodation Review Guidelines which were first released in 2006, and have subsequently been revised in 2009 and 2015. The current Policy and Procedure reflect the 2015 guidelines.
Utilization Rate	This is calculated by dividing the actual or projected enrolment by the OTG capacity of the school.



# Long Term Accommodation plan

## Trustee Presentation

January 24, 2022



**Rooted in Faith**  
Excellence | Equity | Engagement



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

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# Welcome

- Welcome & Opening Remarks





# Agenda

1. Welcome
2. Executive Summary
3. Guiding principles
4. Accommodation and utilization
5. Enrollment projections
6. Impact of Legislative changes
7. Action items





# Executive Summary

## Executive Summary

- Planned new capital construction, major capital, boundary changes and proposed Accommodation reviews.
- Establishes guiding principles
- Lists action items short term and long term.
- Ministry approved requirements
- Boards enrollment projections, capacity changes, temp accommodation and partnerships.





# Guiding Principles

Guiding Principles (Approval motion – renewal of GPs)

- Consistent with the Ministry of Education policies and Memoranda, boards policies and admin, strategic plan Discovery 2023.
- Sustainability, Quality, Equitable, Catholic Ed across the board.
- Support Excellence in teaching
- Community engagement and consultation
- Consideration for Accessibility for Ontarians act.
- Maximize efficiency and effectiveness of the boards facilities
- Supporting a range of program models and opportunities
- Consider partnership and community hub opportunities
- Consider the impact on student transportation



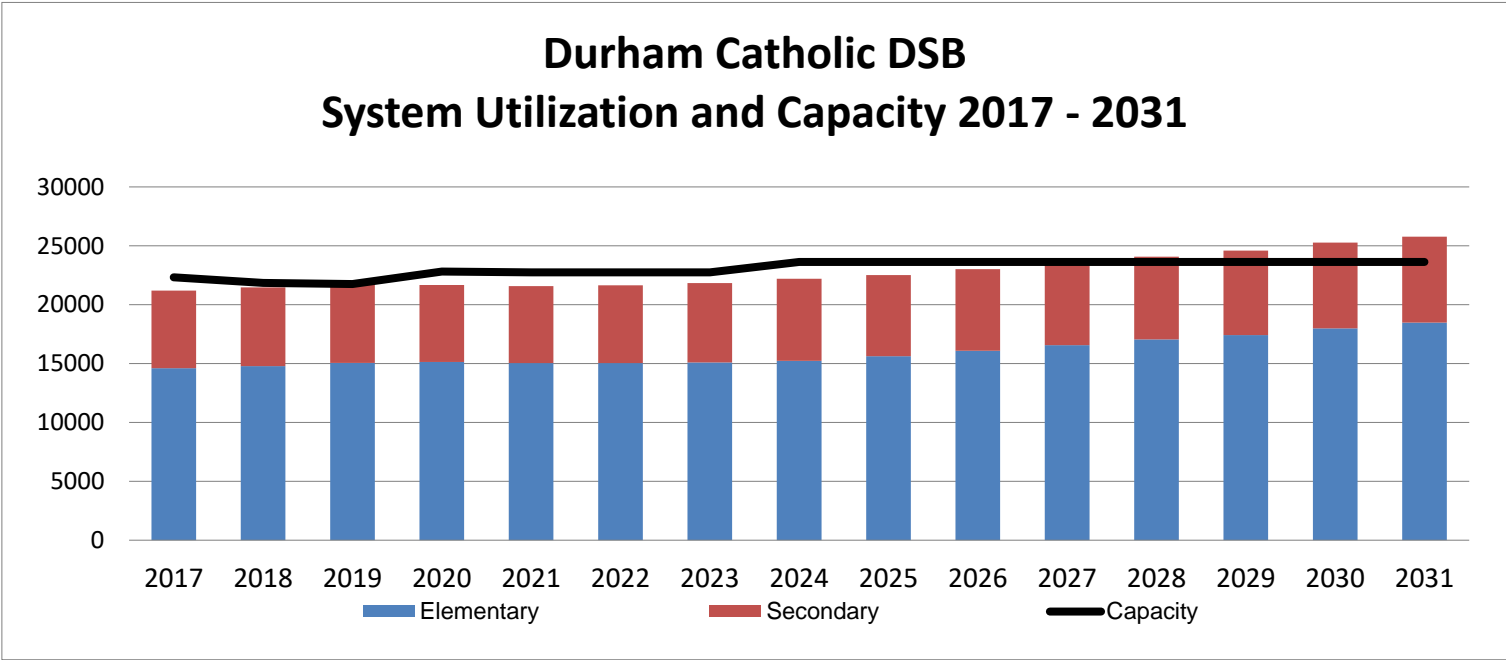




# Accommodation and Utilization Projections

## Accommodation and Utilization

- 2021-2022 – Total as of Oct 31, 2021 = 21,576 students in 22,739 pupil places
- 95% utilization rate overall (Ministry mandated Secondary capacity 23:1)



# Enrollment Projections

## Municipal Summaries

**Pickering:** The utilization in Pickering is consistently around 100% until approx. 2024 when a proposed new Seaton School could open which would drop utilization to around 90% while development catches up and utilization grows beyond 100% in 2027.

**Ajax:** The utilization in Ajax starts to decline over the next couple of years towards 90%. A review of boundaries and programs will be required to improve the utilization, as growth in Ajax is stunted. Several schools (St. Francis, St. Andre Bessette, St. Catherine of Siena and St. Teresa of Calcutta) have utilization rates of concerns.

**Northern Schools:** The utilization rates of Good Shepherd and St. Joseph are strong through 2031 above 100%. Holy Family remains slightly above 50%.





# Enrollment Projections

**Whitby/Brooklin:** The utilization rate in Whitby continues to be strong above 100%, while Brooklin continues to drop to around 70% over the next few years before the anticipated growth starts coming online in 2027-2031. A secondary boundary review and Brooklin regular track review is necessary to ensure utilization across all schools targets 100%

**Oshawa:** The utilization rate in Oshawa continues to remain strong at over 100%. This is mostly attributed to the growth in North Oshawa. The proposed new schools and additions, along with the current Oshawa study will provide some relief and direction on boundary and program reviews to help balance the utilization.



# Enrollment Projections

## Accommodation Strategies:

The use of portables, and the repurposing of vacant spaces to partnerships are strategies used to help maintain a utilization rate of 100%.

Portable usage (Temp accommodation):

Year	2016	2017	2018	2019	2020	2021
Elementary	39	37	66	67	69	54
Secondary	25	29	30	35	33	34
Locked	n/a	n/a	n/a	n/a	n/a	17
Leased	6	5	4	4	4	3
Total	70	71	100	106	106	105

## Childcare and Partnerships

Year	2016	2017	2018	2019	2020	2021
Childcares	12	15	16	17	18	20
Childcare rooms	29	40	46	51	57	59
OEYC/EarlyON	1	2	2	2	5	5





# Impact of Legislative Changes

## Bill 108 the More Homes, More Choices Act

- 2019 – impacted the Education act and Educational Development charges (EDC).
- Limits the increase in EDC per unit, limiting board revenue. The board may increase charge by \$300 annually. As of May 1, 2022 the board can only collect \$1,986, but actually needs to be collecting closer to \$4,000 to be able to purchase new school sites. This requires continuous re-prioritization of required sites.

## Pupil Accommodation Review Guidelines (PARG)

- In April 2018 – Ministry released final PARG, indicating it would take effect fall 2018.
- PARG guidelines have still not been released to date, which is a defacto moratorium on closures.





# Action Items

## Projects 2021/22 School Year

- Opened the new St. Marguerite d'Youville Catholic Elementary School
- Open a new Child Care at St. Teresa of Calcutta Catholic School
- Open a new Child Care at Good Shepherd Catholic School
- Open a new Child Care at Monsignor Philip Coffey Catholic School
- Monsignor Paul Dwyer Replacement North Oshawa Catholic Secondary School – Purchased 2 of 3 parcels of land & Started the design stage which included the development of a visioning committee, and the selection of an Architect
- Initiated an Oshawa boundary and program study
- Initiated the recommendations of the Brooklin French Study





# Action Items

## Proposed Actions 2022-2026 - Pickering

- **Purchase the Unnamed Seaton #1 Catholic Elementary School site in Pickering (2022);**
- **Design the new Unnamed Seaton #1 Catholic Elementary School (2022 – subject to Ministry approval and funding);**
- Request Ministry approval for the design and construction of a new Unnamed Seaton #2 Catholic Elementary School (2022-26);
- Initiate an option agreement on the Unnamed Seaton #2 Catholic Elementary School site in Pickering (2022-2026);
- Open the new unnamed Seaton#1 Catholic Elementary School (2024);
- Initiate an option agreement on the Unnamed Seaton Catholic Secondary School site in Pickering (2022-2026);





# Action Items

## **Proposed Actions 2022-2026 - Ajax**

- **Prepare a comprehensive review of the optimal programs and service delivery models for elementary and secondary schools in Ajax;**
- Implement the recommendations of the program service delivery model review at Ajax Catholic elementary and secondary school(s);

## **Proposed Actions 2022-2026 – Brock/Uxbridge/Scugog**

- No identified actions listed for this period







# Action Items

## Proposed Actions 2022-2026 - Whitby

- Request Ministry approval for the design and construction of a new 412 pupil place West Whitby#1 Catholic Elem (2022) \*
- **Initiate an English boundary review in Brooklin (2022);**
- Implement recommendation(s) of the English boundary review in Brooklin (2022-2023);
- Purchase the Unnamed West Whitby #1 Catholic Elem Site (2022-2026);
- Design and construct the new Unnamed West Whitby #1 Catholic Elem (2022-2026) \*
- **Initiate a secondary school boundary review (2022-2026)**
- Open the new 412 pupil place Unnamed West Whitby #1 C.E.S. (2022-2026);
- Purchase the Unnamed Brooklin Expansion #1 Catholic Elementary School site
- (2022-2026);

\* (Subject to Ministry approval and funding)





# Action Items

## Proposed Actions 2022-2026 - Oshawa

- Purchase the Unnamed Kedron #1 Catholic Elementary School site (2022-2026);
- Request Ministry approval for the design and construction of a 4-classroom addition to St. Kateri Tekakwitha Catholic School (2022, subject to the outcomes of the Oshawa elementary and secondary school program and boundary study);
- **Design and construct the replacement of Monsignor Paul Dwyer Catholic High School (2022-2024);**
- **Design and construction of an 8-classroom addition to St. Anne Catholic School (2022-2024, subject to Ministry approval and funding);**





# Action Items

## Proposed Actions 2022-2026 – Oshawa

- Open an Oshawa Secondary French Immersion program at Monsignor Paul Dwyer Catholic High School (2024);
- Open the replacement of Monsignor Paul Dwyer Catholic High School (2024/25, subject to Ministry approval and funding).
- Open the new 412 pupil place Unnamed Kedron #1 Catholic Elementary School (2022-2026, subject Ministry approval and funding);
- **Continue the Oshawa program and boundary study, with recommendations for any potential changes to be identified for a community consultation and implementation review** (2022-2024, subject to the provision of new PARG guidelines from the Ministry of Education, and the removal of the current moratorium);





# Questions and Discussion





# Thank You

Our Mission: We are called to celebrate and nurture the  
God-given talents of each student as we serve with  
excellence in the light of Christ.





## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **Big Ideas of Assessment and Evaluation: Growing Success**

Origin: Mariah O'Reilly, Superintendent of Education

## Purpose

Educators understand that the primary purpose of assessment is to improve student learning. Furthermore, when done effectively, assessment and evaluation is one of the most impactful aspects of instruction with regards to improving student achievement, engagement and well-being.

Since September 2010, assessment, evaluation, and reporting for students in Grades 1 to 12 in Ontario schools have been based on the policies and practices described in Growing Success: Assessment, Evaluation, and Reporting in Ontario Schools – First Edition, Covering Grades 1 to 12. In September 2016, The Kindergarten Addendum was implemented in Ontario schools. Growing Success aims to maintain high standards, improve student learning, and benefit students, parents, and teachers in elementary and secondary schools across the province.

Please find attached the PowerPoint presentation that provides insights into key principles of Growing Success: Assessment, Evaluation, and Reporting in Ontario Schools.

TB/MO/br

Attachment(s): Big Ideas of Assessment and Evaluation: Growing Success



# **Big Ideas of Assessment and Evaluation: Growing Success**

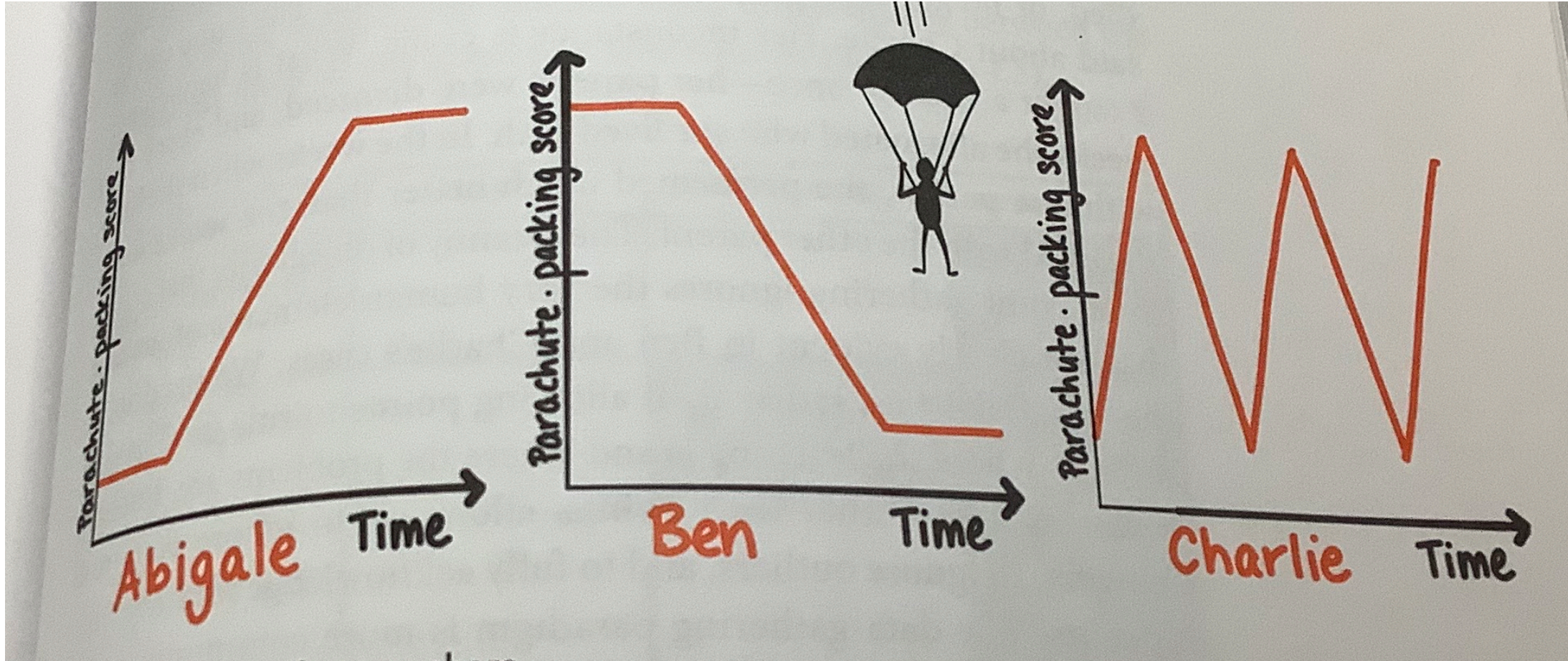
Some Thoughts on Assessment and Evaluation







# Who Has Learned?

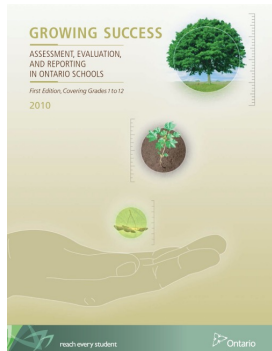






# Assessment is a Human Process

It is worth noting, right from the start, that assessment is a human process, conducted by and with human beings, and subject inevitably to the frailties of human judgement. However crisp and objective we might try to make it, and however neatly quantifiable may be our “results”, assessment is closer to an art than a science. It is, after all, an exercise in human communication.

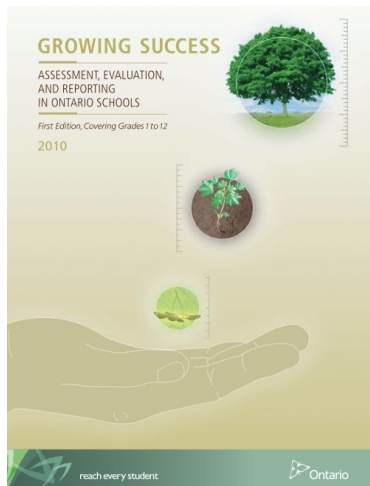


*Sutton quoted in Growing Success, p.29*





‘The primary purpose of assessment and evaluation is to improve student learning’.



*Growing Success*





# Seven Fundamental Principles

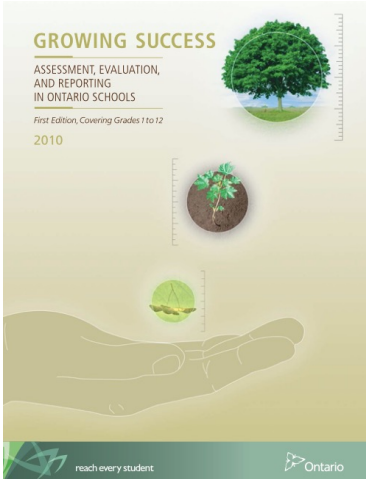
- are fair, transparent, and equitable for all students;
- support all students, including those with special education needs, those who are learning the language of instruction (English or French), and those who are First Nation, Métis, or Inuit;
- are carefully planned to relate to the curriculum expectations and learning goals and, as much as possible, to the interests, learning styles and preferences, needs, and experiences of all students;
- are communicated clearly to students and parents at the beginning of the school year or course and at other appropriate points throughout the school year or course;

The primary purpose of assessment and evaluation is to improve student learning.





# Seven Fundamental Principles (cont'd)



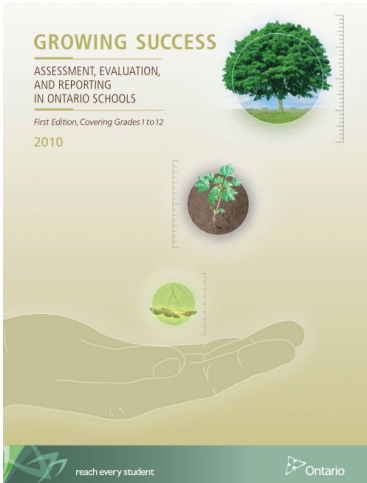
- are ongoing, varied in nature, and administered over a period of time to provide multiple opportunities for students to demonstrate the full range of their learning;
- provide ongoing descriptive feedback that is clear, specific, meaningful, and timely to support improved learning and achievement;
- develop students' self-assessment skills to enable them to assess their own learning, set specific goals, and plan next steps for their learning.

The primary purpose of assessment and evaluation is to improve student learning.





# From Growing Success...



- Assessment For, As and Of Learning
- Conversations, Observations, Products
- The Achievement Chart

The primary purpose of assessment and evaluation is to improve student learning.



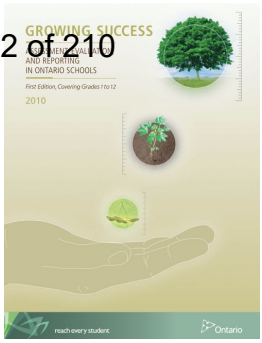


# Assessment For, As and Of Learning

- For Learning: finding out where learners are, where they need to get to, and how they need to get there.
- As Learning: happens through self-assessment, peer-assessment, setting individual goals for learning.
- Of Learning (Evaluation): The practice of assigning a score to the learning.

The primary purpose of assessment and evaluation is to improve student learning.



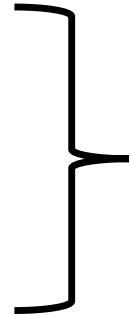


# Conversations, Observations, Products

These are what we use to assess for, as and of learning.

Conversations

Observations



These tend to be 'in the moment'

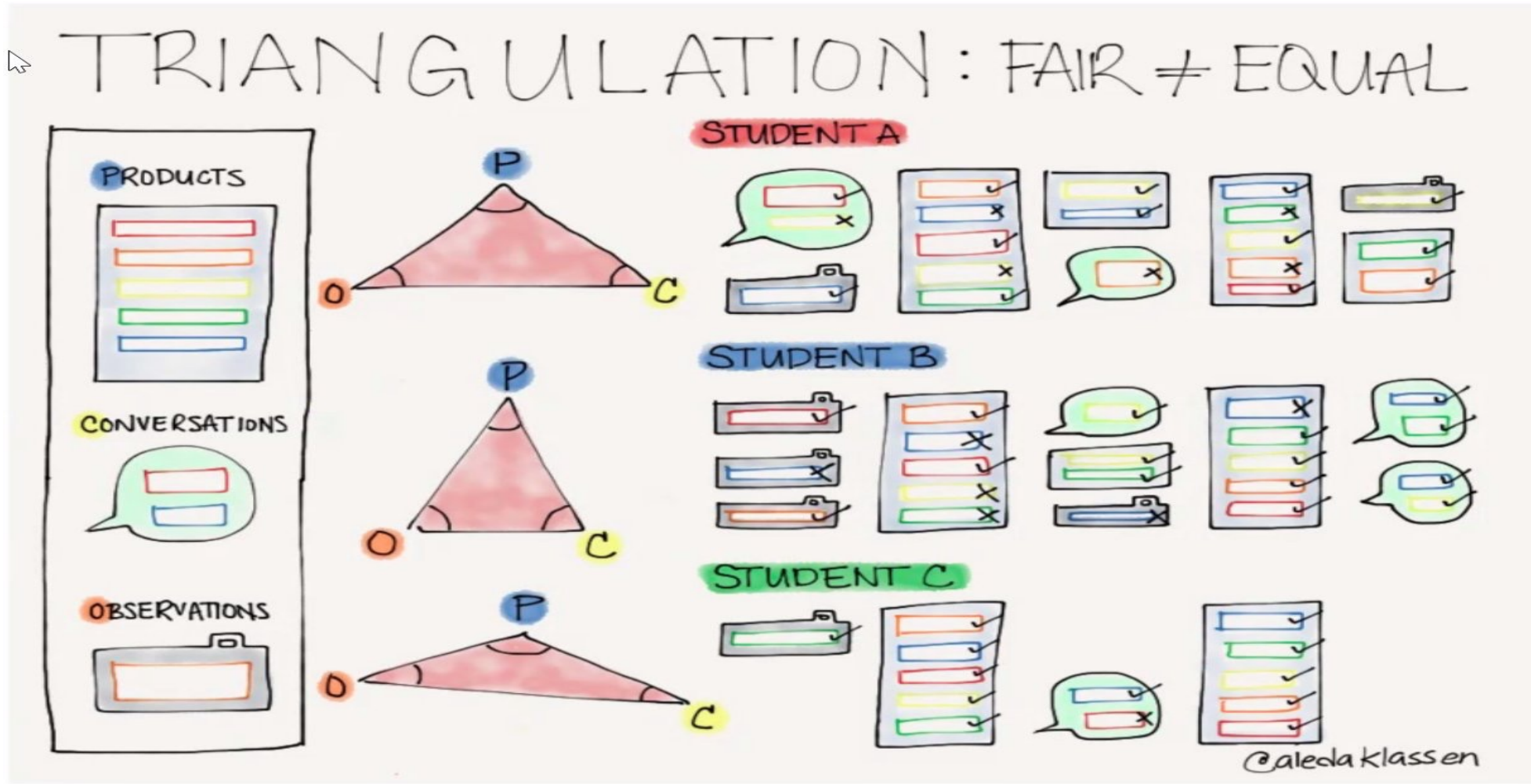
Products → Student-created artefacts that outlast the moment

The primary purpose of assessment and evaluation is to  
improve student learning.



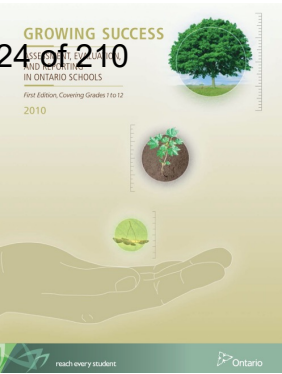


# Triangulation: Fair vs Equal



The primary purpose of assessment and evaluation is to improve student learning.





# The Achievement Chart

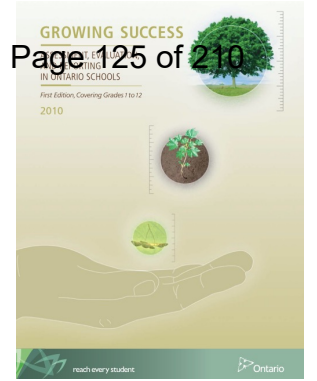
- Knowledge and Understanding
- Application
- Communication
- Thinking

The primary purpose of assessment and evaluation is to improve student learning.





# Some Challenges



- Gathering evidence of learning efficiently and fairly
- Evaluation
- Online learning
- Quadmesters vs. Semesters vs. Full Year

The primary purpose of assessment and evaluation is to improve student learning.





## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **Bell Time Review**

Origin: Hader Ibrahim, Superintendent of Education, Transportation and Policy

## Purpose

The purpose of this report is to provide the Durham Catholic District School Board's (DCDSB) Board of Trustees with an update on the bell time review for the 2021-2022 school year.

## Background

In the spring of 2017, an extensive review of school bell times was conducted, along with a Board-wide consultation process involving both the Durham Catholic District School Board (DCDSB) and the Durham District School Board (DDSB). From this review, there were 28 schools (across both boards) where bell times were revised. The following is a breakdown of the number of DCDSB schools that were affected by number of minutes:

- 10 minutes – 9 schools
- 25 minutes – 1 school

The 2017 Bell Time Review provided financial flexibility to meet future transportation needs. The review allowed for more students to be bused, representing 8% - 12% more students bused with the same level of funding.

By January of each year, Durham Student Transportation Services (DSTS) and DCDSB staff determine if bell time adjustments are required for the following school year, to manage transportation efficiency.

Historically, bell time adjustments that were greater than 10 minutes were phased in over one or more years with a public consultation process.

In September 2020, by necessity, a majority of secondary school bell times were adjusted to a 10:00 a.m. start time to address COVID-19 related operational issues that included an anticipated bus driver shortage.

At the December 15, 2021, DSTS Governance Committee meeting, DSTS provided an update to the Committee with respect to a regional bell time review that was completed during Fall 2021. The report outlined the benefits of optimizing school bell times to find efficiencies in student transportation. The benefits include ensuring that transportation services for all students currently being bused are maintained (no service reductions); ensuring that supports and services for all students are not impacted; reduction in the carbon footprint; adapting to increased traffic congestion and ensuring that DSTS is able to provide bus service to growing communities.

## **Analysis**

At the DSTS Governance Committee meeting on December 15, 2021, the Regional Bell Time Review Report was presented and discussed. At the meeting, possible alternative options for consideration were discussed.

A recap of the scenarios that are of greatest interest or preference for next year has been provided below as context for the various considerations.

Terminology:

- Open route/run – refers to a route where a bus driver is not assigned. These routes end up often cancelled if no driver can be found on a given day.
- Fleet requirement – total number of busses required to cover all the routes.
- DRT – Durham Region Transit (i.e. buses run by the region and not DSTS)

## **Overview of Scenario 1, Scenario 2, and Scenario 3**

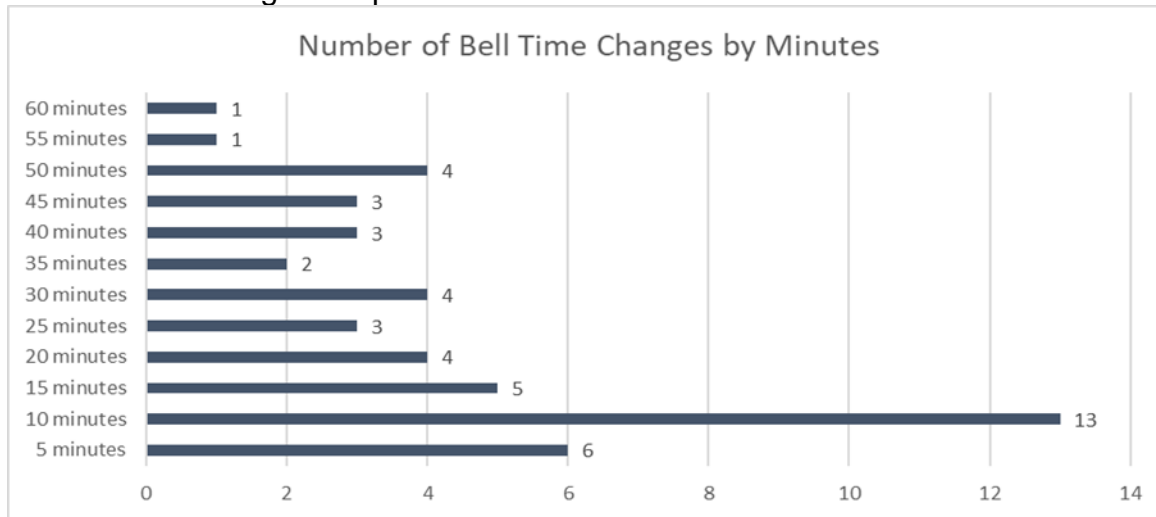
### **Scenario 1: Bell Time Changes in the Bell Time Study Report (Appendix A)**

Approximate Bus Requirements - 505 vehicles

Driver recruitment and retention to operate 505 vehicles are achievable, and the Operators would likely have sufficient spare drivers to cover driver illness/absence on a daily basis. It also allows for vehicle flexibility to meet regional demographics and to accommodate growth and increasing pressures in special education transportation needs.

To achieve a fleet number that can be fully covered by the available and anticipated bus driver complement, forty-nine schools required a bell time change. Approximately fifty percent of the schools required a bell time change of less than fifteen (15) minutes.

### Overview of Changes Required:



### **Scenario 2: No Bell Time Changes and Use of Durham Region Transit in the Urban Areas for Secondary Students**

Approximate Bus Requirements - 595 vehicles

Under scenario 2, 595 vehicles are projected to be required for 2022/2023 based on 2019/2020 bell times, identified student growth since 2019, and capacity utilization. This option exceeds the current transportation funding allocation from the Ministry of Education.

If this fleet compliment is maintained, any student growth and holding schools will not require additional fleet mid-year. Some northern schools will require sharing between three (3) to four (4) schools resulting in additional supervision time at the school and some ride times of approximately 75-80 minutes including load time at the various schools.

In this scenario, the majority of tiered school buses are tiered with secondary and elementary schools. Driver recruitment to meet the fleet requirements may not be achievable, resulting in open routes. The open routes would impact the elementary schools, northern schools, and special education routes.

Durham Regional Transit (DRT) will be used to mitigate service disruption for urban secondary students.

There is no fleet reduction in this option for cost savings as open routes that are fully cancelled do not incur a daily cost. Expected open routes would be approximately 80-90 routes. The monthly projected savings of the open routes is approximately \$487600 yearly.

Based on urban student eligibility of 2019/2020 (no growth added) projected DRT student passes costing is as follows:

Costing on \$73.50 per monthly pass (bus fare is only available if no additional fleet or service is required by DRT)

	# Eligible Students	Total Yearly Cost
DDSB	4440	\$3,263,400
DCDSB	2438	\$1,791,930
<b>Total</b>	6878	\$5,055,330

Costing on \$93.50 per monthly pass (this is the current student fare and is subject to revision).

	# Eligible Students	Total Yearly Cost
DDSB	4440	\$4,151,400
DCDSB	2438	\$2,279,530
<b>Total</b>	6878	\$6,430,930

### **Scenario 3: No Bell Time Changes and Develop an Approach to Managing Open Routes**

Approximate Bus Requirements - 595 vehicles.

For scenario three, 595 vehicles are projected to be required for 2022/2023 based on 2019/2020 bell times, known student growth since 2019, and capacity utilization.

With no bell time changes, the fleet requirement exceeds the number of projected drivers. DSTS will develop an approach to manage open routes. Expected open routes would be approximately 80-90 routes.

To maintain this fleet complement, student growth and holding schools will not require additional fleet mid-year. Some northern schools will require sharing between three (3) to four (4) schools resulting in additional supervision time at the school and some ride times of approximately 75-80 minutes including load time at the various schools.

Open routes may last throughout the fall but could extend for the duration of the school year under a worst-case scenario situation. DSTS may not know until the week prior to school starting as to the number of open routes and which ones remain unfilled.

Two weeks before the beginning of school all Operators traditionally experience several last-minute resignations. Options to manage open routes include cancelling routes until a driver is secured or rotating open routes on a bi-weekly or monthly rotation. The rotation of routes would be challenging from an operational perspective and may create safety and corollary issues due to the inconsistency of drivers on a given route over the course of the year.

**Summary of the three scenarios**

	<b>Scenario 1</b>	<b>Scenario 2</b>	<b>Scenario 3</b>
Bell Changes	49 schools require bell changes with the majority of less than 15 minutes	No bell changes	No bell changes
Number of buses required	505	595	595
Tiering and effect	No tiering More flexibility to meet regional demographics, growth and increase in special needs	Majority of the routes are tiered. Impact on elementary, northern secondary schools and special education routes. Some northern schools will require sharing between three (3) to four (4) schools resulting in additional supervision time at the school and some ride times of approximately 75-80 minutes including load time at the various schools.	Some northern schools will require sharing between 3 to 4 schools requiring additional supervision time at the school and some rides would be 75 and 80 minutes
Drivers required	Enough	Not enough drivers or recruitment	Not enough drivers or recruitment
Funding	Within budget	Not enough funding	Not enough funding
Open routes (no drivers)	None	80 to 90 routes	80 to 90 routes
To cover open routes		Durham transit would mitigate the open routes for urban secondary schools at \$73.50 per student pass per month	
Cost saving due to reduction in student fares		\$487,600 in DRT fares (difference between \$93.50 and \$73.50)	

## **Bus Driver Recruitment Retention and Shortage**

The Bus Operators are actively and continuously involved in recruitment efforts through driver referral programs, billboards, print ads and mailers, and a variety of social media and web-based platforms. One additional option would be for school boards to launch an email campaign to all registered families advertising that bus drivers are needed as a way to recruit any interested individuals.

Driver recruitment, retention, and shortages are a province-wide challenge and are currently being studied by the Ministry of Education and the Student Transportation Advisory Committee. The part-time nature of the job and swing shift do not meet the needs of many actively searching for employment. Additionally, the job requires extensive training and reference checks with a pass rate of approximately fifty percent (50%).

The Board-sponsored DSTS Driver Retention Program is recommended under this scenario. Feedback from the Operators is that the program (\$1,500 per driver paid in three installments based on attendance thresholds) has been highly effective and was a key factor in retaining drivers this year. Depending on the number of drivers recruited the cost of the program is approximately \$700K to \$800K.

Due to the current challenges in bus driver recruitment, retention and the ongoing shortage, Options 2 and 3 would experience additional strain on the ability to reliably transport children and are not recommended.

Attached as Appendix A is an overview of the Regional Bell Time Review, prepared by DSTS for both the Durham District School Board and Durham Catholic District School Board.

## **Financial Implications**

Continued efficiency of transportation funds, maximizing the number of pupils bused without an increased level of funding

## **Evidence of Impact**

N/A

## **Communication Plan**

Information on the adjustments will be communicated to each school via school newsletters, individual school websites and letters home with students. Proposed bell time changes of more than 10 minutes will be included in a public consultation process held jointly with both partner school boards and a dedicated email or electronic process to collect stakeholder feedback.

## **Conclusion**

To continue with the most efficient use of buses in light of the ongoing bus driver



shortage, busing needs must be determined and managed. Bell times are crucial in providing such efficiencies to ensure transportation services are consistently available for all bused students.

Given continuing uncertainty about elements of the next school year, DSTS requires direction on how to proceed with transportation planning. Scenario 1 is the option being recommended by DSTS for further stakeholder consultation to provide the greatest certainty in being able to cover all routes.

## **Appendices**

Appendix A - Regional Bell Time Review Consolidated Report – January 2022

TB/HI/lj

## **Overview - Regional Bell Time Review Consolidated Report – January 2022**

In September 2020, most secondary school bell times were adjusted to a 10:00 a.m. start time to address COVID-19 related operational issues that included an anticipated bus driver shortage.

In order to address the late secondary bell times (10:00 a.m. to 4:00 p.m.) and the ongoing bus driver shortage, a regional review of school bell times was conducted by Durham Student Transportation Services (DSTS) during the fall of 2021. Current and proposed bell times have been provided in separate reports for each area within the region.

DSTS reviewed all school bell times using the following guiding principles:

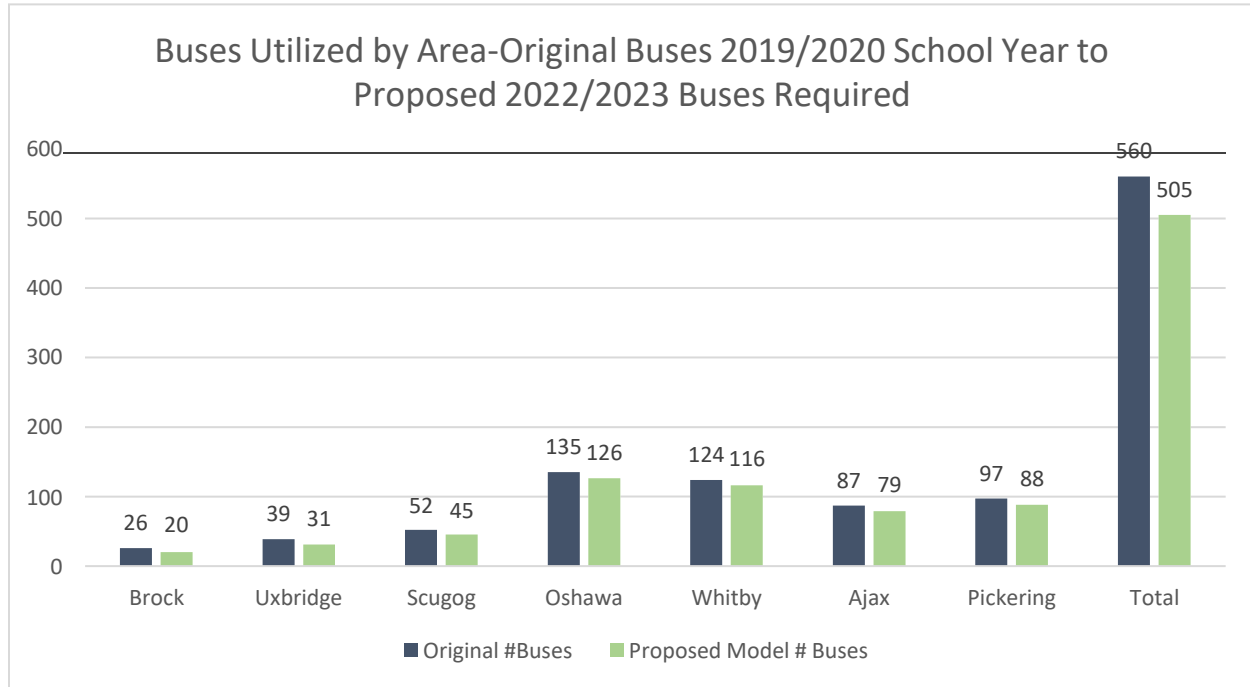
- Priority for students to be present and on time for school;
- Minimize the changes in bell times where possible at elementary schools;
- Reduce the travel time as much as possible for all students;
- Manage school bus capacity;
- Optimize tiering between 8:00 a.m. and 9:30 a.m. to eliminate the need for a 10:00 a.m. to 4:00 p.m. secondary bell-time;
- Maintain a delivery and departure window of fifteen minutes for elementary schools and thirty minutes for secondary schools; and
- Plan with a current or reduced fleet to address ongoing bus driver shortage issues within the region.

Utilizing the proposed school bell times for the areas listed within this report will result in the following:

- Overall potential fleet reduction aligns with current and anticipated bus driver complement;
- Reduced buses achieved primarily through improved tiering opportunities based on proposed time changes, which enables different pairing of schools in many cases and/or reduction in slack (time between tiers), which resulted in the ability to maximize tiering of routes;
- Uxbridge area proposed bell time changes address community concerns of traffic congestion and student safety, as well as reduce the number of buses going into the area of concern;
- Port Perry area proposed bell time changes to reduce the number of shared school routes whereby some routes historically shared three to four schools on the same route. Multiple schools shared routes are unachievable without increasing supervision time at the schools and extending student wait times;
- Addresses the issue of a late start of 10:00 a.m. for secondary schools;
- Addresses ongoing and anticipated future bus driver shortages;
- Addresses some capacity and fleet requirements needed for projected student growth and holding schools' transportation; and
- Mitigates the risk of open bus routes and cancelled bus routes due to driver shortages.

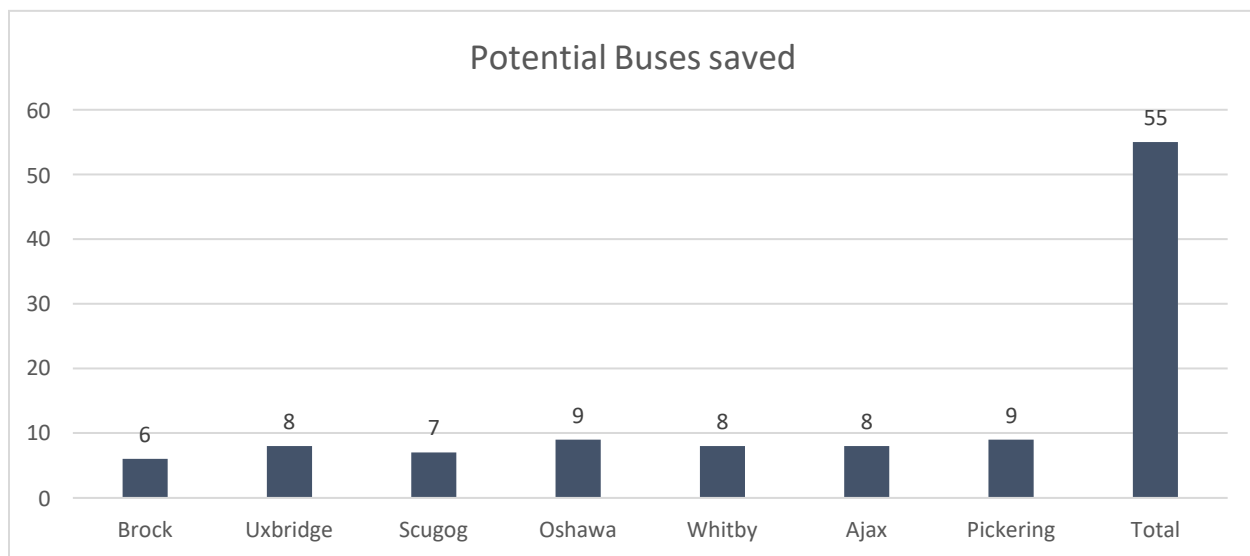
## Number of Buses Utilized-Comparison of Buses Utilized in 2019/2020 Compared to Proposed 2022/2023 Required Buses

\*Please note buses utilized in 2019/2020 do not include student growth and capacity utilization required in the 2022/2023 model

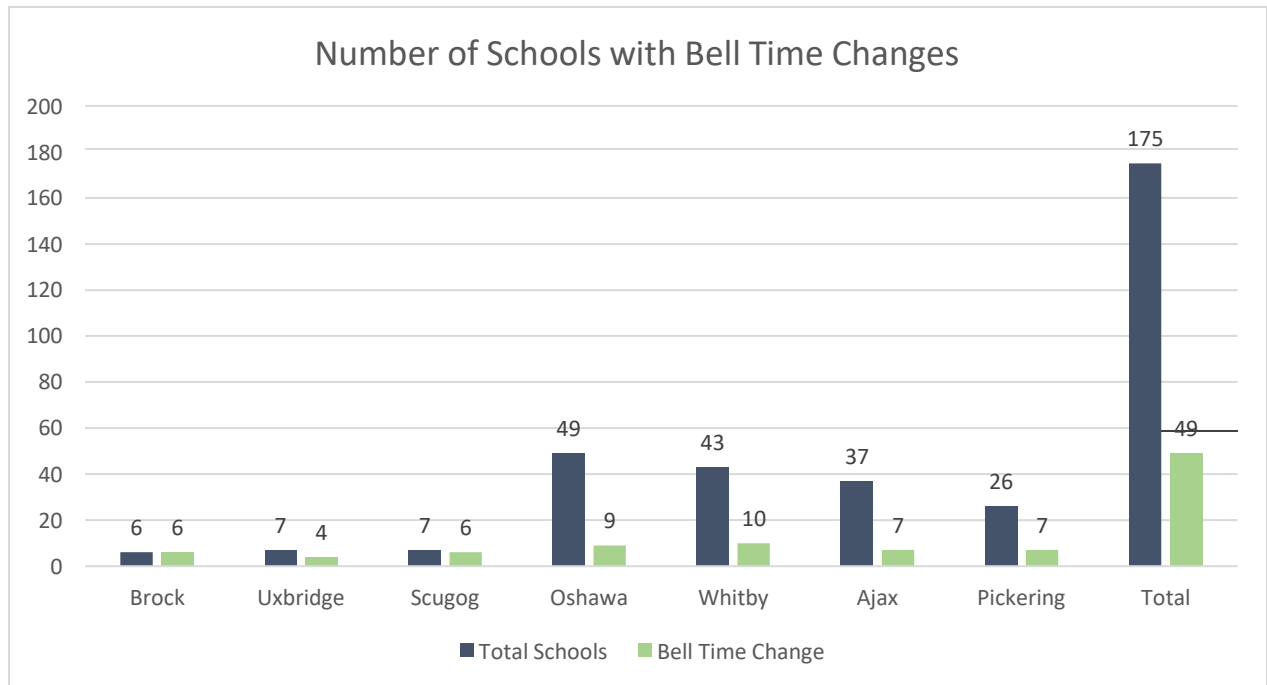


## Potential Buses Saved by Area with the Proposed Bell Times Compared to 2019/2020 Buses Utilized

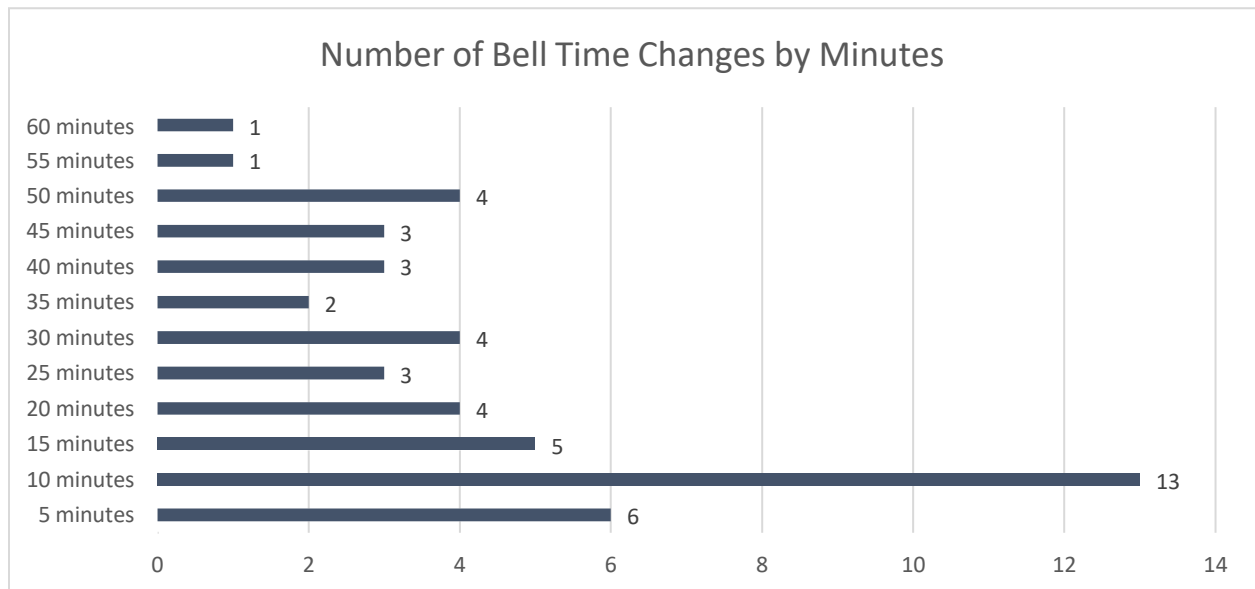
\*Please note Buses utilized in 2019/2020 do not include student growth and capacity utilization required in the 2022/2023 model

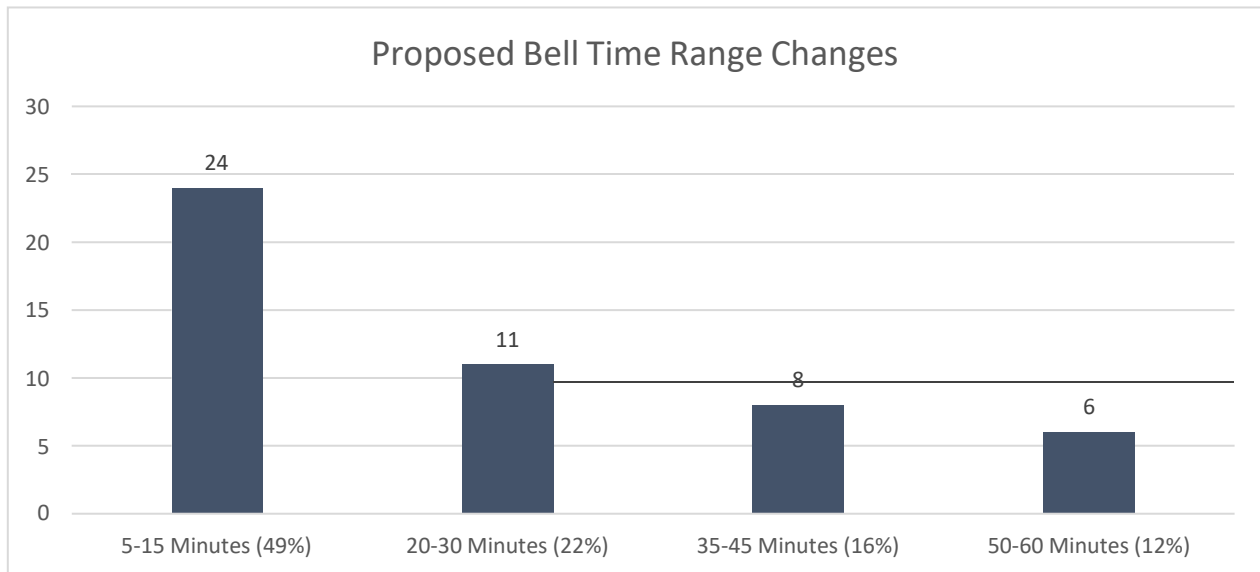


## Number of Schools with Proposed Bell Time Changes for 2022/2023



## Overview Proposed Bell Time Changes by Minutes





## Assumptions

- 2021/2022 student data were utilized for the simulation.
- Student data was based on grade and program assignment as of the date of the test database development, however, some re-alignment was done for schools with program shifting that was known at the time of the draft database development.
- Student data was adjusted to reflect the return of online learning pupils to in-person learning.
- Data utilized is based on the current address as of the date the test database was developed for each area.

## Summary

- Potential change in the fleet to 505 buses aligns with current and anticipated bus driver complement.
- Ensures students can consistently access in-person education, by lowering the number of drivers required to a level that can be adequately serviced by local operators.
- Ensures transportation services for all students currently being bused are maintained (no service reductions) and supports and services for all students are not impacted.
- Reduces the risk of cancelled routes and families being required to independently transport their children to school.
- Improving traffic conditions and reducing the school board's carbon footprint and contribution to greenhouse gases.
- Potential savings of \$3 million to address increasing transportation costs.
- No bell time change proposed for 126 schools (72% of the reviewed schools)
- Adapting to traffic congestion within the region and around Durham District School Board (DDSB) schools.
- Ensuring DSTS is able to provide bus service to growing communities and increased student enrolment within the District.
- Bell time change proposed for 49 schools (28% of schools reviewed)
- Of the 28% of schools with a proposed bell time change
  - ✓ 49% (24 schools, proposed 5-15 minute change)
  - ✓ 22% (11 schools, proposed 20-30 minute change)
  - ✓ 16% (8 schools, proposed 35-45 minute change)
  - ✓ 12% (6 schools, proposed 50-60 minute change)

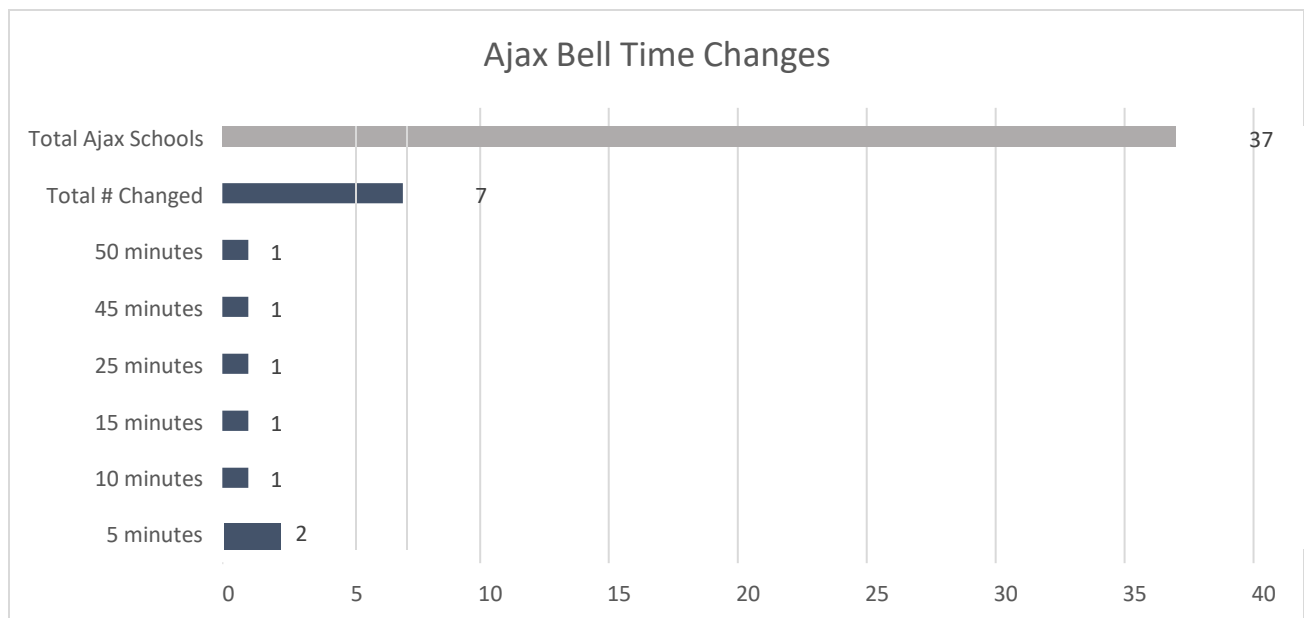
### Ajax Area Schools Bell Time Review – Proposed Bell Time Changes

School Name			Current		Proposed	Time Variance
	District ID	AM	PM	AM	PM	
Ajax H.S.	DDSB	9:05 AM	3:05 PM	9:30 AM	3:30 PM	25 minutes later
Alexander Graham Bell P.S.	DDSB	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Applecroft P.S.	DDSB	8:35 AM	3:05 PM	8:35 AM	3:05 PM	None
Archbishop Denis O'Connor C.H.S	DCDSB	8:40 AM	2:35 PM	9:30 AM	3:30 PM	50 minutes later
Bolton C. Falby P.S.	DDSB	8:10 AM	2:40 PM	8:10 AM	2:40 PM	None
Cadarackque P.S.	DDSB	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Carruthers Creek P.S.	DDSB	9:15 AM	3:45 PM	9:15 AM	3:45 PM	None
da Vinci P.S.	DDSB	9:10 AM	3:35 PM	9:10 AM	3:35 PM	None
Dr. Roberta Bondar P.S.	DDSB	9:05 AM	3:35 PM	9:05 AM	3:35 PM	None
Duffin's Bay P.S.	DDSB	9:00 AM	3:25 PM	9:00 AM	3:25 PM	None
Eagle Ridge P.S.	DDSB	9:05 AM	3:40 PM	9:05 AM	3:40 PM	None
J Clarke Richardson Collegiate	DDSB	8:45 AM	2:40 PM	9:30 AM	3:30 PM	45 minutes later
Lakeside P.S.	DDSB	8:55 AM	3:25 PM	8:55 AM	3:25 PM	None
Lester B. Pearson P.S.	DDSB	8:55 AM	3:25 PM	8:55 AM	3:25 PM	None
Lincoln Alexander P.S.	DDSB	8:15 AM	2:45 PM	8:30 AM	3:00 PM	15 minutes later
Lincoln Avenue P.S.	DDSB	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
Lord Elgin P.S.	DDSB	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
Michaëlle Jean P.S	DDSB	8:05 AM	2:35 PM	8:05 AM	2:35 PM	None
Notre Dame C.S.S.	DCDSB	8:05 AM	2:05 PM	8:00 AM	2:00 PM	5 minutes earlier
Nottingham P.S.	DDSB	8:10 AM	2:40 PM	8:10 AM	2:40 PM	None
Roland Michener P.S.	DDSB	8:35 AM	3:05 PM	8:35 AM	3:05 PM	None
Romeo Dallaire P.S.	DDSB	8:10 AM	2:40 PM	8:10 AM	2:40 PM	None
Rosemary Brown PS	DDSB	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Southwood Park P.S.	DDSB	9:10 AM	3:40 PM	9:15 AM	3:45 PM	5 minutes later
St André Bessette C.S.	DCDSB	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
St Bernadette C.S.	DCDSB	8:55 AM	3:25 PM	8:55 AM	3:25 PM	None
St Catherine of Siena C.S	DCDSB	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
St Francis de Sales C.S.	DCDSB	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
St James C.S.	DCDSB	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None
St Josephine Bakhita C.S.	DCDSB	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
St Jude C.S.	DCDSB	9:00 AM	3:30 PM	9:00 AM	3:30 PM	None
St Patrick C.S.	DCDSB	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
St Teresa of Calcutta C.S.	DCDSB	8:05 AM	2:30 PM	8:05 AM	2:30 PM	None
Terry Fox P.S.	DDSB	9:05 AM	3:35 PM	9:15 AM	3:45 PM	10 minutes later
Vimy Ridge P.S.	DDSB	9:00 AM	3:30 PM	9:00 AM	3:30 PM	None
Viola Desmond P.S.	DDSB	8:45 AM	3:10 PM	8:45 AM	3:10 PM	None
Westney Heights P.S.	DDSB	9:00 AM	3:30 PM	9:00 AM	3:30 PM	None

Utilizing the proposed Ajax bell times (based on 2021-2022 rider data) will result in the following:

- Reduced buses and the number of bus drivers required achieved primarily through improved tiering opportunities based on proposed time changes, which enables different pairing of schools in many cases and/or reduction in slack/time between tiers, which resulted in the ability to facilitate more tiering of routes.
- 37 Ajax schools - 11 DCDSB and 26 DDSB
- 7 (out of 37) Ajax schools with proposed bell time changes (see graph below)
  - ✓ 2 schools proposed a 5-minute change (one later and one earlier)
  - ✓ 1 school proposed 10 minutes later
  - ✓ 1 school proposed 15 minutes later
  - ✓ 1 school proposed 25 minutes later
  - ✓ 1 school proposed 45 minutes later
  - ✓ 1 school proposed 50 minutes later

### Ajax Bell Time Changes



## Whitby Area Schools Bell Time Review – Proposed Bell Time Changes

School Name	Current		Proposed		Time Variance
	AM	PM	AM	PM	
All Saints C.S.S.	8:55 AM	2:55 PM	8:45 AM	2:45 PM	10 minutes earlier
Anderson Collegiate	8:40 AM	2:45 PM	9:30 AM	3:30 PM	50 minutes later
Bellwood Public School	9:10 AM	3:35 PM	9:10 AM	3:35 PM	None
Blair Ridge Public School	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
Brooklin High School	8:10 AM	2:15 PM	8:00 AM	2:00 PM	10 minutes earlier
Brooklin Village Public School	9:00 AM	3:30 PM	9:10 AM	3:40 PM	10 minutes later
C.E. Broughton Public School	8:35 AM	3:05 PM	8:35 AM	3:05 PM	None
Captain Michael VandenBos Public School	8:15 AM	2:45 PM	8:15 AM	2:45 PM	None
Chris Hadfield Public School	9:10 AM	3:40 PM	9:10 AM	3:40 PM	None
Colonel J.E. Farewell Public School	8:55 AM	3:20 PM	8:55 AM	3:20 PM	None
Donald A. Wilson Secondary School	8:10 AM	2:10 PM	8:00 AM	2:00 PM	10 minutes earlier
Dr Robert Thornton Public School	9:05 AM	3:35 PM	9:05 AM	3:35 PM	None
E.A. Fairman Public School	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
Fallingbrook Public School	8:50 AM	3:15 PM	8:50 AM	3:15 PM	None
Father Leo J. Austin C.S.S.	8:50 AM	2:45 PM	9:30 AM	3:30 PM	40 minutes later
Glen Dhu Public School	9:00 AM	3:30 PM	9:00 AM	3:30 PM	None
Henry Street High School	9:00 AM	3:05 PM	9:30 AM	3:30 PM	30 minutes later
Jack Miner Public School	8:05 AM	2:35 PM	8:05 AM	2:35 PM	None
John Dryden Public School	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
Julie Payette Public School	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Meadowcrest Public School	9:10 AM	3:40 PM	9:10 AM	3:40 PM	None
Ormiston Public School	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
Pringle Creek Public School	9:15 AM	3:45 PM	9:15 AM	3:45 PM	None
Robert Munsch Public School	9:05 AM	3:35 PM	9:15 AM	3:45 PM	10 minutes later
Sinclair Secondary School	8:45 AM	2:45 PM	9:30 AM	3:30 PM	45 minutes later
Sir Samuel Steele Public School	8:55 AM	3:25 PM	8:55 AM	3:25 PM	None
Sir William Stephenson Public School	9:10 AM	3:35 PM	9:10 AM	3:35 PM	None
St. Bernard Catholic School	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
St. Bridget Catholic School	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None
St. John Paul II Catholic School	8:20 AM	2:50 PM	8:20 AM	2:50 PM	None
St. John the Evangelist Catholic School	9:00 AM	3:30 PM	9:00 AM	3:30 PM	None
St. Leo Catholic School	8:05 AM	2:35 PM	8:05 AM	2:35 PM	None
St. Luke the Evangelist Catholic School	8:15 AM	2:45 PM	8:15 AM	2:45 PM	None
St. Marguerite d'Youville Catholic School	8:20 AM	2:50 PM	8:20 AM	2:50 PM	None
St. Mark the Evangelist Catholic School	9:00 AM	3:30 PM	9:10 AM	3:40 PM	10 minutes later
St. Matthew the Evangelist Catholic School	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None

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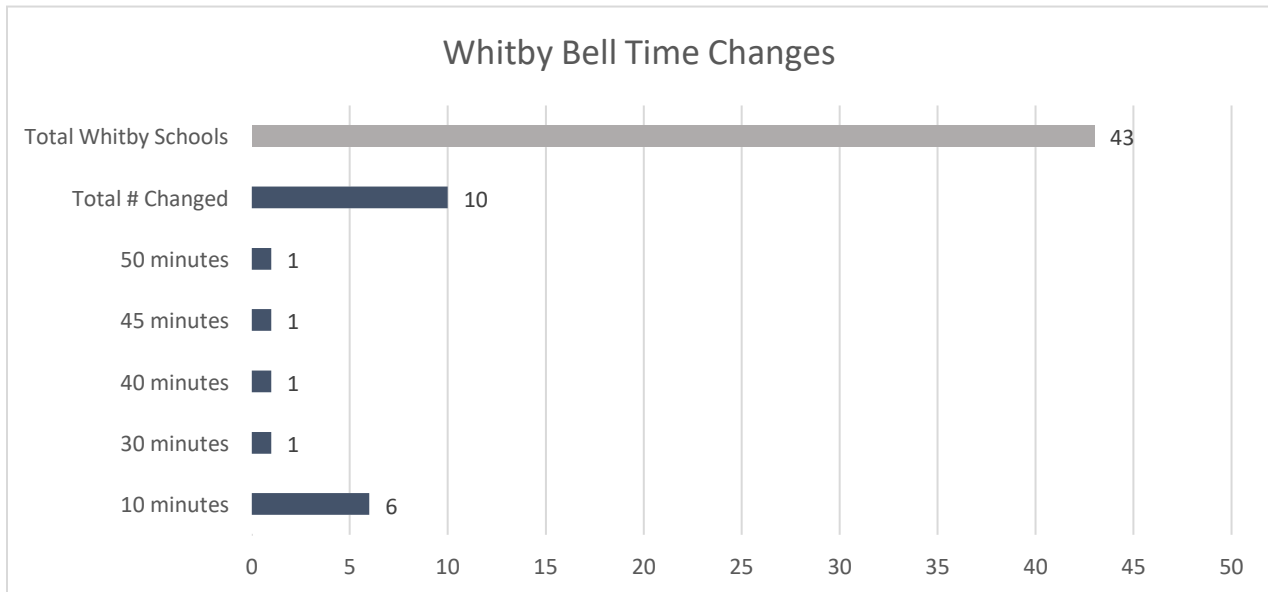


School Name	Current		Proposed		Time Variance
	AM	PM	AM	PM	
St. Paul Catholic School	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None
St. Theresa Catholic School	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None
West Lynde Public School	9:00 AM	3:30 PM	9:00 AM	3:30 PM	None
Whitby Shores Public School	8:55 AM	3:25 PM	8:55 AM	3:25 PM	None
Williamsburg Public School	8:10 AM	2:40 PM	8:10 AM	2:40 PM	None
Willows Walk PS	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Winchester Public School	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None

Utilizing the proposed Whitby bell times (based on 2021-2022 rider data) will result in the following:

- Reduced buses and the number of bus drivers required achieved primarily through improved tiering opportunities based on proposed time changes, which enables different pairing of schools in many cases and/or reduction in slack/time between tiers, which resulted in the ability to facilitate more tiering of routes.
- 43 Whitby schools - 13 DCDSB and 30 DDSB
- 10 (out of 43) Whitby schools with proposed bell time changes (see graph below)
  - ✓ 3 schools proposed 10 minutes earlier
  - ✓ 3 schools proposed 10 minutes later
  - ✓ 1 school proposed 30 minutes later
  - ✓ 1 school proposed 40 minutes later
  - ✓ 1 school proposed 45 minutes later
  - ✓ 1 school proposed 50 minutes later

### Whitby Bell Time Changes



## Oshawa Area School Bell Time Review – Proposed Bell Time Changes

School Name	Current		Proposed		Time Variance
	AM	PM	AM	PM	
Adelaide McLaughlin P.S.	8:05 AM	2:35 PM	8:05 AM	2:35 PM	None
Beau Valley P.S.	8:40 AM	3:05 PM	8:40 AM	3:05 PM	None
Bobby Orr P.S.	8:55 AM	3:25 PM	8:55 AM	3:25 PM	None
Clara Hughes P.S.	9:10 AM	3:35 PM	9:10 AM	3:35 PM	None
College Hill P.S.	8:30 AM	2:50 PM	8:30 AM	2:50 PM	None
Coronation P.S.	9:15 AM	3:45 PM	9:15 AM	3:45 PM	None
David Bouchard P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Dr. C.F. Cannon P.S.	8:25 AM	2:55 PM	8:25 AM	2:55 PM	None
Dr. S.J. Phillips P.S.	8:50 AM	3:20 PM	8:50 AM	3:20 PM	None
Eastdale C.V.I.	8:55 AM	2:55 PM	9:30 AM	3:30 PM	35 minutes later
Elsie MacGill P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Forest View PS	8:10 AM	2:40 PM	8:00 AM	2:30 PM	10 minutes earlier
G.L. Roberts C.V.I.	8:50 AM	2:55 PM	9:30 AM	3:30 PM	40 minutes later
Glen Street P.S.	8:55 AM	3:15 PM	8:55 AM	3:15 PM	None
Gordon B. Attersley P.S.	9:00 AM	3:20 PM	9:00 AM	3:20 PM	None
Harmony Heights P.S.	8:25 AM	2:55 PM	8:25 AM	2:55 PM	None
Hillsdale P.S.	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
Jeanne Sauve PS	9:15 AM	3:40 PM	9:15 AM	3:40 PM	None
Kedron P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Lakewoods P.S.	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
Mary Street Community School	8:50 AM	3:15 PM	8:50 AM	3:15 PM	None
Maxwell Heights S.S.	8:25 AM	2:30 PM	8:45 AM	2:45 PM	20 minutes later
Monsignor John Pereyma C.S.S	9:00 AM	2:55 PM	9:00 AM	2:55 PM	None
Monsignor Paul Dwyer C.H.S.	8:15 AM	2:10 PM	8:00 AM	2:00 PM	15 minutes earlier
Monsignor Philip Coffey C.S.	8:55 AM	3:25 PM	8:55 AM	3:25 PM	None
Norman G Powers P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Northern Dancer P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
O'Neill C.V.I.	8:15 AM	2:20 PM	8:00 AM	2:00 PM	15 minutes earlier
Pierre Elliott Trudeau P.S.	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None
Queen Elizabeth P.S.	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
R.S. McLaughlin C.V.I.	8:40 AM	2:45 PM	9:30 AM	3:30 PM	50 minutes later
Seneca Trail P.S.	9:15 AM	3:40 PM	9:15 AM	3:40 PM	None
Sherwood P.S.	8:55 AM	3:15 PM	8:55 AM	3:15 PM	None
Sir Albert Love C.S.	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None
St Anne C.S.	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
St Christopher C.S.	9:05 AM	3:35 PM	9:05 AM	3:35 PM	None

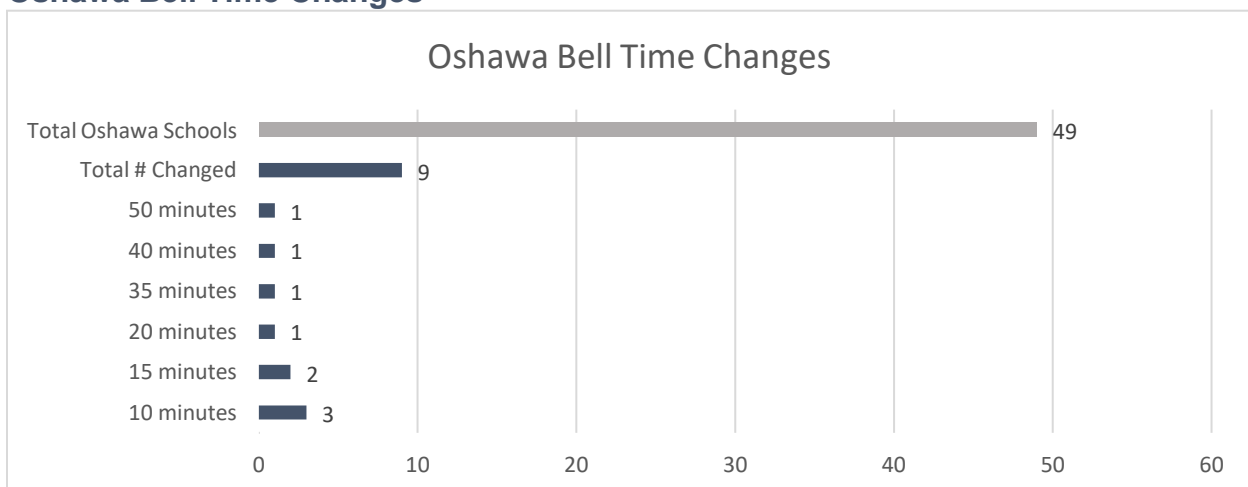
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School Name	Current		Proposed		Time Variance
	AM	PM	AM	PM	
St Hedwig C.S.	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None
St John Bosco C.S.	8:20 AM	2:50 PM	8:20 AM	2:50 PM	None
St John XXIII C.S.	9:05 AM	3:35 PM	9:05 AM	3:35 PM	None
St Joseph C.S. - OSHAWA	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
St Kateri Tekakwitha C.S.	8:15 AM	2:45 PM	8:15 AM	2:45 PM	None
St Thomas Aquinas C.S.	9:05 AM	3:35 PM	9:05 AM	3:35 PM	None
Stephen G. Saywell P.S.	8:50 AM	3:20 PM	8:40 AM	3:10 PM	10 minutes earlier
Sunset Heights P.S.	8:10 AM	2:40 PM	8:00 AM	2:30 PM	10 minutes earlier
Village Union P.S.	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
Vincent Massey P.S.	8:35 AM	3:05 PM	8:35 AM	3:05 PM	None
Walter E. Harris P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Waverly P.S.	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
Woodcrest P.S.	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None

Utilizing the proposed Oshawa bell times (based on 2021-2022 rider data) will result in the following:

- Reduced buses and the number of bus drivers required achieved primarily through improved tiering opportunities based on proposed time changes, which enables different pairing of schools in many cases and/or reduction in slack/time between tiers, which resulted in the ability to facilitate more tiering of routes.
- 49 Oshawa schools - 12 DSCSB and 37 DDSB
- 9 (out of 49) Oshawa schools with proposed bell time changes (see graph below)
  - ✓ 3 schools proposed 10 minutes earlier
  - ✓ 2 schools proposed 15 minutes earlier
  - ✓ 1 school proposed 20 minutes later
  - ✓ 1 school proposed 35 minutes later
  - ✓ 1 school proposed 40 minutes later
  - ✓ 1 school proposed 50 minutes later

### Oshawa Bell Time Changes



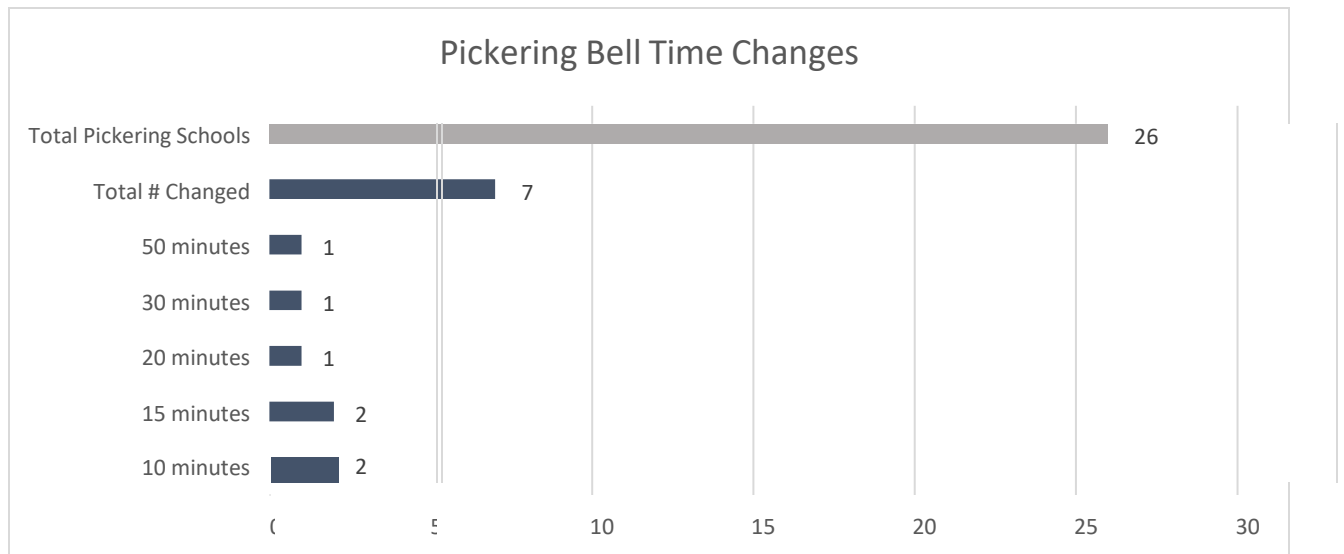
## Pickering Area Schools Bell Time Review – Proposed Bell Time Changes

School Name	Current		Proposed		Time Variance
	AM	PM	AM	PM	
Altona Forest P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Bayview Heights P.S.	8:25 AM	2:55 PM	8:25 AM	2:55 PM	None
Claremont P.S.	9:10 AM	3:35 PM	9:10 AM	3:35 PM	None
Dunbarton H.S.	8:40 AM	2:50 PM	9:30 AM	3:30 PM	50 minutes later
Elizabeth B. Phin P.S.	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
Fairport Beach P.S.	8:45 AM	3:15 PM	8:45 AM	3:15 PM	None
Father Fenelon C.S.	9:00 AM	3:30 PM	9:00 AM	3:30 PM	None
Frenchman's Bay P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Gandatsetiagon P.S.	9:10 AM	3:40 PM	9:10 AM	3:40 PM	None
Glengrove P.S.	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
Highbush P.S.	8:50 AM	3:15 PM	8:50 AM	3:15 PM	None
Maple Ridge P.S.	9:05 AM	3:35 PM	9:05 AM	3:35 PM	None
Pickering H.S.	8:15 AM	2:20 PM	8:00 AM	2:00 PM	15 minutes earlier
Pine Ridge S.S.	8:10 AM	2:10 PM	8:00 AM	2:00 PM	10 minutes earlier
Rosebank Road P.S.	8:40 AM	3:10 PM	8:40 AM	3:10 PM	None
Sir J.A. Macdonald P.S.	9:00 AM	3:15 PM	9:00 AM	3:15 PM	None
St Elizabeth Seton C.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
St Isaac Jogues C.S.	9:00 AM	3:30 PM	9:00 AM	3:30 PM	None
St Mary C.S.S.	9:00 AM	3:00 PM	9:30 AM	3:30 PM	30 minutes later
St Monica C.S.	8:35 AM	3:05 PM	8:25 AM	2:55 PM	10 minutes earlier
St Wilfrid C.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Valley Farm P.S.	8:30 AM	3:00 PM	8:30 AM	3:00 PM	None
Valley View P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
Vaughan Willard P.S.	8:50 AM	3:20 PM	8:50 AM	3:20 PM	None
Westcreek P.S.	9:00 AM	3:30 PM	8:45 AM	3:15 PM	15 minutes earlier
William Dunbar P.S.	8:50 AM	3:15 PM	8:30 AM	3:00 PM	20 minutes earlier

Utilizing the proposed Pickering bell times (based on 2021-2022 rider data) will result in the following:

- Reduced buses and the number of bus drivers required achieved primarily through improved tiering opportunities based on proposed time changes, which enables different pairing of schools in many cases and/or reduction in slack/time between tiers, which resulted in the ability to facilitate more tiering of routes.
- 26 Pickering schools - 6 DCDSB and 20 DDSB
- 7 (out of 26) Pickering schools with proposed bell time changes (see graph below)
  - ✓ 2 schools proposed 10 minutes earlier
  - ✓ 2 schools proposed 15 minutes earlier
  - ✓ 1 school proposed 20 minutes earlier
  - ✓ 1 school proposed 30 minutes later
  - ✓ 1 school proposed 50 minutes later

## Pickering Bell Time Changes



## Scugog Area Schools Bell Time Review – Proposed Bell Time Changes

School Name	Current		Proposed		Time variance
	AM	PM	AM	PM	
Cartwright Central P.S.	8:05 AM	2:35 PM	8:00 AM	2:30 PM	5 minutes earlier
Good Shepherd C.S.	9:05 AM	3:35 PM	9:15 AM	3:45 PM	10 minutes later
Greenbank P.S.	8:05 AM	2:35 PM	8:00 AM	2:30 PM	5 minutes earlier
Port Perry H.S.	8:55 AM	3:15 PM	8:00 AM	2:00 PM	55 minutes earlier
Prince Albert P.S.	9:10 AM	3:35 PM	9:10 AM	3:35 PM	None
R.H. Cornish P.S.	9:10 AM	3:35 PM	9:05 AM	3:30 PM	5 minutes earlier
S.A. Cawker P.S.	9:05 AM	3:35 PM	9:10 AM	3:40 PM	5 minutes later

Utilizing the proposed Scugog bell times (based on 2021-2022 rider data) will result in the following:

- Reduced buses and the number of bus drivers required achieved primarily through improved tiering opportunities based on proposed time changes, which enables different pairing of schools in many cases and/or reduction in slack/time between tiers, which resulted in the ability to facilitate more tiering of routes.
- Reduction in the multiple shared school routes, reducing wait time on rides, and limiting the need for additional supervision at schools.
- 7 Scugog schools - 6 DDSB and 1 DCDSB
- 6 (out of 7) Scugog schools with proposed bell time changes
  - ✓ 3 schools proposed 5 minutes earlier
  - ✓ 1 school proposed 5 minutes later
  - ✓ 1 school proposed 10 minutes
  - ✓ 1 school proposed 55 minutes earlier

## Brock Area Schools Bell Time Review – Proposed Bell Time Changes

School Name	Current		Proposed		Time Variance
	AM	PM	AM	PM	
Beaverton P.S.	8:25 AM	2:55 PM	8:00 AM	2:30 PM	25 minutes earlier
Brock H.S.	8:50 AM	2:50 PM	9:30 AM	3:30 PM	40 minutes later
Holy Family C.S.	8:45 AM	3:15 PM	8:15 AM	2:45 PM	30 minutes earlier
McCaskill's Mills P.S.	8:30 AM	3:00 PM	9:15 AM	3:45 PM	45 minutes later
Sunderland P.S.	8:30 AM	3:00 PM	8:00 AM	2:30 PM	30 minutes earlier
Thorah Central P.S.	8:30 AM	3:00 PM	8:10 AM	2:40 PM	20 minutes earlier

Utilizing the proposed Brock bell times (based on 2021-2022 rider data) will result in the following:

- Reduced buses and the number of bus drivers required achieved primarily through improved tiering opportunities based on proposed time changes, which enables different pairing of schools in many cases and/or reduction in slack/time between tiers, which resulted in the ability to facilitate more tiering of routes.
- 6 Brock schools - 5 DDSB and 1 DCDSB
- 6 (out of 6) Brock schools with proposed bell time changes
  - ✓ 1 school proposed 20 minutes earlier
  - ✓ 1 school proposed 25 minutes earlier
  - ✓ 2 schools proposed 30 minutes earlier
  - ✓ 1 school proposed 40 minutes later
  - ✓ 1 school proposed 45 minutes later

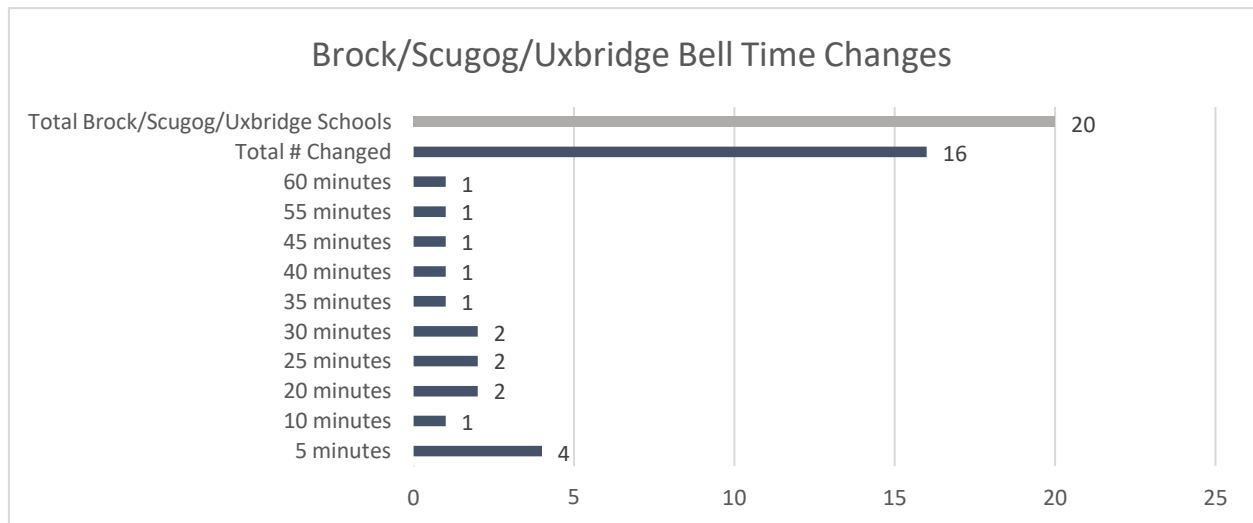
## Uxbridge Area Schools Bell Time Review – Proposed Bell Time Changes

School Name	Current		Proposed		Time Variance
	AM	PM	AM	PM	
Goodwood P.S.	8:00 AM	2:30 PM	9:00 AM	3:30 PM	60 minutes later
Joseph Gould P.S.	9:15 AM	3:45 PM	9:15 AM	3:45 PM	None
Quaker Village P.S.	8:50 AM	3:20 PM	8:15 AM	2:45 PM	35 minutes earlier
Scott Central P.S.	8:00 AM	2:30 PM	8:00 AM	2:30 PM	None
St Joseph C.S. - UXBRIDGE	8:55 AM	3:25 PM	9:15 AM	3:45 PM	20 minutes later
Uxbridge P.S.	9:05 AM	3:30 PM	9:05 AM	3:30 PM	None
Uxbridge S.S.	8:25 AM	2:40 PM	8:00 AM	2:00 PM	25 minutes earlier

Utilizing the proposed Uxbridge bell times (based on 2021-2022 rider data) will result in the following:

- Reduced buses and the number of bus drivers required achieved primarily through improved tiering opportunities based on proposed time changes, which enables different pairing of schools in many cases and/or reduction in slack/time between tiers, which resulted in the ability to facilitate more tiering of routes.
- 7 Uxbridge schools - 6 DDSB and 1 DCDSB
- 4 (out of 7) Uxbridge schools with proposed bell time changes
  - ✓ 1 school proposed 20 minutes later
  - ✓ 1 school proposed 25 minutes earlier
  - ✓ 1 school proposed 35 minutes earlier
  - ✓ 1 school proposed 60 minutes later

### Brock/Scugog/Uxbridge Bell Time Changes Combined



**Number of Schools with Bell Changes**

<b><u>City</u></b>	<b><u>DCDSB</u></b>	<b><u>DDSB</u></b>	<b><u>Total</u></b>
Ajax	2	5	7
Whitby	3	7	10
Oshawa	1	8	9
Pickering	2	5	7
Scugog	1	5	6
Brock	1	5	6
Uxbridge	1	3	4
<b><u>Total</u></b>	<b><u>11</u></b>	<b><u>38</u></b>	<b><u>49</u></b>

**Summary of DCDSB Schools with Bell Changes**

	<b>Original Start time</b>	<b>Original End time</b>	<b>New Start time</b>	<b>New End time</b>	<b>Difference</b>
<b>Whitby</b>					
St. Mark the Evangelist Catholic School	9:00 AM	3:30 PM	9:10 AM	3:40 PM	10 minutes later
<b>Pickering</b>					
St. Monica Catholic School	8:35 AM	3:05 PM	8:25 AM	2:55 PM	10 minutes earlier
<b>Port Perry</b>					
Good Shepherd Catholic School	9:05 AM	3:35 PM	9:15 AM	3:45 PM	10 minutes later
<b>Brock</b>					
Holy Family Catholic School	8:45 AM	3:15 PM	8:15 AM	2:45 PM	30 minutes earlier
<b>Uxbridge</b>					
St. Joseph Catholic School	8:55 AM	3:25 PM	9:15 AM	3:35 PM	20 minutes later



<b>Secondary</b>
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<b>Ajax</b>
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<b>Archbishop Denis O'Connor</b>	8:40 AM	2:35 PM	9:30 AM	3:30 PM	<b>50 minutes later</b>
<b>Notre Dame</b>	8:05 AM	2:05 PM	8:00 AM	2:00 PM	<b>5 minutes earlier</b>

<b>Whitby</b>
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<b>All Saints</b>	8:55 AM	2:55 PM	8:45 AM	2:45 PM	<b>10 minutes earlier</b>
<b>Father Leo J. Austin</b>	8:50 AM	2:45 PM	9:30 AM	3:30 PM	<b>40 minutes later</b>

<b>Oshawa</b>
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<b>Monsignor Paul Dwyer</b>	8:15 AM	2:10 PM	8:00 AM	2:00 PM	<b>15 minutes earlier</b>
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<b>Pickering</b>
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<b>St. Mary</b>	9:00 AM	3:00 PM	9:30 AM	3:30 PM	<b>30 minutes later</b>
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## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **Order Paper: Resolutions Approved for Implementation**

Please find attached a copy of the Order Paper: Resolutions Approved for Implementation.

TB/eb  
Attachment: Order Paper



## Order Paper: Resolutions Approved for Implementation

Resolution	Date of Approval	Referred to	Return Date to Board	Date of Completion
"THAT the Durham Catholic District School Board write a letter to the Minister of Education, with copies to the Ministry of Health, Durham Region Public Health, local MPPs, OCSTA, and chairs of other school boards to strongly urge that the Province of Ontario implement measures to require mandatory vaccinations for all staff, eligible students and school visitors and consider an amendment to the ISPA to include the COVID-19 vaccine within its mandatory immunization program."	Sept. 15/21	Director of Education	Sept. 27/21	Sept. 23/21
"THAT the Durham Catholic District School Board establish an Ad Hoc Committee of up to six (6) members plus the Chair and Vice Chair of the Board of Trustees to better understand the pandemic related policies being implemented by the board and to monitor their effectiveness. This committee will meet as required and will bring regular updates to the Board of Trustees."	Sept. 27/21	Director of Education	Oct. 25/21	Oct. 12/21
"THAT the Durham Catholic District School Board request an in-person meeting with the Durham Region Transit Commission to discuss alternatives to the cost of bus passes for students at the Regional Arts and Media Program located at All Saints Catholic Secondary School."	Oct. 25/21	Director of Education	Nov. 22/21	Dec. 8/21

<b>Resolution</b>	<b>Date of Approval</b>	<b>Referred to</b>	<b>Return Date to Board</b>	<b>Date of Completion</b>
"THAT the Durham Catholic District School Board write a letter to the Minister of Education with regards to putting an end to the freeze on executive compensation for members of our senior leadership team."	Oct. 25/21	Board of Trustees	Nov. 22/21	Nov. 9/21
<p>"THAT the Durham Catholic District School Board require proof of full immunization as defined by Health Canada from all visitors and/or volunteers in schools whose vaccination status is not otherwise monitored by a third-party employer that has provided written attestation to the Board confirming that their employees who may attend at a Board facility are in full compliance with all conditions outlined by the Office of the Chief Medical Officer of Health for Ontario pertaining to vaccination disclosure in School Boards."</p> <p>AND</p> <p>"THAT these requirements remain in place until such time that proof of vaccination and/or related COVID-19 protocols are lifted by the province of Ontario."</p>	Oct. 25/21	Director of Education	Nov. 22/21	Nov. 1/21
"THAT the Durham Catholic District School Board request staff to provide updated wording to be considered at the following meeting in Section 2.4 of the Board by-laws regarding where to find the Service of Dedication documents."	Nov. 22/21	Director of Education	Dec. 13/21	Dec. 13/21
"THAT the Durham Catholic District School Board re-appoint the Committee's external members, John Malyjasiak and Camille Marcial, for a further three-year term ending August 2023."	Nov. 22/21	Chief Financial Officer		Nov. 23/21

Resolution	Date of Approval	Referred to	Return Date to Board	Date of Completion
<p>“WHEREAS the Durham Catholic District School Board (DCDSB) values input from the community we serve;</p> <p>WHEREAS public input is an essential element of a well-functioning governance body and a critical component of informed decision making;</p> <p>WHEREAS any interest from the public in delegating to the DCDSB on matters of public interest is encouraged and welcomed;</p> <p>WHEREAS the ability of the public to address the Board in advance of decisions that impact the community is critical for transparency and good governance;</p> <p>WHEREAS the DCDSB strives to be an accountable and transparent public forum;</p> <p>WHEREAS the current public delegations policy does not allow for members of the public to file delegation applications on matters that appear on the agenda for the first time and will be subsequently voted on at the same Board meeting since the agenda is published 3 days prior, and delegation submissions are required 5 days prior, to a meeting;</p> <p>BE IT RESOLVED THAT the DCDSB review policy PO219 (Public Delegations) to allow members of the public sufficient time to file applications to delegate to the Board in advance of making decisions.”</p>	Dec. 13/21	Director of Education	Jan. 10/22	
<p>"THAT the Durham Catholic District School Board will only include definitions in policies that it intends to be legally enforceable. Policies and a corresponding list of definitions will be updated in accordance with a schedule based on the annual policy roster.”</p>	Jan. 10/22	Director of Education		



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **Special Education Advisory Committee Meeting - December 7, 2021**

Origin: Susie Lee-Fernandes, Superintendent of Education

Please find attached a copy of the Minutes of the Special Education Advisory Committee Meeting held on December 7, 2021.

TB/SLF/dp  
Attachment: Minutes of December 7, 2021



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## **Special Education Advisory Committee Meeting Minutes**

Durham Catholic District School Board

December 7, 2021 at 7:30 PM

### **Virtual Meeting**

#### **Members Present:**

V. Adamo (Chair, VOICE for the Hearing Impaired), J. Sorhaitz (Learning Disabilities Ontario), S. Casola (Autism Ontario), W. Heeney (Durham Down Syndrome Association), A. Massis, and A. Dressek (Community Representatives)

#### **Trustees Present:**

J. McCafferty (Trustee), J. Oldman (Trustee),

#### **Regrets:**

C. Nosseir (Grandview Children's Centre)

#### **Staff Present:**

S. Lee-Fernandes (Superintendent of Education), D. Mullane (Mental Health Leader), C. Congrady (Student Services Coordinator), A. Roffey (Communications)

#### **SEAC Representatives:**

L. Wardle (Principal/Vice Principal Representative), T. Robertson (APSSP Representative), M. Cope (CUPE Representative), L. Jemmott (OECTA Representative)

1. Opening
  - 1.1. Land Acknowledgements
  - 1.2. Memorials and Prayer - V. Adamo

Chair Adamo called the meeting to order at 7:34 p.m., offered the opening prayer, and welcomed everyone to the meeting.

- 1.3. Roll Call and Apologies
- 1.4. Call to Order
- 1.5. Approval of the Agenda

**Motion:**

SS-2021-12-07-01

Approval of Agenda

Motion moved by J. Oldman and motion seconded by S. Casola.

"That the Special Education Advisory Committee approve the agenda of the Tuesday, December 7, 2021 meeting, as printed."

CARRIED

1.6. Approval of the Minutes of the October 5, 2021 SEAC Meeting

**Motion:**

SS-2021-12-07-02

Approval of the Minutes

Motion moved by J. McCafferty and motion seconded by W. Heeney.

"That the special Education Advisory Committee approve the Minutes of the October 5, 2021 meeting as submitted."

CARRIED

1.7. Approval of the Minutes of the November 2, 2021 SEAC Meeting

**Motion:**

SS-2021-12-07-03

Approval of the Minutes

Motion moved by J. Oldman and motion seconded by A. Massis.

"That the special Education Advisory Committee approve the Minutes of the November 2, 2021 meeting as submitted."

CARRIED

1.8. Declarations of Interest

None

2. Items for Information/Decision

2.1. Announcements

None

2.2. Finalize Goals for SEAC

The Committee agreed to add the following goals to the SEAC calendar:



- Building greater capacity around the connection between students with Special Education Needs and Mental Health
- Support return to learning
- Evidence-based strategies specific to reading instruction
- Include Special Education Review as a discussion item going forward.

## 2.3. Presentations

### 2.3.1. Project Search - Christine Congrady

Christine Congrady, Student Services Coordinator, introduced "Project Search" a unique transition-to-work program for high school students in their final year who have a diagnosed intellectual or developmental disability and are hoping to gain paid employment upon graduation.

Christine provided an in-depth description of the program and has taken the lead ensuring that this initiative is brought to the DCDSB and implemented in the upcoming school year.

Christine answered questions as they arose.

### 2.3.2. Special Education Review - Susie Lee-Fernandes

Superintendent Lee-Fernandes presented the Special Education Plan and informed that the purpose of the review is to ensure all members within the board have a shared vision and understanding of DCDSB's Special Education Plan while recognizing and removing systemic barriers. The review will also ensure transparent oversights and accountability for the timely and effective accommodations and modifications to programming and services.

Superintendent Lee-Fernandes emphasized the importance of compliance with legislation, policy, and Ministry of Education directives related to special education. The Board's goal is to provide the best possible learning environment, opportunities, and supports to ensure that every student is successful, regardless of background or personal circumstance.

Superintendent Lee-Fernandes cited the 7 guiding principles for program planning:

- All students can succeed
- Each student has his or her own unique patterns of learning
- Successful instructional practices are founded on evidence-based research, tempered by experience
- Universal design and differentiated instruction are effective and interconnected means of meeting the learning or productivity needs of any group of students
- Classroom teachers are the key educators for a student's literacy and numeracy development
- Classroom teachers need the support of the larger community to create a learning environment that supports all students
- Fairness is not sameness

Superintendent Lee-Fernandes shared the committees that are part of the Special Education Review:

- Working Committees
- Partners in Education Committee
- Special Education Leadership Team

The Special Education Review areas of focus:

- Standard 2.1 -The Board's General Model for Special Education
- Standard 2.8 -Special Education Placements Provided by the Board
- Standard 2.3 - Early Identification Procedures and Intervention Strategies
- Allocation of resources and support personnel
- Standard 2.5 - Educational and Other Assessments
- Standard 2.9 - Individual Education Plans (IEPs)

Superintendent Lee-Fernandes provided a breakdown of approximate timelines and goals of the sub-committee meetings throughout the school year.

Superintendent Lee-Fernandes answered questions as they arose.

2.4. Business arising from previous meeting

2.4.1. Review of Draft Letter to Ministry of Education in support of Bill 172

**Motion:**

SS-2021-12-07-04

Approval of letter as drafted

Motion moved by J. McCafferty and motion seconded by J. Oldman.

“That the special Education Advisory Committee approve the letter to the Minister of Education in support of Bill 172 as drafted.”

CARRIED

2.5. Staff Reports

2.5.1. Coordinator's Report - Helen Killoran

Christine Congrady reported on behalf of Helen Killoran.

- Monthly virtual Program Support Teacher meetings continue
- Monthly mentoring sessions for new Program Support Teachers continue to explore skill development and sharing of best practices
- Elementary Progress Reports were sent home on November 8, 2021
- Quadmester 2 began November 12, 2021
- Quadmester 1 report cards were sent home on November 19, 2021
- Quadmester 2 Secondary IEPs went home December 2, 2021
- Upcoming December Sharing of Excellence Series

Teaching New Skills – participants will learn about selecting life skills, developing comprehensive strategies, and monitoring skill development.

Christine provided a breakdown of the number of DCDSB Students with IEPs, the percentage of students with Educational Assistant Support, the number of Assistive Technology devices and the number of students and schools receiving DCART support.

#### 2.5.2. Mental Health Leader's Report - Diane Mullane

A number of capacity-building opportunities were offered for staff in November:

- On November 16, we held an after-school SafeTALK session, which was full at 30 participants, with a waitlist.
- The Supporting Minds 3-part Mental Health Literacy series was also offered virtually over three Thursdays in November and was well-attended with between 20-25 participants in each session. These sessions help educators recognize signs and symptoms of a developing mental health problem and provide support for students who struggle with anxiety problems, mood problems, and attention/ hyperactivity/ impulsivity problems.
- On December 1 and 2, DCDSB hosted Violence Threat Risk Assessment (VTRA) level 1 training. As part of our community's collaborative approach to assessing and responding to potential violence in schools, the session was attended by 41 participants, including school board staff and community partners.

In November, the Talking About Mental Illness (TAMI) virtual classroom program was finally launched in three DCDSB Elementary schools and at the Father Don alternative education site. In this adapted version of the program, the lessons are taught by the teacher as always, but the speaker sessions are done virtually with a TAMI facilitator bringing video-taped personal stories of people with lived experience. So far, the virtual program has been well-received. Intermediate classrooms in eight additional DCDSB schools will be participating in the virtual classroom program over the school year.

The Staff Wellness Committee conducted a "Meet and Greet" with school-level staff wellness reps to share planned initiatives. As the COVID pandemic drags on and the disproportionate impacts

become even more apparent, staff well-being is an ongoing concern. Our Staff Wellness Committee has been providing weekly communications to staff through the “Weekly Buzz,” (internal staff newsletter) and beginning in January, monthly events centered around a “mind, body, spirit” theme will be hosted.

Student leadership in the area of mental health is alive and well. Some schools have continued to run active student wellness groups, throughout the pandemic. Over the past month, I’ve had the privilege of working with two secondary student groups on two different initiatives. A Paul Dwyer teacher has mobilized a peer-to-peer education program on substance use, using resources and program materials that they had previously received at a Durham Youth Drug Awareness Committee (DYDAC) conference and a Fr. Leo J Austin teacher has been working with a group of four leadership students to deliver mental health literacy lessons in grade 9 Health and Phys-Ed and Religion classes.

Finally, on November 30, several of Student Services regulated mental health professionals (Social Workers and Psychological Services staff) participated in part three of an expertise-level training: Suicide Risk Assessment and Management with Youth with a psychologist from McMaster Children’s Hospital.

#### 2.5.3. Superintendent's Report - Susie Lee-Fernandes

Superintendent Lee-Fernandes welcomed Erin Troost and Teresa Varrasso, Speech-Language Pathologists, and Morlan Washington, Coach/Advocate for Black students to the Student Services Team.

Superintendent Lee-Fernandes informed the Committee that the voluntary student census is well underway and the administration will take place in April of 2022.

She also shared that the Equity Leads, one representative from each school, will reengage in 2 full days of training during the months of February and April.

The Resource and Framework Document: Handling Incidents of Racism and Discrimination has been shared with all staff. The board is currently working on developing a companion document that will be specific for students and families.

Superintendent Lee-Fernandes reported that a memo from the Ministry of Education was received on November 15, 2021. The memo stated that the Ministry has once again suspended the requirement to submit Special Incidence Portion (SIP) claims. The SIP allocation for the current school year will be based on the greater of the 2019-2020 allocation or the average of the previous three years. An additional 5% increase will be applied to this number.

Superintendent Lee-Fernandes shared that in regard to the Right to Read Inquiry, Academic and Student Services departments will be working together on a committee to review current board practices in reading instruction, resources, and assessments. They will be sharing and collaborating around initiatives and intentional learning and supports across the system to provide guidance to educators and in turn, better support the students.

**Motion:**

2021-12-07-04

Approval of the Approval of the December 7, 2021 verbal Coordinator, Mental Health Leader and Superintendent Reports

Motion moved by J. McCafferty and motion seconded by J. Oldman.

“THAT the Special Education Advisory Committee accept the verbal Coordinator, Mental Health Leader and Superintendent Reports of the December 7, 2021 meeting.”

CARRIED

2.6. Association Reports

Learning Disabilities Association of the Region of Durham - J. Sorhaitz

Events:

December 2021

While there are minimal events scheduled before the holiday season, please see the open date events and large variety of on-demand recordings below while we keep an eye on the upcoming events in 2022.

Open date:

- ONBIDA Project Read Online Webinar Courses “Framing Your Thoughts”

The Framing Your Thoughts program is centered on a sequential and systematic method of instruction designed to help students write and arrange accurate and creative sentences and paragraphs. This sequential and multisensory program is part of the Project Read® curriculum, a research-based language arts program. ONBIDA is pleased to offer these programs at a special discount for Canadian educators.

- CADDAC 2020 PREP (Parent Readiness Education Program) Recordings CADDAC Webinars

PREP, CADDAC's Parent Readiness Education Program, is a comprehensive 10-part series of filmed, online presentations.

Each presentation is approximately 1.25 hours in length and presented by Heidi Bernhardt. Fee applies.

- CADDAC Spring 2020 ADHD Workshops Livestream Recordings CADDAC Webinars

Recorded in April 2020, the recording includes access to 7 workshops geared to parents of children with ADHD, adults with ADHD and their families.

Resources:

- LDAO LD@Home <https://www.ldathome.ca>
- LDAO LD@School <https://www.ldatschool.ca>

YouTube channel:

[https://www.youtube.com/channel/UCHEA\\_To2NoyMMKitLII-JQw/about](https://www.youtube.com/channel/UCHEA_To2NoyMMKitLII-JQw/about)

- Ontario Branch of International Dyslexia Association (ONBIDA) YouTube channel

<https://www.youtube.com/user/DyslexiaAssociation>

A variety of videos from ONBIDA's webinars

- International Dyslexia Association (IDA) YouTube channel  
<https://www.youtube.com/c/InternationalDyslexiaAssociation>

A variety of videos from IDA's various webinars and conferences

- Bytesized PD - DDSB YouTube channel

<https://www.youtube.com/channel/UCUh8CGhc-2zSY-mC61dMT3g/videos>

Short videos on many aspects of education technology, including assistive technology how-to videos

- Centre for ADHD Awareness Canada (CADDAC) YouTube channel  
<https://www.youtube.com/c/adhdvid/about>

This youtube channel features video and audio that deals with an often misunderstood disorder... ADHD.

The channel is a presentation of CADDAC (Centre For ADHD Awareness, Canada) [www.caddac.ca](http://www.caddac.ca)

- Sagonaska School YouTube channel

[https://www.youtube.com/channel/UC0\\_Hza9fH6-UtxV7ooxaRnA](https://www.youtube.com/channel/UC0_Hza9fH6-UtxV7ooxaRnA)

Videos about various aspects of learning disabilities

### **Grandview Kids - C. Nossier**

The Grandview Kids School-Based Rehabilitation (SBR) Services clinicians are happy to be back providing regular services to eligible students. Beginning in January 2022, A Communicative Disorders Assistant will join the team, working under the supervision of our Speech-Language Pathologists.

Over the next several months, the SBR clinical managers will conduct a comprehensive review of service pathways, looking for opportunities for improved efficiencies and client experience. We look forward to working with our School Board partners and families during this evaluation.

Website: [GrandviewKids.ca](http://GrandviewKids.ca)

### **Autism Ontario – Durham Chapter - S. Casola**

We have a number of excellent webinars available “on-demand” on our website:

<https://www.autismontario.com/programs-services/webinars/recent-and-upcoming-webinars>

New Programs or Services:

We have a number of distance program offerings – primarily virtual workshops being and programing for children and youth offered in Durham



Region – all can be found here:

[https://www.autismontario.com/events?custom325=Durham&eventtype\\_id=All](https://www.autismontario.com/events?custom325=Durham&eventtype_id=All)

Updates and Information:

On Dec. 3, the provincial government announced their selection of the Independent Intake Organization (IIO), which will help families navigate the program from intake to funding. Autism Ontario was one of 3 organizations announced to collaboratively deliver this service cross-province along with Accerta Services Inc., McMaster University and HealthCare 365. The IIO partners bring together significant experience in administering public programs, supporting children and youth on the autism spectrum and their caregivers, care coordination, service navigation, research, and healthcare education.

The IIO will begin supporting families in spring 2022. For the full announcement you can view it here:

<https://news.ontario.ca/en/release/1001279/ontario-increasing-access-to-services-for-children-with-autism>

Website: [www.autismontario.com](http://www.autismontario.com)

## 2.7. Correspondence

### 2.7.1. Letter from Trillium Lakelands DSB - dated October 5, 2021

The letter addressed to the Honourable Stephen Lecce, Minister of Education from Janice Balfour, Chair of SEAC, Trillium Lakelands District School Board writing in support of Bill 172, An Act in Relation to Fetal Alcohol Spectrum Disorder. They asked the Minister to acknowledge their support for Bill 172 to ensure that educators have the knowledge and skills they need to support children and youth impacted by FASD to reach their full potential.

The Committee agreed that no further action was needed as the letter in support of Bill 172 had been drafted.

### 2.7.2. Letter from Waterloo Region DSB - dated October 19, 2021

The letter addressed to the Honourable Stephen Lecce, Minister of Education from Sara Penny, Chair of SEAC, Waterloo Region District School Board writing in support of online Learning Supports and Universal Design for Learning in provincial online learning resources and the platforms used to access these resources. They request that the Ministry commit to ensuring that all online and/or

learning courses be consistently maintained with enabled links and resources that meet accessibility standards.

Although the DCDSB has had the privilege to be able to provide students with the necessary technology and a well-supported online learning environment, the Committee agreed to draft a letter to Minister Lecce in support of this action so that all students in all areas have the same access and resources.

3. Other Business

3.1. Board Communications

None

3.2. Motion to Adjourn

**Motion:**

SS-2021-12-07-05

The meeting adjourned at 9:18 pm

Motion moved by J. Oldman and motion seconded by S. Casola.

“THAT the Special Education Advisory Committee meeting of December 7, 2021 adjourn.”

3.2.1. The next meeting of the Special Education Advisory Committee will be held on Tuesday, January 4, 2022 @ 7:30 pm

3.3. Closing Prayer

Closing prayer was offered by A. Massis.

The meeting adjourned at 9:18 p.m.

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Valerie Adamo  
Chair, Special Education Advisory Committee

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Susie Lee-Fernandes  
Superintendent of Education

Recording Secretary: Delfina Pinto



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **Special Education Advisory Committee Meeting - January 4, 2022**

Origin: Susie Lee-Fernandes, Superintendent of Education

Please find attached a copy of the Minutes of the Special Education Advisory Committee Meeting held on January 4, 2022.

TB/SLF/dp  
Attachment: Minutes of January 4, 2022



## **Special Education Advisory Committee Meeting Minutes**

Durham Catholic District School Board

January 4, 2022 at 7:30 PM

### **Virtual Meeting**

#### **Members Present:**

V. Adamo (Chair, VOICE for the Hearing Impaired), W. Heeney (Durham Down Syndrome Association), S. Casola (Autism Ontario), C. Nosseir (Grandview Children's Centre), J. Sorhaitz (Learning Disabilities Ontario), A. Massis (Community Representative), A. Dressek (Community Representative)

#### **Trustees Present:**

J. Oldman

#### **Regrets:**

Jim McCafferty (Trustee), M. Cope (CUPE Representative)

#### **Staff Present:**

S. Lee-Fernandes (Superintendent of Education), J. Abrams (Senior Manager, Psychological and Speech-Language Services/Chief Psychologist), T. Ezquerro (Student Services Consultant), A. Roffey (Communications), N. Dunning (Speech-Language Pathologist)

#### **SEAC Representatives:**

P. Sorhaitz (Principal/Vice-Principal Representative), T. Robertson (APSSP Representative), L. Jemmott (OECTA Representative)

### **1. Opening**

#### **1.1. Land Acknowledgements**

#### **1.2. Memorials and Prayer**

Chair Adamo called the meeting to order at 7:36 p.m., offered the opening prayer, and welcomed everyone to the meeting.

#### **1.3. Roll Call and Apologies**

#### **1.4. Call to Order**

Special Education Advisory Committee Meeting Minutes

Tuesday, January 4, 2022

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1.5. Approval of the Agenda

**Motion:**

SS-2022-01-04-01

Approval of Agenda

Motion moved by J. Oldman and motion seconded by W. Heeney.

"That the Special Education Advisory Committee approve the agenda of the Tuesday, January 4, 2022 meeting, as printed."

CARRIED

1.6. Approval of the minutes of the previous meeting

**Motion:**

SS-2022-01-04-02

Approval of the Minutes

Motion moved by W. Heeney and motion seconded by C. Nosseir.

"That the Special Education Advisory Committee approve the Minutes of the December 7, 2021 meeting as submitted."

CARRIED

1.7. Declarations of Interest

None

2. Items for Information/Decision

2.1. Announcements

2.1.1. LDADR Change in Representation

On December 15, 2021, Superintendent Lee-Fernandes received correspondence from Vice Chair Burke, stating that for personal reasons, she would be stepping down and Learning Disabilities Association of Durham Region would be appointing Julie Sorhaitz as their new SEAC representative. The Committee accepted the appointment of Julie Sorhaitz and the resignation of Kari Burke at the January 4, 2022 meeting.

2.2. Election for Chair of Special Education Advisory Committee

2.2.1. Election for the Position of Chair of the Special Education Advisory Committee - Susie Lee-Fernandes

Superintendent Lee-Fernandes opened the floor for nominations for the position of Chair of SEAC for the period of January 4, 2022 to December 31, 2022.

## Special Education Advisory Committee Meeting Minutes

Tuesday, January 4, 2022

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## 2.2.2. Comments from Candidates

<u><b>Nominee</b></u>	<u><b>Moved</b></u>	<u><b>Seconded by</b></u>	<u><b>Willing to Stand?</b></u>
V. Adamo	W. Heeney	C. Nosseir	Yes

## 2.2.3. Motion to Close Nominations

Superintendent Lee-Fernandes called for further nominations.  
Nominations were declared closed.

**Motion:**

SS-2022-01-04-03

Close Nominations

“THAT the Special Education Advisory Committee close nominations for the position of Chair of SEAC for the period from January 4, 2022 to December 31, 2022.”

Motion moved by J. Oldman and seconded by S. Casola.

CARRIED

## 2.2.4. Acceptance Speech by the Chair of the Special Education Advisory Committee

Superintendent Lee-Fernandes welcomed Valerie Adamo, Representative for VOICE for Deaf and Hard of Hearing Children as Chair of SEAC for the period from January 4, 2022 to December 31, 2022. Valerie accepted the position of Chair.

## 2.3. Election for Vice Chair of the Special Education Advisory Committee

## 2.3.1. Election for the Position of Vice Chair of the Special Education Advisory Committee

Chair Adamo opened the floor for nominations for the position of Vice Chair of SEAC for the period of January 4, 2022 to December 31, 2022.

## 2.3.2. Comments from Candidates

<u><b>Nominee</b></u>	<u><b>Moved</b></u>	<u><b>Seconded by</b></u>	<u><b>Willing to Stand?</b></u>
W. Heeney	J. Oldman	S. Casola	Yes

Special Education Advisory Committee Meeting Minutes  
Tuesday, January 4, 2022  
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2.3.3. Motion to Close Nominations

**Motion:**

SS-2022-01-04-04

Close Nominations

“THAT the Special Education Advisory Committee close nominations for the position of Vice Chair of SEAC for the period from January 4, 2022 to December 31, 2022.”

Motion moved by J. Oldman and seconded by C. Nosseir.

CARRIED

2.3.4. Acceptance Speech by the Vice Chair of the Special Education Advisory Committee

Chair Adamo welcomed W. Heeney, Representative for Durham Down Syndrome Association as Vice Chair of SEAC for the period from January 4, 2022 to December 31, 2022. Walter accepted the position of Vice Chair.

2.4. Presentations

2.4.1. Lexia - Greenfield Learning - Karen Rowland

Karen Rowland, the representative from Greenfield Learning sent her regrets as she was not able to attend this meeting. Teresa Ezquerra, Student Services Consultant presented on behalf of Lexia and Greenfield Learning.

Teresa provided an in-depth overview of the Lexia software. Teresa highlighted that Lexia is a comprehensive reading intervention program that enables students of all abilities to advance their reading skills in various areas, it accelerates reading skill development, predicts students' year-end performance, and provides teachers with data-driven action plans to help differentiate instruction. The DCDSB currently has 500 Lexia licenses assigned to students in the Elementary and Secondary panels.

Teresa also provided a breakdown of preliminary data that shows overall great progress since the start of the current school year.

Teresa answered questions as they arose.

#### 2.4.2. Special Education Review - Susie Lee-Fernandes

Superintendent Lee-Fernandes reviewed the following SEAC goals that the committee had previously agreed upon:

- Building greater capacity around the connection between students with special education needs and mental health
- Support return to learning
- Evidence-based strategies specific to reading instruction
- Include Special Education Review as a discussion item going forward

Superintendent Lee-Fernandes shared a breakdown of the monthly updates of discussion on key areas of focus and recommendations.

#### 2.5. Discussion Items

None

#### 2.6. Business arising from previous meeting

##### 2.6.1. Draft Letter to Ministry in Support of Online Learning Supports and Universal Design for Learning

Chair Adamo shared that the draft letter to the Minister of Education in support of Online Learning Support and Universal Design for Learning was sent to everyone earlier today. The committee was asked to review the letter in order to finalize it at the next SEAC meeting.

#### 2.7. Staff Reports

##### 2.7.1. Coordinator's Report - Teresa Ezquerra

- The new PST Mentoring series continues in a modified manner to accommodate supporting students during virtual learning.
- Student Services Coordinators continue to visit schools to assess student needs and ensure that adequate supports are being provided.
- Sharing of Excellence Workshop; Principles of ABA: Individualized Programming will be offered virtually by Student Services staff.



- The follow-up Lexia training scheduled for the end of January has been postponed until further notice.

#### 2.7.2. Mental Health Leader's Report - Dr. Jessica Abrams

Student Services will be offering the following workshops virtually:

- Introduction to Mindfulness, as a Sharing of Excellence on Jan 12th. This workshop will focus on strategies that can be used both personally and in the classroom to enhance staff and student well being
- Bounce Back (skill-building sessions) on Jan. 17th, presented by the Canadian Mental Health Association
- Mind Beacon (iCBT) on Jan. 26th

Bell Let's Talk Day falls on Jan. 26th. Information and resources will be shared with schools to use in classrooms and to encourage raising awareness of mental health and stigma on that day.

Mental Health First Aid Training - Youth (Virtual training). This is an updated version of the Mental Health First Aid in-person youth course targeted for Secondary Educational Assistants. It consists of three modules, the first one is self-directed starting on Jan. 31st.

#### 2.7.3. Superintendent's Report - Susie Lee-Fernandes

Superintendent Lee-Fernandes shared the plans for remote learning as students return to learning after the break given the Ministry's most recent announcement indicating a tentative return date of January 17th.

- Technology is being distributed to students as needed
- Elementary classes to begin on Thursday, Jan 6th
- Secondary classes to begin Wednesday, Jan. 5th with shorter check-in meetings and full classes starting on Thursday, Jan. 6th
- Students with complex special needs will begin in-person starting on Thursday or Friday with transportation in place by Friday.

Student Services staff will be ready to support students in-person in specific circumstances, however, students must meet the following criteria to be accommodated with in-person learning:

- Student is not accessing the Ontario curriculum and has a completely alternative program supported by the PST
- Requires pervasive or extensive EA support to access learning in general
- Needs of the student cannot be met through remote/online learning

**Motion:**

SS-2022-01-04-05

Approval of the January 4, 2022 verbal Coordinator, Mental Health Leader and Superintendent Reports

“THAT the Special Education Advisory Committee accept the verbal Coordinator, Mental Health Leader and Superintendent Reports of the January 4, 2022 meeting.”

Motion moved by S. Casola and seconded by J. Oldman.

CARRIED

2.8. Association Reports

None

2.9. Correspondence

2.9.1. Email from the Association of Chief Speech Language Pathologists of Ontario School Boards (ACSLP) dated Dec. 6, 2021

Nicola Dunning, a Speech-Language Pathologist with the DCDSB, spoke on behalf of the Association of Chief Speech-Language Pathologists of Ontario School Boards (ACSLP).

Nicola informed that the Ministries of Health, Education and Children, Community and Social, Services have recently announced a review of PPM 81; the provision of health support services in school settings.

Special Education Advisory Committee Meeting Minutes

Tuesday, January 4, 2022

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Nicola provided a detailed explanation of ACSLP's position noting that the association supports the work of SLPs employed by school boards in delivering equitable, responsive, and comprehensive services to students.

Nicola asked if SEAC would consider sending a letter in support of a tiered model of service delivery which includes the unification of Speech and Language Services delivered by school board employed Speech-Language Pathologists and recommending that funding and oversight for unified delivery of speech and language services be consolidated under the Ministry of Education and the District School Boards.

Nicola answered questions as they arose.

The Committee agreed to review in advance and to provide feedback to the discussion of our position the next meeting.

3. Other Business

3.1. Board Communications

3.2. Motion to Adjourn

**Motion:**

SS-2022-01-04-06

Motion to Adjourn

“THAT the Special Education Advisory Committee meeting of January 4, 2021 adjourn.”

Motion moved by W. Heeney and seconded by S. Casola.

CARRIED

3.2.1. The next meeting of the Special Education Advisory Committee will be held on Tuesday, February 1, 2021 @ 7:30pm

3.3. Closing Prayer

Closing prayer was offered by C. Nosseir.

The meeting adjourned at 9:16 p.m.

Special Education Advisory Committee Meeting Minutes  
Tuesday, January 4, 2022  
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Valerie Adamo  
Chair, Special Education Advisory Committee

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Susie Lee-Fernandes  
Superintendent of Education

Recording Secretary: Delfina Pinto



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **Durham Catholic Parent Involvement Committee (DCPIC)  
Minutes of January 6, 2022**

Origin: Jim Wilson, Superintendent of Education

Please find attached a copy of the Minutes of the Durham Catholic Parent Involvement Meeting held on January 6, 2022.

TB/JW/lj  
Attachment: Minutes of January 6, 2022



**Durham Catholic Parent Involvement Committee**  
DurhamCatholic District School Board  
Jan 6, 2022 at 7:30 PM Virtual Meeting

**Committee Members Present: (Virtual)**

Melissa Bevan (Chair), Rose LoPresti (Vice-Chair), Erin Groat (Secretary), Richard Damianopoulos (Trustee), Andrea Gagliardi, Angela Kielbowski, Karina Jill Doyle, Josie Mullin, Michelle Gillis, Jihan Ferguson, Marika Shaw, Chris Szent-Ivany, Lara Spiers, Marie Marilla, Gina Da Fonte, Channon Oyeriran, Candice Belmontes

**Staff Present (Virtual):**

Superintendent Jim Wilson, Faeron Pileggi, Lori Jones, Dileep Bhalla

1. Call to Order

Chair Bevan called the virtual meeting to order at 7:35 p.m. and welcomed all committee members to the January 6, 2022 meeting. Chair Bevan acknowledged Traditional Lands and Territory.

1.1. Opening Prayer - Christopher Szent-Ivany

1.2. Welcome and Courtesies

2. Approval of Agenda

**Motion:**

DCPIC2022-01-06-01 - Approval of Agenda

"THAT the Durham Catholic Parent Involvement Committee approve the Agenda of Thursday, January 6, 2022 Durham Catholic Parent Involvement Committee meeting as provided".

Motion moved by Michelle Gillis and motion seconded by Erin Groat. Carried

3. Announcements

3.1. Next Durham Catholic Parent Involvement Committee Meeting: Thursday, February 3, 2022

4. Actions To Be Taken

4.1. Approval and Signing of the Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of November 4, 2021.

- That the November 4, 2021 minutes be amended to state that Erin Groat will inform the Committee of all sub-committee groups in January 2022.

**Motion:**

DCPIC2022-01-06-02 – Approval of Minutes

“THAT the Durham Catholic Parent Involvement Committee approve the minutes of the November 4, 2021 Durham Catholic Parent Involvement Committee Meeting as amended.”

Motion moved by Josie Mullin and motion seconded by Erin Groat. Carried

5. Presentations

5.1. Dileep Bhalla, Health and Safety and Wellness Co-ordinator. COVID update on Health and Safety protocols in the schools.

Dileep Bhalla, Health, Safety and Wellness Co-ordinator gave a presentation to the Durham Catholic Parent Involvement Committee on the Protocols for Health and Safety during COVID. Dileep Bhalla confirmed that all schools are being sent non-fitted N95 masks for staff. These N95 masks will be optional for staff to use, but 3-ply masks are still mandatory. Students will have the option of wearing a 3-ply mask the Board will provide or continue to wear their own mask. Each student will be allocated two 3-ply masks which are reusable. Dileep Bhalla also confirmed daily active screening will still be in effect for all schools. Dileep Bhalla updated the Durham Catholic Parent Involvement Committee that Elementary students are required to cohort during recess and outdoor breaks. Indoor high contact and high-intensity activities are currently paused, but low contact activities will continue for now. Multi-cohort choirs and ensembles are also paused. Dileep Bhalla also updated the committee on PCR Self-Collection Kits will be provided for staff and students with symptoms most commonly associated with COVID -19. Dileep Bhalla reviewed the self-isolation rules with the Durham Catholic Parent Committee stating the following:

- One symptom commonly associated with COVID019 OR two or more symptoms less commonly associated with COVID-19

- Positive on PCR, Rapid Molecular or Rapid Antigen Test
- Self-isolate for 5 days if 12+ and fully vaccinated or if under 12 years of age
- Self-isolate for 10 days if 12+ and not fully vaccinated or immune compromised
- All household members to self-isolate during the isolation period

## 6. Reports/Information/Items

### 6.1. Chair's Report

Chair Bevan greeted the Durham Catholic Parent Involvement Committee by wishing everyone a Happy New Year. Chair Bevan thanked everyone for their attendance at the Christmas Social in December and how she appreciates people taking the time to come out and meet one another in person finally. Chair Bevan thanked Lori Jones for organizing this excellent event.

Chair Bevan gave a special thank you to Trustee Yurkoski for his service on Durham Catholic Parent Involvement Committee and how his contributions and humour were appreciated. Wishing him all the best with his continued service with the Durham Catholic District School Board. Chair Bevan welcomed Trustee Damianopoulos as the new trustee designate on the Durham Catholic Parent Involvement Committee.

Chair Bevan encouraged Durham Catholic Parent Involvement Committee members to share their talents and volunteer for many of the Sub-Committees.

Chair Bevan also encouraged school councils to take advantage of the \$500 Pro Grant that is to be used to promote parent engagement and to please let her know if any assistance is needed concerning funds over and above the \$500 for a parent engagement initiative.

### 6.2. Trustee's Report

Trustee Damianopoulos introduced himself to the Durham Catholic District Parent Involvement Committee and how he is the trustee for the townships of Scugog, Uxbridge and Brock. Trustee Damianopoulos expressed how pleased he is to be the Trustee designate on Durham Catholic Parent Involvement Committee and he is looking forward to supporting the committee.



Trustee Damianopoulos stated the Board Meeting on December 13th included 2 presentations, and a message from our Chair, Morgan Ste. Marie:

- The first presentation was a financial update concerning 2021-2022 estimates. Marie Hammond, Chief Financial Officer, highlighted the changes within the 2021-2022 Revised Estimates Report with respect to student enrolment, anticipated revenue/expenses and staffing levels. Ms. Hammond also outlined financial pressures and system investments related to the pandemic.
- The second presentation was by the Director Barill. Director Barill presented a report entitled: A Year of Love: 2020-2021 Annual Report. The report reflects the board's spiritual theme, A Year of Love, and celebrates the work that took place within the second year of the Discovery 2023: Renewing the Vision Strategic Plan. The report also provides an overview of the board's accountability plan highlighting the work and learning that has taken place during the pandemic, notable achievements, financial overview, and the board's commitments to Excellence, Equity and Engagement. The report is available online at [dcdsb.ca](https://dcdsb.ca).
- During the December Regular Board Meeting, Chair Ste. Marie indicated in his message that he is looking forward to supporting students in 2022 and he is honoured to have the role as trustee designate on Durham Catholic Parent Involvement Committee to have the opportunity to support students throughout the Board in 2022.

Trustee Damianopoulos confirmed the next Regular Board Meeting will be held on January 24th at 7:30. Due to Covid-19 restrictions, the meeting will be virtual for trustees, staff, and guests. Please refer to our website for more information concerning attending the Board Meeting virtually.

### 6.3. Resource Report

Superintendent Wilson express how he hoped everyone had a great Christmas with family and friends and would like to wish all of you the best as we proceed into 2022.

Superintendent Wilson shared how these are changing times as students have moved to remote teacher-led online learning. Superintendent Wilson thanked parents for their cooperation and understanding as we endeavour to support these enhanced measures to keep our students and community safe.

Superintendent Wilson reminded all of the Grade 1 French Immersion Registration. Online registration will close on January 14th. For any additional inquiries, please contact us at [FrenchPrograms@dcdsb](mailto:FrenchPrograms@dcdsb).

Superintendent Wilson reminded everyone that the Durham Region Health Department is one of our very important partners that we work with to keep our schools safe and he encourages all members of our Catholic learning community to visit [durham.ca](http://durham.ca) to book an appointment for vaccination.

6.4. PRO Grant Subcommittee Report

Deferred

6.5. Communications Subcommittee Report

Faeron Pileggi reminded everyone of the Kindergarten registration opens January 11, 2022. Also Continuing Education adult registration closes on January 24, 2022.

Faeron Pileggi informed the Durham Catholic Parent Involvement Committee that the next newsletter will be during mid to late February, 2022. Please inform Karina or herself on any upcoming Durham Catholic Parent Involvement Committee events that are upcoming. Faeron Pileggi confirmed the next newsletter will have a spot for Mental Health information.

6.6. School Council Outreach Subcommittee Report

Deferred

6.7. Faith Formation Subcommittee Report

Deferred

6.8. Policy & By-Law Subcommittee Report

Michelle Gillis confirmed the Policy Sub-Committee was able to submit all recommendations prior to the Board's cut-off date. Michelle Gillis informed the Durham Catholic Parent Involvement Committee that the Policy Subcommittee is always looking for extra members to join the team.

6.9. Budget Subcommittee Report

Deferred

7. Adjournment

**Motion:**

DCPIC-01-06-03 - Adjournment

"THAT the Durham Catholic Parent Involvement Committee Meeting on Thursday, January 6, 2022 adjourn at 8:17 p.m.".

Motion moved by Josie Mullin and motion seconded by Andrea Gagliardi. Carrie

8. Closing Prayer - Christopher Szent-Ivany

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Melissa Bevan  
Chair, Durham Catholic Parent  
Involvement Committee

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Jim Wilson  
Superintendent of Education

MB:JW:lj



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **2022-2023 School Year Calendar**

Origin: Hader Ibrahim, Superintendent of Education, Transportation and Policy

## Purpose

The purpose of this report is to provide the Board of Trustees of the Durham Catholic District School Board an overview of the process for the development of the 2022-2023 School Calendar. A final recommendation regarding the 2022-2023 School Year Calendar will be brought to the Board of Trustees for consideration at the February 28, 2022 Board meeting.

## Background

On November 10, 2021, staff received a Memorandum from the Ministry of Education providing information to support the planning of the 2022-2023 school year calendar.

The Ministry's expectations for the new School Year Calendar are as follows:

- A minimum of 194 days school days.
- A minimum of three (3) days be identified as Professional Activity days, dedicated to Ministry priority.
- The Board may designate up to an additional four (4) Professional Activity days, with a general outline of the activities to be conducted on these PA days.
- The Board is expected to consult with the coterminous School Board to coordinate transportation
- The Board is expected to consult stakeholders, including parents.
- The deadline for submitting the school year calendar is March 1, 2022.

### **Ministry requirements for a modified calendar**

As always, in order to accommodate local needs, a board may request permission of the minister to use a modified school year calendar for a school (or schools) within its jurisdiction that is organized differently from the criteria outlined in Regulation 304. The request must be submitted along with a report that describes the process leading to the decision to use the modified calendar. See Ministry base calendar (Appendix 1).

The report shall include:

- A letter signed by the Director of Education.
- A copy of the board's resolution approving the modified calendar.
- Documentation indicating that constituent stakeholders have been consulted and are aware of the proposed modifications (constituent stakeholders include parents, school councils, parent involvement committee, local branch affiliates of teachers' federations, unions, ratepayers, other members of the community and coterminous and neighbouring boards).

### **Information**

- December 13, 2021, initial analysis of the different possible scenarios by Senior Administration.
- January 5, 2022, Senior Administration finalized the first proposed calendar.
- January 6, 2022, Superintendent Ibrahim met with the Durham District School Board to consult on the proposed calendar.
- January 10, 2022, an email invitation to stakeholders informing them of an upcoming virtual meeting to discuss the proposed calendar was issued.


### **Next Steps**

- January 24, 2022- Student Senate consultation
- January 24- 28, 2022 share documents and agenda with affiliate representatives.
- February 1, 2022, Special Education Advisory Committee consultation.
- February 3, 2022, Durham Catholic Parent Involvement Committee consultation.
- February 4- 8, survey to the parents and guardians.
- February 10 or 11 (TBD), Calendar advisory committee consultation
- February 14, 2022, Senior Administration final decision.
- February 28, 2022, submission to the Board for approval.
- March 1, 2022, submission to the Ministry of Education

TB/HI/lj

Attachment: Appendix 1 – Ministry base calendar

# School Year Calendar 2022 - 2023

**Legend** ► **H** - Statutory Holiday    **E** - Scheduled Examination Day    **P** - Professional Activity Day    **B** - Board Designated Holiday     Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 <sup>st</sup> Week					2 <sup>nd</sup> Week					3 <sup>rd</sup> Week					4 <sup>th</sup> Week					5 <sup>th</sup> Week				
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August 2022				1 H	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
September 2022							1	2	5 H	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
October 2022				3	4	5	6	7	10 H	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31				
November 2022					1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30		
December 2022							1	2	5	6	7	8	9	12	13	14	15	16	19 B	20 B	21 B	22 B	23 B	26 B	27 B	28 B	29 B	30 B
January 2023				2 H	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
February 2023						1	2	3	6	7	8	9	10	13	14	15	16	17	20 H	21	22	23	24	27	28			
March 2023						1	3	3	6	7	8	9	10	13 B	14 B	15 B	16 B	17 B	20	21	22	23	24	27	28	29	30	31
April 2023				3	4	5	6	7 H	10 H	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
May 2023				1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22 H	23	24	25	26	29	30	31		
June 2023							1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
July 2022				3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31				
TOTAL				Note: The 2022-2023 calendar provides for 195 possible school days between September 1, 2022 and June 30, 2023. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days																								



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **COVID-19 Operational and Academic Update**

Origin: Administrative Council

## Rationale

To keep the Board of Trustees advised of the most current developments regarding the management of COVID-19 in our schools and system, staff are providing the following Operational, Academic and Student Services Updates.

## Operational Updates

### COVID-19 Positive Case Management

Changes have been made by the Chief Medical Officer of Ontario with regards to COVID-19 management and reporting. Public health has determined that containment of the virus through measures such as class dismissals and school closures is no longer a viable or effective approach of COVID-19 management. We have been advised that the Durham Region Health Department will no longer be engaged in contact tracing and will not be dismissing classes or providing notifications as they have done in the past.

In regard to public reporting, the Ministry will be requiring schools to monitor their own absenteeism rates and report on student and staff absences, and school closures, daily through the Absence Reporting Tool (ART). Schools will begin reporting in ART on January 19, 2022. Data will begin being published on Ontario.ca starting on January 24, 2022. Also, the Director will be participating in discussions between the Durham Health Unit and the Durham District School Board to explore further data reporting options.

PCR self-collection kits will be distributed to students and staff who develop symptoms commonly associated with COVID-19 while at school. Students and staff who receive a PCR self-collection kit can take a sample at home and drop it off at a designated location.

**Memorandum | Page 2 of 4****COVID-19 Operational and Academic Update**

Schools are distributing 2 rapid antigen tests (RAT) to each student and staff member for at home use if they develop symptoms. A positive RAT is highly indicative that the individual has COVID-19. If a symptomatic individual conducts two consecutive RAT's, separated by 24-48 hours, and they are both negative, the symptomatic individual is less likely to have COVID-19. The individual should then isolate until symptoms are improving for at least 24 hours (or 48 hours if gastrointestinal symptoms).

The Durham Health Unit is currently working with DCDSB staff to organize vaccination clinics for school aged children. Students will need parent/guardian consent in order to participate in these clinics.

Indoor high contact and high intensity activities, such as wrestling or basketball, multi-cohort choirs and wind instrument ensembles, will be paused temporarily to ensure the health and well-being of students.

**Human Resources**

Staffing shortages and ever-changing isolation protocols have continued to impact our ability to fill daily vacancies with teaching and support staff. Human resources staff together with school administrators have worked diligently each day to ensure the impact on our classrooms is minimized and the safety and supervision of students is maintained.

Unvaccinated staff, as well as those individuals choosing not to disclose their vaccination status, continue to complete rapid testing three times per week in accordance with AP408-2 as an additional layer of protection for staff and students. Under the direction of the Ministry of Education, Human Resources will commence the process of attestation for those employees who have received the 3<sup>rd</sup> booster immunization shot in the coming weeks.

Families who have requested transitions to virtual learning as well as those returning to bricks and mortar learning continue to be accommodated as space permits. At the time of writing of this report, 12 students this month have requested a switch to virtual learning for the remainder of the school year in the elementary panel due to concerns over the latest variant.

**Facilities Services**

The Board has continued to receive orders of personal protective equipment (PPE) each month that an order has been placed. An order for January was submitted in preparation for a return after Christmas. Until now, N95 masks were ordered in limited amounts for designated staff only. Recent provincial changes have allowed for N95 masks as an option for all staff. The Board's N95 order was adjusted accordingly. The shipment of N95 masks was received on January 3, 2022 and has been distributed to



## **Memorandum | Page 3 of 4**

### **COVID-19 Operational and Academic Update**

schools. The Board has also received a supply of 3-ply masks for students which have been delivered to schools for distribution to students.

While staffing shortages continue to be an issue as outlined in the Human Resources section, custodial staff continue to provide enhanced disinfecting of all spaces.

All indoor classrooms in the Durham Catholic District School Board have been given HEPA filters. HEPA filters are not placed in portables as they are equipped with HVAC units that provide fresh air directly from outside. The province has provided 33 additional HEPA air filtration units, which are being deployed to secondary school cafeterias and chapels, as well as all libraries and gymnasiums. The board's capital funding continues to have a focus on enhancing mechanical air handling in schools and have identified several projects that are anticipated to be completed this summer.

Board staff continue with the filter changes that are now all at a MERV13 efficiency level, and all mechanical systems continue to be programmed to increase the amount of fresh air.

## **Information Technology**

The Information and Communications Technology team continues to provide timely and effective technical support to our students, parents and staff.

Prior to January 3<sup>rd</sup>, 2022, we had in storage close to 500 Chromebooks, 600 iPads and dozens of iPads with LTE. This technology was ready to be deployed for online learning. Also, just before Christmas 2021, we placed an order of 1,000 Chromebooks to replace damaged devices and have enough technology to provide to our students in case we were moving to online learning.

## **Academic Services**

### **Remote Learning**

Elementary and Secondary Schools have pivoted to fully remote learning until January 14<sup>th</sup> 2022. The staff of Academic Services supported educators and students during this period of remote learning by providing professional learning, sharing digital resources and developing engaging, inquiry-based lessons for teachers to utilize with students. Live zoom events related to math, literacy, coding and daily physical activity were led by Academic Services consultants and attended by hundreds of educators and students.

### **Assessment, Evaluation and Reporting**

In this time of remote learning, schools best support the unique needs and situations of students and their families by responding with flexibility and understanding. It is

**Memorandum | Page 4 of 4**

**COVID-19 Operational and Academic Update**

important to recognize and support the various ways students have been and continue to engage in learning in the current environment.

All elementary teachers and secondary teachers at Msgr. John Pereyma and All Saints will complete first term report cards on EDSBY. Elementary Report Cards are sent home on February 2, 2022, and Secondary Report Cards will be distributed on February 7, 2022.

**Students with Special Needs**

Beginning January 7, 2022, students with the highest level of special needs who were working on alternative programs and could not access remote learning were accommodated to come into their schools for in-person learning. Following specified criteria, 150 students with special needs attended in-person upon return in January. Early Intervention Classrooms (EICs) located at three sites were also accommodated for in-person learning due to the specialized programming within a structured setting. School and board staff continued to provide supports to students with special needs both virtually and through the provision of at home work packages where needed.

Student Services staff, including resource and itinerant teachers, Child and Youth Counsellors, Social Workers, etc. have pivoted to support students virtually and in-person based on student needs.



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **Trustee and Student Trustee Attendance – January to December 2021**

In keeping with the past practice of the Board, the Attendance Report for Board and Committee meetings from January to December 2021 is attached for your information.

TB/eb  
Attachment: Attendance Reports



## Trustee Attendance Regular and Special Board Meetings January – December 2021

**Richard Damianopoulos**

Date of Board Meeting	Type of Board Meeting	In Camera or Open	Attendance
Jan. 11, 2021	Policy	In Camera	Attended virtually
Jan. 11, 2021	Policy	Open	Attended virtually
Jan. 25, 2021	Regular	In Camera	Attended virtually
Jan. 25, 2021	Regular	Open	Attended virtually
Feb. 10, 2021	Special	In Camera	Attended virtually
Feb. 10, 2021	Special	Open	Attended virtually
Feb. 22, 2021	Regular	In Camera	Attended virtually
Feb. 22, 2021	Regular	Open	Attended virtually
Mar. 8, 2021	Policy	Open	Attended virtually
Mar. 22, 2021	Regular	In Camera	Attended virtually
Mar. 22, 2021	Regular	Open	Attended virtually
Apr. 26, 2021	Regular	In Camera	Attended virtually
Apr. 26, 2021	Regular	Open	Attended virtually
May 10, 2021	Policy	Open	Attended virtually
May 25, 2021	Regular	In Camera	Attended virtually
May 25, 2021	Regular	Open	Attended virtually
Jun. 15, 2021	Special	Open	Attended virtually
Jun. 21, 2021	Regular	In Camera	Attended virtually
Jun. 21, 2021	Regular	Open	Attended virtually
Aug. 4, 2021	Special	In Camera	Attended virtually
Aug. 4, 2021	Special	Open	Attended virtually
Sept. 15, 2021	Special	In Camera	Attended virtually
Sept. 15, 2021	Special	Open	Attended virtually
Sept. 27, 2021	Regular	In Camera	Attended in-person
Sept. 27, 2021	Regular	Open	Attended in-person
Oct. 25, 2021	Regular	In Camera	Attended in-person
Oct. 25, 2021	Regular	Open	Attended in-person
Nov. 8, 2021	Policy	Open	Attended in person
Nov. 22, 2021	Regular	In Camera	Attended in-person
Nov. 22, 2021	Regular	Open	Attended in-person
Dec. 6, 2021	Annual	Open	Attended in-person
Dec. 13, 2021	Regular	In Camera	Attended in-person
Dec. 13, 2021	Regular	Open	Attended in-person

## Trustee Attendance Regular and Special Board Meetings January – December 2021

**Robert De Souza**

<b>Date of Board Meeting</b>	<b>Type of Board Meeting</b>	<b>In Camera or Open</b>	<b>Attendance</b>
Jan. 11, 2021	Policy	In Camera	Attended virtually
Jan. 11, 2021	Policy	Open	Attended virtually
Jan. 25, 2021	Regular	In Camera	Attended virtually
Jan. 25, 2021	Regular	Open	Attended virtually
Feb. 10, 2021	Special	In Camera	Attended virtually
Feb. 10, 2021	Special	Open	Attended virtually
Feb. 22, 2021	Regular	In Camera	Attended virtually
Feb. 22, 2021	Regular	Open	Attended virtually
Mar. 8, 2021	Policy	Open	Attended virtually
Mar. 22, 2021	Regular	In Camera	Attended virtually
Mar. 22, 2021	Regular	Open	Attended virtually
Apr. 26, 2021	Regular	In Camera	With regrets
Apr. 26, 2021	Regular	Open	With regrets
May 10, 2021	Policy	Open	Attended virtually
May 25, 2021	Regular	In Camera	Attended virtually
May 25, 2021	Regular	Open	Attended virtually
Jun. 15, 2021	Special	Open	Attended virtually
Jun. 21, 2021	Regular	In Camera	Attended virtually
Jun. 21, 2021	Regular	Open	Attended virtually
Aug. 4, 2021	Special	In Camera	Attended virtually
Aug. 4, 2021	Special	Open	Attended virtually
Sept. 15, 2021	Special	In Camera	Attended virtually
Sept. 15, 2021	Special	Open	Attended virtually
Sept. 27, 2021	Regular	In Camera	Attended in-person
Sept. 27, 2021	Regular	Open	Attended in-person
Oct. 25, 2021	Regular	In Camera	Attended in-person
Oct. 25, 2021	Regular	Open	Attended in-person
Nov. 8, 2021	Policy	Open	Attended in person
Nov. 22, 2021	Regular	In Camera	With regrets
Nov. 22, 2021	Regular	Open	With regrets
Dec. 6, 2021	Annual	Open	Attended in-person
Dec. 13, 2021	Regular	In Camera	Attended in-person
Dec. 13, 2021	Regular	Open	Attended in-person

**Trustee Attendance**  
**Regular and Special Board Meetings**  
**January – December 2021**

**Monique Forster**

<b>Date of Board Meeting</b>	<b>Type of Board Meeting</b>	<b>In Camera or Open</b>	<b>Attendance</b>
Jan. 11, 2021	Policy	In Camera	Attended virtually
Jan. 11, 2021	Policy	Open	Attended virtually
Jan. 25, 2021	Regular	In Camera	Attended virtually
Jan. 25, 2021	Regular	Open	Attended virtually
Feb. 10, 2021	Special	In Camera	Attended virtually
Feb. 10, 2021	Special	Open	Attended virtually
Feb. 22, 2021	Regular	In Camera	Attended virtually
Feb. 22, 2021	Regular	Open	Attended virtually
Mar. 8, 2021	Policy	Open	Attended virtually
Mar. 22, 2021	Regular	In Camera	Attended virtually
Mar. 22, 2021	Regular	Open	Attended virtually
Apr. 26, 2021	Regular	In Camera	Attended virtually
Apr. 26, 2021	Regular	Open	Attended virtually
May 10, 2021	Policy	Open	Attended virtually
May 25, 2021	Regular	In Camera	Attended virtually
May 25, 2021	Regular	Open	Attended virtually
Jun. 15, 2021	Special	Open	Attended virtually
Jun. 21, 2021	Regular	In Camera	Attended virtually
Jun. 21, 2021	Regular	Open	Attended virtually
Aug. 4, 2021	Special	In Camera	Attended virtually
Aug. 4, 2021	Special	Open	Attended virtually
Sept. 15, 2021	Special	In Camera	Attended virtually
Sept. 15, 2021	Special	Open	Attended virtually
Sept. 27, 2021	Regular	In Camera	Attended in-person
Sept. 27, 2021	Regular	Open	Attended in-person
Oct. 25, 2021	Regular	In Camera	Attended virtually
Oct. 25, 2021	Regular	Open	Attended virtually
Nov. 8, 2021	Policy	Open	Attended in person
Nov. 22, 2021	Regular	In Camera	Attended in-person
Nov. 22, 2021	Regular	Open	Attended in-person
Dec. 6, 2021	Annual	Open	Attended in-person
Dec. 13, 2021	Regular	In Camera	Attended in-person
Dec. 13, 2021	Regular	Open	Attended in-person

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## Trustee Attendance Regular and Special Board Meetings January – December 2021

**Jim McCafferty**

Date of Board Meeting	Type of Board Meeting	In Camera or Open	Attendance
Jan. 11, 2021	Policy	In Camera	Attended virtually
Jan. 11, 2021	Policy	Open	Attended virtually
Jan. 25, 2021	Regular	In Camera	Attended virtually
Jan. 25, 2021	Regular	Open	Attended virtually
Feb. 10, 2021	Special	In Camera	Attended virtually
Feb. 10, 2021	Special	Open	Attended virtually
Feb. 22, 2021	Regular	In Camera	Attended virtually
Feb. 22, 2021	Regular	Open	Attended virtually
Mar. 8, 2021	Policy	Open	Attended virtually
Mar. 22, 2021	Regular	In Camera	Attended virtually
Mar. 22, 2021	Regular	Open	Attended virtually
Apr. 26, 2021	Regular	In Camera	Attended virtually
Apr. 26, 2021	Regular	Open	Attended virtually
May 10, 2021	Policy	Open	Attended virtually
May 25, 2021	Regular	In Camera	Attended virtually
May 25, 2021	Regular	Open	Attended virtually
Jun. 15, 2021	Special	Open	Attended virtually
Jun. 21, 2021	Regular	In Camera	Attended virtually
Jun. 21, 2021	Regular	Open	Attended virtually
Aug. 4, 2021	Special	In Camera	Attended virtually
Aug. 4, 2021	Special	Open	Attended virtually
Sept. 15, 2021	Special	In Camera	Attended virtually
Sept. 15, 2021	Special	Open	Attended virtually
Sept. 27, 2021	Regular	In Camera	Attended virtually
Sept. 27, 2021	Regular	Open	Attended virtually
Oct. 25, 2021	Regular	In Camera	Attended virtually
Oct. 25, 2021	Regular	Open	Attended virtually
Nov. 8, 2021	Policy	Open	Attended virtually
Nov. 22, 2021	Regular	In Camera	Attended virtually
Nov. 22, 2021	Regular	Open	Attended virtually
Dec. 6, 2021	Annual	Open	Attended virtually
Dec. 13, 2021	Regular	In Camera	Attended virtually
Dec. 13, 2021	Regular	Open	Attended virtually

## Trustee Attendance Regular and Special Board Meetings January – December 2021

**Janice Oldman**

<b>Date of Board Meeting</b>	<b>Type of Board Meeting</b>	<b>In Camera or Open</b>	<b>Attendance</b>
Jan. 11, 2021	Policy	In Camera	Attended virtually
Jan. 11, 2021	Policy	Open	Attended virtually
Jan. 25, 2021	Regular	In Camera	Attended virtually
Jan. 25, 2021	Regular	Open	Attended virtually
Feb. 10, 2021	Special	In Camera	Attended virtually
Feb. 10, 2021	Special	Open	Attended virtually
Feb. 22, 2021	Regular	In Camera	Attended virtually
Feb. 22, 2021	Regular	Open	Attended virtually
Mar. 8, 2021	Policy	Open	Attended virtually
Mar. 22, 2021	Regular	In Camera	Attended virtually
Mar. 22, 2021	Regular	Open	Attended virtually
Apr. 26, 2021	Regular	In Camera	Attended virtually
Apr. 26, 2021	Regular	Open	Attended virtually
May 10, 2021	Policy	Open	Attended virtually
May 25, 2021	Regular	In Camera	Attended virtually
May 25, 2021	Regular	Open	Attended virtually
Jun. 15, 2021	Special	Open	Attended virtually
Jun. 21, 2021	Regular	In Camera	Attended virtually
Jun. 21, 2021	Regular	Open	Attended virtually
Aug. 4, 2021	Special	In Camera	Attended virtually
Aug. 4, 2021	Special	Open	Attended virtually
Sept. 15, 2021	Special	In Camera	Attended virtually
Sept. 15, 2021	Special	Open	Attended virtually
Sept. 27, 2021	Regular	In Camera	Attended virtually
Sept. 27, 2021	Regular	Open	Attended virtually
Oct. 25, 2021	Regular	In Camera	Attended virtually
Oct. 25, 2021	Regular	Open	Attended virtually
Nov. 8, 2021	Policy	Open	Attended virtually
Nov. 22, 2021	Regular	In Camera	Attended in-person
Nov. 22, 2021	Regular	Open	Attended in-person
Dec. 6, 2021	Annual	Open	Attended in-person
Dec. 13, 2021	Regular	In Camera	Attended virtually
Dec. 13, 2021	Regular	Open	Attended virtually



## Trustee Attendance Regular and Special Board Meetings January – December 2021

**John Rinella**

<b>Date of Board Meeting</b>	<b>Type of Board Meeting</b>	<b>In Camera or Open</b>	<b>Attendance</b>
Jan. 11, 2021	Policy	In Camera	Attended virtually
Jan. 11, 2021	Policy	Open	Attended virtually
Jan. 25, 2021	Regular	In Camera	Attended virtually
Jan. 25, 2021	Regular	Open	Attended virtually
Feb. 10, 2021	Special	In Camera	Attended virtually
Feb. 10, 2021	Special	Open	Attended virtually
Feb. 22, 2021	Regular	In Camera	Attended virtually
Feb. 22, 2021	Regular	Open	Attended virtually
Mar. 8, 2021	Policy	Open	With regrets
Mar. 22, 2021	Regular	In Camera	Attended virtually
Mar. 22, 2021	Regular	Open	Attended virtually
Apr. 26, 2021	Regular	In Camera	Attended virtually
Apr. 26, 2021	Regular	Open	Attended virtually
May 10, 2021	Policy	Open	Attended virtually
May 25, 2021	Regular	In Camera	Attended virtually
May 25, 2021	Regular	Open	Attended virtually
Jun. 15, 2021	Special	Open	Attended virtually
Jun. 21, 2021	Regular	In Camera	With regrets
Jun. 21, 2021	Regular	Open	With regrets
Aug. 4, 2021	Special	In Camera	Attended virtually
Aug. 4, 2021	Special	Open	Attended virtually
Sept. 15, 2021	Special	In Camera	Attended virtually
Sept. 15, 2021	Special	Open	Attended virtually
Sept. 27, 2021	Regular	In Camera	Attended virtually
Sept. 27, 2021	Regular	Open	Attended virtually
Oct. 25, 2021	Regular	In Camera	With regrets
Oct. 25, 2021	Regular	Open	With regrets
Nov. 8, 2021	Policy	Open	Attended virtually
Nov. 22, 2021	Regular	In Camera	Attended in-person
Nov. 22, 2021	Regular	Open	Attended in-person
Dec. 6, 2021	Annual	Open	Attended in-person
Dec. 13, 2021	Regular	In Camera	Attended in-person
Dec. 13, 2021	Regular	Open	Attended in-person

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## Trustee Attendance Regular and Special Board Meetings January – December 2021

### Morgan Ste. Marie

Date of Board Meeting	Type of Board Meeting	In Camera or Open	Attendance
Jan. 11, 2021	Policy	In Camera	Attended virtually
Jan. 11, 2021	Policy	Open	Attended virtually
Jan. 25, 2021	Regular	In Camera	Attended virtually
Jan. 25, 2021	Regular	Open	Attended virtually
Feb. 10, 2021	Special	In Camera	Attended virtually
Feb. 10, 2021	Special	Open	Attended virtually
Feb. 22, 2021	Regular	In Camera	Attended virtually
Feb. 22, 2021	Regular	Open	Attended virtually
Mar. 8, 2021	Policy	Open	Attended virtually
Mar. 22, 2021	Regular	In Camera	Attended virtually
Mar. 22, 2021	Regular	Open	Attended virtually
Apr. 26, 2021	Regular	In Camera	Attended virtually
Apr. 26, 2021	Regular	Open	Attended virtually
May 10, 2021	Policy	Open	Attended virtually
May 25, 2021	Regular	In Camera	Attended virtually
May 25, 2021	Regular	Open	Attended virtually
Jun. 15, 2021	Special	Open	Attended virtually
Jun. 21, 2021	Regular	In Camera	Attended virtually
Jun. 21, 2021	Regular	Open	Attended virtually
Aug. 4, 2021	Special	In Camera	Attended virtually
Aug. 4, 2021	Special	Open	Attended virtually
Sept. 15, 2021	Special	In Camera	Attended virtually
Sept. 15, 2021	Special	Open	Attended virtually
Sept. 27, 2021	Regular	In Camera	Attended in-person
Sept. 27, 2021	Regular	Open	Attended in-person
Oct. 25, 2021	Regular	In Camera	Attended in-person
Oct. 25, 2021	Regular	Open	Attended in-person
Nov. 8, 2021	Policy	Open	Attended in person
Nov. 22, 2021	Regular	In Camera	Attended in-person
Nov. 22, 2021	Regular	Open	Attended in-person
Dec. 6, 2021	Annual	Open	Attended in-person
Dec. 13, 2021	Regular	In Camera	Attended in-person
Dec. 13, 2021	Regular	Open	Attended in-person

## Trustee Attendance Regular and Special Board Meetings January – December 2021

**Mikhail Yurkoski**

Date of Board Meeting	Type of Board Meeting	In Camera or Open	Attendance
Jan. 11, 2021			
Jan. 11, 2021			
Jan. 25, 2021			
Jan. 25, 2021			
Feb. 10, 2021			
Feb. 10, 2021			
Feb. 22, 2021			
Feb. 22, 2021	Regular	Open	Attended virtually
Mar. 8, 2021	Policy	Open	Attended virtually
Mar. 22, 2021	Regular	In Camera	With regrets
Mar. 22, 2021	Regular	Open	With regrets
Apr. 26, 2021	Regular	In Camera	Attended virtually
Apr. 26, 2021	Regular	Open	Attended virtually
May 10, 2021	Policy	Open	Attended virtually
May 25, 2021	Regular	In Camera	Attended virtually
May 25, 2021	Regular	Open	Attended virtually
Jun. 15, 2021	Special	Open	Attended virtually
Jun. 21, 2021	Regular	In Camera	Attended virtually
Jun. 21, 2021	Regular	Open	Attended virtually
Aug. 4, 2021	Special	In Camera	Attended virtually
Aug. 4, 2021	Special	Open	Attended virtually
Sept. 15, 2021	Special	In Camera	Attended virtually
Sept. 15, 2021	Special	Open	Attended virtually
Sept. 27, 2021	Regular	In Camera	With regrets
Sept. 27, 2021	Regular	Open	With regrets
Oct. 25, 2021	Regular	In Camera	Attended in-person
Oct. 25, 2021	Regular	Open	Attended in-person
Nov. 8, 2021	Policy	Open	Attended in person
Nov. 22, 2021	Regular	In Camera	With regrets
Nov. 22, 2021	Regular	Open	With regrets
Dec. 6, 2021	Annual	Open	Attended virtually
Dec. 13, 2021	Regular	In Camera	Attended in-person
Dec. 13, 2021	Regular	Open	Attended in-person

## Student Trustee Attendance Regular and Special Open Session Board Meetings January – December 2021

Student Trustee	Date of Board Meeting	Open Board Meeting	Attendance
D. Amaral	Jan. 11, 2021	Policy	Attended virtually
A. Dela Torre	Jan. 11, 2021	Policy	Attended virtually
D. Amaral	Jan. 25, 2021	Regular	Attended virtually
A. Dela Torre	Jan. 25, 2021	Regular	Attended virtually
D. Amaral	Feb. 10, 2021	Special	Attended virtually
A. Dela Torre	Feb. 10, 2021	Special	Attended virtually
D. Amaral	Feb. 22, 2021	Regular	Attended virtually
A. Dela Torre	Feb. 22, 2021	Regular	Attended virtually
D. Amaral	Mar. 8, 2021	Policy	Attended virtually
A. Dela Torre	Mar. 8, 2021	Policy	Attended virtually
D. Amaral	Mar. 22, 2021	Regular	Attended virtually
A. Dela Torre	Mar. 22, 2021	Regular	Attended virtually
D. Amaral	Apr. 26, 2021	Regular	Attended virtually
A. Dela Torre	Apr. 26, 2021	Regular	Attended virtually
D. Amaral	May 10, 2021	Policy	Attended virtually
A. Dela Torre	May 10, 2021	Policy	Attended virtually
D. Amaral	May 25, 2021	Regular	Attended virtually
A. Dela Torre	May 25, 2021	Regular	Attended virtually
D. Amaral	Jun. 15, 2021	Special	Attended virtually
A. Dela Torre	Jun. 15, 2021	Special	Attended virtually
D. Amaral	Jun. 21, 2021	Regular	Attended virtually
A. Dela Torre	Jun. 21, 2021	Regular	Attended virtually
D. Amaral	Aug. 4, 2021	Special	Attended virtually
S. Nwaoha	Aug. 4, 2021	Special	Attended virtually
D. Amaral	Sept. 15, 2021	Special	Attended virtually
S. Nwaoha	Sept. 15, 2021	Special	Attended virtually
D. Amaral	Sept. 27, 2021	Regular	Attended in-person
S. Nwaoha	Sept. 27, 2021	Regular	Attended in-person
D. Amaral	Oct. 25, 2021	Regular	Attended in-person
S. Nwaoha	Oct. 25, 2021	Regular	Attended in-person
D. Amaral	Nov. 8, 2021	Policy	Attended in-person
S. Nwaoha	Nov. 8, 2021	Policy	With regrets
D. Amaral	Nov. 22, 2021	Regular	Attended in-person
S. Nwaoha	Nov. 22, 2021	Regular	Attended in-person
D. Amaral	Dec. 6, 2021	Annual	Attended in-person
S. Nwaoha	Dec. 6, 2021	Annual	Attended in-person
D. Amaral	Dec. 13, 2021	Regular	Attended in-person
S. Nwaoha	Dec. 13, 2021	Regular	Attended in-person



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## Trustee Attendance Report for Committee Meetings January to December 2021

### Audit (meets 3 times a year)

Month	R. Damianopoulos	R. De Souza	M. Ste. Marie
May	Present Virtually	Present Virtually	Present Virtually
October	Present Virtually	Present Virtually	Present Virtually
November	Present Virtually	Present Virtually	Present Virtually

### Board Award of Merit (meets annually)

Month	R. Damianopoulos	R. De Souza	M. Forster
April	Present Virtually	Present Virtually	Present Virtually

### Durham Catholic Parent Involvement (meets monthly)

Committee Membership changed in March from J. Rinella to M. Yurkoski

Month	J. Rinella	M. Yurkoski	R. De Souza (alternate)
January	Present Virtually		
February	Present Virtually		
March		Present Virtually	
April		Present Virtually	
May		Present Virtually	
June		Present Virtually	
September		Present Virtually	
October		Regrets	Present Virtually
November	Present Virtually	Regrets	
December	No Meeting		

### Expulsion Hearings (as required)

Month	J. Rinella	J. Oldman	M. Ste. Marie
April (2 hearings)	Present Virtually Present Virtually	Present Virtually Present Virtually	Present Virtually Present Virtually
November (2 hearings)	Present In-Person Present In-Person	Present In-Person Present In-Person	Present In-Person Present In-Person
December (3 hearings)	Present In-Person Present In-Person Present In-Person	Present In-Person Present In-Person Present Virtually	Present In-Person Present In-Person Present In-Person

## Trustee Attendance at Committee Meetings

January to December 2021

Page 2 of 3

**Finance (meets four times per year)**

Month	R. Damianopoulos	M. Forster	J. McCafferty	M. Ste. Marie
February	Present Virtually	Present Virtually	Present Virtually	Present Virtually
April	Present Virtually	Present Virtually	Present Virtually	Present Virtually
May	Present Virtually	Present Virtually	Present Virtually	Present Virtually
June	Present Virtually	Present Virtually	Present Virtually	Present Virtually

**Outstanding Home/School Communication Award (meets annually)**

Month	M. Yurkoski
April	Present Virtually

**Special Education Advisory (meets monthly)**

Month	J. McCafferty	J. Oldman
January	Present Virtually	Present Virtually
February	Present Virtually	Present Virtually
March	Present Virtually	Present Virtually
April	Present Virtually	Present Virtually
May	Present Virtually	Present Virtually
June	Present Virtually	Present Virtually
September	Present Virtually	Present Virtually
October	Present Virtually	Regrets
November	Present Virtually	Regrets
December	Present Virtually	Present Virtually

**Student Senators (meets monthly)**

Month	M. Forster
January	Present Virtually
February	Present Virtually
March	Present Virtually
April	Present Virtually
May	Present Virtually
June	Present Virtually
September	Regrets
October	Regrets
November	Present In-Person
December	Regrets

## Trustee Attendance at Committee Meetings

January to December 2021

Page 3 of 3

**Supervised Alternative Learning (meets monthly)**

Committee Membership changed in February from M. Ste. Marie to J. Rinella and in December from J. Rinella to R. De Souza

Month	J. Rinella	M. Ste. Marie	R. De Souza
January		Present Virtually	
February	Present Virtually		
March	Present Virtually		
April	Present Virtually		
May	Present Virtually		
June	Present Virtually		
September	Present Virtually		
October	Present Virtually		
November	Present Virtually		
December			Present Virtually

**Suspension Appeal (as required)**

Month	R. Damianopoulos	R. De Souza	M. Ste. Marie
No meetings were required in 2021			

**Trustee Youth Award (meets annually)**

Month	R. De Souza	M. Forster	J. Rinella
April	Present Virtually	Present Virtually	Present Virtually

**General Working By-Law (as required)**

Month	R. De Souza	J. McCafferty	M. Ste. Marie
February	Present Virtually	Present Virtually	Present Virtually
March	Present Virtually	Present Virtually	Present Virtually
April	Present Virtually	Present Virtually	Present Virtually
May	Present Virtually	Present Virtually	Present Virtually
June	Present Virtually	Present Virtually	Present Virtually



## Memorandum

To: Board of Trustees

From: Special Education Advisory Committee

Date: January 24, 2022

Subject: **Changes in Representation on the Special Education Advisory Committee (SEAC)**

Origin: Susie Lee-Fernandes, Superintendent of Education – Student Services

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## Recommendations

Moved by , seconded by

“THAT the Durham Catholic District School Board accept the resignation of Kari Burke of Learning Disabilities Association Durham Chapter.”

Moved by , seconded by

“THAT the Durham Catholic District School Board approve the following representation from the Learning Disabilities Association Durham Chapter: Appointment of Julie Sorhaitz.”

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## RATIONALE

The changes in representation were approved by the Special Education Advisory Committee at the SEAC meeting held on January 4, 2022 and are now being forwarded to the Board of Trustees as recommendations.

TB/SLF/dp





## Memorandum

To: Board of Trustees  
From: Tracy Barill, Director of Education  
Date: January 24, 2022  
Subject: **Financial Reporting**  
Origin: Marie Hammond, Chief Financial Officer

## Recommendation

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

“THAT the Durham Catholic District School Board approve the Schedule of Financial Reports to the Board of Trustees as outlined in the report titled Financial Reporting, dated January 24, 2022.”

## Background

For the past two years, the Board has been providing the Ministry of Education with financial updates on a quarterly basis. The Revised Estimates package was filed by the Board on December 15, 2021 which satisfied the first quarterly reporting obligation of the 2021/2022 fiscal year.

Ministry staff perform regular risk assessments on school boards to assess its financial position and ability to stay financially stable. A major component of this assessment is based on the remaining accumulated surplus or operating reserve a Board has to address any unforeseen situations and associated costs. In general, the Ministry has a benchmark of an available accumulated surplus equivalent to two percent or greater of its annual operating allocation to maintain a low risk status. For the Durham Catholic District School Board that would require an accumulated surplus of approximately \$4.9 million.

Covid-19 has had a significant negative impact on School Boards' operating reserves across the province. The Ministry of Education has not only supported the depletion of these reserves but has encouraged Board's to utilize its available resources to ensure

Memorandum | Page 2 of 2  
Financial Reporting

the health and safety of students and staff throughout the pandemic. The Board submitted its 2021/2022 Revised Estimates package utilizing all available accumulated surplus and accessed additional Ministry funding made available to Boards that depleted reserves to offset pandemic pressures. With no remaining accumulated surplus, Durham Catholic has been identified as a high-risk board. On December 17, 2021, the Board received notification by the Ministry of Education that the frequency of interim financial reporting would increase to monthly versus the current quarterly requirement.

## Next Steps

Staff will begin submitting monthly interim reports based on existing Ministry templates beginning January 20, 2022. In keeping with past practice, a comprehensive review of actual results will be compiled at the mid-year mark and will be brought to the Board of Trustees in April 2022. This report has two functions: to facilitate any budget reallocations necessary to prevent deterioration of the Board's financial position; and, to inform the budget process for potential risks and opportunities. In addition, as part of the regular budget cycle, staff will review its cost and revenue structures with a focus on a balanced budget and opportunities to replenish its accumulated surplus.

Staff plans to bring the following financial related reports to the Board of Trustees during the calendar year 2022:

Date	Report to the Board of Trustees
February 2022	2022/2023 Budget Process
March/April 2022	Ministry of Education Funding Announcement
April 2022	2021/2022 Second Quarter Budget Status Report
May 2022	2022/2023 Budget Update
June 2022	2022/2023 Final Budget Report
November 2022	2021/2022 Audited Financial Statements
December 2022	2022/2023 Revised Estimates Report

TB/MH/II



## Memorandum

To: Board of Trustees

From: Tracy Barill, Director of Education

Date: January 24, 2022

Subject: **Roster of Policies**

Origin: Hader Ibrahim, Superintendent of Education, Transportation and Policy

## Recommendations

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

“THAT the Durham Catholic District School Board approve the addition of PO612 Bullying Prevention and Intervention Policy to the Current Roster of Policies.”

## Rationale

In November 2021, the Ministry of Education provided a memo regarding updates to PPM 144 Bullying Prevention and Intervention.

Key revisions have been made to PPM 144 in order to:

1. Enhance the description of bullying and cyberbullying
2. Emphasize the role of parents/guardians in bullying prevention and intervention
3. Align with the Ministry of Education’s work on equity, school codes of conduct, progressive student discipline, the handling of violent student incidents and the combatting of sex trafficking.
4. Require boards to monitor and track reported incidences of bullying and cyberbullying to inform bullying prevention and intervention planning
5. Ensure alignment of policies related to suspensions and expulsions with [Ontario Regulation 440/20](#): Suspension of Elementary School Pupils.

**Memorandum – Page 2**

To: Board of Trustees  
Re: Roster of Policies  
Date: January 24, 2022

Boards have been asked to update their policies to reflect these changes by September 1, 2022. As such, PO612 Bullying Prevention and Intervention Policy will be added to the 2021-2022 Policy Roster and brought forward for first reading at the March Policy meeting.

TB/HI/cc  
(Attachment: Policy Roster)

# 2021-2022 Policy Roster

Policy Area	PO #	Policy Name	Lead	Status
<b>Business &amp; Finance</b>				
	103	Travel Expenses	MH	Identified
	105	Use of Corporate Cards and/or Purchase Cards	MH	Identified
	107	Hospitality Expenses	MH	Identified
<b>Governance</b>				
	200	Anti-Racism	SLF	Deferred
	201	Freedom of Information & Protection of Privacy	RR	Identified
	215	Student Trustees	JW	Second Reading
	219	Public Delegations	TB	Identified
<b>Human Resources</b>				
	315	Teacher Development and Appraisal	MO'N	Identified
	317	Conflict of Interest - Interim	MO'N	Completed
	318	Occupational Health and Safety	MO'N	Annual (Jan)
	319	Attendance of Board Employees at Conventions, Conferences & Seminars	MO'N	Identified
	320	Workplace Harassment and Workplace Sexual Harassment	MO'N	Annual (Jan)
	323	Principal/Vice Principal Performance Appraisal	MO'N	Third Reading
	324	Workplace Violence	MO'N	Annual (Jan)
	325	Appointment to Position of Academic Responsibility	MO'N	Identified
	326	Supervisory Officer Performance Appraisal	MO'N	Identified
	327	Director of Education Performance Appraisal	MO'N	Identified
	328	Staffing - Interim	MO'N	Completed
<b>Operations</b>				
	403	Control of Keys to Board Owned Buildings	SG	Identified
	410	Admission to Schools	SG	First Reading
	411	Alternative Arrangements for School Facilities	SG	Identified
	414	Emergency Preparedness	JW	Second Reading
	427	Data Access and Management	RR	Identified
	428	Exceptions to School Attendance Areas	SG	Identified
	430	Pupil Accommodation Review	SG	Identified
	431	Acceptable Use of Information and Communications Technology	RR	Third Reading
	440	Communications	TB	Second Reading

as at January 24, 2021

# 2021-2022 Policy Roster

Policy Area	PO #	Policy Name	Lead	Status
<b>Operations (cont'd)</b>				
	441	Social Media	TB	Identified
	442	Mobile Devices Acceptable Use	RR	Identified
	443	Community Concern Protocol	TB	Identified
<b>Program &amp; Instruction</b>				
	513	Supervised Alternative Learning (SAL)	GW	Drafting
	516	First Nation, Metis & Inuit Education Framework	MO'R	Identified
	519	Live Work	JW	Identified
	520	eLearning	GW	Drafting
	521	French Language Program Exemption or Transfer	MO'R	Identified
	522	Science Class Waste Material and Disposal	JW	Identified
<b>Student Conduct &amp; Safety</b>				
	612	Bullying Prevention and Intervention	GW	Drafting
	613	Student Attendance	GW	Annual (Jan)
<b>Student Services</b>				
	800	Health Support Services in School Settings	SLF	Identified

## **Closing Prayer**

Dear Lord, as we near the half-way point of the academic year, we ask that You continue to guide, inspire and care for our students until we can safely return to in-person learning. In Jesus' name we pray,

Amen.